GRIFFITH UNIVERSITY

GRIFFITH HEALTH BOARD (FACULTY) MEETING

AGENDA 10/2006

A meeting of the Griffith Health Board will be held at 1.30 pm on Wednesday 22 November 2006 in the Graham Jones Boardroom, G18_3.02, Gold Coast campus.

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- This meeting of the Griffith Health Board (Faculty) will be held at 1.30 pm on Wednesday 22 November 2006 in the Graham Jones Boardroom, G18_3.02, Gold Coast campus.

Deadlines

- Agenda items due with Secretary, Programs Committee for December meeting by 23 November 2006.

Committee QuickPlace Web Address

- [https://qplace02.domino.gu.edu.au/QuickPlace/sec-university-committees/Main.nsf/h_Toc/dc93ed94a6ce679b4a256d040002e3f0/?OpenDocument](https://qplace02.domino.gu.edu.au/QuickPlace/sec-university-committees/Main.nsf/h_Toc/dc93ed94a6ce679b4a256d040002e3f0/?OpenDocument)
- Use the left navigation bar to select the relevant committee site. Username is your staff number and password is the same as your Novell login. Call the Secretary on 28557 for advice or if experiencing difficulties.
<table>
<thead>
<tr>
<th>Faculty Board Members</th>
<th>Appointment Type</th>
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<tbody>
<tr>
<td><strong>Professor Debra Creedy</strong></td>
<td><em>ex officio</em> (Chair)</td>
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<tr>
<td>Dean (Academic)</td>
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<tr>
<td><strong>Professor Allan Cripps</strong></td>
<td><em>ex officio</em></td>
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<tr>
<td>Pro-Vice Chancellor (Health)</td>
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<tr>
<td><strong>Associate Professor Nicholas Buys</strong></td>
<td><em>ex officio</em></td>
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<tr>
<td>Dean (Learning &amp; Teaching), Health</td>
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<tr>
<td><strong>Professor Donald Stewart</strong></td>
<td><em>ex officio</em></td>
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<tr>
<td>Acting Head of School, School of Public Health</td>
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<td><strong>Professor Judith Searle</strong></td>
<td><em>ex officio</em></td>
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<tr>
<td>Head and Dean, Griffith Medical School</td>
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<td><strong>Professor Newell Johnson</strong></td>
<td><em>ex officio</em></td>
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<tr>
<td>Head and Dean, School of Dentistry &amp; Oral Health</td>
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<tr>
<td><strong>Associate Professor Elizabeth Patterson</strong></td>
<td><em>ex officio</em></td>
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<tr>
<td>Head and Dean, School of Nursing and Midwifery</td>
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<tr>
<td><strong>Dr Helen Massa</strong></td>
<td><em>ex officio</em></td>
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<tr>
<td>Head of School, School of Anatomy</td>
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<tr>
<td><strong>Dr Jayne Clapton</strong></td>
<td><em>ex officio</em></td>
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<tr>
<td>Head of School, School of Human Services</td>
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<td><strong>Professor Lyn Griffiths</strong></td>
<td><em>ex officio</em></td>
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<tr>
<td>Head of School, School of Medical Science</td>
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<td><strong>Professor Nerida Smith</strong></td>
<td><em>ex officio</em></td>
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<tr>
<td>Head of School, School of Pharmacy</td>
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<td><strong>Dr Lewis Adams</strong></td>
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<tr>
<td>Head of School, School of Physiotherapy &amp; Exercise Science</td>
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<td><strong>Professor Peter Creed</strong></td>
<td><em>ex officio</em></td>
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<tr>
<td>Head of School, School of Psychology</td>
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<tr>
<td><strong>Professor Wendy Chaboyer</strong></td>
<td><em>ex officio</em></td>
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<tr>
<td>Director, Research Centre for Clinical Practice Innovation</td>
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</tbody>
</table>

**Information Copies** (without attachments unless stated)
- Deputy Heads of School
- Director, Teaching and Learning, Griffith Science & Technology
- School Administrative Officers – Griffith Health Group
- School Secretaries – Griffith Heath Group

**Other Copies**
- Corporate Archives & Records Management copy (attachments)
- Binding copy (attachments)
- Spare copy
GRiffith University
Degriffith Health Board (Faculty) Meeting

A meeting of the Griffith Health Board will be held at 1.30 pm on Wednesday 22 November 2006 in the Graham Jones Boardroom, G18_3.02, Gold Coast campus.

Michele Britton
Secretary

AGENDA

1.0 APOLOGIES

Apologies may be recorded by contacting Michele Britton, Secretary, x56465, or by emailing m.britton@griffith.edu.au

2.0 CONFIRMATION OF MINUTES

The minutes of the 9/2006 meeting have been circulated. To be taken as read and confirmed.

3.0 CHAIR'S REPORT

The Dean (Academic) will report on items of interest to the Board.

4.0 DEAN, (LEARNING & TEACHING) HEALTH GROUP REPORT

The Dean, (Learning & Teaching), Health will report on Faculty Board items.

5.0 GRIFFITH HEALTH RESEARCH COMMITTEE REPORT

The Chair, Griffith Health Research Committee will report on Faculty Board items.

6.0 GRIFFITH HEALTH INTERNATIONALISATION COMMITTEE REPORT

The Chair, Griffith Health Internationalisation Committee will deliver the quarterly report.

7.0 INFORMATION SERVICES REPORT

Senior Librarian to report on items of interest to the Board.

8.0 HEALTH & SAFETY REPORT

The Health & Safety Risk Adviser to report on items of interest to the Board.

ORDERING OF THE AGENDA

At this point in the agenda, members may propose that any matter on the agenda, not included in Section I, be so included.
SECTION I: MATTERS FOR DEBATE AND DECISION

9.0 CREDIT ISSUES ASSOCIATED WITH ARTICULATION OF D BIOSCIENCES STUDENTS INTO B HEALTH SCIENCE PROGRAM

9.1 The 5/2006 Programs Committee approved the introduction of a Diploma of Biosciences program, hosted by the School of Biomolecular and Biomedical Science (BBS) in association with the Queensland Institute of Business Technology (QIBT). The Diploma of Biosciences is intended as a pathway for International students into BBS programs. The first year of the Diploma program mirrors the first year of the relevant BBS degree program and aims to introduce students to the basic fundamentals of biosciences within a supportive learning environment. Upon successful completion of the Diploma of Biosciences, students are guaranteed entry into the second year of the relevant Griffith University degree program.

9.2 In approving the introduction of the Diploma of Biosciences, Programs Committee 5/2006 noted that the Health Group were to advise what credit will be available for students wishing to apply for admission to the Bachelor of Biomedical Science and Bachelor of Health Science offered at the Gold Coast campus. The School of Medical Science advised that the School would not be able to accommodate Diploma students seeking entry into the Bachelor of Biomedical Science, due to high demand for the program via QTAC. The School of Medical Science supplied the following credit arrangement for Diploma students seeking entry into the Bachelor of Health Science:

<table>
<thead>
<tr>
<th>D Biosciences</th>
<th>B Health Science</th>
</tr>
</thead>
<tbody>
<tr>
<td>1001SCE Chemistry 1</td>
<td>1013EAS Chemistry in Biological Systems I</td>
</tr>
<tr>
<td>1008BBS Biological Chemistry</td>
<td>1015MSC Chemistry in Biological Systems II</td>
</tr>
<tr>
<td>1002BBS Cell Biology</td>
<td>1005MSC Cell Biology</td>
</tr>
<tr>
<td>1001BBS Human Biology</td>
<td>1014MSC Cells, Tissues &amp; Regulation</td>
</tr>
<tr>
<td>2002BBS Human Physiology</td>
<td>1016MSC Anatomy and Physiology Systems I</td>
</tr>
<tr>
<td>1007BBS Structural Biochemistry</td>
<td>2008MSC Structural Biochemistry</td>
</tr>
<tr>
<td>2004BBS Molecular Genetics</td>
<td>3005MSC Molecular Genetics</td>
</tr>
<tr>
<td>1003BBS Topics in Biosciences</td>
<td>2012MSC Bioinformatics</td>
</tr>
</tbody>
</table>

9.3 The highlighted first year courses in the Bachelor of Health Sciences list are included in the Foundation Year.

9.4 Given the proposed credit arrangements, the Manager, Credit Transfer and Articulations has raised the issue regarding the eligibility of the Diploma of Biosciences students for access to other programs hosted by Schools in the Health Group that share the foundation year, including the Bachelor of Biomedical Sciences, Bachelor of Exercise Science and Bachelor of Health Promotion. This is an important issue as many of the health degree programs are already over-subscribed with QTAC applicants.

9.5 Issues to consider include:

- equivalence of QIBT offerings with Griffith-run courses (e.g., including courses with a laboratory or other practical component);
- availability of credit/articulation from the Diploma of Bioscience into health programs including credit towards the common foundation year at Gold Coast (and implications of credit granted into one program using the common foundation to create precedents in all other programs sharing the foundation);
- limitations on places in health programs (especially professional programs), the likely demand from QIBT graduates for these places and the impact this demand may have on availability of places for other domestic and international applicants;
- required entry criteria for QIBT graduates to health programs:
• English language requirements (including IELTS test)
• GPA requirement for all QIBT graduates
• guaranteed entry following completion of QIBT diploma vs competitive entry through standard pathways (QTAC and Griffith International);
• how QIBT graduates perform following entry to Griffith degrees;
• potential alternative models of structuring QIBT pathways into health programs;
• the level of involvement the Health Group wishes to have with QIBT and its programs.

9.6 Pending the outcome of discussions, the articulation arrangements for entry into the Bachelor of Health Science program have been removed from the program catalogue information for the Diploma of Biosciences program. Associate Professor Tony Perkins, School of Medical Science and Mary Hassard, Credit Transfer and Articulation Manager, will attend the meeting to contribute to discussion of the issues.

For discussion

10.0 2007 GRIFFITH GRANTS FOR LEARNING & TEACHING SCHEME

10.1 The 2007 Griffith Grants for Learning & Teaching Scheme has up to $680,000 available for the following grant categories:

• Strategic Program Grants (Four grants available up to $100,000 each). These two year grants are to develop school or program based approaches to the following areas in the Griffith Academic Plan 2 that can serve as institutional models of excellence:
  o Student retention
  o Research based learning
  o Work integrated learning
  o Graduate outcomes
  o Assessment
  o Curriculum design and development

• Signature Grants (Four grants available up to $50,000 each). These one year grants are to focus on improving student learning in a particular discipline or interdisciplinary area, in the context of the changing student cohort in higher education.

• I Grants (Eight grants up to $10,000 each). These one year grants are to develop good practice in learning and teaching and may include:
  o Educational resource or tools development to support particular learning and teaching strategies;
  o Professional development; and
  o Design and delivery of new pedagogical approaches.

10.2 Applications received from Health Group staff have been ranked by a sub-group of the Group Learning & Teaching Committee (rankings will be tabled by the Chair, Health Group Learning & Teaching Committee). The Griffith Health Board (Faculty) is asked to consider the rankings, for recommendation to the University Learning & Teaching Committee.

For consideration

11.0 RETENTION

11.1 Griffith University’s performance in the area of student retention remains poor. A primary focus of the Learning & Teaching Performance Fund administered by DEST is
student retention. With the size of the fund increasing to $113 million in 2008 it is imperative that the University improve its performance in this area if it is to successfully attract funds under this Scheme. In response the University has altered its budget processes to reward Groups that have high rates of student retention. While the Health Group is performing reasonably well in this area significant improvements can still be made. The Dean (Learning and Teaching) will address this issue and invites discussion on strategies to improve in this area.

For discussion

12.0 ESTABLISHMENT OF A CLINICAL PLACEMENT COMMITTEE

12.1 A number of academics in different Schools in the Health Group have raised issues regarding clinical placements. In the past there have been informal meetings at which such matters have been raised. It is proposed that the Group now establish a vehicle to discuss these issues and develop/share potential solutions that can lead to improvements to the establishment and monitoring of clinical placements.

12.2 It is proposed that a Health Group Clinical Placements Committee be established to consider and report on these issues to Faculty Board. The Committee should have representation from all programs that include a clinical placement component. The Dean (Learning and Teaching) will introduce this item.

For discussion

13.0 ROLE, ALLOCATION AND LOCATION OF INTERNATIONAL STUDENTS ADVISERS

13.1 The Griffith Health Board (Faculty) is asked to consider a memo regarding the role of International Student Advisers, prepared by Ms Alyson McGrath, the acting Deputy Director, International Operations. There are currently five International Student Advisers who cater to 7,200 international students on a campus-based model within the International Office. The International Student Advisers support international students at orientation and provide general welfare support throughout their studies.

13.2 Given increased legislative and compliance requirements, greater demands for excellence in customer service, and pressure to retain students, it is recommended by the International Office that the five International Student Advisers be allocated to the four Groups effective from Semester 2, 2007. While it is proposed that the International Student Advisers will be physically located within the Groups, the associated salary costs will be borne by the International Office. The level of dedicated support will need to be determined in liaison with group representatives. This proposal has the support of the Pro Vice Chancellor (International), the Deputy Vice Chancellor (Academic), Chair, Student Orientation and Engagement Committee, and Deputy Chair, Academic Committee.

For discussion

14.0 AUSTRALIAN UNIVERSITIES QUALITY AGENCY AUDIT CYCLE 2

14.1 The Australian Universities Quality Agency (AQUA) has advised that Griffith University will be audited in 2008. The area of focus for self-accrediting institutions during audit cycle 2 will be as follows:

- Progress since cycle 1 on recommendations and affirmations, and on the quality assurance system more generally;
- Two themes for particular emphasis during the audit (to be determined by AQUA in consultation with the auditee approximately 12 months prior to audit. Theme
selection will be informed by a reflection on specific issues of academic risk for the auditee and the management of that risk).

For discussion

15.0 REVISED HEALTH GROUP PROGRAM PROFILE PLAN and PROGRAM DEVELOPMENT UPDATE

15.1 The Health Group’s Program Profile Plan has been revised in accordance with the Deputy Vice Chancellor (Academic)’s request that the Group review its priority list. The Group’s proposed program development schedule has accordingly been reviewed and new on-shore program developments have been staggered across 2008-09, as follows:

2008
- Griffith Health Group Honours program
- Graduate Certificate in Pharmacy (incorporating Pharmacy Pre-Registration Training program).
- Graduate Diploma of Pharmacy
- Master of Mental Health Practice
- Master of Social Work
- Master of Dental Technology (major change to existing program)
- Doctor of Clinical Dentistry

2009
- Master of Medical Imaging (2009-10)
- Master of Coaching Science
- Doctor of Physiotherapy

15.2 Additional programs identified either as potential areas for collaboration with Science & Technology, or via External Relations analysis of patterns of demand will continue to be the subject of ongoing discussion for possible inclusion on future Program Profile Plans. The Approval to Advertise forms, including resource checks, for new programs prioritised for development and implementation, or for major change in 2008 are attached to the revised Program Profile Plan.

15.3 The revised Health Group Program Profile Plan, together with Approval to Advertise forms, has been submitted to the Deputy Vice Chancellor (Academic). The Deputy Vice Chancellor (Academic) will make a decision by 30 November 2006 regarding each of the proposals.

15.4 Pursuant to the Program Planning, Development and Approval policy, the Dean (Learning and Teaching) will oversee the development of each approved program. The Dean (Learning and Teaching) may appoint a Project Manager, and a Program Development Team to develop the new program submission.

15.5 The timelines for 2008 program developments are as follows

<table>
<thead>
<tr>
<th>Approval of New Program Submission by:</th>
<th>For Implementation in Semester 1, 2008</th>
<th>For Implementation in Semester 2, 2008</th>
</tr>
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<tbody>
<tr>
<td>Faculty Board</td>
<td>April 2007</td>
<td>November 2007</td>
</tr>
<tr>
<td>Programs Committee – Final Date</td>
<td>July 2007</td>
<td>February 2008</td>
</tr>
</tbody>
</table>

Approval of Change Submissions

| Faculty Board                          | July 2007                              | February 2008                          |
| Programs Committee – Final Date        | August 2007                            | March 2008                             |

For discussion
16.0  DOH MAJOR CHANGE / NEW PROGRAM SUBMISSION (06/0003112)
5466 M DENTAL TECHNOLOGY (OLD CODE/TITLE 5402 M DENTAL TECHNOLOGY IN PROSTHETICS
3204 G CERT IN DENTAL TECHNOLOGY (NEW)

16.1 The Griffith Health Board (Faculty) on the recommendation of the School of Dentistry and Oral Health Committee 3/2006 (9 October 2006), is asked to consider the Major Change Submission proposing to establish the Graduate Certificate in Dental Technology (3204) as an exit point, and changes to the Master of Dental Technology (new code 5466, old code 5402), as detailed in 06/0003112, for implementation in semester 1 2008.

16.2 The following proposed changes will allow the School of Dentistry and Oral Health to position itself at the forefront of emerging professional fields and offer prospective students a broad range of course options for advancement of their skills and career. The specialist streams and exit point will provide attractive options for students, allowing the School of Dentistry and Oral Health to increase its intake into this program.

16.3 The School of Dentistry and Oral Health proposes major changes to the structure of the Master of Dental Technology in Prosthetics, as follows:
- Title change from Master of Dental Technology in Prosthetics to Master of Dental Technology
- Expand duration of the Master of Dental Technology from 80CP (2 semesters full-time) to 160CP (4 semesters full-time) (new program code 5466 assigned).
- New program code assigned to the new (exit point only) Graduate Certificate in Dental Technology (3204)
- Introduce two 120CP specialisation streams: a technical stream and a clinical stream
- Recognition of specialisations on Testamur titles

16.4 To be eligible for the award of Graduate Certificate in Dental Technology (GCertDentTech), (exit point only) students must acquire 40CP as prescribed below:
- gain 40CP for core courses;
- the grade of pass conceded (PC) will not be allowed in this program

16.5 To be eligible for the award of Master of Dental Technology (MDentTech), students who commence the program from 2008 must acquire 160CP as prescribed below:
- gain 40CP for core courses;
- gain 120CP for specialisation stream courses
- the grade of pass conceded (PC) will not be allowed in this program
- complete a recognised first aid certificate with CPR (at their own expense) by the end of Semester 1/Year 1 (certificates that expire during the program must be renewed); and
- students must successfully complete all first year courses before proceeding to second year courses.

16.6 Students who are enrolled in the current Master of Dental Technology in Prosthetics in a part-time mode will be affected by the new program structure. It is expected that in 2007 the School will have only 1 or 2 students enrolled part-time. The current program structure consists of courses that form the new clinical stream, allowing the School to design an individual program structure for affected students.

Recommendation:

16.7 The Griffith Health Board (Faculty) on the recommendation of the School of Dentistry and Oral Health Committee 3/2006 (9 October 2006), is asked to recommend to Programs Committee the Major Change Submission proposing to establish the Graduate Certificate in Dental Technology (3204) as an exit point, and changes to the
Master of Dental Technology (new code 5466, old code 5402), as detailed in 06/0003112, for implementation in semester 1 2008.

For consideration

17.0 MED MAJOR CHANGE SUBMISSION (06/0003115)  
1272 B MEDICINE / B SURGERY

17.1 The Griffith Health Board (Faculty) on the recommendation of the School of Medicine Committee (18/10/06) is asked to consider the major change submission proposing changes to the Year 3 and 4 curriculum and delivery mode of the Bachelor of Medicine / Bachelor of Surgery program, effective Semester 1, 2007.

17.2 The School of Medicine purchased the Flinders University curriculum in 2003/04. The Bachelor of Medicine / Bachelor of Surgery program was approved for introduction by Griffith University from Semester 1, 2005. In approving the introduction of the Bachelor of Medicine / Bachelor of Surgery, the Academic Committee 2/2004 noted that the School of Medicine would work towards ensuring the program, although strongly based on the Flinders model, develops an identity which is distinctive to Griffith University.

17.3 Accordingly, the School of Medicine has engaged in a wide-ranging process of consultation with the local clinical community (Heads of Department at the teaching hospitals, discipline-specific groups and over 100 local clinicians) to help define the Year 3 and Year 4 curriculum in terms of common conditions, common presentations, important principles and essential clinical skills. The proposed curriculum for Year 3 and Year 4 has been accordingly adjusted from the Flinders model to meet with local demands, clinical teaching resources and opportunities. Additionally, there is a greater use of online delivery of the core content of the clinical years. All of the Flinders streamed studies material is being converted to an online delivery format and it is intended that the content will be expanded to eventually incorporate all key components of the Year 3 and Year 4 curriculum, including enhanced coverage of pathology.

17.4 The Medical Schools Accreditation Committee has approved this submission, and the Australian Medical Council will consider the submission on 29 November 2006. Funding for online delivery of the program has been approved by the Deputy Vice Chancellor (Academic).

Recommendation:

17.5 The Griffith Health Board (Faculty) on the recommendation of the School of Medicine Committee (18 October 2006), is asked to recommend to Programs Committee the Major Change Submission proposing changes to the Year 3 and 4 curriculum and delivery mode of the Bachelor of Medicine / Bachelor of Surgery program, effective Semester 1, 2007.

For consideration

18.0 NRS NEW PROGRAM SUBMISSION / MAJOR CHANGE SUBMISSION  
B NURSING (POST-REGISTRATION) (ABU DHABI) (06/0003122)  
B NURSING (ABU DHABI) (06/0003126)

18.1 The School of Nursing and Midwifery, Griffith University has been invited to collaborate with the Institute of Applied Technology (IAT), United Arab Emirates (UAE) to establish a School of Nursing and Midwifery. The Griffith Health Board (Faculty) on the recommendation of the School of Nursing and Midwifery (executive approval) is asked to consider new program submission (06/0003122) proposing the introduction of an off-shore Bachelor of Nursing (Post-Registration) program and major change submission (06/0003126) proposing the introduction of an off-shore Bachelor of Nursing program in
Abu Dhabi, United Arab Emirates. The draft Concept Proposal detailing all aspects of establishment of the School of Nursing and Midwifery, Abu Dhabi and delivery of programs has been provided for the Board’s consideration.

18.2 Bachelor of Nursing (Post-Registration) (Abu Dhabi) (06/0003122)

The School of Nursing and Midwifery, Abu Dhabi will offer an 80CP post-registration program, full-time, on-campus and in-person for registered nurses wishing to upgrade to a Bachelor of Nursing from an internationally recognised university. The program will commence in Semester 1, 2007 (ie September 2007 in Abu Dhabi) in the cities of Abu Dhabi and Al Ain. An annual intake of approximately 160 students is anticipated.

18.3 The proposed admission requirements are:
- Applicants must be a registered nurse (or eligible for registration) in their country of origin.
- Applicants must provide evidence of two semesters’ satisfactory achievement in diploma level human anatomy and physiology.
- Minimum English language requirements are IELTS 6.5 with no sub-score of less than 6.0 or equivalent.

18.4 The structure, objectives, and goals of the post-registration program will mirror those of the on-shore post-registration program. Existing School of Nursing and Midwifery courses will be utilised. Any changes to course material to reflect cultural needs will be guided by a cultural adviser provided by the United Arab Emirates. The off-shore program will comprise 80CP core courses, with no provision for pass conceded, whereas the on-shore program comprises 40CP core courses and 40CP elective courses, with provision for 10CP pass conceded for an elective course.

18.5 Bachelor of Nursing (Abu Dhabi) (06/0003126)

The School of Nursing and Midwifery, Abu Dhabi will also offer a 240CP Bachelor of Nursing program, full-time, on-campus and in-person in the cities of Abu Dhabi and Al Ain, for introduction in Semester 1, 2008 (ie September 2008 in Abu Dhabi). An annual intake of approximately 200 students is anticipated.

18.6 The proposed admission requirements are:
- Satisfactory completion of pre-core and core programs (offered by IAT) or equivalent. The pre-core program consists of English immersion classes, Maths, Science and Biology at a Year 12/13 standard. The core program includes eight courses incorporating English, Maths, Social Sciences at tertiary level.
- Minimum English language requirements are IELTS 6.5 with no sub-score of less than 6.0 or equivalent.

18.7 The structure, objectives, and goals of the Bachelor of Nursing program (Abu Dhabi) will mirror those of the on-shore Bachelor of Nursing program. The Bachelor of Nursing has been modified for students in Abu Dhabi to meet their educational and cultural needs and the logistical requirements of the School of Nursing and Midwifery as follows:

- **1977PBH Health Promotion** will be replaced by **1978NRS Health Promotion**.
- **3977NRS Leadership and Management for Health Professionals** will be reinstated as a core course and will be offered in Semester 1, Year 3 in place of an elective course.
- **3001MSC The Science of Infection Control** will be offered as a core course in Semester 2, Year 3 in place of an elective course.
- The two elective courses offered in Semester 1 and Semester 2, Year 3 will not be offered.
- The program will not be offered in part-time mode.
- The Aged Care and Re-Entry/Registration Strands will not be offered.
- The optional structure for Indigenous students will not be offered.

18.8 Any changes to course material to reflect cultural needs will be guided by a cultural adviser provided by the United Arab Emirates. The off-shore program will comprise 240CP core courses, with no provision for pass conceded.

Recommendation:

18.9 The Griffith Health Board (Faculty) on the recommendation of the School of Nursing and Midwifery, is asked to recommend to Programs Committee the new program submission (06/0003122) proposing the introduction of an off-shore Bachelor of Nursing (Post-Registration) program from 2007 and major change submission (06/0003126) proposing the introduction of an off-shore Bachelor of Nursing program in Abu Dhabi, United Arab Emirates from 2008.

For consideration

19.0 NRS MAJOR CHANGE SUBMISSION (06/0003117)
5424 M ADVANCED PRACTICE (MENTAL HEALTH NURSING)
5425 M ADVANCED PRACTICE (MENTAL HEALTH NURSING) WITH HONOURS

19.1 The Griffith Health Board (Faculty) on the recommendation of the School of Nursing and Midwifery (executive approval 06/11/06) is asked to consider the major change submission (06/0003117) proposing an off-campus mode of offering, in addition to an on-campus mode of offering, for the Master of Advanced Practice (Mental Health Nursing) and Master of Advanced Practice (Mental Health Nursing) with Honours, effective Semester 1, 2007.

19.2 The School of Nursing and Midwifery submit that offering the Mental Health Nursing specialisation in on and off campus modes will improve student numbers and accommodate National and State mental health care issues. Student evaluations, staff discussions and informal feedback from lecturing staff indicate an off-campus offering will be less restrictive and more attractive to potential students.

19.3 External students will be provided with mailed material in either hard copy of CD format, and the learning materials will be available on the Learning @Griffith website. The School has funds to pay FLAS for the production and distribution of print materials only. An application for an allocation of FLAS funds for web enhanced delivery of coursework materials will be made in the next round.

19.4 The change to both on and off campus delivery of the program has been approved by the Queensland Nursing Council and by the School’s Postgraduate Programs Committee.

Recommendation

19.5 The Griffith Health Board (Faculty) on the recommendation of the School of Nursing and Midwifery is asked to recommend to Programs Committee the major change submission (06/0003117) proposing an off-campus mode of offering, in addition to an on-campus mode of offering, for the Master of Advanced Practice (Mental Health Nursing) and Master of Advanced Practice (Mental Health Nursing) with Honours, effective Semester 1, 2007.

For consideration

20.0 DOH SPECIAL PURPOSE SUBMISSION (06/0003119)
1259 B ORAL HEALTH IN DENTAL SCIENCE
1260 B ORAL HEALTH IN DENTAL TECHNOLOGY
20.1 The Griffith Health Board (Faculty) on the recommendation of the School of Dentistry and Oral Health is asked to recommend to Programs Committee the special purpose submission (06/0003119) proposing the following updates to admission requirements for entry into Dentistry and Oral Health programs, effective Semester 1, 2007:

20.2 The School of Dentistry and Oral Health propose changes to admission requirements for international students seeking entry into the following programs:

- Currently international students are required to undertake the ISAT test. From Semester 1, 2007, the School of Dentistry and Oral Health will accept either the UMAT or ISAT for assessment of eligibility for admission into Dentistry and Oral Health programs;
- International students are currently required to participate in a telephone interview. International students will now have the option of attending the interview either in person or by telephone.
- International students who choose to participate in a telephone interview will be required to attend the office of an agent for the purpose of the interview.

20.3 The Dental Board of Queensland policy prevents practice by dentists and oral health therapist, including student practitioners, carrying blood-borne viruses. Accordingly, it is mandatory for students to provide serological evidence of their status with respect to blood-borne transmissible viruses. Carriers of blood borne viruses will not be permitted to enrol in dentistry and oral health therapy programs at Griffith University. To ensure prospective students are appropriately informed, the School of Dentistry and Oral Health seeks to include advice for students regarding this policy under admission requirements for the following programs:

- The School of Dentistry and Oral Health also requires students enrolled in non-clinical oral health programs to provide serological evidence of their status with respect to blood borne viruses. The School of Dentistry and Oral Health integrates the education of non-clinical and clinical oral health professionals. This means that students enrolled in a clinical program undertake work in the dental laboratory and dental clinic, as do students in non-clinical programs. Students in non-clinical programs partake in various activities in the dental clinic, observe and in some cases handle appliances in the mouth. As they are in and out of the clinical environment they are required to undergo a medical examination specific for Dentistry and Oral Health students. The Dental Technician Board and the Dental Prosthetist Board of Queensland have fewer restrictions than the Dental Board of Queensland. Accordingly, students are advised to consult respective Boards for any restrictions on practice.

20.5 To ensure prospective students are appropriately informed, the School of Dentistry and Oral Health seeks to include advice for students regarding the School’s policy under admission requirements for the following non-clinical programs:
5402 M Dental Technology in Prosthetics

Recommendation

20.6 The Griffith Health Board (Faculty) on the recommendation of the School of Dentistry and Oral Health is asked to recommend to Programs Committee the special purpose submission (06/0003119) proposing changes to admission requirements for international students and notification of compulsory requirement to provide serological evidence of status with respect to blood borne viruses, effective Semester 1, 2007.

For consideration

SECTION II: MATTERS REQUIRING RATIFICATION OR EXECUTIVE ACTION

21.0 MED MAJOR CHANGE SUBMISSION (06/0003114)
5239 M LEGAL MEDICINE

21.1 The Griffith Health Board (Faculty) is asked to ratify the executive action of the Dean (Learning & Teaching) in approving a major change submission (06/0003114) seeking to amend assessment requirements for six of the eight courses comprising 5239 Master of Legal Medicine, effective Semester III, 2006.

21.2 The current assessment requirements for these courses are:

Assignment 2,500 words = 40%
Formal exam (take home) = 60%

21.3 The School of Medicine Committee (18/10/06) recommended a change of the current assessment arrangements for these courses to the following:

Research Essay 7,500-8,000 words = 85%
Online responses to module questions pass/fail = 15%

21.4 In relation to the remaining two courses, 7008MED Advanced Legal Issues also requires a research paper and 7005MED Health Care Litigation is conducted on-campus intensive.

21.5 The School of Medicine submit the proposed change to assessment requirements is warranted for the following reasons:

• More accurately reflect the appropriate work load and intellectual rigour required for a Masters program.
• To bring assessment for the Masters of Legal Medicine into line with other similar Masters in Health/Medical Law programs (University of Melbourne and University of Sydney).
• To incorporate validity and reliability of student assessment with the new off campus mode of delivery.
• To attempt to address student concerns regarding loss of interaction with the move from intensive mode to the off campus mode.
• To attempt to address student concerns regarding the difficulties experienced with undertaking an electronic exam.

21.6 The Dean (Learning and Teaching) executive approval is on the proviso of a review twelve months post introduction to ascertain the impact on student learning and retention. The Dean (Learning & Teaching) also recommended that consideration be given to varying assessment for some courses so that students may have some choice, for example, choice of exam OR research paper.
Recommendation

21.7 The Griffith Health Board (Faculty) is asked to ratify the executive action of the Dean (Learning and Teaching) in approving the major change submission (06/0003114) seeking to amend assessment requirements for six of the eight courses comprising 5239 Master of Legal Medicine, effective Semester III, 2006.

For ratification

22.0 NRS MAJOR CHANGE SUBMISSION (06/0003111)
1165 B NURSING (LOGAN CAMPUS)

22.1 The Griffith Health Board (Faculty) is asked to ratify the executive action of the Dean (Academic) in approving a major change submission (06/0003111) proposing the introduction of a combined Diploma of Nursing / Bachelor of Nursing at the Logan campus, on a two year trial basis, with annual evaluation. The combined program will be offered as a strand in the Bachelor of Nursing (Logan campus only) from Semester 1, 2007 and will be offered in conjunction with Metropolitan South Institute of TAFE (MSIT). An annual intake of 30 students is anticipated. Students will be Commonwealth supported. At this time, an international intake is not proposed.

22.2 The objectives of the change proposal are to:

1. Build closer ties with the TAFE sector.
2. To encourage Diploma graduates to continue their enrolment in the Bachelor of Nursing having experienced studying at GU Logan campus.
3. To trial an innovative educational path that reflects the strategic direction of the University.

22.3 It is proposed that students who accept the offer of dual enrolment will undertake one Griffith University course each semester of their Diploma studies. On completion of the Diploma of Nursing, students will receive 60CP advanced standing for Diploma studies and may continue with the Bachelor of Nursing. Having already completed 30CP of the Bachelor of Nursing program requirements during the course of their Diploma, students will be required to complete the balance 150CP over five semesters (30CP per semester) in order to meet the degree requirements for the Bachelor of Nursing. This program structure is necessary (<40CP per semester) to accommodate the mid-year entry of the students into the program. Part-time study will not be available due to difficulties in sequencing of courses to meet pre-requisite and co-requisite requirements for clinical practice focused courses.

22.4 Diagrammatically, the structure of the proposed strand within the program is as follows:

<table>
<thead>
<tr>
<th>Year</th>
<th>Sem</th>
<th>Courses</th>
<th>Award</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>I,II</td>
<td>Students undertake TAFE modules at Metropolitan South Institute of TAFE (MSIT) while concurrently undertaking 10CP per semester of Griffith courses at Logan.</td>
<td>Diploma of Nursing (from TAFE)</td>
</tr>
<tr>
<td>2</td>
<td>I</td>
<td>Students complete TAFE modules at MSIT while concurrently undertaking 10CP of Griffith courses at Logan.</td>
<td>Bachelor of Nursing (from Griffith)</td>
</tr>
<tr>
<td>3</td>
<td>II</td>
<td>Students undertake 30CP of Griffith courses at Logan.</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>I,II</td>
<td>Students complete remaining 120CP of Griffith courses at Logan.</td>
<td></td>
</tr>
</tbody>
</table>
22.5 The dual enrolment has been advertised by QTAC and, if University approval is obtained, GU admissions will select all (MSIT) Diploma of Nursing students from the QTAC spreadsheet and a dual offering will automatically be granted to Diploma of Nursing students at Logan campus. MSIT anticipate an enrolment of 30 students from 2007 (first offering of the Diploma of Nursing at Logan campus).

22.6 The School of Nursing and Midwifery submit that the current staff has the expertise to offer the courses included in the dual offering. The additional 30 students represent one extra tutorial class in the Bachelor of Nursing. The School has consulted with INS, OTS and OFM and confirmed that the additional resources required to accommodate 30 extra students are available and can be accommodated.

22.7 As it is proposed that students will undertake 1017HSV Research Methods instead of 2977NRS Research for Health Professionals, the Group PVC (Health) has approved the required load shift between Schools. 1017HSV Research Methods (Semester II course) has been selected in place of 2977NRS (Semester I course) to accommodate mid year entry of the Diploma students into the B Nursing program and to allow a uniform pattern of progression of 30CP per semester for students in the strand. The School of Human Services has been consulted, is willing to assist and has confirmed they are able to accommodate this offering within existing resources.

Recommendation

22.8 The Griffith Health Board (Faculty) is asked to ratify the executive action of the Dean (Academic) in approving the major change submission (06/0003111) proposing the introduction of a combined Diploma of Nursing / Bachelor of Nursing at the Logan campus, on a two year trial basis, with annual evaluation, as a strand in the Bachelor of Nursing, Logan from Semester 1, 2007. The submission was considered and approved at the November meeting of Programs Committee.

For ratification

23.0 MED MINOR CHANGE SUBMISSION (06/0003121)
5239 M LEGAL MEDICINE

23.1 The Griffith Health Board (Faculty) is asked to ratify the executive action of the Dean (Learning & Teaching) in approving the minor change submission (06/0003121) proposing to swap the semester of offer of two courses in the Master of Legal Medicine, effective Semester 1, 2007, as follows.

7004MED Law & Health Practice 2 to be offered Year I, Semester III (currently Year 2, Semester II)
7003MED Law & Health Practice 1 to be offered Year 2, Semester II (currently Year 1, Semester III)

23.2 The proposed change will be beneficial to students as completion of 7004MED Law & Health Practice II, a course that builds on 7001MED Introduction to Law, will enable consolidation of knowledge of basic legal concepts prior to undertaking a specialised course such as 7003MED Law & Health Practice I that focuses on clinical forensic medicine.

Recommendation

23.3 The Griffith Health Board (Faculty) is asked to ratify the executive action of the Dean (Learning and Teaching) in executively approving the minor change submission (06/0003121) proposing to swap the semester of offer of two courses in the Master of Legal Medicine, effective Semester 1, 2007.
24.0 PBH MINOR CHANGE SUBMISSION (06/0003120)  
1169 B SCIENCE IN ENVIRONMENTAL HEALTH

24.1 The Griffith Health Board (Faculty) is asked to ratify the executive action of the Dean (Learning & Teaching) in executing approving the minor change submission (06/0003120) proposing the introduction of two additional elective courses to 1169 Bachelor of Science in Environmental Health, effective Semester 1, 2007. The elective courses, 2211PBH Psychology for Population Health and 2207PBH Qualitative Research for Public Health are currently offered as core courses in the Bachelor of Health Promotion, Logan and are highly suitable elective courses for Bachelor of Science in Environmental Health students. Introduction of the two proposed electives is necessary, as elective courses 3124PBH Management & Healthcare System and 3717BBS Food Science and Manufacturing have been withdrawn and are no longer available to Bachelor of Science in Environmental Health students.

Recommendation

24.2 The Griffith Health Board (Faculty) is asked to ratify the executive action of the Dean (Learning and Teaching) in executing approving the minor change submission (06/0003120) proposing the introduction of two additional elective courses to 1169 Bachelor of Science in Environmental Health, effective Semester 1, 2007.

For ratification

25.0 COURSE OUTLINES

25.1 The Griffith Health Board (Faculty) is asked to ratify the executive action of the Dean (Academic) in approving course outlines as listed, to be offered by the School of Human Services in Semester 3, 2006. The published course outlines may be viewed at http://www.griffith.edu.au/ua/aa/pccat/courseoutlines.html

School of Human Services
3023HSV Abuse in Families
3024HSV Contemporary Issues in Ageing
3039HSV Working in Human Services

School of Pharmacy
3027PHM Pharmaceutical Science II
7003PHM Specialised Dosage Forms

SECTION III: MATTERS FOR NOTING AND WHERE APPROPRIATE, ACCEPTANCE OF RECOMMENDATIONS

26.0 DOH SPECIAL PURPOSE SUBMISSION (06/0003116_06/0003113 revised )  
INSTRUMENT FEES AND DEPOSITS FOR POSTGRADUATE AND UNDERGRADUATE PROGRAMS

26.1 On the recommendation of the School of Dentistry and Oral Health, the Pro Vice Chancellor (Administration) approved a special purpose submission (06/0003116_06/0003113 revised) seeking the following changes to arrangements for instrument fees and deposits for undergraduate and postgraduate Dentistry and Oral Health programs, effective Semester 1, 2007:

- A minor amendment to the current advice to students regarding the deposit payable on instruments is sought. The School seeks to remove the word
‘hand’ from the advice on the program catalogue as the deposit is intended to cover all instruments not just hand instruments.

- Introduction of the requirement to pay a deposit on instruments for students enrolled in the Master of Dental Technology in Prosthetics program, from Semester 1, 2007.
- Introduction of the requirement to pay a deposit for Year 1 and Year 2 students enrolled in the new Graduate Diploma of Dentistry (program commencing Semester 1, 2007).

For noting

27.0 GRIFFITH AWARDS FOR EXCELLENCE IN TEACHING AND 2006 FACULTY LEARNING AND TEACHING CITATIONS

27.1 The Deputy Vice Chancellor (Academic) announced the Griffith Awards for Excellence in Teaching and the Faculty Citation and Dean’s Certificate of Commendation winners on World Teacher’s Day, 27 October 2006.

Congratulations to the following Health Group staff:

**Early Career Award – Joint Winners**
Dr Debra Bath, School of Psychology

*Highly Commended*
Dr David Neumann, School of Psychology
Mr Ramon Shaban, School of Nursing and Midwifery
Dr Evelin Tiralongo, School of Pharmacy

**Honours and Postgraduate Coursework Supervision Award – Joint Winners**
Professor Wendy Chaboyer, Centre for Clinical Practice Innovation, School of Nursing and Midwifery

**Higher Degree Research Supervision Award**
*Highly Commended*
Dr Nigel Morrison, School of Medical Science
Professor Wendy Moyle, School of Nursing and Midwifery

**Innovation Across the Institution**

SoMRMS - School of Medicine Resource Management System
**AREA - Innovation in Curricula, Learning and Teaching**
Mr Robert Loudon, Mr Manish Savsani, and Ms Samantha Kelly, Educational Products and Services, Flexible Learning and Access Services and Associate Professor Raymond Tedman and Dr Heather Alexander, School of Medicine

Companioning as an Innovative Approach in Flexible Course Delivery
**AREA - Flexible Learning and Teaching**
Dr Stephen Larmar, School of Human Services

*Highly Commended*
School of Nursing and Midwifery Innovation in E-learning - Bachelor of Nursing Course Websites - Dr Philippa Seaton, e-learning Coordinator on behalf of the School of Nursing and Midwifery.

**2006 Faculty Learning and Teaching Citations**
Professor Amanda Henderson, School of Nursing and Midwifery
Dr Stephen Larmar, School of Human Services
Dr Greg Reddan, School of Physiotherapy and Exercise Science
Dr Debra Bath, School of Psychology

Dean’s Certificate of Commendation
Dr Karen Murphy, School of Psychology
Dr Belinda Beck, School of Physiotherapy and Exercise Science
Dr Rod Barrett, School of Physiotherapy and Exercise Science
Mr Ramon Shaban, School of Nursing and Midwifery

For noting

28.0 POLICY, PROCEDURE AND FORM UPDATES

The Board is advised of the following policy updates:

Research Centre Director Position Statement
This policy describes the role and responsibilities of Research Centre Director positions.

External Review of Support Service Divisions
This procedure sets out arrangements for a regular program of external reviews of the following support service Divisions:
- Information Services
- Research and International
- University Administration

External Review of Support Service Divisions Guidelines
This document provides guidelines for undertaking an external review of a Support Service Division.

Faculty Review Process
This procedure outlines a framework for the regular, five-yearly, systematic, independent review of current activity and future plans of Faculties and their constituent elements.

Guidelines for Faculty Review Submissions
This document provides guidelines for undertaking faculty review submissions.

Notification of Change in Residency Status – form
29.0 OTHER BUSINESS

30.0 NEXT MEETING

30.1 The next meeting of the Griffith Health Board (Faculty) will be held on Wednesday 21 February 2007 at 1.30 pm in G18_3.02, Graham Jones Boardroom, Gold Coast campus.

Application for Special Consideration – form
URL: