A meeting of the Griffith Health Board was held at 3.00 pm on Wednesday 24 May 2006 in the Graham Jones Boardroom, G18_3.02, Gold Coast campus.

1.0 CONFIRMATION OF MINUTES

2.0 WELCOME

SECTION A: RECOMMENDATIONS AND REPORTS TO ACADEMIC COMMITTEE AND ITS SUB-COMMITTEES

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4.0 HSV SPECIAL PURPOSE SUBMISSION (06/0003038) 1282 B SOCIAL WORK

5.0 HSV SPECIAL PURPOSE SUBMISSION (06/0003047) 3050 GRADUATE CERTIFICATE IN CASE MANAGEMENT

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SECTION B: ACTION UNDER DELEGATED AUTHORITY OR EXECUTIVE ACTION

7.0 NRS CREDIT ARRANGEMENTS FOR BACHELOR OF NURSING STUDENTS 1161 / 1162 / 1165 B NURSING

8.0 NRS – AMENDMENTS TO CLINICAL ASSESSMENT TOOL (06/0003035) and (06/0003036) 1161 / 1162 / 1165 B NURSING

9.0 DOH ASSESSMENT POLICY

10.0 HSV PROGRAM CONVENOR CHANGES 1098 BACHELOR OF HUMAN SERVICE POSTGRADUATE PROGRAMS DIRECTOR

SECTION C: OTHER RECOMMENDATIONS AND REPORTS [TO PERSONS/COMMITTEES OTHER THAN THE PARENT COMMITTEE(S)]

11.0 HSV MINOR CHANGE SUBMISSION (06/0003037) 1095 B HUMAN SERVICES IN CHILD AND FAMILY STUDIES

12.0 HSV MINOR CHANGE SUBMISSION (06/0003045) 1098 B HUMAN SERVICES

13.0 HSV MINOR CHANGE SUBMISSION (06/0003043) 1244 B HUMAN SERVICES IN CHILD AND FAMILY STUDIES / B EDUCATION (PRIMARY)

14.0 HSV MINOR CHANGE SUBMISSION (06/0003046) 3122 GRADUATE CERTIFICATE IN EMPLOYMENT

15.0 NRS MINOR CHANGE SUBMISSION (06/0003039) 5427 M NURSING (NISSOKEN)
16.0 PBH MINOR CHANGE SUBMISSION (06/0003027)
5263 M PUBLIC HEALTH
4094 G DIP OF PUBLIC HEALTH

17.0 PBH MINOR CHANGE SUBMISSION (06/0003033)
5263 M NUTRITION AND DIETETICS
5332 M NUTRITION AND DIETETICS WITH HONOURS

18.0 NRS MINOR CHANGE SUBMISSION (06/0003031)
1161 / 1162 / 1165 B NURSING (RE-ENTRY / REGISTRATION STRAND)

SECTION D: MATTERS NOTED, CONSIDERED OR REMAINING UNDER DISCUSSION

19.0 FOUNDATION YEAR PLANNING: PROGRESS REPORT (06/0003030)

20.0 SONM ESTABLISHMENT OF POSTGRADUATE PROGRAMS SUB COMMITTEE (06/0003032)

21.0 DENTAL PROGRAMS – INSTRUMENT FEES AND BONDS

22.0 CHAIR’S REPORT

23.0 DEAN, LEARNING & TEACHING (HEALTH) GROUP REPORT

24.0 HEALTH GROUP RESEARCH COMMITTEE REPORT

25.0 GRIFFITH INTERNATIONALISATION COMMITTEE REPORT

26.0 INFORMATION SERVICES REPORT

27.0 OTHER BUSINESS

28.0 NEXT MEETING

Significant Committee Events

The Board will next meet on Wednesday 21 June 2006, 2.30 pm – 4.30 pm in the Graham Jones Boardroom, G18_3.02, Gold Coast campus.

Deadlines

- Agenda items due with Secretary, Faculty Board for 21 June meeting by 9 June 2006.
- Agenda items due with Secretary, Programs Committee for 29 June meeting by 21 June 2006.

Committee QuickPlace Web Address

- [https://qplace02.domino.gu.edu.au/QuickPlace/sec-university-committees/Main.nsf/h_Toc/dc93ed94a6ce679b4a256d040002e3f0/?OpenDocument](https://qplace02.domino.gu.edu.au/QuickPlace/sec-university-committees/Main.nsf/h_Toc/dc93ed94a6ce679b4a256d040002e3f0/?OpenDocument)
- Use the left navigation bar to select the relevant committee site. Username is your staff number and password is the same as your Novell login. Call the Secretary on 28557 for advice or if experiencing difficulties.
A meeting of the Griffith Health Board was held at 3.00 pm on Wednesday 24 May 2006 in the Graham Jones Boardroom, G18_3.02, Gold Coast campus.

MINUTES

PRESENT:

Members:
- Professor Debra Creedy, (Chair)
- Dr Lewis Adams, HoS, Physiotherapy and Exercise Science
- Associate Professor Nick Buys, Dean, Learning and Teaching
- Dr Jayne Clapton, HoS, Human Services
- Professor Peter Creed, HoS, Psychology
- Professor Newell Johnson, HoS and Dean, Dentistry and Oral Health
- Associate Professor Elizabeth Patterson, HoS and Dean, Nursing and Midwifery
- Professor Stephanie Short, HoS, Public Health
- Professor Nerida Smith, HoS, Pharmacy

Secretary: Ms Michele Britton

Present by invitation:
- Dr Glenda Andrews, DHoS, Psychology
- Mr Dave Edwards, Director, Teaching and Learning, Griffith Science & Technology
- Mr Robert Loudon, Information Services

APOLOGIES:

Members:
- Professor Allan Cripps, PVC, Health
- Professor Lyn Griffiths, HoS, Medical Science
- Dr Helen Massa, HoS, Anatomy
- Professor Judith Searle, HoS and Dean, Medicine

1.0 CONFIRMATION OF MINUTES

The Minutes of the 3/2006 meeting of the Griffith Health Board (Faculty) were confirmed.

2.0 WELCOME

The Chair welcomed Associate Professor Nick Buys, Dean Learning & Teaching, and thanked Professor Short for her contribution in establishing the Learning & Teaching portfolio in the Group.
SECTION A: RECOMMENDATIONS AND REPORTS TO ACADEMIC COMMITTEE AND ITS SUB-COMMITTEES

3.0 DOH SPECIAL PURPOSE SUBMISSION (06/0003041)
5402 M DENTAL TECHNOLOGY IN PROSTHETICS

3.1 The Griffith Health Board (Faculty), on the recommendation of the School of Dentistry and Oral Health considered a special purpose submission (06/0003041) proposing that international students be permitted admission into the Master of Dental Technology in Prosthetics on a full-time basis, that there be a change to admission requirements for Australian students and that the program be offered part-time in addition to full-time. The proposed changes are to take effect from Semester 1, 2007.

3.2 Admission of International Students

The Board noted that the School of Dentistry and Oral Health is able of offer ten places in the Master of Dental Technology in Prosthetics, which is an 80 credit point program. In 2005, five domestic students graduated from the program. There are only three domestic students currently enrolled in 2006. It is proposed that, subject to availability of places, international students be permitted entry into the Master of Dental Technology in Prosthetics from Semester 1 2007. Demand for international places in the Master of Dental Technology in Prosthetics program is high. The School of Dentistry and Oral Health and the International Centre have received a number of queries from prospective international students seeking admission into the program. Recent changes to the regulations within the Dental Technicians and Dental Prosthetics Registration Act 2004 have made it possible to allow international students to undertake study and clinical work in Queensland. The professional industry has been consulted on this change to the program.

3.3 The Board noted the proposed fee structure for international students is based on current market research. Commencing from 2007 the fees will be:

INT_PG_5A $386.25 per CP $30,900 fee value per year at 80CP

3.4 The Board noted the English language requirements for entry into the Master of Dental Technology in Prosthetics will be consistent with the requirements for other programs offered by the School, as follows:

English Language Entry Requirements will be same as the approved ELER for the School of Dentistry undergraduate programs:

- A minimum score of 580 on TOEFL (Test of English as a Foreign Language); or
- A computerized TOEFL score of 237
- A minimum overall band score of 7 on IELTS (International English Language Testing System) with no sub-score of less than 6.5; or
- No score less than 3+ in each skill of the ISLPR (International Second Language Proficiency Rating)
- English test results must be no more than two years old

3.5 The Board noted the admission requirements for international students will be consistent with the admission requirements for domestic students, save that in addition to meeting these requirements, selection for admission of international students will include:

- Demonstration of English language proficiency,
- Evaluation of results from previous tertiary studies, work experience (where relevant) and comments provided by referees.
- The Griffith School of Dentistry and Oral Health reserves the right to request an interview with the applicant, which may be conducted by distance, if further information is deemed necessary in determining admission.
3.6 Changes to Admission Requirements for Australian Students

The Board noted that, currently, graduates of the Bachelor of Oral Health in Dental Technology are unable to articulate directly into the Master of Dental Technology in Prosthetics as they do not meet the admission requirements, that is, in addition to holding a degree and registration as a Dental Technician, prospective students must also have at least two-years post-registration laboratory experience. This requirement has limited enrolment numbers, and the following amendments are proposed to admission requirements:

Applicants for admission to the Master of Dental Technology in Prosthetics must:

- Hold a degree or documented evidence of experience equivalent to that expected of a graduate (five years of relevant industry experience); or
- Hold a bachelors degree in Dental Technology from a recognised University (or another tertiary education institution of equivalent standing) and have a minimum of one year equivalent full-time work experience; or
- Have alternative qualifications and experience acceptable to the Dean of Dentistry (in considering an applicant's qualifications, regard will be given to the detail of the courses studied, as well as the applicant's performance); or
- Applicants who do not hold a degree in Dental Technology will be required, as a prerequisite, to have passed a suitable paper in research methodology.
- Assessment of applicants will include the evaluation of results from previous tertiary studies, work experience (where relevant) and comments provided by referees. Griffith School of Dentistry and Oral Health reserves the right to request an interview with applicant/s, which may be conducted by distance, if further information is deemed necessary in determining admission.

3.7 Introduction of Part-Time Offering of the Program

The Board noted that, to date, the majority of the students who have enrolled in the Master of Dental Technology in Prosthetics run their own businesses and prefer to study on a part-time basis. To accommodate the needs of students, the School of Dentistry and Oral Health does not require full-time enrolment in the program. The Board noted that, currently, the full-time structure of the program only is presented on the program catalogue. The School wishes to formalise and market arrangements for a part-time offering of the program, so that students are fully aware of the options available to them. Accordingly, a part-time structure has been designed, and is intended for introduction in Semester 1, 2007. To ensure students have a strong grounding in science before undertaking clinical courses, the part-time structure requires students to complete all science based courses in year 1, followed by the clinical courses in year 2. The Board noted the University requirement that programs offered in part-time mode should be timetabled in a manner which accommodates students in full-time employment. The Board noted that there are currently only three students enrolled in this program and the purpose of formalising and publicising a part-time structure is to provide guidance to students regarding the optimum sequence of courses to successfully complete the program on a part-time basis. The School will concentrate the timetabling of courses on one or two days to facilitate part-time attendance.

Resolution

3.8 The Griffith Health Board (Faculty), on the recommendation of the School of Dentistry and Oral Health, resolved to recommend to Programs Committee the special purpose submission (06/0003041) seeking that international students be permitted admission into the Master of Dental Technology in Prosthetics on a full-time basis, that there be a change to admission requirements for Australian students and that the program be offered part-time in addition to full-time, with all changes effective Semester 1, 2007.
4.0 HSV SPECIAL PURPOSE SUBMISSION (06/0003038)  
1282 B SOCIAL WORK

4.1 The Griffith Health Board (Faculty), on the recommendation of the School of Human Services considered a special purpose submission (06/0003038) proposing that international students be permitted admission into the Bachelor of Social Work from Semester 2, 2006, and also proposing clarification of credit arrangements to alleviate current confusion.

4.2 The Bachelor of Social Work was introduced in Semester 1, 2006. A small number of international students have already made enquiries regarding the program. The International Office believes there is an available market for the Griffith University Social Work degree amongst Canadian students graduating from the college system who wish to obtain an internationally-recognised professional qualification. The School of Human Services seeks to extend the options available.

4.3 The English language requirements and fee structures will be in accordance with the standard requirement for undergraduate programs, and the same as for the Bachelor of Human Services, as follows:

- A minimum score of 550 on TOEFL (Test of English as a Foreign Language); or
- A computerised TOEFL score of 213
- A minimum overall band score of 6.0 on IELTS (International English Language Testing System) with no sub-score of less than 5.5; or
- No score less than 3 in each skill of the ISLPR (International Second Language Proficiency Rating).

4.4 The program requires students to undertake two field placements. There Board noted the School does not anticipate any difficulties in managing this issue. The School already provides occasional field placements for international students on exchange, for example, in the Bachelor of Human Services.

4.5 The Board noted the School of Human Services also recommends clarification to the wording of credit arrangements on the program catalogue, to alleviate current confusion. The proposed wording will read:

‘The University credit transfer policy will apply to both entry points.

For the accelerated entry program, 145CP credit will be awarded to all applicants who meet the admission criteria. Credit will be awarded in accordance with the advanced standing requirements of the Australian Association of Social Workers.’

‘For the accelerated entry program, a maximum of 145CP credit will be awarded to all applicants who meet the admission criteria.’

4.6 The School of Human Services advise this change will mean that the two general principles apply (i.e., credit is awarded in accordance with both university policy and the policy of the AASW), rather than implying that the AASW policy only applies to accelerated entry. As ‘Advanced standing’ is not a term used by the AASW, it should be deleted. The word ‘maximum’ is inserted to clarify that having been accepted into the accelerated entry program and awarded 145CP, no other credit will be given.

Resolution

4.7 The Griffith Health Board (Faculty), on the recommendation of the School of Human Services, resolved to recommend to Programs Committee the special purpose submission seeking that international students be permitted access into the Bachelor of
Social Work from Semester 2, 2006, and that the wording in relation to the credit arrangements for the program be clarified with immediate effect as proposed in 06/0003038, for introduction in Semester 1 2007.

5.0 HSV SPECIAL PURPOSE SUBMISSION (06/0003047)  
3050 GRADUATE CERTIFICATE IN CASE MANAGEMENT

5.1 The Griffith Health Board (Faculty), on the recommendation of the School of Human Services considered a special purpose submission (06/0003047) proposing a change to the program title of the Graduate Certificate in Case Management to the Graduate Certificate in Rehabilitation Case Management, effective Semester 1, 2007.

5.2 The Board noted the submission of the School of Human Services that the current title suggests a much broader focus for case management, and this is not reflected in the content of the courses. The courses in the program are specific to the occupational rehabilitation industry and therefore focus on case management in this context. The Board noted that the standard transition arrangements in relation to a change of program title will apply, that is, the new program and award title will apply to all students in the program from semester 1, 2007. All past graduates will continue to be linked to the old program title and award title. The Board noted that the new title of the program reflects industry standards.

Resolution

5.3 The Griffith Health Board (Faculty), on the recommendation of the School of Human Services, resolved to recommend to Programs Committee the special purpose submission seeking a change of program title for the Graduate Certificate in Case Management to the Graduate Certificate in Rehabilitation Case Management, as proposed in 06/0003047, for introduction in Semester 1 2007.

6.0 HSV PROGRAM WITHDRAWAL (06/0003028)  
5172 M HUMAN SERVICES BY RESEARCH WITH HONOURS

6.1 The Griffith Health Board (Faculty) noted the executive action of the Dean, Learning and Teaching in approving the withdrawal of 5172 Master of Human Services by Research with Honours, on the recommendation of the School of Human Services. The Board noted there has been no intake into this program since its introduction in 1999. The Master of Human Services with Honours (5171), a Commonwealth supported postgraduate coursework program, established at the same time, has experienced greater success in the marketplace. The Board note no other programs/courses will be affected by the withdrawal of this program.

Resolution

6.2 The Griffith Health Board (Faculty) resolved to ratify the executive action of the Dean, Learning and Teaching in approving the withdrawal of 5172 Master of Human Services by Research with Honours, as described in 06/0003028, for recommendation to Programs Committee.
7.0 NRS CREDIT ARRANGEMENTS FOR BACHELOR OF NURSING STUDENTS
1161 / 1162 / 1165 B NURSING

7.1 The Griffith Health Board (Faculty) noted the executive action of the Dean, Learning and Teaching in approving the recommendation of the School of Nursing and Midwifery regarding establishment of a standard Recognition of Prior Learning and Credit Transfer schedule for potential and current Bachelor of Nursing students. The credit schedule relates to students with ambulance and paramedic qualifications, or students who have completed a Certificate IV in Health (Nursing) from Swinburne University of Technology, who apply for credit within the Bachelor of Nursing program.

Qualified Communications Officer
1971NRS Communication and Assessment in Nursing 10CP
1 x Unspecified elective 10CP
Total credit 20CP

Patient Transfer Officer
1971NRS Communication and Assessment in Nursing 10CP
1 x Unspecified elective 10CP
Total credit 20CP

Paramedic 1 – Advanced Skills Paramedic
1971NRS Communication and Assessment in Nursing 10CP
1977NRS Clinical Health Assessment 10CP
2 x Unspecified electives 20CP
Total credit 40CP

Paramedic 3 – Advanced Care Paramedic
1971NRS Communication and Assessment in Nursing 10CP
1977NRS Clinical Health Assessment 10CP
2 x Unspecified electives 20CP
Total credit 40CP

Paramedic 4 – Intensive Care Paramedic
1971NRS Communication and Assessment in Nursing 10CP
1972NRS Perspectives on Nursing, Health, Culture & Society 10CP
1973NRS Psychosocial Health Across the Lifespan 10CP
1974NRS/MSC Anatomy & Physiology 1 10CP
1975NRS/MSC Anatomy & Physiology 2 10CP
1976NRS Nursing Practices 10CP
1977NRS Clinical Health Assessment 10CP
1978NRS/PBH Health Promotion 10CP
2 x Unspecified electives 20CP
Total credit 100CP

QUT PU46 Bachelor of Health Science (Paramedic)
1971NRS Communication and Assessment in Nursing 10CP
1972NRS Perspectives on Nursing, Health, Culture & Society 10CP
1973NRS Psychosocial Health Across the Lifespan 10CP
1974NRS/MSC Anatomy & Physiology 1 10CP
1975NRS/MSC Anatomy & Physiology 2 10CP
1976NRS Nursing Practices 10CP
1977NRS Clinical Health Assessment 10CP
1978NRS/PBH Health Promotion 10CP
2 x Unspecified electives 20CP
Total credit 100CP

QUT Bachelor of Health Science (Emergency Health Services)
No credit will be awarded for this qualification as it is an “in-service” program.

Students who complete the twelve months Certificate IV in Health (Nursing), Swinburne University of Technology

1971 NRS Communication and Assessment in Nursing 10CP
1972 NRS Perspectives on Nursing, Health, Culture & Society 10CP
1976 NRS Nursing Practices 10CP
1 x Unspecified elective 10CP

Total credit 40CP

Note: Students who also complete the six month medication endorsement course will receive no further credit as per University policy that the maximum amount of credit for a Certificate IV is 40CP.

Resolution

7.2 The Griffith Health Board (Faculty) resolved to ratify the executive action of the Dean, Learning and Teaching in approving the credit arrangements recommended by the School of Nursing and Midwifery Committee for Bachelor of Nursing students with ambulance or paramedic qualifications, and for Bachelor of Nursing students who have completed the Certificate IV in Health (Nursing) from Swinburne University of Technology.

8.0 NRS – AMENDMENTS TO CLINICAL ASSESSMENT TOOL (06/0003035) and (06/0003036)

1161 / 1162 / 1165 B NURSING

8.1 The Griffith Health Board (Faculty) noted the executive action of the Dean, Learning and Teaching in approving the recommendation of the School of Nursing and Midwifery regarding amendments to the Clinical Assessment Tool (CAT) used in the Bachelor of Nursing (06/0003035). The CAT currently used by School of Nursing and Midwifery reflects the 2002 version of the National Competency Standards for the Registered Nurse released by the Australian Nursing and Midwifery Council. The CAT is designed to assist students to develop knowledge, skills and attributes important for nursing, and to provide clinical facilitators with a systematic tool to assess each student's clinical performance.

8.2 The Board noted in December 2005, the Australian Nursing and Midwifery Council released a new version of their National Competency Standards for the Registered Nurse (06/0003036), requiring amendments to the CAT used by the School of Nursing and Midwifery, as follows:

1) Changes to domain titles.
   a) 'Professional and Ethical Practice' has been changed to 'Professional Practice.'
   b) 'Management of Care' has been changed to 'Provision and Coordination of Care.'
   c) 'Enabling' has been changed to 'Collaborative and Therapeutic Practice.'

2) Respective element titles within each domain have also been amended to reflect the new version of the National Competency Standards for the Registered Nurse.

3) The addition of the element title 'Behaves in a professional manner (punctual, accountable, courteous)' within the Professional Practice domain was previously
included by the School of Nursing and Midwifery in the 2002 CAT and has been maintained by the School of Nursing and Midwifery in the revised CAT.

Resolution

8.3 The Griffith Health Board (Faculty) resolved to ratify the executive action of the Dean, Learning and Teaching in approving the revised Clinical Assessment Tool used in the Bachelor of Nursing program, as recommended by the School of Nursing and Midwifery Committee.

9.0 DOH ASSESSMENT POLICY

9.1 The Griffith Health Board (Faculty) noted, on the recommendation of the School of Dentistry and Oral Health, the Dean, Learning and Teaching had approved executively the School’s Assessment Policy. The Assessment Policy details assessment information relevant to the School’s programs. The information provided is consistent with the Griffith University Assessment Policy and related policies. These policies together with the School of Dentistry and Oral Health Clinical and Community Placement Requirement Policy are applied by the School of Dentistry and Oral Health in the assessment of student performance in the following Oral Health programs:

- Bachelor of Oral Health in Dental Technology
- Bachelor of Oral Health in Dental Technology (post-registration)
- Bachelor of Oral Health in Oral Health Therapy
- Bachelor of Oral Health in Dental Science
- Graduate Diploma of Dentistry
- Master of Dental Technology in Prosthetics

Resolution

9.2 The Griffith Health Board (Faculty) resolved to ratify the executive action of the Dean, Learning and Teaching in approving the School of Dentistry and Oral Health Assessment Policy.

10.0 HSV PROGRAM CONVENOR CHANGES

1098 BACHELOR OF HUMAN SERVICES
POSTGRADUATE PROGRAMS DIRECTOR

10.1 The Griffith Health Board (Faculty) noted the Dean, Learning and Teaching, on the recommendation of the School of Human Services, had executively approved the following Program Convenor arrangements:

- Dr Ann Ingamells has replaced Dr Jayne Clapton as program convenor of 1098 Bachelor of Human Services, effective 2 May 2006.
- Professor Lesley Chenoweth will undertake the role of Postgraduate Programs Director, effective 2 May 2006. The Postgraduate Programs Director within the School of Human Services will coordinate and oversee convenorship of the School’s postgraduate programs.

Resolution

10.2 The Griffith Health Board (Faculty) resolved to ratify the executive action of the Dean, Learning and Teaching in approving the program convenor changes within the School of Human Services.
SECTION C: OTHER RECOMMENDATIONS AND REPORTS
[TO PERSONS/COMMITTEES OTHER THAN THE PARENT COMMITTEE]

11.0 HSV MINOR CHANGE SUBMISSION (06/0003037)
1095 B HUMAN SERVICES IN CHILD AND FAMILY STUDIES

11.1 The Griffith Health Board (Faculty) noted the executive action of the Dean, Learning and Teaching in approving the minor change submission (06/0003037) recommended by the School of Human Services, proposing that the final year practicum course 3014HSV (Practicum – CFS) in the Bachelor of Human Services in Child and Family Studies be offered in both Semester 1 and Semester 2, rather than Semester 2 only.

11.2 The Board noted students may not undertake the 30CP practicum course until the end of their program when all other courses have been completed. Students who are unable to complete their practicum in Semester 2 of their final year are required to wait until Semester 2 of the following year to undertake the practicum course. The Board noted the School of Human Services’ submission that it would be advantageous to students in this situation (where all other coursework has been completed) if the practicum could be undertaken in Semester 1 so that they may complete their program without unnecessary delay. The Board noted the proposed change is to take effect from Semester 1, 2007.

Resolution

11.3 The Griffith Health Board (Faculty) resolved to ratify the executive action of the Dean, Learning and Teaching in approving the minor change submission 06/0003037 recommended by the School of Human Services, proposing that the practicum course 3014HSV (Practicum – CFS) in the Bachelor of Human Services in Child and Family Studies be offered in both Semester 1 and 2, rather than Semester 2 only, for recommendation to the Programs Accreditation Officer.

12.0 HSV MINOR CHANGE SUBMISSION (06/0003045)
1098 B HUMAN SERVICES

12.1 The Griffith Health Board (Faculty) noted the executive action of the Dean, Learning and Teaching in approving the minor change submission (06/0003045) recommended by the School of Human Services, proposing that the final year practicum course 3015HSV (Practicum – Rehabilitation) in the Bachelor of Human Services be offered in both Semester 1 and Semester 2, rather than Semester 2 only.

12.2 The Board noted students may not undertake the 30CP practicum course until the end of their program when all other courses have been completed. Students who are unable to complete their practicum in Semester 2 of their final year are required to wait until Semester 2 of the following year to undertake the practicum course. The Board noted the School of Human Services’ submission that it would be advantageous to students in this situation (where all other coursework has been completed) if the practicum could be undertaken in Semester 1 so that they may complete their program without unnecessary delay. The Board noted the proposed change is to take effect from Semester 1, 2007.

Resolution

12.3 The Griffith Health Board (Faculty) resolved to ratify the executive action of the Dean, Learning and Teaching in approving the minor change submission 06/0003045 recommended by the School of Human Services proposing that the practicum course 3015HSV (Practicum – Rehabilitation) in the Bachelor of Human Services be offered in both Semester 1 and 2, rather than Semester 2 only, for recommendation to the Programs Accreditation Officer.
13.0 HSV MINOR CHANGE SUBMISSION (06/0003043)
1244 B HUMAN SERVICES IN CHILD AND FAMILY STUDIES / B EDUCATION (PRIMARY)

13.1 The Griffith Health Board noted the executive action of the Dean, Learning and Teaching in approving the minor change submission (06/0003043) recommended by the School of Human Services, in response to requests for course code and title changes made respectively by the School of Curriculum Teaching and Learning, and the School of Cognition Language and Special Education, for semester 2, 2006, as follows:

13.2 The Board noted the School of Curriculum Teaching and Learning have requested the following amendment to update the program catalogue for 1244 Bachelor of Human Services in Child and Family Studies / Bachelor of Education (Primary) for semester 2, 2006:

- The course 2031CTL Primary Science Education 1 has had a change of course code to 2019CTL. Accordingly, an amendment is required for the 2006 and 2005 program structures.

13.3 The Board noted the School of Cognition, Language and Special Education have requested the following amendments to update the program catalogue for 1244 Bachelor of Human Services in Child and Family Studies / Bachelor of Education (Primary) for semester 2, 2006:

- Amend the Course name for 4236CLS from ‘Specialist Professional Placement’ to ‘Specialist Professional Studies Placement’ for the 2006 and 2005 program structures.
- Remove the wording ‘HSV students take suitability rating interview during this placement’ from the course name field for 4236CLS in the 2006, 2005 and 2004 structures.

Resolution

13.4 The Griffith Health Board (Faculty) resolved to ratify the executive action of the Dean, Learning and Teaching in approving the minor change submission 06/0003043 recommended by the School of Human Services proposing course code and title changes in the Bachelor of Human Services in Child and Family Studies / Bachelor of Education (Primary) effective Semester 2 2006 to comply with requests made respectively by the School of Curriculum Teaching and Learning and the School of Cognition Language and Special Education, for recommendation to the Programs Accreditation Officer.

14.0 HSV MINOR CHANGE SUBMISSION (06/0003046)
3122 GRADUATE CERTIFICATE IN EMPLOYMENT SERVICES

14.1 The Griffith Health Board (Faculty) noted the executive action of the Dean, Learning and Teaching in approving the minor change submission (06/0003043) recommended by the School of Human Services, seeking a correction to a course title within the Graduate Certificate in Employment Services.

14.2 The Board noted the course 7038HSV in the Graduate Certificate in Employment Services is currently listed on the program catalogue as Interpersonal Applied Communication Skills. The correct title is Applied Communication Skills and the name is listed correctly in PeopleSoft course catalogue. A correction of the course title is required, effective Semester 2, 2006.
Resolution

14.3 The Griffith Health Board (Faculty) resolved to ratify the executive action of the Dean, Learning and Teaching in approving the minor change submission 06/0003046 recommended by the School of Human Services proposing correction to a course title within the Graduate Certificate in Employment Services, for recommendation to the Programs Accreditation Officer.

15.0 NRS MINOR CHANGE SUBMISSION (06/0003039) 5427 M NURSING (NISSOKEN)

15.1 The Griffith Health Board (Faculty) noted the executive action of the Dean, Learning and Teaching in approving the minor change submission (06/0003039) recommended by the School of Nursing and Midwifery, seeking the following changes to the Master of Nursing (Nissoken), effective Semester 2, 2006:

- Withdraw 7980NRS Advanced Clinical Teaching for Health Professionals, previously offered as an elective.
- Replace 7980NRS Advanced Clinical Teaching for Health Professionals with the elective course 7901NRS Teaching for Learning in Clinical Settings. This course explores craft knowledge of clinical education emphasising the building of a learning community of clinical educators, and giving students skills in teaching and developing research and reflective practice. The content encourages students to explore their own practice as a health educator, preceptor, clinical facilitator or educator within their own clinical setting and to examine teaching and learning concepts.

15.2 The Board noted the changes are proposed following consultation with the Nissoken Group, to reflect the changing nature of nursing practice and the need for knowledge and skills in clinical education. The changes are proposed to take effect from Semester 2, 2006.

15.3 The Board also noted the School’s submission that introduction of this course will ensure consistency within the postgraduate programs offered by the School of Nursing and Midwifery as this course is also undertaken by students enrolled in the Master of Advanced Practice.

Resolution

15.4 The Griffith Health Board (Faculty) resolved to ratify the executive action of the Dean, Learning and Teaching in approving the minor change submission 06/0003039 recommended by the School of Nursing and Midwifery proposing replacement of an elective course within the Master of Nursing (Nissoken), effective Semester 2, 2006, for recommendation to the Programs Accreditation Officer.

16.0 PBH MINOR CHANGE SUBMISSION (06/0003027) 5263 M PUBLIC HEALTH 4094 G DIP OF PUBLIC HEALTH

16.1 The Griffith Health Board (Faculty) noted the executive action of the Dean, Learning and Teaching in approving the minor change submission (06/0003027) recommended by the School of Public Health, proposing the following changes, effective from Semester 2, 2006:

- The elective course 7411PBH Capacity Building for Public Health Action will be offered in Semester 2, rather than in Semester 1.
16.2 The Board noted the School of Public Health have provided the following rationale for the proposed changes:

The elective course 7411PBH Capacity Building for Public Health Action was developed in 2005 with Public Health Education and Research Program funding as part of a national program developing advanced level training in public health nutrition. It was not offered in Semester 1 2006 due to limited enrolments due to a clash with core courses, and also because it was not widely marketed. Offering the elective 7411PBH Capacity Building for Public Health Action in semester 2 instead of semester 1 will increase both its viability and the elective offering flexibility in the Master of Public Health program, to give students adequate elective choice.

16.3 The Board noted the rationale for the changes to course nomenclature and content for 7116PBH is to update and realign courses in the public health education market and facilitate rationalisation of postgraduate courses in the School of Public Health. The redevelopment of the course 7116PBH Health Promotion Strategies and Planning to 7116 PBH Health Promotion Intervention Management coincides with a rationalisation of courses in the Master of Nutrition and Dietetics (submission 06/0003033) so that this new course will also be a core course for nutrition and dietetic students. This rationalisation facilitates the removal of two 5 CP courses in the Master of Nutrition and Dietetics program consistent with Academic Plan 2 objectives, and will facilitate better use of academic teaching resources.

Resolution

16.4 The Griffith Health Board (Faculty) resolved to ratify the executive action of the Dean, Learning and Teaching in approving the proposed changes to the Master of Public Health and the Graduate Diploma of Public Health, as described in minor change submission 06/0003027 submitted by the School of Public Health, for recommendation to the Programs Accreditation Officer.

17.0 PBH MINOR CHANGE SUBMISSION (06/0003033)

The Griffith Health Board (Faculty) noted, on the recommendation of the School of Public Health, the Dean, Learning and Teaching approved executively a minor change submission (06/0003033) proposing to withdraw four 5 credit point courses from the Master of Nutrition and Dietetics and Master of Nutrition and Dietetics with Honours, and replace the courses with two 10 credit point courses from the Master of Public Health, as follows:

- Withdraw 7046PBH Public Health Nutrition 2 (5CP Semester 1) and 7054PBH Public Health Nutrition 1 (5CP Semester 2). These courses will be replaced with the revised Master of Public Health elective course, 7116PBH Health Promotion Intervention Management (10CP Semester 2).

- Withdraw 7050PBH Nutrition Research Methods 2 (5CP Semester 1) and 7053PBH Nutrition Research Methods 1 (5CP Semester 2). These courses will be replaced with the Master of Public Health elective course 7303PBH Health Research Methods (10CP Semester 3).
17.2 The Board noted the School of Public Health’s submission that the rationalisation of courses in the Master of Nutrition and Dietetics and Master of Nutrition and Dietetics with Honours programs coincides with the redevelopment of courses in the Master of Public Health (see minor change submission 06/0003027) and consolidates academic teaching resources. This rationalisation facilitates the removal of four 5 credit point courses from School of Public Health course offerings and will increase student load in existing courses, consistent with Academic Plan 2 objectives.

Resolution

17.3 The Griffith Health Board (Faculty) resolved to ratify the executive action of the Dean, Learning and Teaching in approving the proposed changes to the Master of Nutrition and Dietetics and the Master of Nutrition and Dietetics with Honours, as described in minor change submission 06/0003033 submitted by the School of Public Health, for recommendation to the Programs Accreditation Officer.

18.0 NRS MINOR CHANGE SUBMISSION (06/0003031)
1161 / 1162 / 1165 B NURSING (RE-ENTRY / REGISTRATION STRAND)

18.1 The Griffith Health Board (Faculty) noted, on the recommendation of the School of Nursing and Midwifery, the Dean, Learning and Teaching approved executively a minor change submission (06/0003031) proposing changes to the program structure of the Re-Entry/Registration Strand of the Bachelor of Nursing, effective 2007. The Board noted the changes to the structure are required as a consequence of changes introduced in 2006 to the program structure for the three-year Bachelor of Nursing program.

18.2 The Board noted the recommended amendments to the program structure for the Re-Entry/Registration Strand, proposed for introduction in 2007, require all third year courses to be undertaken in second semester, that there be provision for one 10CP elective and that students undertake a total of 10 weeks clinical placement. For 2007 only, students will need to undertake two weeks clinical placement in the mid semester break.

Resolution

18.3 The Griffith Health Board (Faculty) resolved to ratify the executive action of the Dean, Learning and Teaching in approving the proposed changes to the Bachelor of Nursing (Re-Entry / Registration Strand) as described in minor change submission 06/0003031 submitted by the School of Nursing and Midwifery, for recommendation to the Programs Accreditation Officer.

SECTION D: MATTERS NOTED, CONSIDERED OR REMAINING UNDER DISCUSSION

19.0 FOUNDATION YEAR PLANNING: PROGRESS REPORT (06/0003030)

19.1 The Dean, Learning and Teaching, provided a progress report to the Griffith Health Board (Faculty) regarding foundation year planning for Pharmacy, Medical Science, Dentistry and Oral Health, and Physiotherapy and Exercise Science undergraduate programs. The Dean, Learning and Teaching advised that a Foundation Year Working Party has been established. Membership of the Working Party is comprised of the foundation year course convenors, representatives of Heads of School, the Academic Services Officer (Health), and representatives from Examinations and Timetabling, Office of Technical Services and Information Services. The Foundation Year Working Party will be responsible for developing a high quality curriculum for the foundation year and will address learning and teaching, assessment, and course evaluation issues. The
19.2 The Board considered the discussion paper ‘Foundation Year Preliminary Course Listings’ prepared by Dr Jay Browning, and noted the proposed program structure for the foundation year, tabled by the Dean, Learning and Teaching. The Board noted the proposed standard program structure for the Foundation Year consists of the following eight 10CP courses:

Semester 1

1301EAS Chemistry in Biological Systems I  
1005MSC Cell Biology  
1014MSC Cells, Tissues & Regulation  
1002PSY Introduction to Individual and Social Psychology

Semester 2

1015MSC Chemistry in Biological Systems II  
1016MSC Body Systems I  
1017MSC Body Systems II  
1002PES Biophysics and Quantitative Biology

19.3 The Dean, Learning and Teaching expressed his thanks and appreciation to the four Schools for their positive approach and valuable contributions to the development of the Foundation Year proposal. The Board noted that the School of Medical Science programs will utilise all of the proposed courses as outlined in the Foundation Year program structure. The School of Pharmacy and the School of Dentistry and Oral Health will utilise seven of the eight proposed courses. The School of Pharmacy will replace the semester one course Introduction to Individual and Social Psychology with an Applied Maths course (to be advised). The School of Dentistry and Oral Health will replace the semester two course 1002PES Biophysics and Quantitative Biology with 1005DOH Introduction to Clinical Oral Health Practice.

19.4 The Head of School, School of Physiotherapy and Exercise Science (PES) noted that the proposed Foundation Year structure for PES students included two introductory psychology courses, Introduction to Cognitive and Biological Psychology (semester one) and Introduction to Individual and Social Psychology (semester two), and that this has resource implications for the School of Psychology. The Head of School clarified that only Physiotherapy students (approximately 25 in number) are required to undertake two introductory psychology courses. Exercise Science students will be required to undertake Introduction to Individual and Social Psychology only. There are approximately 200 Exercise Science students, and they are able to undertake Introduction to Individual and Social Psychology in either semester one or semester two, at the convenience of the School of Psychology. The Board noted that, apart from this clarification, the School of Physiotherapy and Exercise Science accepts the proposed structure for the Foundation Year for its students.

20.0 SONM ESTABLISHMENT OF POSTGRADUATE PROGRAMS COMMITTEE (06/0003032)

20.1 The Griffith Health Board (Faculty) noted that, in consultation with the Head of School, School of Nursing and Midwifery, the Pro Vice Chancellor (Health) and the Dean, Academic have approved the establishment of a Postgraduate Programs Sub-Committee, to the School of Nursing and Midwifery Committee. The purpose of the Postgraduate Programs Sub-Committee is to facilitate initiatives and developments within the postgraduate programs of the School. The Board noted the terms of the Constitution of the Sub-Committee, and details regarding its functions and membership.
21.0 DENTAL PROGRAMS – INSTRUMENT FEES AND DEPOSITS

21.1 The Griffith Health Board (Faculty) noted, on the recommendation of the School of Dentistry and Oral Health, the Pro Vice Chancellor (Administration) has approved revisions to the arrangements for a deposit on instruments and the requirement to purchase an articulator and face bow for students enrolled in 1260 B Oral Health in Dental Technology students (special purpose submission 06/0003021).

From 2007

- Year 1 students will be required to purchase an articulator and face bow in their first semester (rather than in Year 3 as previously approved) either through the School of Dentistry and Oral Health or through an alternate source, provided the manufacturer name and model number has been approved by the program convenor.
- Year 1, 2 and 3 students will be required to pay a deposit of $500.00 per annum (rather than $300 per annum in Year 2 and $500 per annum in Year 3 as previously approved).

21.2 The Board noted the rationale for the change in approved arrangements is that:

'These students require instruments in their first year of study, but under current arrangements, are not required to pay a deposit until second year, or to purchase instruments until third year.'

21.3 The Board noted the Pro Vice Chancellor (Administration) has also approved the addition of the following statement to all Dentistry and Oral Health programs that require payment of an instrument fee (special purpose submission 06/0003022):

'Students will not be awarded end of semester results until the deposit has been paid in full.'

21.4 The Board also noted that the Pro Vice Chancellor (Administration) has approved an amendment to the instrument fee information on the program catalogue for the Master of Dental Technology program. The cost of instruments for the Master of Dental Technology program in Prosthetics is to be incurred in year 1, not year 3 as previously approved (as this is a one year, rather than 3 year program).

22.0 CHAIR’S REPORT

The Dean, Academic advised as follows:

22.1 Staffing and equity

In light of Professor Bell's resignation, current arrangements in respect of equity and community engagement have been reviewed to ensure portfolio responsibilities for these areas are aligned with the strategic direction of the University. Council resolved that responsibility for equity be transferred to the Deputy Vice Chancellors, with the DVC (R) responsible for equity matters relating to staff and the DVC (A) responsible for equity matters relating to students. The DVCs will provide strategic leadership for the portfolio and ensure the successful alignment of equity goals with the core goals of teaching and learning and research respectively. The Deputy Vice Chancellors will oversee the achievement of the equity goals in the Strategic Plan through their own operational plans and the operational plans of the Group Pro Vice Chancellors and administrative Pro Vice Chancellors.
22.2 Community Partnerships

Council resolved that Professor Max Standage, Provost of the Gold Coast and Logan campuses, assume the role of PVC (Community Partnerships) with direct responsibility for the Office of Community Partnerships, the Multi-Faith Centre and the Griffith Sports College. This position will play an important leadership role in developing strategies to further integrate activities of these elements with learning and research activities.

22.3 Dean Learning and Teaching

I wish to extend my appreciation to Professor Stephanie Short for her work in establishing this portfolio in the Health Group. I wish to welcome Associate Professor Nick Buys to this role. Nick will assume a fulltime role that will include responsibility as Chair of Assessment Board. Please join with me in welcoming Nick to this role.

The Board warmly applauded Professor Short in recognition of her past efforts and joined the Chair in welcoming Associate Professor Buys to the role of Dean, Learning and Teaching.

22.4 First aid

In order for the University to ensure adequate First Aid services in all areas of our large community, funding for First Aid training and supplies will now be provided centrally. It is desirable that each School have at least one First Aid Officer, per campus. Elements will still be responsible for the payment of First Aid allowances to nominated First Aid Officers.

In addition, staff who have First Aid qualifications required as part of their position descriptions will be listed along with nominated First Aid Officers as available to provide First Aid in their particular work area. They may also be expected to maintain First Aid Kit(s). The University encourages Schools and other elements to consider the inclusion of First Aid requirements in position descriptions within areas of high to medium risk.

HR will maintain a comprehensive database of First Aid Officers and kit locations. In-house training for First Aid will be arranged for convenience and to minimise time involved in training First Aid Officers. As managers you should also maintain knowledge of your area First Aid Officers. The key point of contact for further information regarding area coverage of First Aid is Scott Webb, OHRM (s.webb@griffith.edu.au, Tel: Ext 57386).

22.5 Publication Survey

From 12th May, the ‘My Publications’ database for submission of 2005 research data was closed. Thank you for supporting the survey and encouraging staff to participate. The database will be re-opened for 2006 early submissions at the end of August. All University researchers will be notified at the time.

22.6 Postdoctoral Fellowships/ Scholarships

The applications for the 2007 funding of Postdoctoral Fellowships and Postgraduate Scholarships opened on 1 May 2006. There are few changes to the Scholarship application process, including the application forms themselves.

The 2007 round of the Griffith University Short Term Visiting Fellowship Scheme is now open. The aim of the scheme is to develop collaborations with high quality national and international researchers which may lead to collaborative applications to external research funding bodies.
The scheme has two distinct categories - the **Jackson Memorial Fellowship** aims to strengthen links between the University and member institutions of the Association of Southeast Asian Institutions of Higher Learning (ASAIHL). Only one (1) fellowship is awarded per annum.

The **Sir Allan Sewell Visiting Fellowship** facilitates visits to the University by overseas and Australian scholars. Up to four (4) fellowships may be offered per annum. The duration of the visit will normally be between one and three months.

The closing date for receipt of applications and referee reports by the Office for Research is **Monday, 4 September 2006**. Application forms and guidelines are now available OR web site - [http://www.gu.edu.au/or/grants/content_forms.html](http://www.gu.edu.au/or/grants/content_forms.html)

Applications are now open for the 2007 **General Sir John Monash Awards** for future Australian leaders. Applications close on 31st August 2006. Application forms are now available [www.monashawards.org](http://www.monashawards.org). The Awards are Australia’s prestigious equivalent to the Rhodes scholarship and the American Fulbright programme. The Awards offer up to $150,000 over three years for postgraduate studies (PHD, DPhil or Masters) at any of the best universities overseas. Please encourage students to apply.

### 22.7 Media and External relations

I wish to thank staff who readily accept opportunities to engage with media. Lyn Griffiths received excellent TV and media coverage on vitamins and migraine. ER would like to encourage engagement with media as much as possible. If you do not wish to be contacted or if a key ‘expert’ staff member will be absent from the University for a significant period of time, then please let ER know.

### 22.8 European Commission

Prof Moyle attended a meeting with Ambassador Bruno the Head of Delegation of the European Commission to Australia and New Zealand. Discussion revolved around GU as an international collaborator and the new EU Centre of which Prof Paul Turnbull is the GU representative. It appears that this centre may provide a number of opportunities for social scientists to collaborate on research with the EU. Furthermore discussion revolved around FEST and the Ambassador talked about the possibility of focusing this granting scheme on set topics. He also mentioned that Australia did not respond well to this scheme. In 2005 only 20 applications were received from Australia. He asked that we encourage our scientists to consider this scheme. It was also mentioned that topics such as ageing and child obesity and politics and religion may be topics that Australia and the EU should be collaborating on.

### 22.9 New round – DEST funded places.

The Health Group submitted a bid for around 170 new places for 2007

### 23.0 DEAN, LEARNING & TEACHING (HEALTH) GROUP REPORT

The Dean, Learning and Teaching (Health) provided a progress report to the Griffith Health Board (Faculty) regarding foundation year planning for Pharmacy, Medical Science, Dentistry and Oral Health, and Physiotherapy and Exercise Science undergraduate programs (refer Item 19.0)
24.0 HEALTH GROUP RESEARCH COMMITTEE REPORT

The Chair, Griffith Health Research Committee was absent from the meeting, but had supplied the following written report for the Board’s consideration:

24.1 Health Group Postgraduate Scholarships

The closing date for Health Group Postgraduate Scholarship applications was Friday 28th April, 2006. A total of 12 applications were received with 9 of these having matching funds from an external body or their School/Centre.

The Committee has decided to award ½ scholarships to 2 of the applicants who were of high quality with matching funds available. Further scholarships will be awarded after the June meeting of the Research Committee once applicant details have been further analysed.

24.2 Griffith Institute for Health and Medical Research (GIHMR)

Dr Kylie Armstrong reported that the University has begun advertising for the position of foundation Director of the GIHMR. The position also encompasses the role of Dean of Research. Applications for this position close on the 16th June 2006.

Dr Armstrong also plans to set up a series of focus groups in order to gather information regarding the various research strengths and themes across the Health Group.

24.3 NHMRC Scholarships and Postdoctoral Research Fellowships

The applications for the 2007 funding of Postdoctoral Fellowships and Postgraduate Scholarships opened on 1 May 2006. Details and application forms can be found at the following website:


Staff should encourage students to apply for scholarships especially those already on a Griffith University scholarship as this frees up funds for other students to apply.

24.4 Government Budget

The Government has recently announced the budget and has significantly increased the amount of NHMRC funding. A total of $170 million will be allocated to establish new senior research fellowships as well as a total of $542 million for projects and programs.

25.0 GRIFFITH HEALTH INTERNATIONALISATION COMMITTEE REPORT

Nil to report.

26.0 INFORMATION SERVICES REPORT

Mr Robert Loudon attended the meeting on behalf of Ms Veronica Dawson, Senior Librarian, who is currently on long service leave. Mr Loudon provided the following report:

26.1 Upgrade to Learning@Griffith

The Teaching and Learning Systems unit has initiated a project to upgrade the Blackboard software to version 7.1. Funding for this project has been approved. Normal project management processes will apply including appointment of a Project Board with an academic representative.

The new version will not result in any major changes to the way academics carry out existing tasks. Some new features will be available, including multi language support, more advanced types of questions for assessment and a content management system.
26.2 Digital Repository update

The Digital Repository project has a number of sub-projects near completion and underway:
- past exams (enables a course instructor to make all or selected past exams available to students as links in a L@G course website.)
- course readings (will enable instructors to make digitised readings available as links in a L@G course website.)
- learning objects (initially, learning objects developed by FLAS will be placed in a bureau in the digital repository to improve archiving and promote re-use.)

26.3 Disaster Recovery Strategy

A disaster recovery strategy has been designed and implemented providing a distributed system with redundancy (Nathan and Gold Coast) that should allow L@G to continue operation even if there is a major incident at either location. This project will be a model for further systems.

26.4 INS Reference Numbers

University computing assets will be receiving an additional INS Reference Number as a primary reference number as the Griffith Asset Number has to be retired after 5 years.

26.5 Revised Windows XP Staff Desktop Image

A revised Windows XP staff desktop image will be rolled out to improve IT security, including
- each user has a personal Windows “local account” and “profile”
- Netcheck automatically logs out on shutdown (to protect from fraudulent use)
- Password protected screensaver will activate after 15 mins of non use

26.6 Data space

A new additional type of storage is planned for large amounts of data, that will be cheaper, but not as fast and not backed up regularly

(Items 3-6 were presented to by Chris Osborne are the Gold Coast Academic and Admin Elements IT Coordinators meeting Tue 9 May. Please contact him for further details if required)

27.0 OTHER BUSINESS

Confirmation of 2006 FLAS Work Plan for Griffith Health

The Chair referred to the 2006 FLAS Work Plan for Griffith Health and queried whether members had any concerns prior to sign-off. Members requested an additional period of seven days to consider the document, and this was approved by the Chair. The Chair noted that in relation to the work outlined in the plan, Flexible Learning and Access Services require Schools to meet their commitments on time. The Group Executive will meet next week to begin review of the Group’s Operational Plan, and the next round of resource planning will form part of the operational planning process.

28.0 NEXT MEETING

The next meeting of the Griffith Health Board (Faculty) will be held on Wednesday, 21 June 2006, at 2.30 pm in Room G18_3.02 Graham Jones Boardroom, Gold Coast campus.

Confirmed: ...........................................
(Chair)

Date: .............................................
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<td>Pro-Vice Chancellor (Health)</td>
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<td>Associate Professor Nick Buys</td>
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<td>Dean, Learning &amp; Teaching (Health)</td>
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**Information Copies** (without attachments unless stated)
- Deputy Heads of School
- Director, Teaching and Learning, Griffith Science & Technology
- School Administrative Officers – Griffith Health Group
- School Secretaries – Griffith Health Group

**Other Copies**
- Corporate Archives & Records Management copy (attachments)
- Binding copy (attachments)
- Spare copy