GRiffith Health Group Board Agenda 3_2012
Thursday 21 June 2012

GRiffith University
Health Group Board Meeting

Agenda 3_2012

A meeting of the Griffith Health Group Board will be held at 12.30 pm on Thursday 21 June 2012 in Room 1.05/1.06, The Chancellery (G34) Gold Coast campus.

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36.0 OTHER BUSINESS

37.0 BOARD MEETING DATES AND VENUES

**Significant Committee Events**
- This meeting of the Griffith Health Board will be held at 12.30 pm on Thursday 21 June 2012 in Room 1.05/1.06, The Chancellery (G34) Gold Coast campus.
- The next meeting of the Griffith Health Board will be held at 12.30 pm on Thursday 26 July 2012 in Room 1.05/1.06, The Chancellery (G34) Gold Coast campus.

**Committee TeamPlace Web Address**
- Use the left navigation bar to select the relevant committee site. Username is your staff
number and password is the same as your Novell login. Call the Secretary on 56465 for advice or if experiencing difficulties.
# DISTRIBUTION LIST

**GRIFFITH HEALTH BOARD MEETING**

## Faculty Board Members

<table>
<thead>
<tr>
<th>Name</th>
<th>Appointment Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>Professor Debra Henly</td>
<td>ex officio (Chair)</td>
</tr>
<tr>
<td>Professor Allan Cripps</td>
<td>ex officio</td>
</tr>
<tr>
<td>Professor Nick Buys</td>
<td>ex officio</td>
</tr>
<tr>
<td>Professor David Shum</td>
<td>ex officio</td>
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<tr>
<td>Professor Ros Sorensen</td>
<td>ex officio</td>
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<tr>
<td>Professor Simon Broadley</td>
<td>ex officio</td>
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<tr>
<td>Professor Ward Massey</td>
<td>ex officio</td>
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<tr>
<td>Professor Elaine Duffy</td>
<td>ex officio</td>
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<tr>
<td>Professor Patrick O’Leary</td>
<td>ex officio</td>
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<tr>
<td>Professor Tony Perkins</td>
<td>ex officio</td>
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<tr>
<td>Professor Andrew Davey</td>
<td>ex officio</td>
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<tr>
<td>Professor Peter Milburn</td>
<td>ex officio</td>
</tr>
<tr>
<td>Professor Paul Martin</td>
<td>ex officio</td>
</tr>
<tr>
<td>Professor Mark Forwood</td>
<td>Co-opted</td>
</tr>
</tbody>
</table>

## Information Copies (without attachments unless stated)

- Deputy Heads of School
- Dean (Learning and Teaching), SEET Group
- School Administrative Officers – Griffith Health Group
- School Secretaries – Griffith Heath Group

## Other Copies

- CARMS Binding copy (attachments)
- Spare copy
AGENDA

1.0 APOLOGIES

Apologies may be recorded by contacting Tristan Damen, Secretary x56465 (Mon, Tue, Thu) or x27288 (Wed, Fri), or by emailing t.damen@griffith.edu.au

2.0 WELCOME

Welcome to Professor David Shum, Dean (Research).

Invited speakers include:
- Ms Annette McCarthy, Senior Manager International Administration
- Mr Anthony Bradley, Regional Manager - Canada, USA, Africa, Central & Eastern Europe (Griffith international)
- Ms Pamela Humphreys, Academic Manager (Griffith English Language Institute)

Farewell to Professor Debra Henly, Dean (Academic)

3.0 CONFIRMATION OF MINUTES

The minutes of the 1_2012 meeting have been circulated.

To be taken as read and confirmed

4.0 ACTIONS ARISING FROM GRIFFITH HEALTH GROUP BOARD 1_2012 MEETING

<table>
<thead>
<tr>
<th>Action Item</th>
<th>Responsible Officer/s</th>
<th>Status / Feedback</th>
</tr>
</thead>
<tbody>
<tr>
<td>Compile a copy of the Head of School, Medicine’s paper (as provided at the Group Board 1_2012) along with a copy of the relevant policy and a one-page cover sheet to Executive Group.</td>
<td>PVC (Health) Executive Officer</td>
<td>WIP</td>
</tr>
<tr>
<td>Secretary is to forward feedback regarding discussion paper for consideration of Programs Committee.</td>
<td>Secretary</td>
<td>Action taken</td>
</tr>
<tr>
<td>The Chair to follow-up with Executive Officer, Health to progress implementation of generic statements regarding accreditation for use in AHEGS statements and the Programs and Courses website.</td>
<td>Chair</td>
<td>Action taken</td>
</tr>
<tr>
<td>Heads of School are to present the Health &amp; Safety Operational Plan to their respective School Committees and highlight requirements of staff to complete Health and Safety training.</td>
<td>Heads of School</td>
<td>WIP</td>
</tr>
</tbody>
</table>
5.0 CHAIR’S REPORT
The Dean (Academic) will report on items of interest to the Board.

6.0 DEAN (LEARNING & TEACHING) REPORT
The Dean (Learning & Teaching) Health will report on items of interest to the Board.

7.0 DEAN (RESEARCH) REPORT
The Dean (Research) Health will report on items of interest to the Board.

8.0 PLANNING AND FINANCIAL SERVICES REPORT
The Group Resource Manager will report on items of interest to the Board.

9.0 INFORMATION SERVICES REPORT
The Manager, Academic Services, INS will report on items of interest to the Board.

10.0 EXTERNAL RELATIONS
The Marketing Manager (Health), External Relations or nominee will report on items of interest to the Board.

11.0 HUMAN RESOURCE MANAGEMENT
The Human Resources Manager (Health) will report on items of interest to the Board.

12.0 DEVELOPMENT AND ALUMNI
The Development and Alumni Coordinator (Health) will report on items of interest to the Board.

13.0 GRIFFITH INTERNATIONAL
The Senior Manager, International Admissions will report on items of interest to the Board.

Mr Anthony Bradley, Regional Manager - Canada, USA, Africa, Central & Eastern Europe (Griffith international) will address the Health Group Board to discuss Griffith Health programs in specific markets.

ORDERING OF THE AGENDA
At this point in the agenda, members may propose that any matter on the agenda, not included in Section I, be so included.

SECTION I: MATTERS FOR DEBATE AND DECISION

14.0 GENERIC ACCREDITATION STATEMENTS FOR USE IN AHEGS STATEMENTS AND THE PROGRAMS AND COURSES WEBSITE
14.1 The Chair will discuss the implementation of generic accreditations statements for use in AHEGS statements and the Programs and Courses website.

14.2 Griffith International has confirmed that there are no issues with the proposed wording, however, Health Group must confirm that international students are able to register with the professional body relevant to each degree or else the University would be in breach of the ESOS Act.

For debate and decision

15.0 ENGLISH LANGUAGE REQUIREMENTS – IELTS, LANGUAGE OF INSTRUCTION AND THE GRIFFITH ACADEMIC ENGLISH DIRECT ENTRY PROGRAM

15.1 At the 3/2012 (June) meeting of Programs Committee, members raised concerns that English language pathways had been removed from the English language requirements in submissions for Health Group programs.

15.2 The Dean (Learning & Teaching) has requested that members discuss English language requirements for their program as a general matter.

15.3 The Dean (Learning & Teaching), Ms Annette McCarthy and Ms Pamela Humphreys will speak to the item.

For discussion

16.0 PHM FULL PROGRAM PROPOSAL (2012/0007578) 1395 BACHELOR OF PHARMACY

16.1 The Griffith Health Group Board on the recommendation of the Dean (Learning & Teaching) is asked to consider the attached proposal to establish the Bachelor of Pharmacy program from semester 1, 2013.

16.2 The School of Pharmacy proposes to implement a 4 year Bachelor of Pharmacy program to complement our existing programs. This new program will ultimately lead to registration as a pharmacist after graduates complete the 48 week internship program. The School currently offers an articulated pathway (Bachelor of Pharmaceutical Science/Master of Pharmacy) that also leads towards registration however this is seen as less attractive for students with the primary aim of registering as a pharmacist as it takes 6 months longer than at competitor universities.

16.3 By offering both pathways the School will be able to provide a number of options for students wishing to register as a pharmacist. It is expected that the Bachelor of Pharmaceutical Science/Master of Pharmacy pathway will be more attractive to students with prior qualifications as they can complete this pathway in 2.5 years (as opposed to the standard 4 years for a registrable qualification). The mid-year graduation also provides students an advantage when seeking employment or internship programs as few pharmacy programs in Australia finish mid-year. The 4 year Bachelor of Pharmacy will be attractive to those students without prior qualifications and those with firm goals of working as a pharmacist in the hospital or community environment.

16.4 The Bachelor of Pharmacy will be delivered via an on campus mode, with all courses undertaken on the Gold Coast campus.
Recommendation

16.5 The Griffith Health Group Board, on the recommendation of the Dean (Learning & Teaching), is asked to recommend to Programs Committee the proposal to establish the Bachelor of Pharmacy for introduction in Semester 1, 2013.

For consideration

17.0 HEALTH GROUP PROGRAM CHANGES

17.1 The program changes processed for the Health Group since the previous Griffith Health Group Board meeting are detailed in Section II of this agenda. All program changes have been considered and approved executively by the Dean (Learning and Teaching). Details of the submissions are contained in Section II of this agenda and all submissions are attached for reference. Members are asked to consider the list of program changes for information and to flag any submissions they wish to bring forward to Section I of this agenda for discussion.

For consideration

SECTION II: MATTERS REQUIRING RATIFICATION OR EXECUTIVE ACTION

18.0 HSV MINOR CHANGE SUBMISSION (2012/0007517)
1244 BACHELOR OF CHILD AND FAMILY STUDIES – 1016EDN, 2019EDN

18.1 The Griffith Health Group Board is asked to ratify the executive action of the Dean (Learning and Teaching) in approving the minor change submission proposing a change to the semester of offer of two courses offered by the School of Education and Professional Studies.

For ratification

19.0 PBH MINOR CHANGE SUBMISSION (2012/0007520)
1355 BACHELOR OF NUTRITION AND DIETETICS – ELECTIVES

19.1 The Griffith Health Group Board is asked to ratify the executive action of the Dean (Learning and Teaching) in approving the minor change submission proposing a change to the semester of offer of two listed elective courses in the program.

For ratification

20.0 NRS MINOR CHANGE SUBMISSION (2012/0007518)
1326 BACHELOR OF NURSING (OFF-SHORE) – 2976NRS, 1201NRS

20.1 The Griffith Health Group Board is asked to ratify the executive action of the Dean (Learning and Teaching) in approving the minor change submission proposing a change to the year and semester of offer of two core courses in program.
20.2 The titles of three courses will also be amended so they are identical to their on-shore offerings.

For ratification

21.0 NRS MINOR CHANGE SUBMISSION (2012/0007519)
1327 BACHELOR OF NURSING (POST-REGISTRATION) (OFF-SHORE)

21.1 The Griffith Health Group Board is asked to ratify the executive action of the Dean (Learning and Teaching) in approving the minor change submission proposing a change to list of electives offered in the program.

For ratification

22.0 HSV MAJOR CHANGE SUBMISSION (2012/0007523 - REVISED)
1282/1372 BACHELOR OF SOCIAL WORK – IELTS, ALIGNMENT OF COURSE OFFERINGS

22.1 The Griffith Health Group Board is asked to ratify the executive action of the Dean (Learning and Teaching) in approving the revised major change submission proposing a change to the English language requirements for the purposes of admission and changes to the semester of offer of Year 2 courses in 1372 Bachelor of Social Work (Gold Coast campus) program so it is in alignment with the Logan campus offering.

22.2 Changes to English language requirements for both programs were ratified at the 2/2012 meeting of Health Group Board.

For ratification

23.0 PSY MINOR CHANGE SUBMISSION (2012/0007538)
UNDERGRADUATE PSYCHOLOGY PROGRAMS – LISTED ELECTIVES

23.1 The Griffith Health Group Board is asked to ratify the executive action of the Dean (Learning and Teaching) in approving the minor change submission proposing a change to the listed psychology elective offering for all undergraduate psychology programs.

For ratification

24.0 NRS MAJOR CHANGE SUBMISSION (2012/0007505)
1161/1162/1165 BACHELOR OF NURSING – IELTS

24.1 The Griffith Health Group Board is asked to ratify the executive action of the Dean (Learning and Teaching) in approving the revised major change submission proposing a change to the English language requirements for the purposes of admission so they are line with English language standards specified by the Nursing and Midwifery Board of Australia.

24.2 This submission was first ratified at the 7/2011 (November) meeting of the Health Group Board, however, mention of any English language tests other than IELTS have since been removed.

For ratification
25.0 PHM MAJOR CHANGE SUBMISSION (2012/0007544)
5423 MASTER OF PHARMACY WITH HONOURS – ADMISSION PROCESS AND REQUIREMENTS

25.1 The Griffith Health Group Board is asked to ratify the executive action of the Dean (Learning and Teaching) in approving the revised major change submission proposing a change to the semester intake, application process and admission requirements for the program.

For ratification

26.0 NRS MINOR CHANGE SUBMISSION (2012/0007556)
1354 BACHELOR OF MIDWIFERY – 3506NRS

26.1 The Griffith Health Group Board is asked to ratify the executive action of the Dean (Learning and Teaching) in approving the minor change submission proposing a change to the course title for 3506NRS.

For ratification

27.0 DOH OTHER CHANGE SUBMISSION (2012/0007557)
5557 MASTER OF CLINICAL DENTISTRY IN IMPLANT DENTISTRY – SUSPEND INTAKE

27.1 The Griffith Health Group Board is asked to ratify the executive action of the Dean (Learning and Teaching) in approving the other change submission proposing to withdraw the program from offer in 2013 only.

For ratification

28.0 PES MINOR CHANGE SUBMISSION (2012/0007563)
5567 MASTER OF SPEECH PATHOLOGY – 7001HSV

28.1 The Griffith Health Group Board is asked to ratify the executive action of the Dean (Learning and Teaching) in approving the minor change submission proposing the replacement of 7706PES Introduction to Research methods with 7001HSV Applied Research Methods.

For ratification

29.0 PES MINOR CHANGE SUBMISSION (2012/0007567)
ALL UNDERGRADUATE PES PROGRAMS – 2013PES, 1008PSY AND 2016PES

29.1 The Griffith Health Group Board is asked to ratify the executive action of the Dean (Learning and Teaching) and Dean (Academic) in approving the minor change submission proposing a change to the title of 2013PES, addition of 2016PES and a change to the first year of the psychology double degree.

For ratification

30.0 NRS MINOR CHANGE PROPOSAL (2012/0007579)
1161/1162/1165 BACHELOR OF NURSING – PART-TIME STRUCTURES AND REVISED EQUIVALENT COURSE LIST

30.1 The Griffith Health Group Board is asked to ratify the executive action of the Dean (Learning and Teaching) in approving the minor change submission
proposing amendments to part-time structures and a revised equivalent course list.

For ratification

31.0    PROGRAM CONVENOR, SCHOOL HONOURS ADVISOR AND FIRST YEAR ADVISOR CHANGES

31.1    The Griffith Health Group Board is asked to ratify the following Program Convenor changes for 2012:

School of Dentistry and Oral Health
5557 Master of Clinical Dentistry in Implant Dentistry       Professor Saso Ivanovski

For ratification

SECTION III: MATTERS FOR NOTING AND WHERE APPROPRIATE, ACCEPTANCE OF RECOMMENDATIONS

32.0    HEADS OF SCHOOL/HEAD OF ELEMENT REPORTS

32.1    Reports received from Heads of School and Heads of Element are attached for noting.

For noting

33.0    HEALTH GROUP HEALTH AND SAFETY COMMITTEE MINUTES

33.1    Attached are the minutes of the Health Group Health and Safety Committee meeting 1/2012 (March) for noting.

For noting

34.0    SCHOOL OF PHYSIOTHERAPY AND EXERCISE SCIENCE APPLICATION TO AUSTRALIAN PHYSIOTHERAPY COUNCIL FOR ACCREDITATION OF PHYSIOTHERAPY PROGRAMS

34.1    The School of Physiotherapy and Exercise Science has submitted a report to the Australian Physiotherapy Council for the purposes of accreditation of the 5320 Master of Physiotherapy and 1174 Bachelor of Exercise Science / Bachelor of Physiotherapy programs.

For noting

35.0    AUSTRALIAN ASSOCIATION OF SOCIAL WORKERS ACCREDITATION OF MASTER OF SOCIAL WORK PROGRAMS

35.1    The Australian Association of Social Workers has granted accreditation to the Master of Social Work programs offered by Griffith University until 2016.

For noting

36.0    OTHER BUSINESS

37.0    BOARD MEETING DATES AND VENUES
37.1 The next meeting of the Griffith Health Board will be held on Thursday 21 June 2012 at 12.30 pm in room 1.05/1.06, The Chancellery (G34), Gold Coast campus. A light lunch will be available from 12 noon.

37.2 The confirmed 2012 dates for Griffith Health Group meetings will be held at 12.30pm on the following dates:

<table>
<thead>
<tr>
<th>Meeting Date</th>
<th>Campus</th>
<th>Venue</th>
</tr>
</thead>
<tbody>
<tr>
<td>21 June</td>
<td>Gold Coast</td>
<td>Room 1.05/1.06 The Chancellery (G34)</td>
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<tr>
<td>26 July</td>
<td>Gold Coast</td>
<td>Room 1.05/1.06 The Chancellery (G34)</td>
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<tr>
<td>23 August</td>
<td>Gold Coast</td>
<td>Room 1.05/1.06 The Chancellery (G34)</td>
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<td>20 September</td>
<td>Gold Coast</td>
<td>Room 1.05/1.06 The Chancellery (G34)</td>
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<td>25 October</td>
<td>Gold Coast</td>
<td>Room 1.05/1.06 The Chancellery (G34)</td>
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<td>22 November</td>
<td>Gold Coast</td>
<td>Room 1.05/1.06 The Chancellery (G34)</td>
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For noting