GRiffith Health Group Board Agenda 7_2011
Thursday 17 November 2011

GRiffith University

Health Group Board Meeting

Agenda 7_2011

A meeting of the Griffith Health Group Board will be held at 12.30 pm on Thursday 17 November 2011 in Room 1.05/1.06, The Chancellery (G34) Gold Coast campus.

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<td>NRS WITHDRAWAL SUBMISSION (2011/0003845) 5553 MASTER OF NURSING (NURSE PRACTITIONER</td>
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<td>25.0</td>
<td>NRS MINOR CHANGE SUBMISSION (2011/0003846) 1161 BACHELOR OF NURSING</td>
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<td>DOH MINOR CHANGE SUBMISSION (2011/0003838) 1259 BACHELOR OF ORAL HEALTH IN DENTAL SCIENCE</td>
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<td>MED MAJOR CHANGE SUBMISSION (2011/0003852) 1272 BACHELOR OF MEDICINE/BACHELOR OF SURGERY</td>
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<td>PHM MAJOR CHANGE SUBMISSION (2011/0003853) 5369 MASTER OF PHARMACY</td>
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**SECTION III: MATTERS FOR NOTING AND WHERE APPROPRIATE, ACCEPTANCE OF RECOMMENDATIONS**

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<td>RECIPIENT OF THE VICE CHANCELLOR’S AWARD FOR GRIFFITH UNIVERSITY 2011 TEACHER OF THE YEAR</td>
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<td>BOARD MEETING DATES AND VENUES</td>
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**Significant Committee Events**

- This meeting of the Griffith Health Board will be held at 12.30 pm on Thursday 27 October 2011 in Room 1.05/1.06, The Chancellery (G34) Gold Coast Campus
- The next meeting of the Griffith Health Board will be held at 12.30 pm on Thursday 24 November 2011 in Room 1.05/1.06, The Chancellery (G34) Gold Coast campus.

**Committee TeamPlace Web Address**

- Use the left navigation bar to select the relevant committee site. Username is your staff number and password is the same as your Novell login. Call the Secretary on 56465 for advice or if experiencing difficulties.
# Griffith Health Board Meeting

## Distribution List

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<th>Faculty Board Members</th>
<th>Appointment Type</th>
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<tr>
<td>Professor Debra Henly</td>
<td>Dean (Academic)</td>
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<td>Professor Allan Cripps</td>
<td>Pro-Vice Chancellor (Health)</td>
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<td>Professor Lewis Adams</td>
<td>Acting Dean (Learning &amp; Teaching), Health</td>
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<tr>
<td>Professor Lyn Griffiths</td>
<td>Dean (Research), Health</td>
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<tr>
<td>Professor Ros Sorensen</td>
<td>Head of School, School of Public Health</td>
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<tr>
<td>Professor Simon Broadley</td>
<td>Head of School, School of Medicine</td>
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<td>Professor Ward Massey</td>
<td>Head of School, School of Dentistry &amp; Oral Health</td>
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<tr>
<td>Professor Elaine Duffy</td>
<td>Head and Dean, School of Nursing and Midwifery</td>
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<tr>
<td>Professor Patrick O'Leary</td>
<td>Head of School, School of Human Services and Social Work</td>
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<tr>
<td>Professor Tony Perkins</td>
<td>Head of School, School of Medical Science</td>
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<tr>
<td>Professor Andrew Davey</td>
<td>Head of School, School of Pharmacy</td>
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<tr>
<td>Professor Peter Milburn</td>
<td>Head of School, School of Physiotherapy &amp; Exercise Science</td>
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<tr>
<td>Professor Paul Martin</td>
<td>Head of School, School of Psychology</td>
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<tr>
<td>Professor Mark Forwood</td>
<td>Head of the Discipline of Anatomy</td>
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</table>

**Information Copies** (without attachments unless stated)
- Deputy Heads of School
- Dean (Learning and Teaching), SEET Group
- School Administrative Officers – Griffith Health Group
- School Secretaries – Griffith Heath Group

**Other Copies**
- CARMS Binding copy (attachments)
- Spare copy
AGENDA

1.0 APOLOGIES

Apologies may be recorded by contacting Elizabeth Hewitt, Secretary, x56465, or by emailing e.hewitt@griffith.edu.au

2.0 CONFIRMATION OF MINUTES

The minutes of the 5_2011 meeting have been circulated.

To be taken as read and confirmed

3.0 ACTIONS ARISING FROM GRIFFITH HEALTH GROUP BOARD 6_2011 MEETING

<table>
<thead>
<tr>
<th>Action Item</th>
<th>Responsible Officer/s</th>
<th>Status / Feedback</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arrange for relevant Health postgraduate program/s to have their IELTS updated on the program catalogue by submitting a major change submission to the Secretary.</td>
<td>Head of School</td>
<td>Action Taken</td>
</tr>
<tr>
<td>Chair a Working Party with Heads of Schools affected to discuss how the Group will become AQF compliant.</td>
<td>Professor Peter Milburn</td>
<td>WIP</td>
</tr>
<tr>
<td>When available place on the Health Group Board Agenda the GIHE Terms of Reference for their five year review being held in 2012</td>
<td>Secretary</td>
<td>WIP</td>
</tr>
<tr>
<td>Forward Group Board's approval of the Infection Control Procedures document to Griffith Health Group Health and Safety Committee</td>
<td>Secretary</td>
<td>Action Taken</td>
</tr>
<tr>
<td>Forward Group Board's suggestions regarding strategies to encourage students to complete their Learning@Griffith Health and Safety Module electronic completions to the Secretary, Griffith Health Group Health and Safety Committee</td>
<td>Secretary</td>
<td>Action Taken</td>
</tr>
<tr>
<td>Bring feedback regarding the types of reports needed from Business Intelligence Group for discussion at the November Health Group Board</td>
<td>Members</td>
<td>Action Taken refer to Item 15.0 of the Agenda</td>
</tr>
</tbody>
</table>

4.0 PVC REPORT

The Group Pro Vice Chancellor (Health) will report on items of interest to the Board.

5.0 CHAIR'S REPORT

The Dean (Academic) will report on items of interest to the Board.

6.0 DEAN (LEARNING & TEACHING) REPORT
The Dean (Learning & Teaching) Health will report on items of interest to the Board.

7.0 DEAN (RESEARCH) REPORT
The Dean (Research) Health will report on items of interest to the Board.

8.0 PLANNING AND FINANCIAL SERVICES REPORT
The Group Resource Manager will report on items of interest to the Board.

9.0 INFORMATION SERVICES REPORT
The Manager, Academic Services, INS will report on items of interest to the Board.

10.0 EXTERNAL RELATIONS
The Director, External Relations or nominee will report on items of interest to the Board.

11.0 HUMAN RESOURCE MANAGEMENT
The Human Resources Manager (Health) will report on items of interest to the Board.

12.0 DEVELOPMENT AND ALUMNI
The Development and Alumni Coordinator (Health) will report on items of interest to the Board.

13.0 GRIFFITH INTERNATIONAL
The Director, International Business and Marketing will report on items of interest to the Board.

ORDERING OF THE AGENDA

At this point in the agenda, members may propose that any matter on the agenda, not included in Section I, be so included.

SECTION I: MATTERS FOR DEBATE AND DECISION

14.0 CAREERS AND EMPLOYMENT SERVICE, STUDENT SERVICES
Mr Tony Lyons, Head of Careers and Employment Services, Student Services, will attend the meeting at 1.30pm to brief the members about Careers and Employment matters that may be of interest to the Group. Ms Joanna Peters, Director, Students Services, will also attend the meeting to give a brief overview of Student Services.

For consideration

15.0 BUSINESS INTELLIGENCE REPORTING REVIEW
Ms Emma Liversidge, Acting Manager, Planning Services, will attend the meeting at 2.00pm to provide an overview of the role Business Intelligence has in the University with the purpose of introducing where Business Intelligence is heading in the future. They are seeking the Health Group Research Committees feedback on their
information and reporting needs to allow Business Intelligence to better equip the University to understand past and current performance which can be used to shape strategies for the future.

For discussion

16.0 COURSE PROFILE TRAINING

Ms Robin Callander, Learning & Teaching Project Advisor, Health Group, will attend the meeting at 2.15pm to address the Heads of Schools (especially the new ones) regarding the importance of submitting and approving course profiles on time.

For consideration

17.0 COURSE MARKING AND GRADING MODERATION REPORT

17.1 In its September 2008 Griffith University Audit Report AUQA recommended that:

“More attention be paid by Griffith University to quality control aspects (such as moderation policy and procedures and the calibration of standards for the awarding of grades).”

17.2 To implement this recommendation the University has included a section on Moderation Processes within the existing Assessment Policy and within the Curriculum Initiatives Tracking section of the Course Profile System for implementation in semester 1, 2012.

17.3 To further facilitate implementation of the AUQA recommendation on moderation and cognisant of TEQSA’s future focus on externally referenced learning standards, the University Assessment Committee has been working on the development of a university wide template, Course Marking and Grading Moderation Report, for use by School Assessment Boards to document the moderation processes in each course.

17.4 The Course Marking and Grading Moderation Report is to be integrated with the Course MESS Report and in the attached mock-up forms the first worksheet of the Report as provided by Examinations and Timetabling.

Recommendation

17.5 The University Assessment Committee is now forwarding the Course Marking and Grading Moderation Report to Group Boards for feedback on the form of that Report.

For consideration

18.0 HEALTH GROUP PROGRAM CHANGES

18.1 The program changes processed for the Health Group since the previous Griffith Health Group Board meeting are detailed in Section II of this agenda. All program changes have been considered and approved executively by the Dean (Learning and Teaching). Details of the submissions are contained in Section II of this agenda and all submissions are attached for reference. Members are asked to consider the list of program changes for information and to flag any submissions they wish to bring forward to Section I of this agenda for discussion.

For consideration
SECTION II: MATTERS REQUIRING RATIFICATION OR EXECUTIVE ACTION

19.0 HLS MINOR CHANGE SUBMISSION (2011/0003840)
2080 GRIFITH HEALTH GROUP HONOURS PROGRAM

19.1 The Griffith Health Group Board is asked to ratify the executive action of the Acting Dean (Learning and Teaching) in approving the minor change submission proposing the inclusion of an additional BPS course in the recommended electives list, effective Semester 1, 2012.

For ratification

20.0 QIBT MINOR CHANGE SUBMISSION (2011/0003841)
DIPLOMA OF HEALTH SCIENCE

20.1 The Griffith Health Group Board is asked to ratify the executive action of the Acting Dean (Learning and Teaching) in approving the minor change submission proposing to change the IELTS scores in relation to the following programs having their IELTS amended:

20.1.1 Bachelor of Medical Laboratory Science: IELTS 6.5 with no sub-score below 6.0;
20.1.2 Bachelor of Pharmaceutical Science: IELTS 6.5 with no sub-score below 6.5.

For ratification

21.0 NRS MAJOR CHANGE SUBMISSION (2011/0003842)
1161/1162/1165 BACHELOR OF NURSING

21.1 The Griffith Health Group Board is asked to ratify the executive action of the Acting Dean (Learning and Teaching) in approving the major change submission proposing to change the IELTS score to 7.0 with no sub score less than 7.0, effective Semester 1, 2012.

21.2 This change will be in line with the English language requirements for registration with the Nursing and Midwifery Board of Australia.

For ratification

22.0 NRS WITHDRAWAL SUBMISSION (2011/0003843)
9323 CONTINUING EDUCATION CERTIFICATE IN AGED CARE

22.1 The Griffith Health Group Board is asked to ratify the executive action of the Acting Dean (Learning and Teaching) in approving the withdrawal submission for the Continuing Education Certificate in Aged Care program (9323), effective Semester 1, 2012.

22.2 The certificate program has been offered continuously for six years. While two to three students have commenced the program each year, in all cases they have not continued the program to its conclusion, which has resulted in official figures of zero enrolments. Consequently this program has not proven to be a successful pathway into the Bachelor of Nursing Aged Care Strand.

For ratification
23.0 QIBT MINOR CHANGE SUBMISSION (2011/003844)
   DIPLOMA OF HEALTH CARE

   23.1 The Griffith Health Group Board is asked to ratify the executive action of the Acting Dean (Learning and Teaching) in approving the minor change submission proposing to change the IELTS score to 6.5 with no sub score less than 6.5.

   23.2 In order to maximise students’ chances to meet the nursing registration requirements, the Health Group Board has elected to increase its English language entry requirements to match those of the nursing registration requirements; i.e. evidence of IELTS 7.0 in all bands, to achieve entry into the Bachelor of Nursing.

   23.3 The typical arrangements for QIBT pathway programs are to set English language entry requirements half an IELTS band below that of the University.

   For ratification

24.0 NRS WITHDRAWAL SUBMISSION (2011/0003845)
   5553 MASTER OF NURSING (NURSE PRACTITIONER)

   24.1 The Griffith Health Group Board is asked to ratify the executive action of the Acting Dean (Learning and Teaching) in approving the withdrawal submission for the Master of Nursing (Nurse Practitioner) 5553 program.

   24.2 The Master of Nursing (Nurse Practitioner) was scheduled to commence in Semester 1, 2011. However, due to lower than expected enrolment numbers the PVC Health, Dean (Academic), Dean (Learning and Teaching) and Acting Head of School agreed to delay the commencement of the program and review at a later date.

   24.3 The School of Nursing and Midwifery has undertaken a further review of the postgraduate programs and course offerings during 2011 following on from the School Review in 2010. It has been determined that the introduction of a new program with potentially low enrolment numbers and limited future growth opportunities is not in the best interest of the School due to the negative impact on financial and human resources.

   For ratification

25.0 NRS MINOR CHANGE SUBMISSION (2011/0003846)
   1161 BACHELOR OF NURSING

   25.1 The Griffith Health Group Board is asked to ratify the executive action of the Acting Dean (Learning and Teaching) in approving the minor change submission that is proposing to streamline the Griffith online Program Catalogue with the removal of the 2006/2007 program structure of the Bachelor of Nursing Aged Care Strand, effective Semester 1, 2012.

   25.2 The progression as outlined has been defunct since 2008, when the BN Aged Care strand was revised to introduce the course 3981NRS Informing Decision Making in Dementia Care, in lieu of the course 7945NRS Critiquing an Issue in Aged Care.

   For ratification
26.0 NRS MINOR CHANGE SUBMISSION (2011/0003847)  
1354 BACHELOR OF MIDWIFERY

26.1 The Griffith Health Group Board is asked to ratify the executive action of the Acting Dean (Learning and Teaching) in approving the minor change submission that is proposing to move 3502NRS Complex Newborn Care from first semester third year in the Bachelor of Midwifery Program to second semester third year, effective Semester 2, 2012.

26.2 The rationale for this proposal is to better spread the current disproportionate clinical load between first and second semester in year three of the Bachelor of Midwifery Program.

For ratification

27.0 NRS MAJOR CHANGE SUBMISSION (2011/0003848)  
1161 BACHELOR OF NURSING PRE-REGISTRATION

27.1 The Griffith Health Group Board is asked to ratify the executive action of the Acting Dean (Learning and Teaching) in approving the major change submission that is proposing to introduce a new Mental Health Strand to the Bachelor of Nursing Preregistration (1161) at Nathan Campus.

27.2 The proposed strand will enable students seeking to specialise in the important area of Mental Health and Nursing to concentrate on this area during their undergraduate program. The proposed strand will make use of existing core courses within the Bachelor of Nursing, and existing mental health elective courses in order to facilitate theoretical and practical learning in Mental Health Nursing.

For ratification

28.0 HSV MAJOR CHANGE SUBMISSION (2011/0003849)  
1282/1372 BACHELOR OF SOCIAL WORK

28.1 The Griffith Health Group Board is asked to ratify the executive action of the Acting Dean (Learning and Teaching) in approving the major change submission proposing to change the IELTS score to 7.0 with no sub score less than 7.0, effective Semester 1, 2012.

For ratification

29.0 HSV MAJOR CHANGE SUBMISSION (2011/0003850)  
5476/5505/5518 MASTER OF SOCIAL WORK

29.1 The Griffith Health Group Board is asked to ratify the executive action of the Acting Dean (Learning and Teaching) in approving the major change submission proposing to change the IELTS score to 7.0 with no sub score less than 7.0, effective Semester 1, 2012.

For ratification
30.0 MSC MINOR CHANGE SUBMISSION (2011/0003851)
1093 BACHELOR OF HEALTH SCIENCE

30.1 The Griffith Health Group Board is asked to ratify the executive action of the Dean (Learning and Teaching) and Dean (Academic) in approving the minor change submission that is proposing to remove the offering of the elective course 2017MSC Health Communication as this course was withdrawn in 2008.

For ratification

31.0 DOH MINOR CHANGE SUBMISSION (2011/0003838)
1259 BACHELOR OF ORAL HEALTH IN DENTAL SCIENCE

31.1 The Griffith Health Group Board is asked to ratify the executive action of the Acting Dean (Learning and Teaching) in approving the minor change submission that is proposing to amend the course code 3025DOH_Y2 to 3025DOH.

For ratification

32.0 MED MAJOR CHANGE SUBMISSION (2011/0003852)
1272 BACHELOR OF MEDICINE/BACHELOR OF SURGERY

32.1 The Griffith Health Group Board is asked to ratify the executive action of the Acting Dean (Learning and Teaching) in approving the major change submission proposing to change the IELTS score to 7.0 with no sub score less than 7.0, effective Semester 1, 2012.

32.2 The Admission requirements also need to be updated as QTAC has won the tender to handle all graduate entry medical school admissions for Australia (replacing ACER). QTAC has established a new entity, called GEMSES to handle these admissions.

For ratification

33.0 PHM MAJOR CHANGE SUBMISSION (2011/0003853)
5369 MASTER OF PHARMACY

33.1 The Griffith Health Group Board is asked to ratify the executive action of the Acting Dean (Learning and Teaching) in approving the major change submission proposing to change the IELTS score to 7.0 with no sub score less than 7.0, effective Semester 1, 2012.

For ratification

34.0 PROGRAM CONVENOR, SCHOOL HONOURS ADVISOR AND FIRST YEAR ADVISOR CHANGES

34.1 The Griffith Health Group Board is asked to ratify the following Program Convenor changes for 2011:

Nursing and Midwifery
5424 Master of Advanced Practice  Associate Professor Saras Henderson

5425 Master of Advanced Practice with Honours  Associate Professor Saras Henderson
34.2 The Griffith Health Group Board is asked to ratify the following First Year Advisor changes for 2011:

**School of Dentistry and Oral Health**

1260 Bachelor of Oral Health in Dental Technology  Mr Andrew Cameron

1261 Bachelor of Oral Health in Dental Technology (Post-registration)  Mr Andrew Cameron

For ratification

35.0 **ESTABLISHMENT OF NEW MEDALS**

1326 **BACHELOR OF NURSING – OFF SHORE**

35.1 The Griffith Health Group Board is asked to ratify the executive action of the Acting Dean (Learning and Teaching) in approving the establishment of the Bachelor of Nursing – Off Shore medal.

For ratification

**SECTION III: MATTERS FOR NOTING AND WHERE APPROPRIATE, ACCEPTANCE OF RECOMMENDATIONS**

36.0 **HEADS OF SCHOOL/HEAD OF ELEMENT REPORTS**

36.1 Reports received from Heads of School and Heads of Element are attached for noting.

For noting

37.0 **NEW SERVICE LEARNING COURSE PROFILE**

37.1 The Group Board is asked to note that a new service learning course 5902GIH Community Internship (attached) is now available to students and can be undertaken as a free choice elective.

For noting

38.0 **SUCCESSFUL ARC GRANTS FOR PROJECT COMMENCING IN 2012**

38.1 The Board will wish to congratulate the following successful recipients of the ARC Grants for Projects commencing in 2012:

**ARC Discovery Project grants for projects commencing in 2012:**

Dr Allison Waters and Professor Melanie Zimmer-Gembeck were awarded $250,000 for their project The Future of Childhood Anxiety Treatment: Translating Cognitive-Neuroscience Insights into Clinical Practice.

**ARC Linkage Project grants for projects commencing in 2012 (Round 1):**

Professor Michael Balfour, Professor Wendy Moyle, Professor Marie Cooke and Associate Professor Julie Dunn were granted $200,000. The team are collaborating with Wesley Mission Brisbane, on their project Playful engagement and dementia: understanding the efficacy of applied theatre practices for people with dementia in residential aged care facilities.
Professor Diego De Leo, Professor Brian Kelly, Dr Helen Stain and Dr Allison Milner were granted $145,000. The team are collaborating with Centre for Rural and Remote Mental Health Queensland, Hunter New England Local Health Network, New England Division of General Practice, Queensland Department of Communities, Queensland Health, Department of Justice and Office of the State Coroner, on their project **Influences on farmer suicide in Queensland and New South Wales**.

Successful Applications Submitted Through Other Universities:

**ARC Discovery Project grants for projects commencing in 2012:**

Dr Shu Kay (Angus) Ng is a member of a team granted $360,000 for the Project **Joint clustering and matching of multivariate samples across objects** to be administered by the University of Queensland.

For noting

### 43.0 RECIPIENTS OF THE 2011 GRIFFITH GRANTS AND FELLOWSHIPS FOR LEARNING AND TEACHING

#### 38.2 The Board will wish to congratulate the following winners of 2011 Griffith Grants and Fellowships for Learning and Teaching:

**Group Level**

**Dr Jane Fowler, Associate Professor Donna McAuliffe, Ms Melanie Hemy (Human Services and Social Work), Mr Ganeshan Rao (Griffith Health)**

*E-connections: Exploration, Execution, and Evaluation of an on-line space to enhance the university experience for Master of Social Work distance students*

**Dr Patricia Fronek, Professor Lesley Chenoweth, Dr Julie Clark, Dr Jennifer Boddy (Human Services and Social Work)**

*The Griffith Social Work Podcast – ‘Podsocs’ – social work on the run*

**Ms Sharon Latimer, Ms Jayne Hewitt, Dr Marion Tower (Nursing and Midwifery)**

*Improving patient safety in medication administration: an interprofessional learning approach in the Bachelor of Nursing*

**Dr Joanne Lewohl, Dr Indu Singh, Dr Jennifer Wilson, Dr Jessica Vanderlilie, Dr Natalie Colson, (Medical Science), Ganeshan Rao (Griffith Health), Kevin Judge, Susie Head, Scott Burnell (Technical Services)**

*Enhancing the student experience of laboratory practicals through the development of a Virtual Techniques Centre*

**Dr Donna McDonald, Dr Jennifer Boddy, (Human Services and Social Work), Mr Ganeshan Rao (Griffith Health)**

*Translating values into ethical professional writing for human services and social work students (Ethical Professional Writing Program)*

**Dr Karen Murphy (Psychology)**

*Minds Matter: Enriching student learning by using a virtual environment to diagnose cognitive neuropsychological disorders*

**Ms Christine Randall, Ms Marcelle Townsend-Cross (Human Services and Social Work), Ms Chandra Rao, Mr Steve Coles (Information Services)**

*Case study interactive: an inter-professional, work integrated and blended learning Tool*
Ms Bernadette Watson, Dr Marion Tower, Eddie Blacklock (Nursing and Midwifery)
Supporting sessional staff in assessment of first year students enrolled in clinical nursing courses: Implementation of a formative assessment framework

For noting

39.0 RECIPIENT OF THE VICE CHANCELLOR’S AWARD FOR GRIFFITH UNIVERSITY 2011 TEACHER OF THE YEAR

39.1 The Board will wish to congratulate the following recipient of the VC’s Griffith University Award 2011 Teacher of the Year:

Dr Jessica Vanderlelie has taught in the School of Medical Science since 2005, and is responsible for teaching the first year suite of complex biochemistry courses which consistently attracts among the largest first year classes for the Health Group. Dr Vanderlelie’s outstanding student evaluation scores are testimony to her enthusiasm and passion for teaching and have resulted in her receiving Deputy Vice Chancellor (Academic)’s commendations for excellence in teaching in 2009 and 2010. In 2011 Dr Vanderlelie’s achievements in this area were recognised with a Griffith Award for Excellence in Teaching in the Health Group and a Golden Key National Honours Society Best Lecturer Award.

40.0 OTHER BUSINESS

41.0 BOARD MEETING DATES AND VENUES

41.1 The next meeting of the Griffith Health Board will be held on Thursday 8 March 2012 at 12.30 pm in room 1.05/1.06, The Chancellery (G34), Gold Coast campus. A light lunch will be available from 12 noon.

41.2 The confirmed 2012 dates for Griffith Health Group meetings will be held at 12.30pm on the following dates:

<table>
<thead>
<tr>
<th>Meeting Date</th>
<th>Campus</th>
<th>Venue</th>
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<tbody>
<tr>
<td>8 March</td>
<td>Gold Coast</td>
<td>Room 1.05/1.06 The Chancellery (G34)</td>
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<tr>
<td>26 April</td>
<td>Gold Coast</td>
<td>Room 1.05/1.06 The Chancellery (G34)</td>
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<tr>
<td>24 May</td>
<td>Gold Coast</td>
<td>Room 1.05/1.06 The Chancellery (G34)</td>
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<td>21 June</td>
<td>Gold Coast</td>
<td>Room 1.05/1.06 The Chancellery (G34)</td>
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<td>25 October</td>
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<tr>
<td>22 November</td>
<td>Gold Coast</td>
<td>Room 1.05/1.06 The Chancellery (G34)</td>
</tr>
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For noting