GRiffith Health Board (Faculty) Agenda 5/2007
Wednesday 20 June 2007

GRiffith University
GRiffith Health Board (Faculty) Meeting
AGenda 5/2007

A meeting of the Griffith Health Board will be held at 1.00 pm on Wednesday 20 June 2007 in the Chancellery, Room G34 2.02, Gold Coast campus.

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Significant Committee Events

- This meeting of the Griffith Health Board (Faculty) will be held at 1.00 pm on Wednesday 20 June 2007 in The Chancellery, Room G34 2.02, Gold Coast campus.
- The next meeting of the Griffith Health Board (Faculty) will be held at 1.00 pm on Wednesday 25 July, GH1_7.30, Centre for Medicine and Oral Health

Deadlines

- Agenda items due with Secretary, Programs Committee for July meeting by 28 June 2007.
- Agenda items due with Secretary, Programs Committee for August meeting by 26 July 2007.

Committee QuickPlace Web Address

- [https://gplace01.domino.griffith.edu.au/QuickPlace/sec-university-committees/Main.nsf/h_Toc/dc93ed94a6ce679b4a256d040002e3f0/?OpenDocument](https://gplace01.domino.griffith.edu.au/QuickPlace/sec-university-committees/Main.nsf/h_Toc/dc93ed94a6ce679b4a256d040002e3f0/?OpenDocument)
- Use the left navigation bar to select the relevant committee site. Username is your staff number and password is the same as your Novell login. Call the Secretary on 56465 for advice or if experiencing difficulties.
Deputy Heads of School
Director, Teaching and Learning, Griffith Science & Technology
School Administrative Officers – Griffith Health Group
School Secretaries – Griffith Heath Group

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Binding copy (attachments)
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GRIFFITH UNIVERSITY

GRIFFITH HEALTH BOARD (FACULTY) MEETING

A meeting of the Griffith Health Board will be held at 1.00 pm on Wednesday 20 June 2007 in the Chancellery, Room G34_2.02, Gold Coast campus.

Michele Britton
Secretary

AGENDA

1.0 APOLOGIES

Apologies may be recorded by contacting Michele Britton, Secretary, x56465, or by emailing m.britton@griffith.edu.au

2.0 CONFIRMATION OF MINUTES

The minutes of the 4/2007 meeting have been circulated. To be taken as read and confirmed.

3.0 CHAIR’S REPORT

The Dean (Academic) will report on items of interest to the Board.

4.0 DEAN, (LEARNING & TEACHING) HEALTH GROUP REPORT

The Dean, (Learning & Teaching), Health will report on Faculty Board items.

5.0 GRIFFITH HEALTH RESEARCH COMMITTEE REPORT

The Chair, Griffith Health Research Committee will report on Faculty Board items.

6.0 INFORMATION SERVICES REPORT

Senior Librarian to report on items of interest to the Board.

7.0 HEALTH & SAFETY REPORT

The Health & Safety Risk Adviser to report on items of interest to the Board.

ORDERING OF THE AGENDA

At this point in the agenda, members may propose that any matter on the agenda, not included in Section I, be so included.
SECTION I: MATTERS FOR DEBATE AND DECISION

8.0 DEFERRED/SUPPLEMENTARY EXAMINATIONS - TIMING IN ACADEMIC CALENDAR

8.1 At its 2/2007 (8 May) meeting the Learning and Teaching Committee considered the attached paper on Scheduling of Deferred/Supplementary Examinations and the following recommendations in relation to the implementation from 2008 of revised scheduling of deferred/supplementary examinations:

- The dates for the deferred/supplementary examinations are to be brought forward to as close as possible to the end of semester examination periods.
- The two deferred/supplementary examinations periods are to be aligned and run four weeks after end of semester exams, i.e. Saturday - Saturday inclusive. For example, for 2007 this would mean 21-28 July and 15-22 December.
- The 4 week period between the end of semester and deferred/supplementary examinations is required as an absolute minimum for Exams & Timetabling to administer exams.

and the following changes in order to compensate for the shorter deadline:

- Deferred/supplementary exam papers must be delivered at the time of end of semester exam paper collection.
- All Schools are asked to adhere to the deadline for exam paper submission.
- Applications for deferred examinations and supplementary examinations must be finalised by the results processing deadline for each semester (one week after examinations finish).
- Supplementary assessment granted out of review of grade following results processing will not be conducted in the central Deferred/supplementary exam period.
- Convenors cannot change their mind about which paper they wish to use (as is currently the case)
- Consideration should also be given to the effect this shortened preparation time would have on external sittings coordinated through OCAHS. The exam papers must be provided by the deadline to allow sufficient time for OCAHS to allow for international postage, as well as other arrangements with regard to external venues etc.

8.2 The Learning and Teaching Committee agreed that the attached paper on Scheduling of Deferred/Supplementary Examinations should be circulated to Schools and Faculties for feedback to the 4/2007 (9 July) meeting of the Learning and Teaching Committee. Accordingly, the attached paper was circulated to Health Group Schools. Schools were invited to consider the paper and feedback received to date has been collated for the Board’s consideration (see attached document 07/0012306).

For discussion

9.0 HLS NEW PROGRAM SUBMISSION (07/0012281)

9.1 The Griffith Health Board (Faculty), on the executive recommendation of the Heads of School of Physiotherapy and Exercise Science, Human Services, Medical Science, Pharmacy, and Nursing and Midwifery (Public Health approval pending) is asked to consider the new program submission proposing the introduction of an 80CP Griffith Health Group Honours program in Semester 1, 2008.
9.2 With the exception of Psychology honours programs, Honours programs in the Health Group have a history of low enrolments due to the focus of graduates on clinical rather than research careers, and the lack of adequate resources provided by the University to support a strong Honours culture.

9.3 In accordance with the Group’s Operational Plan, a review of Honours programs currently offered by the Health Group was undertaken and a working party was established to develop the model for a Group Honours program.

9.4 The introduction of a Griffith Health Group Honours program in Semester 1, 2008 will create efficiencies through a reduction of the number of Honours courses offered in areas such as Research Methods and Research Preparation. The reduction of course offerings supports the Griffith Academic Plan to reduce the total number of courses offered, decrease the proportion of courses with small enrolments and reduce course overlap.

9.5 Establishment of a Griffith Health Group Honours program will also enable the Group to build and appropriately resource a stronger research culture, thus increasing the number of students who progress to research higher degrees. This is in keeping with the Health Group’s aim to improve upon its current strong performance in RHD completion growth over the past six years, and to achieve growth above the required University target of 5% (Griffith Health Group Operational Plan 2006-09).

9.6 The Griffith Health Group Honours program will replace the existing end-on Honours programs currently offered by individual Schools in the Group, as follows:

- Bachelor of Human Services with Honours (2054)
- Bachelor of Biomedical Science with Honours (2056)
- Bachelor of Health Science with Honours (2018)
- Bachelor of Nursing with Honours (2029)
- Bachelor of Exercise Science with Honours (2032)
- Bachelor of Behavioural Science with Honours in Work and Public Health (2030)
- Bachelor of Health Promotion with Honours (2072)
- Bachelor of Science with Honours in Public Health (2031)

9.7 The following areas of specialisation will be available to students (as defined by the students’ undergraduate degree program):

- Human Services
- Biomedical Science
- Health Science
- Nursing
- Exercise Science
- Pharmaceutical Science
- Environmental Health
- Health Promotion
- Workplace Health and Rehabilitation
- Nutrition
- Medical Science
9.8 The proposed structure of the program is as follows:

Full-Time Program structure for the Griffith Health Group Honours program

<table>
<thead>
<tr>
<th>Year</th>
<th>Sem</th>
<th>Catalog Nbr</th>
<th>Course</th>
<th>CP</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>III</td>
<td>6001HLS</td>
<td>Dissertation Preparation</td>
<td>10</td>
</tr>
<tr>
<td>1</td>
<td>I</td>
<td>7018NRS</td>
<td>Qualitative Research*</td>
<td></td>
</tr>
<tr>
<td></td>
<td>OR</td>
<td>6002HLS</td>
<td>OR Qualitative Research*</td>
<td>10</td>
</tr>
<tr>
<td></td>
<td>OR</td>
<td>6003HLS</td>
<td>OR Advanced Research Statistics*</td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>I</td>
<td>6000HLS_P1</td>
<td>Dissertation 1</td>
<td>10</td>
</tr>
<tr>
<td>1</td>
<td>I,II</td>
<td>6000HLS_P2</td>
<td>Dissertation 2</td>
<td>10</td>
</tr>
<tr>
<td></td>
<td>I,II</td>
<td>Elective#</td>
<td></td>
<td>10</td>
</tr>
<tr>
<td>1</td>
<td>II</td>
<td>6000HLS_P3</td>
<td>Dissertation 3</td>
<td>10</td>
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<tr>
<td>1</td>
<td>II</td>
<td>6000HLS_P4</td>
<td>Dissertation 4</td>
<td>10</td>
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<tr>
<td>1</td>
<td>II</td>
<td>6000HLS_P5</td>
<td>Dissertation 5</td>
<td>10</td>
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</tbody>
</table>

*as approved by the Honours supervisor

#(any honours or postgraduate elective specific to specialisation or recommended elective approved by the School Honours Adviser in consultation with student and students’ supervisor)

PART-TIME

Students who wish to complete the program part-time will be required to consult with the Honours Program Convenor to determine the appropriate program structure.

Recommended Electives Course list

<table>
<thead>
<tr>
<th>Sem</th>
<th>Catalog Nbr</th>
<th>Course</th>
<th>CP</th>
</tr>
</thead>
<tbody>
<tr>
<td>I,II</td>
<td>7018NRS</td>
<td>Qualitative Research</td>
<td>10</td>
</tr>
<tr>
<td>I,II</td>
<td>6002HLS</td>
<td>Quantitative Research</td>
<td>10</td>
</tr>
<tr>
<td>I</td>
<td>6003HLS</td>
<td>Advanced Research Statistics</td>
<td>10</td>
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<tr>
<td>I</td>
<td>7021NRS</td>
<td>Research Evidence &amp; Clinical Practice</td>
<td>10</td>
</tr>
<tr>
<td>I, II</td>
<td>6004HLS</td>
<td>Independent Study</td>
<td>10</td>
</tr>
</tbody>
</table>

9.9 The following degree requirements are proposed:

To be eligible for the awards of

Bachelor of Exercise Science with Honours
Bachelor of Human Services with Honours
Bachelor of Pharmaceutical Science with Honours
Bachelor of Public Health (Environmental Health) with Honours
Bachelor of Public Health (Health Promotion) with Honours
Bachelor of Public Health (Workplace Health and Rehabilitation) with Honours
Bachelor of Public Health (Nutrition) with Honours
Bachelor of Nursing with Honours
Bachelor of Health Science with Honours
Bachelor of Biomedical Science with Honours  
Bachelor of Medical Science with Honours  
Bachelor of Health Promotion with Honours  
Bachelor of Science in Environmental Health with Honours

A student must acquire 80CP as prescribed below:
- gain 20CP for the prescribed courses; and
- gain 10CP for the elective
- successfully complete the 50CP dissertation
- the grade of Pass Conceded (PC) will not be awarded for any course

9.10 The program will be available to domestic and international students. The English language requirements for international students are a minimum overall band score of 6.5 on IELTS (International English Language Testing System) with no sub-score of less than 6.0 or equivalent.

9.11 As this program will be hosted at the Faculty level, a program management plan, as detailed in the submission has been agreed between all Schools involved in the program's delivery.

Recommendation

9.12 The Griffith Health Board (Faculty) is asked to recommend to Programs Committee the new program submission (07/0012281) proposing to establish the Griffith Health Group Honours program in Semester 1, 2008.

For discussion

10.0 PBH NEW PROGRAM SUBMISSION (07/0012301)  
1332 / 1333 B PUBLIC HEALTH

10.1 The Griffith Health Board (Faculty), on the executive recommendation of the acting Head of School, Public Health is asked to consider the new program submission proposing the introduction of the 240CP Bachelor of Public Health program in Semester 1, 2008.

10.2 The proposed Bachelor of Public Health with majors in Environmental Health, Health Promotion, Nutrition and Workplace Health and Rehabilitation, will allow the School of Public Health to offer a single degree to replace the existing Bachelor of Health Promotion and Bachelor of Science in Environmental Health programs currently offered at Logan campus. The plan to introduce these two programs at the Gold Coast campus in 2008 has been superseded by the proposed Bachelor of Public Health which will be offered at the Logan and Gold Coast campuses. The Bachelor of Public Health will also replace the proposed Bachelor of Workplace Health and Safety and Rehabilitation, formerly approved for introduction in 2008 on the Logan campus. The Nutrition, Health Promotion and Environmental Health majors will be offered at both Logan and Gold Coast campuses. The Workplace Health & Rehabilitation major will be offered at Logan only.

10.3 The current proposal streamlines and integrates all existing and proposed programs into one degree and is consistent with the recommendations of the Faculty Review of the School of Public Health and the Health Group’s Operational Plan 2006-09 to roll out a comprehensive suite of Health programs characterised by undergraduate – postgraduate pathways and to improve the quality of learning and teaching in all programs.

10.4 The Bachelor of Public Health program
- Includes 7 common courses in the first year. Students will undertake the first
course of their chosen major in the final semester of their first year and will complete the requirements for the respective majors in years two and three of the program.

- Includes 50CP of shared courses in years two and three of the program.
- Provides a core curriculum so that all graduates (regardless of major) attain core public health competencies (graduate entry-level).
- Provides majors that are structured to achieve either accreditation standards (e.g. Environmental Health with AIEH accreditation) or pre-requisites that all allow articulation with post-graduate professional programs (e.g. Nutrition & Dietetics, Master of Public Health etc).
- All majors have a 20CP work placement (WIL) which provides the opportunity to integrate academic knowledge and skills with practical experience.

10.5 The following fee schedule is proposed:

Fee-paying domestic students FPUG Band 5 (175.00 per CP or $14,000 per 80CP)
International students INT_UG_3A ($208.50 per CP or $16,680.00 per 80CP)

10.6 English language requirements for international students will be in accordance with University policy for undergraduate programs, as follows:

- A minimum score of 550 on TOEFL (Test of English as a Foreign Language); or
- A computerised TOEFL score of 213
- An internet-based (iBT) TOEFL score of 79 (no score less than 19)
- A minimum overall band score of 6.0 on IELTS (International English Language Testing System) with no sub-score of less than 5.5; or
- No score less than 3 in each skill of the ISLPR (International Second Language Proficiency Rating).

English test results must be no more than two years old.

10.7 The proposed structure of the program is as follows:

<table>
<thead>
<tr>
<th>Core Courses common to all Majors</th>
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<tbody>
<tr>
<td>Year</td>
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<tr>
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</tr>
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<td>1 I</td>
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<td>3 I</td>
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<td>3 II</td>
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</tbody>
</table>

ENVIRONMENTAL HEALTH MAJOR

Students must complete the following courses:

<table>
<thead>
<tr>
<th>Year</th>
<th>Sem</th>
<th>Catalog Nbr</th>
<th>Course</th>
<th>CP</th>
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</thead>
</table>

www.griffith.edu.au/committees
<table>
<thead>
<tr>
<th>Year</th>
<th>Sem</th>
<th>Catalog Nbr</th>
<th>Course</th>
<th>CP</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 II</td>
<td></td>
<td>1980PBH</td>
<td>Food Systems</td>
<td>10</td>
</tr>
</tbody>
</table>

**HEALTH PROMOTION MAJOR**

Students must complete the following courses:

<table>
<thead>
<tr>
<th>Year</th>
<th>Sem</th>
<th>Catalog Nbr</th>
<th>Course</th>
<th>CP</th>
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</thead>
<tbody>
<tr>
<td>1 II</td>
<td></td>
<td>1114PBH</td>
<td>Sociology of Work &amp; Health</td>
<td>10</td>
</tr>
</tbody>
</table>

**NUTRITION MAJOR**

Students must complete the following courses:

<table>
<thead>
<tr>
<th>Year</th>
<th>Sem</th>
<th>Catalog Nbr</th>
<th>Course</th>
<th>CP</th>
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</thead>
<tbody>
<tr>
<td>1 II</td>
<td></td>
<td>1980PBH</td>
<td>Food Systems</td>
<td>10</td>
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</tbody>
</table>
1015MSC  Chemistry in Biological Systems 2 (Gold Coast)

<table>
<thead>
<tr>
<th>Year</th>
<th>Sem</th>
<th>Catalog Nbr</th>
<th>Course</th>
<th>CP</th>
</tr>
</thead>
<tbody>
<tr>
<td>3 I</td>
<td></td>
<td>3134PBH</td>
<td>Nutrition through Lifecycle</td>
<td>10</td>
</tr>
<tr>
<td>3 I</td>
<td></td>
<td>2003BBS</td>
<td>Metabolism (Logan)</td>
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</tr>
<tr>
<td></td>
<td></td>
<td>2005MSC</td>
<td>Biochemistry (Gold Coast)</td>
<td>10</td>
</tr>
<tr>
<td>3 I</td>
<td></td>
<td></td>
<td>Free Choice Elective (2nd or 3rd year level course)</td>
<td>10</td>
</tr>
<tr>
<td>3 II</td>
<td></td>
<td>3137PBH</td>
<td>Community and Public Health Nutrition</td>
<td>10</td>
</tr>
<tr>
<td>3 II</td>
<td></td>
<td></td>
<td>Free Choice Elective (2nd or 3rd year level course)</td>
<td>10</td>
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</tbody>
</table>

**WORKPLACE HEALTH & REHABILITATION MAJOR**

Students must complete the following courses:

<table>
<thead>
<tr>
<th>Year</th>
<th>Sem</th>
<th>Catalog Nbr</th>
<th>Course</th>
<th>CP</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 II</td>
<td></td>
<td>1114PBH</td>
<td>Sociology of Work &amp; Health</td>
<td>10</td>
</tr>
<tr>
<td>2 I</td>
<td></td>
<td>1011IRL</td>
<td>Employment Relations in Australia</td>
<td>10</td>
</tr>
<tr>
<td>2 I</td>
<td></td>
<td>2203PBH</td>
<td>Managing Workplace Health and Safety</td>
<td>10</td>
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<tr>
<td>2 I</td>
<td></td>
<td>2015HSV</td>
<td>Introduction to Rehabilitation</td>
<td>10</td>
</tr>
<tr>
<td>2 I</td>
<td></td>
<td>2207PBH</td>
<td>Qualitative Research for Public Health</td>
<td>10</td>
</tr>
<tr>
<td>2 II</td>
<td></td>
<td>2115PBH</td>
<td>Principles of Ergonomics</td>
<td>10</td>
</tr>
<tr>
<td>2 II</td>
<td></td>
<td>2215PBH</td>
<td>Environmental &amp; Occupational Health &amp; Hygiene</td>
<td>10</td>
</tr>
<tr>
<td>3 I</td>
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<td>3021HSV</td>
<td>Injury Management</td>
<td>10</td>
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<tr>
<td>3 I</td>
<td></td>
<td>2031HSV</td>
<td>Working in Organisations</td>
<td>10</td>
</tr>
<tr>
<td>3 I</td>
<td></td>
<td></td>
<td>Free Choice Elective</td>
<td>10</td>
</tr>
<tr>
<td>3 II</td>
<td></td>
<td>3129PBH</td>
<td>Social Action for Sustainability &amp; Health</td>
<td>10</td>
</tr>
<tr>
<td>3 II</td>
<td></td>
<td></td>
<td>Free Choice Elective</td>
<td>10</td>
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</tbody>
</table>

**RECOMMENDED ELECTIVES** (free choice electives may be chosen from anywhere in the University including from the list of recommended electives):

<table>
<thead>
<tr>
<th></th>
<th>Catalog Nbr</th>
<th>Course</th>
<th>CP</th>
</tr>
</thead>
<tbody>
<tr>
<td>I</td>
<td>2203PBH</td>
<td>Managing Workplace Health &amp; Safety</td>
<td>10</td>
</tr>
<tr>
<td>I</td>
<td>3130PBH</td>
<td>Environment &amp; Population Health</td>
<td>10</td>
</tr>
<tr>
<td>I</td>
<td>3136PBH</td>
<td>Physical Activity Promotion</td>
<td>10</td>
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<tr>
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<td>1114PBH</td>
<td>Sociology of Work &amp; Health</td>
<td>10</td>
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<tr>
<td>II</td>
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<td>Indigenous Health</td>
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<tr>
<td>II</td>
<td>3129PBH</td>
<td>Social Action for Sustainability &amp; Health</td>
<td>10</td>
</tr>
</tbody>
</table>

10.8 The proposed degree requirements are as follows:

To be eligible for the award of the Bachelor of Public Health a student must acquire 240CP as prescribed below:

**Environmental Health major**
- Gain 120CP prescribed public health core courses;
- Gain 120CP courses for major as prescribed

**Health Promotion major**
- Gain 120CP prescribed public health core courses;
- Gain 80CP courses for major as prescribed;
• Gain 40CP free choice electives

**Nutrition major**

• Gain 120CP prescribed public health core courses;
• Gain 100CP courses for major as prescribed
• Gain 20CP free choice electives (2nd or 3rd year level courses)

**Workplace Health & Rehabilitation major**

• Gain 120CP prescribed public health core courses;
• Gain 100CP courses for major as prescribed
• Gain 20CP free choice electives

• Gain no more than 30CP of courses in which the grade of *Pass Conceded* (PC) has been attained.

10.9 **Testamur Titles:**

- Bachelor of Public Health (Environmental Health)
- Bachelor of Public Health (Health Promotion)
- Bachelor of Public Health (Nutrition)
- Bachelor of Public Health (Workplace Health & Rehabilitation)

**Recommendation**

10.10 The Griffith Health Board (Faculty) is asked to recommend to Programs Committee the new program submission (07/0012301) proposing to establish the Bachelor of Public Health program at Logan campus (1332) and Gold Coast campus (1333) from Semester 1, 2008.

**For discussion**

11.0 **HSV MAJOR CHANGE SUBMISSION (07/0012302)**

**1263 B HUMAN SERVICES / B CRIMINOLOGY & CRIMINAL JUSTICE**

11.1 The Griffith Health Board (Faculty), on the recommendation of the School of Human Services is asked to consider the major change submission proposing the following amendments to 1263 Bachelor of Human Services / Bachelor of Criminology & Criminal Justice, effective Semester 1 2008:

- Change the title of the program to Bachelor of Human Services/Bachelor of Criminology and Criminal Justice from Bachelor of Human Services/Bachelor of Arts in Criminology and Criminal Justice. The change of title provides a more focused description of what the course covers and emphasises the degree as a professional qualification.
- Introduce two additional core Research courses 2009CCJ Statistics for Social Research and 3012CCJ Social Science Research Methods. The introduction of core research courses reinforces criminology and criminal justice as an empirical discipline and gives graduates the skills that are sought by employers.
- Provide more CCJ courses for greater choice and to satisfy the program requirements
- Changes to degree requirements to incorporate the changes to the program.

11.2 The proposed changes were initiated by the School of Criminology and Criminal Justice, and have been approved by Programs Committee in relation to other double degree programs that incorporate the Bachelor of Criminology and Criminal Justice.

**Recommendation**
11.3 The Griffith Health Board (Faculty) is asked to recommend to Programs Committee the major change submission (07/0012302) proposing changes to the title, courses and degree requirements of 1263 Bachelor of Human Services / Bachelor of Criminology and Criminal Justice, effective Semester 1 2008.

For discussion

12.0 NRS MAJOR CHANGE SUBMISSION (07/0012303)

5424 / 5424 M ADVANCED PRACTICE / WITH HONOURS (ACUTE CARE NURSING STRAND)

3224 G CERT IN ACUTE CARE NURSING (EXIT POINT ONLY)

12.1 The Griffith Health Board (Faculty), on the recommendation of the School of Nursing and Midwifery is asked to consider the major change submission proposing the addition of an Acute Care Nursing strand in the Master of Advanced Practice and Master of Advanced Practice with Honours from Semester 1, 2008. The Acute Care Nursing strand will initially be offered at the Nathan campus in on-campus mode with a view to introducing an off-campus offering in 2009. Consistent with the other strands in the Master of Advanced Practice / with Honours programs, the new strand will include a Graduate Certificate in Acute Care Nursing exit only point.

12.2 Recently, there has been an increasing demand that practitioners caring for this complex patient cohort require and receive appropriate education and training to ensure continued high quality care delivery. By developing this strand the School and the University will actively promote and develop expertise within this speciality area. The Master of Advanced Practice (Acute Care Nursing) strand aims to use teaching and learning strategies to create sustained improvements in health care outcomes for this vulnerable patient group. Consultation with internal and external stakeholders and appraisal of the current health care delivery workforce demands and supports the addition of this strand.

12.3 The addition of the Acute Care Nursing strand is aligned with Griffith Health strategic priorities by enhancing academic programmes and by ensuring these programmes are receptive and responsive to the local community’s health care needs.

12.4 The proposed admission requirements for the Master of Advanced Practice / with Honours (Acute Care Nursing) strand are as follows:

All applicants seeking to undertake a Master of Advanced Practice (Acute Care Nursing) must hold a Bachelor of Nursing degree or equivalent from a recognised tertiary institution or demonstrate ability to meet eligibility requirements (as assessed by the School of Nursing and Midwifery Postgraduate Committee), a Grade Point Average (GPA) of 5 and above, and hold current registration or temporary registration as a nurse with the Queensland Nursing Council.

12.5 The proposed program structure for the Acute Care Nursing strand is as follows:

<p>| FULL-TIME |
|---|---|---|---|</p>
<table>
<thead>
<tr>
<th>Year</th>
<th>Sem</th>
<th>Catalog Nbr</th>
<th>Course</th>
</tr>
</thead>
<tbody>
<tr>
<td>Strand Courses (40CP):</td>
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<tr>
<td>1</td>
<td>I</td>
<td>8941NRS</td>
<td>Advanced Practice in Nursing</td>
</tr>
<tr>
<td>1</td>
<td>I</td>
<td>8951NRS</td>
<td>Pathophysiology for Advanced Practice</td>
</tr>
<tr>
<td>1</td>
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<td>8952NRS</td>
<td>Advanced Clinical Assessment</td>
</tr>
<tr>
<td>1</td>
<td>II</td>
<td>8953NRS</td>
<td>Management of the Acutely Ill</td>
</tr>
<tr>
<td>Core Courses (40CP):</td>
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<tr>
<td>1</td>
<td>I</td>
<td>Research Course</td>
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<td>Course</td>
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<td>Listed Elective</td>
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<td>II</td>
<td>Listed Elective</td>
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</tr>
<tr>
<td>1</td>
<td>II</td>
<td>Free Choice Elective (Coursework students - contact School for details) or Research Course (Honours students only)</td>
<td>10</td>
</tr>
</tbody>
</table>

Honours students should also complete the following courses:

<table>
<thead>
<tr>
<th></th>
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<th>Course</th>
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<tbody>
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<td>7999NRS_P1 Dissertation 1</td>
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<td>7999NRS_P4 Dissertation 4</td>
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### PART-TIME

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<thead>
<tr>
<th>Year</th>
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<th>Catalog Nbr</th>
<th>Course</th>
<th>CP</th>
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<tbody>
<tr>
<td></td>
<td></td>
<td>8941NRS</td>
<td>Advanced Practice in Nursing*</td>
<td>10</td>
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<tr>
<td>1</td>
<td>I</td>
<td>8952NRS</td>
<td>Advanced Clinical Assessment*</td>
<td>10</td>
</tr>
<tr>
<td>1</td>
<td>II</td>
<td>8951NRS</td>
<td>Pathophysiology for Advanced Practice*</td>
<td>10</td>
</tr>
<tr>
<td>1</td>
<td>II</td>
<td>8953NRS</td>
<td>Management of the Acutely Ill*</td>
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</tbody>
</table>

Graduate Certificate Exit Point for students completing * courses only (Grad Cert Exit Point available part time only)

Core Courses (40CP):

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<tr>
<th></th>
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<th>Course</th>
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<tbody>
<tr>
<td>1</td>
<td>I</td>
<td>Research Course</td>
<td>10</td>
</tr>
<tr>
<td>1</td>
<td>I</td>
<td>Listed Elective</td>
<td>10</td>
</tr>
<tr>
<td>2</td>
<td>II</td>
<td>Listed Elective</td>
<td>10</td>
</tr>
<tr>
<td>2</td>
<td>II</td>
<td>Free Choice Elective (Coursework students - contact School for details) or Research Course (Honours students only)</td>
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</tr>
</tbody>
</table>

Honours students should also complete the following courses:

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<tr>
<th></th>
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<th>Course</th>
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</tr>
</thead>
<tbody>
<tr>
<td>3</td>
<td>I</td>
<td>7999NRS_P1 Dissertation 1</td>
<td>10</td>
</tr>
<tr>
<td>3</td>
<td>I</td>
<td>7999NRS_P2 Dissertation 2</td>
<td>10</td>
</tr>
<tr>
<td>3</td>
<td>II</td>
<td>7999NRS_P3 Dissertation 3</td>
<td>10</td>
</tr>
<tr>
<td>3</td>
<td>II</td>
<td>7999NRS_P4 Dissertation 4</td>
<td>10</td>
</tr>
</tbody>
</table>

Recommendation

12.6 The Griffith Health Board (Faculty) is asked to recommend to Programs Committee the major change submission (07/0012303) proposing the introduction of an Acute Care Nursing strand in the Master of Advanced Practice and Master of Advanced Practice with Honours programs effective Semester 1, 2008.

For discussion

13.0 DOH SPECIAL PURPOSE SUBMISSION (07/0012299)

4136 G DIPLOMA DENTISTRY

13.1 The Griffith Health Board (Faculty), on the recommendation of the School of Dentistry and Oral Health is asked to consider the special purpose submission proposing intake of international students into the Graduate Diploma in Dentistry from Semester 1, 2009.
Only those international students who have successfully completed the Bachelor of Oral Health in Dental Science at Griffith University may be admitted into the Graduate Diploma in Dentistry. The School took its first international students into the Bachelor of Oral Health in Dental Science in Semester 1, 2006.

13.2 The proposed fee for international students is INT_PG_7B $643.00 per CP / $51,440 per 80CP. This fee has been approved by the School of Dentistry and Oral Health Equity, Access and Admissions Committee. PVC (International) approval is pending.

13.3 As all international students entering the Graduate Diploma of Dentistry must first have completed the Bachelor of Oral Health in Dental Science, English language requirements do not have to be specified, as they have previously been met.

Recommendation

13.4 The Griffith Health Board (Faculty) is asked to recommend the special purpose submission (07/0012299) proposing intake of international students into the Graduate Diploma of Dentistry program from Semester 1, 2008 to Programs Committee.

For discussion

14.0 PSY SPECIAL PURPOSE SUBMISSION (07/0012305)
5326 M FORENSIC PSYCHOLOGY
6014 D PSYCHOLOGY (FORENSIC)
6008 D PHILOSOPHY IN FORENSIC PSYCHOLOGY

14.1 The School of Psychology is seeking permission to not offer the postgraduate forensic psychology programs Master of Forensic Psychology, Doctor of Psychology (Forensic) and Doctor of Philosophy in Forensic Psychology for the 2008 academic year.

14.2 The forensic program is offered in conjunction (viz., shared coursework) with the postgraduate clinical psychology program and has very small intake of students each year (2-4 students). The only staff member in the School who can teach the forensic specific course material and who is also the Director of the program will be on ASP in 2008. School of Criminology (CCJ) staff provide some minor additional teaching into the program. However, CCJ are not in a position to increase their commitment.

14.3 Suspension of enrolment for 2008 will allow the School the opportunity to strategically consider the longer term viability of the forensic program. This course of action will allow us to move forward strategically without foreclosing options. The needs of continuing forensic students will be best able to be managed in a scenario with limited resources if there is not a new intake in 2008. Continuing students will continue with their current program.

14.4 The proposal is cost neutral to the school as the forensic places for 2008 will be transferred to the postgraduate clinical program where demand from high quality applicants far outstrips supply.

Recommendation

14.5 The Griffith Health Board (Faculty) is asked to recommend to Programs Committee the special purpose submission (07/0012305) proposing suspension of intake into the Master of Forensic Psychology, Doctor of Psychology (Forensic) and Doctor of Philosophy in Forensic Psychology programs for the 2008 academic year.

For discussion
SECTION II: MATTERS REQUIRING RATIFICATION OR EXECUTIVE ACTION

15.0 NRS SPECIAL PURPOSE SUBMISSION (07/0012288)
5230/5244 M MIDWIFERY / M MIDWIFERY WITH HONOURS

15.1 The Griffith Health Board (Faculty) is asked to ratify the executive action of the Dean (Academic) in approving special purpose submission (07/0012288) proposing to change admission and clinical placement arrangements for the Master of Midwifery and Master of Midwifery with Honours programs, effective Semester 2 2007.

15.2 The Board will recall that a decision was deferred in relation to the submission at the 4/2007 meeting as the Board was concerned that the proposed changes to clinical placement arrangements will delay student graduations and extend teaching time into December. The Board requested the Head of School, Nursing and Midwifery consult further with the program convenor and a decision was deferred pending clarification.

15.3 The Dean (Academic) executively approved the submission following receipt of advice from the Head of School, Nursing and Midwifery that most of the students only commence their second clinical rotation in mid November. The special purpose submission was subsequently considered at the 4/2007 (June) meeting of Programs Committee. The changes are as follows:

15.4 Change to Admission Requirements

The University’s partner hospitals have moved to an ‘all paid’ model of clinical placements for student midwives. Accordingly, the School can no longer offer unpaid clinical placements to students. From Semester 2, 2007 applicants will be offered conditional entry to the Master of Midwifery and Master of Midwifery with Honours programs pending confirmation of obtaining a paid student midwifery position at one of the University’s partner hospitals.

15.5 Change to Clinical Placement Arrangements

Currently students are required to complete their clinical practice by Week 15 of second semester (usually mid November). From Semester 2 2007, commencing and continuing students will now have until the end of December to complete the clinical component of their program. This change will be advantageous to students as they will be permitted more time to complete clinical practice requirements, and will also accommodate constraints of industry in relation to availability of clinical placements for students. Students will not be prevented from completing their clinical placement early than the end of December, where possible.

For ratification

16.0 HSV MINOR CHANGE SUBMISSION (07/0012298)
1282 B SOCIAL WORK

16.1 The Griffith Health Board (Faculty) is asked to ratify the executive action of the Dean (Learning & Teaching) in approving minor change submission (07/0012298) proposing replacement of core course 1016HSV Introduction to Change with a free choice elective in the Bachelor of Social Work program, effective Semester 2, 2007.

16.2 At the time of approval of the program in 2005, Programs Committee, while recognising the Bachelor of Social Work is a professional program that must meet accreditation requirements, flagged the desirability of more free choice electives in the program in order to enhance flexibility. Accordingly, the proposed change will provide greater
flexibility and choice for students. This will make the program consistent with university policy on multidisciplinary options, as 30CP of courses will be able to be taken in other areas of the university (currently there are only 20CP free choice electives in the program structure). This is advantageous for students as they will be able to take courses in (for example) criminology, public policy, or gender studies. Such courses are very relevant to social work education; they enable students to pursue specific interest areas, and also provide students with an opportunity to attend classes at other campuses.

For ratification

17.0 **NRS MINOR CHANGE SUBMISSION (07/0012297)**

5424/5425 M ADVANCED PRACTICE / WITH HONOURS (GERONTOLOGICAL NURSING)

17.1 The Griffith Health Board (Faculty) is asked to ratify the executive action of the Dean (Learning & Teaching) in approving minor change submission (07/0012297) proposing the following changes to 5424/5425 Master of Advanced Practice / with Honours (Gerontological Nursing), effective Semester 1, 2008:

- In response to feedback received from students, replace 8014NRS End of Life Studies with 8981NRS Informing Decision Making in Dementia Care as a core course in the Master of Advanced Practice (Gerontological Nursing).
- Offer 8987NRS The Art and Skill of Dementia Care in semester 1 (currently offered in semester 2) and 8981NRS Informing Decision Making in Dementia Care in semester 2 (first offering Semester 2, 2008). This will ensure student learning is built upon the semester 1 course 8987NRS The Art and Skill of Dementia Care. This course focuses on defining dementia care whereas 8981NRS Informing Decision Making in Dementia Care focuses on ethical and legal decision making specifically in relation to impaired cognition.

17.2 The development of the on and off campus course 8981NRS Informing Decision Making in Dementia Care will be funded by the Commonwealth Government under the auspices of the Eastern Australia Dementia Training and Study Centre, located in the School of Nursing and Midwifery at Griffith University (Nathan).

Recommendation

17.3 The Griffith Health Board (Faculty) is asked to ratify the executive action of the Dean (Learning & Teaching) in approving minor change submission (07/0012297).

For ratification

18.0 **PES MINOR CHANGE SUBMISSION (07/0012294)**

1171 B EXERCISE SCIENCE
1172 B EXERCISE SCIENCE / B BUSINESS
1225 B EXERCISE SCIENCE / B PSYCHOLOGICAL SCIENCE
1174 B PHYSIOTHERAPY / B EXERCISE SCIENCE
1173 B EXERCISE SCIENCE / B EDUCATION

18.1 The Griffith Health Board (Faculty) is asked to ratify the executive action of the Dean (Learning & Teaching) in approving minor change submission (07/0012294) proposing the following changes, effective Semester 1, 2008:

- Change of course title for 2012PES from Physiology of Exercise Systems to Integrated Systems Physiology
- Replacement of 2013MSC Physiological Sciences II with 2012PES Integrated Systems Physiology in School of Medical Science programs (1093/1094/1280)
18.2 The rationale for the changes is as follows:

18.3 The course 2012PES Integrated Systems Physiology now has an additional student cohorts added (School of Medical Science programs) in addition to programs offered by the School of Physiotherapy and Exercise Science. The title has therefore been amended to more accurately describe the direction of the course content, teaching approach, and assessment style. In addition, the title now clearly differentiates this course from the course 2001PES Physiology of Exercise in the PES School.

18.4 This course will be core for all MSC and PES programs of study, replacing 2013MSC Physiological Sciences II, and can be an elective/option for other Health Group students if they have completed compulsory pre-requisite subjects.

Recommendation

18.5 The Griffith Health Board (Faculty) is asked to ratify the executive action of the Dean (Learning & Teaching) in approving minor change submission (07/0012294).

For ratification

19.0 COURSE OUTLINES

19.1 The Griffith Health Board (Faculty) is asked to ratify the executive action of the Dean (Learning & Teaching) and acting Dean (Learning & Teaching) in approving the following Semester 2 2007 course outlines.


1005DOH Introduction to Clinical Oral Health Practice
2015DOH_Y2 Public Oral Health & Community Research
2017DOH Comprehensive Oral Health Care I
2018DOH Clinical Dental Practice I
3019DOH Introduction to Research
3020DOH_Y2 Clinical Practice
3021DOH_Y2 Integrated Oral Health
4000DOH_Y2 Comprehensive Care I
4001DOH_Y2 Community Research Project
3007HSV Ethics and Professional Practice
3026HSV Practicum - Child Protection & Family Studies
4002HSV Critical Reflective Practice
4012HSV Field Placement 2
3003MSC Research Project
2018PHM Pharmacology
3025PHM Pharmacology II
3028PHM Human Pharmacology II
7005PHM Pharmacotherapeutics II
1003PSY Research Methods & Statistics 1
2001PSY Research Methods & Statistics 3
2008PSY Social Psychology
2021PSY Psychology in Organisations
3006PSY Psychological Assessment
6001PSY Advanced Organisational Psychology
6010PSY Advanced Social Psychology
6018PSY Neuropsychology
6021PSY Issues in Professional Psychology
7403PSY Psychological Assessment, Recruitment & Selection
7405PSY Occupational Stress and Well-Being
SECTION III: MATTERS FOR NOTING AND WHERE APPROPRIATE, ACCEPTANCE OF RECOMMENDATIONS

20.0 HONOURS COLLEGE UPDATE

20.1 The Board will recall that approval was provided at the 4/2007 meeting for the School of Physiotherapy and Exercise Science to develop an Honours College ‘friendly’ 3.5 year Bachelor of Exercise Science program for introduction in 2008. The Project Manager, Honours College has advised that, due to time and financial constraints, the Honours College ‘friendly’ program model will not be proceeding in 2008.

20.2 Honours College students will participate by way of the ‘select’ model next year. Students will ‘customize’ their Honours College experience and determine their level of involvement with the assistance of a mentor. The Honours College ‘friendly’ program concept will be revisited in future.

20.3 Accordingly, development of the Honours College ‘friendly’ 3.5 year Bachelor of Exercise Science program will not now proceed for 2008.

For noting

21.0 HSV PROGRAM PLANNING TEAM

21.1 The Dean (Learning & Teaching) has approved the following program planning team for this program development:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Organisation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dr Jayne Clapton</td>
<td>Head of School</td>
<td>School of Human Services Griffith University</td>
</tr>
<tr>
<td>Marty Golding</td>
<td>CEO</td>
<td>NEPS Centre</td>
</tr>
<tr>
<td>Liz De Plater</td>
<td>Brisbane Southside Population Health Unit</td>
<td>Queensland Health</td>
</tr>
<tr>
<td>Marg Bloor</td>
<td>Executive Officer</td>
<td>ARAFMI QLD</td>
</tr>
<tr>
<td>Melody Edwardson</td>
<td>Coordinator</td>
<td>KUI Lifestyle Support Agency</td>
</tr>
<tr>
<td>Dr Cliff Leong</td>
<td>Senior Psychologist</td>
<td>Princess Alexandra Hospital Mental Health Unit</td>
</tr>
<tr>
<td>Melanie Hannon</td>
<td>Family Support Facilitator</td>
<td>Disability Services QLD, Beenleigh Office</td>
</tr>
<tr>
<td>Dr Donna McAuliffe</td>
<td>Senior Lecturer</td>
<td>School of Human Services Griffith University</td>
</tr>
<tr>
<td>Raymond Ho</td>
<td>Manager – Child and Youth Mental Health</td>
<td>Queensland Health</td>
</tr>
<tr>
<td>Ann Harper</td>
<td>Senior Project Officer</td>
<td>Clinical Support Primary Care Queensland Health</td>
</tr>
<tr>
<td>Angel Carrasco</td>
<td>Social Worker – Mental Health Unit</td>
<td>Gold Coast Hospital</td>
</tr>
<tr>
<td>Karen Wallen</td>
<td>Adjunct Lecturer</td>
<td>School of Nursing and Midwifery Griffith University</td>
</tr>
<tr>
<td>Professor Donald Stewart</td>
<td>Head of School</td>
<td>School of Public Health Griffith University</td>
</tr>
<tr>
<td>Jeff Cheverton</td>
<td>Executive Director</td>
<td>The Queensland Alliance of Mental Illness and Psychiatric Disability Groups INC.</td>
</tr>
</tbody>
</table>

For noting
22.0 NRS CREDIT ARRANGEMENTS

5424/ 5425 M ADVANCED PRACTICE / M ADVANCED PRACTICE WITH HONOURS

The 2/2007 Nursing and Midwifery School Committee approved the following specified credit for Master of Advanced Practice and Master of Advanced Practice with Honours (Emergency Nursing) students, for a period of five years (April 2007- April 2012).

<table>
<thead>
<tr>
<th>Transition Program</th>
<th>Specified Credit</th>
</tr>
</thead>
<tbody>
<tr>
<td>QHlth Transition to Practice Nurse Education Program (TPENP) - Emergency Nursing</td>
<td>8015NRS Introduction to Intensive Care, Coronary Care and Emergency Nursing (10CP)</td>
</tr>
<tr>
<td></td>
<td>8006NRS Emergency Nursing III (10CP)</td>
</tr>
<tr>
<td>Royal Brisbane and Women’s Hospital (RBWH) Transition Program – Emergency Nursing</td>
<td>8015NRS Introduction to Intensive Care, Coronary Care and Emergency Nursing (10CP)</td>
</tr>
<tr>
<td></td>
<td>8006NRS Emergency Nursing III (10CP)</td>
</tr>
</tbody>
</table>

The 2/2007 Nursing and Midwifery School Committee approved the following specified credit for Master of Advanced Practice and Master of Advanced Practice with Honours (Critical Care Nursing) students, for a period of five years (April 2007- April 2012).

<table>
<thead>
<tr>
<th>Transition Program</th>
<th>Specified Credit</th>
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</thead>
<tbody>
<tr>
<td>Transition to Practice Nurse Education Program (TPNEP) – Intensive Care (Adult) (Queensland Health)</td>
<td>8015NRS Introduction to Intensive care, Coronary care and Emergency Nursing (10CP)</td>
</tr>
<tr>
<td></td>
<td>8008NRS Critical Care Interventions I (10CP)</td>
</tr>
</tbody>
</table>

For noting

23.0 ART MAJOR CHANGE SUBMISSION (07/0002810)

1254 B JOURNALISM

23.1 The School of Arts will offer the Bachelor of Journalism at the Nathan Campus from Semester 1, 2008. This program has been offered at the GC campus since 2003. As part of the review process associated with expanding this program, the working party considered some amendments to the current offerings at the Gold Coast campus. Due to minimal enrolments over the past 5 years, a number of academic plans will be withdrawn from offer from Semester 1, 2008, including Sport Science comprising the following courses offered by the School of Physiotherapy and Exercise Science:

<table>
<thead>
<tr>
<th>Course</th>
<th>CP</th>
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<tbody>
<tr>
<td>3007PES</td>
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<tr>
<td>3009PES</td>
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<td>1002PES</td>
<td>10</td>
</tr>
<tr>
<td>3008PES</td>
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</tbody>
</table>

For noting

24.0 CCJ CHANGE SUBMISSION (07/0012296)

5416/3154 M FORENSIC MENTAL HEALTH / G CERT FORENSIC MENTAL HEALTH

24.1 The School of Nursing and Midwifery (2/2007) have approved the change submission (07/0012296) in relation to the Forensic Mental Health programs offered by the School of Criminology and Criminal Justice. NRS deliver a course into the Forensic Mental Health programs. CCJ sought approval from NRS for a change of course title. NRS have approved the change from 8926NRS Psychiatric Interventions to 8926NRS...
Interventions and Recovery in Forensic Mental Health, effective Semester 2 2007. This change does not effect any Health programs.

For noting

25.0 GBS MINOR CHANGE SUBMISSION
1289/1290 B BUSINESS (TOURISM, HOTEL, EVENT & SPORT)
1172 B EXERCISE SCIENCE / B BUSINESS (SPORT MANAGEMENT)

25.1 The Griffith Business School propose changes to the Bachelor of Business (Tourism, Hotel, Event & Sport) program that have consequential changes to business courses in 1172 Bachelor of Exercise Science / Bachelor of Business (Sport Management) program, effective Semester 2, 2007. The Bachelor of Exercise Science within the double degree program is unaffected by the changes.

For noting

26.0 CARRICK INSTITUTE ASSOCIATE FELLOWSHIPS

26.1 The Vice Chancellor has announced that three Griffith academic staff members have been selected to receive Carrick Institute Associate Fellowships in the 2007 round. A total of eight Carrick Associate Fellowships were awarded nationally.

26.2 The Carrick Fellowship Scheme recognises and supports leading educators to undertake strategic, high profile fellowship activities and to engage in collaborative activities and the building of national and international partnerships for advancing learning and teaching in higher education. Our reputation for highly effective approaches to learning at the academic/professional interface is reflected in these successful fellowship projects. The Carrick Associate Fellowships are valued at approximately $80,000 and are designed to enable fellows to develop their personal skills and profile and to be ongoing advocates for excellence in learning and teaching.

26.3 Congratulations to the following staff who were awarded Griffith's Carrick Associate Fellows are:

Associate Professor Stephen Billett
"Creating pedagogical models for practice-based learning that develop agentic professionals"

Professor Amanda Henderson
"Developing a model for interprofessional learning during clinical placements for medical and nursing undergraduate students"

Dr Heather Alexander
"Developing a model for interprofessional learning during clinical placements for medical and nursing undergraduate students"

For noting

27.0 GRIFFITH AWARDS FOR EXCELLENCE IN TEACHING

27.1 The Deputy Vice Chancellor (Academic) has announced the commencement of the 2007 round of the Griffith Awards for Excellence in Teaching (GAETs). The GAETs have been established to recognise and reward the hard work and great achievements of staff in a broad range of learning and teaching activities.
27.2 This year the Award Scheme has been expanded to offer five individual teacher awards, one award in each of five broad discipline areas, and a new award - the First Year Advisor Award - bringing the total number of awards for Teaching Excellence to ten.

27.3 The 'Innovation' award has been revised to make a broader range of activities and services eligible and is now named "Award for Programs that Enhance Learning". (Nominations are not required for this Award, however applications are to be submitted by the due date.)

27.4 Individual teachers or teaching teams may be nominated for Teaching Excellence Awards by students, staff, industry partners or employers of Griffith graduates familiar with the applicant's teaching. Nomination forms can be obtained from the Secretariat on x57037 or downloaded from the Policy Library website:

27.5 Nominations close on Friday 27 July 2007. Applications for awards are due on 7 September.

27.6 GIHE will facilitate workshops to assist staff to prepare applications as follows: Gold Coast Campus, August 6; and Nathan Campus, August 9. Details of these workshops will be available on the GIHE website. For more information on award details, guidelines and nomination forms visit http://www.griffith.edu.au/landt/gaet or contact C.Grimmer@griffith.edu.au

For noting

28.0 STAFF REGISTRATION: JULY 2007 GRADUATION CEREMONIES

28.1 Staff are invited to register to attend one or more of the July 2007 graduation ceremonies by visiting www.griffith.edu.au/graduations. Registration closes for all ceremonies on Monday 16 July.

Brisbane ceremonies (Logan, Mt Gravatt, Nathan and South Bank students)

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Faculty/School</th>
<th>Venue</th>
</tr>
</thead>
<tbody>
<tr>
<td>Friday 20 July</td>
<td>11.00am</td>
<td>* Griffith Business School (Group 1) – only Commerce, Banking and Finance programs: 1001, 1035, 1038, 1158, 1228, 1285, 2010, 3174, 5058, 5059, 5060, 5110, 5346, 5412, 5439</td>
<td>Brisbane Convention and Exhibition Centre</td>
</tr>
<tr>
<td>Friday 20 July</td>
<td>3.00pm</td>
<td>* Griffith Business School (Group 2) – all programs except those listed above in Group 1 * Science, Environment, Engineering and Technology</td>
<td>Brisbane Convention and Exhibition Centre</td>
</tr>
<tr>
<td>Friday 20 July</td>
<td>7.00pm</td>
<td>* Faculty of Arts * Faculty of Education * Griffith Health * Queensland College of Art * Queensland Conservatorium</td>
<td>Brisbane Convention and Exhibition Centre</td>
</tr>
</tbody>
</table>

Gold Coast ceremonies

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Faculty/School</th>
<th>Venue</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday 30 July</td>
<td>2.00pm</td>
<td>* Griffith Business School</td>
<td>Gold Coast Convention and Exhibition Centre</td>
</tr>
<tr>
<td>Monday 30</td>
<td>6.00pm</td>
<td>* Faculty of Arts</td>
<td>Gold Coast Convention</td>
</tr>
</tbody>
</table>
July

* Faculty of Education
* Griffith Health
* Griffith Law School
* Queensland College of Art
* Queensland Conservatorium
* Science, Environment, Engineering and Technology

For noting

29.0 EXTERNAL REVIEW OF GRIFFITH INTERNATIONAL

29.1 The University will be reviewing Griffith International from Monday, 16 July 2007 to Thursday, 19 July 2007. Terms of Reference are as follows:

- Review the effectiveness of current quality assurance, risk management, and review and evaluation strategies, particularly in regard to offshore activity, and assess the capacity of future strategies and plans to protect academic standards and integrity, and institutional exposure and reputation.
- Review the quality, efficiency and effectiveness of service delivery provided to international students, and to relevant domestic students, and to academic and administrative elements of the University.
- Review the prudence and effectiveness of the element’s current and future plans and strategies for international student recruitment and retention in the light of current and anticipated developments in the external environment.
- Review the effectiveness of Griffith International in contributing to the University’s priorities in learning and teaching, research, and partnerships.
- Review the effectiveness of the use and organisation of resources in the light of University goals and indicators.

29.2 Staff who wish to make a submission to the Review Committee, should consider the Terms of Reference and provide their comments on Griffith International and their activities based on the staff member’s own experience or knowledge. All submissions should be sent to Ms Sue Nagle, Review and Quality Coordinator, Office of Quality, Planning and Statistics, N54_2.34K or Email: reviews@griffith.edu.au

For noting

30.0 INTERNATIONAL STUDENTS:

- STUDY AND STUDENT VISA COMPLIANCE
- PROGRAM PLANNING AND DEVELOPMENT ISSUES

30.1 Griffith International have prepared information sheets regarding study and student visa compliance and program planning and development issues to be taken into account while developing programs or making major changes to programs.

30.2 The Department of Education Science and Training (DEST) has introduced a new National Code of Practice for Registration Authorities and Providers of Education and Training to Overseas Students 2007 (The National Code 2007). The new Code comes into effect on July 1 2007 and impacts on a number of different policies and procedures within the University, and on the International Student Visa program. The flyer entitled International Students: Study and Student Visa Compliance highlights relevant changes.

30.3 The flyer entitled Griffith International Program Planning and Development highlights issued associated with CRICOS (Commonwealth Register of Institutions and Courses
for Overseas Students) registration, to be taken into consideration when developing new programs, conducting major reviews of programs and also details the university’s obligations in relation to withdrawal of programs.

30.4 This information has been distributed to Schools via School Administrative Officers, for inclusion on School Committee agendas and dissemination amongst program convenors.

For noting

31.0 POLICY, PROCEDURE AND FORM UPDATES

The Board is advised of the following policy / form updates:

Griffith Awards for Excellence in Teaching – Nomination Form

Recruitment & Selection Policy
This policy provides the guiding principles for staff recruitment and selection.

GUESTS Application Form

Internal Transfer Form

Policy Library Glossary

32.0 OTHER BUSINESS

33.0 NEXT MEETING

33.1 The next meeting of the Griffith Health Board (Faculty) will be held on Wednesday 25 July 2007 at 1.00 pm in GH1_7.30, Centre for Medicine and Oral Health, Southport.