A meeting of the Griffith Health Board was held at 3.00 pm on Wednesday, 15 March 2006. The meeting was chaired from Room 2.06 N54, Nathan campus and conducted by videoconference at the following locations: Room 7.30 GH1, Southport and Room 3.29 G10 Gold Coast campus.

1.0 CONFIRMATION OF MINUTES

SECTION A: RECOMMENDATIONS AND REPORTS TO ACADEMIC COMMITTEE AND ITS SUB-COMMITTEES

2.0 CHANGES TO ACADEMIC POLICIES RELATING TO STRUCTURE OF DEGREES: HONOURS POLICY AND RELATED DEGREE POLICIES

3.0 GRIFFITH GRANTS FOR LEARNING AND TEACHING SCHEME – APPLICATIONS

4.0 ANNUAL HONOURS REPORT FOR 2004

SECTION B: ACTION UNDER DELEGATED AUTHORITY OR EXECUTIVE ACTION

5.0 PES NEW PROGRAM SUBMISSION (06/0003008)
9316 POSTGRADUATE QUALIFYING PROGRAM
5320 M PHYSIOTHERAPY

6.0 MED MAJOR CHANGE SUBMISSION (06/0003014)
5239 M LEGAL MEDICINE

7.0 PHM MAJOR CHANGE SUBMISSION (06/0003005)
1242 B PHARMACEUTICAL SCIENCE

8.0 MSC SPECIAL PURPOSE SUBMISSION (06/0003010_06/0003002 REVISED)
5433 M SCIENCE IN MEDICAL RESEARCH

9.0 NRS SPECIAL PURPOSE SUBMISSION (06/0003013_06/0003006 REVISED)
5424 M ADVANCED PRACTICE
5425 M ADVANCED PRACTICE WITH HONOURS

10.0 NRS SPECIAL PURPOSE SUBMISSION (06/0003007)
1161/1162/1165 B NURSING

11.0 PES SPECIAL PURPOSE SUBMISSION (05/0037378)
1172 B EXERCISE SCIENCE / B BUSINESS (SPORT MANAGEMENT)

12.0 PHM SPECIAL PURPOSE SUBMISSION (05/0037610)
1242 B PHARMACEUTICAL SCIENCE

13.0 PSY SPECIAL PURPOSE SUBMISSION (05/0037377)
1013 B BUSINESS (HUMAN RESOURCE MANAGEMENT / B ARTS IN PSYCHOLOGY)

14.0 DOH MINOR CHANGE SUBMISSION (06/0003012)
5402 M DENTAL TECHNOLOGY IN PROSTHETICS

15.0 NRS MINOR CHANGE SUBMISSION (05/0037611)
1161 / 1162 / 1165 B NURSING RE-ENTRY / REGISTRATION STRAND

16.0 NRS MINOR CHANGE SUBMISSION (06/0003015)
3106 GRADUATE CERTIFICATE IN SEXUAL HEALTH
5424 M ADVANCED PRACTICE (SEXUAL HEALTH SPECIALISATION STRAND)
5425 M ADVANCED PRACTICE WITH HONOURS (SEXUAL HEALTH SPECIALISATION STRAND)

17.0 MSC MINOR CHANGE SUBMISSION (06/0003009)
1093 B HEALTH SCIENCE
1094 B BIOMEDICAL SCIENCE

18.0 PHM MINOR CHANGE SUBMISSION (06/0003004)
M PHARMACY

19.0 NRS PROGRAM WITHDRAWAL (05/0037616)
5233 M COMMUNITY AND PUBLIC HEALTH

20.0 HSV PROGRAM WITHDRAWAL (05/0037613)
8004 ASSOCIATE DIPLOMA IN CHILD AND FAMILY STUDIES

21.0 PBH PROGRAM WITHDRAWALS (05/0037614 / 05/0037615 / 05/0037617)
5265 M INTERNATIONAL HEALTH
5267 M INTERNATIONAL HEALTH (HONS)
4055 G DIPLOMA NUTRITION AND DIETETICS
3108 G CERTIFICATE HEALTH SERVICES ADMIN (LDP)
3109 G CERTIFICATE HEALTH SERVICES MANAGEMENT (LDP)
4124 G DIPLOMA HEALTH SERVICES ADMINISTRATION (LDP)
4125 G DIPLOMA HEALTH SERVICES MANAGEMENT (LDP)
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22.0 PES PROGRAM WITHDRAWAL (06/0002006)
1173 B EXERCISE SCIENCE / B EDUCATION

23.0 EDU/PSY PROGRAM WITHDRAWAL (06/0002005)
1070 B ARTS PSYCHOLOGY / B EDUCATION PRIMARY

24.0 NRS CHANGE OF ASSESSMENT STRATEGY
7914 / 8914NRS SEXUAL HEALTH PRACTICE

25.0 NRS CHANGE OF ASSESSMENT STRATEGY
1973NRS PSYCHOSOCIAL HEALTH ACROSS THE LIFESPAN

26.0 NRS PROGRAM CONVENOR CHANGES

27.0 PSY PROGRAM CONVENOR CHANGES

28.0 PES PROGRAM CONVENOR CHANGES

29.0 PBH PROGRAM CONVENOR CHANGES

30.0 COURSE OUTLINES
DOH/ MSC / NRS/ PBH / PHM / PSY

SECTION C: OTHER RECOMMENDATIONS AND REPORTS
[TO PERSONS/COMMITTEES OTHER THAN THE PARENT COMMITTEE(S)]

NIL

SECTION D: MATTERS NOTED, CONSIDERED OR REMAINING UNDER DISCUSSION

31.0 DISCIPLINE REVIEW OF ANATOMY, BIOCHEMISTRY AND PHYSIOLOGY - IMPLEMENTATION

32.0 STAKEHOLDER ENGAGEMENT: PRIORITIES AND STRATEGIES

33.0 AGREEMENT – FINALISATION OF TRANSITIONAL ARRANGEMENTS FOR THE TRANSFER OF THE CENTRE FOR ENVIRONMENT AND POPULATION HEALTH
34.0 DENTAL PROGRAMS – INSTRUMENT FEES AND BONDS
35.0 ARC DISCOVERY PROJECTS 2007 GRANTING ROUND
36.0 OFFICIAL SURVEY PERIOD FOR 2005 RESEARCH PUBLICATIONS / OUTPUTS
37.0 CHAIR’S REPORT
38.0 DEAN, LEARNING & TEACHING (HEALTH) GROUP REPORT
39.0 HEALTH GROUP RESEARCH COMMITTEE REPORT
40.0 INFORMATION SERVICES REPORT
41.0 OTHER BUSINESS
42.0 NEXT MEETING

**Significant Committee Events**

- The Board will next meet on Friday 28 April 2006, 2.00 pm – 4.00 pm. The meeting will be chaired from Room 3.29_G10, Gold Coast campus and will be conducted via videoconference at the following locations: Nathan N54_2.06 and Southport GH1_7.30.

**Deadlines**

- Agenda items due with Secretary, Faculty Board for April meeting by 13 April 2006.
- Agenda items due with Secretary, Programs Committee for May meeting by 20 April 2006.

**Committee QuickPlace Web Address**

- [https://qplace02.domino.gu.edu.au/QuickPlace/sec-university-committees/Main.nsf/h_Toc/dc93ed94a6ce679b4a256d040002e3f0/?OpenDocument](https://qplace02.domino.gu.edu.au/QuickPlace/sec-university-committees/Main.nsf/h_Toc/dc93ed94a6ce679b4a256d040002e3f0/?OpenDocument)
- Use the left navigation bar to select the relevant committee site. Username is your staff number and password is the same as your Novell login. Call the Secretary on 28557 for advice or if experiencing difficulties.
A meeting of the Griffith Health Board was held at 3.00 pm on Wednesday, 15 March 2006. The meeting was chaired from Room 2.06 N54, Nathan campus and conducted by videoconference at the following locations: Room 7.30 GH1, Southport and Room 3.29 G10 Gold Coast campus.

MINUTES

PRESENT: Members:
Professor Debra Creedy, (Chair)
Dr Lewis Adams
Dr Jayne Clapton
Professor Peter Creed
Professor Lyn Griffiths
Associate Professor Elizabeth Patterson
Professor Stephanie Short
Professor Nerida Smith

APOLOGIES: Members:
Professor Allan Cripps
Professor Newell Johnson
Dr Helen Massa
Professor Judith Searle

By Invitation:
Professor David Shum
Mr Peter Westwood

Secretary: Ms Michele Britton

Present by invitation:
Dr Glenda Andrews, Deputy Head, School of Psychology
Dr Marie Cook, Deputy Head, School of Nursing and Midwifery
Ms Veronica Dawson, Information Services
Mr Dave Edwards, Director, Teaching and Learning, Griffith Science & Technology
Associate Professor Michele Groves, Deputy Head, School of Medicine
Associate Professor Peter Howard, Deputy Head, School of Public Health
Associate Professor Roger Hughes, Deputy Head, School of Public Health
Associate Professor Winsome St John, Deputy Head, School of Nursing and Midwifery

1.0 CONFIRMATION OF MINUTES

The Minutes of the 9/2005 and 1/2006 meetings of the Griffith Health Board (Faculty) were taken as read and confirmed.

SECTION A: RECOMMENDATIONS AND REPORTS TO ACADEMIC COMMITTEE AND ITS SUB-COMMITTEES

2.0 CHANGES TO ACADEMIC POLICIES RELATING TO STRUCTURE OF DEGREES: HONOURS POLICY AND RELATED DEGREE POLICIES

2.1 The Griffith Health Board (Faculty) noted the proposed changes to the following policies: Structure and Requirements of Degrees Awarded by Griffith University policy, Bachelors Degree policy, Honours Programs – Requirements and Administration policy, and policy for the Award of Masters Degrees other than the Master of Philosophy. The Board noted that the proposed amendments to the policies have arisen as a result of recommendations made by the Honours Taskforce in its report The Future of Honours at Griffith – the Final Report delivered to the University in March 2005.
2.2 The Board referred to the supporting explanatory documentation accompanying the proposed amendments to policies. The Board noted the contents of the new policy 'The role of the Honours Convenor' and specifically discussed the proposed changes to the Bachelors Degree policy.

Resolution

2.3 The Griffith Health Board (Faculty) resolved to approve the introduction of the new proposed policy, The role of the Honours Convenor,’ and also to approve the proposed revisions to the Honours Programs – Requirements and Administration policy and related degree policies as described in the Discussion Paper entitled 'Reviewing the Structure of the Honours Degree and its Relationship with the Bachelors and Masters Degree (2005/0035305), for recommendation to the Learning and Teaching Committee.

3.0 GRIFFITH GRANTS FOR LEARNING AND TEACHING SCHEME APPLICATIONS

3.1 The Griffith Health Board (Faculty) noted that up to $680,000 is available for the Griffith Grants for Learning and Teaching Scheme. The Board noted that eleven applications were received from Health Group staff: two applications for Strategic Program Grants, three applications for Signature Grants and six applications for I-Grants.

3.2 The Faculty Board noted that a working party chaired by the Dean, Teaching and Learning and comprising Professor Newell Johnson and Associate Professor Victoria Korolik had considered and ranked, in each category, applications for Griffith Grants for Learning and Teaching, received from the Health Group. The Chair of the working party advised that the criteria provided by the Deputy Vice Chancellor (Academic) had been utilised to assess the applications and make recommendations.

3.3 The Faculty Board referred to the applications received and the list of rankings (06/0003018) prepared by the working party. The Board agreed that the applications were of a high standard and that it was pleasing to receive this number of well-developed applications.

Resolution

3.4 The Griffith Health Board (Faculty) approved the ranking of the applications as recommended by the working party, for reference to the April meeting of the Learning and Teaching Committee.

4.0 ANNUAL HONOURS REPORT 2004

4.1 The Griffith Health Board (Faculty) noted the Griffith University Learning and Teaching Committee requires each Faculty Board to submit an Annual Honours Report addressing emergent issues, trends, discrepancies, analysis of demand, enrolments, progress and assessment outcomes in response to the 2004 University-wide Honours data.

4.2 The Faculty Board noted that the Griffith University Learning and Teaching Committee had earlier considered the University-wide Honours data for 2004 and had highlighted the following issues for the attention and comment of Faculty Boards:

- It was noted that the data shows a pattern of increase and decline each two years. The years 2004/2005 represented a downturn in the four-year cycle. The years 2006/2007 are likely to represent an upturn if the pattern continues. However, the data does indicate a decline in the number of students taking honours as a portion of the total student body.

- Students have a better chance of attaining first class honours results if they undertake an ‘end-on’ honours degree rather then an ‘embedded’ honours degree.
• The proportion of honours students as a proportion of all students is not very good, but the rate of completions is good. It may be that the number of students undertaking honours is declining because students are not performing as well, but it should be noted that the number of students graduating each year is increasing.

• The rise of dual degrees can be seen as a different way of expressing excellence.

4.3 The Faculty Board referred to the Annual Honours Report prepared on behalf of the Board by the Dean, Health and also referred to the summary data provided by the Griffith University Learning and Teaching Committee in relation to numbers of honours graduates and their performance for the period 1999-2004.

4.4 The Faculty Board noted the following:

- The honours data provided to assist in the preparation of the report is inaccurate, and contains significant discrepancies.
- There is a lack of recognition in many health disciplines of honours and therefore limited incentive for students to undertake an honours qualification, unless this is a requirement for registration and professional membership, as is the case with psychology.
- The immediate priority of students in most of the health disciplines is to graduate, register, and commence full-time employment.
- High-achieving students prefer to enrol in postgraduate clinical specialty programs leading to additional remuneration, or to seek admission to graduate entry medical programs.
- There is a distinct lack of support and resources available to honours students. This issue needs to be addressed at University level.
- In the Health Group, other than for Psychology and Medical Sciences, serious consideration needs to be given to Group-based or campus-based programs. Honours programs with low enrolments are a grossly inefficient use of limited resources.

Resolution

4.5 The Griffith Health Board (Faculty) resolved to recommend the Annual Honours Report prepared on behalf of the Board by the Dean, Health to the Griffith University Learning and Teaching Committee. The Faculty Board requested that accurate data be provided to assist preparation of future reports.

SECTION B: ACTION UNDER DELEGATED AUTHORITY OR EXECUTIVE ACTION

5.0 PES NEW PROGRAM SUBMISSION (06/0003008)
9316 POSTGRADUATE QUALIFYING PROGRAM
5320 MASTER OF PHYSIOTHERAPY

5.1 The Griffith Health Board (Faculty) noted, on the recommendation of the School of Physiotherapy and Exercise Science the Dean, Health had approved executively the new program submission (06/0003008) for the introduction in semester 1, 2006 of a Postgraduate Qualifying Program for the Master of Physiotherapy.

5.2 The Postgraduate Qualifying Program is a qualifying non-award program designed to provide a bridge to Griffith’s Masters programs for students whose academic qualifications and/or English proficiency levels are marginally below the entry requirements for coursework Masters programs at Griffith University. The emphasis is on developing skills necessary for success at the postgraduate level. Academic
qualifications, English proficiency levels, and work experience will be assessed upon admission to the Postgraduate Qualifying Program.

5.3 For the Academic Upgrade Pathway (Stream B), the Postgraduate Qualifying Program consists of two designated courses offered by QIBT and two specified courses offered by the School of Physiotherapy and Exercise Science, as follows:

**Designated Courses**
- Academic Communication for Postgraduate Students 10 CP
- Intercultural Issues for Postgraduate Students 10 CP

**Specified Courses**
- 3003PES Biomechanics II 10CP
- 3004PES Clinical Exercise Testing 10CP

5.4 Students who successfully complete the specified Postgraduate Qualifying Program pathway by passing all designated courses and achieving a minimum grade point average of 4.75 will be permitted entry into the Master of Physiotherapy.

Resolution

5.5 The Griffith Health Board (Faculty) resolved to ratify the executive action of the Dean, Health in approving the Postgraduate Qualifying Program for the Master of Physiotherapy as described in (06/0003008), for introduction in semester 1, 2006, for recommendation to Programs Committee.

6.0 MED MAJOR CHANGE SUBMISSION (06/0003014)

5239 M LEGAL MEDICINE

6.1 The Griffith Health Board (Faculty) noted, on the recommendation of the School of Medicine, the Dean, Health approved executively a major change submission, recommending a change to the mode of offering of the Master of Legal Medicine from on campus, intensive mode for all courses, to external on-line for eight of the courses, and on campus, intensive mode for one course only. This change caters for existing and prospective students, who find the requirement to attend on campus difficult as they are working full time as health professionals. Eleven of the current thirteen students reside interstate.

6.2 Under the change proposal, the only course that would be conducted in intensive mode, on campus is 7005MED Health Care Litigation. This course involves moot court experience and attendance in person is therefore a necessity. This program is offered Semester 2 intake only, and the change is proposed for introduction in Semester 2, 2006.

6.3 The School advised that resources will be required to convert the program so that it can be offered on-line and state that budget forecasts have been developed and approved at Group level. Offering the program in external mode will be less restrictive and more attractive for interstate students.

Resolution

6.4 Following discussion and clarification regarding the mode of offering of the program, the Griffith Health Board (Faculty) resolved to ratify the executive action of the Dean, Health and recommend to Programs Committee a change to the mode of offering of the Master of Legal Medicine from on campus, intensive mode, to external mode for eight courses, and on campus intensive mode for one course only, effective Semester 2, 2006, as described in 06/0003014.
7.0 PHM MAJOR CHANGE SUBMISSION (06/0003005)

7.1 The Griffith Health Board (Faculty) noted, on the recommendation of the School of Pharmacy, the Dean, Health approved executively a major change submission seeking to withdraw the Pharmacology major from the Bachelor of Pharmaceutical Science, effective Semester 1, 2007. The Bachelor of Pharmaceutical Science currently has two academic plans, the Pre-Pharmacy Major and the Pharmacology major. Students wishing to pursue a career as a Pharmacist are advised to undertake the Pre-Pharmacy major. Students wishing to pursue a career in the pharmaceutical, biotechnology or other allied industries are advised to undertake the Pharmacology major.

7.2 The Bachelor of Pharmaceutical Science, Pre-Pharmacy major provides comprehensive training in Pharmaceutical and Pharmacological Sciences and students exiting are eligible to enter any of the career options currently outlined for the Pharmacology major. Therefore, an additional area of specialisation by way of the Pharmacology major is an unnecessary duplication.

7.3 Student demand for the Pharmacology major is low. There are only 2 students currently enrolled in the Pharmacology major, whereas there are 230 students enrolled in the Pre-Pharmacy major. Since its introduction in 2003, only one student has graduated from the Bachelor of Pharmaceutical Science with the Pharmacology major. This student has subsequently requested re-entry to the Pre-Pharmacy major to enable her to complete the courses required for her to enter the Master of Pharmacy program.

7.4 Students already enrolled in the Pharmacology major will be able to complete their program, as all of the courses needed to fulfil the program, either the two prescribed electives or 2005MSC Molecular Evaluation, are currently offered by the School of Medical Science.

Resolution

7.5 The Griffith Health Board (Faculty) resolved to ratify the executive action of the Dean, Health and recommend to Programs Committee the withdrawal of the Pharmacology major from the Bachelor of Pharmaceutical Science, effective Semester 1, 2007, as described in 06/0003005.

8.0 MSC SPECIAL PURPOSE SUBMISSION (06/0003010_06/0003002 REVISED)

8.1 The Griffith Health Board (Faculty) noted, on the recommendation of the School of Medical Science, the Dean, Health approved executively a special purpose submission, recommending a mid-year intake for the Master of Science in Medical Research. This is a new program approved for introduction in Semester 1, 2006 by 7/2005 Programs Committee. The one year full time program provides graduates with the opportunity to undertake advanced study and research within the medical science field.

8.2 The Master of Science in Medical Research is specifically designed as an alternate pathway for students who do not achieve a GPA of 5.0 and are thus ineligible to enter the School of Medical Science Honours programs. The program is also intended for International students. The full time and part time structure of the M Sc in Medical Research is similar to the Honours Program structure.

8.3 The advice of the School of Medical Science is that the full time mid-year intake program structure is not ideal in comparison with the structure for the full time Semester 1 intake, in that mid-year entry students will undertake the first three parts of the 50CP thesis before all coursework is completed. However, students entering the program full time mid-year will work closely with their supervisor. Supervisors will guide students regarding experimental design and analysis. It is highly desirable that students
commence working in the laboratory under the direct supervision of their supervisor as soon as possible to become familiar with techniques and equipment and progress their study.

8.4 A mid-year intake will enable students who have been delayed in commencing in Semester 1 to access the program. For example, the mid-year intake caters to the needs of students whose undergraduate degree programs finish mid year, and also for International applicants.

Resolution

8.5 The Griffith Health Board (Faculty) resolved to ratify the executive action of the Dean, Health and recommend to Programs Committee the introduction of a mid-year intake for the Master of Medical Science in Medical Research, effective Semester 2, 2006, as described in 06/0003010/ 06/0003002 revised).

9.0 NRS SPECIAL PURPOSE SUBMISSION (06/0003013 06/0003006 REVISED)
5424 M ADVANCED PRACTICE (COMMUNITY HEALTH)
5424 M ADVANCED PRACTICE (GENERAL PRACTICE NURSING)
5425 M ADVANCED PRACTICE (COMMUNITY HEALTH) WITH HONOURS
5425 M ADVANCED PRACTICE (GENERAL PRACTICE NURSING) WITH HONOURS

9.1 The Griffith Health Board (Faculty) noted, on the recommendation of the School of Nursing and Midwifery, the Dean, Health approved executively a special purpose submission seeking to amend the title of the Community Health specialty strand within the Master of Advanced Practice and Master of Advanced Practice with Honours from Community Health to Community and Primary Health Care. The change is recommended on the basis that the new title will encompass broader areas of practice and in particular, will appeal to nurses working in general practice, and primary care settings such as home visiting nurses.

9.2 The Community Health specialty strand has a number of speciality options. In addition to changing the title of the Community Health speciality strand, the School of Nursing and Midwifery seek to change the term ‘speciality options’ within the Community Health speciality strand, as this creates confusion for students. The School of Nursing and Midwifery recommend that ‘speciality options’ now be called ‘Community and Primary Health Care Options.’

9.3 The School of Nursing and Midwifery also seek to withdraw the General Practice Nursing Speciality strand from the Master of Advanced Practice and Master of Advanced Practice with Honours and instead offer it as a Community and Primary Care Option within the retitled Community and Primary Care speciality strand. The School of Nursing and Midwifery advise that to date, the number of enrolments in the General Practice Nursing strand has been small. Withdrawing the General Practice Nursing strand and incorporating it as a Community and Primary Care Option will consolidate, simplify and add efficiency to the Master of Advanced Practice and Master of Advanced Practice with Honours programs.

9.4 Following consultation with the School of Public Health, the School of Nursing and Midwifery also seeks to add four and withdraw one PBH courses to the elective options within the Health Promotion and Public Health Option of the Community Health strand. The elective course that will be withdrawn from offer is 7232PBH Health Challenges and Effective Responses. The four additional elective courses will be:

7301PBH Health Policy and Planning
7411PBH Capacity Building for Public Health Action
7416PBH Public Health Nutrition
7410PBH Managing Workplace Health and Safety
9.5 Within the Child and Family Nursing Option of the Community Health speciality strand, the School of Nursing and Midwifery seeks to replace NRST535 Promoting Growth and Development to NRSG511 Foundations of Specialty Practice – Child and Adolescent Health. The current course and the proposed course are offered in collaboration with the School of Nursing, Australian Catholic University. The School of Nursing and Midwifery also seeks to amend the course code for NRST549 Nursing Practice 1 – Child and Adolescent Health to NRSG513 Nursing Practice 1 – Child and Adolescent Health. This course is also offered in collaboration with the School of Nursing, Australian Catholic University.

Resolution

9.6 The Griffith Health Board (Faculty) resolved to ratify the executive action of the Dean, Health and recommend to Programs Committee the special purpose submission seeking to amend the title of the Community Health speciality strand, withdraw the General Practice Nursing strand and incorporate it as an option within the Community Health speciality strand, change the term ‘speciality options’ to Community and Primary Health Care Options, and make course changes to the Health Promotion and Public Health Option and Child and Family Nursing Option of the Community Health speciality strand, within the Master of Advanced Practice and Master of Advanced Practice with Honours, effective Semester 2, 2006, as described in 06/0003013_06/003006 revised.

10.0 NRS SPECIAL PURPOSE SUBMISSION 06/0003007
1161 / 1162 /1165 B NURSING

10.1 The Griffith Health Board (Faculty) noted on the recommendation of the School of Nursing and Midwifery, the acting Dean, Health, approved executively a special purpose submission to amend the attendance arrangements for students undertaking the Bachelor of Nursing at the Nathan, Gold Coast and Logan campuses. The ‘Attendance’ information on the program catalogue currently advises students that they ‘may choose to study non-clinical courses at other campuses if or where the program structure allows.’

10.2 The School of Nursing and Midwifery had previously discussed this issue at a School Committee meeting (1/2001) and agreed that students enrolled at a specific campus must attend classes at that campus and NOT be allowed to swap between campuses. However, no further action was taken in relation to this decision.

10.3 The School of Nursing and Midwifery revisited this issue at its 1/2006 meeting and agreed that, due to the limitations on available resources, students may only study courses at the campus of enrolment. If students wish to attend a specific campus, an internal transfer may be sought.

Resolution

10.4 The Griffith Health Board (Faculty) resolved to ratify the executive action of the acting Dean, Health in approving the special purpose submission to amend attendance arrangements for students undertaking the Bachelor of Nursing, as described in 06/0003007, for recommendation to Programs Committee.

11.0 PES SPECIAL PURPOSE SUBMISSION (05/0037378)
1172 B EXERCISE SCIENCE / B BUSINESS (SPORT MANAGEMENT)

11.1 The Griffith Health Board (Faculty) noted, on the recommendation of the School of Physiotherapy and Exercise Science and the Griffith Business School, the Dean, Teaching and Learning, Health approved executively a special purpose submission to
change the Griffith Business School component of 1172 B Exercise Science / B Business by amending the title to B Exercise Science / B Business (Sport Management). The amended title will clearly articulate the students’ specialised area of study in sport management. The submission also sought to amend course titles within the B Business program. The changes do not affect the courses offered or degree requirements for the B Exercise Science component of the program.

Resolution

11.2 The Griffith Health Board (Faculty) resolved to ratify the executive action of the Dean, Teaching and Learning, Health and recommend to Programs Committee the Special Purpose Submission 05/0037378).

For ratification

12.0 PHM SPECIAL PURPOSE SUBMISSION (05/0037610)
1242 B PHARMACEUTICAL SCIENCE

12.1 The Griffith Health Board (Faculty) noted, on the recommendation of the School of Pharmacy, the Dean, Teaching and Learning, Health approved executively a special purpose submission recommending an amendment to the English language requirements for entry to 1242 B Pharmaceutical Science from the standard minimum score of 6.0 on IELTS for undergraduate programs to a minimum score of 7.0 on IELTS, for implementation in Semester 1, 2006.

12.2 The School provided the following rationale for the amendment to the English language requirements:

- The change to the requirements follows consultation with Griffith International, in relation to the intake of international students in 2006, and the Academic Registrar, Dr Lyn Holman.
- The proposal is based upon the guidelines pertaining to English language proficiency, set down by the accreditation governing body, COPRA. The school has preliminary approval and will move to the next phase of provisional accreditation in March 2006. The school is also mindful of the requirements set down by the Pharmaceutical Society of Australia with regard to English language competency for graduates seeking pre-registration.
- The School of Pharmacy is committed to recruiting high quality students from both the domestic and international markets.
- The Head of School advised that students on placement during their pre-registration year need to communicate at an appropriate level.

Resolution

12.3 Following discussion and clarification regarding the requirement for a minimum IELTS score of 7.0 for entry into the program, the Griffith Health Group Board (Faculty) resolved to ratify the executive action of the Dean, Teaching and Learning, Griffith Health in approving the Special Purpose Submission proposing to increase the English language requirements for entry to 1242 B Pharmaceutical Science from Semester 1, 2006, as contained in 05/0037610.

13.0 PSY SPECIAL PURPOSE SUBMISSION (05/0037377)
1013 B BUSINESS (HUMAN RESOURCE MANAGEMENT / B ARTS IN PSYCHOLOGY)

13.1 The Griffith Health Board (Faculty) noted, on the recommendation of the School of Psychology and the Griffith Business School, the Dean, Teaching and Learning, Health approved executively a special purpose submission to reorganise the existing business program structure and curriculum. The changes do not affect the courses offered or degree requirements for the B Arts in Psychology component of the program.
Resolution

13.2 The Griffith Health Board (Faculty) resolved to ratify the executive action of the Dean, Teaching and Learning, Griffith Health and recommend to Programs Committee the Special Purpose Submission 05/003777).

14.0 DOH MINOR CHANGE SUBMISSION 06/0003012
5402 M DENTAL TECHNOLOGY IN PROSTHETICS

14.1 The Griffith Health Board (Faculty) noted, on the recommendation of the School of Dentistry and Oral Health, the acting Dean, Health approved executively a minor change submission proposing to move 7002DOH Applied Oral Biology from Semester 1 to Semester 2 within the Master of Dental Technology in Prosthetics. This change will enable 7002DOH to be taught with 1002DOH Oral Biology, an undergraduate course. The rationale for this teaching strategy is as follows:

a) Various members of the dental team will be taught together, enhancing life-long working relationships;
b) Creates efficiencies with staff resources;
c) Ensures students in the Masters program adequately cover oral biology. (Students in the Masters program are registered Dental Technicians with degree equivalent qualifications, and a minimum two years' experience, however, may not have a strong biological background at university level).

14.2 In addition to moving 7002DOH from Semester 1 to Semester 2, the School also seeks to split a 20CP Semester 2 course, 7006DOH Clinical Practicum 1 across two semesters. The rationale for this change is as follows:

1) A year long course will allow more effective delivery of treatment to patients as it will accommodate patient availability to undergo treatment;
2) This will balance the credit points across the two semesters, to facilitate the shift of 7002DOH into Semester 2 from Semester 1.

14.3 The Board noted these changes are proposed to take effect from Semester 1, 2006.

Resolution

14.4 The Griffith Health Board (Faculty) resolved to ratify the executive action of the acting Dean, Health in approving the minor change submission, as described in 06/0003012, effective Semester 1, 2006, for reference to the Program Accreditation Officer.

15.0 NRS MINOR CHANGE SUBMISSION (05/0037611)
1161 / 1162 / 1165 B NURSING RE-ENTRY / REGISTRATION STRAND

15.1 The Griffith Health Board (Faculty) noted, on the recommendation of the School of Nursing and Midwifery, the Dean, Health approved executively a minor change submission, to increase the clinical placement in 2971NRS Acute Nursing from 2 weeks to 4 weeks (Semester 1), and to substitute 3971NRS Wound & Pain Management (no clinical placement) for 3979NRS Community Health & Diversity (Semester 2) to overcome difficulties for students undertaking the Re-Entry/Registration Strand of B Nursing in managing the second and third year clinical placement requirements and undertaking course work. This change will be introduced in 2006 only, pending amendment of the program structure for 2007.
Resolution

15.2 The Griffith Health Board (Faculty) resolved to ratify the executive action of the Dean, Health in approving the minor change submission, as described in 05/0037611, for reference to the Program Accreditation Officer.

16.0 NRS MINOR CHANGE SUBMISSION (06/0003015)
3106 GRADUATE CERTIFICATE IN SEXUAL HEALTH
5424 M ADVANCED PRACTICE (SEXUAL HEALTH SPECIALISATION STRAND)
5425 M ADVANCED PRACTICE WITH HONOURS (SEXUAL HEALTH SPECIALISATION STRAND)

16.1 The Griffith Health Board (Faculty) noted, on the recommendation of the School of Nursing and Midwifery, the Dean, Teaching and Learning approved executively a minor change submission seeking to introduce changes to course codes and titles for the Sexual Health Practice courses undertaken by miscellaneous students. The Sexual Health Practice courses undertaken by miscellaneous studies challenge mode students within the Graduate Certificate (3106), Master of Advanced Practice (Sexual Health specialisation strand) (5424) or Master of Advanced Practice with Honours (Sexual Health specialisation strand) (5425) currently have the same title and code (7914/8914NRS Sexual Health Practice) as the courses undertaken by mainstream students. However, due to recognition of prior learning, the courses undertaken by miscellaneous studies challenge mode students have different assessment requirements and grading basis (pass/fail) for either ‘Beginner’ or ‘Advanced’ students, compared with mainstream students.

16.2 The proposed changes to course codes and titles are designed to clearly differentiate between the current 7914/8914NRS Sexual Health Practice courses by creating two new course codes and titles for the miscellaneous studies challenge mode (Beginner or Advanced) courses: 9915NRS MSCM Sexual Health Practice RPL1 (Beginner Practitioner) and 9916NRS MSCM Sexual Health Practice RPL2 (Advanced Practitioner).

16.3 The proposed changes aim to streamline entrance for students according to the RPL criteria and eliminate inequity in grading across the Sexual Health Practice courses. No other changes have been made to the courses with regard to learning outcomes, content, assessment requirements, grading basis and RPL criteria. The Dean, Teaching and Learning has also executively approved course outlines, detailing the change in course code and title for Beginner and Advanced miscellaneous students.

Resolution

16.4 Following discussion, the Griffith Health Board (Faculty) resolved to ratify the executive action of the Dean, Teaching and Learning in approving the minor change submission, as described in 06/0003015, for reference to the Program Accreditation Officer. The Griffith Health Board (Faculty) also resolved to ratify the executive action of the Dean, Teaching and Learning in approving course outlines for miscellaneous studies challenge mode students for 9915NRS and 9916NRS.

17.0 MSC MINOR CHANGE SUBMISSION (06/0003009)
1093 B HEALTH SCIENCE
1094 B BIOMEDICAL SCIENCE

17.1 The Griffith Health Board (Faculty) noted, on the recommendation of the School of Medical Science, the acting Dean, Health approved executively a minor change submission, seeking to withdraw 2010MSC Health Emergency Management from the Bachelor of Health Science and the Bachelor of Biomedical Science. Due to resource
issues the Queensland Ambulance Service have advised they are no longer able to teach the course, effective Semester 2, 2006. The School of Medical Science proposes to replace 2010MSC Health Emergency Management with 3001MSC Science in Infection Control, as this is a suitable replacement course.

Resolution

17.2 The Griffith Health Board (Faculty) resolved to ratify the executive action of the acting Dean, Health in approving the minor change submission, as described in 06/0003009, for reference to the Program Accreditation Officer.

18.0 PHM MINOR CHANGE SUBMISSION (06/0003004)
MASTER OF PHARMACY

18.1 The Griffith Health Board (Faculty) noted, on the recommendation of the School of Pharmacy, the acting Dean, Health approved executively a minor change submission, seeking to amend two course titles within the Master of Pharmacy, as follows:

- 7003PHM Specialised Dosage Forms to be retitled 7003PHM Specialised Dosage Forms 1
- 7007PHM Industrial Pharmaceutics to be retitled 7007PHM Specialised Dosage Forms 2

18.2 The change in course titles are recommended as the title Industrial Pharmaceutics does not sufficiently reflect the course content. As Industrial Pharmaceutics follows on from Specialised Dosage Forms, it is recommended that 7003 PHM be retitled Specialised Dosage Forms 1 and 7007PHM be retitled Specialised Dosage Forms 2. The proposed changes to course titles do not impact on any other courses or programs, and allow continuity from one course to the other.

Resolution

18.3 The Griffith Health Board (Faculty) resolved to ratify the executive action of the acting Dean, Health in approving the minor change submission to change two course titles within the Master of Pharmacy, as described in 06/0003004, for reference to the Program Accreditation Officer.

19.0 NRS PROGRAM WITHDRAWAL (05/0037616)
5233 M COMMUNITY AND PUBLIC HEALTH

19.1 The Griffith Health Board (Faculty) noted the executive action of the Dean, Health in approving the withdrawal of 5233 Master of Community and Public Health, on the recommendation of the School of Nursing and Midwifery. There has been no intake into this program since 2002 and no students are currently enrolled. This program is no longer active and is not currently listed on the program catalogue for intake.

Resolution

19.2 The Griffith Health Board (Faculty) resolved to ratify the executive action of the Dean, Health in approving the withdrawal of 5233 M Community and Public Health, as described in 05/0037616, for recommendation to Programs Committee.

20.0 HSV PROGRAM WITHDRAWAL (05/0037613)
8004 ASSOCIATE DIPLOMA IN CHILD AND FAMILY STUDIES

20.1 The Griffith Health Board (Faculty) noted the executive action of the acting Dean, Health in approving the withdrawal of 8004 Associate Diploma in Child and Family Studies, on the recommendation of the School of Human Services. There has been no intake into
this program since 2002 and no students are currently enrolled. This program is no longer active and is not currently listed on the program catalogue for intake.

Resolution

20.2 The Griffith Health Board (Faculty) resolved to ratify the executive action of the acting Dean, Griffith Health in approving the withdrawal of 8004 Associate Diploma in Child and Family Studies, as described in 05/0037613, for recommendation to Programs Committee.

21.0 PBH PROGRAM WITHDRAWALS (05/0037614 / 05/0037615 / 05/0037617)
- 5265 M INTERNATIONAL HEALTH
- 5267 M INTERNATIONAL HEALTH (HONS)
- 4055 G DIPLOMA NUTRITION AND DIETETICS
- 3108 G CERTIFICATE HEALTH SERVICES ADMIN (LDP)
- 3109 G CERTIFICATE HEALTH SERVICES MANAGEMENT (LDP)
- 4124 G DIPLOMA HEALTH SERVICES ADMIN (LDP)
- 4125 G DIPLOMA HEALTH SERVICES MANAGEMENT (LDP)
- 5330 M HEALTH SERVICES MANAGEMENT (LDP)

21.1 The Griffith Health Board (Faculty) noted the executive action of the Dean, Health in approving the withdrawal of the following School of Public Health programs:
- 5265 M International Health
- 5267 M International Health (Hons)
- 4055 G Diploma Nutrition and Dietetics

There has been no intake into these programs since 2002 and no students are currently enrolled. These programs are no longer active and are not currently listed on the program catalogue for intake.

21.2 The above programs did not proceed and consequently, there has never been intake into these programs and no students are currently enrolled. These programs are not active and are not currently listed on the program catalogue for intake.

Resolution:

21.3 The Griffith Health Board (Faculty) resolved to ratify the executive action of the Dean, Health in approving the withdrawal of the above programs, as described in 05/0037614 and 05/0037615, for recommendation to Programs Committee.

22.0 PES PROGRAM WITHDRAWAL (06/0002006)
- 1173 B EXERCISE SCIENCE / B EDUCATION

22.1 The Griffith Health Board (Faculty) noted the executive action of the Dean, Learning and Teaching in approving the withdrawal of 1173 Bachelor of Exercise Science / Bachelor of Education, effective Semester 1, 2007.

22.2 The Griffith Health Board (Faculty) noted it had approved at its 7/2005 meeting a submission that there be no intake into the 1173 Bachelor of Exercise Science / Bachelor of Education program in 2006. The Griffith Health Board (Faculty) noticed that the viability of this program would be reviewed in 2005 following significant structural
changes to the Education program and anticipated changes to the post-graduate teacher education requirements by the registering body.

22.3 The School of Education and Professional Studies commenced to offer a one-year Graduate Diploma teaching qualification from 2006. Students commencing in 2006 and wishing to undertake the double degree were advised to commence study in 1171 Bachelor of Exercise Science, with a guaranteed offer of a place in the Graduate Diploma program for graduates from this cohort who wished to pursue a career in secondary teaching. The Board noted that graduates from the 1173 B Exercise Science / B Education program are highly sought after. Unfortunately, there is no guarantee for students in future cohorts that they will be offered a place in the Graduate Diploma program. This is a concern, as prospective students may elect to study at other institutions that do have this arrangement.

22.4 The School of Physiotherapy and Exercise Science and the School of Education and Professional Studies seek to formally withdraw 1173 B Exercise Science / B Education from offer, effective Semester 1, 2007, and have submitted the following rationale: Students will be able to complete the single degree of Bachelor of Exercise Science in 3 years and then apply for entry into the one year pre-service program. Currently the combined degree takes students 4.5 years to complete (not 5 years as previously indicated). The Dean, Education has executively approved the submission to withdraw the program.

Resolution:

22.5 The Griffith Health Board (Faculty) resolved to ratify the executive action of the Dean, Learning and Teaching in approving the withdrawal of 1173 Bachelor of Exercise Science / Bachelor of Education, as described in 06/0002006, for recommendation to Programs Committee. The Dean, Learning and Teaching, will advocate for arrangements for places in the Graduate Diploma program for Exercise Science students who wish to pursue a career in secondary education.

23.0 EDU / PSY PROGRAM WITHDRAWAL (06/0002005)

1070 B ARTS (PSYCHOLOGY) / B EDUCATION (PRIMARY)

23.1 The Griffith Health Board (Faculty) noted the executive action of the Dean, Teaching and Learning in approving the withdrawal of 1070 Bachelor of Arts (Psychology) / Bachelor of Education (Primary), effective Semester 1, 2007.

23.2 The Griffith Health Board (Faculty) noted at its 5/2005 meeting that the School of Education and Professional Studies will review the viability of continuing to offer the Bachelor of Arts (Psychology)/ Bachelor of Education (Primary) following significant structural changes to the Education program and anticipated changes to the post-graduate teacher education requirements by the registering body. The Griffith Health Board (Faculty) noted that there would be no intake into the program in 2006, pending review.

23.3 The School of Education and Professional Studies have now recommended that the Bachelor of Arts (Psychology)/ Bachelor of Education (Primary) be withdrawn from offer, effective Semester 1, 2007 as described in 06/0002005. The Dean, Education has executively approved this change.

23.4 The recommendation to withdraw the program is made on the following grounds:

- The revised Education (Primary) program no longer enables efficiencies of interface with the existing double degree program structure.
- The new practicum courses are valued at 20CP each, compared to zero CP in the former structure, bringing the total credit point value of the double degree to
420CP. This would require study overloads in some semesters, which is unsatisfactory for both students and the University.

- Future students will be advised to undertake the Bachelor of Arts in Psychology and then apply for entry to complete the Bachelor of Education – Primary (Graduate Entry) program.
- Students currently enrolled in the Bachelor of Arts in Psychology/Bachelor of Education - Primary will be able to continue in this program through to completion.

Resolution:

23.5 The Griffith Health Board (Faculty) resolved to ratify the executive action of the Dean, Teaching and Learning in approving the withdrawal of 1070 Bachelor of Arts (Psychology) / Bachelor of Education (Primary), effective Semester 1, 2007 as described in 06/0002005, for recommendation to Programs Committee.

24.0 NRS CHANGE OF ASSESSMENT STRATEGY

24.1 The Griffith Health Board (Faculty) noted the executive action of the Dean, Health in approving a change of assessment strategy for 7914/8914NRS Sexual Health Practice. This is an optional core course within the Sexual Health speciality strand of the Master of Advanced Practice.

24.2 It is proposed to change the weightings of the current assessment strategy as follows:

<table>
<thead>
<tr>
<th>Current</th>
<th>Proposed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Essay/Case Study (2500 words), Weighting 50% Due Week 8.</td>
<td>Essay/Case Study (2500 words), Weighting 80% Due Week 8.</td>
</tr>
<tr>
<td>Structured Workbook Drug Competency Examination (Open Book), Weighting 50% Due Week 10.</td>
<td>Structured Workbook Drug Competency Examination (Open Book), Weighting 20% Due Week 10.</td>
</tr>
</tbody>
</table>

24.3 The change to the weightings of the respective assessment items 1 and 2 from 50/50 to 80/20 respectively will allow for individual student effort to be graded and acknowledged fairly.

Resolution

24.4 The Griffith Health Board (Faculty) resolved to ratify the executive action of the Dean, Health in approving the change of assessment strategy for 7914/8914NRS Sexual Health Practice.

25.0 NRS CHANGE OF ASSESSMENT STRATEGY

25.1 The Griffith Health Board (Faculty) noted the executive action of the Dean, Health in approving a change of assessment strategy for 1973NRS Psychosocial Health Across the Lifespan. This is a core course within the Bachelor of Nursing program. Following the introduction of a new course, 2978NRS Child and Family Nursing, the content of 1973NRS Psychosocial Health Across the Lifespan required modification to remove the emphasis on family.

25.2 The course 1973NRS Psychosocial Health Across the Lifespan has three assessment activities. One of these activities is a 1500 word essay relating to family, due week 6 and weighted at 40%. The proposed change to this assessment is for it to take place in a school based mid semester exam. Students will be presented with a scenario and will
be required to assess psychosocial strengths and vulnerabilities under exam conditions. Students will report their assessment using a narrative written style in 1500 words. This style of assessment will require students to recall the knowledge, skills and attributes learned in weeks 1-6 and demonstrate ability to apply the knowledge. The exam conditions will minimise the incidence of plagiarism.

Resolution

25.3 The Griffith Health Board (Faculty) resolved to ratify the executive action of the Dean, Health in approving the change of assessment strategy for 1973NRS Psychosocial Health Across the Lifespan.

26.0 NRS PROGRAM CONVENOR CHANGES

26.1 The Griffith Health Board (Faculty) noted the Dean, Teaching and Learning, Health executively approved changes in Program Convenor for the following School of Nursing and Midwifery programs:

1165 B Nursing
1232 B Nursing (Postregistration)
1224 B Nursing/B Health Promotion

Dr Marion Mitchell will be on leave until January 2007 and Dr Alexandra McCarthy will assume the role of Program Convenor until January 2007.

26.2 The Griffith Health Board (Faculty) noted the acting Dean, Health executively approved the following change in Program Convenor:

International Programs Convenor
Dr Philippa Seaton-Sykes will replace Dr Patricia Johnson as International Programs Convenor, as Dr Johnson has resigned.

26.3 The Griffith Health Board (Faculty) noted the Dean, Teaching and Learning executively approved the following change in Program Convenor:

3072 G Cert - Infection Control
5424 M Advanced Practice (Infection Control Specialisation)

Mr Ramon Shaban will replace Mrs Denise Noy from Semester 1, 2006, as Mrs Noy has resigned.

Resolution

26.4 The Griffith Health Board (Faculty) resolved to ratify the executive approval of the Program Convenor Changes outlined above.

27.0 PSY PROGRAM CONVENOR CHANGES

27.1 The Griffith Health Board (Faculty) noted the Dean, Teaching and Learning, Health executively approved changes in Program Convenor for the following School of Psychology programs:

1012 BA Psychology
1014 B Psychology

27.2 Dr Frances O’Callaghan is currently listed as program convenor, however, is currently on leave. Professor Drew Nesdale will assume the role of program convenor for these programs.
27.3 The Griffith Health Board (Faculty) resolved to ratify the executive approval of the Program Convenor Changes outlined above.

### PES PROGRAM CONVENOR CHANGES AND FIRST YEAR ADVISER CHANGES

28.1 The Griffith Health Board (Faculty) noted the Dean, Teaching and Learning, Health/executively approved changes in Program Convenor for the following School of Physiotherapy and Exercise Science programs:

- 5320 M Physiotherapy
- 5269 M Sports Physiotherapy
- 5271 M Sports Physiotherapy with Honours

Associate Professor Norman Morris is currently listed as program convenor, however, will be on ASP leave until February 2007. Dr Liisa Laakso will assume the role of program convenor for these programs.

- 1172 B Exercise Science / B Business (Sport Management)

Dr Lewis Adams is currently listed as program convenor, and will be replaced by Dr Clare Minehan, effective Semester 1, 2006.

- 1225 B Exercise Science / B Arts (Psychology)

Dr Lewis Adams is currently listed as program convenor, and will be replaced by Dr Ricardo Simeoni, effective Semester 1, 2006.

- 1172 Exercise Science / B Business (Sport Management)
- 1225 B Exercise Science / B Arts (Psychology)
- 1171 B Exercise Science
- 1173 B Exercise Science / B Education
- 1174 B Physiotherapy / B Exercise Science

Dr Lewis Adams is currently listed as First Year Adviser, and will be replaced by Dr Ricardo Simeoni, effective Semester 1, 2006.

28.2 The Griffith Health Board (Faculty) resolved to ratify the executive approval of the Program Convenor Changes outlined above.

### PBH PROGRAM CONVENOR CHANGES

29.1 The Griffith Health Board (Faculty) noted the Dean, Health/executively approved changes in Program Convenor for the following School of Public Health programs:

- 3147 G Cert in Public Health (formerly Associate Professor Ashley Lye, GBS)
- 4094 G Dip of Public Health (formerly Prof Cordia Chu)

Associate Professor Roger Hughes is the program convenor for the Master of Public Health and is also the program convenor for the Graduate Certificate and Graduate Diploma programs.

29.2 The Griffith Health Board (Faculty) resolved to ratify the executive approval of the Program Convenor Changes outlined above.
29.2 The Griffith Health Board (Faculty) resolved to ratify the executive approval of the Program Convenor Changes outlined above.

30.0 COURSE OUTLINES

30.1 The Griffith Health Board (Faculty) noted the executive approval of the Dean and acting Dean, Griffith Health and Dean, Teaching and Learning of course outlines as listed, to be offered by the School of Dentistry and Oral Health, School of Medical Science, School of Nursing and Midwifery, School of Public Health, School of Pharmacy and School of Psychology from Semester 1 2006.

DOH

2007DOH Principles of Dental Care
3002DOH Laboratory Practicum 3
3007DOH Clinical Oral Pathology and Oral Medicine
3009DOH Public Oral Health
7001DOH_Y1 Clinical Prosthetics
7004DOH_Y1 Clinical Prosthetics Case Studies
7006DOH_Y1 Clinical Practicum

MSC

1012MSC Anatomy for Clinical Sciences

NRS

9915NRS Miscellaneous Studies Challenge Mode Sexual Health Practice RPL1 (recognition of prior learning – Beginner Practitioner)
9916NRS Miscellaneous Studies Challenge Mode Sexual Health Practice RPL2 (recognition of prior learning – Advanced Practitioner)

PBH

1978PBH Sociology for Population Health.
3114PBH Public Health Research Methods.
7303PBH Health Research Methodology (Semesters 2 and 3)
7312PBH Epidemiology – an Introduction
1979PBH Interpersonal Skills for Health Professionals

PHM

7009PHM Pharmacotherapeutics III.
7010PHM Professional Pharmacy Practice III.
7011PHM Pharmacy Management.
7012PHM Research Project.

PSY

7142PSY Psychotherapy 1.
7240PSY Research Methods and Advanced Assessment
8183PSY Practicum 3.
8181PSY_P1 Practicum 1A
Resolution

30.2 The Griffith Health Board (Faculty) resolved to ratify the executive approval of the Dean and acting Dean, Health, and Dean, Teaching and Learning in approving the above course outlines.

SECTION C: OTHER RECOMMENDATIONS AND REPORTS
[TO PERSONS/COMMITTEES OTHER THAN THE PARENT COMMITTEE]

NIL.

SECTION D: MATTERS NOTED, CONSIDERED OR REMAINING UNDER DISCUSSION

31.0 DISCIPLINE REVIEW OF ANATOMY, BIOCHEMISTRY AND PHYSIOLOGY – IMPLEMENTATION

31.1 The Griffith Health Board (Faculty) noted that the discipline review of anatomy, biochemistry and physiology has been completed. The Discipline Review Panel has finalised its report and feedback has been obtained in relation to the report and its recommendations from Health Group staff.

31.2 The Faculty Board considered the collated feedback from Health Group staff and the proposed implementation plan. The Griffith Health Board (Faculty) noted it will oversee the implementation of the approved recommendations.

31.3 The Faculty Board noted that after a call for expressions of interest, Dr Jay Browning has been appointed to the role of Year 1 Coordinator. The Coordinator will manage the implementation plan for development of the disciplines across Year 1. A preliminary planning meeting has been held. The Dean, Health will prepare a budget for submission to the Group Pro Vice Chancellor. The office of the Dean, Teaching and Learning, will provide significant administrative support and research to assist the Year 1 Coordinator.

31.4 It was confirmed that the implementation of the recommendations of the Discipline Review Panel relates to the biomedical disciplines, and excludes nursing, medicine, psychology, public health and human services programs but that these disciplines would benefit from the shared resources developed for the new Foundation program.

Noted

32.0 STAKEHOLDER ENGAGEMENT: PRIORITIES AND STRATEGIES

32.1 The Griffith Health Board (Faculty) noted that the Vice Chancellor requires each Group to identify the top priorities for stakeholder engagement for 2006, together with strategies to achieve outcomes.

32.2 The Faculty Board identified and agreed the following six key stakeholder groups:

1. Funding bodies (Commonwealth and State Government Departments and agencies - such as NHMRC).
2. Potential students (includes school leavers, mature age students, postgraduate and research higher degree students)
3. Employers (includes State Government, private industry, NGO)
4. Industry partners
5. Accreditation bodies (e.g., APS, AMC, ADC, QNC)
6. Community (includes alumni, research communities, public, communities in which Griffith University has a presence).

32.3 The Faculty Board noted that Schools within the Health Group are now required to identify who their specific key stakeholders are, within each of the six identified categories, and develop an action plan detailing stakeholder engagement strategies, both at the School level and within the broader framework developed by External Relations. Schools should ensure that action plans link to the University's Strategic Plan. In addition to identifying stakeholders and engagement strategies, action plans should also provide:

- Details of specific outcomes that will be achieved as a result of strategic stakeholder engagement activities in 2006.
- A statement detailing the benefit to stakeholders of engaging with Griffith University.
- Details of existing known relationships within the University and how these relationships may assist in achieving outcomes as well as priorities and strategies for stakeholder engagement.

Noted

33.0 AGREEMENT – FINALISATION OF TRANSITIONAL ARRANGEMENTS FOR THE TRANSFER OF THE CENTRE FOR ENVIRONMENT AND POPULATION HEALTH

33.1 The Griffith Health Board (Faculty) noted the transitional arrangements for the transfer of the Centre for Environment and Population Health from the School of Public Health to the Australian School of Environmental Studies have been agreed and finalized. The Board noted the contents of the formal agreement setting out the arrangements concerning staff, programs and courses, RHD students and space.

Noted

34.0 DENTAL PROGRAMS – INSTRUMENT FEES AND BONDS

34.1 The Griffith Health Board (Faculty) noted, on the recommendation of the School of Dentistry and Oral Health, the acting Pro Vice Chancellor (Administration) approved the introduction of administrative charges on Dentistry and Oral Health students to cover dental instrument costs, effective Semester 1, 2006. The implementation of a bonding procedure and the requirement for certain students to purchase particular instruments will significantly reduce loss and expense previously born by the School. The purchased instruments will remain the student's property and are essential for future professional practice.

34.2 Continuing students have been notified by email of the introduction of the new requirements to purchase instruments and / or pay bonds, and the availability of student loans. Commencing students will be notified at Orientation and Guidebooks provided to students on Orientation Day will contain information on instrument fees and the availability of student loans. The School's website will link to the program catalogue and the program catalogue has been updated.

Noted

35.0 ARC DISCOVERY PROJECTS 2007 GRANTING ROUND

35.1 The Griffith Health Board (Faculty) noted the Director, Office for Research has advised that the ARC closing date for applications is Friday 3 March 2006. The Office for Research closing date for applications is 6 February 2006. The Director, Office for Research has advised that applications that meet this deadline will have a full review of
the application completed by the Office. Applications submitted to the Office for Research after Monday 27 February will not be accepted for submission to the ARC.

35.2 The Discovery Projects Funding Rules for funding commencing in 2007 are now available on the ARC website at http://www.arc.gov.au/apply_grants/discovery_projects.htm.

35.3 Several sections of the Funding Rules have changed and Section 2 Changes from Last Year highlights the significant changes made. Mary Meadowcroft (x55129) in the Office for Research can assist with queries relating to the Funding Rules.

35.4 The PDF sample Application Form is also available on the ARC website at http://www.arc.gov.au/apply_grants/sample_forms.htm

35.5 The Director, Office for Research has advised that the OR wishes to collect information on Griffith researchers who are participating in research grant applications that will be led by another institution. Applicants applying for a 2007 ARC Discovery project through an institution other than Griffith, should notify Mary Meadowcroft in the Office for Research via email (m.meadowcroft@griffith.edu.au). The following information should be provided:

- Grant Scheme
- Project Id
- Project Title
- List of Chief Investigators in order named on the application

Noted

36.0 OFFICIAL SURVEY PERIOD FOR 2005 RESEARCH PUBLICATIONS / OUTPUTS

36.1 The Griffith Health Board (Faculty) noted the Deputy Vice Chancellor (Research) has advised that the deadline for the survey of research publications for the 2005 calendar year begins on Monday 30 January 2006. The deadline for submission of returns is Friday 17 March 2006. The Deputy Vice Chancellor (Research) has stressed the importance of this process to the University’s reputation and funding to support research.

36.2 Survey forms are entered on the web via the Griffith portal. Following on-line submission, a hard copy of the survey summary forms together with the necessary verification documentation and summary cover sheet are to be submitted to the relevant Dean or Director by the 17 March 2006 deadline. The Deputy Vice Chancellor (Research) has stressed the importance of this process to the University’s reputation and funding to support research.

Noted

37.0 CHAIR’S REPORT

The Dean, Griffith Health, advised as follows:

37.1 Research

The Office for Research will be conducting seminars (21st & 28th March) to explain and promote the elements essential for successful ARC Linkage Project applications. The seminars will include presentations by successful ARC Linkage grant holders and will focus on aspects of collaborating with industry: including how to collaborate with industry successfully, relationship building, genuine two-way collaboration and making the research attractive to industry partners. I encourage you and your industry partners to attend one of the following seminars.
138 ARC applications were submitted (16 from Health). This represents a 42% increase (11% nationally) in applications. If we achieve 20% success rate this equates to 30 grants. 35 applications were made to the NHMRC (28 from Health). Congratulations on this performance and good luck.

The Faculty Board expressed concern regarding the seemingly arbitrary process of assessing applications for preparation funds. The Dean, Health will raise this concern on behalf of the Group.

Research Quality Framework: The new Research Prospectus highlighted Griffith’s research strengths in the areas of: Biomedical and Healthcare Innovations (Science and Health); Sustainable Solutions for our Rivers, Coasts and Land (Environmental Sciences); Tomorrow’s Technologies Today (Science & Engineering and Information Technology); Creative Ideas for a Changing World (Humanities, Education, Creative and Performing Arts); and Social Innovations (Humanities, Social Sciences, Business, Law).

The methodology to determine “Groupings” is still unknown. In order to be eligible to participate staff require 4 outputs, Level B and above, .4 EFT and to be a GU employee at the time. The evidence portfolio proforma has now been placed on the web. Please encourage staff to complete this at their earliest convenience.

The university is preparing an action plan in response to the NHMRC “Australian Code for the responsible conduct of research”. This will require a review of all documented policies to ensure compliance with the code; changes to the induction and training of all research staff and students; appointment of Research Integrity Advisors; collation of all available resources. The Code has implications for researcher training, effective mentoring, data storage, supervision of students, authorship, conflict of interest, and research misconduct.

37.2 Student Matters

The upcoming Careers Fairs at Nathan (21st) and Gold Coast (24th) involve major companies, agencies and professional bodies coming to campus to promote graduate opportunities commencing in 2007. Please ensure that students are made aware of the important opportunities provided by the Careers Fairs.

At its December 2005 meeting, Council approved a proposal to lease land on the southern precinct of the Gold Coast campus to a third party which would, in return, build and operate student accommodation, with an option to build and operate further accommodation if the University wishes. Campus Living Villages Pty Ltd, have commenced construction for operations in 2007.

The provisions of the Federal Government’s Voluntary Student Unionism (VSU) legislation will take effect from 1 July 2006. Council noted that a considerable amount of analysis had been carried out by Campus Life and the three student bodies during 2005 in anticipation of passage of the VSU legislation, and each had developed to a varying degree contingency plans to cope with the expected impact of the legislation. Council was advised that discussions had been held with each organisation and further meetings were scheduled.

37.3 Health & Safety

Recently all academic staff received an e-mail directing them to a web document and a video presentation about important responsibilities in the area of health and safety. I would like to request that you emphasise the importance of this information by discussing it with your staff at your next staff meeting. The information brochure located as follows: http://www.griffith.edu.au/hrm/health_and_safety/pdf/health_safety_responsibilities.pdf,
and the presentation "Keeping You Safe at Griffith University" (8 minutes) is located at http://www.griffith.edu.au/hrm/health_and_safety/keepingsafe.html. Should you require printed copies of the brochure, or wish to borrow a video or DVD of "Keeping You Safe at Griffith University", these may be obtained by request to Scott Webb, Office of HRM, ext 57386 or e-mail s.webb@griffith.edu.au.

The Faculty Board noted that high school students are currently overlooked in terms of provision of information concerning orientation and health and safety and this needs to be addressed.

37.4 Academic Management Positions

Council resolved:

a. to approve a change in the title of Deputy Vice Chancellor (Teaching and Learning) to Deputy Vice Chancellor (Academic).

b. that the term "Deputy President" be deleted from the title for Deputy Vice Chancellors for use by these officers domestically, and that the title “Deputy Vice Chancellor and Deputy President” be changed to Vice President (Research) and Vice President (Academic) respectively for use by these officers when travelling overseas.

Following Council approval of a revised policy new position descriptions the Group called for applications for the Dean (Academic) and Dean (Learning and Teaching). The Dean (Research) will be assumed by the Institute Director and will be advertised externally. Internal applications are encouraged.

37.5 Deputy Chair, Academic Committee

Council established a new position of Deputy Chair, Academic Committee which combined two previously separate positions - the Dean International (Quality and Policy) and Chair, Programs Committee. The new position will play a major role in overseeing the University’s quality assurance processes in learning and teaching, including quality assurance of international and offshore activities; and will provide representation for the University in national fora of Chairs of Academic Boards or Senates, or equivalent.

37.5 Thanks to Ms Veronica Dawson

The Chair thanked Ms Veronica Dawson, Senior Librarian for her support and assistance, and extended best wishes on behalf of the Faculty Board for an enjoyable break on long service leave. The Faculty Board noted that Mr Robert Loudon will replace Ms Dawson during her period of leave.

38.0 DEAN, LEARNING & TEACHING (HEALTH) GROUP REPORT

The Dean, Learning & Teaching, Health reported as follows:

38.1 Celebrating Teaching @Griffith

The Celebrating Teaching @ Griffith ceremony was extremely successful. Congratulations to the following award recipients:

- Dr Paula Brough, School of Psychology, winner, Honours and Postgraduate Coursework Supervision Award.
- Dr Keithia Wilson, School of Psychology, winner, Individual Teacher Award.
- Ms Jennifer Cartmel, Ms Kym McFarlane and Dr Karen Noble, winners, School of Human Services, Innovation Across the Institution.
Congratulations were also extended to the Deputy Vice Chancellor (Academic), and Secretariat staff for a memorable and highly successful evening in celebration of the awards.

38.2 **Discipline Review**

The Dean, Learning and Teaching, confirmed that the implementation of the approved recommendations of the Discipline Review of anatomy, biochemistry and physiology has commenced.

Preparations for the 2006 Discipline Review of communications and research methodology courses are underway.

38.3 **Space for PSY Honours Students**

The issue of an Honours room for psychology students was referred to the Learning & Teaching Committee by the 9/2005 meeting of Faculty Board. This issue will be considered in the context of development of the Honours program.

38.4 **UG and PG Publications**

Useful feedback from the School of Nursing and Midwifery and other Health Group staff has been communicated to the Graduate Centre regarding publicity material for programs.

The Faculty Board agreed that current publications do not adequately communicate articulated programs, for example, B Pharmaceutical Science and M Pharmacy. It is difficult for students to make informed choices if information is not linked between phases of the student lifecycle.

The Faculty Board expressed other concerns in relation to publications, noting that the programs are listed in alphabetical order, rather than by School. Information regarding Honours and RHD programs is inadequate and does not communicate research possibilities to prospective students.

Concerns regarding publications will be communicated to External Relations by the Dean, Learning and Teaching.

39.0 **HEALTH GROUP RESEARCH COMMITTEE REPORT**

The Chair, Griffith Health Research Committee provided the following report:

39.1 **Health Group Postgraduate Scholarships**

FBS has given an indication of the funds available to support Health Group Postgraduate Scholarships this year. The Committee aims to appoint high quality applicants to available scholarships as early as possible this year with the emphasis on those with matching funds available from their School. The Committee has already received one nomination from the School of Physiotherapy and Exercise Science and aims to make a decision at the next meeting on Wednesday 22nd March, 2006.

The Faculty Board noted that funds available for this year are equivalent to 4.5 full scholarships. Group based funds will be utilised to enable University targets to be met. The Group will provide assistance in circumstances where applicants meet the criteria but Schools cannot match funds. These decisions will be equity based. The key dates each semester are the census dates, 31 March and 31 August. The guidelines and timelines for the application process will be clarified.

39.2 **Griffith Institute for Health and Medical Research (GIHMR)**
The Vice Chancellor has given approval for the establishment of the Griffith Institute for Health and Medical Research and has committed some funds toward the cost of staff appointments. The Health Group has also provided some start up funds for this initiative.

Mr Colin McAndrew has requested that some changes be made to the establishment document before it is submitted to Council later in the year.

The position for Director of the Institute will be advertised externally later in 2006. The position description of the Director will include the responsibilities of the Dean of Research.

39.4 Preparation and Incentive Fund Scheme

Some preparation funds have been awarded to staff who submitted a paper to a top quality journal early in 2006. A lot of confusion has been surrounding this scheme and the Research Committee is looking to have these issues cleared up as soon as possible.

40.0 INFORMATION SERVICES REPORT

40.1 Copying & Printing Accounting System

The card system is dated and is currently being replaced by an account system. With the account system, students will use their student number and a user selected 4-digit PIN to access their account. Funds can be added to accounts using cash or eftpos at library cashiers, and in the near future via self-service kiosks in Learning Centres or libraries using eftpos. Any outstanding credit on copy cards can be transferred to the new accounts, plus a $2 refund will be given for old cards.

To print, students enter their student number at Print Release Stations next to copiers and printers. When their print jobs are displayed they then select a job and enter their PIN to print.

Staff who have cards with nominated copy credit limits approved by their Schools will also move to the account system.

For the moment both the card and account systems are still in place until we are assured there are no problems with the account system. Students printing from wireless laptops still need to use the card system for the moment.

40.2 Electronic Assignment Submission

In 2005 around 135,000 assignments were handled across the university by the Off Campus and Assignment Handling Service in INS. With the implementation of the copy account system, a pilot of electronic assignment submission will take place in Semester 1 with selected schools across the academic groups and campuses. Students doing courses in the pilot will be able to submit their assignment from computer labs or from home 24x7. They will be prompted for their student number and copy account PIN to pay for assignment printing. UniPrint will print submitted assignments first thing each working day and courier them to campuses for distribution to course convenors.

40.3 Library Catalogue Upgrade

The library catalogue (no longer to be called Grifflink) has been upgraded, with a new look and feel, improved response times, etc. One new feature will be a summary holdings statement appearing on the brief record screen giving the number of copies held and currently in-library at each campus.

40.4 Learning Environment Services
- A new learning centre and audiovisual facilities have been provided in G30 (Arts & Education 1), a new learning centre and videoconferencing facility in N72 (Business 2), and after Easter a new bookable computer lab will be available at QCA.
- A new web based Student Computing Environment Management System (SCEMS) has been developed and is available at the Student Computer Central website https://www3.secure.griffith.edu.au/03/scems/. It has a client view, a management view, and a support staff view. Staff and students are able to view computer lab and library opening hours, check all common use and some school labs to find vacant computers, check if teaching is taking place in a lab, and view lab bookings. Via the management system behind this development, utilisation reports can be generated using a variety of criteria including student type/school/lab/date/time, etc. Support staff can use the system to help them identify hardware problems. Griffith is the first university in the world to develop and implement a system of this nature.
- Red Touch Screen Kiosks (13 at first, more later) will be installed in Learning Centres and Libraries at several campuses. Students will be able to access Student Computer Central from these kiosks and use them to add credit to their copy accounts using eftpos (but not to withdraw cash).
- Improvements have been implemented to:
  1. Videoconferencing booking system
  2. Off-air request system
  3. Mobile@Griffith support web page

40.5 **Student Email changes**

Chat (between Griffith students only) and Calendaring is now available via the student email system, however students are not yet able to import the university course timetables directly into the new calendaring function – currently this information will need to be entered manually.

40.6 **Library Computers**

All common use computers located in libraries will be restricted to either 25 minute or 3 hour usage periods. Staff and students will be required to login to use them. Students wanting to use computers longer than 3 hours will need to go to computer labs or Learning Centres. All undergraduate, coursework postgraduate and academic staff will automatically be assigned common use access. RHD students, unless they are teaching, will not have common use access, however they can apply for this access if they need it. Netcheck will be needed in future for library database and ejournal access.

There will still be some Public Access terminals (formerly called Grifflinks) in libraries for walk-in users.

40.7 **Equipment Loans**

Additional laptops will be available for loan (in-library use) at Nathan and Gold Coast, and QCA will have 12 laptops for loan this year. Portable DVD players will also be available for loan (in-library) at all campus libraries.

40.8 **Learning@Griffith**

- If they choose to do so, lecturers can put a link to their teaching/course/program evaluation forms (Evaluations@Griffith) from their course site in Learning@Griffith. Instructions are on the Learning@Griffith support site. http://www.griffith.edu.au/ins/learningatgriffith/
- Also at this site important dates for 2006 have been added. Use this to find when courses are switched on/off, when maintenance requests are due, when students are enrolled, etc.

40.9 **Wireless@Griffith**
An additional 80 access points have been deployed bringing the total to 420 across all campuses. 2005 usage of wireless showed a 400% increase over 2004, and the first two months of 2006 has showed a further 300% increase over 2005.
41.0 OTHER BUSINESS

41.1 Griffith Health Internationalisation Committee Update

The Faculty Board noted that the last meeting of the Griffith Health Internationalisation Committee was postponed. An informal discussion identified the following:

- It is recommended that members read the article authored by Professor Glyn Davis, published in the Summer 2006 edition of the Griffith Review: ‘The rising phoenix of competition: what future for Australia’s public universities?’
- There is a lack of guidance and support for international students, often leading to feelings of distress for commencing international students. Advance advice should be given that international students are enrolled in particular programs. The Dean, Learning and Teaching will pursue this issue with the International Office.

41.2 GIHE Fellowships in the Development of Scholarly Publications and Research

The Chair noted that Emeritus Professor Graeme Halford was the nominee for the Health Group GIHE Fellowship in the Development of Scholarly Publications and Research, however, has commenced working for the Health Group in another capacity. Accordingly, nominations are sought for the GIHE Fellowship role. The position is 50%, tenable for two years and is sponsored by GIHE. The position is only open to current or recently retired members of the University. The purpose of the role is to:

(a) assist new researchers to develop a publishing profile, and
(b) work with all active researchers to increase their publication output in high-quality scholarly journals. A secondary aim will be to assist early-career academics, either as individuals or in collaboration with colleagues, to conceptualise and develop their own research programs.

42.0 NEXT MEETING

The next meeting of the Griffith Health Board (Faculty) will be held on Friday, 28 April 2006, at 2.00 pm. The meeting will be chaired from Gold Coast G10_3.29 and will be conducted via videoconference at the following locations: Nathan N54_2.06 and Southport GH1_7.30.

Confirmed: ...........................................

(Chair)

Date: .............................................
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- Director, Teaching and Learning, Griffith Science & Technology
- School Administrative Officers – Griffith Health Group
- School Secretaries – Griffith Health Group

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