GRiffith University

Health Group Board Meeting

Agenda 8/2010

A meeting of the Griffith Health Group Board will be held at 12.30 pm on Wednesday 17 November 2010 in Room 1.05/1.06, The Chancellery (G34), Gold Coast campus.

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Significant Committee Events
- This meeting of the Griffith Health Board will be held at 12.30 pm on Wednesday 17 November 2010 in Room 1.05/1.06, The Chancellery (G34) Gold Coast Campus
- The next meeting of the Griffith Health Board will be held at 12.30 pm on Wednesday 10 March 2011 in Room 1.05/1.06, The Chancellery (G34) Gold Coast campus.

Committee TeamPlace Web Address
- Use the left navigation bar to select the relevant committee site. Username is your staff number and password is the same as your Novell login. Call the Secretary on 56465 for advice or if experiencing difficulties.
### DISTRIBUTION LIST

**Faculty Board Members**

<table>
<thead>
<tr>
<th>Name</th>
<th>Appointment Type</th>
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<tr>
<td>Professor Debra Henly</td>
<td>Dean (Academic) ex officio (Chair)</td>
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<td>Professor Allan Cripps</td>
<td>Pro-Vice Chancellor (Health) ex officio</td>
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<tr>
<td>Professor Nick Buys</td>
<td>Dean (Learning &amp; Teaching), Health ex officio</td>
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<td>Professor Lyn Griffiths</td>
<td>Dean (Research), Health ex officio</td>
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<tr>
<td>Professor Donald Stewart</td>
<td>Head of School, School of Public Health ex officio</td>
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<td>Professor Simon Broadley</td>
<td>Head of School, School of Medicine ex officio</td>
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<tr>
<td>Professor Ward Massey</td>
<td>Head of School, School of Dentistry &amp; Oral Health ex officio</td>
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<tr>
<td>Professor Anne McMurray</td>
<td>Acting Head and Dean, School of Nursing and Midwifery ex officio</td>
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<tr>
<td>Associate Professor Jayne Clapton</td>
<td>Head of School, School of Human Services and Social Work ex officio</td>
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<td>Associate Professor Tony Perkins</td>
<td>Head of School, School of Medical Science ex officio</td>
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<td>Associate Professor Michael Rathbone</td>
<td>Acting Head of School, School of Pharmacy ex officio</td>
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<tr>
<td>Professor Peter Milburn</td>
<td>Head of School, School of Physiotherapy &amp; Exercise Science ex officio</td>
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<tr>
<td>Associate Professor Alf Lizzie</td>
<td>Head of School, School of Psychology ex officio</td>
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<tr>
<td>Professor Wendy Chaboyer</td>
<td>Director, Research Centre for Clinical Practice Innovation ex officio</td>
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<tr>
<td>Professor Mark Forwood</td>
<td>Head of the Discipline of Anatomy Co-opted</td>
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**Information Copies** (without attachments unless stated)

- Deputy Heads of School
- Dean (Learning and Teaching), SEET Group
- School Administrative Officers – Griffith Health Group
- School Secretaries – Griffith Heath Group

**Other Copies**

- Corporate Archives & Records Management copy (attachments)
- Binding copy (attachments)
- Spare copy
GRIFFITH UNIVERSITY

GRIFFITH HEALTH GROUP BOARD MEETING

A meeting of the Griffith Health Group Board will be held at 12.30 pm on Wednesday 17 November 2010 in Room 1.05/1.06, The Chancellery (G34), Gold Coast campus.

Secretary
Marianne Mengel

AGENDA

1.0 APOLOGIES

Apologies may be recorded by contacting Marianne Mengel, Secretary, x56465, or by emailing m.mengel@griffith.edu.au

2.0 MEMBERSHIP

The Board will wish to welcome Professor Anne McMurray to the membership of the Board in the role of Acting Head of School, Nursing and Midwifery.

The Board will wish to farewell Associate Professors Alf Lizzio and Jayne Clapton and thank them for their contributions while in the role of Head of School in Psychology and Human Services respectively.

3.0 CONFIRMATION OF MINUTES

The minutes of the 7_2010 meeting have been circulated.

To be taken as read and confirmed

4.0 ACTIONS ARISING FROM GRIFFITH HEALTH GROUP BOARD 7_2010 MEETING

<table>
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<tr>
<th>Action Item</th>
<th>Responsible Officer/s</th>
<th>Status / Feedback</th>
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<tr>
<td>Review of Academic Committee</td>
<td>Chair</td>
<td>Action taken</td>
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<td>Sir Samuel Griffith Lectureships</td>
<td>Heads of School</td>
<td>Chair has recruited mentors required to support successful candidates</td>
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<tr>
<td>Foundation Year</td>
<td>Associate Professors Tony Perkins and Jay Browning, MSC</td>
<td>WIP</td>
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5.0 PVC REPORT

The Group Pro Vice Chancellor (Health) will report on items of interest to the Board.

6.0 CHAIR’S REPORT

The Dean (Academic) tendered apologies for this meeting.
7.0 DEAN (LEARNING & TEACHING) REPORT
The Dean (Learning & Teaching) Health will report on items of interest to the Board.

8.0 DEAN (RESEARCH) REPORT
The Dean (Research) Health will report on items of interest to the Board.

9.0 FINANCE AND BUSINESS SERVICES REPORT
The Group Resource Manager will report on items of interest to the Board.

10.0 INFORMATION SERVICES REPORT
The Manager, Academic Services, INS will report on items of interest to the Board.

11.0 EXTERNAL RELATIONS
The Director, External Relations or nominee will report on items of interest to the Board.

12.0 HUMAN RESOURCE MANAGEMENT
The Human Resources Manager (Health) will report on items of interest to the Board.

13.0 DEVELOPMENT AND ALUMNI
The Development and Alumni Coordinator (Health) will report on items of interest to the Board.

14.0 GRIFFITH INTERNATIONAL
The Director, International Business and Marketing will report on items of interest to the Board.

ORDERING OF THE AGENDA

At this point in the agenda, members may propose that any matter on the agenda, not included in Section I, be so included.
SECTION I: MATTERS FOR DEBATE AND DECISION

15.0 ASSESSMENT POLICY DEVELOPMENT AND CONSULTATION

15.1 The Health Group Board, on the recommendation of the 7/2010 Assessment Committee is asked to consider proposed changes to the University Assessment Policy and to offer feedback to the Assessment Committee to enable further development work to be undertaken.

15.2 In its September 2008 Griffith University Audit Report AUQA recommended that:

"More attention be paid by Griffith University to quality control aspects (such as moderation policy and procedures and the calibration of standards for the awarding of grades) in Stage 2 of the current Griffith University Assessment Project."

In response to AUQA’s recommendation the University has renewed its focus on assessment through:

- finalising Statements of Good Practice in Assessment as part of the ALTC Teaching Quality Indicators (TQI) project and including them in the draft Assessment Policy;
- establishing a university-wide Assessment Committee to develop a revised Assessment Policy, and

15.3 The University Assessment Committee has been overseeing the review of Griffith’s Assessment Policy to ensure it includes specific reference to quality control aspects of assessment, includes a series of good practices in assessment and is supported by resources on moderation and the calibration of standards. Faculty Boards are now asked to comment on the current drafts of the following attached documents:

- Assessment Policy (doc no.2010/0010258)
- Governance of Assessment and Academic Achievement Standards (doc no. 210/0011760)

15.4 In revising the Assessment Policy, the University Assessment Committee has attempted to reduce the level of procedural detail. There is still some work to do on this score, but to be able to understand how the Assessment Policy will work, also find attached Review of Assessment Policy and Related Documents which sets out existing documents and proposed replacements as well as the organisational area leading the work.

15.5 The Dean (Learning and Teaching), will speak to this item.

Recommendation

15.6 The Faculty Board, on the recommendation of the 7/2010 (3 November) Assessment Committee is asked to provide advice on the proposed Assessment Policy (2010/0010258) and proposed Governance of Assessment and Academic Achievement Standards (210/0011760) to enable further development work to be undertaken.

For Discussion

16.0 HEALTH GROUP PROGRAM CHANGES

16.1 The program changes processed for the Health Group since the previous Griffith Health Group Board meeting are detailed in Section II of this agenda. All program changes have been considered and approved/executed by the Dean (Learning and Teaching).
Details of the submissions are contained in Section II of this agenda and all submissions are attached for reference. Members are asked to consider the list of program changes for information and to flag any submissions they wish to bring forward to Section I of this agenda for discussion.

For consideration

SECTION II: MATTERS REQUIRING RATIFICATION OR EXECUTIVE ACTION

17.0  **NRS MAJOR CHANGE SUBMISSION (2010/0011030)**  
1354 BACHELOR OF MIDWIFERY

17.1 The Griffith Health Group Board is asked to ratify the executive action of the Dean (Learning and Teaching) in approving the major change submission proposing the introduction of a part-time structure, effective Semester 1, 2011.

17.2 The School is also proposing the withdrawal of the 0CP Common Time course.

For ratification

18.0  **PES MAJOR CHANGE SUBMISSION (2010/0011039)**  
5320 MASTER OF PHYSIOTHERAPY

18.1 The Griffith Health Group Board is asked to ratify the executive action of the Dean (Learning and Teaching) in approving the major change submission proposing the continuation of the Master of Physiotherapy, effective Summer Semester (Jan/Feb), 2012.

18.2 In order to continue to meet program accreditation requirements (under the Australian Physiotherapy Council), only minor changes to the 170 CP program structure of the Master of Physiotherapy are proposed.

18.3 The Deputy Vice Chancellor (Academic) approved the continuation of this program on 13 September 2010.

For ratification

19.0  **HSV MAJOR CHANGE SUBMISSION (2010/0011050)**  
1095 BACHELOR OF CHILD AND FAMILY STUDIES

19.1 The Griffith Health Group Board is asked to ratify the executive action of the Dean (Learning and Teaching) in approving the major change submission proposing the replacement of the core course 4002HSV Critically Reflective Practice with an elective, effective Semester 1, 2011.

For ratification

20.0  **PSY MINOR CHANGE SUBMISSION (2010/0011044)**  
5279 5070 MASTER OF CLINICAL PSYCHOLOGY
6010 6011 DOCTOR OF PSYCHOLOGY (CLINICAL)
6003 6006 DOCTOR OF PHILOSOPHY IN CLINICAL PSYCHOLOGY

20.1 The Griffith Health Group Board is asked to ratify the executive action of the Dean (Learning and Teaching) in approving the minor change submission, effective Semester 1, 2011 and Semester 2, 2012 as outlined in the submission.

20.2 Changes include course replacement and retitling of courses to more accurately reflect changes in course content.
For ratification

21.0 PES WITHDRAWAL SUBMISSION (2010/0011046)
3323 GRADUATE CERTIFICATE IN SPORTS COACHING
5508 MASTER OF SPORTS COACHING
5510 MASTER OF SPORTS COACHING (HONOURS)

21.1 The Griffith Health Group Board is asked to ratify the executive action of the Dean (Learning and Teaching) in approving the withdrawal of the Master of Sports Coaching postgraduate suite, effective Semester 1, 2011.

21.2 The Graduate Certificate in Sports Coaching and Master of Sports Coaching have been approved by the University for offer through Open Universities Australia, effective Semester 1, 2011.

21.3 Currently enrolled students will complete their studies through Griffith University

For ratification

22.0 NRS MINOR CHANGE SUBMISSION (2010/0011048)
1354 BACHELOR OF MIDWIFERY

22.1 The Griffith Health Group Board is asked to ratify the executive action of the Dean (Learning and Teaching) in approving the minor change submission proposing to replace the 2032HSV Indigenous Practice with 3121PBH Indigenous Health, effective Semester 1, 2011.

For ratification

23.0 HSV MINOR CHANGE SUBMISSION (2010/0011049)
5518 MASTER OF SOCIAL WORK

23.1 The Griffith Health Group Board is asked to ratify the executive action of the Dean (Learning and Teaching) in approving the minor change submission proposing the withdrawal and addition of electives, effective Semester 1, 2011.

For ratification

24.0 PES MINOR CHANGE SUBMISSION (2010/0011051)
1172 BACHELOR OF EXERCISE SCIENCE/BACHELOR OF BUSINESS (SPORT MANAGEMENT)

24.1 The Griffith Health Group Board is asked to ratify the executive action of the Dean (Learning and Teaching) in approving the minor change submission proposing the withdrawal and addition of electives, effective Semester 1, 2011.

For ratification

25.0 HSV MINOR CHANGE SUBMISSION (2010/0011052)
5547 MASTER OF MENTAL HEALTH PRACTICE

25.1 The Griffith Health Group Board is asked to ratify the executive action of the Dean (Learning and Teaching) in approving the minor change submission proposing the withdrawal and addition of a core course, effective Semester 1, 2011.

For ratification
SECTION III: MATTERS FOR NOTING AND WHERE APPROPRIATE, ACCEPTANCE OF RECOMMENDATIONS

26.0 HEADS OF SCHOOL / HEAD OF ELEMENT REPORTS

26.1 Reports received from Heads of School and Heads of Element are attached for noting.

For noting

27.0 2012 HEALTH GROUP PROGRAM PLANNING

27.1 The Griffith Health Executive met on 14 October to discuss the Group’s proposed 2012 program profile. Preliminary support has been indicated for the following new initial program proposals subject to further investigation (preparation of business case, resource checking, etc):

- Master of Speech Pathology
- Master of Exercise Science

27.2 Once investigations have been finalised, the Group Pro Vice Chancellor will determine which of the proposals may progress to the University Executive for consideration.

27.3 The Deputy Vice Chancellor (Academic) will meet with the Health Executive on Monday 15 November to discuss the Group’s proposals. The Deputy Vice Chancellor (Academic) will subsequently determine which programs may proceed to full program development and advertising in 2012 publications.

For noting

28.0 GRIFFITH GRANTS FOR LEARNING AND TEACHING

28.1 The Griffith Grants for Learning and Teaching scheme aims to support the University’s strategic priorities in learning and teaching by providing funding for projects that focus on:

- innovation in learning and teaching consistent with priorities outlined in the University’s Academic Plan 3: Learning for Success
- dissemination of innovations through professional development strategies, publications, and online options
- demonstration of sustainable improvement in learning and teaching outcomes that can be adopted in a range of disciplinary or multi-disciplinary contexts.

28.2 The Griffith Grants for Learning and Teaching scheme is comprised of grants at four levels:

- Level 1: Strategic University wide projects (two years duration, up to $150,000)
- Level 2: Strategic Faculty/Group/Discipline based projects (one to two years duration, up to 50,000)
- Level 3: School/Program based projects (one year duration, up to $20,000)
- Level 4: Individual/Course based projects (one year duration, up to $5,000)

28.3 The Board will wish to congratulate the following recipients:

Level 3
Ms Sara McMillan, Ms Nicola Shapland, Dr Laetitia Hattingh, Dr Michelle King and Mr Satish Maganlal (School of Pharmacy), Mr Ganeshan Rao (Griffith Health)

Integrating patient-centred care by a blended learning approach: The Virtual Family Model in Pharmacy
Ms Suzzane Owen (Health Learning and Teaching), Dr Roselyn Rose'Meyer, Dr S. Niru Nirthanan, Dr Helen Massa (School of Medical Science), Ms Candy Brown, Ms Lyn Armit (Gold Coast Hospital), Ms Julie Shaw School of Nursing and Midwifery, Ms Janine Chipperfield (Health Learning and Teaching) and Ms Chris Rose'Meyer (Office of Research)

Patient simulators and clinical scenarios to improve clinical reasoning and communication skills among Nursing, Pharmacology and Medical Science students

Mr Satish Maganlal, Ms Naomi Blauberg (School of Pharmacy), Professor Michelle Barker, Dr Linda Shallcross (Griffith Institute for Higher Education)

Enhancing intercultural competence among Pharmacy students through the EXCELL program

Level 4
Associate Professor Nigel Morrison, Ms Nicolette Fozzard (School of Medical Science)

Development of a workshop module to support and train sessional staff in a second year statistics course

Dr Jessica Vanderlelie (School of Medical Science), Mr Ganeshan Rao (Griffith Health)

Improving the student experience of learning and teaching in second year biochemistry: Assessment to foster a creative application of biochemistry concepts

Professor Alfred Lam, Dr Robert Smith, Dr Eugene Petcu, Dr Kais Kasem, Mr Vinod Gopalan, Mr Robert Loudon (School of Medicine)

Digital virtual laboratory: A new concept for teaching pathology to medical students

Dr Selvanayagam ‘Niru’ Nirthanan, Dr Roselyn Rose’Meyer, Dr Helen Massa, Dr Any Johnston, Associate Professor Saras Henderson (School of Medical Science)

Strategies to improve learning outcomes of second year TAFE, international and graduate entry Nursing students enrolled without prescribed prerequisites

ALTC Priority Project Program
The Board will also wish to congratulate Dr Marion Mitchell who has received a 2010 ALTC Priority Project Grant. The title of Marion’s project is: “An implementation framework for OSCE ‘Best Practice Guidelines’ designed to improve nurse preparedness for practice”. The Priority Project Program supports projects addressing Academic standards, assessment practices and reporting; curriculum renewal; teaching and learning spaces; and internationalisation.

For noting

29.0 2010 GRIFFITH AWARDS FOR EXCELLENCE IN TEACHING

29.1 The Deputy Vice Chancellor (Academic) has announced the successful winners of the Griffith Awards for Excellence in Teaching for 2010.

29.2 The Board will wish to congratulate the following recipients:

**Biological Sciences, Health and Related Studies**
Dr Karen Murphy, School of Psychology, jointly with
Dr Niru Nirthanan, School of Medical Science

**Early Career**
Ben French, Department of Employment Relations and Human Resources jointly with Nicola Shapland, School of Pharmacy
Highly commended
Dr Jing Sun, School of Public Health

Programs that Enhance Learning
Highly Commended
GO Health GO Griffith Experience
Ms Suzzanne Owen, Griffith Health
Ms Lyn Armit, Gold Coast Hospital

For noting

30.0 AUSTRALIAN RESEARCH COUNCIL (ARC) LINKAGE AND DISCOVERY GRANT ANNOUNCEMENTS

30.1 The Minister for Innovation, Industry, Science and Research, Senator Kim Carr released the results of the ARC Linkage Projects and Discovery Projects (including Fellowships) grant rounds for funding commencing in January 2011.

30.2 Griffith achieved outstanding funding outcomes. Under the Linkage Projects scheme Griffith was awarded ARC funding of $600,000, matched by partner contributions of over $500,000 for significant research collaboration with international research partners. Under the Discovery Projects scheme Griffith will receive 20 new grants totalling almost $6 million.

30.3 The Health Group Board will wish to congratulate the following staff who have achieved this tremendous success and many other staff within academic elements and the Office for Research who have provided support during the busy grant round:

Professor Michael Balfour (AEL) and Professor Donald Stewart (HLS) The difficult return: arts-based approaches to mental health literacy and building resilience with returned military personnel and their families.

Dr Alan Munn and A/Professor Ming Wei (Health) A role for the actin cytoskeleton in suppression of prion pathology in yeast.

Dr David Neumann (Health) Psychological strategies for maximum health and enjoyment during moderate intensity and vigorous physical exercise.

Professor Jiri Neuzil (Health) Mitochondrially targeted anti-cancer drugs modulate the mitochondrial genome.

For noting

31.0 OTHER BUSINESS

32.0 BOARD MEETING DATES AND VENUES

32.1 The next meeting of the Griffith Health Board will be held on Wednesday 10 March 2011 at 12.30 pm in Room 1.05/1.06, The Chancellery (G34), Gold Coast campus. A light lunch will be available from 12 noon.

32.2 The confirmed 2011 dates for Griffith Health Group meetings are attached.

For noting