Griffith Health Group Board Agenda 4_2010
Wednesday 23 June 2010

GRiffith University
Health Group Board meeting
Agenda 4_2010

A meeting of the Griffith Health Group Board will be held at 12.30 pm on Wednesday 23 June 2010 in Room 1.05/1.06, The Chancellery (G34) Gold Coast campus.

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<table>
<thead>
<tr>
<th>Significant Committee Events</th>
</tr>
</thead>
<tbody>
<tr>
<td>This meeting of the Griffith Health Board will be held at 12.30 pm on Wednesday 23 June 2010 in Room 1.05/1.06, The Chancellery (G34) Gold Coast Campus</td>
</tr>
<tr>
<td>The next meeting of the Griffith Health Board will be held at 12.30 pm on Wednesday 21 July in Room 1.05/1.06, The Chancellery (G34) Gold Coast campus.</td>
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<table>
<thead>
<tr>
<th>Committee TeamPlace Web Address</th>
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<tr>
<td>Use the left navigation bar to select the relevant committee site. Username is your staff number and password is the same as your Novell login. Call the Secretary on 56465 for advice or if experiencing difficulties.</td>
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GRIFFITH UNIVERSITY

GRIFFITH HEALTH BOARD MEETING

DISTRIBUTION LIST

Faculty Board Members

<table>
<thead>
<tr>
<th>Name</th>
<th>Appointment Type</th>
</tr>
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<tbody>
<tr>
<td>Professor Debra Henly</td>
<td>ex officio (Chair)</td>
</tr>
<tr>
<td>Dean (Academic)</td>
<td></td>
</tr>
<tr>
<td>Professor Allan Cripps</td>
<td>ex officio</td>
</tr>
<tr>
<td>Pro-Vice Chancellor (Health)</td>
<td></td>
</tr>
<tr>
<td>Professor Nick Buys</td>
<td>ex officio</td>
</tr>
<tr>
<td>Dean (Learning &amp; Teaching), Health</td>
<td></td>
</tr>
<tr>
<td>Professor Lyn Griffiths</td>
<td>ex officio</td>
</tr>
<tr>
<td>Dean (Research), Health</td>
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<tr>
<td>Professor Donald Stewart</td>
<td>ex officio</td>
</tr>
<tr>
<td>Head of School, School of Public Health</td>
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<tr>
<td>Professor Simon Broadley</td>
<td>ex officio</td>
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<tr>
<td>Head of School, School of Medicine</td>
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<tr>
<td>Professor Ward Massey</td>
<td>ex officio</td>
</tr>
<tr>
<td>Head of School, School of Dentistry &amp; Oral Health</td>
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<tr>
<td>Professor Elizabeth Patterson</td>
<td>ex officio</td>
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<tr>
<td>Head and Dean, School of Nursing and Midwifery</td>
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<tr>
<td>Associate Professor Jayne Clapton</td>
<td>ex officio</td>
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<tr>
<td>Head of School, School of Human Services and Social Work</td>
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<tr>
<td>Associate Professor Tony Perkins</td>
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<tr>
<td>Head of School, School of Medical Science</td>
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<tr>
<td>Professor Nerida Smith</td>
<td>ex officio</td>
</tr>
<tr>
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<tr>
<td>Professor Peter Milburn</td>
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<tr>
<td>Head of School, School of Physiotherapy &amp; Exercise Science</td>
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<tr>
<td>Associate Professor Alf Lizzio</td>
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<tr>
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<tr>
<td>Professor Wendy Chaboyer</td>
<td>ex officio</td>
</tr>
<tr>
<td>Director, Research Centre for Clinical Practice Innovation</td>
<td></td>
</tr>
<tr>
<td>Professor Mark Forwood</td>
<td>Co-opted</td>
</tr>
<tr>
<td>Head of the Discipline of Anatomy</td>
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Information Copies (without attachments unless stated)

Deputy Heads of School
Dean (Learning and Teaching), SEET Group
School Administrative Officers – Griffith Health Group
School Secretaries – Griffith Health Group

Other Copies

Corporate Archives & Records Management copy (attachments)
Binding copy (attachments)
Spare copy
GRiffith University

Griffith Health Group Board Meeting

A meeting of the Griffith Health Group Board will be held at 12.30 pm on Wednesday 23 June 2010 in Room 1.05/1.06, The Chancellery (G34) Gold Coast campus.

Secretary
Marianne Mengel

AGENDA

1.0 APOLOGIES
Apologies may be recorded by contacting Marianne Mengel, Secretary, x56465, or by emailing m.mengel@griffith.edu.au

2.0 CONFIRMATION OF MINUTES
The minutes of the 3_2010 meeting have been circulated.
To be taken as read and confirmed

3.0 ACTIONS ARISING FROM GRIFFITH HEALTH GROUP BOARD 3_2010 MEETING

<table>
<thead>
<tr>
<th>Action Item</th>
<th>Responsible Officer/s to address in reports to the Board</th>
<th>Comments / Feedback</th>
</tr>
</thead>
<tbody>
<tr>
<td>NIL</td>
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4.0 PVC REPORT
The Group Pro Vice Chancellor (Health) will report on items of interest to the Board.

5.0 CHAIR'S REPORT
The Dean (Academic) will report on items of interest to the Board.

6.0 DEAN (LEARNING & TEACHING) REPORT
The Dean (Learning & Teaching) Health will report on items of interest to the Board.

7.0 DEAN (RESEARCH) REPORT
The Dean (Research) Health will report on items of interest to the Board.

8.0 FINANCE AND BUSINESS SERVICES REPORT
The Group Resource Manager will report on items of interest to the Board.

9.0 INFORMATION SERVICES REPORT
The Manager, Academic Services, INS tendered apologies for this meeting.
10.0 EXTERNAL RELATIONS

The Director, External Relations or nominee will report on items of interest to the Board.

11.0 HUMAN RESOURCE MANAGEMENT

The Human Resources Manager (Health) will report on items of interest to the Board.

12.0 DEVELOPMENT AND ALUMNI

The Development and Alumni Coordinator (Health) tendered apologies for this meeting.

13.0 GRIFFITH INTERNATIONAL

The Director, International Business and Marketing will report on items of interest to the Board.

ORDERING OF THE AGENDA

At this point in the agenda, members may propose that any matter on the agenda, not included in Section I, be so included.
SECTION I: MATTERS FOR DEBATE AND DECISION

14.0 INCREASING INDIGENOUS ENROLMENTS AND SUCCESS ACROSS THE HEALTH GROUP

14.1 The University Equity and Diversity Plan (see attached) focuses on the core goals of the University - Learning and Research - and identifies indicators by which to measure progress. The targets set within the areas of student and staff equity were devised to contribute to Griffith’s overall strategic goals as well as specific equity and diversity goals.

14.2 Progress reporting is undertaken annually through the University’s Annual Report to Council, and through the University Equity Committee. Griffith’s performance for student equity and Indigenous students is also reported annually to DEEWR to establish its eligibility for continuing funding.

14.3 Heads of School are asked to provide input to inform the development of the Health Group strategy to increase the number and success of Indigenous students enrolled in Health programs to meet targets specified in the University Equity and Diversity Plan.

14.4 The Pro Vice Chancellor (Health) will speak to this item.

For discussion

15.0 GOOD PRACTICE FRAMEWORK FOR SESSIONAL STAFF

15.1 The Good Practice Framework for the Management and Development of Sessional Academic Staff at Griffith prepared by Associate Professor Alf Lizzio and Professor Keithia Wilson from the School of Psychology has been endorsed by the Executive Group (see attachments).

15.2 Heads of School have been asked to:
   • disseminate the Good Practice framework throughout Schools and promote discussion with academic and sessional staff around what should be adopted and how;
   • nominate an academic staff member to serve on a Group-wide working party to investigate how a framework may be implemented across the Group (ideally a program coordinator with responsibility for sessional staff);
   • provide feedback as to how this framework might be implemented across the group.

15.3 The Health Group intends to employ a project officer to assist with the implementation of the support strategy and will be responsible for organising Group-wide consultation (including with sessional staff), documenting any materials and processes that are developed as a result of this consultation, and disseminating good practice throughout the Group. Baseline data will also be collected to help inform this strategy and evaluate outcomes.

15.4 Associate Professor Alf Lizzio from the School of Psychology will speak to this item.

For discussion

16.0 REVIEW OF ACADEMIC COMMITTEE AND ITS SUBCOMMITTEES

16.1 The Deputy Vice Chancellor (Academic), as the Chair of Academic Committee, has announced a review of Academic Committee to assess the effectiveness of Griffith University’s academic committee and its subcommittees in contributing towards
assuring the quality of the university's educational activities and attaining its strategic academic goals.

16.2 Emeritus Professor Andrew Lister, formerly President of the Academic Board at the University of Queensland has been engaged to coordinate the review during 2010 and to provide a set of recommendations for the consideration of the Deputy Vice Chancellor (Academic). These recommendations are expected to be presented in the latter part of August 2010 for implementation by the start of the 2011 academic year.

16.3 As part of the review process, Emeritus Professor Andrew Lister will invite submissions from staff and the student body, and will interview a selected range of stakeholders.

16.4 The Health Group Board is invited to comment on the effectiveness of the Academic Committee in relation to the Terms of Reference (see attached). Submissions are due by Thursday 24 June 2010.

16.5 The Chair will speak to this item.

For discussion

17.0 ENHANCING STUDENTS’ UNIVERSITY EXPERIENCE IN THEIR FINAL YEAR

17.1 The DVC(A) has requested Heads of Schools and respective program coordinators implement a range of activities during semester 2, 2010 to enhance transition support and ensure that our students graduate following a positive experience in their final year.

17.2 Key goals include:

• Increasing awareness of and confidence in skills, knowledge, achievements
• Leadership preparation
• Need for closure
• Rituals and traditions
• Leaving on a “good note”
• Feeling pride in Griffith University
• Cultivating a loyal alumni who will stay in touch and assist future graduates
• Building a positive, long term relationship with Griffith University.

17.3 Students have provided feedback about what they would like to see their final year. This includes:

• Being treated with respect and being recognised in their shift to a new status
• Knowing what the institution will do for them when they graduate, i.e. the value of being a graduate from Griffith
• Knowing how they will be valued and recognised by their University
• Knowing what they have learned
• Feeling confident and well-prepared
• Being ready for work and their new role in the next stage of their life
• Feeling a sense of belonging but in a mature role.

For discussion

18.0 DOH FULL PROGRAM PROPOSAL (2010/0011016)
5557 MASTER OF CLINICAL DENTISTRY IN IMPLANT DENTISTRY

18.1 The Griffith Health Board is asked to consider the Full Program Proposal, proposing the introduction of the Master of Clinical Dentistry in Implant Dentistry program, effective semester 1, 2011. This 80CP coursework offering will be hosted by the School of
Dentistry and Oral Health and will be available part-time over 4 semesters to domestic students only. The program targets professionally active dental practitioners and will be delivered in external mode with some mandatory on-campus sessions.

18.2 Admission requirements
For admission to the Master of Dentistry in Implant Dentistry program, an applicant must:
- hold a Bachelors degree in Dentistry or equivalent (5 year program)
- hold current registration as general dental practitioner in Australia
- meet English language proficiency requirements consistent with those for postgraduate programs (Higher).

18.3 Degree requirements
To be eligible for the award of Master of Dentistry in Implant Dentistry a student must:
- gain 80CP for the prescribed courses
- not acquire the grade of Pass Conceded (PC) for any course.

18.4 Program Structure
The program comprises of four major subjects – one offered each semester. The courses - Evidence Based Implant Dentistry I, II, III, IV will include preclinical simulation lab and clinical practice. Completion of each semester course will be prerequisite for attending the next.

<table>
<thead>
<tr>
<th>Year</th>
<th>Sem</th>
<th>Course</th>
<th>CP</th>
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</thead>
<tbody>
<tr>
<td>1</td>
<td>I</td>
<td>7xxxDOH Evidence Based Implant Dentistry I</td>
<td>20</td>
</tr>
<tr>
<td>1</td>
<td>II</td>
<td>7xxxDOH Evidence Based Implant Dentistry II</td>
<td>20</td>
</tr>
<tr>
<td>2</td>
<td>I</td>
<td>7xxxDOH Evidence Based Implant Dentistry III</td>
<td>20</td>
</tr>
<tr>
<td>2</td>
<td>II</td>
<td>7xxxDOH Evidence Based Implant Dentistry IV</td>
<td>20</td>
</tr>
</tbody>
</table>

18.5 Career opportunities
Upon completion of the program the students will be able to deliver quality implant dentistry services in general dental practice settings. Furthermore, continuation of studies towards research degrees is possible.

18.6 Professional accreditation
This program does not lead to a recognised specialty qualification.

18.7 Fees

<table>
<thead>
<tr>
<th>Fee Category:</th>
<th>FPPG22</th>
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<tbody>
<tr>
<td>Fee per CP</td>
<td>$420.00 (2010)</td>
</tr>
<tr>
<td>Fee per academic year (80 CP)</td>
<td>$16,800 for 40CP (2010)</td>
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</tbody>
</table>

Recommendation

18.8 The Griffith Health Group Board is asked to recommend to Programs Committee the Full Program Proposal (2010/0011016) proposing establishment of the Master of Clinical Dentistry in Implant Dentistry for introduction in semester 1, 2011.

For discussion
19.0 HEALTH GROUP PROGRAM CHANGES

19.1 The program changes processed for the Health Group since the previous Griffith Health Group Board meeting are detailed in Section II of this agenda. All program changes have been considered and approved executively by the Dean (Learning and Teaching). Details of the submissions are contained in Section II of this agenda and all submissions are attached for reference. Members are asked to consider the list of program changes for information and to flag any submissions they wish to bring forward to Section I of this agenda for discussion.

For consideration

SECTION II: MATTERS REQUIRING RATIFICATION OR EXECUTIVE ACTION

20.0 DOH MAJOR CHANGE SUBMISSION (2010/0011013)

1259 BACHELOR OF ORAL HEALTH IN DENTAL SCIENCE

20.1 The Griffith Health Group Board is asked to ratify the executive action of the Dean (Learning & Teaching) Health in approving the major change submission proposing the withdrawal of the Medical Practitioner strand, effective 2011.

20.2 The Medical Practitioner strand is available to qualified medical practitioners who wish to enter dentistry with the goal of a career in oral maxillofacial surgery. Successful applicants receive 160 credit points of advanced standing.

20.3 Currently students with a medical degree enrol directly into third year with a six week intensive in the simulation lab before working on patients. This was found to be insufficient time to ensure competency and the safe treatment of patients.

20.4 It is proposed that students with a medical degree instead be offered up to 80 credit points of advanced standing and may be required to complete an interview to demonstrate a high level of interpersonal skills required for effective clinical practice.

For ratification

21.0 HSV MAJOR CHANGE SUBMISSION (2010/0011016)

1282 BACHELOR OF SOCIAL WORK (LOGAN)

BACHELOR OF SOCIAL WORK (GOLD COAST)

21.1 The Griffith Health Group Board is asked to ratify the executive action of the Dean (Learning & Teaching) Health in approving the major change submission proposing the extension of the Bachelor of Social Work to the Gold Coast campus, effective 2011.

21.2 The Gold Coast offering has a strong market appeal for a number of reasons including the lack of an existing undergraduate social work program geographically located at the Gold Coast and the opening of the Gold Coast Hospital in 2012 offering potential clinical placements and employment opportunities.

21.3 There are no changes to degree requirements, admission requirements, honours or field placement (practicum) requirements – these remain the same as for the program hosted at Logan campus.

21.4 There has been no requirement to develop new courses. However to maximise efficiencies, three core courses with highly similar content to those offered in the Logan program structure will be made available in the School of Psychology. This will result in
the expected intake of approximately 20-30 students taking three courses in the School of Psychology rather than in the School of Human Services and Social Work.

21.5 Gold Coast students will not need to travel to Logan to meet core degree requirements. Students will be able to undertake all core courses at their home campus but may take core courses (except field placement) or listed field of practice electives at either Logan or Gold Coast, and free electives at any campus.

21.6 Currently the Logan program offers students up to 145CP advanced standing from a total of 320 CP, subject to completion of at least 2 years study in an approved undergraduate degree. This offering will not be made available to students enrolling in the Gold Coast program.

For ratification

22.0 PROGRAM CONVENOR CHANGES

22.1 The Griffith Health Board is asked to ratify the executive action of the Dean (Learning & Teaching) in approving the following changes of Program Convenors for the Health Group, effective semester 1, 2010.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Program Name</th>
<th>Convenor</th>
</tr>
</thead>
<tbody>
<tr>
<td>5279</td>
<td>Master of Clinical Psychology</td>
<td>Dr Leanne Casey</td>
</tr>
<tr>
<td>6011</td>
<td>Doctor of Psychology (Clinical)</td>
<td>Dr Leanne Casey</td>
</tr>
<tr>
<td>5326</td>
<td>Master of Forensic Psychology</td>
<td>Dr Analise O'Donovan</td>
</tr>
<tr>
<td>6014</td>
<td>Doctor of Psychology (Forensic)</td>
<td>Dr Analise O'Donovan</td>
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<tr>
<td>5071</td>
<td>Master of Organisational Psychology</td>
<td>Assoc Professor Liz Jones</td>
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<tr>
<td>6004</td>
<td>Doctor of Philosophy in Organisational Psychology</td>
<td>Assoc Professor Liz Jones</td>
</tr>
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</table>

For ratification

SECTION III: MATTERS FOR NOTING AND WHERE APPROPRIATE, ACCEPTANCE OF RECOMMENDATIONS

23.0 QNC ACCREDITATION FOR THE MASTER OF NURSING – NURSE PRACTITIONER

23.1 The Queensland Nursing Council has granted unconditional accreditation until 4 June 2015 of the Master of Nursing – Nurse Practitioner program to be introduced in semester 1, 2011. As part of Council’s accreditation process a mid-term evaluation report will be required by 4 December 2010. The Queensland Nursing Council’s letter dated 4 June 2010 is attached for reference.

For noting

24.0 GRIFFITH GRANTS FOR LEARNING AND TEACHING SCHEME

24.1 The Deputy Vice Chancellor (Academic) has advised that the Griffith Grants for Learning and Teaching scheme is now open. $550,000 has been allocated for submissions for grants that support the University’s strategic priorities as outlined in Academic Plan 3: Learning for Success.

24.2 The University particularly welcomes applications that focus on quality enhancement through an emphasis on embedding and evaluating current University priorities and initiatives including:

- retention and the student experience
• graduate employment outcomes
• student equity and diversity
• projects that implement Succeeding @ Griffith
• assessment
• work-integrated learning
• blended learning
• internationalisation.

24.3 The grants scheme provides a two-tiered approach for supporting innovation in learning and teaching:
• Strategic Grants (Levels 1 and 2) - allocated by the University-wide Learning and Teaching Committee; and
• Innovation and Best Practice Grants (Levels 3 and 4) - allocated by Group/Faculty Learning and Teaching Committees.

24.4 The four levels of grants offered are:
• Level 1 - Strategic University-wide projects (two years duration, up to $150,000)
• Level 2 - Strategic Faculty/Group/Discipline-based projects (one to two years duration, up to $50,000).
• Level 3 - School/Program-based projects (one year duration, up to $20,000).
• Level 4 - Individual/Course-based projects (one year duration, up to $5,000).

24.5 All applications for all levels of grants will proceed through a two-step process:
Step 1 – Preparation of an initial Expression of Interest (EOI) of no more than two pages due on Monday 5 July
Step 2 – Only on acceptance of the Expression of Interest, the preparation of a Full Application due on Monday 4 October.

Note: The submission of an Expression of Interest prior to a Full Application is mandatory.

24.6 Full details of the scheme outlining the scope, focus, selection criteria for each level of grant, and application process are outlined in the Griffith Grants for Learning and Teaching Guidelines.

24.7 The Guidelines, Expression of Interest and Application templates are available on the Learning and Teaching website at:

24.8 GIHE will arrange workshops for groups of staff in groups, faculties or schools on request to c.grimmer@griffith.edu.au

24.9 Resources to help with applying for Griffith Grants and Awards and ALTC Grants and Awards are available via the Learning@Griffith Learning and Teaching Awards and Grants Organisation. Select the Organisations tab and search using the term grants and awards to find this site.

24.10 For further queries, please contact:

Chris Grimmer, C.Grimmer@griffith.edu.au, Phone: 27046
- GIHE support for writing applications.

Kathy Watson, K.Watson@griffith.edu.au, Phone: 57945
- General information about the grants scheme and documentation
25.0 OTHER BUSINESS

26.0 BOARD MEETING DATES AND VENUES

26.1 The next meeting of the Griffith Health Board will be held on Wednesday 21 July 2010 at 12.30 pm in Room 1.05/1.06, The Chancellery (G34), Gold Coast campus. A light lunch will be available from 12 noon.

26.2 The remaining dates for Griffith Health Board meetings in 2010 are detailed below. All meetings will take place at the Gold Coast campus and are scheduled to commence at 12.30 pm and conclude at 3.00 pm, with a light lunch available from 12 noon.

<table>
<thead>
<tr>
<th>Date</th>
<th>Venue</th>
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<tr>
<td>Wednesday 21 July</td>
<td>Room 1.05/1.06, The Chancellery (G34)</td>
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<tr>
<td>Wednesday 18 August</td>
<td>Room 1.05/1.06, The Chancellery (G34)</td>
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<tr>
<td>Wednesday 15 September</td>
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<td>Wednesday 13 October</td>
<td>Room 1.05/1.06, The Chancellery (G34)</td>
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<tr>
<td>Wednesday 17 November</td>
<td>Room 1.05/1.06, The Chancellery (G34)</td>
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