A meeting of the Health Group Board was held at 12.30pm on Thursday 17 November in Room 1.05/1.06, The Chancellery (G34), Gold Coast campus.

MINUTES

<table>
<thead>
<tr>
<th>PRESENT:</th>
<th>APOLOGIES:</th>
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</thead>
<tbody>
<tr>
<td>Prof Tony Perkins, Acting Dean (Academic), Chair</td>
<td>Prof Allan Cripps, Group Pro-Vice Chancellor</td>
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<tr>
<td>Prof Lyn Griffiths, Dean (Research)</td>
<td>Prof Debra Hently, Dean (Academic), Chair</td>
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<tr>
<td>Prof Lewis Adams, Acting Dean (Learning &amp; Teaching)</td>
<td>Prof Nick Buys, Dean (Learning &amp; Teaching)</td>
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<tr>
<td>Prof Peter Milburn, Head, School of Physiotherapy &amp; Exercise Science</td>
<td>Prof Elaine Duffy, Head, School of Nursing and Midwifery</td>
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<tr>
<td>Prof Simon Broadley, Head, School of Medicine</td>
<td>Prof Ros Sorensen, Head, School of Public Health</td>
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<td>Prof Paul Martin, Head, School of Applied Psychology</td>
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<td>Prof Patrick O’Leary, Head, School of Human Services and Social Work</td>
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<tr>
<td>Prof Peter Reher, Deputy Head, School of Dentistry and Oral health</td>
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<tr>
<td>(on behalf of Prof Ward Massey)</td>
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<tr>
<td>Prof Andrew Davey, Head, School of Pharmacy</td>
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<tr>
<td>Elizabeth Hewitt (Secretary)</td>
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<tr>
<td>Present by invitation:</td>
<td>Non-Members:</td>
</tr>
<tr>
<td>Mr Peter Westwood, Executive Officer</td>
<td>Dr Liisa Laakso, Deputy Head, School of Physiotherapy &amp; Exercise Science</td>
</tr>
<tr>
<td>Dr Shirley Morrissey, Deputy Head, School of Applied Psychology</td>
<td>Mr Geoffrey van Geyzel, Group Resource Manager, Health</td>
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<tr>
<td>Dr Analise O’Donovan, Deputy Head, School of Applied Psychology</td>
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<tr>
<td>Professor Jenny Gamble, Deputy Head, School of Nursing &amp; Midwifery</td>
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<td>Ms Veronica Dawson, Information Services</td>
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<td>Ms Susie Head, Acting Manager, Technical Services</td>
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<td>Ms Anita Hathaway, Marketing Manager, Health</td>
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<td>Mr Stephen O’Grady, communications Officer, ER</td>
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<td>Ms Heidi Piper, Griffith International</td>
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<td>Ms Melanie Wickel, HR Advisor (on behalf of Mr Martin Teml, Human</td>
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<td>Resource Manager, Health)</td>
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<td>Ms Nicole Alchin, Acting Group Resource Manager, Health</td>
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</table>

1.0 CONFIRMATION OF MINUTES

The minutes of the 6/2011 meeting of the Griffith Health Group Board were taken as read and confirmed.
2.0 ACTIONS ARISING FROM GRIFFITH HEALTH GROUP BOARD 6 2011 MEETING

<table>
<thead>
<tr>
<th>Action Item</th>
<th>Responsible Officer/s</th>
<th>Status / Feedback</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arrange for relevant Health postgraduate program/s to have their IELTS updated on the program catalogue by submitting a major change submission to the Secretary.</td>
<td>Head of School</td>
<td>Action Taken</td>
</tr>
<tr>
<td>Chair a Working Party with Heads of Schools affected to discuss how the Group will become AQF compliant.</td>
<td>Professor Peter Milburn</td>
<td>WiP</td>
</tr>
<tr>
<td>When available place on the Health Group Board Agenda the GIHE Terms of Reference for their five year review being held in 2012</td>
<td>Secretary</td>
<td>WiP</td>
</tr>
<tr>
<td>Forward Group Board’s approval of the Infection Control Procedures document to Griffith Health Group Health and Safety Committee</td>
<td>Secretary</td>
<td>Action Taken</td>
</tr>
<tr>
<td>Forward Group Board’s suggestions regarding strategies to encourage students to complete their Learning@Griffith Health and Safety Module electronic completions to the Secretary, Griffith Health Group Health and Safety Committee</td>
<td>Secretary</td>
<td>Action Taken</td>
</tr>
<tr>
<td>Bring feedback regarding the types of reports needed from Business Intelligence Group for discussion at the November Health Group Board</td>
<td>Members</td>
<td>Action Taken</td>
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</table>

SECTION A: RECOMMENDATIONS AND REPORTS TO ACADEMIC COMMITTEE AND ITS SUB-COMMITTEES

3.0 COURSE MARKING AND GRADING MODERATION REPORT (Agenda Item 17.0)

3.1 The Board noted that in its September 2008 Griffith University Audit Report AUQA recommended that:

"More attention be paid by Griffith University to quality control aspects (such as moderation policy and procedures and the calibration of standards for the awarding of grades)."

3.2 To implement this recommendation the University has included a section on Moderation Processes within the existing Assessment Policy and within the Curriculum Initiatives Tracking section of the Course Profile System for implementation in semester 1, 2012.

3.3 To further facilitate implementation of the AUQA recommendation on moderation and cognisant of TEQSA’s future focus on externally referenced learning standards, the University Assessment Committee has been working on the development of a university wide template, Course Marking and Grading Moderation Report, for use by School Assessment Boards to document the moderation processes in each course.

3.4 The Board had before it the draft Course Marking and Grading Moderation Report to be integrated with the Course MESS Report.

3.5 The Board discussed the draft Course Marking and Grading Moderation Report and agreed that it was an extra piece of documentation surplus to requirements and suggested to satisfy requirements a tick box should be included on the MESS Report for the Chair of Assessment Board to check that it has been appropriately moderated.
Resolution

3.6 The Group Board resolved to provide its feedback to Assessment Committee on the Course Marking and Grading Moderation Report Form.

Action: Secretary to forward Group Board’s feedback to Assessment Committee on the Course Marking and Grading Moderation Report Form

4.0 MED MAJOR CHANGE SUBMISSION (2011/0003852) (Agenda Item 32.0) 1272 BACHELOR OF MEDICINE/BACHELOR OF SURGERY

4.1 On the recommendation of the Dean (Learning and Teaching), the Group Board was asked to consider the major change submission proposing to change the IELTS score to 7.0 with no sub score less than 7.0, effective Semester 1, 2012.

4.2 The Admission requirements also need to be updated as QTAC has won the tender to handle all graduate entry medical school admissions for Australia (replacing ACER). QTAC has established a new entity, called GEMSES to handle these admissions.

4.3 The School will also be removing reference to equivalencies on the other English admission tests TOEFL, ISLPR and CPE as they are not recognised by the accrediting body. The Group Board discussed whether the other relevant accredited programs should also remove the reference to equivalencies on the other English admission tests. One Head of School thought that their registering Board accepted TOEFL. The Group Board agreed to seek advice from the Dean (Academic), Health in regards to this matter.

4.4 The Group recommended that the major change submission be amended as there is an error on page 4 of the major change submission under English Language Requirements, the dot point “Or a minimum score of 580 on TOEFL” should be removed.

Resolution

4.5 On the recommendation of the Dean (Learning and Teaching), the Group Board resolved to recommend to Programs Committee the changes to the admission requirements subject to the major change submission being amended as requested above.

Action: Secretary to amend the major change submission for the Bachelor of Medicine/Bachelor of Surgery (1272) and then forward to Programs Committee.

SECTION B: ACTION UNDER DELEGATED AUTHORITY OR EXECUTIVE ACTION

The Griffith Health Group Board resolved to ratify the following executive approvals:

5.0 HLS MINOR CHANGE SUBMISSION (2011/0003840) (Agenda Item 19.0) 2080 GRIFITH HEALTH GROUP HONOURS PROGRAM

5.1 Minor change submission proposing the inclusion of an additional BPS course in the recommended electives list, effective Semester 1, 2012.

6.0 QIBT MINOR CHANGE SUBMISSION (2011/0003841) (Agenda Item 20.0) DIPLOMA OF HEALTH SCIENCE

6.1 Minor change submission proposing to change the IELTS scores in relation to the following programs having their IELTS amended:
6.1.1 Bachelor of Medical Laboratory Science: IELTS 6.5 with no sub-score below 6.0;
6.1.2 Bachelor of Pharmaceutical Science: IELTS 6.5 with no sub-score below 6.5.

7.0 NRS MAJOR CHANGE SUBMISSION (2011/0003842) (Agenda Item 21.0)
1161/1162/1165 BACHELOR OF NURSING

7.1 Major change submission proposing to change the IELTS score to 7.0 with no sub-score less than 7.0, effective Semester 1, 2012.

8.0 NRS WITHDRAWAL SUBMISSION (2011/0003843) (Agenda Item 22.0)
9323 CONTINUING EDUCATION CERTIFICATE IN AGED CARE

8.1 Withdrawal submission for the Continuing Education Certificate in Aged Care program (9323), effective Semester 1, 2012.

8.2 The certificate program has been offered continuously for six years. While two to three students have commenced the program each year, in all cases they have not continued the program to its conclusion, which has resulted in official figures of zero enrolments. Consequently this program has not proven to be a successful pathway into the Bachelor of Nursing Aged Care Strand.

9.0 QIBT MINOR CHANGE SUBMISSION (2011/0003844) (Agenda Item 23.0)
DIPLOMA OF HEALTH CARE

9.1 Minor change submission proposing to change the IELTS score to 6.5 with no sub-score less than 6.5.

10.0 NRS WITHDRAWAL SUBMISSION (2011/0003845) (Agenda Item 24.0)
5553 MASTER OF NURSING (NURSE PRACTITIONER)

10.1 Withdrawal submission for the Master of Nursing (Nurse Practitioner) 5553 program.

10.2 The Master of Nursing (Nurse Practitioner) was scheduled to commence in Semester 1, 2011. However, due to lower than expected enrolment numbers the PVC Health, Dean (Academic), Dean (Learning and Teaching) and Acting Head of School agreed to delay the commencement of the program and review at a later date.

10.3 The School of Nursing and Midwifery has undertaken a further review of the postgraduate programs and course offerings during 2011 following on from the School Review in 2010. It has been determined that the introduction of a new program with potentially low enrolment numbers and limited future growth opportunities is not in the best interest of the School due to the negative impact on financial and human resources.

11.0 NRS MINOR CHANGE SUBMISSION (2011/0003846) (Agenda Item25.0)
1161 BACHELOR OF NURSING

11.1 Minor change submission that is proposing to streamline the Griffith online Program Catalogue with the removal of the 2006/2007 program structure of the Bachelor of Nursing Aged Care Strand, effective Semester 1, 2012.

11.2 The progression as outlined has been defunct since 2008, when the BN Aged Care strand was revised to introduce the course 3981NRS Informing Decision Making in Dementia Care, in lieu of the course 7945NRS Critiquing an Issue in Aged Care.
12.0 NRS MINOR CHANGE SUBMISSION (2011/0003847) (Agenda Item 26.0)
1354 BACHELOR OF MIDWIFERY

12.1 Minor change submission that is proposing to move 3502NRS Complex Newborn Care from first semester third year in the Bachelor of Midwifery Program to second semester third year, effective Semester 2, 2012.

13.0 NRS MAJOR CHANGE SUBMISSION (2011/0003848) (Agenda Item 27.0)
1161 BACHELOR OF NURSING PRE-REGISTRATION

13.1 Major change submission that is proposing to introduce a new Mental Health Strand to the Bachelor of Nursing Preregistration (1161) at Nathan Campus.

14.0 HSV MAJOR CHANGE SUBMISSION (2011/0003849) (Agenda Item 28.0)
1282/1372 BACHELOR OF SOCIAL WORK

14.1 Major change submission proposing to change the IELTS score to 7.0 with no sub score less than 7.0, effective Semester 1, 2012.

15.0 HSV MAJOR CHANGE SUBMISSION (2011/0003850) (Agenda Item 29.0)
5476/5505/5518 MASTER OF SOCIAL WORK

15.1 Major change submission proposing to change the IELTS score to 7.0 with no sub score less than 7.0, effective Semester 1, 2012.

16.0 MSC MINOR CHANGE SUBMISSION (2011/0003851) (Agenda Item 30.0)
1093 BACHELOR OF HEALTH SCIENCE

16.1 Minor change submission that is proposing to remove the offering of the elective course 2017MSC Health Communication as this course was withdrawn in 2008.

17.0 DOH MINOR CHANGE SUBMISSION (2011/0003838) (Agenda Item 31.0)
1259 BACHELOR OF ORAL HEALTH IN DENTAL SCIENCE

17.1 Minor change submission that is proposing to amend the course code 3025DOH_Y2 to 3025DOH.

18.0 MED MAJOR CHANGE SUBMISSION (2011/0003852) (Agenda Item 32.0)
1272 BACHELOR OF MEDICINE/BACHELOR OF SURGERY

18.1 Major change submission proposing to change the IELTS score to 7.0 with no sub score less than 7.0, effective Semester 1, 2012.

18.2 The Admission requirements also need to be updated as QTAC has won the tender to handle all graduate entry medical school admissions for Australia (replacing ACER). QTAC has established a new entity, called GEMSES to handle these admissions.

19.0 PHM MAJOR CHANGE SUBMISSION (2011/0003853) (Agenda Item 33.0)
5369 MASTER OF PHARMACY

19.1 Major change submission proposing to change the IELTS score to 7.0 with no sub score less than 7.0, effective Semester 1, 2012.
20.0 PROGRAM CONVENOR, SCHOOL HONOURS ADVISOR AND FIRST YEAR ADVISOR CHANGES (Agenda Item 34.0)

20.1 Program Convenor changes for 2011:

Nursing and Midwifery
5424 Master of Advanced Practice  Associate Professor Saras Henderson

5425 Master of Advanced Practice with Honours  Associate Professor Saras Henderson

20.2 The Griffith Health Group Board is asked to ratify the following First Year Advisor changes for 2011:

School of Dentistry and Oral Health
1260 Bachelor of Oral Health in Dental Technology  Mr Andrew Cameron

1261 Bachelor of Oral Health in Dental Technology (Post-registration)  Mr Andrew Cameron

21.0 ESTABLISHMENT OF NEW MEDALS (Agenda Item 35.0)
1326 BACHELOR OF NURSING – OFF SHORE

21.1 The establishment of the Bachelor of Nursing – Off Shore medal.

SECTION C: RECOMMENDATIONS AND REPORTS TO OTHER COMMITTEES [TO PERSONS/COMMITTEES OTHER THAN THE PARENT COMMITTEE(S)]

Nil

SECTION D: MATTERS NOTED, CONSIDERED, OR REMAINING UNDER DISCUSSION

24.0 PVC REPORT (Agenda Item 4.0)

The PVC, Health tendered his apologies for the meeting.

25.0 CHAIR’S REPORT (Agenda Item 5.0)

25.1 The Chair reported on the following matters:

- Announcement of Commonwealth Games
  The announcement that the Commonwealth Games will be held at the Gold Coast in 2018 will be a boost for the Gold Coast.

26.0 DEAN (LEARNING & TEACHING) REPORT (Agenda Item 6.0)

The Acting Dean (Learning & Teaching), Health reported on the following matters:

- Celebrating Teaching Week
  The Health Group performed strongly in the 2011 Griffith Grants and Fellowships for Learning and Teaching. Congratulations to Dr Jessica Vanderlelie in jointly receiving the VC’s Griffith University Award 2011 Teacher of the Year.

- Assessment Policy
  A revised Assessment Policy will be going forward for approval for commencement in Semester 2, 2102. This will include consensus moderation in all courses whereby
Convenors will have to use 1 of the 5 attributes that ensure good moderation that is consistent across time and courses.

It has been approved that the Review of Grade can be signed off by the Chair of School Assessment Board.

- **Convenors**
  Members were advised that there will be a direction soon to stop posting grades on notice boards; i.e. cannot use student numbers or names to show their grades. This has not been enforced yet but staff will be advised when it is enforced.

- **Appointments**
  The Health Group are in the process of appointing a Project Officer for Indigenous Issues. This position will assist the Group in improving recruitment and retention of indigenous students and staff.

- **FYA Orientation Budget**
  Heads of Schools were reminded to spend their Mentoring/First Year Advisor Orientation budget because if it is not spent the balance funds will be returned to the Group.

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**27.0 DEAN (RESEARCH) REPORT (Agenda Item 7.0)**

The Dean (Research), Health tabled the report at the meeting and highlighted items of interest. Discussions were held regarding the date of the Scholarship Ranking meeting for the Health Group as this year it is being held prior to School Assessment Boards. The Board agreed that the Dean (Research) request that the Scholarship Ranking meeting be held on Thursday 1 December so that results will be available to assist with ranking.

**Action:** The Dean (Research) to request that the Scholarship Ranking meeting be deferred until Thursday, 1 December.

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**28.0 PLANNING AND FINANCIAL SERVICES REPORT (Agenda Item 8.0)**

The Acting Group Resource Manager tabled the report at the meeting and highlighted items of interest.

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**29.0 INFORMATION SERVICES REPORT (Agenda Item 9.0)**

The Manager, Academic Services, INS highlighted points of interest from the report circulated with the agenda.

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**30.0 EXTERNAL RELATIONS (Agenda Item 10.0)**

The Marketing Manager (Health) tabled the report at the meeting and highlighted points of interest.

The Communications Officer (Health) reported on the media exposure the Health Group has had since his last report.

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**31.0 HUMAN RESOURCE MANAGEMENT (Agenda Item 11.0)**

On behalf of the Human Resources Manager, the HR Advisor (Health). reported on the following matters:

- **Academic Manager Review Round**
  The Academic Manager Review Round is being undertaken now via an electronic system.
• **Leave Application**
  Members were reminded to encourage staff to advise their leave dates for 2012.

32.0 **DEVELOPMENT AND ALUMNI** *(Agenda Item 12.0)*

The Development and Alumni Coordinator position has not been filled therefore a report was not submitted.

33.0 **GRiffiTH iNTERNATIONAL** *(Agenda Item 13.0)*

The Manager, Study Abroad & Exchange tabled the report at the meeting and highlighted items of interest.

34.0 **CAREERS AND EMPLOYMENT SERVICE, STUDENT SERVICES** *(Agenda Item 14.0)*

Ms Joanna Peters, Director, Students Services, attended the meeting to give a brief overview of Student Services.

Ms Margo Baas, Manager, Employment Liaison and Graduate Promotions, Student Services, attended the meeting and briefed the members about Careers and Employment matters that may be of interest to the Group.

*Noted*

35.0 **BUSINESS INTELLIGENCE REPORTING REVIEW** *(Agenda Item 15.0)*

Ms Emma Liversidge, Acting Manager, Planning Services, was unable to attend the meeting, however, the Chair advised that Planning and Financial Services is currently revising the types of reports that are produced in regards to students and staffing and would now like to receive feedback from the Health Group regarding what types of reports are needed. The Chair asked members to email Ms Emma Liversidge or Mr Clinton McGregor their ideas on what type of reports are needed.

*Action: Members to email Ms Emma Liversidge or Mr Clinton McGregor from PFS their ideas on the types of reports needed.*

*Noted*

36.0 **COURSE PROFILE TRAINING** *(Agenda Item 16.0)*

Ms Robin Callander, Learning & Teaching Project Advisor, Health Group, addressed the Board to provide the Heads of Schools (especially the new ones) the importance of submitting and approving course profiles on time. The Group Board felt that there should be a print friendly version of the Course Profile for students and also commented that it was more appropriate for the Program Convenor to approve the course profiles for their program instead of the Head of School. The Group Board asked Ms Robin Callander to forward these suggestions to the Teaching and Learning Committee.

*Action: Ms Robin Callander to forward suggestions regarding the Course Profile system to the Learning and Teaching Committee.*

*Noted*

37.0 **HEADS OF SCHOOL/HEAD OF ELEMENT REPORTS** *(Agenda Item 36.0)*

37.1 The Board noted reports received from Heads of Schools and Acting Manager, Technical Services (Health).

*Noted*
38.0 NEW SERVICE LEARNING COURSE PROFILE (Agenda Item 37.0)

38.1 The Board noted that a new service learning course 5902GIH Community Internship is now available to students and can be undertaken as a free choice elective.

Noted

39.0 SUCCESSFUL ARC GRANTS FOR PROJECT COMMENCING IN 2012 (Agenda Item 38.0)

39.1 The Board congratulated the following successful recipients of the ARC Grants for Projects commencing in 2012:

**ARC Discovery Project grants for projects commencing in 2012:**

Dr Allison Waters and Professor Melanie Zimmer-Gembeck were awarded $250,000 for their project The Future of Childhood Anxiety Treatment: Translating Cognitive-Neuroscience Insights into Clinical Practice.

**ARC Linkage Project grants for projects commencing in 2012 (Round 1):**

Professor Michael Balfour, Professor Wendy Moyle, Professor Marie Cooke and Associate Professor Julie Dunn were granted $200,000. The team are collaborating with Wesley Mission Brisbane, on their project Playful engagement and dementia: understanding the efficacy of applied theatre practices for people with dementia in residential aged care facilities.

Professor Diego De Leo, Professor Brian Kelly, Dr Helen Stain and Dr Allison Milner were granted $145,000. The team are collaborating with Centre for Rural and Remote Mental Health Queensland, Hunter New England Local Health Network, New England Division of General Practice, Queensland Department of Communities, Queensland Health, Department of Justice and Office of the State Coroner, on their project Influences on farmer suicide in Queensland and New South Wales

Successful Applications Submitted Through Other Universities:

**ARC Discovery Project grants for projects commencing in 2012:**

Dr Shu Kay (Angus) Ng is a member of a team granted $360,000 for the Project Joint clustering and matching of multivariate samples across objects to be administered by the University of Queensland.

Noted

40.0 RECIPIENTS OF THE 2011 GRIFFITH GRANTS AND FELLOWSHIPS FOR LEARNING AND TEACHING (Agenda Item 39.0)

40.1 The Board congratulated the following winners of 2011 Griffith Grants and Fellowships for Learning and Teaching:

**Group Level**

Dr Jane Fowler, Associate Professor Donna McAuliffe, Ms Melanie Hemy (Human Services and Social Work), Mr Ganeshan Rao (Griffith Health)

E-connections: Exploration, Execution, and Evaluation of an on-line space to enhance the university experience for Master of Social Work distance students
Dr Patricia Fronke, Professor Lesley Chenoweth, Dr Julie Clark, Dr Jennifer Boddy (Human Services and Social Work)
The Griffith Social Work Podcast – ‘Podsocs’ – social work on the run

Ms Sharon Latimer, Ms Jayne Hewitt, Dr Marion Tower (Nursing and Midwifery)
Improving patient safety in medication administration: an interprofessional learning approach in the Bachelor of Nursing

Dr Joanne Lewohl, Dr Indu Singh, Dr Jennifer Wilson, Dr Jessica Vanderliele, Dr Natalie Colson, (Medical Science), Ganeshan Rao (Griffith Health), Kevin Judge, Susie Head, Scott Burnell (Technical Services)
Enhancing the student experience of laboratory practicals through the development of a Virtual Techniques Centre

Dr Donna McDonald, Dr Jennifer Boddy, (Human Services and Social Work), Mr Ganeshan Rao (Griffith Health)
Translating values into ethical professional writing for human services and social work students (Ethical Professional Writing Program)

Dr Karen Murphy (Psychology)
Minds Matter: Enriching student learning by using a virtual environment to diagnose cognitive neuropsychological disorders

Ms Christine Randall, Ms Marcelle Townsend-Cross (Human Services and Social Work), Ms Chandra Rao, Mr Steve Coles (Information Services)
Case study interactive: an inter-professional, work integrated and blended learning Tool

Ms Bernadette Watson, Dr Marion Tower, Eddie Blacklock (Nursing and Midwifery)
Supporting sessional staff in assessment of first year students enrolled in clinical nursing courses: Implementation of a formative assessment framework

Noted

41.0 RECIPIENT OF THE VICE CHANCELLOR’S AWARD FOR GRIFFITH UNIVERSITY 2011 TEACHER OF THE YEAR (Agenda Item 40.0)

41.1 The Board congratulated the following joint recipient of the VC’s Griffith University Award 2011 Teacher of the Year:

Dr Jessica Vanderliele has taught in the School of Medical Science since 2005, and is responsible for teaching the first year suite of complex biochemistry courses which consistently attract among the largest first year classes for the Health Group. Dr Vanderliele’s outstanding student evaluation scores are testimony to her enthusiasm and passion for teaching and have resulted in her receiving Deputy Vice Chancellor (Academic)’s commendations for excellence in teaching in 2009 and 2010. In 2011 Dr Vanderliele’s achievements in this area were recognised with a Griffith Award for Excellence in Teaching in the Health Group and a Golden Key National Honours Society Best Lecturer Award

Noted

42.0 OTHER BUSINESS

Nil
43.0 BOARD MEETING DATES AND VENUES

43.1 The next meeting of the Griffith Health Board will be held on Thursday 8 March 2012 at 12.30 pm in Room 1.05/1.06, The Chancellery (G34), Gold Coast campus. A light lunch will be available from 12 noon.

43.2 The confirmed 2012 dates for Griffith Health Group meetings will be held at 12.30pm on the following dates:

<table>
<thead>
<tr>
<th>Meeting Date</th>
<th>Campus</th>
<th>Venue</th>
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<tbody>
<tr>
<td>8 March</td>
<td>Gold Coast</td>
<td>Room 1.05/1.06 The Chancellery (G34)</td>
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<tr>
<td>26 April</td>
<td>Gold Coast</td>
<td>Room 1.05/1.06 The Chancellery (G34)</td>
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<td>24 May</td>
<td>Gold Coast</td>
<td>Room 1.05/1.06 The Chancellery (G34)</td>
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<td>21 June</td>
<td>Gold Coast</td>
<td>Room 1.05/1.06 The Chancellery (G34)</td>
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<td>26 July</td>
<td>Gold Coast</td>
<td>Room 1.05/1.06 The Chancellery (G34)</td>
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<tr>
<td>23 August</td>
<td>Gold Coast</td>
<td>Room 1.05/1.06 The Chancellery (G34)</td>
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<tr>
<td>20 September</td>
<td>Gold Coast</td>
<td>Room 1.05/1.06 The Chancellery (G34)</td>
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<tr>
<td>25 October</td>
<td>Gold Coast</td>
<td>Room 1.05/1.06 The Chancellery (G34)</td>
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<tr>
<td>22 November</td>
<td>Gold Coast</td>
<td>Room 1.05/1.06 The Chancellery (G34)</td>
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Noted

44.0 SUMMARY OF ACTION ITEMS

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<thead>
<tr>
<th>Action Item</th>
<th>Responsible Officer/s</th>
<th>Status / Feedback</th>
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<tbody>
<tr>
<td>Forward Group Board’s feedback to Assessment Committee on the Course Marking</td>
<td>Secretary</td>
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<td>and Grading Moderation Report Form</td>
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<tr>
<td>Request that the Scholarship Ranking meeting be deferred until Thursday, 1</td>
<td>The Dean (Research)</td>
<td></td>
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<tr>
<td>December.</td>
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<tr>
<td>Email Ms Emma Liversidge or Mr Clinton McGregor from PFS their ideas on</td>
<td>Board Members</td>
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<td>the types of reports needed.</td>
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<tr>
<td>forward suggestions regarding the Course Profile system to the Learning</td>
<td>Ms Robin Callander</td>
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<td>and Teaching Committee.</td>
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Confirmed: (Chair – Professor Debra Henly)

Date: ____________________________
DISTRIBUTION LIST

**Faculty Board Members**

<table>
<thead>
<tr>
<th>Name</th>
<th>Appointment Type</th>
</tr>
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<tbody>
<tr>
<td>Professor Debra Henly</td>
<td>ex officio (Chair)</td>
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<tr>
<td>Dean (Academic)</td>
<td></td>
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<tr>
<td>Professor Allan Cripps</td>
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<td>Pro-Vice Chancellor (Health)</td>
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<td>Professor Nick Buys</td>
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<td>Professor Paul Martin</td>
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<tr>
<td>Head, School of Psychology</td>
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<td>Professor Mark Forwood</td>
<td>Co-opted</td>
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<tr>
<td>Head of the Discipline of Anatomy</td>
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