GRIFFITH UNIVERSITY

GRIFFITH HEALTH BOARD MEETING

AGENDA 2/2009

A meeting of the Griffith Health Board will be held at 12.30 pm on Wednesday 25 March 2009 in Room 2.02, The Chancellery (G34) Gold Coast campus.

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6.0 DEAN (RESEARCH) REPORT
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10.0 GRIFFITH ENGLISH LANGUAGE ENHANCEMENT STRATEGY 1.35 – 1.55 pm
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Significant Committee Events

- This meeting of the Griffith Health Board will be held at 12.30 pm on Wednesday 25 March 2009 in Room 2.02, The Chancellery (G34) Gold Coast campus.
- The next meeting of the Griffith Health Board will be held at 12.30 pm on Wednesday 29 April 2009 in Room 2.02, The Chancellery (G34), Gold Coast campus.

Deadlines

- Agenda items due with Secretary, Programs Committee for April meeting by 19 March 2009.
- Agenda items due with Secretary, Programs Committee for May meeting by 23 April 2009.

Committee QuickPlace Web Address

- https://qplace01.domino.griffith.edu.au/QuickPlace/sec-university-committees/Main.nsf/h_Toc/dc93ed94a6ce679b4a256d040002e3f0/?OpenDocument
- Use the left navigation bar to select the relevant committee site. Username is your staff number and password is the same as your Novell login. Call the Secretary on 56465 for advice or if experiencing difficulties.
# Griffin Health Board Meeting

## Distribution List

**Faculty Board Members**

<table>
<thead>
<tr>
<th>Name</th>
<th>Appointment Type</th>
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</thead>
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<tr>
<td>Professor Debra Henly</td>
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<td>Dean (Academic)</td>
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<tr>
<td>Professor Allan Cripps</td>
<td>ex officio</td>
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<td>Pro-Vice Chancellor (Health)</td>
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<td>Professor Nick Buys</td>
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<td>Professor Lyn Griffiths</td>
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<td>Dean (Research), Health</td>
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<td>Head and Dean, School of Dentistry &amp; Oral Health</td>
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<td>Professor Elizabeth Patterson</td>
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<td>Associate Professor Tony Perkins</td>
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<td>Professor Nerida Smith</td>
<td>ex officio</td>
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<td>Professor Peter Milburn</td>
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<tr>
<td>Head of School, School of Physiotherapy &amp; Exercise Science</td>
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<td>Head of School, School of Psychology</td>
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<td>Professor Wendy Chaboyer</td>
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</tr>
<tr>
<td>Acting Director, Research Centre for Clinical Practice Innovation</td>
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</tr>
<tr>
<td>Head of School, School of Anatomy</td>
<td>vacant</td>
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**Information Copies** (without attachments unless stated)

- Deputy Heads of School
- Director, Learning and Teaching, Griffith Science & Technology
- School Administrative Officers – Griffith Health Group
- School Secretaries – Griffith Heath Group

**Other Copies**

- Corporate Archives & Records Management copy (attachments)
- Binding copy (attachments)
- Spare copy
GRIFFITH UNIVERSITY
GRIFFITH HEALTH BOARD MEETING

A meeting of the Griffith Health Board will be held at 12.30 pm on Wednesday 25 March 2009 in Room 2.02 the Chancellery (G34) Gold Coast campus.

Michele Britton
Secretary

AGENDA

1.0 APOLOGIES

Apologies may be recorded by contacting Michele Britton, Secretary, x56465, or by emailing m.britton@griffith.edu.au

2.0 CONFIRMATION OF MINUTES

The minutes of the 1 / 2009 meeting have been circulated. To be taken as read and confirmed.

3.0 PVC’S REPORT

The Group Pro Vice Chancellor (Health) has forwarded apologies for this meeting.

4.0 CHAIR’S REPORT

The Dean (Academic) will report on items of interest to the Board.

5.0 DEAN (LEARNING & TEACHING) REPORT

The Dean (Learning & Teaching) Health will report on items of interest to the Board.

6.0 DEAN (RESEARCH) REPORT

The Dean (Research) Health will report on items of interest to the Board.

7.0 FINANCE AND BUSINESS SERVICES REPORT

The Group Resource Manager will report on items of interest to the Board.

8.0 INFORMATION SERVICES REPORT

Senior Librarian to report on items of interest to the Board.

9.0 ACCOMMODATING STUDENTS WITH MENTAL HEALTH ISSUES IN HEALTH PROGRAMS

Ms Judy Hartley, Manager, Student Equity Services will attend the Board to discuss accommodating students with mental health issues in Health programs. Issues that may be canvassed include admission to the program, managing the program (high contact hours, full-time, integrated, completion time limits, competency based, clinical placements) and registration with the professional body.

For discussion
10.0 GRIFFITH ENGLISH LANGUAGE ENHANCEMENT STRATEGY

The Griffith English Language Enhancement Strategy approved at the November Academic Committee is designed to significantly enhance English language support for students, particularly, but not exclusively, for international students. Key components of the Strategy include:

- an optional 3-week pre-entry English language preparation program;
- A compulsory 10CP English language enhancement course for all Griffith international students who have not obtained an IELTS (International English Language Testing Score) greater than or equal to 7 (and no sub-score below 6.5). Those who have lived predominantly in a country in which the predominant language is English and who have completed their secondary or tertiary studies in English are also exempt;
- Additional English HELP programs and English Immersion Experiences;
- Optional subsidised IELTS exit testing.

Professor Sally Borbasi will attend the meeting to discuss implementation of the strategy.

For discussion

11.0 ALUMNI RELATIONS IN THE HEALTH GROUP

Engagement of alumni of the University is increasingly important in terms of marketing, student recruitment, scholarship opportunities, research funding and program development and improvement. Ms Brenda Tischendorf, Group Development & Alumni Coordinator (Health) will give a brief presentation on how Schools can assist the Development & Alumni Office in promoting and maintaining this engagement.

For discussion

ORDERING OF THE AGENDA

At this point in the agenda, members may propose that any matter on the agenda, not included in Section I, be so included.

SECTION I: MATTERS FOR DEBATE AND DECISION

12.0 NRS FULL PROGRAM PROPOSAL (2009/0002510)
1354 B MIDWIFERY

12.1 The Griffith Health Board, on the recommendation of the School of Nursing and Midwifery, is asked to consider the full program proposal for the 240CP Bachelor of Midwifery program to be offered at the Logan campus from Semester 1 2010. The program will initially be available to domestic students on a full-time basis. Part-time progression is available subject to negotiation with the program convenor. Program delivery will be in mixed mode, including a blend of intensive on-campus study, off-campus study and extensive compulsory midwifery practice.

12.2 Admission Requirements

12.2.1 Applicants will apply for admission to the Bachelor of Midwifery program through the Queensland Tertiary Admissions Centre. The prerequisite for the program is English (4SA).
12.2.2 This program will only be available to domestic students initially. The School of Nursing and Midwifery will review availability of this program for international students subject to CRICOS registration requirements.

12.2.3 The program will have the same English language requirements as other Nursing undergraduate programs, i.e.:

- A minimum overall band score of 7.0 on IELTS (International English Language Testing System) with no sub-score of less than 6.5
- No score less than 3+ in each skill of the ISLPR (International Second Language Proficiency Rating).
- English test results must be no more than two years old. TOEFL test results are not accepted.

12.3 Program Structure

Full-time

Full-time course list

<table>
<thead>
<tr>
<th>Year</th>
<th>Sem</th>
<th>Catalog Nbr</th>
<th>Course</th>
<th>CP</th>
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<tr>
<td>1</td>
<td>I</td>
<td>1500NRS</td>
<td>Common Time (Attendance Optional)</td>
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<tr>
<td>1</td>
<td>I</td>
<td>1501NRS</td>
<td>Knowing Midwifery</td>
<td>10</td>
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<tr>
<td>1</td>
<td>I</td>
<td>1971NRS</td>
<td>Communication and Assessment in Nursing</td>
<td>10</td>
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<tr>
<td>1</td>
<td>I</td>
<td>1502NRS</td>
<td>Foundational Anatomy &amp; Physiology</td>
<td>10</td>
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<tr>
<td>1</td>
<td>I</td>
<td>1503NRS</td>
<td>Preparation for Midwifery Practice</td>
<td>10</td>
</tr>
<tr>
<td>1</td>
<td>I</td>
<td>1500NRS</td>
<td>Common Time (Attendance Optional)</td>
<td>0</td>
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<tr>
<td>1</td>
<td>II</td>
<td>1505NRS</td>
<td>Midwifery Practice 1: Supporting Women</td>
<td>20</td>
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<tr>
<td>1</td>
<td>II</td>
<td>1506NRS</td>
<td>Life Science 1 for Midwives</td>
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<td>1</td>
<td>II</td>
<td>1507NRS</td>
<td>Research Evidence and Clinical Practice</td>
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</tr>
<tr>
<td>2</td>
<td>I</td>
<td>2032HSV</td>
<td>Australian Indigenous Practice</td>
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<td>2</td>
<td>I</td>
<td>2501NRS</td>
<td>Life Science 2 for Midwives</td>
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<td>I</td>
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<td>Midwifery Practice 2: Surgical</td>
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<tr>
<td>2</td>
<td>II</td>
<td>2503NRS</td>
<td>Well Baby and Family Transitions</td>
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<td>2</td>
<td>II</td>
<td>2508NRS</td>
<td>Promoting Normal Birth</td>
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<td>2</td>
<td>II</td>
<td>2505NRS</td>
<td>Midwifery Practice 3: Acute care</td>
<td>10</td>
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<td>2</td>
<td>II</td>
<td>2506NRS</td>
<td>Continuity of Midwifery Care</td>
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<tr>
<td>2</td>
<td>II</td>
<td>2507NRS</td>
<td>Complex Care and Pharmacology</td>
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</tr>
<tr>
<td>3</td>
<td>I</td>
<td>3501NRS</td>
<td>Challenges in Practice</td>
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<td>3</td>
<td>I</td>
<td>3502NRS</td>
<td>Complex Newborn Care</td>
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<td>3</td>
<td>I</td>
<td>Free choice elective*</td>
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<tr>
<td>3</td>
<td>I</td>
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<td>Rural Midwifery or International Midwifery Practice or Free Choice Elective*</td>
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<td>3205PBH</td>
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<td>Focussed Midwifery Practice</td>
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<tr>
<td>3</td>
<td>II</td>
<td>3506NRS</td>
<td>Midwifery Caseload Practice</td>
<td>10</td>
</tr>
<tr>
<td>3</td>
<td>II</td>
<td>Free Choice Elective*</td>
<td>10</td>
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</tr>
</tbody>
</table>

*Students are advised that at least 10CP (of the total 30CP) for free choice electives must be at third year level.

12.4 Degree Requirements
To be eligible for the award of the Bachelor of Midwifery a student must acquire 240CP as prescribed below:

- gain 210CP for the prescribed core courses
- gain 30CP for free choice elective courses (a minimum 10CP must be at third year level)
- complete a recognised first aid certificate with CPR (at their own expense) by the end of March in Year 1:
  - certificates that expire during the program do not have to be renewed
  - certificates that have expired prior to the commencement of teaching in the first semester of enrolment must be renewed by the end of the first semester
  - enrolled nurses are not exempt from this requirement
- successfully complete all courses, including clinical experience requirements in first year before proceeding to second year courses:
  - students who successfully complete some of the prescribed first year courses may, at the discretion of the School of Nursing and Midwifery, enrol in second year courses while they complete remaining first year courses
- complete professional experience, clinical experience/placement and other mandatory requirements:
  - courses or components of courses incorporating clinical experience or other mandatory components need to be satisfactorily completed to satisfy degree requirements even though the overall performance would otherwise qualify the student to graduate
  - all prerequisite and corequisite requirements must also be met in order to progress through the program with a minimum grade of Pass to be attained
- for elective courses only - a student is permitted to accrue no more than 10CP for which a grade of Pass Conceded has been attained

**Designated Courses for the Purposes of Exclusion**

The courses listed below are designated for the purposes of the University Policy on Academic Standing, Progress and Exclusion. A student who fails a designated course will be subject to review by the Health Assessment Board and may be excluded from the program.

- 1503NRS Preparation for Midwifery Practice
- 1505NRS Midwifery Practice 1: Supporting Women
- 2502NRS Midwifery Practice 2: Surgical
- 2503NRS Well Baby and Family Transitions
- 2505NRS Midwifery Practice 3: Acute Care
- 2506NRS Continuity of Midwifery Care
- 3501NRS Challenges in Practice
- 3502NRS Complex Newborn Care
- 3505NRS Focused Midwifery Practice
- 3506NRS Midwifery Caseload Practice

**12.5 Professional Accreditation**

Graduates of the Bachelor of Midwifery program will be eligible for registration with the Queensland Nursing Council as a Midwife, and through mutual recognition arrangements, will be eligible for registration/certification as a Midwife in all Australian States and Territories.
12.6  Attendance and Requirement for Extended Semesters

12.6.1 The *Structure and Requirements of Degrees Awarded by Griffith University* policy provides that “With the approval of Academic Committee, a program may use lengthened semesters for the delivery of teaching or other learning activities.”

12.6.2 This program starts in early to mid February, requiring attendance of up to 46 weeks per year. (Year 3 of the program will conclude in accordance with the University timeline to enable students to graduate in December). Due to the requirement for students to develop clinical skills throughout this program in accordance with the Australian Nursing and Midwifery Council national midwifery education standards for course accreditation and to ensure students are provided with the opportunity to gain sufficient clinical experience, semesters will of necessity extend beyond the standard 13-week teaching semester (i.e. commencing earlier and extending later than the standard 13-week semester). This may include undertaking clinical placement during the mid-semester and between-semester vacation periods (i.e. the break during Semesters and between Semester 1 and Semester 2). Exact dates for extended semesters will be published on a semester-by-semester basis within the University timetable and on the School website.

12.6.3 Although completion of the clinical practice requirements necessitates extended semesters, the overall workload for this program is equivalent to a standard three-year bachelor degree program. In total, students will have a minimum 6 weeks annual leave over the calendar year.

**Recommendation**

12.7  The Griffith Health Board is asked to recommend to Programs Committee the full program proposal (2009/0002510) seeking to establish the Bachelor of Midwifery program at the Logan campus from Semester 1 2010.

**For consideration**

13.0  **INCONSISTENCY OF RHD TUITION FEES ACROSS GRIFFITH HEALTH**

13.1  There are four different fee bands for RHD programs, ranging from:

<table>
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<tr>
<th>Host Element</th>
<th>Fee Category/Band</th>
<th>Fee per CP</th>
<th>Tuition Fee per EFTSL (80 CP) unless otherwise stated</th>
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<td>INT_RHD_2A</td>
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<td>$233.00</td>
<td>$18,640.00</td>
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<td>INT_RHD_2B</td>
<td>$233.00</td>
<td>$18,640.00</td>
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</table>

Fees for students who commence in 2009

This discrepancy has arisen over time as different elements have chosen different fee bands to be applied for international RHD students over time. The fee schedule is listed below. Professor Lyn Griffiths, Dean (Research) will introduce this item.
For discussion

14.0  GGRS REVIEW AND THE ROLE OF THE RHD CONVENOR

14.1  A review was undertaken last year of processes for dealing with applications from prospective RHD students and the general management of their candidature. The Dean, Griffith Graduate Research School (GGRS) has met with the Deans, Research and Deans, Arts, Education & Law Group to discuss the review recommendations and develop an implementation plan.

14.2  The following four documents are attached for consideration:
- a summary of the relevant recommendations from Dr Lyn Holman regarding processes and action plan to address these;
- Marked up draft Schedule of responsibilities for research training matters
- a draft role statement for the RHD convenor to clarify their role
- Marked up draft changes to RHD Policy in the light of the changes proposed in the other documents

14.3  The Dean (GGRS) is keen to have processes clarified and streamlined as soon as possible and would like to take proposals to the May meeting of RAPS with Academic Group input. Accordingly, feedback is sought by 24 April at the latest. Members may
wish to direct their feedback via Ms Learne Brown, Executive Officer, GIHMR at learne.brown@griffith.edu.au. The Dean (Research) will introduce this item.

For discussion

15.0 HEALTH GROUP PROGRAM CHANGES

15.1 The program changes processed for the Health Group since the previous Griffith Health Group Board meeting are detailed in Section II of this agenda. All program changes have been considered and approved executively by the Dean (Learning and Teaching). Details of the submissions are contained in Section II of this agenda and all submissions are attached for reference. Members are asked to consider the list of program changes for information and to flag any submissions they wish to bring forward to Section I of this agenda for discussion.

For consideration

SECTION II: MATTERS REQUIRING RATIFICATION OR EXECUTIVE ACTION

16.0 DOH MINOR CHANGE SUBMISSION (2009/0002501)
1259 B ORAL HEALTH IN DENTAL SCIENCE
1262 B ORAL HEALTH IN ORAL HEALTH THERAPY

16.1 The Griffith Health Board is asked to ratify the executive action of the Dean (Learning & Teaching) in approving a minor change submission seeking to replace withdrawn course 3021MSC Australian Health Care with 3205PBH Health Care Systems within the 1259 Bachelor of Oral Health in Dental Science (transitional arrangement for students who commenced prior to 2008) and within 1262 Bachelor of Oral Health in Oral Health Therapy program, effective Semester 2 2009.

For ratification

17.0 HSV SPECIAL PURPOSE SUBMISSION (2009/0004751)
5518 M SOCIAL WORK - OUA

17.1 The Griffith Health Board is asked to ratify the executive action of the Dean (Learning & Teaching) in approving a special purpose submission seeking to introduce mid-year entry for the Master of Social Work program offered through Open Universities Australia, effective Session 2, 2009.

For ratification

18.0 MSC MINOR CHANGE SUBMISSION (2009/0002509)
1093 B HEALTH SCIENCE
1094 B BIOMEDICAL SCIENCE
1280 B MEDICAL SCIENCE

18.1 The Griffith Health Board is asked to ratify the executive action of the Dean (Learning & Teaching) in approving a minor change submission seeking the following changes, affecting the Bachelor of Health Science, Bachelor of Biomedical Science and Bachelor of Medical Science programs, from Semester 2 2009.

a) Withdraw 2017MSC Health Communication and replace it with 2020MSC Neurobiology;
b) Withdraw 3021MSC Australian Health Care and replace it with 3205PBH Health Care Systems
c) Reduce the number of offerings of 3001MSC Science of Infection Control from 3 to 2 offerings per year (no longer offered in Semester 2 but continue to offer in Semester 1 and in Summer Semester).
For ratification

19.0  PES MINOR CHANGE (2009/0002513)  
1171 B EXERCISE SCIENCE

19.1  The Griffith Health Board is asked to ratify the executive action of the Dean (Learning & Teaching) in approving a minor change submission proposing the following changes to listed electives for the Bachelor of Exercise Science program, effective Semester 2 2009:

- 3003MSC Research Project – this course is currently included as a Semester 1 course in the listed electives for the program. It is proposed that this course will also be offered as a Semester 2 listed elective.

- 3138PBH Exercise and Sports Nutrition – this is a new course to be offered by the School of Public Health. It is proposed that this course will be included in the listed elective course list for this program.

For ratification

20.  PHM MINOR CHANGE SUBMISSION (2009/0002511)
1242 B PHARMACEUTICAL SCIENCE
1352 B CLINICAL PHARMACY
4146 G DIP PHARMACEUTICAL SCIENCE

20.1  The Griffith Health Board is asked to ratify the executive action of the Dean (Learning & Teaching) in approving a minor change submission seeking to change the title of 3033PHM Quality Use of Medicines to 3033PHM Pharmacy Law & Practice to better reflect the revised content. The change will take effect from Semester 1 2009.

For ratification

21.0  MED FIRST YEAR ADVISER
1272 B MEDICINE / B SURGERY

21.1  The Griffith Health Board is asked to ratify the executive action of the Dean (Academic) in approving change of first year adviser for the 1272 Bachelor of Medicine/Bachelor of Surgery program from Associate Professor Ray Tedman to Professor Jeff Schwartz, effective Semester 1 2009.

For ratification

22.0  COURSE OUTLINES

22.1  The Griffith Health Group Board is asked to ratify the executive action of the Dean (Learning & Teaching) Health in approving the following Semester 1 2009 course outlines:

8003DOH_Y1  Advanced Clinical Practice II (Periodontics)
1005MSC Cell Biology
3978NRS Adapting to Health Changes in the Older Adult
7952NRS Promoting Normal Childbirth
2216PBH Nutrition Physiology
7201PES Planning Training Programs for Elite Athletes
7012PHM Research Project
SECTION III: MATTERS FOR NOTING AND WHERE APPROPRIATE, ACCEPTANCE OF RECOMMENDATIONS

23.0 AASW PROVISIONAL ACCREDITATION OF MASTER OF SOCIAL WORK - OUA

23.1 The Australian Association of Social Workers has granted provisional accreditation of the Master of Social Work qualifying program offered through Open Universities Australia. The program will be listed for full accreditation review on graduate of the first cohort at the end of 2010.

For noting

24.0 2010 PROGRAM DEVELOPMENT TEAMS

24.1 The following program development team has been approved by the Dean (Learning & Teaching) (Health) to develop the Bachelor of Nutrition and Dietetics program for introduction in 2010:

- Dr Ben Desbrow (Manager)
- Dr Michael Leveritt, PBH
- SAO, Debby Findlay
- Dr Shawn Somerset, PBH
- Dr Michelle Palmer, PBH
- Dr Lynne Chepulis, PBH
- Assoc Prof Tony Perkins, MSC
- Ms Sally McCray (Mater Hospital/Adjunct)
- Either Judy Kirkwood or Simone Lowson (QH PHNutrition rep)
- Either Meri Manafi or Alan Spencer (GCH - Nutrition Dept).

For noting

25.0 OTHER BUSINESS

26.0 NEXT MEETING

26.1 The next meeting of the Griffith Health Board will be held on Wednesday 29 April 2009 at 12.30 pm in Room 2.02, The Chancellery (G34), Gold Coast.