GRiffith University
Health Group Board Meeting
Agenda 5_2010

A meeting of the Griffith Health Group Board will be held at 12.30 pm on Wednesday 21 July 2010 in Room 1.05/1.06, The Chancellery (G34) Gold Coast campus.

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**Significant Committee Events**

- This meeting of the Griffith Health Board will be held at 12.30 pm on Wednesday 21 July 2010 in Room 1.05/1.06, The Chancellery (G34) Gold Coast Campus
- The next meeting of the Griffith Health Board will be held at 12.30 pm on Wednesday 18 August in Room 1.05/1.06, The Chancellery (G34) Gold Coast campus.

**Committee TeamPlace Web Address**

- Use the left navigation bar to select the relevant committee site. Username is your staff number and password is the same as your Novell login. Call the Secretary on 56465 for advice or if experiencing difficulties.
GRIFFITH UNIVERSITY
GRIFFITH HEALTH BOARD MEETING

DISTRIBUTION LIST

Faculty Board Members
Name                                            Appointment Type
Professor Debra Henly                          Dean (Academic)    ex officio (Chair)
Professor Allan Cripps                         Pro-Vice Chancellor (Health)  ex officio
Professor Nick Buys                            Dean (Learning & Teaching), Health  ex officio
Professor Lyn Griffiths                        Dean (Research), Health  ex officio
Professor Donald Stewart                      Head of School, School of Public Health  ex officio
Professor Simon Broadley                      Head of School, School of Medicine  ex officio
Professor Ward Massey                          Head of School, School of Dentistry & Oral Health  ex officio
Professor Elizabeth Patterson                 Head and Dean, School of Nursing and Midwifery  ex officio
Associate Professor Jayne Clapton              Head of School, School of Human Services and Social Work  ex officio
Associate Professor Tony Perkins               Head of School, School of Medical Science  ex officio
Professor Nerida Smith                         Head of School, School of Pharmacy  ex officio
Professor Peter Milburn                        Head of School, School of Physiotherapy & Exercise Science  ex officio
Associate Professor Alf Lizzio                 Head of School, School of Psychology  ex officio
Professor Wendy Chaboyer                      Director, Research Centre for Clinical Practice Innovation  ex officio
Professor Mark Forwood                        Head of the Discipline of Anatomy  Co-opted

Information Copies (without attachments unless stated)
Deputy Heads of School
Dean (Learning and Teaching), SEET Group
School Administrative Officers – Griffith Health Group
School Secretaries – Griffith Health Group

Other Copies
Corporate Archives & Records Management copy (attachments)
Binding copy (attachments)
Spare copy
A meeting of the Griffith Health Group Board will be held at 12.30 pm on Wednesday 21 July 2010 in Room 1.05/1.06, The Chancellery (G34) Gold Coast campus.

Secretary
Marianne Mengel

AGENDA

1.0 APOLOGIES

Apologies may be recorded by contacting Marianne Mengel, Secretary, x56465, or by emailing m.mengel@griffith.edu.au

2.0 CONFIRMATION OF MINUTES

The minutes of the 4_2010 meeting have been circulated.

To be taken as read and confirmed

3.0 ACTIONS ARISING FROM GRIFFITH HEALTH GROUP BOARD 4_2010 MEETING

<table>
<thead>
<tr>
<th>Action Item</th>
<th>Responsible Officer/s</th>
<th>Status / Feedback</th>
</tr>
</thead>
<tbody>
<tr>
<td>Review of Academic Committee and its subcommittees.</td>
<td>Chair</td>
<td>Action taken</td>
</tr>
<tr>
<td>Collate feedback from Board members and forward Health Group Review submission to Quality Review Unit</td>
<td></td>
<td></td>
</tr>
<tr>
<td>DOH Full Program Proposal – McIn Dent in Implant Dent. Confirm funding for teaching staff</td>
<td>Head of School, Dentistry and Oral Health</td>
<td>Action taken / approved</td>
</tr>
<tr>
<td>Good Practice Framework for Sessional Staff, Nominate one or more representatives from each School to serve on the Group-wide working party.</td>
<td>Heads of School</td>
<td></td>
</tr>
<tr>
<td>Increasing Indigenous Enrolments and Success across the Health Group. Forward agenda item for Health Group Retreat.</td>
<td>Chair</td>
<td>Action taken</td>
</tr>
</tbody>
</table>

4.0 PVC REPORT

The Group Pro Vice Chancellor (Health) will report on items of interest to the Board.

5.0 CHAIR’S REPORT

The Dean (Academic) will report on items of interest to the Board.

6.0 DEAN (LEARNING & TEACHING) REPORT

The Dean (Learning & Teaching) Health will report on items of interest to the Board.

7.0 DEAN (RESEARCH) REPORT

The Dean (Research) Health will report on items of interest to the Board.
8.0 FINANCE AND BUSINESS SERVICES REPORT
The Group Resource Manager will report on items of interest to the Board.

9.0 INFORMATION SERVICES REPORT
The Manager, Academic Services, INS will report on items of interest to the Board.

10.0 EXTERNAL RELATIONS
The Director, External Relations or nominee will report on items of interest to the Board.

11.0 HUMAN RESOURCE MANAGEMENT
The Human Resources Manager (Health) tendered apologies for this meeting.

12.0 DEVELOPMENT AND ALUMNI
The Development and Alumni Coordinator (Health) will report on items of interest to the Board.

13.0 GRIFFITH INTERNATIONAL
The Director, International Business and Marketing will report on items of interest to the Board.

14.0 PRESENTATION: BOARD OF GRADUATE RESEARCH
Professor Parlo Singh, Chair of the Board of Graduate Research (BGR) will attend the meeting to discuss the role of the BGR and more specifically, a number of proposed revisions to existing RHD policy and their potential implications.

The Board of Graduate Research is the senior body within the University which debates and makes recommendations through the Dean, Griffith Graduate Research School to the Deputy Vice Chancellor (Research), and to Academic Committee on matters concerning the University’s graduate research programs, including matters relating to quality of supervision, graduate research admissions, candidature, examinations, scholarships, and communications procedures and policies.

ORDERING OF THE AGENDA

At this point in the agenda, members may propose that any matter on the agenda, not included in Section I, be so included.
SECTION I: MATTERS FOR DEBATE AND DECISION

15.0 MSC FULL PROGRAM PROPOSAL (2010/0011026)
1370 BACHELOR OF MEDICAL LABORATORY SCIENCE

15.1 The Griffith Health Board is asked to consider the Full Program Proposal, proposing the introduction of the Bachelor of Medical Laboratory Science program, effective semester 1, 2011. This 320CP offering will be hosted by the School of Medical Science and will be offered over 4 years to domestic and international students.

15.2 The School is seeking approval for an annual intake of 45 students at OP10. There will be no additional load implications as places will be transferred from the current Bachelor of Health Science Program load allocation.

15.3 Program Structure
The program includes courses and content from the current suite of Medical Science School programs in addition to new program specific courses. The structure of the 320CP program is as follows:

<table>
<thead>
<tr>
<th>Year 1</th>
<th>Semester 1</th>
<th>40CP core</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Semester 2</td>
<td>40CP core</td>
</tr>
<tr>
<td>Year 2</td>
<td>Semester 1</td>
<td>40CP core</td>
</tr>
<tr>
<td></td>
<td>Semester 2</td>
<td>40CP core</td>
</tr>
<tr>
<td>Year 3</td>
<td>Semester 1</td>
<td>30CP core + 10CP listed elective</td>
</tr>
<tr>
<td></td>
<td>Semester 2</td>
<td>30CP core + 10CP listed elective</td>
</tr>
<tr>
<td>Year 4</td>
<td>Semester 1</td>
<td>40CP core</td>
</tr>
<tr>
<td></td>
<td>Semester 2</td>
<td>40CP core</td>
</tr>
</tbody>
</table>

15.4 Career opportunities
As a medical scientist, graduates will be able to work in laboratories in hospitals, private pathology, and state health facilities as well as universities. In larger hospitals and private laboratories, graduates will also have the opportunity to specialise in professional disciplines including histopathology, microbiology, cytology, blood transfusion, immunology, haematology, clinical biochemistry and virology.

15.5 Professional accreditation
Accreditation of the program is being sought from Australian Institute of Medical Scientists (AIMS).

15.6 Fees

<table>
<thead>
<tr>
<th>Fee Category:</th>
<th>FPUG Band 6</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fee per CP</td>
<td>$212.25 (2010)</td>
</tr>
<tr>
<td>Fee per academic year (80 CP)</td>
<td>$16,980 (2010)</td>
</tr>
</tbody>
</table>

Recommendation

15.7 The Griffith Health Group Board is asked to recommend to Programs Committee the Full Program Proposal (2010/0011026) proposing establishment of the Bachelor of Medical Laboratory Science program for introduction in semester 1, 2011.

For discussion
16.0 MASTER OF ADVANCED PRACTICE: 5 YEAR REVIEW REPORT (2010/0011027)

16.1 The Griffith Health Group Board is asked to consider the recommendations outlined in the document ‘MAP 5 Year Review Report’ as detailed in Attachment 16.0.

16.2 Effective 2009, all university programs will be subject to a five year program review for the purpose of continuous improvement, benchmarking, curriculum renewal and reaccreditation. An overview of the review process is as follows:
- A briefing paper is prepared by the Program Convenor in consultation with relevant Heads and the Dean.
- The briefing paper is reviewed by the review team which comprises the Chair (senior staff member external to the Group), Program Convenor, Head of Dept (or rep), industry representative and the School Administration Officer. The review team prepares a report for consideration by the Faculty Board.
- The Program Convenor develops an implementation plan for the consideration of Faculty Board, then Programs Committee.

16.3 The review recommends that the program be approved for a further five year period with the following conditions:
- ‘Nursing’ be visible in the title of the program and wherever possible in the individual strands of study.
- Postgraduate programs in nursing be marketed with a SONM brand, rather than their affiliation with particular campuses where nursing programs are offered.
- Each strand be evaluated annually for its efficiency, effectiveness and appropriateness in the terms of the needs of the profession and the wider health community.
- The workload of strand and program convenors reflect the administrative burden of convenorship.
- The scheduling of low enrolment courses and strands be re-evaluated in terms of the efficient deployment of staff resources.
- The Community and Primary Health Care strand be strengthened to reflect current and future roles in the community nursing practice.
- A feasibility study to be conducted to evaluate whether the SONM could introduce postgraduate preparation for expansion of cardiac and perioperative nursing to service the new Gold Coast Hospital.
- Postgraduate programs include content relevant to bariatric nursing practice.
- The research courses offered to postgraduate nursing students include an emphasis on research proposal development and evidence-based nursing practice.
- A wider choice of research electives be available to postgraduate nursing students.
- Consistent strategies for flexible learning and assessment to be introduced across campuses.
- The strengths of the program continue to be reinforced including interdisciplinarity, flexibility, industry engagement, good teaching and strong leadership by strand convenors.

Recommendation

16.4 The Griffith Health Group Board is asked to approve the recommendations outlined in the document ‘MAP 5 Year Review Report’ as detailed in Attachment 16.0.

For discussion

17.0 HEALTH GROUP PROGRAM CHANGES

17.1 The program changes processed for the Health Group since the previous Griffith Health Group Board meeting are detailed in Section II of this agenda. All program changes have been considered and approved executively by the Dean (Learning and Teaching). Details of the submissions are contained in Section II of this agenda and all submissions are attached for reference. Members are asked to consider the list of
For consideration

SECTION II: MATTERS REQUIRING RATIFICATION OR EXECUTIVE ACTION

18.0 HSV MAJOR CHANGE (2010/0011014)
1263 BACHELOR OF HUMAN SERVICES / BACHELOR OF CRIMINOLOGY AND CRIMINAL JUSTICE

18.1 The Griffith Health Group Board is asked to ratify the executive action of the Dean (Learning & Teaching) Health in approving the major change submission proposing the withdrawal of the two majors - Family and Youth Justice and Rehabilitation and Corrections, effective Semester 1, 2011.

18.2 These majors will be replaced with listed electives from each School within the prescribed program. Students will be required to select three electives from each listed School elective list.

18.3 It is also proposed to include 2032HSV Australian Indigenous Practice or 3016CCJ Race, Crime and Justice in Australia as a core course in the program. Students will be able to choose to complete either 2032HSV or 3016CCJ.

18.4 Students enrolled in a major prior to 2011 will be able to complete their chosen major.

For ratification

19.0 PHM WITHDRAWAL SUBMISSION (2010/0011020)
5549 MASTER OF CLINICAL PHARMACY

19.1 The Griffith Health Group Board is asked to ratify the executive action of the Dean (Academic) Health in approving the withdrawal of the Master of Clinical Pharmacy, effective immediately.

19.2 The School of Pharmacy introduced this program to meet the needs of International pharmacists who have completed a Bachelor of Pharmacy. On completion of the Master of Clinical Pharmacy, graduates would return to their country of origin, or stay on to complete the Pharmacist Internship Training Program, and then either return to their country of origin to take up positions in the clinical environment in hospital pharmacies as Clinical Pharmacists, or register as pharmacists in Australia. This program is also marketed to those applicants whose sponsors are seeking and will only fund, a postgraduate pharmacy program with a clinical focus, as opposed to an articulated diploma and postgraduate program combination.

19.3 The Australian Pharmacy Council has indicated in its correspondence dated that it is not prepared to accredit this program based on the following concerns.
- The assumption that these candidates are competent in pharmaceutical science and two years credit is being awarded. It is APC’s experience in assessing the competence of overseas trained pharmacists that many candidates have difficulty in the pharmaceutical sciences as taught in Australia.
- The title of the award would imply that a graduate from this program would have the capabilities and qualifications to practise as clinical specialists and is misleading.
- The period of two years of advance standing which also involves a change in curriculum content signifies a marked deviation from the existing accredited program.
19.4 No students have been admitted to this program. The Deputy Vice Chancellor (Academic) approved the withdrawal of this program on 7 July, 2010.

For ratification

20.0 PROGRAM CONVENOR AND ADVISOR CHANGES

20.1 The Griffith Health Board is asked to ratify the executive action of the Dean (Learning & Teaching) in approving the following changes for the Health Group, effective semester 2, 2010.

**Program Convenor**
- 1165 B Nursing Ms Carol Jeffrey
- 1162 B Nursing Dr Brigid Gillespie
- 3050 Graduate Certificate in Rehabilitation Case Management
- 3122 Graduate Certificate in Employment Services
- 1345 Bachelor of Human Services/Master of Rehabilitation Counselling
  - Mr Stanislaw Wiatrowski
- 5433 Master of Medical Research - School of Medical Science
  - Dr Joanne Lewohl
- 5280 Master of Organisational Psychology
- 6013 Doctor of Psychology (Organisational)
- 6007 Doctor of Philosophy in Organisational Psychology
  - Associate Professor Alf Lizzio
- 5424 Master of Advanced Practice
- 5425 Master of Advanced Practice with Honours
  - Community and Primary Health Care strand
  - Associate Professor Winsome St John
  - Critical Care Nursing strand
  - Dr Ursula Kellett
  - Emergency Nursing strand
  - Dr Ursula Kellett

**First Year Advisor**
- 1312 Bachelor of Psychological Science
- 1178 Bachelor of Psychology
- 1139 Bachelor of Laws/Bachelor of Psychological Science
- 1325 Bachelor of Business/Bachelor of Psychological Science
- 1115 Bachelor of Psychological Science/Bachelor of Criminology & Criminal Justice
  - Ms Karla Norris

**School Masters Advisor**
- 5433 Master of Medical Research - School of Medical Science
  - Dr Joanne Lewohl

**School Honours Advisor**
- 2080 Griffith Health Group Honours - School of Nursing and Midwifery
  - Associate Professor Winsome St John

For ratification

21.0 COURSE PROFILES

21.1 The Griffith Health Board is asked to ratify the executive approval of the Dean (Learning & Teaching) in approving the following semester 2, 2010 course profiles:

- 1505NRS Midwife Prac 1: Support Women (major change)
- 3010PSY Cognitive Neuroscience (major change)
- 1506NRS Life Science 1 for Midwives (new course)
- 7144PSY Child and Adult Assessment (major change)
- 1507NRS Research Evidence and Clinical Practice (new change)
- 6021PSY Professional Psychology B (major change)
8847NRS Contemporary Infection Prevention Practices (new course)
6024PSY Advanced Topics in Psychology (new course)
8853NRS Infection Control for Community and Public Health (new course)
3003DOH Oral Health Practice Management (major change)
7021HSV Rehabilitation Case Management (major change)
7024HSV Injury Management (major change)
3023MSC Clinical Sciences Laboratory (major change)
3137MSC Community & Public Health Nutrition (new course)
3016PES Physiological Principles of Rehabilitation (major change)
7012PES Biological Sciences (major change)
2008PES Biomechanics 1 (major change)
7203PES Sports Coaching Interventions (new course)
7204PES Sports Coaching Project (new course)
5002DOH Small Business Administration and Practice Management (major change)
3013HSV Development, Learning and Practice: Children and Youth (major change)

For ratification

SECTION III: MATTERS FOR NOTING AND WHERE APPROPRIATE, ACCEPTANCE OF RECOMMENDATIONS

22.0 HEADS OF SCHOOL / HEAD OF ELEMENT REPORTS

22.1 Reports received from Heads of School and Heads of Element are attached for noting.

For noting

23.0 ARC AUSTRALIAN RESEARCH COUNCIL (ARC) LINKAGE GRANT ANNOUNCEMENTS

23.1 The Minister for Innovation, Industry, Science and Research, Senator Kim Carr, released the results of the ARC Linkage Projects Round 2 funding round (for funding commencing July 2010).

23.2 Griffith achieved outstanding funding outcomes and was awarded 8 grants amounting to $1.63 million in ARC funding, matched by just over $2.6 million in partner contributions. The University was placed 3rd nationally in terms of success rate, 10th nationally in terms of number of awards and 12th nationally for total ARC funding. This success rate of 61.5% significantly exceeds the national average of 44.9% and is the best success rate Griffith has achieved since the 2005 funding round. In terms of the number of applications awarded, the University was the top achiever in our university benchmark group, the Innovative Research Universities Australia.

23.3 The Board would like to congratulate the following academic staff who have achieved this tremendous success and many other staff within academic elements and central administration who have provided support during the busy grant round:

- **Prof Paul Scuffham, Prof Elizabeth Kendall, Prof Paul Burton and Dr Jennifer Whitty** *Engaging the public in healthcare decision making: Quantifying preferences for healthcare through Citizens’ Juries*

For noting

24.0 RESOURCES FOR WORK-INTEGRATED LEARNING
24.1 The Deputy Vice Chancellor (Academic) is pleased to advise that a collection of almost 200 resources for work-integrated learning (WIL), sourced or developed by the WIL Unit and including exemplars and scholarly papers about WIL, are now available.

24.2 Griffith's Strategic Plan 2009 - 2013 articulates the University's commitment to work-integrated learning, establishing the target that, by 2013, all students will have the opportunity to experience WIL during their program. Resources will be of considerable interest to staff currently offering WIL programs, and convenors and heads of school seeking to expand their WIL offerings to reflect the University's strategic objectives.

24.3 Staff will find the following of particular assistance in developing or reviewing WIL courses:
   - **WIL Exemplars**
     Short case studies about sample WIL courses at Griffith including assessment information
   - **WIL Bibliography / GWIL Documents / Learning Contracts**
     Examples of learning plans
   - **WIL Bibliography / Workplace Health and Safety**
     Readings and examples of practices for reducing risks associated with WIL
   - **CoP - WIL Preparation**
     Sample artefacts used variously throughout the University to prepare students physically, culturally and cognitively for WIL experiences.
     (These are being generated and assembled by the current WIL Community of Practice).

24.4 Staff wishing to view the resources can do so as follows:
   - Log-in to Learning@Griffith
   - Select the Organisations tab at the top of the screen
   - Type "work integrated learning" in the Organisation Search box
   - Select the Enrol button on the right side of the screen, and then submit.
   *Note: The next time staff log-in to Learning@Griffith, Work-integrated Learning should appear under My Organisations.*

24.5 Enquiries about resources can be addressed to WIL Unit staff, Liz Ruinard, l.ruinard@griffith.edu.au or Anja Roberts, a.roberts@griffith.edu.au.

For noting

25.0 OTHER BUSINESS

26.0 BOARD MEETING DATES AND VENUES

26.1 The next meeting of the Griffith Health Board will be held on Wednesday 18 August 2010 at 12.30 pm in Room 1.05/1.06, The Chancellery (G34), Gold Coast campus. A light lunch will be available from 12 noon.

26.2 The remaining dates for Griffith Health Board meetings in 2010 are detailed below. All meetings will take place at the Gold Coast campus and are scheduled to commence at 12.30 pm and conclude at 3.00 pm, with a light lunch available from 12 noon.

<table>
<thead>
<tr>
<th>Date</th>
<th>Venue</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wednesday 18 August</td>
<td>Room 1.05/1.06, The Chancellery (G34)</td>
</tr>
<tr>
<td>Wednesday 15 September</td>
<td>Room 1.05/1.06, The Chancellery (G34)</td>
</tr>
<tr>
<td>Wednesday 13 October</td>
<td>Room 1.05/1.06, The Chancellery (G34)</td>
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<tr>
<td>Wednesday 17 November</td>
<td>Room 1.05/1.06, The Chancellery (G34)</td>
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