GRiffith Health Board (Faculty) Agenda 1/2007
Wednesday 21 February 2007

GRiffith University
GRiffith Health Board (Faculty) Meeting
AGENDA 1/2007

A meeting of the Griffith Health Board will be held at 1.00 pm on Wednesday 21 February 2007 in the Graham Jones Boardroom, G18_3.02, Gold Coast campus.

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Significant Committee Events

- This meeting of the Griffith Health Board (Faculty) will be held at 1.00 pm on Wednesday 21 February 2007 in the Graham Jones Boardroom, G18_3.02, Gold Coast campus.
- The next meeting of the Griffith Health Board (Faculty) will be held at 1.00 pm on Wednesday 21 March 2007 in the Graham Jones Boardroom, G18_3.02, Gold Coast campus.

Deadlines

- Agenda items due with Secretary, Programs Committee for March meeting by 15 February 2007.
- Agenda items due with Secretary, Programs Committee for April meeting by 22 March 2007.

Committee QuickPlace Web Address

- [https://qplace01.domino.griffith.edu.au/QuickPlace/sec-university-committees/Main.nsf/h_Toc/dc93ed94a6ce679b4a256d040002e3f0/?OpenDocument](https://qplace01.domino.griffith.edu.au/QuickPlace/sec-university-committees/Main.nsf/h_Toc/dc93ed94a6ce679b4a256d040002e3f0/?OpenDocument)
- Use the left navigation bar to select the relevant committee site. Username is your staff number and password is the same as your Novell login. Call the Secretary on 56465 for advice or if experiencing difficulties.


## DISTRIBUTION LIST

**Faculty Board Members**

<table>
<thead>
<tr>
<th>Name</th>
<th>Appointment Type</th>
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<tbody>
<tr>
<td>Professor Debra Creedy</td>
<td>ex officio (Chair)</td>
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<td>Dean (Academic)</td>
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<td>Professor Allan Cripps</td>
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<td>Pro-Vice Chancellor (Health)</td>
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<td>Associate Professor Nicholas Buys</td>
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<td>Professor Donald Stewart</td>
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<td>Head of School, School of Public Health</td>
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<td>Professor Judith Searle</td>
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<td>Head and Dean, Griffith Medical School</td>
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<td>Professor Newell Johnson</td>
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<td>Head and Dean, School of Dentistry &amp; Oral Health</td>
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<td>Associate Professor Elizabeth Patterson</td>
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<td>Head and Dean, School of Nursing and Midwifery</td>
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<td>Dr Belinda Beck</td>
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<td>Acting Head of School, School of Anatomy</td>
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<tr>
<td>Dr Jayne Clapton</td>
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<td>Head of School, School of Human Services</td>
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<tr>
<td>Professor Lyn Griffiths</td>
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<td>Professor Nerida Smith</td>
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<td>Head of School, School of Pharmacy</td>
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<td>Professor Lewis Adams</td>
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<tr>
<td>Head of School, School of Physiotherapy &amp; Exercise Science</td>
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<tr>
<td>Professor Wendy Chaboyer</td>
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<tr>
<td>Director, Research Centre for Clinical Practice Innovation</td>
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**Information Copies** (without attachments unless stated)

- Deputy Heads of School
- Director, Learning and Teaching, Griffith Science & Technology
- School Administrative Officers – Griffith Health Group
- School Secretaries – Griffith Heath Group

**Other Copies**

- Corporate Archives & Records Management copy (attachments)
- Binding copy (attachments)
- Spare copy
A meeting of the Griffith Health Board will be held at 1.00 pm on Wednesday 21 February 2007 in the Graham Jones Boardroom, G18_3.02, Gold Coast campus.

Michele Britton
Secretary

AGENDA

1.0 WELCOME AND APOLOGIES

Apologies may be recorded by contacting Michele Britton, Secretary, x56465, or by emailing m.britton@griffith.edu.au

2.0 CONFIRMATION OF MINUTES

The minutes of the 10/2006 meeting have been circulated. To be taken as read and confirmed.

3.0 CHAIR’S REPORT

The Dean (Academic) will report on items of interest to the Board.

4.0 DEAN, (LEARNING & TEACHING) HEALTH GROUP REPORT

The Dean, (Learning & Teaching), Health will report on Faculty Board items.

5.0 GRIFFITH HEALTH RESEARCH COMMITTEE REPORT

The Chair, Griffith Health Research Committee will report on Faculty Board items.

6.0 INFORMATION SERVICES REPORT

Senior Librarian to report on items of interest to the Board.

7.0 HEALTH & SAFETY REPORT

The Health & Safety Risk Adviser to report on items of interest to the Board.

ORDERING OF THE AGENDA

At this point in the agenda, members may propose that any matter on the agenda, not included in Section I, be so included.
SECTION I: MATTERS FOR DEBATE AND DECISION

8.0 QIBT PROGRAMS and HEALTH GROUP PROGRAMS

8.1 The 10/2006 Griffith Health Board (Faculty) discussed the issue of the interaction of Queensland Institute of Business Technology (QIBT) programs with Health Group programs. It was noted by the Board that there is no current commitment from the Health Group regarding QIBT pathways. The Board also noted that the International Office does not currently offer packages for Diploma / undergraduate programs to international students for Health Group programs. The Board requested that the Executive Officer, Health Group investigate the interaction of QIBT programs with Health Group programs. The Executive Officer will report the outcome of investigations to the Board.

For discussion

9.0 SUCCEEDING@GRIFFITH

9.1 The first year experience for students is critical to their long-term retention in degree programs. The University has developed a framework for promoting the first year experience called Succeeding@Griffith (refer attached paper). It is envisaged that this framework will guide policy and practice in this area through the implementation of a range of strategies. Given the importance of retention to the University it is proposed that this framework guide the Group’s efforts to improve retention. The Dean (Learning & Teaching) will lead discussion in relation to this item.

For discussion

10.0 QUALITY AND CONTENT OF COURSE OUTLINES

10.1 There are concerns regarding a number of aspects of course outlines, including the following issues:

- Assessment
- Contact hours
- Attendance requirements.

10.2 In relation to assessment, the focus ought to be on improving the quality and effectiveness in promoting learning outcomes. Convenors should ensure that students are not over-assessed. The University guidelines in relation to assessment specify as follows:

As a general guide, the amount of predominantly summative assessment that is appropriate for a 10 credit point course should be broadly equivalent to a 5,000 word assignment or a 3 hour written examination or an equivalent combination of other assessment tasks. Greater or smaller equivalent amounts may be approved by the Faculty Board on the basis of supporting argument. A 10 credit point course should involve more than a single assessment item, and would normally include 2 - 4 assessment items.

10.3 In relation to contact hours, the normal range for a 10CP course should be between 36-39 hours per standard semester.

10.4 In relation to attendance requirements, the University does not require mandatory attendance at lectures. Accordingly, course outlines should not refer to compulsory attendance at lectures.
10.5 The statistics for submission and publication of Semester 1, 2007 course outlines for Schools in the Health Group are as follows:

<table>
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<tr>
<th>Acad Org</th>
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<tr>
<td>HSV</td>
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<tr>
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10.6 The Dean (Learning & Teaching) will lead a discussion in relation to issues concerning course outlines, including the process within Schools for approving such outlines.

For discussion

11.0 NRS PROGRAM WITHDRAWAL (06/0003133)

1166 B NURSING (POST-REGISTRATION) (NISSOKEN) (ON-SHORE PROGRAM)

11.1 The Griffith Health Board (Faculty) on the recommendation of the School of Nursing and Midwifery (7/2006) (1 November 2006) is asked to consider the program withdrawal submission for on-shore program 1166 Bachelor of Nursing (Post-Registration),(Nissoken). It is proposed to disestablish this program from Semester 1, 2007.

11.2 Admission to the program was available only to nurses who had completed a three year Japanese College (rather than hospital) Nursing Diploma leading to registration and who were admitted through the Griffith University International Office to study in Australia.

11.3 This program has been offered in Australia for a number of years with low enrolments. Since 2003 there have been no student enrolments in this program and consequently the School of Nursing and Midwifery no longer wishes to offer this on-shore program. The off-shore program 1167 Bachelor of Nursing (Post-Registration), Nissoken continues to be offered.

Recommendation

11.4 The Griffith Health Board (Faculty) on the recommendation of the School of Nursing and Midwifery (7/2006) (1 November 2006) is asked to recommend to approve disestablishment of 1166 Bachelor of Nursing (Post-Registration), (Nissoken) (On-shore), effective Semester 1 2007 for reference to the Programs Accreditation Officer.
12.0 MED SPECIAL PURPOSE SUBMISSION (06/0003139)
5239 M LEGAL MEDICINE

12.1 The Griffith Health Board (Faculty) on the executive recommendation of the acting Head of School, Medicine is asked to consider a special purpose submission (06/0003139) seeking to suspend intake into 5239 Master of Legal Medicine for 2007, to enable a review of the program.

12.2 The following issues have been identified and require attention:

- Inadequate or incomplete development of the four second year courses due to be run for the first time in Semester 2 and 3, 2006; resulting in withdrawal of one course and deferment of a second course to Semester 1, 2007.
- Assessment requirements not commensurate with standards normally expected of a postgraduate program.

12.3 The review of the program will focus on:

- Admission criteria and procedures, including establishing a minimum GPA requirement;
- Re-enrolment procedures and enforcement of course prerequisites;
- Program rules, format and delivery;
- Feasibility of offering a Graduate Certificate in Legal Medicine as an alternative to a Masters program or as an exit point from the Masters program.

12.4 The School of Medicine has reviewed the status of the (18) students currently enrolled in the program. A letter has been sent to each student to advise them of the program review, available courses for 2007 and options for progress in or completion of the program in 2007 pending the review, as applicable to each student, including:

- Undertaking the Master of Legal Medicine courses which could be offered in either Semester 1 or 2 with minimal or no revision (7007MED Patients’ Rights (change of offer of Semester from Semester 3 to Semester 2 for 2007), 7008MED Advanced Legal Issues; 7003MED Health & Law Practice 1, 7004MED Health & Law Practice 2)
- Undertaking courses from an approved list of electives which can be subsequently credited to the Master of Legal Medicine (attachment 1).
- Exiting the program with the award of a Graduate Certificate in Legal Medicine, subject to having achieved 40 CPs.
- Withdrawal for those students who have enrolled but not yet completed any courses in the program

Recommendation

12.5 The Griffith Health Board (Faculty) is asked to approve the special purpose submission proposing suspending intake into 5239 Master of Legal Medicine in 2007 for recommendation to Programs Committee.
SECTION II: MATTERS REQUIRING RATIFICATION OR EXECUTIVE ACTION

13.0 PHM SPECIAL PURPOSE SUBMISSION (07/0012254)
1242 B PHARMACEUTICAL SCIENCE

13.1 The Griffith Health Board (Faculty) is asked to ratify the executive action of the Dean (Academic) in approving a special purpose submission (07/0012254) seeking to introduce from Semester 1, 2007 English testing for students enrolled in 1242 Bachelor of Pharmaceutical Science.

13.2 The 25 minute written English test will be administered by the same independent expert who routinely administers English testing for Pharmacy students at the University of Queensland. Economies will be achieved through sharing costs of the English testing services between the two universities. In 2007 the test will be offered to all students currently enrolled in the Bachelor of Pharmaceutical Science. The School will bear the cost of testing in 2007 and no charges will be passed on to students.

13.3 In 2008 all commencing students together with continuing students who have not previously sat or passed the test will undergo testing. From 2008 the charges will be passed on to students. The estimated cost per student is $25.00.

13.4 From 2009, a pass in the English language test will be a prerequisite for the second year, second semester course 2001PHM Drug Information and Evaluation 1 for students who commenced from 2008 (but not for students who commenced prior to 2008).

13.5 The additional costs and the requirement to demonstrate English skills competency will be included in the School's program description in all publications, and the School’s Student Handbook, and incorporated into the course outline as a prerequisite for 2001PHM Drug Information and Evaluation 1.

13.6 Students who are identified at risk via the testing procedure will be offered support and guidance by the School of Pharmacy through the ESL Support Scheme, and individualised assistance from a registered pharmacist practitioner employed within the School to improve practical English language communication skills. There will be regular follow up of students and staff teaching within the pharmacy program will undertake ongoing monitoring of the English language skills of students identified as struggling with the English language. Progress reports will be provided to the Head of School.

Recommendation

13.7 The Griffith Health Board (Faculty) is asked to ratify the executive action of the Dean (Academic) in approving the special purpose submission proposing introduction of English testing for students enrolled in 1242 Bachelor of Pharmaceutical Science, effective Semester 1 2007, for recommendation to Programs Committee

For ratification

14.0 DOH SPECIAL PURPOSE SUBMISSION (06/0003119)
1259 B ORAL HEALTH IN DENTAL SCIENCE
1260 B ORAL HEALTH IN DENTAL TECHNOLOGY
1261 B ORAL HEALTH IN DENTAL TECHNOLOGY (POST-REGISTRATION)
1262 B ORAL HEALTH IN ORAL HEALTH THERAPY
4136 G DIPLOMA OF DENTISTRY
5402 M DENTAL TECHNOLOGY IN PROSTHETICS
14.1 The Griffith Health Board (Faculty) is asked to ratify the executive action of the Dean (Academic) in approving the special purpose submission (06/0003119) proposing the following updates to admission requirements for entry into Dentistry and Oral Health programs, effective Semester 1, 2007:

14.2 The School of Dentistry and Oral Health propose changes to admission requirements for international students seeking entry into the following programs:

- 1259 Bachelor of Oral Health in Dental Science,
- 1260 Bachelor of Oral Health in Dental Technology
- 1262 Bachelor of Oral Health in Oral Health Therapy

- Currently international students are required to undertake the ISAT test. From Semester 1, 2007, the School of Dentistry and Oral Health will accept either the UMAT or ISAT for assessment of eligibility for admission into Dentistry and Oral Health programs;
- International students are currently required to participate in a telephone interview. International students will now have the option of attending the interview either in person or by telephone.
- International students who choose to participate in a telephone interview will be required to attend the office of an agent for the purpose of the interview.

14.3 The Dental Board of Queensland policy prevents practice by dentists and oral health therapist, including student practitioners, carrying blood-borne viruses. Accordingly, it is mandatory for students to provide serological evidence of their status with respect to blood-borne transmissible viruses. Carriers of blood borne viruses will not be permitted to enrol in dentistry and oral health therapy programs at Griffith University. To ensure prospective students are appropriately informed, the School of Dentistry and Oral Health seeks to include advice for students regarding this policy under admission requirements for the following programs:

- 1259 Bachelor of Oral Health in Dental Science,
- 1262 Bachelor of Oral Health in Oral Health Therapy
- 4136 Graduate Diploma of Dentistry

14.4 The School of Dentistry and Oral Health also requires students enrolled in non-clinical oral health programs to provide serological evidence of their status with respect to blood borne viruses. The School of Dentistry and Oral Health integrates the education of non-clinical and clinical oral health professionals. This means that students enrolled in a clinical program undertake work in the dental laboratory and dental clinic, as do students in non-clinical programs. Students in non-clinical programs partake in various activities in the dental clinic, observe and in some cases handle appliances in the mouth. As they are in and out of the clinical environment they are required to undergo a medical examination specific for Dentistry and Oral Health students. The Dental Technician Board and the Dental Prosthetist Board of Queensland have fewer restrictions than the Dental Board of Queensland. Accordingly, students are advised to consult respective Boards for any restrictions on practice. The Pro Vice Chancellor (Administration) has reviewed and approved the requirement for clinical and non-clinical students to provide serological evidence of their status with respect to blood-borne transmissible viruses.

14.5 To ensure prospective students are appropriately informed, the School of Dentistry and Oral Health seeks to include advice for students regarding the School’s policy under admission requirements for the following non-clinical programs:

- 1260 B Oral Health in Dental Technology
- 1261 B Oral Health in Dental Technology (Post-Registration)
- 5402 M Dental Technology in Prosthetics
Recommendation

14.6 The Griffith Health Board (Faculty) is asked to ratify the executive action of the Dean (Academic) in approving the special purpose submission (06/0003119) proposing changes to admission requirements for international students and notification of compulsory requirement to provide serological evidence of status with respect to blood borne viruses, effective Semester 1, 2007.

For ratification

15.0 DOH MINOR CHANGE SUBMISSION (07/0012252)
1260 B ORAL HEALTH IN DENTAL TECHNOLOGY

15.1 The Griffith Health Board (Faculty) is asked to ratify the executive action of the Dean (Learning & Teaching) in approving the minor change submission (07/0012252) proposing a number of changes to the sequencing, titling and/or credit point value of some of the courses in 1260 Bachelor of Oral Health in Dental Technology. The School of Dentistry and Oral Health underwent an internal curriculum review in late 2006. Considerable overlap was identified between and within courses. The report on review findings is attached to the submission. The changes will be implemented across 2007 and 2008, with the first changes to take effect semester 2, 2007.

Recommendation

15.2 The Griffith Health Board (Faculty) is asked to ratify the executive action of the Dean (Learning & Teaching) in approving the minor change submission (07/0012252) proposing changes to the sequencing, titling and/or credit point value of some of the courses in 1260 Bachelor of Oral Health in Dental Technology, effective Semester 2, 2007.

For ratification

16.0 DOH MINOR CHANGE SUBMISSION (07/0012253)
1262 B ORAL HEALTH IN ORAL HEALTH THERAPY

16.1 The Griffith Health Board (Faculty) is asked to ratify the executive action of the Dean (Learning & Teaching) in approving the minor change submission (07/0012253) proposing a number of changes to the sequencing, titling and/or credit point value of some of the courses in 1262 Bachelor of Oral Health in Oral Health Therapy. The School of Dentistry and Oral Health underwent an internal curriculum review in late 2006. Considerable overlap was identified between and within courses. The report on review findings is attached to the submission. The changes will be implemented across 2007 and 2008, with the first changes to take effect semester 2, 2007.

Recommendation

16.2 The Griffith Health Board (Faculty) is asked to ratify the executive action of the Dean (Learning & Teaching) in approving the minor change submission (07/0012253) proposing changes to the sequencing, titling and/or credit point value of some of the courses in 1262 Bachelor of Oral Health in Oral Health Therapy, effective Semester 2, 2007.

For ratification

17.0 MED MINOR CHANGE SUBMISSION (06/0003134)
5239 M LEGAL MEDICINE

17.1 The Griffith Health Board (Faculty) is asked to ratify the executive action of the Dean (Academic) in approving a minor change submission for 5239 Master of Legal
Medicine, proposing to change the semester of offer of 7008MED Advanced Legal Issues from Semester 3 to Semester 1 in 2007 only. This change is required as, due to staffing issues, the School of Medicine was not able to deliver 7008MED Advanced Legal Issues in Semester 3, 2006 in accordance with the current sequencing of courses in the program structure.

Recommendation

17.2 The Griffith Health Board (Faculty) is asked to ratify the executive action of the Dean (Academic) in approving a minor change submission for 5239 Master of Legal Medicine, proposing to change the semester of offer of 7008MED Advanced Legal Issues from Semester 3 to Semester 1 in 2007 only.

For ratification

18.0 DOH ASSESSMENT POLICY

18.1 The Griffith Health Board (Faculty) is asked to ratify the executive action of the Dean (Learning & Teaching) in approving changes to the School of Dentistry and Oral Health Assessment policy. Information on special consideration and deferred examination applications has been added to the School’s Assessment policy.

For ratification

19.0 NRS SUPPLEMENTARY ASSESSMENT FOR THIRD YEAR GRADUATING STUDENTS

19.1 The Griffith Health Board (Faculty) is asked to ratify the executive action of the Dean (Learning and Teaching) on 28 November 2006 in approving the following procedure recommended by the School of Nursing and Midwifery (7/2006 Committee meeting) for potential third year graduating students who are failing a final course:

- If the student submits a final assignment which receives a fail grade, the assignment is to be remarked and a supplementary assessment recommended if necessary, prior to Assessment Board.
- The student must demonstrate clinical competency.
- The Course Convenor is to advise the Undergraduate Program Convenor and the School Administrative Officer when this procedure is implemented with a student.

For ratification

20.0 NRS CHANGE TO PREREQUISITE/CO-REQUISITE ARRANGEMENTS FOR 1ST YEAR COURSE

20.1 The Griffith Health Board (Faculty) is asked to ratify the executive action of the Dean (Learning and Teaching) (29.11.06) in approving changes to prerequisites and co-requisites for 1976NRS Nursing Practices. The current prerequisite for 1976NRS Nursing Practices is 1971NRS Communication & Assessment in Nursing. The School wishes to include 1977NRS Clinical Health Assessment as a pre or co-requisite course.

20.2 The rationale provided by the School is that the clinical placement for 1976NRS Nursing Practices has been reduced to a 5 day placement in the new curriculum. Therefore, those students who have not already completed or who do not simultaneously undertake 1977NRS Clinical Health Assessment do not have sufficient clinical time to learn and practice core clinical assessment skills introduced in 1976NRS Nursing Practices.

For ratification
21.0 CHANGES TO PROGRAM CONVENOR / FIRST YEAR ADVISERS

21.0 The Griffith Health Board (Faculty) is asked to ratify the executive action of the Dean (Learning & Teaching) in approving the following changes of program convenor, effective Semester 1, 2007:

1012 B Psychological Science - Dr Michelle Hood, First Year Adviser
1013 B Business (HRM) / B Psychological Science - Dr Liz Conlon, Convenor
1013 B Business (HRM) / B Psychological Science - Dr Michelle Hood, First Year Adviser
1039 B Business / B Psychological Science – Dr Tim Cutmore

1093 B Health Science, Dr Jay Browning (formerly Ms Eda Beck)
1094 B Biomedical Science, A/Prof Tony Perkins (formerly Ms Eda Beck)
1115 B Psychological Science / B Arts CCJ – Dr Tim Cutmore
1136 B Laws / B Psychological Science - Dr Liz Conlon, Convenor
1136 B Laws / B Psychological Science - Dr Michelle Hood, First Year Adviser
1139 B Laws / B Psychological Science – Dr Tim Cutmore
1161 B Nursing - Dr Suzanne Goopy
1163 B Nursing Post-Registration - Dr Suzanne Goopy
1166 B Nursing Post-Registration - Dr Phillipa Seaton-Sykes
1167 B Nursing Post-Registration - Dr Phillipa Seaton-Sykes
1169 Bachelor of Science in Environmental Health, Ms Bernadette Sebar, First Year Adviser (formerly Ms Zoe Murray).
1177 B Behavioural Science – Dr Tim Cutmore
1178 B Psychology – Dr Tim Cutmore (Years 1-3) and Dr Stefano Occipinti (Honours Year)
1225 B Exercise Science / B Psychological Science - Dr Liz Conlon, Convenor
1225 B Exercise Science / B Psychological Science - Dr Michelle Hood, First Year Adviser
1251 B Nursing Post-Registration (Singapore) - Dr Phillipa Seaton-Sykes
1259 B Oral Health in Dental Science – A/Prof Jeroen Kroon (formerly Prof Newell Johnson)
1263 B Human Services / BA CCJ - Dr Ann Ingamells (formerly Dr Jennifer Osmond)
1280 B Medical Science, Ms Eda Beck (formerly Dr Roselyn Rose-Meyer)
1283 Bachelor of Health Promotion, Dr Neil Harris, convenor (formerly A/Professor Peter Howard)
1283 Bachelor of Health Promotion, Ms Bernadette Sebar, First Year Adviser (formerly Professor Don Stewart)
1312 B Psychological Science – Dr Tim Cutmore
1325 B Business / B Psychological Science – Dr Tim Cutmore
2004 B Psychological Science with Honours - Dr Karen Murphy
2018 B Health Science with Honours, Dr Steve Ralph (formerly Dr Roselyn Rose-Meyer)
2033 B Psychological Science (Honours) – Dr Stefano Occipinti
2056 B Biomedical Science with Honours, Dr Steve Ralph (formerly Dr Roselyn Rose-Meyer)
3049 G Cert in Disability Studies - Dr Ann Ingamells (formerly Dr Fiona Campbell)
3070 G Cert in Critical Care Nursing - Ms Francis Lin
3079 G Cert in Gerontology - Professor Wendy Moyle
3166 G Cert in Early Childhood - Ms Jennifer Cartmell (formerly Dr Karen Noble)
5070 M Clinical Psychology - Professor Murray Dyck
5230 M Midwifery - Dr Jenny Gamble
5239 Master of Legal Medicine, Ms Penelope Beem, formerly Associate Professor Michele Groves
5244 M Midwifery with Honours - Dr Jenny Gamble
5263 Master of Public Health, Dr Stella Stevens (formerly Professor Don Stewart)
5266 Master of Health Services Management, Professor Stephanie Short (formerly Ms Ming Liang)
5423 Master of Pharmacy with Honours, Dr Enoch Chan, (formerly Professor Nerida Smith)
5424/5425 Master of Advanced Practice / with Honours (Critical Care Nursing Strand), Ms Francis Lin formerly Ms Anna Davey
5424/5425 Master of Advanced Practice / with Honours

Ms Karen Wallen (Mental Health Nursing Strand), formerly Dr Katie Evans
5433 M Science in Medical Research, Dr Joanne Lewohl (formerly Professor Lyn Griffiths)
6010 D Psychology (Clinical) - Professor Murray Dyck
6003 D Philosophy in Clinical Psychology - A/Professor Melanie Zimmer-Gembeck
6008 PhD Forensic Psychology – Associate Professor Mark Kebbell
6014 Doctor of Psychology Forensic – Associate Professor Mark Kebbell

For ratification

22.0 COURSE OUTLINES

22.1 The Griffith Health Board (Faculty) is asked to ratify the executive action of the acting Dean (Academic) and Dean (Learning & Teaching) in approving course outlines as listed, to be offered by Schools in the Health Group in Semester 1, 2007. The published course outlines may be viewed at http://www.griffith.edu.au/ua/aa/pccat/courseoutlines.html

School of Dentistry and Oral Health

2007DOH Principles of Dental Care
2015DOH_Y1 Public Oral Health & Community Research
2019DOH Integrated Laboratory Practice
3007DOH Clinical Oral Pathology and Oral Medicine
3009DOH Public Oral Health
3015DOH_Y1 Community Research Placement 2
3016DOH_Y1 Clinical Dental Practice 2
3018DOH_Y1 Comprehensive Oral Health Care 2
3020DOH_Y1 Clinical Practice
3021DOH Integrated Oral Health
4000DOH_Y1 Comprehensive Care I
4001DOH_Y1 Community Research Project
7001DOH_Y1 Clinical Prosthetics
7004DOH_Y1 Clinical Prosthetics Case Studies

School of Human Services

1006HSV Human Services I
2032HSV Australian Indigenous Practice
4001HSV Developing Practice & Leadership
1010HSV Lifespan Development
7015HSV Disability, Theory and Philosophy

School of Medical Science

2005MSC Biochemistry
2012MSC Biostatistics
3010MSC Cardiovascular Science
6001MSC Advanced Studies in Health Sciences

School of Nursing and Midwifery

7021NRS Research Evidence & Clinical Practice

School of Pharmacy

7001PHM Pharmacotherapeutics I
7009PHM Pharmacotherapeutics III
7011PHM Pharmacy Management

School of Public Health

1979PBH Interpersonal Skills & Group Facilitation
2210PBH Nutrition
2207PBH Qualitative Research for Public Health
2211PBH Psychology for Population Health
3130PBH Environment & Population Health
7045PBH Nutrition Assessment
7111PBH Environment & Population Health
7312PBH Epidemiology – An Introduction

School of Physiotherapy and Exercise Science

3007PES Injury Prevention and Management
3021PES Practice of Physiotherapy I
4001PES Clinical Science I
4002PES Practice of Physiotherapy II
7001PES Applied Biological Science I
7002PES Scientific Basis of Musculoskeletal and Sports Physiotherapy
7015PES Clinical Science I
7017PES Practice of Physiotherapy II

School of Psychology

1002PSY Individual & Social Psychology
2007PSY Biological Psychology
2011PSY Process Facilitation
2020PSY Career Psychology Across the Lifespan
3001PSY Research Methods & Statistics 4
3019PSY Brain, Cognition & Behaviour
7140PSY Adult Psychopathology

For ratification

SECTION III: MATTERS FOR NOTING AND WHERE APPROPRIATE, ACCEPTANCE OF RECOMMENDATIONS

23.0 DOH SPECIAL PURPOSE SUBMISSION (06/0003137)
1260 B ORAL HEALTH IN DENTAL TECHNOLOGY

23.1 The Pro Vice Chancellor (Administration) has approved a special purpose submission submitted by the School of Dentistry and Oral Health. Currently the advice on the program catalogue indicates that 1260 Bachelor of Oral Health in Dental Technology students are required to buy instruments / pay a deposit in Year 1.

23.2 As a result of the introduction of a Foundation Year in the Health Group, 1260 Bachelor of Oral Health in Dental Technology students will not be required to buy instruments or pay a deposit until Year 2 of their program. The program catalogue has been amended accordingly.

For noting

24.0 PUBLICATIONS AND RESEARCH OUTPUTS SURVEY

24.1 The 2007 Survey of 2006 Research Publications and Creative and Performing Arts Research Outputs has commenced. The online portal to collect 2006 research outputs is accessed via the Griffith Portal. The formal submission period, during which staff must submit their hard copy verification materials to their Dean or Director, runs from 29 January to 16 March 2007.
24.2 Data will be used in calculations about the IGS and RTS funds for the University as in previous years. It will also be used for RQF submissions in 2008. After publications are verified in April/May, the Griffith Evidence Portfolio will be re-opened for staff to make improvements and revisions to the data in their portfolio. 2006 research outputs will be automatically uploaded into GEP to aid completion of data for the RQF assessment period of 2001-2006.

For noting

25.0 LEARNING AND TEACHING INITIATIVES

25.1 The Deputy Vice Chancellor (Academic) has announced that the more than $1 million available enhancement of learning and teaching at Griffith University will be utilised in 2007 as follows:

**University-wide initiatives** will include:
- a set of staff development modules and activities focused on Work Integrated Learning (WiL) led by Calvin Smith from Griffith Institute for Higher Education;
- support for the Work Integrated Learning Community of Practice, to identify suitable ICT (information and communication technology) programs to support WiL and practicum placements;
- an evidence-based retention project focused on understanding and addressing retention at the program level, to be conducted by the Office of Quality, Planning and Statistics;
- a project on assessment, to develop strategies to reduce the weight of assessment on students while improving its quality and effectiveness in promoting learning outcomes;
- further support for retention initiatives; and
- provision of funds to Groups to support student mentoring programs.

Health Group initiatives include:
- Christine Randall (HSV), Case Management Road Trip Interactive  $20,000
- Philippa Seaton (NRS), The Meeting Place: Cultural Boundary Clarification Strategies for Clinical Teaching and Learning  $9,988
- Margaret McAllister (NRS), Exemplars of Solution Focused Nursing  $23,950
- Glenn Harrison (PES), Design and Implementation of an O-Week ‘Refreshers’ Program for 2nd Year Health Group Students  $8,760
- Trevor Hine (PSY), A BRAIN Instructional Activity Companion  $9,162
- Heather Alexander and Ray Tedman (MED), Cultural Sensitivity in Health Group Students in Aboriginal and Torres Strait Islander Health Care  $7,000
- Marion Mitchell (NRS), The Development of Efficient and Effective Objective Simulated Clinical Assessments in the Health Group to Support Clinical Competence of Graduates  $49,434

For noting

26.0 POLICY, PROCEDURE AND FORM UPDATES

The Board is advised of the following policy updates:

**Griffith Institute for Higher Education Constitution**
This constitution sets out the mission, functions, management and organisational arrangements for the Griffith Institute for Higher Education.
Educational Excellence Committee Constitution

This constitution sets out the history, functions, management and organisational arrangements for the Educational Excellence Committee. Functions and memberships of the sub-committees of the Educational Excellence Committee – Sports Scholarship Committee and the Excellence Expo Committee - are also included in this document.

URL:

Griffith University Exchange Program International Experience Incentive Scheme (Short-Term Study) – Application Form

URL:

27.0 OTHER BUSINESS

28.0 NEXT MEETING

28.1 The next meeting of the Griffith Health Board (Faculty) will be held on Wednesday 21 March 2007 at 1.00 pm in G18_3.02, Graham Jones Boardroom, Gold Coast campus.