A meeting of the Griffith Health Board will be held at 1.00 pm on Wednesday 21 May 2008 in Room 2.02, The Chancellery (G34) Gold Coast campus.

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30.0 NEXT MEETING

Significant Committee Events
- This meeting of the Griffith Health Board (Faculty) will be held at 1.00 pm on Wednesday 21 May 2008 in Room 2.02, The Chancellery (G34) Gold Coast campus.
- The next meeting of the Griffith Health Board (Faculty) will be held at 1.00 pm on Wednesday 18 June 2008 in Room 2.02, The Chancellery (G34), Gold Coast campus. Agenda items due Friday 6 June 2008.

Deadlines
- Agenda items due with Secretary, Programs Committee for 3 July meeting by 19 June 2008.

Committee QuickPlace Web Address
- https://qplace01.domino.griffith.edu.au/QuickPlace/sec-university-committees/Main.nsf/h_Toc/dc93ed94a6ce679b4a256d040002e3f0/?OpenDocument
- Use the left navigation bar to select the relevant committee site. Username is your staff number and password is the same as your Novell login. Call the Secretary on 56465 for advice or if experiencing difficulties.
DISTRIBUTION LIST

Faculty Board Members

Name                                      Appointment Type
Professor Lewis Adams                     ex officio (Chair)
  Acting Dean (Academic)
Professor Allan Cripps                     ex officio
  Pro-Vice Chancellor (Health)
Professor Nicholas Buys                    ex officio
  Dean (Learning & Teaching), Health
Professor Lyn Griffiths                    ex officio
  Dean (Research), Health
Professor Donald Stewart                   ex officio
  Head of School, School of Public Health
Professor Judith Searle                    ex officio
  Head and Dean, Griffith Medical School
Professor Newell Johnson                   ex officio
  Head and Dean, School of Dentistry & Oral Health
Associate Professor Elizabeth Patterson    ex officio
  Head and Dean, School of Nursing and Midwifery
Dr Belinda Beck                            ex officio
  Head of School, School of Anatomy
Associate Professor Jayne Clapton          ex officio
  Head of School, School of Human Services
Associate Professor Tony Perkins           ex officio
  Head of School, School of Medical Science
Professor Nerida Smith                     ex officio
  Head of School, School of Pharmacy
Associate Professor Norm Morris            ex officio
  Acting Head of School, School of Physiotherapy & Exercise Science
Associate Professor Alf Lizzio             ex officio
  Head of School, School of Psychology
Professor Claire Rickard                   ex officio
  Acting Director, Research Centre for Clinical Practice Innovation

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Deputy Heads of School
Director, Teaching and Learning, Griffith Science & Technology
School Administrative Officers – Griffith Health Group
School Secretaries – Griffith Heath Group

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GRiffith University
GRiffith Health Board (FACultY) Meeting

A meeting of the Griffith Health Board will be held at 1.00 pm on Wednesday 21 May 2008 in Room 2.02, The Chancellery (G34) Gold Coast campus.

Michele Britton
Secretary

AGENDA

1.0 APOLOGIES

Apologies may be recorded by contacting Michele Britton, Secretary, x56465, or by emailing m.britton@griffith.edu.au

2.0 CONFIRMATION OF MINUTES

The minutes of the 2/2008 meeting have been circulated. To be taken as read and confirmed.

3.0 CHAIR’S REPORT

The acting Dean (Academic) will report on items of interest to the Board.

4.0 DEAN (LEARNING & TEACHING) REPORT

The Dean (Learning & Teaching) Health will report on Faculty Board items.

5.0 DEAN (RESEARCH) REPORT

The Dean (Research) Health will report on Faculty Board items.

6.0 INFORMATION SERVICES REPORT

Senior Librarian to report on items of interest to the Board.

7.0 HEALTH & SAFETY REPORT

The Health & Safety Risk Adviser to report on items of interest to the Board.

8.0 GIHE SUPPORT FOR INTERNATIONALISATION / DISCUSSION RE BLENDED LEARNING

Dr Peter Woods, Academic Fellow, GIHE will provide a briefing on the resources available on internationalisation of the curriculum and teaching. Professor Kerri-Lee Krause will join the Board by teleconference to discuss blended learning and its introduction into programs.

ORDERING OF THE AGENDA

At this point in the agenda, members may propose that any matter on the agenda, not included in Section I, be so included.
SECTION I: MATTERS FOR DEBATE AND DECISION

9.0 AQUA / QUALITY ISSUES DISCUSSION

The Board is asked to consider the following AQUA and quality issues:

9.1 PROGRAM FOR THE AQUA VISIT

The acting Dean (Academic) will discuss the program for the AQUA visit. The program is attached (names are yet to be finalised).

For discussion

9.2 AUSTRALIAN GRADUATE SURVEY COMMENTS

The qualitative comments from the 2007 Australian Graduate Survey (AGS) for coursework graduates have previously been distributed by the Dean (Learning & Teaching) (attached for reference). The comments were provided in confidence by graduates as part of the annual Australian Graduate Survey conducted by QPS in association with Graduate Careers Australia (GCA) and are in response to the questions:

1. What were the best aspects of your program?
2. What aspects of your program are most in need of improvement?

As part of the ‘closing the loop’ quality assurance process, Schools were asked to review and discuss this information. The Dean (Learning & Teaching) will lead discussion in relation to this item.

For discussion

9.3 COURSE AND TEACHING EVALUATION

A reminder regarding course and teaching evaluation of Semester 1 2008 courses using the SET and SEC instruments has been issued by the Deputy Vice Chancellor (Academic) (refer attached memo). The Dean (Learning & Teaching) will lead discussion regarding this item.

For discussion

9.4 FRAMEWORK FOR QUALITY ASSURANCE POLICY

This policy outlines the framework for the University’s planning and quality assurance system, which is based on the Plan-Implement-Review-Improve (PIRI) model of quality assurance and improvement. The Deputy Vice Chancellor (Academic) has requested that this policy be disseminated to School Committees and Faculty Boards for information and discussion.

For discussion

9.5 ACADEMIC PLAN 3 PROGRESS REPORT

The Board is referred to the attached Academic Plan 3 progress report submitted by the Health Group.

For discussion
10.0 DOMESTIC AND INTERNATIONAL STUDENT RECRUITMENT STRATEGY

10.1 The acting Dean (Academic) will report on the current status with respect to the Health Group’s achievement of domestic and international student recruitment targets for Semester 1 2008. Strategies are required to improve performance against both domestic and international targets. The Dean (Learning & Teaching) will report to the Board regarding status of marketing and recruitment developments currently being undertaken by his Office.

For discussion

11.0 ACADEMIC STAFF REVIEW

11.1 Reference is made to the email regarding Academic Staff Review dated 7 May 2008 forwarded to staff by the Deputy Vice Chancellor (Academic) (copy attached). The acting Dean (Academic) will invite discussion regarding this item.

For discussion

12.0 GENERAL STAFF PERFORMANCE REVIEW

12.1 The acting Dean (Academic) will invite discussion regarding this item.

For discussion

13.0 2008 GRIFFITH AWARDS FOR EXCELLENCE IN TEACHING & FACULTY LEARNING & TEACHING CITATIONS – APPLICATIONS INVITED

13.1 The Pro Vice Chancellor (Learning & Student Outcomes) has announced the commencement of the 2008 round of the Griffith Awards for Excellence in Teaching and Faculty Learning and Teaching Citations.

13.2 The Griffith Awards for Excellence in Teaching are offered in two categories:

1) Excellence in Teaching Category
2) Programs that Enhance Learning Category

13.3 All organisation elements of the University are eligible to submit applications. Nominations are not required for this Award category.

13.4 The Faculty Learning and Teaching Citations are made across the following criteria:

§ promoting student engagement
§ improving student retention
§ promoting innovative and distinctive approaches to student learning
§ promoting excellent graduate or postgraduate outcomes

The number of citations available to the Health Group has been increased from 4 to 5 from 2008. The citations continue to be valued at $2000 each. Citation recipients are to use the funds ($2,000) to benefit their own professional development as university teachers.

The Faculty Board or delegated committee may choose not to award a citation or may choose joint citation winners, in the latter case the available funds for the citation shall be shared. The Faculty Board or delegated committee may choose to award a Dean’s Certificate of Commendation to recognise teachers who are contributing to quality student learning.

13.5 How to apply
Griffith Awards for Excellence in Teaching Guidelines, nomination and application forms can be obtained from the learning and teaching website at:

Faculty Learning and Teaching Citations Guidelines and the application form can also be found on this site at:

13.6 Further information can be obtained from Rae-Anne at awards-sec@griffith.edu.au

13.7 Important dates

Griffith Awards for Excellence in Teaching nominations close June 30th
Griffith Awards for Excellence in Teaching applications for both categories close August 4th

(Applications are required to be submitted in both electronic form (via email) and in a printed form to the Secretary, Educational Excellence Committee by 5pm on Monday of Week 2, Semester 2. The electronic application must be submitted to awards-sec@griffith.edu.au. Printed applications are to be forwarded to the Secretariat, Room 2.36, Bray Centre, Nathan campus).

Faculty Learning and Teaching Citations applications close August 18th (submit electronic application to the Secretary, Griffith Health Board (Faculty) ~ m.britton@griffith.edu.au

13.8 “How to write an winning award application” workshops
GIHE will facilitate workshops to assist staff to prepare applications as follows:

Friday June 6th, 1.30-3.30pm in Room 1.03 Business 3 building (G06) OR
Tuesday June 10th, 1.30-3.30pm in the GIHE Seminar Room, 4.11 Social Sciences building (M10), Mt Gravatt campus

For discussion

14.0 HSV MAJOR CHANGE SUBMISSION (08/0004809)
5169/5171 M HUMAN SERVICES/ WITH HONOURS
3169 G CERT COMMUNITY & YOUTH WORK

14.1 The Griffith Health Board (Faculty) on the executive recommendation of the Head of School, School of Human Services, is asked to consider major change submission (08/0004809) proposing to formally articulate the Graduate Certificate in Community & Youth Work (3169) with the Master of Human Services / with Honours (5169 / 5171) programs, effective Semester 1 2009.

14.2 The proposed changes are summarised as follows:

- The existing stand-alone Graduate Certificate in Community & Youth Work (3169) will be incorporated as an entry and exit point into the Master of Human Services (non specialised) program. Changes to the admission and degree requirements, and program structure of the Graduate Certificate in Community & Youth Work are required to facilitate this change.
- Changes to courses and degree requirements for the Master of Human Services (non specialised) program are required to accommodate the introduction of the Graduate Certificate in Community & Youth Work as an entry and exit point. In
addition, changes to admission requirements to enter the Master of Human Services are proposed.

- **Change of Admission Requirements for the Graduate Certificate in Community & Youth Work** to include applicants who hold a minimum relevant Certificate IV qualification from the VET/TAFE sector AND a minimum of three years full-time professional experience in the community, family or youth or related human services fields AND demonstrate the ability to undertake graduate study via interview and provision of curriculum vitae and employer’s reference.

- **Change of Admission Requirements to the Master of Human Services** to allow entry for past Griffith University students who have:
  - completed a Graduate Certificate in Community & Youth Work
  - attained a GPA of at least 5.0 and

- Students who have completed the Griffith University Graduate Certificate in Community & Youth Work (3169) will be eligible for 40CP credit towards the Master of Human Services (non specialised) program

- The submission also takes this opportunity to correct information in the Master of Human Services program catalogue to:
  1. Update the listed elective course information for the Childhood Studies and Non-specialised strands in the Master of Human Services program catalogue.
  2. Clarify the entry requirements for the Graduate Certificate in Disability Studies with regard to the requirement for an interview.

**Recommendation**

14.3 The Griffith Health Board (Faculty) is asked to recommend to Programs Committee the major change submission (08/0004809) proposing to formally articulate the Graduate Certificate Community & Youth Work (3169) with the Master of Human Services / with Honours (5169 / 5171) programs, effective Semester 1 2009.

**For discussion**

15.0 **HSV NEW PROGRAM / MAJOR CHANGE SUBMISSION**

M SOCIAL WORK – OUA (08/0004810)

5476 / 5505 M SOCIAL WORK

15.1 The Griffith Health Board (Faculty), on the recommendation of the Head of School, Human Services, is asked to consider a new program / major change submission proposing the introduction of the Master of Social Work through Open Universities Australia (OUA) from 2009. The Master of Social Work is intended for graduates seeking a pathway into the Social Work profession. Graduates will be eligible for membership of the Australian Association of Social Workers.

15.2 This program will have the same structure, admission and degree requirements as the 175CP Master of Social Work program currently offered by Griffith University. There are minor changes proposed to the program (OUA and Griffith University offering) at the course level. There will be a reduction in the number of electives available to OUA students compared with on-campus students.

**Recommendation**

15.3 The Griffith Health Board (Faculty) is asked to recommend to Programs Committee the new program / major change submission (08/0004810) proposing to offer the Master of Social Work program through OUA, effective Semester 1 2009.

**For discussion**
16.0  NRS NEW PROGRAM SUBMISSIONS – OUA
5515 M ACUTE CARE NURSING (08/0004803)
5517 M INFECTION CONTROL & PREVENTION (08/0004804)
5235 M EMERGENCY NURSING (08/0004805)
5516 M SEXUAL HEALTH (08/0004806)
5236 M CRITICAL CARE NURSING (08/0004807)

16.1 The Griffith Health Board (Faculty), on the recommendation of the Head of School, Nursing and Midwifery, is asked to consider new program submissions proposing the introduction of 5 x 80CP Masters programs (including 40CP Graduate Certificate exit point) to be offered through Open Universities Australia (OUA) from 2009. These programs will be replicas of existing specialisations within the Master of Advanced Practice, separated into individual programs. This approach was recommended by OUA as a marketing strategy.

16.2 The proposed programs are as follows:

M Acute Care Nursing
M Critical Care Nursing
M Emergency Nursing
M Sexual Health
M Infection Control & Prevention

16.3 The proposed program structure (40CP speciality courses + 30CP core courses + 10CP free choice elective/40CP Graduate Certificate exit point) delivers opportunities for students to engage in a masters-level nursing program that provides access to both clinical specialisation and research/research higher degree pathways whilst preserving the option for students to exit with a Graduate Certificate, a recognised beginning clinical specialist qualification.

Recommendation

16.4 The Griffith Health Board (Faculty) is asked to recommend to Programs Committee the new program submissions (08/0004803-07) proposing to offer Master of Acute Care Nursing, Master of Infection Control & Prevention, Master of Emergency Nursing, Master of Sexual Health and Master of Critical Care Nursing programs through OUA, effective Semester 1 2009.

For discussion

17.0  NRS MAJOR CHANGE SUBMISSION (08/0004812)
5230/5244 M MIDWIFERY / WITH HONOURS

17.1 The Griffith Health Board (Faculty), on the recommendation of the School of Nursing and Midwifery, is asked to consider major change submission proposing to replace the two prescribed core research courses (20CP: 6002HLS Quantitative Research and 7018NRS Qualitative Research) in the Midwifery program with a selection of four listed elective courses, from which students select two (20CP) from: 6002HLS Quantitative Research, 7018NRS Qualitative Research, 8906NRS Introduction to Sexual Health & STI and 7021NRS Research Evidence and Clinical Practice. The proposed change also requires amendment of degree requirements. This change is proposed to take effect from Semester 2, 2008.
Recommendation

17.2 The Griffith Health Board (Faculty) is asked to recommend to Programs Committee the major change submission (08/0004812) proposing changes to the structure and degree requirements of the Master of Midwifery and Master of Midwifery with Honours programs, effective Semester 2 2008.

For discussion

18.0 PES FULL PROGRAM PROPOSAL (08/0004777)
3233 G CERT SPORTS COACHING
5508 M SPORTS COACHING
5510 M SPORTS COACHING WITH HONOURS

18.1 The Griffith Health Board (Faculty), on the recommendation of the School of Physiotherapy and Exercise Science is asked to consider the full program proposal seeking introduction of the Graduate Certificate / Masters / Masters with Honours in Sports Coaching programs at the Gold Coast campus in Semester 1, 2009.

18.2 The Deputy Vice Chancellor (Academic) approved the initial program proposal for the development of these programs as part of last year’s program planning round. The program will be delivered fully on-line, and will be available to domestic students and to international students who study off-shore or who have another type of visa that does not preclude from studying in Australia via external mode.

18.3 The proposed program will provide cross-faculty expertise to prepare coaches for elite level coaching at both the junior and professional levels through the development of a range of skills, particularly related to leadership and management roles. Students in the program will develop their abilities to identify, define and solve a variety of real-life problems using logical, creative and lateral thinking. This program will require students to provide new perspectives in regard to existing problems and to develop innovative practices relevant to sports coaching.

18.4 Admission Requirements

To enrol in the Graduate Certificate in Sports Coaching (3233), a student must:
(a) hold a suitable Bachelor’s degree in a related field (e.g. Exercise Science, Human Movement, Physical Education); or
(b) satisfy the Program Convenor that, based on the student’s post-secondary study and work experience, the student is suitably qualified for admission. Applicants will be required to submit a detailed resume.

To enrol in the Master of Sports Coaching (5508), a student must:
(a) hold the Graduate Certificate in Sports Coaching (Griffith University or equivalent); or
(b) hold a suitable Bachelor’s degree in a related field (e.g. Exercise Science, Human Movement, Physical Education); and satisfy the Program Convenor that, based on the student’s post-secondary study and work experience, the student is suitably qualified for admission. Applicants will be required to submit a detailed resume.

To enrol in the Master of Sports Coaching with Honours (5510), a student will require the following:

(a) A minimum GPA of 5.0 from the Master of Sports Coaching
(b) demonstrate the ability to undertake a major research project by the submission for initial consideration of a 500-word outline of the research proposal
(c) arrange suitable supervision for their project which is subject to the availability of supervisory staff in the proposed area of research
(d) lodge a completed "Nomination of Dissertation Topic and Supervisor for Coursework Masters Dissertation" form (available from a Graduate Student Centre) with the application documentation.

Standard English language requirements for entry into postgraduate programs will apply.

18.5 Fees

FPPG Band 7 $148,00 per CP / $11840 per academic year
INT_PG_3B $239.00 per CP / 19120 per academic year

18.6 Degree Requirements

Graduate Certificate in Sports Coaching

To be eligible for the award of Graduate Certificate in Sports Coaching (GCertSportCoach), a student must acquire 40CP as prescribed below:

- gain 40CP for prescribed discipline core courses
- the grade of Pass Conceded will not be awarded for any course.

Master of Sports Coaching

To be eligible for the award of Master of Sports Coaching (MSportCoach), a student must acquire 80CP as prescribed below:

- gain 80CP for prescribed discipline core courses
- the grade of Pass Conceded will not be awarded for any course.

Master of Sports Coaching (Honours)

To be eligible for the award of Master of Sports Coaching Honours (MSportCoachHon), a student must acquire 120CP as prescribed below:

- gain 80CP for prescribed discipline core courses
- gain 40CP for the Research Dissertation
- the grade of Pass Conceded will not be awarded for any course.

Honours Classification:

This degree with Honours can be awarded in the following classes:

- First Class Honours (I)
- Second Class - Division A Honours (IIA)
- Second Class - Division B Honours (IIB)
- Third Class Honours (III)

The class of Honours to be awarded to each student in this degree will be determined by the relevant Assessment Board on the basis of the Honours Weighted Average (HWA) and the Standard Cut-Offs as outlined in the Masters Degrees with Honours section of the Policy for the Award of Masters Degrees other than the Master of Philosophy.
Recommendation

18.7 The Griffith Health Board (Faculty) is asked to recommend to Programs Committee the full program proposal (08/0004777) proposing to establish the Graduate Certificate in Sports Coaching (3233), the Master of Sports Coaching (5508) and the Master of Sports Coaching with Honours (5510) programs at Gold Coast campus from Semester 1, 2009.

For discussion

19.0 PES PROGRAM WITHDRAWAL (08/0004778)
5270 / 5272 M ECHOCARDIOGRAPHY / M ECHOCARDIOGRAPHY WITH HONS

19.1 The Griffith Health Board (Faculty), on the recommendation of the acting Head of School, School of Physiotherapy and Exercise Science is asked to consider submission to withdraw the Master of Echocardiography and Master of Echocardiography with Honours programs. These programs were approved for introduction in Semester 1 2001, however, have never been offered. Following review of the School’s program profile last year, it was determined that these programs will be withdrawn.

Recommendation

19.2 The Griffith Health Board (Faculty) is asked to recommend to Programs Committee the withdrawal submission (08/0004777) proposing to disestablish the 5270 Master of Echocardiography and 5272 Master of Echocardiography with Honours programs from Semester 2, 2008.

For discussion

20.0 PHM INITIAL PROGRAM PROPOSAL
B CLINICAL PHARMACY (08/0004775)

20.1 The Griffith Health Board (Faculty), on the recommendation of the School of Pharmacy is asked to note the initial program proposal seeking introduction of the Bachelor of Clinical Pharmacy at the Gold Coast campus in Semester 2 2008.

20.2 Rationale for proposal:

The restriction governing funding approvals by sponsors such as the Ministry of Health (Saudi Arabia) has created problems for their sponsored students enrolled in Griffith’s articulated (Bachelor + Master) pharmacy program, in that the Master of Pharmacy component of the program will not be funded. Consequences include current students transferring to an undergraduate pharmacy degree in Australasia that will be sponsored, and for future pharmacy enrolments from Saudi Arabia to cease.

20.3 Solution:

To resolve the problem and better meet consumer needs, the School of Pharmacy proposes the introduction of a 280CP B Clinical Pharmacy program for international students only. The School proposes to offer the current UG+PG model as a single UG model with a clear clinical focus, to provide the current Saudi Arabian students (and other international students) with a pathway to complete both programs as sponsored students with the opportunity to enter their 48 week Pharmacist Internship leading to registration as a Pharmacist.

20.4 The new program will be a conversion of the current articulated pharmacy programs (80CP Advanced Standing entry arrangement into the Bachelor of Pharmaceutical
Science (the basis on which the Saudi students have entered the program) + Master of Pharmacy; 7 semesters over 3.5 years) to a single undergraduate program (Bachelor of Clinical Pharmacy; 7 semesters over 3.5 years) to provide a single undergraduate program with a strong clinical focus. This program will only be available to international students who meet the admission requirements for advanced standing entry.

20.5 Admission Requirements
The School of Pharmacy offers Advanced Standing entry to international students who meet the following pre-requisites:
1. completed a Pharmacy Technician Diploma (6 semesters, Intermediate University Degree) or equivalent, containing content equating to the Health Sciences Foundation First Year curriculum
2. undertaken work experience as a Pharmacy Technician in the community or hospital pharmacy environment
3. have a cumulative GPA > 4
The Advanced Standing entry arrangement provides credit for the Health Sciences Foundation First Year enabling students to commence the second year of the Bachelor of Pharmaceutical Science, followed by third year, and then the year and a half of the current Master of Pharmacy degree. No further credit is issued.

20.6 The proposed program is a “new program” in name only: 100% of the courses are already offered in the articulated B Pharmaceutical Science + M Pharmacy programs. The international students in the B Clinical Pharmacy program will participate in the same courses as the B Pharmaceutical Science + M Pharmacy students. The same fees will apply. Additional resource needs will be minimal.

20.7 The current Bachelor of Pharmaceutical Science (1242) and Master of Pharmacy (5369) programs will continue to be offered for domestic students and international students who do not meet the admission requirements for entry into the proposed B Clinical Pharmacy program.

20.8 Demand:
In addition to existing load for the Bachelor of Pharmaceutical Science (1242) and Master of Pharmacy (5369) programs (domestic students and international students who do not meet the entry requirements for advanced standing entry), anticipated demand (based on enquiries received by the School and Griffith International) for the new programs is:

**BClinPharm**
**2008**
Year 3 12 students

**2009**
Year 2 5 students (low number of anticipated enrolments due to recovering from downturn in enquiries and acceptances of offers)
Year 3 4 students  = 2008 Year 2 enrolments
Year 4 12 students = 2008 Year 3 enrolments

**2010**
Year 2 10 students (Conservative estimate based on marketing strategy in place; accompanied by an increase in enquiries, offers + acceptances)
Year 3 5 students  = 2009 Year 2 enrolments
Year 4 4 students  = 2009 Year 3 enrolments
Year 5 12 students = 2009 Year 4 enrolments
20.9 The Group Pro Vice Chancellor (Health) recommended the initial program proposal for the Bachelor of Clinical Pharmacy to the Deputy Vice Chancellor (Academic). The decision of the Deputy Vice Chancellor (Academic) is pending. If approved by the Deputy Vice Chancellor (Academic) the School of Pharmacy will proceed to prepare the full program proposal. The current initial program proposal for the Bachelor of Clinical Pharmacy is referred to the Griffith Health Board (Faculty) for comment and feedback.

For discussion

21.0 HLS NEW NON-AWARD PROGRAM (08/0004815)
GRIFFITH HEALTH STUDIES

21.1 The Griffith Health Board (Faculty) is asked to ratify the executive approval of the Dean (Learning & Teaching) in approving the introduction of the new non-award Griffith Health Studies program at the Gold Coast campus in Semester 1 2009.

21.2 Griffith Health and the Queensland Academy of Health Sciences (QAHS) have been in extensive discussions to provide a pathway that will fast track high achieving students undertaking an approved International Baccalaureate (IB) curriculum into the following specific Health degrees at Griffith University that utilise the Foundation Year:

- Bachelor of Exercise Science
- Bachelor of Exercise Science (Pre Physiotherapy) (scheduled for introduction in Semester 1 2009)
- Bachelor of Medical Science
- Bachelor of Health Science
- Bachelor of Biomedical Science
- Bachelor of Oral Health in Dental Science
- Bachelor of Oral Health in Oral Health Therapy
- Bachelor of Oral Health in Dental Technology
- Bachelor of Pharmaceutical Science

21.3 Students undertaking the International Baccalaureate with approved course options may be eligible to receive credit for up to five of the eight Griffith Health Foundation Year courses.

<table>
<thead>
<tr>
<th>International Baccalaureate Course</th>
<th>Griffith Health Foundation Year Course Credit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Biology Higher Level, with approved course options</td>
<td>1005MSC Cell Biology (semester 1); and 1014MSC Cells, Tissues and Regulation (semester 1)</td>
</tr>
<tr>
<td>Chemistry Higher Level, with approved course options</td>
<td>1013ENV Chemistry in Biological Systems I (semester 1); and 1015MSC Chemistry in Biological Systems II (semester 2)</td>
</tr>
<tr>
<td>Psychology Standard Level or Higher Level</td>
<td>1006PSY Psychology for Health Sciences (semester 1)</td>
</tr>
</tbody>
</table>

21.4 In addition, selected students who complete the Griffith Health Studies Non-Award program will be eligible for credit for the remaining three courses in the Health Foundation Year.

<table>
<thead>
<tr>
<th>Griffith Health Studies Non-Award Course</th>
<th>Griffith Health Foundation Year Course Credit</th>
</tr>
</thead>
<tbody>
<tr>
<td>1096HLS Introductory Anatomy</td>
<td>1016MSC Anatomy and Physiology Systems I</td>
</tr>
<tr>
<td>1097HLS Anatomy and Physiology Advanced Systems</td>
<td>1017MSC Anatomy and Physiology Systems II</td>
</tr>
<tr>
<td>1092HLS Biophysics</td>
<td>1002PES Biophysics and Quantitative Biology</td>
</tr>
</tbody>
</table>

21.5 IB students will be advised there may be additional requirements that must be fulfilled to enable progression to second year of the following degrees.
• Bachelor of Medical Science
• Bachelor of Oral Health in Dental Science
• Bachelor of Oral Health in Oral Health Therapy
• Bachelor of Oral Health in Dental Technology
• Bachelor of Pharmaceutical Science

The promotional flyers prepared for distribution to QAHS students regarding the non-award program and credit arrangements are attached for the Board’s information.

Recommendation

21.6 The Griffith Health Board (Faculty) is asked to ratify the executive action of the Dean (Learning & Teaching) in approving the introduction of the Griffith Health Studies non-award program as detailed in submission (08/0004815) at the Gold Coast campus, effective Semester 1 2009.

For ratification

SECTION II: MATTERS REQUIRING RATIFICATION OR EXECUTIVE ACTION

22.0 HLS MINOR CHANGE SUBMISSION (08/0004776)
3221 G CERT HEALTH PROFESSIONAL EDUCATION
5424/5425 M ADVANCED PRACTICE / WITH HONOURS (HEALTH PROFESSIONAL EDUCATION)

22.1 The Griffith Health Board (Faculty) is asked to ratify the executive action of the Dean (Learning & Teaching) in approving the minor change submission (08/0004776) proposing to replace 7003HLS Education in the Clinical Setting 1 with 7901NRS Teaching for Learning in Clinical Settings in program 3221 Graduate Certificate in Health Professional Education from semester 1, 2009. This change also effects the Health Professional Education strand in the Master of Advanced Practice / with Honours programs.

For ratification

23.0 HSV SPECIAL PURPOSE SUBMISSION (08/0004808)
1098 BACHELOR OF HUMAN SERVICES
1095 BACHELOR OF HUMAN SERVICES – CHILD & FAMILY STUDIES
1244 BACHELOR OF HUMAN SERVICES/ BACHELOR OF EDUCATION- PRIMARY
1263 BACHELOR OF HUMAN SERVICES/BACHELOR OF CRIMINOLOGY AND CRIMINAL JUSTICE
1282 BACHELOR OF SOCIAL WORK

23.1 The Griffith Health Board (Faculty) is asked to ratify the executive action of the Dean (Learning & Teaching) in approving the special purpose submission (08/0004776) proposing changes to first year courses: semester of offer, course titles for 1098 Bachelor of Human Services, 1095 Bachelor of Human Services – Child & Family Studies, 1244 Bachelor of Human Services/ Bachelor of Education- Primary, 1263 Bachelor of Human Services/Bachelor of Criminology and Criminal Justice and 1282 Bachelor of Social Work, and in 1098 Bachelor of Human Services and 1095 Bachelor of Human Services – Child & Family Studies substitution of a free choice elective for a core course, effective Semester 1, 2009. Changes to the first year courses required updating of the degree requirements for 1098 Bachelor of Human Services and 1095 Bachelor of Human Services – Child & Family Studies.

For ratification
24.0  **NRS MINOR CHANGE SUBMISSION (08/0004772)**

**9323 CONT ED CERTIFICATE AGED CARE**

24.1 The Griffith Health Board (Faculty) is asked to ratify the executive action of the Dean (Learning & Teaching) in approving the minor change submission (08/0004772) proposing to replace 7944NRS The Art & Skill of Dementia Care with 3981NRS Informing Decision Making in Dementia Care, effective Semester 2, 2008. As there are currently no students enrolled in this certificate, no transition arrangements are required.

For ratification

**SECTION III: MATTERS FOR NOTING AND WHERE APPROPRIATE, ACCEPTANCE OF RECOMMENDATIONS**

25.0  **INVITATION TO CELEBRATING TEACHING SEMINAR ON PEER ASSISTED STUDY**

25.1 The Pro Vice Chancellor (Learning & Student Outcomes) has issued an invitation to attend the Celebrating Teaching seminar on the highly successful **Peer Assisted Study Sessions (PASS)** program.

- **Topic:** Peer Assisted Study Sessions
- **Date:** Friday 23 May 2008
- **Venue:** Eco Centre, Nathan Campus
- **Time:** 1.00 till 2.00 pm *(light lunch provided from 12.30pm)*

25.2 The presenters are Dr Valda Miller from the School of Molecular and Microbial Sciences at University of Queensland, Ms Janine Chipperfield from the Griffith Health Group, and Dr Ruth McPhail from Griffith Business School, presenting on the implementation of PASS programs with students in their respective fields. RSVP to gih-projects@griffith.edu.au (ext 55984) by **Wednesday 21 May 2008**.

For noting

26.0  **PROGRAMS COMMITTEE ANNUAL REPORT 2007**

26.1 The Board is referred to the Programs Committee Annual Report for 2007. This report has been endorsed by the Chair of Academic Committee.

For noting

27.0  **ABU DHABI: PROCESS FOR PROGRAM CHANGES**

The Board is referred to the approved process for seeking approval for program changes for Abu Dhabi programs.

For noting

28.0  **POLICY, PROCEDURE AND FORM UPDATES**

27.1 The Board is advised of the following policy / form updates:

- Approving Authorities for University Policies
  This document provides a consolidated list of University policies and their approving authorities.
Authority to Sign Contracts and Agreements
This Schedule provides a list of delegations authorising officers to sign contracts and agreements on behalf of the University.

Position Statement – Deputy Chair, Academic Committee
This policy describes the role and responsibilities of the Deputy Chair, Academic Committee.

Revised Student Misconduct Policy
The Student Misconduct Policy was established by the University Council in October 2005. This Policy has been amended to include a statement regarding a student's opportunity to lodge an appeal with the Queensland Ombudsman, if the student remains dissatisfied with the outcome of an appeal process once the student misconduct appeal process within the University has been exhausted. The following statement has been added to the Section 16.0 of the policy (2008/0016262):

16.0 Finality of Appeal Decision

16.1 The decisions of the Misconduct Appeals Committee are final and there is no further recourse to appeal within the University.

16.2 Where the student remains dissatisfied with the outcome of an appeal process, the student may lodge a complaint with the Queensland Ombudsman (please refer to the following Web address: http://www.ombudsman.qld.gov.au/cms/)

16.3 The student misconduct appeal process within the University should be exhausted before a complaint is lodged with the Ombudsman.

For noting

28.0 OTHER BUSINESS

29.0 NEXT MEETING

29.1 The next meeting of the Griffith Health Board (Faculty) will be held on Wednesday 18 June 2008 at 1.00 pm in Room 2.02, The Chancellery (G34), Gold Coast.