GRiffith Health Board (Faculty) Meeting 8/2005
Wednesday 19 October 2005

A meeting of the Griffith Health Board will be held at 2.30pm Wednesday 19 October 2005, Boardroom, G18_3.02, Gold Coast Campus.

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Significant Committee Events

- This meeting of the Griffith Health Board (Faculty) will be held on Wednesday 19 October 2005, 2.30pm, Boardroom, G18_3.02, Gold Coast Campus.
- The Board will next meet on Wednesday 16 November 2005, 2.30pm, G18_3.02, Gold Coast Campus.

Deadlines

- 21 September 2005 – Final Griffith Health Board (Faculty) meeting for consideration of major program changes for semester 1, 2006.

Committee QuickPlace Web Address

- [https://qplace02.domino.gu.edu.au/QuickPlace/sec-university-committees/Main.nsf/h_Toc/dc93ed94a6ce679b4a256d040002e3f0/?OpenDocument](https://qplace02.domino.gu.edu.au/QuickPlace/sec-university-committees/Main.nsf/h_Toc/dc93ed94a6ce679b4a256d040002e3f0/?OpenDocument)
- Use the left navigation bar to select the relevant committee site. Username is your staff number and password is the same as your Novell login. Call the Secretary on 28557 for advice or if experiencing difficulties.
## DISTRIBUTION LIST

**GRIFFITH HEALTH BOARD (FACULTY) MEETING**

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<td>Dean of Health</td>
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<td>Professor Allan Cripps</td>
<td>ex officio</td>
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<td>Pro-Vice Chancellor (Health)</td>
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<td>Professor Max Standage</td>
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<td>Pro-Vice Chancellor (Science &amp; Technology)</td>
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<td>Dean, Learning &amp; Teaching (Health) and Head of School, School of Public Health</td>
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<td>Professor Gillian Bushell</td>
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<td>Portfolio Dean, Research, Commercialisation &amp; Intellectual Property</td>
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<td>Mr David Edwards</td>
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<td>Portfolio Dean, Teaching &amp; Learning (Science &amp; Technology)</td>
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<td>Professor Judith Searle</td>
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<td>Dean and Head, Griffith Medical School</td>
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<td>Professor Newell Johnson</td>
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<td>Dean and Head, School of Dentistry &amp; Oral Health</td>
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<td>Dr Elizabeth Patterson</td>
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<td>Dean and Head, School of Nursing and Midwifery</td>
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<td>Dr Helen Massa</td>
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<td>Head of School, School of Anatomy</td>
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<td>Dr Jayne Clapton</td>
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<td>Professor Lyn Griffiths</td>
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<td>Professor Nerida Smith</td>
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<td>Head of School, School of Pharmacy</td>
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<td>Dr Lewis Adams</td>
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<td>Head of School, School of Physiotherapy &amp; Exercise Science</td>
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<td>Associate Professor Peter Creed</td>
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<td>Head of School, School of Psychology</td>
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### Information Copies (without attachments unless stated)

- Deputy Heads of School
- Administrative Officers – Griffith Health Group
- School Secretary – Griffith Health Group

### Other Copies

- Corporate Archives & Records Management copy (attachments)
- Binding copy (attachments)
- Spare copy
AGENDA

1.0 APOLOGIES
Apologies may be recorded by contacting the Acting Secretary, x55372, or by emailing s.clifford@griffith.edu.au.

2.0 CONFIRMATION OF MINUTES
Minutes of 7/2005 meeting have been circulated. To be taken as read and confirmed.

3.0 CHAIR’S REPORT
The Dean, Griffith Health, to report on items of interest to the Board.

4.0 DEAN, LEARNING & TEACHING (HEALTH) GROUP REPORT
The Dean, Learning & Teaching (Health) Committee to report on Faculty Board items.

5.0 HEALTH GROUP RESEARCH COMMITTEE REPORT
The Chairperson, Health Group Research Committee to report on Faculty Board items.

6.0 GRIFFITH HEALTH INTERNATIONALISATION COMMITTEE REPORT
The Chairperson, Griffith Health Internationalisation Committee to report on Faculty Board items.

7.0 HEALTH GROUP COORDINATOR ADMINISTRATIVE REPORT
Ms Carmel Johnson to report on items of interest to the Board.

8.0 INFORMATION SERVICES REPORT
Ms Veronica Dawson to report on items of interest to the Board.

9.0 STUDENT SERVICES PRESENTATION
9.1 Ms Joanna Peters, Director, Student Services has been invited to discuss the following-
9.1.1 Report on Orientation 2005 at Faculty level
The Chair of the Student Orientation and Engagement Committee, Dr Alf Lizzio, or his nominee (Ms Joanna Peters), will provide a brief overview of feedback regarding the Faculty’s 2005 Orientation activities, and discuss strategies being adopted across the University to improve Orientation in 2006.

A summary of reports from Griffith Health Schools was considered and accepted at the Griffith Health Board (Faculty) 7/2005 meeting for forwarding to the Student Orientation and Engagement Committee.

9.1.2 Support from Student Services in Achieving Strategic Plan Performance Outcomes
Ms Joanna Peters, Director, Student Services, will provide a brief overview of current and new services and programs offered by Student Services which can assist Faculties to achieve targets under ‘Learning’ in the Griffith Strategic Plan.

A Powerpoint presentation has been provided for members.

9.2 The Board is invited to discuss the Orientation Report and the support services on offer from Student Services.

For discussion

**ORDERING OF THE AGENDA**

At this point in the agenda, members may propose that any matter on the agenda, not included in Section I, be so included.

**SECTION I: MATTERS FOR DEBATE AND DECISION**

10.0 FACULTY LEARNING AND TEACHING CITATIONS

10.1 The Griffith Health Board (Faculty) has discussed the University’s initiative in introducing a Faculty Learning and Teaching Citation (FLATC) process as an additional scheme to The Griffith Awards for Excellence in Teaching (GAET) process at Faculty Boards 6/2005 and 7/2005.

10.2 The Citation process has been designed to strengthen the award system by recognising and rewarding engaged teachers and to increase the pool of potential applicants for GAET and Australian Awards for University Teaching awards.

10.3 Heads of Schools were encouraged to invite staff to submit a two-page (A4) application addressing the selection criteria by Friday 30 September 2005. It was agreed at Griffith Health Faculty Board 6/2005, item 19.0, that the Learning and Teaching (Health) Committee would act as the selection panel and make recommendations to the Griffith Health Faculty Board 8/2005 meeting for consideration.

10.4 The Learning and Teaching (Health) Committee has considered a total of 10 applications and established an order of merit list. This list will be tabled at the meeting. The Board is asked to forward its top-four ranked applications to the Educational Excellence Committee for approval.

**Recommendation**

10.5 The Griffith Health Board (Faculty), on the recommendation of the Learning and Teaching (Health) Committee, is asked to consider and recommend to the Educational
Excellence Committee for approval, and announcement by the Deputy Vice Chancellor (Teaching and Learning) on 28 October 2005, the proposed recipients of the Griffith Health Group Learning and Teaching Citations.

For consideration

11.0  **ASSESSMENT BOARD PROCESSES**

11.1  The Dean is seeking feedback from members to the Assessment Board processes, in preparation for Assessment Board meetings to be held on Semester 2.

For consideration

12.0  **PBH MAJOR CHANGE SUBMISSION 2005/0037560**

12.1  The Griffith Health Board (Faculty) is asked to consider Major Change Submission to 5263 Master of Public Health, 4094 Graduate Diploma of Public Health and 3147 Graduate Certificate in Public Health, as outlined in document 2005/0037560, to take effect from semester 1 2006

12.2  The School of Public Health is proposing a change to the structure of the Master of Public Health and related programs as a result of significant changes in the public health education environment; competency standards set by the Australian National Academic Public Health Institutions and the re-funding of the PHERP program which provides incentives for Schools delivering public health programs to develop programs and courses that address priority areas of public health nutrition, physical activity, obesity prevention, bio-security, disaster management and indigenous health.

12.3  The changes have also been prompted by the discontinuation of the tripartite agreements with the University of Queensland and Queensland University of Technology in the offering of this program.

12.4  It is proposed that the existing 40CP of elective courses that were chosen from four major areas of study be withdrawn and replaced with 30CP of elective courses. As a result, the degree requirements will change as follows:

To be eligible for the award of **Graduate Certificate in Public Health** (GCertPH), a student must acquire 40CP as prescribed below:
- gain 40CP for the core courses;
- a student shall gain no more than 10CP in courses in which the grade of Pass Conceded (PC) has been attained.

To be eligible for the award of **Graduate Diploma of Public Health** (GDipPH), a student must acquire 80CP as prescribed below:
- gain 40CP\(\text{50CP}\) for the core courses;
- gain 40CP\(\text{30CP}\) for elective courses;
- a student shall gain no more than 10CP in courses in which the grade of Pass Conceded (PC) has been attained.

To be eligible for the award of **Master of Public Health** (MPH), a student must acquire 120CP as prescribed below:
- gain 40CP\(\text{50CP}\) for core courses;
- gain 40CP\(\text{30CP}\) for elective courses
- successfully complete the 40CP dissertation;
- a student shall gain no more than 10CP in courses in which the grade of Pass Conceded (PC) has been attained.

12.5 The Major Change Submission also contains changes to offerings of core courses.

Recommendation

12.6 The Griffith Health Board (Faculty) is asked to recommend Major Change submission to 5263 Master of Public Health, 4094 Graduate Diploma of Public Health and 3147 Graduate Certificate in Public Health, as outlined in document 2005/0037560, from semester 1 2006 to the Programs Committee for approval.

For consideration

13.0 PSY MAJOR CHANGE SUBMISSION 2005/0037555
6010 DOCTOR OF PSYCHOLOGY (CLINICAL)

13.1 The Griffith Health Board (Faculty), is asked to consider the attached Major Change Submission proposing changes to 6010 Doctor of Psychology (Clinical) as detailed in 2005/0037555, for introduction from semester 1 2006.

13.2 The merger of the two Psychology schools into the School of Psychology has resulted in a review of all programs offered across both Mt Gravatt and Gold Coast campuses to ensure the School is compliant with University guidelines on cross-campus consistency and program structure. The programs offered at Mt Gravatt and Gold Coast campuses are structurally different. The changes are also in response to the accreditation guidelines of the Australian Psychological Society.

13.3 The proposed change introduces a standard 10CP or 20CP credit weighting of courses and has a standard 40CP distribution over each semester of study. It is further proposed that practicum courses be noted as designed courses for the purposes of exclusion.

13.4 The School is proposing that rules for interrupting and resuming studies be included in the program structure so that students are aware of these rules. The School has identified the importance of managing student load in correlation to availability of clinical supervisors and is seeking the following –
- Deferred admission is not permitted. Students not take up an offer in the semester immediately following the offer will be required to reapply;
- Leave of absence must be obtain from the Director of Clinical Training and has not normally exceed six months;
- Readmission to the program is not guaranteed for students who have discontinued enrolment;
- Discretion to exclude a student who has not completed the program within eight years from the date of first enrolment.

13.5 Degree requirements are noted as –
To be eligible for the award of the Doctor of Psychology (Clinical) [D.Psych (Clin)], a candidate must acquire 240CP as prescribed by the requirements set out below:
- gain 80CP for the Coursework component;
- gain 40CP for the Research component;
- gain 60CP for the Practicum component.

Designated Courses for the Purposes of Exclusion
The courses listed below are designated for the purposes of the University Policy on Academic Standing, Progress and Exclusion. A student who fails a designated course will be subject to review by the Health Assessment Board and may be excluded from the program.
13.6 It is noted that the changes to the Doctor of Psychology (Clinical) program offered from the Mt Gravatt campus will be introduced from 2007 because of the overlap with the Doctor of Psychology (Organisational) and Doctor of Psychology (Forensic) programs. Changes to all postgraduate programs will be implemented from 2007.

For consideration

14.0 PSY MAJOR CHANGE SUBMISSION 2005/0037556
5070 MASTER OF CLINICAL PSYCHOLOGY
6003 DOCTOR OF PHILOSOPHY IN CLINICAL PSYCHOLOGY

14.1 The Griffith Health Board (Faculty), is asked to consider the attached Major Change Submission proposing changes to 5070 Master of Clinical Psychology and 6003 Doctor of Psychology in Clinical Psychology as detailed in 2005/0037556, for introduction from semester 1 2006.

14.2 The merger of the two Psychology schools into the School of Psychology has resulted in a review of all programs offered across both Mt Gravatt and Gold Coast campuses to ensure the School is compliant with University guidelines on cross-campus consistency and program structure. The changes are also in response to the accreditation guidelines of the Australian Psychological Society.

14.3 The proposed change introduces a 10CP weighting for each coursework and some practicum courses, 10CP or 20CP credit for dissertation courses and 5CP for some practicum courses.

14.4 It is further proposed that practicum courses be noted as designed courses for the purposes of exclusion in both programs.

14.5 The School is proposing that rules for interrupting and resuming studies in 5070 Master of Clinical Psychology be included in the program structure so that students are aware of these rules. The School has identified the importance of managing student load in correlation to availability of clinical supervisors and is seeking the following:
- Deferred admission is not permitted. Students not take up an offer in the semester immediately following the offer will be required to reapply;
- Leave of absence must be obtain from the Director of Clinical Training and has not normally exceed six months;
- Readmission to the program is not guaranteed for students who have discontinued enrolment;
- Discretion to exclude a student who has not completed the program within eight years from the date of first enrolment.

For consideration
15.0 NRS SPECIAL PURPOSE SUBMISSION 2005/0037558
5424 MASTER OF ADVANCED PRACTICE

15.1 The Griffith Health Board (Faculty) is asked to consider an articulation arrangement for graduates of 5416 Master of Forensic Mental Health into 5424 Master of Advanced Practice, Mental Health Nursing strand, as detailed in document 2005/0037558, to take effect from 2006.

15.2 The Master of Forensic Mental Health is a collaborative venture between the Schools of Criminology and Criminal Justice and Nursing and Midwifery and The Park Centre for Mental Health (Queensland Health) and the first cohort of students will graduate at the end of 2005.

15.3 The School of Nursing & Midwifery is proposing that graduates from the Master of Forensic Mental Health who are registered nurses be granted 40CP of specified credit towards the Master of Advanced Practice, Mental Health Nursing strand. The completion of the Master of Advanced Practice (Mental Health Nursing) would enable graduates to seek mental health endorsement with the Queensland Nursing Council.

15.4 It is proposed that 40CP of specified credit would be granted for –
   8923NRS Practical Mental Health Nursing Skills 1
   8021NRS Health Leadership and Management
   8922NRS Counselling
   Unspecified Elective.

15.5 Students would be required to complete the following -
   Year 1 Semester 1 8921NRS Directions in Mental Health Then & Now
   Year 1 Semester 1 7018NRS Qualitative Research
   Year 1 Semester 2 8924NRS Practical Mental Health Nursing Skills 2
   Year 1 Semester 2 7019NRS Quantitative Research

15.6 To be eligible for this articulation applicants must hold a Bachelor of Nursing degree or equivalent from a recognised tertiary institution and hold current registration or temporary registration as a nurse with the Queensland Nursing Council and have successfully completed the Master of Forensic Mental Health program.

15.7 It is proposed that the articulation be introduced from 2006 to cater for the first cohort of graduates from the Master of Forensic Mental Health.

Recommendation

15.8 The Griffith Health Board (Faculty) is asked to consider the articulation arrangement from 5416 Master of Forensic Mental Health to 5424 Master of Advanced Practice, Mental Health Nursing strand, from semester 1 2006, for forwarding to the Programs Committee for approval.

For consideration

16.0 NRS SPECIAL PURPOSE SUBMISSION 2005/0037562
5424 MASTER OF ADVANCED OF PRACTICE (CRITICAL CARE NURSING STRAND)

16.1 The Griffith Health Board (Faculty) is asked to consider the memorandum from the School of Nursing and Midwifery to relax the admission requirements into the Master of Advanced Practice (Critical Care Nursing strand) for international students in 2006, as detailed in document 2005/0037562.

16.2 It is noted that the current criteria states –
Applicants must hold current registration or temporary registration as a nurse in Australia and be employed as a registered nurse in a critical care unit for a minimum of two days per week. PLEASE BE AWARE THAT GRIFFITH UNIVERSITY DOES NOT ARRANGE REGISTRATION OR EMPLOYMENT and that this must be done independently. Please contact Dr Patricia Johnson for further information.

16.3 A number of conditional offers have been made to international students into the Master of Advanced Practice, Critical Care Nursing strand and four students are currently on campus undertaking an ELICOS program with the intention of commencing in the Critical Care Nursing strand in 2006. These students are of the opinion that the School was responsible for arranging registration and placement. Discussions with the International Office have shown that the admission requirements in the offer letter are not clearly stated at the beginning of the letter and could be misleading.

16.4 Applications have been reviewed and seven of the applicants are experienced critical care nurses in their country of origin. Unit Managers of three critical care units in the Gold Coast area have indicated their willingness to accommodate experienced international registered nurses on a supernumerary basis, on the proviso that the University provides some level of support for such students, for example, reimbursement for staff to be taken off line for orientation and student clinical assessment. It is proposed that these students would be placed in clinical settings the same way as undergraduate student nurses and would be covered by university insurance.

16.5 The School of Nursing & Midwifery is proposing the admission rules for international students into the Critical Care Nursing strand be relaxed to allow registered, experienced critical care nurses in their own country to commence in the program. It is further proposed that this be treated as a pilot project and reviewed in semester 2 2006.

Recommendation

16.6 The Griffith Health Board (Faculty) is asked to consider the argument to relax the admission rules for international students into the Master of Advanced Practice (Critical Care Nursing strand) for 2006 to allow registered, experienced critical care nurses in their own country to commence study in 2006, for forwarding to the Programs Committee for approval.

For consideration

17.0 PES SPECIAL PURPOSE SUBMISSION 2005/0037559
1173 BACHELOR OF EXERCISE SCIENCE/BACHELOR OF EDUCATION

17.1 The Griffith Health Board (Faculty) is asked to consider the attached Special Purpose Submission to 1173 Bachelor of Exercise Science/Bachelor of Education, as detailed in 2005/0037559, to take effect for 2005 graduating students.

17.2 The School of Physiotherapy and Exercise Science is proposing that the Level 2 coaching certificate requirement and a Level 1 in gymnastics be removed from the eligibility to graduate criteria for this program.

17.3 It is noted that a Level 2 coaching certificate is not required in like programs offered by other Universities and gymnastics is not longer offered in the HPE curriculum at the majority of schools.
Recommendation

17.4 The Griffith Health Board (Faculty) is asked to recommend the Special Purpose Submission to amend the degree requirements of 1173 Bachelor of Exercise Science/Bachelor of Education, as detailed in document 2005/0037559, to the Programs Committee for approval.

For consideration

18.0 MSC WITHDRAWAL OF PROGRAM 2005/0035761
2060 BACHELOR OF HUMAN NUTRITION WITH HONOURS

18.1 The Griffith Health Board (Faculty) is asked to consider the Withdrawal of a Program submission to 2060 Bachelor of Human Nutrition with Honours, as outlined in document 2005/0035761, from 2006.

18.2 It is noted that the Honours program was to be introduced in response to the Bachelor of Human Nutrition that was to commence in 2002 but did not have an intake of students at any time.

18.3 There has been no intake into the Bachelor of Human Nutrition with Honours program.

Recommendation

18.4 The Griffith Health Board (Faculty) to recommend the withdrawal of 2060 Bachelor of Human Nutrition with Honours, as outlined in document 2005/0035761, from 2006 to the Programs Committee for approval.

For consideration

19.0 COURSE OUTLINES

19.1 Course Outline Project

19.1.1 Heads of Schools were asked to consult with staff for interest in nominating as the academic representative to the Change Management Group to replace Dr Chris Purcell. No names had been put forward to the Griffith Health Board (Faculty) 7/2005 meeting and Heads of Schools were again asked to canvas staff within their School as a priority.

19.1.2 Members have been advised of Course Outline system and template introductory sessions for Course Convenors that were held in the week beginning 19 September and will be repeated in the weeks beginning 10 October and 6 January. Schools have been requested to promote the attendance of all convenors to these sessions.

For discussion

19.2 Course Outlines to be approved

19.2.1 Attached are new course outlines for Board’s consideration and approval:
- 7312PBH, Epidemiology – an Introduction, (05/0037565)
- 7411PBH, Capacity Building for Public Health Action (05/0037566).
Recommendation

19.2.2 The Board is asked to approve the Course Outlines for 7312PBH, Epidemiology – an Introduction (05/0037565), and 7411PBH, Capacity Building for Public Health Action (05/0037566).

SECTION II: MATTERS REQUIRING RATIFICATION OR EXECUTIVE ACTION

20.0 DOH NEW PROGRAM CONCEPT PROPOSAL 2005/0037553
GRADUATE DIPLOMA OF DENTISTRY

20.1 The Griffith Health Board (Faculty) is asked to ratify the Dean’s executive action in approving New Program Concept Proposal submitted by the School of Dentistry and Oral Health to introduce a Graduate Diploma of Dentistry, as detailed in 2005/0037553, from semester 1 2007.

20.2 The 160CP Graduate Diploma will follow the Bachelor of Oral Health in Dental Science program to prepare students for registration under the Dental Practitioner Registration Bill (2001). The introduction of the program in 2007 will allow the first cohort of graduates from the Bachelor of Oral Health in Dental Science to continue study to gain registration.

20.3 It is noted that the funding source will be Fee Paying Postgraduate Student Fees.

For ratification

21.0 HSV WITHDRAWAL OF PROGRAM 2005/0037552
1227 BACHELOR OF HUMAN SERVICES/BACHELOR OF THEOLOGY

21.1 The Griffith Health Board (Faculty) is asked to ratify the executive action of the Dean, Learning & Teaching (Health) in approving Withdrawal of a Program submission to withdraw 1227 Bachelor of Human Services/Bachelor of Theology, as outlined in document 2005/0037552, from semester 1 2006.

21.2 It is noted that the withdrawal of the program resulted from discussions with the Brisbane College of Theology and staff from the Faculty of Arts. The School of Human Services expressed concern that the School had no opportunity to consider alternate programs that could be more appropriate for church-based human services employees before this program was withdrawn.

21.3 No transition arrangements will be necessary for the one continuing student in this program.

21.4 This submission was approved at the 7/2005 meeting of the Programs Committee held on 4 October 2005.

For ratification

22.0 HSV MAJOR CHANGE SUBMISSION 2005/0037550
5169 MASTER OF HUMAN SERVICES
5171 MASTER OF HUMAN SERVICES WITH HONOURS

22.1 The Griffith Health Board (Faculty), is asked to ratify the executive action of the Dean, Learning & Teaching (Health) in approved Major Change Submission to 5169 Master of
Human Services and 5171 Master of Human Services with Honours, as detailed in 2005/0037550, for introduction from semester 1 2006.

22.2 The proposed change introduces a generic program structure and a new strand in Childhood Studies to the existing three discrete strands: Disability Studies; Rehabilitation counselling and Orientation and Mobility.

22.3 It is further proposed that
- the Orientation and Mobility strand not be offered in 2006;
- a number of courses, particular in the Disability Studies strand be offered in alternate years only;
- students undertaking a practicum course will not be permitted to undertake that practicum in their current place of employment.

22.4 Degree requirements are noted as:

To be eligible for the **Master of Human Services** (MHuServ), undertaking a strand in Disability Studies, Rehabilitation Counselling, or Orientation and Mobility, a student must acquire 80CP as prescribed below:
- complete 80CP of core courses;
- gain no more than 10CP for courses with a grade of Pass Conceded (PC).

To be eligible for the **Master of Human Services** (MHuServ), undertaking a strand in Childhood Studies, a student must acquire 80CP as prescribed below:
- complete 50CP of core course;
- complete 20CP of specified Human Services electives;
- complete 10CP unspecified elective course offered at Griffith University at postgraduate level;
- gain no more than 10CP for courses with a grade of Pass Conceded (PC).

To be eligible for the **Master of Human Services** (MHuServ), undertaking the generic program, a student must acquire 80CP as prescribed below:
- gain 30CP of core courses;
- complete 40CP of specified Human Services electives;
- complete 10CP unspecified elective course offered at Griffith University at postgraduate level;
- gain no more than 10CP for courses with a grade of Pass Conceded (PC).

To be eligible for the **Master of Human Services with Honours** (MHuServ), a student must acquire 120CP as prescribed below:
- complete 80CP from one of the four strands or the Generic program offered;
- successfully complete the 40CP dissertation;
- gain no more than 10CP for courses with a grade of Pass Conceded (PC).

22.5 This submission was approved at the 7/2005 meeting of the Programs Committee held on 4 October 2005.

For ratification

23.0 **PBH MAJOR CHANGE SUBMISSION 2005/0037557**

**2031 BACHELOR OF SCIENCE WITH HONOURS IN ENVIRONMENTAL HEALTH**

23.1 The Griffith Health Board (Faculty) is asked to ratify the executive action of the Dean, Learning & Teaching (Health) in approving Major Change Submission to 2031 Bachelor of Science with Honours in Environmental Health, as outlined in document 2005/0037557, from semester 1 2006.
23.2 The School of Public Health is proposing to change the name of this program to Bachelor of Public Health with Honours to allow graduating students from a range of public health-related undergraduate programs across the University to undertake a more specialised and advanced study with a research pathway in the public health field.

23.3 It is further proposed that the structure be amended as:
- Replace 7161AES Research Design & Planning with 7303PBH Health Research Methodology, and
- Replace elective study with 7709PBH Advanced Studies in Public Health.
These changes do not affect degree requirements.

23.4 It is noted that there is 1 student in the program who will complete under the current degree requirements without the need for any transition arrangements. The Australian School of Environmental Studies and the Faculty of Environmental Sciences have been consulted about the load shift in replacing 7161AES and are in agreement with the change.

For ratification

24.0 HSV MINOR CHANGE SUBMISSION 2005/0037551
1098 BACHELOR OF HUMAN SERVICES

24.1 The Griffith Health Board (Faculty) is asked to ratify the executive action of the Dean, Learning & Teaching (Health) in approving Minor Change Submission to 1098 Bachelor of Human Services, as outlined in document 2005/0037551, from semester 1 2006.

24.2 The School of Human Services is proposing:
- core course 2015HSV Introduction to Rehabilitation and Disability Studies in the Disability Studies major be replaced with 2001HSV Disability: Theory and Philosophy;
- 2015HSV will continue to be offered as a core course in the Rehabilitation major;
- 2015HSV Introduction to Rehabilitation and Disability Studies be renamed Introduction to Rehabilitation Counselling;
- 3025HSV Ethics and Disability offered in the Disability Studies major be withdrawn and replaced with elective study.

24.3 It is noted that 2001HSV Disability: Theory and Philosophy was withdrawn from this study some years ago and will be re-introduced.

For ratification

25.0 HSV MINOR CHANGE SUBMISSION 2005/0037554
1282 BACHELOR OF SOCIAL WORK

25.1 The Griffith Health Board (Faculty) is asked to ratify the executive action of the Dean, Learning & Teaching (Health) in approved Minor Change Submission to 1282 Bachelor of Social Work, as outline in document 2005/0037554, from semester 1 2006.

25.2 The School of Human Services is proposing to replace Year 2 Semester 2 core course 2033HSV Direct Practice Skills with an unspecified elective. A review of curriculum development in this new program has determined that this additional practice course was unnecessary and that the program would be enhanced by the inclusion of an additional elective choice.
25.3 The submission will also clarify the intent of the approved submission that elective study in Year 3 should be at 2nd or 3rd year level.

25.4 The proposed change will affect degree requirements as follows -

To be eligible for the award of the Bachelor of Social Work (BSocWk), a student in the four year program must acquire 320CP as prescribed below:
- gain 80CP for the prescribed first year courses;
- gain 80CP for second year courses including:
  - 70CP
  - 60CP for core courses
  - 10CP for specified elective
  - 10CP unspecified elective
- gain 160CP for courses in Years 3 and 4 including:
  - 80CP for core courses
  - 60CP for practicum
  - 10CP for specified elective
  - 10CP for unspecified elective at 2nd or 3rd year level;
- no more than 40CP (10CP per year) in which the grade of Pass Conceded (PC) has been attained may be counted towards the degree requirements.

To be eligible for the award of the Bachelor of Social Work (BSocWk), a student in the accelerated entry program must have completed the equivalent of two full-time years of study in the social or behavioural sciences [such as psychology; human development; education; nursing; sociology; social policy; government; economics; Australian history and society; criminology] and must also acquire 175CP as prescribed below:
- gain 175CP for courses in Years 3 and 4 including:
  - 105CP for core courses
  - 60CP for practicum
  - 10CP for unspecified electives at 2nd or 3rd year level;
- no more than 20CP (10CP per year) in which the grade of Pass Conceded (PC) has been attained may be counted towards the degree requirements.

25.5 The proposed change will take affect from semester 1 2006.

For ratification

SECTION III: MATTERS FOR NOTING AND WHERE APPROPRIATE, ACCEPTANCE OF RECOMMENDATIONS

26.0 CHANGE OF PROGRAM CONVENOR

26.1 The Board is asked to note the following Program Convenor changes:
- 1013 Bachelor of Business (Human Resource Management)/Bachelor of Arts in Psychology from Dr Glenda Andrews to Dr Karen Murphy;
- 1173 Bachelor of Exercise Science/Bachelor of Education from Dr Belinda Beck to Dr Lewis Adams.

For noting

27.0 FEES AND CHARGES POLICY

27.1 The Griffith Health Board (Faculty) is asked to note recent advice from the Office of Graduate Studies to Section 6 of the Fees and charges Policy that specifically refers to fees for non-international fee-paying postgraduate studies. The Policy outlines that non-international postgraduate student tuition fees are fixed for 3 years only. When a
student enrols in their program for the 4th year since their commencement in the program their tuition fee will be reset to the approved tuition fee applicable to the program in the current semester. This is irrespective of whether or not the student has taken a leave of absence.

27.2 Heads of Schools are asked to ensure staff within their school who conducts student recruitment, orientation, academic advisement or student administration activities are aware of the detail of the policy.

For noting

28.0 HOSPITALITY PROVIDED BY THE UNIVERSITY POLICY

28.1 The Griffith Health Board (Faculty) is asked to note the recently approved policy titled Hospitality Provided by the University which sets out the circumstances under which hospitality expenditure may be incurred and the guidelines which should be followed by staff when arranging or approving hospitality expenditure.

28.2 Members are asked to encourage staff to familiarise themselves with this policy which can be accessed at the following web site: http://www62.gu.edu.au/policylibrary.nsf/mainsearch/d69e52721bc7b0284a25708b0063e3cd?opendocument

For noting

29.0 CAREER SMARTER INFORMATION SESSIONS

29.1 Members are referred to email communication from Professor John Dewar, Deputy Vice Chancellor, Teaching and Learning, 4 October, inviting all staff to attend an information session to introduce the new on-line program, Career Smarter. The program has been developed at Griffith and contains content and interactive features designed to engage students with career development and job searching from the commencement of their programs.

29.2 Session details are –
- Mount Gravatt – Monday 17 October, 10.30am-11.30am, M23 Auditorium
- Gold Coast – Tuesday 18 October, 4.00pm-5.00pm, G17 Theatre 4
- Logan – Wednesday 19 October, 2.30pm-3.30pm, L06 Auditorium
- Nathan – Thursday 20 October, 2.30pm-3.30pm, N18 Theatre 1
- South Bank – Friday 21 October, 2.30pm-3.30pm, S05-2.04, Lecture Theatre

29.3 Invitations will be forwarded and Heads of Schools are asked to promote the session within their School.

For noting

30.0 ELECTIVE CHOICES WEBSITE

30.1 Members are advised that the development of the Elective Choices website is nearing completion and will ‘go live’ prior to the commencement of semester 1 2006 enrolment.

30.2 Staff are invited to preview the site and provide any feedback to the Project Officer, Susan Allen, s.allen@griffith.edu.au. To view the site please go to http://www1.griffith.edu.au/ua/aa/pcat/ccat/electives/
31.0 PROGRAM MATRIX

31.1 Griffith Health Program Matrix outlines the progress of proposed new programs within the Group.

For noting

32.0 OTHER BUSINESS

33.0 NEXT MEETING

33.1 The next meeting of the Griffith Health Board (Faculty) will be held on Wednesday, 16 November, 2.30pm, Boardroom, G18_3.02, Gold Coast Campus.