AGENDA 9/2007

A meeting of the Griffith Health Board will be held at 1.00 pm on Wednesday 24 October 2007 in Room 2.02, The Chancellery (G34) Gold Coast campus.

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### 40.0 OTHER BUSINESS

### 41.0 NEXT MEETING

#### Significant Committee Events
- This meeting of the Griffith Health Board (Faculty) will be held at 1.00 pm on Wednesday 24 October 2007 in Room 2.02, The Chancellery (G34) Gold Coast campus.
- The next meeting of the Griffith Health Board (Faculty) will be held at 1.00 pm on Wednesday 21 November 2007 in Room 7.30, the Centre for Medicine and Oral Health, (GH1) Southport

#### Deadlines
- Agenda items due with Secretary, Programs Committee for November meeting by 25 October 2007.
- Agenda items due with Secretary, Programs Committee for December meeting by 22 November 2007.

#### Committee QuickPlace Web Address
- [https://qplace01.domino.griffith.edu.au/QuickPlace/sec-university-committees/Main.nsf/h_Toc/dc93ed94a6ce679b4a256d040002e3f0/?OpenDocument](https://qplace01.domino.griffith.edu.au/QuickPlace/sec-university-committees/Main.nsf/h_Toc/dc93ed94a6ce679b4a256d040002e3f0/?OpenDocument)
- Use the left navigation bar to select the relevant committee site. Username is your staff number and password is the same as your Novell login. Call the Secretary on 56465 for advice or if experiencing difficulties.
DISTRIBUTION LIST

Faculty Board Members

Name..................................................Appointment Type
Professor Debra Creedy ..........................ex officio (Chair)
  Dean (Academic)
Professor Allan Cripps ..................................ex officio
  Pro-Vice Chancellor (Health)
Associate Professor Nicholas Buys ..............ex officio
  Dean (Learning & Teaching), Health
Professor Kim Halford ..................................ex officio
  Dean (Research), Health
Professor Donald Stewart .......................ex officio
  Head of School, School of Public Health
Professor Judith Searle ............................ex officio
  Head and Dean, Griffith Medical School
Professor Newell Johnson .......................ex officio
  Head and Dean, School of Dentistry & Oral Health
Associate Professor Elizabeth Patterson ......ex officio
  Head and Dean, School of Nursing and Midwifery
Dr Belinda Beck ....................................ex officio
  Head of School, School of Anatomy
Dr Jayne Clapton ....................................ex officio
  Head of School, School of Human Services
Professor Lyn Griffiths .........................ex officio
  Head of School, School of Medical Science
Professor Nerida Smith .........................ex officio
  Head of School, School of Pharmacy
Professor Lewis Adams .........................ex officio
  Head of School, School of Physiotherapy & Exercise Science
Associate Professor Alf Lizzio ..................ex officio
  Head of School, School of Psychology
Professor Wendy Chaboyer ......................ex officio
  Director, Research Centre for Clinical Practice Innovation

Information Copies (without attachments unless stated)
  Deputy Heads of School
  Director, Teaching and Learning, Griffith Science & Technology
  School Administrative Officers – Griffith Health Group
  School Secretaries – Griffith Heath Group

Other Copies
  Corporate Archives & Records Management copy (attachments)
  Binding copy (attachments)
  Spare copy
GRIFFITH UNIVERSITY
GRIFFITH HEALTH BOARD (FACULTY) MEETING

A meeting of the Griffith Health Board will be held at 1.00 pm on Wednesday 24 October 2007 in Room 2.02, the Chancellery (G34) Gold Coast campus.

Michele Britton
Secretary

AGENDA

1.0 APOLOGIES

Apologies may be recorded by contacting Michele Britton, Secretary, x56465, or by emailing m.britton@griffith.edu.au

2.0 CONFIRMATION OF MINUTES

The minutes of the 8/2007 meeting have been circulated. To be taken as read and confirmed.

3.0 CHAIR’S REPORT

The Dean (Academic) will report on items of interest to the Board.

4.0 DEAN (LEARNING & TEACHING) HEALTH GROUP REPORT

The Dean (Learning & Teaching) Health will report on Faculty Board items.

5.0 DEAN (RESEARCH) HEALTH GROUP REPORT

The Dean (Research) Health will report on Faculty Board items.

6.0 INFORMATION SERVICES REPORT

Senior Librarian to report on items of interest to the Board.

7.0 HEALTH & SAFETY REPORT

The Health & Safety Risk Adviser to report on items of interest to the Board.

ORDERING OF THE AGENDA

At this point in the agenda, members may propose that any matter on the agenda, not included in Section I, be so included.
SECTION I: MATTERS FOR DEBATE AND DECISION

8.0 TAC REPORT ON PREFERENCES

8.1 The second Tertiary Admissions Centre (TAC) report for 2008 has been made available. The report reflects applications received via QTAC and via the Universities Admissions Centre (UAC), New South Wales for Gold Coast programs. The full report is attached and the summary report, by Group, is detailed below.

<table>
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8.2 Each day QTAC runs an applicant count report which compares that day’s applications against the same time last year. As at 14 October 2007, 41,586 applications had been received by QTAC for tertiary study at Queensland institutions in 2008. This compares with 43,480 applications on the QTAC system as at 14 October 2006 for admission in 2007. Overall applications for Queensland institutions are down by 1,894 (-4.4%) compared to last year at a similar stage in processing. The next Statistics Statement will be prepared as at 5 November.

For discussion

9.0 2007 FACULTY LEARNING AND TEACHING CITATIONS

9.1 The Faculty Learning and Teaching Citation (FLATC) process has been designed to recognise and reward truly engaged teachers who are student-centred and respect students as active members of the Faculty’s learning community. All academic staff (including casual academic staff) are eligible to receive a FLATC. An application for a FLATC may be made by individual teachers or by teaching teams.

9.2 The Board may choose not to award a citation or may choose joint citation winners. In the latter case the available funds shall be shared. The Board may also choose to award a Dean’s Certificate of Commendation to recognise teachers who are contributing to quality student learning.

9.3 The Dean (Learning and Teaching) Health formed a sub-committee of the Group Learning & Teaching Committee to assess the 13 applications received for the 2007 Faculty Learning & Teaching Citation round. The sub-committee members comprised:

Associate Professor Nick Buys
Dr Greg Reddan, PES
Ms Bernadette Sebar, PBH
Ms Janine Chipperfield, HLS
Dr Kym Macfarlane, HSV

9.4 The Dean (Learning & Teaching) wishes to express his thanks to the members of the sub-committee for their assistance in ranking the applications.
9.5 The applications and proposed rankings have been circulated to Board members in hard copy to preserve confidentiality of the applicants. The applications were ranked on the basis of how effectively the applicants have demonstrated the development of an approach that improves student learning.

9.6 The Griffith Health Board (Faculty) is asked to consider the applications, and the rankings as recommended by the working party. There are a maximum 4 citations available, each valued at $2,000. The funds are to be utilized for professional development as university teachers.

9.7 The Deputy Vice Chancellor (Academic) will announce the citation winners on Friday 26 October 2007. The decision of the Board in relation to citation winners is to remain confidential until the announcement has been made.

For consideration

10.0 FIRST YEAR ADVISERS: 50% BUYOUT

10.1 The Dean (Learning & Teaching) will discuss 50% buyout of First Year Advisers.

For discussion

11.0 RESEARCH PLAN

11.1 The draft Research Plan has been distributed to Health Group staff for feedback and comment. The Dean (Research) will present the Research Plan to the Griffith Health Board (Faculty) and will highlight any modifications that have been incorporated into the Plan in response to feedback.

For discussion

12.0 DISCUSSION PAPER: BUILDING INSTITUTIONAL PARTNERSHIPS WITH TAFE & OTHER TERTIARY EDUCATION PROVIDERS

12.1 The Deputy Vice Chancellor (Academic) seeks feedback from Faculty Boards regarding the attached discussion paper ‘Building Institutional Partnerships with TAFE & Other Tertiary Education Providers.’

12.2 In 2005, the University adopted a paper entitled Building Griffith’s relationship with TAFE in the Brisbane Gold-Coast corridor (referred to as the 2005 TAFE strategy) which outlined a strategy for deepening and extending the relationship we had with TAFE, particularly with the TAFE institutes in our geographic region.

12.3 The purpose of the current paper is to:
• evaluate the outcomes of that strategy, and recommend strategies for developing our relationship with TAFE over the next few years;
• consider whether we should develop a broader strategy for building institutional partnerships, particularly with private providers of high-level VET qualifications and associate degrees.

12.4 Feedback is to be returned to the DVC (A) via Michele Britton, Group Academic Services Officer by the end of November for reference to the December meeting of Academic Committee.

For discussion

13.0 DRAFT DISCUSSION PAPER: SEVEN PRINCIPLES TO GUIDE LEARNING AND TEACHING AT GRIFFITH UNIVERSITY
13.1 The Deputy Vice Chancellor (Academic) seeks feedback from Faculty Boards regarding the draft of the document ‘Seven Principles to Guide Learning and Teaching at Griffith University’. This document has been developed by GIHE and implements one of the actions contained in the Academic Plan 3: Learning for Success aimed at supporting staff to achieve high professional standards in the provision of learning and teaching.

13.2 The document provides:

- a coherent, evidence-based statement of what the University regards as best practice in providing high quality learning and teaching,
- exemplars for staff of each of the Principles, so that staff can recognise how each Principle can be embodied in day to day practice,
- a framework for staff to use in providing evidence of their good teaching practices (eg, as part of a teaching portfolio) for the purposes of promotion, and
- a framework for professional development activities provided by GIHE.

13.3 The DVC (A) has advised this is an aspirational document that sets out a model of professionalism in University learning and teaching. It is not a checklist or a set of minimum standards. It is to be used to inform judgements of, and provide an evidence base for, good practice, not to identify poor practice or performance.

13.4 It is intended that this document will be embedded in University processes in the following ways:

- by informing judgements of outstanding performance in learning and teaching for the purposes of the Griffith Awards for Excellence in Teaching,
- by providing a framework for staff to present a case of a high level of quality and impact of teaching for the purposes of academic promotion,
- by incorporation by reference into our promotion criteria related to teaching, and
- by providing a framework for GIHE to develop and deliver its professional development and award programs.

13.5 Feedback is sought on (a) the content of the document and (b) the intended uses of it. Feedback is to be returned to the DVC (A) via Michele Britton, Group Academic Services Officer by the end of October.

For discussion

14.0 TRIAL COURSE EVALUATION AND FEEDBACK PROCESS: SEMESTER 2 2007 COURSES

14.1 At its September meeting, Academic Committee approved a course evaluation process and Course Evaluation Report Template and agreed the process and template will be trialled for those Semester 2 courses scheduled for evaluation in 2007, before formal implementation of the process in 2008.

14.2 Accordingly, as detailed in the attached memo from the Deputy Vice Chancellor (Academic) dated 18 October 2007:

For the purpose of the Semester 2 trial, course convenors are required to:

- Acquire Student Evaluation of Courses (SEC) data for Semester 2 courses scheduled for evaluation by Friday Week 14 (2 November);
- Submit completed evaluation forms to the Off Campus and Assignment Handling Service Office for scanning by Friday Week 14,
• Analyse the data and forward completed Course Evaluation Reports for each evaluated course to HoS by 30 November.
• Upload completed Course Evaluation Report to the persistent Learning @Griffith site and to the next Semester’s Learning@Griffith site for the new cohort of students.

For the purpose of the Semester 2 trial, Heads of School are required to:

• Check evaluations at Griffith to ensure SECs have been initiated for all courses scheduled for evaluation in Semester 2 by 31 October;
• Check the Data Warehouse for the School report to see the SEC response rate/responses by 20 November;
• Receive Course Evaluation Reports from course convenors by 30 November and
  o identify courses that require a major change to the course outline;
  o approve the Course Evaluation Reports for publication to the Learning@Griffith site;
• By 5 December forward to Programs Committee, via Chair, Faculty Board, the Course Evaluation Reports and if required, an amended School Course Evaluation Schedule for consideration at 6 December meeting, Programs Committee.

For discussion

15.0 PSY MAJOR CHANGE SUBMISSION (07/0012392)
5280 / 5071 M ORGANISATIONAL PSYCHOLOGY
6013 D PSYCHOLOGY (ORGANISATIONAL)
6007 / 6004 D PHILOSOPHY IN ORGANISATIONAL PSYCHOLOGY

15.1 The Griffith Health Board (Faculty), on the executive recommendation of the Head of School, Psychology, is asked to consider a major change submission (07/0012392) proposing changes to the Organisational Psychology program suite, to comply with Australian Psychology Accreditation Council (APAC) requirements. The proposed new structure ensures that students will cover all key aspects of organisational psychology, as it is currently practised. The programs will move from having four core courses and three elective courses to seven core courses (five existing courses and two new courses) which address the key competencies required by the Psychologists Registration Board of Queensland and the APS College of Organisational Psychologists. The professional requirements for admission to the programs have also been clarified. The changes are proposed to take effect from Semester 1 2008.

15.2 The summary of changes to the program content and structure is as follows:

• Introduction x 2 new courses; 7416PSY The Employment Lifecycle (Semester 1, offered even years) and 7415PSY Advanced Research Methods (Semester 2, offered annually)
• Withdrawal x 3 new courses; 7401PSY Foundations of Professional Practice, 7402PSY Psychology in the Workplace and 7408PSY Human Factors
• Change the following course titles to reflect course content and linkages to Registration Board competencies:
  o 7405PSY Occupational Stress & Wellbeing to 7405PSY Work, Stress & Health
  o 7407PSY Psychology of Learning & Development to 7407PSY Learning & Development
  o 7404PSY Facilitating System Change to 7404PSY Change Management
  o 7403PSY Psychological Assessment, Recruiting & Selection to 7403PSY Psychological Assessment (offered odd years)
  o 7406PSY Facilitating Individual Change to 7406PSY Counselling in the Workplace
• Convert the status of the following courses from elective to core and offer biennially to assist in addressing the process of reducing courses with low enrolments:
  o 7405PSY Work, Stress & Health (offered odd years)
  o 7407PSY Learning & Development (offered even years)
  o 7404PSY Change Management (offered even years)
  o 7406PSY Counselling in the Workplace (offered odd years)

• Offer all core courses biennially, with the exception of 7415PSY Advanced Research Methods (offered annually). Independent Learning Project courses will be offered each semester, but may only be taken in lieu of a core course with permission of the Program Convenor.

• Amendment to the admission criteria regarding professional requirements for admission to the organisational psychology programs.

For discussion

16.0 NRS SPECIAL PURPOSE SUBMISSION (07/0012375) 1161 / 1162 / 1165 B NURSING

16.1 The Griffith Health Board (Faculty), on the executive recommendation of the Head of School, Nursing & Midwifery, is asked to consider a special purpose submission (07/0012375) proposing the Bachelor of Nursing program be excluded from the language of instruction provisions of the Admission Policy for Undergraduate Programs (Section 3.8), which specify exception from English language requirements for international students in circumstances where:

“Secondary studies were completed in a country other than those specified above within the past five years, and the language of instruction for those secondary studies was English. Applicants must supply a letter from the Principal or Registrar of the institution at which he or she studied, confirming successful full-time study was conducted in English.”

16.2 The University approved English language requirements for entry into the Bachelor of Nursing program are a minimum overall band score of 7.0 on IELTS (International English Language Testing System) with no sub-score of less than 6.5, effective Semester 1 2009. Griffith International have advised that international students entering the program under the ‘language of instruction’ provisions of the Admission Policy for Undergraduate Programs are not required to demonstrate that they meet the standard or specified English language requirements for entry into programs.

16.3 Accordingly, the School of Nursing & Midwifery seek that international students who complete secondary studies in a country other than those specified in the Admission Policy for Undergraduate Programs policy be required to demonstrate a minimum overall band score of 7.0 on IELTS (International English Language Testing System) with no sub-score of less than 6.5 in order to meet English language requirements for entry into the Bachelor of Nursing program.

16.4 It is necessary to seek this exception to the language of instruction provisions of University policy for the Bachelor of Nursing program, as:

• the University has a duty of care to the community,
• due regard must be given to the professional integrity and standing of the program
• the University must ensure preservation of the relationship with the agencies involved in providing the professional placement, and
• the University has a duty to ensure students accepted into the program have the required level of English to successfully undertake the clinical component. (The clinical courses are designated courses. A fail grade may result in exclusion from the program). In this regard, University and hospital staff have consistently
reported that international students, for whom English is a second language and who have IELTS less than 7.0, experience a high degree of difficulty in fulfilling the stringent clinical requirements of the program due to poor English skills.

16.5 Consultations have occurred with Griffith International regarding the proposed exception to the language of instruction provisions for the Bachelor of Nursing program, to take effect from Semester 1 2009.

For discussion

SECTION II: MATTERS REQUIRING RATIFICATION OR EXECUTIVE ACTION

17.0 HLS MINOR CHANGE SUBMISSION (07/0012390)
2080 GRIFFITH HEALTH GROUP HONOURS PROGRAM

17.1 The Griffith Health Board (Faculty) is asked to ratify the executive action of the Dean (Learning & Teaching) in approving minor change submission seeking to include 6001MSC Advanced Studies in Health Sciences to the recommended elective list.

17.2 This course introduces students to a sequence of topics in health sciences at the Honours / Masters level. The course 6001MSC will complement the student's knowledge of corresponding topics at the Honours / Masters level and may aid in the construction of a research strategy for their own research project.

17.3 This change to the program is to take effect from Summer Semester (February) 2008.

For ratification

18.0 HLS MINOR CHANGE SUBMISSION (07/12374)
3221 G CERTIFICATE IN HEALTH PROFESSIONAL EDUCATION

18.1 The Griffith Health Board (Faculty) is asked to ratify the executive action of the Dean (Learning & Teaching) in approving minor change submission seeking to amend course titles for the new 3221 Graduate Certificate in Health Professional Education, due to commence from Semester 1 2008.

18.2 There is mismatch between the course titles detailed in the marketing material for the new Graduate Certificate in Health Education (1000 brochures printed) and the course information detailed on the program catalogue.

18.3 This mismatch arose as the marketing material was based on an earlier version of the new program submission. There was a subsequent change to the course titles later in the program development. The submission, including the revised course titles, was approved by Programs Committee.

18.4 The co-convenors of the program, Megan Dalton (PES) and Heather Alexander (GIHE) seek to change the course titles back to the original titles, as detailed in the marketing material. This will reduce confusion regarding the content of the new program. Additionally the co-convenors believe the proposed change of course names would better reflect the individual course content.

For ratification

19.0 NRS MINOR CHANGE SUBMISSION (07/0012341)
1224 B NURSING / B HEALTH PROMOTION
19.1 The Griffith Health Board (Faculty) is asked to ratify the executive action of the Dean (Learning & Teaching) in approving minor change submission seeking to amend the fourth year of the program (the Health Promotion component).

19.2 The proposed changes are a consequence of the introduction of the Bachelor of Public Health program from Semester 1, 2008. The proposed changes to the Health Promotion component of the program have been recommended by the School of Public Health.

19.3 The Bachelor of Nursing/Bachelor of Health Promotion program was discontinued effective Semester 1 2005 due to low enrolments. There are currently 4 students enrolled in the program, 1 of whom is currently on leave of absence. The remaining students have not yet completed the Nursing component of the program and have not yet commenced the Health Promotion courses in fourth year. Accordingly no transition arrangements are required.

For ratification

20.0 NRS MINOR CHANGE SUBMISSION (07/0012389)
1327 B NURSING (POST-REGISTRATION) (ABU DHABI)

20.1 The Griffith Health Board (Faculty) is asked to ratify the executive action of the Dean (Learning & Teaching) in approving minor change submission submitted by the School of Nursing, Abu Dhabi, seeking the following amendments to the 1327 Bachelor of Nursing (Post-Registration) program, Abu Dhabi, with immediate effect:

1. Commencement of the program in Semester 2 2008 (January 2008), rather than Semester 1 2007 (September, Abu Dhabi) as previously approved, to coincide with the availability and expertise of teaching staff in Abu Dhabi.

2. The local business partner and Griffith would like to commence the 1327 B Nursing (Post-Registration), Abu Dhabi to start as soon as possible even though this will mean commencing in 2nd semester. This necessitates the change of course order.

20.2 The proposed changes reflect both education need and industry feedback.

For ratification

21.0 PBH MINOR CHANGE SUBMISSION (07/0012338)
3147 G CERTIFICATE IN PUBLIC HEALTH
4094 G DIPLOMA IN PUBLIC HEALTH
5263 M PUBLIC HEALTH

21.1 The Griffith Health Board (Faculty) is asked to ratify the executive action of the Dean (Learning & Teaching) in approving a minor change submission proposing a number of changes to courses in the Public Health program suite from Semester 1, 2008, as follows:

- Replace core Semester 1 course 7322PBH Change Management in Dynamic Healthcare Systems with 7304PBH Healthcare Systems (currently a Semester 2 elective). 7304PBH Healthcare Systems will no longer be offered as an elective in Semester 2. 7304PBH Healthcare Systems will provide a broad health care delivery foundation, leading to further study in aspects of health care systems or allow candidates to satisfy requirements for core study in the program before pursuing alternative aspects of public health in advanced electives.
- Offer 7322PBH Change Management in Dynamic Healthcare Systems as a Semester 1 elective.
Replace core Semester 1 course 7320PBH Statistics with new Health Group course 6002HLS Quantitative Research.
Withdraw Semester 2 elective 7315PBH Health Services Managers and the Law.
Include 6003HLS Advanced Research Statistics as a Semester 1 elective (new Health Group course).

For ratification

22.0 PES SPECIAL PURPOSE SUBMISSION (07/0012342) 5320 M PHYSIOTHERAPY

22.1 The Griffith Health Board (Faculty) is asked to ratify the executive action of the Dean (Learning & Teaching) in approving special purpose submission proposing a change to the admission requirements for the Master of Physiotherapy program as follows, effective from 2009:

- have successfully completed a Bachelor of Exercise Science from Griffith University or an equivalent higher education qualification (see Section 1 of this form);
- demonstrate a satisfactory level of performance on the program interview/questionnaire;
- provide evidence of involvement in appropriate community-based activities.

complete a Selection Supplement Form and provide two Referees Reports

22.2 The Selection Supplement form and referee request forms are attached with the submission. The purpose of instituting the additional requirements is to provide better identification of strong candidates among graduates from exercise science programs other than the Griffith program.

For ratification

23.0 PHM MINOR CHANGE SUBMISSION (07/0012364) 1242 B PHARMACEUTICAL SCIENCE

23.1 The Griffith Health Board (Faculty) is asked to ratify the executive action of the Dean (Learning & Teaching) in approving a minor change submission proposing to change the semester of offer of the following courses in the Bachelor of Pharmaceutical Science program, effective Semester 1, 2008:

2001PHM Drug Information & Evaluation I – currently offered Year 2, Semester 2; to be offered Year 2, Semester 1
2015PHM Pharmaceutical Science I – currently offered in Year 2, Semester 1; to be offered Year 2, Semester 2

For ratification

24.0 NRS PROGRAM WITHDRAWAL 1167 B NURSING (POST-REGISTRATION) OFF-SHORE (NISSOKEN)

24.1 The Griffith Health Board (Faculty) is asked to ratify the executive action of the Dean (Learning & Teaching) in approving the withdrawal of 1167 B Nursing Post-Registration Off-shore (Nissoken) program effective Summer Semester (November/December) 2007.

24.2 The decision to withdraw the program has been made in consultation with the Nissoken Group, the Dean (Academic) and the Head of School, Nursing and Midwifery, in response to continued low enrolments.
24.3 Transition arrangements for continuing students are detailed in the program withdrawal submission. It is anticipated all continuing students will complete the program at the conclusion of Semester 1 2009.

For ratification

25.0 NRS PROGRAM WITHDRAWAL
5427/5432 M NURSING / M NURSING WITH HONOURS OFF-SHORE (NISSOKEN)

25.1 The Griffith Health Board (Faculty) is asked to ratify the executive action of the Dean (Learning & Teaching) in approving the withdrawal of the Master of Nursing / Master of Nursing with Honours Off-shore (Nissoken) programs effective Semester 1 2008.

25.2 The decision to withdraw the program has been made in consultation with the Nissoken Group, the Dean (Academic) and the Head of School, Nursing and Midwifery, in response to continued low enrolments.

25.3 Transition arrangements for continuing students are detailed in the program withdrawal submission. It is anticipated all continuing students will complete the program at the conclusion of Semester 1 2011.

For ratification

26.0 HSV CHANGE OF PROGRAM CONVENOR
1263 B HUMAN SERVICES / B CRIMINOLOGY AND CRIMINAL JUSTICE

26.1 The Griffith Health Board (Faculty) is asked to ratify the executive action of the Dean (Learning & Teaching) in approving change of program convenor for program 1263 B Human Services / B Criminology and Criminal Justice, from Dr Ann Ingamells to Dr Jennifer Osmond with immediate effect.

For ratification

27.0 NRS AMENDMENT TO SCHOOL ASSESSMENT POLICY

27.1 The Griffith Health Board (Faculty) is asked to ratify the executive action of the Dean (Learning & Teaching) in approving an amendment to the Nursing and Midwifery School Assessment Policy from 2008 to remove reference to the second marking of written assessment items. There has been a substantial increase in student requests for remarks of assignments. In future, students will be advised to follow the University process of submitting an application for review of grade.

For ratification

SECTION III: MATTERS FOR NOTING AND WHERE APPROPRIATE, ACCEPTANCE OF RECOMMENDATIONS

28.0 AQUA AUDIT 2008

28.1 The Deputy Vice Chancellor (Academic) has advised the trial AUQA audit will be conducted from the 19th-22nd November 2007.

28.2 The trial audit is an important part of preparations for next year's AUQA audit. A performance portfolio is being drafted for the purposes of the trial.
28.3 All staff will be offered an opportunity to be briefed about the audit later this year and in the first half of next year. In the meantime, comprehensive information about the AUQA audit process, and preparations for it, can be found at [www.griffith.edu.au/auqa-2008](http://www.griffith.edu.au/auqa-2008).

28.4 The AUQA audit is important to the University. It provides us with an opportunity to review internal processes and outcomes and to benchmark performance against external measures and standards. The process of preparing for an AUQA audit will assist in identification of areas in which we can, or need to, improve. This means that it will be important for all staff to be familiar with the contents of the performance portfolio, especially those who will be directly involved in the audit process.

28.5 AUQA has advised the University will be audited from 2-6th June 2008.

28.6 The information on the website will be updated regularly, and information sessions will be arranged and advertised as appropriate.

**For noting**

29.0 NATIONAL COMPETITIVE GRANT RESULTS

29.1 The Vice Chancellor has announced the pleasing outcomes of the 2007 ARC and NHMRC rounds. Discovery grants have increased from 15 in 2006 to 23 in 2007. The success rate has increased from 10.9% to 20.5% and Griffith’s ranking in number of grants has changed from 15 to 13. In this year's Linkage round Griffith again achieved 7 grants.

29.2 Griffith has made significant gains in the NHMRC winning 5 grants compared to 2 in 2006. The success rate has improved from 5.7% to 16.1%.

29.3 The Griffith Health Board (Faculty) congratulates the successful applicants.

**ARC Discovery**

<table>
<thead>
<tr>
<th>Researchers</th>
<th>Approved Project Title</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dr N Cartwright</td>
<td>Contribution of surf zone wind stress to storm surge inundation</td>
<td>$268,000</td>
</tr>
<tr>
<td>Prof P Tacon</td>
<td>Picturing change: 21st Century perspectives on recent Australian rock art, especially that from the European contact period.</td>
<td>$565,000</td>
</tr>
<tr>
<td>A/Prof J Butcher</td>
<td>Contesting the sea: maritime territoriality in the Indonesian archipelago since 1850</td>
<td>$175,504</td>
</tr>
<tr>
<td>Prof K Paliwal</td>
<td>Robust feature extraction for automatic speech recognition</td>
<td>$169,000</td>
</tr>
<tr>
<td>Dr S Poulsen</td>
<td>Development of therapeutic agents that target carbonic anhydrase enzymes</td>
<td>$375,817</td>
</tr>
<tr>
<td>A/Prof D Bernhardt</td>
<td>Relative free energies from nonequilibrium simulations: algorithms for determination of binding affinities, conformational states and phase transitions</td>
<td>$360,000</td>
</tr>
<tr>
<td>Dr Y Gao</td>
<td>Feature-Level Fusion with Incomplete Data for Automatic Person Identification</td>
<td>$196,000</td>
</tr>
<tr>
<td>Dr E Streed; E. Whitelaw; Dr S Chong</td>
<td>A Photonic Interconnect for Trapped Ion Quantum Computing</td>
<td>$518,000</td>
</tr>
<tr>
<td>Dr R Sang, Dr D Kielpinskii</td>
<td>The role of epigenetics in the early gestational programming of adult phenotype by ethanol</td>
<td>$201,000</td>
</tr>
<tr>
<td>Prof P Mazzerolle, Prof R.K Wortley</td>
<td>Developmental Pathways to Intimate Partner Homicide: Understanding Individual and Situational Dimensions</td>
<td>$404,942</td>
</tr>
<tr>
<td>Dr M Coster</td>
<td>Attosecond physics with ultra cold metastable neon</td>
<td>$360,000</td>
</tr>
<tr>
<td></td>
<td>Environmentally sustainable asymmetric synthesis: design and development of chiral hydrogen bonding organocatalysts</td>
<td>$338,000</td>
</tr>
</tbody>
</table>
A/Prof S Baum
A society divided: a multilevel approach for understanding socio-economic opportunity and vulnerability
$179,000

Dr G Bradley, Prof BA Sparks
Balancing the needs of customers and employees following service failure: A dyadic psychosocial approach
$222,000

A/Prof S Billett, A/Prof GC Johnson; Dr EW Hirst; Dr SA Thomas; Dr CR Sim
Towards a transformative model: re-shaping transitions between school and post-school life
$135,000

Prof K Daly
Innovative Justice Responses to Sexual Violence: A Global Analysis
$432,000

Prof Y Xu,
Nuclear Giants: Prospects for Nuclear Energy in China and India
$169,874

Prof R Yeo
Memory, notebooks and archives: making early modern science analogues to mitochondria
$120,000

A/Prof J Neuzil, Dr SJ Ralph
Developing efficient cancer therapies by targeting of vitamin E analogues to mitochondria
$360,000

Khanna, K
Understanding the role of the corepressor protein KAP1 in DNA damage response pathway
$401,500

Prof D De Leo
Beyond psychopathology: Pathways to suicide in mentally well young adult males
$284,987

Prof A Nesdale
School Bullies and Victims: The Influence of Children's Groups
$131,000

Selth, A
Burma's Role in Shaping the Asia-Pacific Strategic Environment
$256,648

TOTAL
$6,623,272.00

ARC Linkage - Project Grants 2008

Researchers
Approved Title
Total
A/Prof Deb Keen
Engaging to learn: Increasing the engagement of children with autism in learning activities
$167,800

A/Prof Elizabeth Kendall; A/Prof Scott Baum
Coalitions for Community Health: A Community-based response to chronic disease
$448,101

Dr Heidi Muenchberger
Places for art: redefining the dynamics of performance and location in Australia
$170,000

Dr Raymond Brown; Dr Elizabeth Hirst
The development of a values approach to school renewal
$229,000

Dr Annette Woods; Dr Debbie Heck
Development of redox-mediated microbial assays for the rapid characterisation and assessment of wastewater, wastewater treatment processes and recycled water
$150,000

A/Prof Richard John; Dr Peter Teasdale

Dr Dave Welsh

Prof Lorelle Frazer; Prof Jeffrey Giddings
Towards resolution of franchising conflict
$102,000

Dr Scott Weaven

Dr Moya Conrick
Minimising the inappropriate and unnecessary hospital admissions of frail older people
$356,284

TOTAL
$1,623,185

30.0 CARRICK AWARDS FOR AUSTRALIAN UNIVERSITY TEACHING

30.1 The Vice Chancellor and Deputy Vice Chancellor (Academic) have congratulated the following winners of the prestigious Carrick Awards for Australian University Teaching:

- Associate Professor Keithia Wilson (School of Psychology) – winner in the Teaching Award: Social Sciences category
- Dr Ann McDonnell (School of Biomolecular and Physical Sciences) – winner in the Teaching Award: Biological Sciences, Health and Related Studies
• Professor Bruce Burton (School of Education and Professional Studies) – winner in the Teaching Award: Humanities and the Arts category
• The Deaf Student Support Program – team members include Ms Lesleigh Brennan and Emeritus Professor Des Power – winner in the Programs that Enhance Learning category

For noting

31.0 DEST APPLICATIONS: EXTENSION OF YOUTH ALLOWANCE AND AUSTUDY TO MASTERS PROGRAMS FOR PROFESSIONAL ENTRY

31.1 On 8 May 2007, as part of the 2007-08 Budget, the Australian Government announced the extension of Youth Allowance and Austudy to students undertaking masters by coursework study, where:

• it is required for entry to a profession; or
• it is the fastest pathway to professional entry; or
• a university has diversified by restructuring its course delivery.

31.2 Pursuant to the Guidelines for the Approval of Masters Courses for Student Income Support Payments, the Health Group has submitted applications for approval to the Department of Education, Science and Training for the following Masters programs, for the 2008 round:

Master of Clinical Psychology (5279 and 5070)
Master of Dental Technology in Prosthetics (5402)
Master of Human Services (Childhood Studies) (5169)
Master of Human Services (Disability Studies) (5169)
Master of Human Services (Orientation & Mobility) (5169)
Master of Human Services (Rehabilitation Counselling) (5169)
Master of Midwifery (5230)
Master of Nutrition & Dietetics (5461)
Master of Organisational Psychology (5280)
Master of Pharmacy (5369)
Master of Physiotherapy (5320)
Master of Social Work (5476)

31.3 The due date for applications was 12 October 2007. The Minister, Department of Education, Science and Training will announce the approved list of programs, and higher education providers and Centrelink will be accordingly advised of application outcomes. Students enrolled in approved programs will be eligible to apply to Centrelink for Youth Allowance and Austudy. Should any application be refused, the higher education provider may appeal the decision by writing to the Minister.

For noting

32.0 HSV ACCREDITATION APPLICATION TO AUSTRALIAN INSTITUTE OF WELFARE & COMMUNITY WORKERS (07/0012370)

32.1 The Griffith Health Board (Faculty) is asked to note the accreditation application to the Australian Institute of Welfare & Community Workers for the following Human Services programs, approved by the acting Pro Vice Chancellor (Health):

1095 B Human Services - Child & Family Studies - application for approval.
1098 B Human Services - renewal application
1263 B Human Services / B Criminology & Criminal Justice - renewal application
For noting

33.0 NRS MODIFICATION TO CLINICAL STATUTORY DECLARATION

33.1 The Griffith Health Board (Faculty) is asked to note the following amendment to the wording of the clinical statutory declaration, approved by the 5/2007 School of Nursing and Midwifery Committee and effective Semester 1 2008:

Change the current point 2) from:

*Have completed Hepatitis B immunisation and can produce evidence of my immunisation status if asked. This is required prior to clinical placement and necessary in order to meet the requirements below.*

To:

*Have commenced Hepatitis B immunisation and am aware of the date/s of my first clinical placement. I will have completed my Hepatitis B immunization prior to my first clinical placement. I can and will produce evidence of my current and complete immunisation status if asked. This is required prior to clinical placement and necessary in order to meet the requirements below.*

For noting

34.0 NRS AMENDMENT TO CLINICAL PRACTICUM POLICY (07/0012394)

34.1 The Griffith Health Board (Faculty) is asked to note the amendment to the protocol for clinical practicum make-up within the School of Nursing and Midwifery Clinical Practicum Policy as detailed in the attached memorandum, approved by the 6/2007 NRS School Committee.

For noting

35.0 ACADEMIC INTEGRITY FRAMEWORK

35.1 University Council considered a proposal for a new two stage process for managing academic integrity. The new process is to be trialled in semester 2, 2007 in the Faculties of Arts and Education as well as the Science, Environment, Engineering and Technology Group.

35.2 Council resolved to establish the *Institutional Framework for Promoting Academic Integrity among Students* for the purpose of dealing with incidences of academic misconduct among undergraduate and postgraduate students enrolled in programs hosted by the Faculties of Arts and Education, and the Science, Environment, Engineering and Technology Group that are reported in semester 2, 2007 from Tuesday 9 October 2007 to 29 February 2008.

35.3 Papers detailing the policy and process for the management of possible breaches of academic integrity as approved by Council are attached for the Board’s information.

For noting

36.0 GRIFFITH HONOURS COLLEGE: INVITATION

36.1 The Honours College will admit its first intake in 2008. It is anticipated 140 students will be selected initially, with total membership of the College rising over time to about 500 students. Selection will be on the basis of academic performance, demonstrated capacity for leadership and record of achievement in community service. High
achieving students at the end of first year will be considered for entry on the basis of their grade point average (GPA).

36.2 The work of the Honours College is supported by a 'virtual faculty' of Griffith academic staff who will oversee the development of the program of experiences for Honours College students. The virtual faculty consists of staff who are up and coming 'thought leaders' in their disciplines, and who support the objectives of the Honours College. The members of the virtual faculty are:

- Professor John Dewar    Deputy Vice Chancellor (Academic)
- Professor Lewis Adams    School of Physiotherapy & Exercise Science
- Associate Professor Denis Crane    School of Biomolecular & Physical Sciences
- Professor Geoff Dromey    School of Information & Communication Technology
- Professor Murray Dyck    School of Psychology
- Dr Glenn Finger     Faculty of Education
- Dr Debra Grace     Department of Marketing
- Professor Lyn Griffiths    School of Medical Science
- Associate Professor Mary Keyes    Griffith Law School
- Professor Sherif Mohamed    Griffith School of Engineering
- Associate Professor Haig Patapan    Department of Politics & Public Policy
- Professor Huib Schippers    Queensland Conservatorium
- Associate Professor Stephen Stockwell    School of Arts
- Professor Michael Wesley    Griffith Asia Institute
- Associate Professor Jay Younger    Queensland College of Art

36.3 Work on developing the Honours College course offerings, even though these may not be offered until 2009, is due to begin. Colleagues from across the University are invited to propose suitable courses for inclusion in the Honours College program. These could either be existing courses or modified versions of existing courses. In each case, however, courses should be of interest to students from all disciplines, and should address themes or ideas that relate to current global challenges, and enable us to showcase the University's research and teaching strengths. Resources will be available to support the delivery of courses selected or developed for Honours College purposes.

36.4 If you are interested in participating in the Honours College in this way, please contact Professor John Dewar (j.dewar@griffith.edu.au).

For noting

37.0 2008 COMMUNITY PARTNERSHIP GRANTS

37.1 The University is calling for applications for funding for its 2008 round of Community Partnership Grants. Applications are sought for projects that enhance the University's engagement with the communities it serves and builds community understanding of the University's capacity to contribute.

37.2 Applicants are required to peruse the 2008 Guidelines and complete the Application Form which can be accessed at http://www3.griffith.edu.au/01/ocp.

37.3 Applicants are referred to the "Project" tab and then requested to click on "2008 Applications". Please note that applications close on Friday, 9 November 2007.
37.4 Please do not hesitate to contact Ms Julie McDonald on either telephone extension 21015 or email Julie.McDonald@griffith.edu.au for further information.

For noting

38.0 PRESENTATION: DISABILITY STANDARDS FOR EDUCATION 2005

38.1 Mr Graeme Innes (AM), Human Rights Commissioner will give a presentation on the Disability Standards for Education 2005 and their application in the tertiary education sector. Details are as follows:

Date: Tuesday 30 October 2007-10-18
Time: 11.30 am – 1.00 pm (light lunch at 11.30)
Venue: Multi Faith Centre (N35) Nathan campus
RSVP: Thursday 25 October 2007 to Judy Hartley x 57280 or J.Hartley@griffith.edu.au

For noting

39.0 POLICY, PROCEDURE AND FORM UPDATES

39.1 The Board is advised of the following policy / form updates:

Internal Transfer Form

Application for Admission to Honours Programs Form

Application for Enrolment as a Cross-Institutional Student at Griffith University Form
URL: http://domdoc03.domino.gu.edu.au/policylibrary.nsf/76BE8738BAE04D5F4A256AE007E2B25/7DC62E003D26334F4A256C1D0063DED1?OpenDocument

Application for Direct Admission to Undergraduate Programs Form

UPDATED DOCUMENT TITLE: Application for Direct Admission to a Graduate Entry Program

UPDATED DOCUMENT TITLE: Course Evaluation Report Template

UPDATED DOCUMENT TITLE: Academic Integrity Closure Form For Use by Course Convenors
URL:

UPDATED DOCUMENT TITLE: Concern about a Possible Breach of Academic Integrity Form
URL:

UPDATED DOCUMENT TITLE: Academic Integrity Closure Form For Use by the Chair of the Assessment Board
URL:

UPDATED DOCUMENT TITLE: Institutional Framework for Promoting Academic Integrity Among Students
URL:
http://domdoc03.domino.gu.edu.au/policylibrary.nsf/76BE8738BAE04D5F4A256AEC007E2B25/03EE5C37F0926A0E4A25736F0063EAEA?OpenDocument

UPDATED DOCUMENT TITLE: Position Description Template
URL:

40.0 OTHER BUSINESS

41.0 NEXT MEETING

41.1 The next meeting of the Griffith Health Board (Faculty) will be held on Wednesday 21 November 2007 at 1.00 pm in Room 7.20, the Centre for Medicine and Oral Health (GH1) Southport.