A meeting of the Griffith Health Board will be held at 12.30 pm on Wednesday 14 October 2009 in Room 1.05/1.06, the Chancellery (G34) Gold Coast campus.

CONTENTS

1.0 APOLOGIES AND WELCOME
2.0 CONFIRMATION OF MINUTES
3.0 ACTIONS ARISING FROM 6/2009 GRIFFITH HEALTH GROUP BOARD MEETING (AUGUST)
4.0 PVC REPORT
5.0 CHAIR’S REPORT
6.0 DEAN (LEARNING & TEACHING) REPORT
7.0 DEAN (RESEARCH) REPORT
8.0 FINANCE AND BUSINESS SERVICES REPORT
9.0 INFORMATION SERVICES REPORT
10.0 EXTERNAL RELATIONS
11.0 HUMAN RESOURCE MANAGEMENT
12.0 DEVELOPMENT AND ALUMNI
13.0 GRIFFITH INTERNATIONAL
14.0 PRESENTATION: WORK INTEGRATED LEARNING 1.30 pm – 1.50 pm
15.0 PRESENTATION: ACADEMIC INTEGRITY 2.00 pm – 2.20 pm
16.0 PRESENTATION: OUTCOMES OF FOUNDATION YEAR RESEARCH PROJECT 2.30 pm – 2.40 pm

SECTION I: MATTERS FOR DEBATE AND DECISION

17.0 ADMISSION REQUIREMENTS FOR PROGRAMS INCORPORATING THE FOUNDATION YEAR
18.0 DRAFT HEALTH GROUP POLICIES, GUIDELINES & FORMS ASSOCIATED WITH PROFESSIONAL PLACEMENT
19.0 COURSE EVALUATIONS: SEMESTER 1 2009 REPORT
20.0 LOW ENROLMENT COURSES: SEMESTER 2 2009 REPORT
21.0 HEALTH GROUP PROGRAM CHANGES

SECTION II: MATTERS REQUIRING RATIFICATION OR EXECUTIVE ACTION

22.0 GRIFFITH HEALTH GROUP HEALTH & SAFETY COMMITTEE MEETING MINUTES 3/2009
23.0 DOH MINOR CHANGE SUBMISSION (20090002566)
1262 B ORAL HEALTH IN ORAL HEALTH THERAPY
24.0 DOH SPECIAL PURPOSE SUBMISSION (20090002578)
1260 B ORAL HEALTH IN DENTAL TECHNOLOGY

25.0 DOH SPECIAL PURPOSE SUBMISSION (20090002580)
1259 B ORAL HEALTH IN DENTAL SCIENCE
1260 B ORAL HEALTH IN DENTAL TECHNOLOGY
1262 B ORAL HEALTH IN ORAL HEALTH THERAPY

26.0 DOH MINOR CHANGE SUBMISSION (20090002583)
1260 B ORAL HEALTH DENTAL TECHNOLOGY

27.0 DOH MINOR CHANGE SUBMISSION (20090002588)
1259 B ORAL HEALTH IN DENTAL SCIENCE
1260 B ORAL HEALTH IN DENTAL TECHNOLOGY
1262 B ORAL HEALTH IN ORAL HEALTH THERAPY

28.0 DOH MINOR CHANGE SUBMISSION (20090002584)
1261 B ORAL HEALTH IN DENTAL TECHNOLOGY (POST-REGISTRATION)

29.0 DOH MINOR CHANGE SUBMISSION (20090002589)
1262 B ORAL HEALTH IN ORAL HEALTH THERAPY

30.0 DOH SPECIAL PURPOSE SUBMISSION (20090002519)
1259 B ORAL HEALTH IN DENTAL SCIENCE
1262 B ORAL HEALTH IN ORAL HEALTH THERAPY

31.0 DOH FULL PROGRAM PROPOSAL (MAJOR CHANGE) (20090002592)
1262 B ORAL HEALTH IN ORAL HEALTH THERAPY

32.0 HSV MAJOR CHANGE SUBMISSION (20090002570)
1095 B HUMAN SERVICES CHILD & FAMILY STUDIES

33.0 HSV MAJOR CHANGE SUBMISSION (20090002594)
1244 B HUMAN SERVICES CHILD & FAMILY STUDIES / B EDUCATION (PRIMARY)

34.0 PES SPECIAL PURPOSE SUBMISSION (20090002579)
1171 B EXERCISE SCIENCE
1344 B EXERCISE SCIENCE (PRE PHYSIOTHERAPY)
1172 B EXERCISE SCIENCE / B BUSINESS
1225 B EXERCISE SCIENCE / B PSYCHOLOGICAL SCIENCE
9221 CONTINUING ED CERTIFICATE EXERCISE SCIENCE

35.0 PES MINOR CHANGE SUBMISSION (20090002582)
3233 G CERT SPORTS COACHING
5508 M SPORTS COACHING
5510 M SPORTS COACHING HONOURS

36.0 PHM SPECIAL PURPOSE SUBMISSION (20090002585)
4146 G DIP PHARMACEUTICAL SCIENCE

37.0 PSY SPECIAL PURPOSE SUBMISSION (20090002593)
2004/2033 B PSYCHOLOGICAL SCIENCE
1014/1178 B PSYCHOLOGY

38.0 DOH FIRST YEAR ADVISER CHANGE
1259 B ORAL HEALTH IN DENTAL SCIENCE
1260 B ORAL HEALTH IN DENTAL TECHNOLOGY
1261 B ORAL HEALTH IN DENTAL TECHNOLOGY (POST-REG)
1262 B ORAL HEALTH IN ORAL HEALTH THERAPY

39.0 HSV PROGRAM CONVENOR CHANGE
1263 B HUMAN SERVICES / B CRIMINOLOGY & CRIMINAL JUSTICE

40.0 PHM FIRST YEAR ADVISER CHANGE
1242 B PHARMACEUTICAL SCIENCE
1352 B CLINICAL PHARMACY

41.0 COURSE OUTLINES

SECTION III: MATTERS FOR NOTING AND WHERE APPROPRIATE, ACCEPTANCE OF RECOMMENDATIONS

42.0 DISESTABLISHMENT OF THE SCHOOL OF ANATOMY

43.0 PHM FULL PROGRAM PROPOSAL (20090002577)
5549 M CLINICAL PHARMACY

44.0 GBS INITIAL PROGRAM PROPOSAL (20090004067)
G CERT PHARMACY MANAGEMENT

45.0 QNC ACCREDITATION
   ▪ 1354 B MIDWIFERY
   ▪ COURSE ACCREDITATION DRUG THERAPY PROTOCOL – SEXUAL AND REPRODUCTIVE HEALTH PROGRAM

46.0 AUSTRALIAN UNIVERSITIES QUALITY AGENCY (AUQA) CYCLE 2 AUDIT IMPLEMENTATION PLAN – 12 MONTH PROGRESS REPORT

47.0 2009 ALTC GRANTS

48.0 HoS/HoE REPORTS

49.0 OTHER BUSINESS

50.0 NEXT MEETING

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**Significant Committee Events**

- This meeting of the Griffith Health Board will be held at 12.30 pm on Wednesday 14 October 2009 in Room 1.05/1.06, the Chancellery (G34) Gold Coast campus.
- The next meeting of the Griffith Health Board will be held at 12.30 pm on Wednesday 2 December 2009 in Room 1.05/1.06 the Chancellery (G34), Gold Coast campus.

**Deadlines**

- Agenda items due with Secretary, Programs Committee for November meeting by 29 October 2009.

**Committee QuickPlace Web Address**

- [https://qplace01.domino.griffith.edu.au/QuickPlace/sec-university-committees/Main.nsf/h_Toc/dc93ed94a6ce679b4a256d040002e3f0/?OpenDocument](https://qplace01.domino.griffith.edu.au/QuickPlace/sec-university-committees/Main.nsf/h_Toc/dc93ed94a6ce679b4a256d040002e3f0/?OpenDocument)
- Use the left navigation bar to select the relevant committee site. Username is your staff number and password is the same as your Novell login. Call the Secretary on 56465 for advice or if experiencing difficulties.
DISTRIBUTION LIST

Faculty Board Members

<table>
<thead>
<tr>
<th>Name</th>
<th>Appointment Type</th>
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<tbody>
<tr>
<td>Professor Debra Henly</td>
<td>ex officio (Chair)</td>
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<td>Dean (Academic)</td>
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<td>Professor Allan Cripps</td>
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<td>Pro-Vice Chancellor (Health)</td>
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<td>Professor Nick Buys</td>
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<td>Dean (Learning &amp; Teaching), Health</td>
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<td>Acting Head, School of Dentistry &amp; Oral Health</td>
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<td>Head of School, School of Physiotherapy &amp; Exercise Science</td>
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<td>Head of School, School of Psychology</td>
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<td>Professor Wendy Chaboyer</td>
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<td>Director, Research Centre for Clinical Practice Innovation</td>
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Information Copies (without attachments unless stated)

- Deputy Heads of School
- Director, Learning and Teaching, Griffith Science & Technology
- School Administrative Officers – Griffith Health Group
- School Secretaries – Griffith Heath Group

Other Copies

- Corporate Archives & Records Management copy (attachments)
- Binding copy (attachments)
- Spare copy
GRiffith UNIVERSITY

GRiffith HEALTH BOARD MEETING

A meeting of the Griffith Health Board will be held at 12.30 pm on Wednesday 14 October 2009 in Room 1.05/1.06 the Chancellery (G34) Gold Coast campus.

Michele Britton
Secretary

AGENDA

1.0 APOLOGIES AND WELCOME

Apologies

Apologies may be recorded by contacting Michele Britton, Secretary, x56465, or by emailing m.britton@griffith.edu.au

2.0 CONFIRMATION OF MINUTES

The minutes of the 6 / 2009 meeting have been circulated. To be taken as read and confirmed.

3.0 ACTIONS ARISING FROM GRIFFITH HEALTH GROUP BOARD 6/2009 MEETING (AUGUST)

<table>
<thead>
<tr>
<th>Action Item</th>
<th>Responsible Officer/s to address in reports to the Board</th>
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<td>Admission Requirements for Programs Incorporating the Foundation Year</td>
<td>HoS, MSC – this issue will be further discussed at this meeting</td>
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4.0 PVC’S REPORT

The Group Pro Vice Chancellor (Health) tendered apologies for this meeting.

5.0 DEAN (ACADEMIC) REPORT

The Dean (Academic) tendered apologies for this meeting.

6.0 DEAN (LEARNING & TEACHING) REPORT

The Dean (Learning & Teaching) Health will report on items of interest to the Board.

7.0 DEAN (RESEARCH) REPORT

The Dean (Research) Health will report on items of interest to the Board.

8.0 FINANCE AND BUSINESS SERVICES REPORT

The Group Resource Manager will report on items of interest to the Board.

9.0 INFORMATION SERVICES REPORT

The Senior Librarian will report on items of interest to the Board.
10.0 EXTERNAL RELATIONS
The Director, External Relations will report on items of interest to the Board.

11.0 HUMAN RESOURCE MANAGEMENT
The Human Resources Manager (Health) will report on items of interest to the Board.

12.0 DEVELOPMENT AND ALUMNI
The Development and Alumni Coordinator (Health) will report on items of interest to the Board.

13.0 GRIFFITH INTERNATIONAL
The Director, International Business and Marketing tendered apologies for this meeting.

14.0 PRESENTATION: WORK INTEGRATED LEARNING (WIL)
Dr Liz Ruinard, Project Manager, Work-integrated Learning, Student Services will provide a brief history of WIL at Griffith and its present strategic importance in the university, and will also discuss the new policy definition of WIL. Feedback will be sought regarding what is working well in WIL for the Health Group and where additional support is needed.

15.0 PRESENTATION: ACADEMIC INTEGRITY
In Semester 2, 2008 the Institutional Framework for Promoting Academic Integrity among Students was trialled across the university. Dr Lyn Holman has completed an independent evaluation of this trial. In addition the Academic Integrity Manager (Ms Jenny Martin) and the Academic Integrity Change Management Group have developed a number of new resources to supplement the framework. Associate Professor Anna Stewart will give a brief overview of the trial, the evaluation and the new developments.

16.0 PRESENTATION: OUTCOMES OF FOUNDATION YEAR RESEARCH PROJECT
Dr Helen Naug, School of Medical Science will provide a brief presentation to the Board regarding outcomes of the Foundation Year research project.

ORDERING OF THE AGENDA

At this point in the agenda, members may propose that any matter on the agenda, not included in Section I, be so included.
SECTION I: MATTERS FOR DEBATE AND DECISION

17.0 ADMISSION REQUIREMENTS FOR PROGRAMS INCORPORATING THE FOUNDATION YEAR

17.1 The Board will recall undertaking a preliminary discussion regarding this item at the August meeting. A copy of the agenda extract for this item is attached for reference. It was agreed to defer discussion pending additional investigation including:

- a comparison of admission requirements for equivalent programs offered by other Universities
- investigate GAMSAT and UMAT requirements to gauge Maths level required.

17.2 Key findings of the investigation include:

- There is a high level of consistency of admission requirements for similar degrees across the various institutions (refer to attached comparison document). A couple of exceptions are Pharmacy (no Chemistry prerequisite required for GU Pharmaceutical Science) and Dentistry (no Maths B prerequisite required for GU Dental Science).
- 82% of current Foundation Year students have done either Maths B or C and 67% have done Chemistry. 72% have an OP1-10 but 27% of the Foundation Year is considering transferring to another degree (refer to attached student surveys).
- The GAMSAT test focuses on problem solving questions and assesses performance in the areas of Reasoning in Humanities and Social Sciences, Written Communication and Reasoning in Biological and Physical Sciences. No preference is given to graduates of particular undergraduate degrees. Applicants are encouraged from all disciplines including the humanities and social sciences and physical and biological sciences (refer to attached summary document).
- The UMAT test focuses on areas of Logical Reasoning and Problem Solving, Understanding People and Non-verbal Reasoning. Questions do not test academic knowledge and do not require special understanding of any academic discipline (refer to attached summary document).

17.3 The Board is asked to consider the attached supporting documentation and to review the current admission requirements for Health Group programs incorporating the Foundation Year to determine if there should be a minimum requirement for Maths B across all programs.

Supporting documentation:

- Agenda extract 6/2009 (August) meeting
- Comparison of admission requirements
- Summary information GAMSAT Information Booklet 2009
- Summary information UMAT Information Booklet 2009
- Survey: Foundation Year students
- Survey: Second Year students

For discussion

18.0 DRAFT HEALTH GROUP POLICIES ASSOCIATED WITH PROFESSIONAL PLACEMENT

18.1 In June 2008 Griffith Health began a review of the systems and administrative processes underpinning management of student placements. The aim of the review was to identify potential risk with placements and to develop Group-wide guidelines and systems to assist Health Group Schools who have placements to better manage this increasingly-complex area of activity. Mr Peter Westwood, Executive Officer, Health supported by Ms Barbara Noller, Group Administrative Officer, has developed a Health and Human Services Placement Package for the consideration of the Board.
18.2 The Griffith Health Board is asked to consider draft policies and forms which have been developed to support professional placement activities within programs hosted by the following Schools:

- School of Dentistry and Oral Health
- School of Human Services and Social Work
- School of Nursing and Midwifery
- School of Medicine
- School of Public Health
- School of Physiotherapy and Exercise Science
- School of Pharmacy
- School of Psychology

18.3 The draft documents constituting policies, forms and guidelines forming the Health and Human Services Placement Package are listed below.

- Deed poll
- Immunisation and Health Record Form
- Exposure Prone Procedure Declaration Form
- International Placement Travel Declaration Form
- Travel Advice for International Placements
- Guidelines on Conduct, Behaviour and Responsibilities of Placement Participants
- Guidelines on Hepatitis B Immunisation
- Guidelines on Tuberculosis Assessment and Screening
- Placement Essentials website content
- Immunisation and Infectious Disease Policy
- Staff Procedures for Placements

18.4 Extensive consultation has been undertaken in the development of systems and supporting documents including all placement staff, insurance and risk management staff, technical services staff, health service staff, legal services unit staff, staff associated with WIL, student equity services, the Dean (Academic) and the Dean (Learning and Teaching), together with key staff in NSW Health and Qld Health, and the Mater Hospital. Particular thanks are extended to Ms Rachel Walker, Associate Professor Gary Rogers for their contribution.

18.5 Staff wishing to subscribe to the Health Group’s staff placement newsletter should email healthplacements@griffith.edu.au. The newsletter is delivered electronically every two months.

Recommendation

18.6 The Board is asked to approve the Health and Human Services Placement Package documentation for implementation from Semester 1 2010 subject to any amendments required by Board members.

For discussion

19.0 COURSE EVALUATIONS: SEMESTER 1 2009 REPORT

19.1 Pursuant to the Health Group’s ‘Closing the Loop’ course evaluation process, Heads of School are required to provide a one page summary to Faculty Board of the common issues identified via the course evaluation process undertaken during Semester 1 2009, and action taken to address the issues. Reports received from Heads of School in advance of the meeting are attached.
Recommendation

19.2 The Griffith Health Board is asked to endorse the written reports detailing outcomes of the Semester 1 2009 course evaluation process and actions taken to address identified issues.

For discussion

20.0 LOW ENROLMENT COURSES: SEMESTER 2 2009 REPORT

20.1 Under Academic Plan 3, each Group is to achieve a reduction in courses, especially low enrolment courses:

- at least 85% of undergraduate courses are to have an enrolment of at least 10 students and 75% are to have an enrolment of at least 20 students
- at least 70% of postgraduate courses must have an enrolment of at least 10 students

20.2 Heads of School are required to report to the Board following census date each semester on progress towards decreasing low enrolment courses (particularly postgraduate programs with <10 enrolments). The next report is now due.

20.3 Reports received from Heads of School in advance of the meeting are attached.

Recommendation

20.4 The Griffith Health Board is asked to endorse the progress reports.

For discussion

21.0 HEALTH GROUP PROGRAM CHANGES

21.1 The program changes processed for the Health Group since the previous Griffith Health Group Board meeting are detailed in Section II of this agenda. All program changes have been considered and approved executively by the Dean (Learning and Teaching). Details of the submissions are contained in Section II of this agenda and all submissions are attached for reference. Members are asked to consider the list of program changes for information and to flag any submissions they wish to bring forward to Section I of this agenda for discussion.

For discussion

SECTION II: MATTERS REQUIRING RATIFICATION OR EXECUTIVE ACTION

22.0 GRIFFITH HEALTH GROUP HEALTH & SAFETY COMMITTEE MEETING MINUTES 3/2009

22.1 The Griffith Health Board is asked to ratify the minutes of the 3/2009 Griffith Health Group Health & Safety Committee meeting held on 30 July 2009. The minutes and attachments have been published to the Health Group Health and Safety Committee Quickplace site. A copy of the minutes is attached for reference.

For ratification

23.0 DOH MINOR CHANGE SUBMISSION (20090002566)

1262 B ORAL HEALTH IN ORAL HEALTH THERAPY

23.1 The Griffith Health Board is asked to ratify the executive approval of the Dean (Learning & Teaching) in approving minor change submission proposing replacement
of core course 2972NRS Health Law and Ethics with 3009PHM Pharmacology for Oral Health, effective Semester 1 2010. Heads of School, Pharmacy and Nursing and Midwifery have been consulted and have agreed to this change. The PVC (Health) has approved the load shift.

For ratification

24.0 DOH SPECIAL PURPOSE SUBMISSION (20090002578)
1260 B ORAL HEALTH IN DENTAL TECHNOLOGY

24.1 The Griffith Health Board is asked to ratify the executive approval of the Dean (Learning & Teaching) in approving special purpose submission seeking to remove the interview from the selection process for the Bachelor of Oral Health in Dental Technology program, effective Semester 1 2010.

For ratification

25.0 DOH SPECIAL PURPOSE SUBMISSION (20090002580)
1259 B ORAL HEALTH IN DENTAL SCIENCE
1260 B ORAL HEALTH IN DENTAL TECHNOLOGY
1262 B ORAL HEALTH IN ORAL HEALTH THERAPY

25.1 The Griffith Health Board is asked to ratify the executive approval of the Dean (Learning & Teaching) in approving special purpose submission seeking to introduce a zero credit point pass/fail remedial course into the Bachelor of Oral Health in Dental Science, Bachelor of Oral Health in Dental Technology and Bachelor of Oral Health Therapy programs. It is proposed 6000DOH Clinical Skills will be listed as a designated course for the purposes of exclusion in each of the three programs. This will ensure that students returning to the program after a leave of absence, or who are readmitted to the program, or are required to repeat a non-clinical or laboratory course undertake the zero credit point pass/fail 6000DOH course and are assessed as competent before continuing with their program.

For ratification

26.0 DOH MINOR CHANGE SUBMISSION (20090002583)
1260 B ORAL HEALTH DENTAL TECHNOLOGY

26.1 The Griffith Health Board is asked to ratify the executive approval of the Dean (Learning & Teaching) in approving a minor change submission seeking changes to Year 3 courses, effective Semester 1 2010.

For ratification

27.0 DOH MINOR CHANGE SUBMISSION (20090002588)
1259 B ORAL HEALTH IN DENTAL SCIENCE
1260 B ORAL HEALTH IN DENTAL TECHNOLOGY
1262 B ORAL HEALTH IN ORAL HEALTH THERAPY

27.1 The Griffith Health Board is asked to ratify the executive approval of the Dean (Learning & Teaching) in approving a minor change submission seeking changes to the first year of the Bachelor of Oral Health programs (1259 / 1260 / 1262), effective Semester 1 2010.

For ratification

28.0 DOH MINOR CHANGE SUBMISSION (20090002584)
1261 B ORAL HEALTH IN DENTIAL TECHNOLOGY (POST-REGISTRATION)
28.1 The Griffith Health Board is asked to ratify the executive approval of the Dean (Learning & Teaching) in approving a minor change submission seeking changes to year 1 courses, effective Semester 1 2010.

For ratification

29.0 DOH MINOR CHANGE SUBMISSION (20090002589)

1262 B ORAL HEALTH IN ORAL HEALTH THERAPY

29.1 The Griffith Health Board is asked to ratify the executive approval of the Dean (Learning & Teaching) in approving a minor change submission seeking changes to Year 3 courses, effective Semester 1 2010.

For ratification

30.0 DOH SPECIAL PURPOSE SUBMISSION (20090002519)

1259 B ORAL HEALTH IN DENTAL SCIENCE
1262 B ORAL HEALTH IN ORAL HEALTH THERAPY

30.1 The Griffith Health Board is asked to ratify the executive approval of the Dean (Learning & Teaching) in approving a special purpose submission proposing to remove the option for international students to undertake either the Undergraduate Medical and Health Sciences Admissions Test (UMAT) or the International Students Admission Test (ISAT) as part of the admissions process. To ensure a fair and equitable admissions process it is proposed that from Semester 1 2011 all International students sit the ISAT test and that results from the UMAT test will not be considered.

For ratification

31.0 DOH FULL PROGRAM PROPOSAL (MAJOR CHANGE) (20090002592)

1262 B ORAL HEALTH IN ORAL HEALTH THERAPY

31.1 The Griffith Health Board is asked to ratify the executive approval of the Dean (Learning & Teaching) in approving a full program proposal (major change) proposing introduction of the Bachelor of Oral Health in Oral Health Therapy Studies strand effective Semester 1 2010.

31.2 Eligible students (dental therapists and hygienists who have a recognised certificate, associate diploma, diploma or associate degree) will receive 160CP advanced standing, and will be required to complete a prescribed 80CP in order to be eligible to graduate with the Bachelor of Oral Health in Oral Health Therapy Studies. A different testamur title is required to that awarded to graduates from the standard 240CP program as the Studies award is non-registrable.

31.3 There are no new courses and the proposal is resource neutral. It is anticipated 5-10 extra students will enter the 1262 program in order to complete the Bachelor of Oral Health in Oral Health Therapy Studies strand. Griffith International has advised they currently hold 4 applications from interested students.

For ratification

32.0 HSV MAJOR CHANGE SUBMISSION (20090002570)

1095 B HUMAN SERVICES CHILD & FAMILY STUDIES

32.1 The Griffith Health Board is asked to ratify the executive approval of the Dean (Learning & Teaching) in approving major change submission proposing the following changes effective Semester 1 2010:
1. Renaming the program from Bachelor of Human Services Child and Family Studies to Bachelor of Child and Family Studies;

2. Withdrawal of the two majors (Child Protection & Family Support and Children’s Services) by merging the core content of each into a prescribed 3 year program.

3. Increasing the practicum requirements in the prescribed program to 100 days.

32.2 A number of course withdrawals, re-naming of courses and creation of a new practicum course will be required to facilitate the changes. This submission also seeks to include the English language enhancement course.

For ratification

33.0 HSV MAJOR CHANGE SUBMISSION (20090002594)
1244 B HUMAN SERVICES CHILD & FAMILY STUDIES / B EDUCATION (PRIMARY)

33.1 The Griffith Health Board is asked to ratify the executive approval of the Dean (Learning & Teaching) in approving major change submission seeking the following changes to the B Human Services Child & Family Studies / B Ed Primary program, effective Semester 1 2010:

- Renaming the program from Bachelor of Human Services in Child and Family Studies/Bachelor of Education - Primary to Bachelor of Child and Family Studies/ Bachelor of Education - Primary (consistent with change of title for single degree program 1095 B Child & Family Studies);

- Revised program structure to (i) accommodate changes recently approved for the Bachelor of Human Services in Child and Family Studies (program 1095), (ii) improve the cohesion and progression for students through the program, with a more balanced practicum workload and (iii) simplify the timetabling requirements.

For ratification

34.0 PES SPECIAL PURPOSE SUBMISSION (20090002579)
1171 B EXERCISE SCIENCE
1344 B EXERCISE SCIENCE (PRE PHYSIOTHERAPY)
1172 B EXERCISE SCIENCE / B BUSINESS
1225 B EXERCISE SCIENCE / B PSYCHOLOGICAL SCIENCE
9221 CONTINUING ED CERTIFICATE EXERCISE SCIENCE

34.1 The Griffith Health Board is asked to ratify the executive approval of the Dean (Learning & Teaching) in approving special purpose submission seeking to make the following changes to the undergraduate programs offered by the School of Physiotherapy and Exercise Science, effective Semester 1 2010

- Changes to programs to accommodate agreement reached re 7/8 model for Foundation year programs;
- Inclusion of the ELE course in the double degree programs;
- Relocation of courses within the structure to accommodate changes;
- Amendment to degree requirements to ensure consistency with structure.

34.2 The Head of School, Medical Science has been consulted and has agreed to this change. The PVC (Health) has approved the load shift.

For ratification

35.0 PES MINOR CHANGE SUBMISSION (20090002582)
3233 G CERT SPORTS COACHING
5508 M SPORTS COACHING
5510 M SPORTS COACHING HONOURS

35.1 The Griffith Health Board is asked to ratify the executive approval of the Dean (Learning & Teaching) in approving a minor change submission seeking to replace 7344HSL Managing Volunteers and Sport and Event Workforce with 7207PES Management Skills for Sports Coaches effective Semester 1 2010.

35.2 GBS has advised 7344HSL will not available on-line from 2010, and the Master of Sports Coaching program is available on an on-line basis only.

For ratification

36.0 PHM SPECIAL PURPOSE SUBMISSION (20090002585) 4146 G DIP PHARMACEUTICAL SCIENCE

36.1 The Griffith Health Board is asked to ratify the executive approval of the Dean (Learning & Teaching) in approving a special purpose submission for the Graduate Diploma of Pharmaceutical Science proposing to:

- amend one of the essential prerequisite requirements for entry from Human Biology to Pharmacology.
- remove the requirement of a curriculum vitae and two appraisal reports in the application process.

For ratification

37.0 PSY SPECIAL PURPOSE SUBMISSION (20090002593) 2004/2033 B PSYCHOLOGICAL SCIENCE 1014/1178 B PSYCHOLOGY

37.1 The Griffith Health Board is asked to ratify the executive approval of the Dean (Learning & Teaching) in approving a special purpose submission for the Bachelor of Psychological Science and the Bachelor of Psychology programs proposing changes to the Honours year to comply with Australian Psychology Accreditation Council requirements for full accreditation.

For ratification

38.0 DOH FIRST YEAR ADVISER CHANGE 1259 B ORAL HEALTH IN DENTAL SCIENCE 1260 B ORAL HEALTH IN DENTAL TECHNOLOGY 1261 B ORAL HEALTH IN DENTAL TECHNOLOGY (POST-REG) 1262 B ORAL HEALTH IN ORAL HEALTH THERAPY

38.1 The Griffith Health Board is asked to ratify the executive approval of the Dean (Learning & Teaching) in approving change of first year adviser from Ms Jane Evans to Ms Leonie Short, effective Semester 2 2009.

For ratification

39.0 HSV PROGRAM CONVENOR CHANGE 1263 B HUMAN SERVICES / B CRIMINOLOGY & CRIMINAL JUSTICE

39.1 The Griffith Health Board is asked to ratify the executive approval of the Dean (Learning & Teaching) in approving change of program convenor for program 1263 B Human Services / B Criminology and Criminal Justice to Dr Julie Clark, effective Semester 2 2009.

For ratification
40.0 PHM FIRST YEAR ADVISER CHANGE  
1242 B PHARMACEUTICAL SCIENCE  
1352 B CLINICAL PHARMACY

40.1 The Griffith Health Board is asked to ratify the executive approval of the Dean (Learning & Teaching) in approving change of first year adviser from Ms Nicola Shapland to Ms Sara McMillan, effective Semester 1 2010.

For ratification

41.0 COURSE OUTLINES

41.1 The Griffith Health Board is asked to ratify the executive approval of the Dean (Learning & Teaching) in approving the following Semester 2 2009 course outline:

1005NRS Evidence Based Practice

SECTION III: MATTERS FOR NOTING AND WHERE APPROPRIATE, ACCEPTANCE OF RECOMMENDATIONS

42.0 DISESTABLISHMENT OF THE SCHOOL OF ANATOMY

42.1 The Griffith University Council (5/09) resolved to disestablish the School of Anatomy with immediate effect and in its stead establish anatomy as a discipline under the direction of a Head of Discipline within the School of Medical Science.

For noting

43.0 PHM FULL PROGRAM PROPOSAL (20090002590_20090002577 revised)  
5549 M CLINICAL PHARMACY

43.1 The Griffith Health Board considered the full program proposal proposing establishment of the Master of Clinical Pharmacy program from Summer Semester (January/February) 2010 by way of flying minute (copy attached). Feedback from one of the members resulted in amendment to the degree requirements to delete reference to the 25 minute English communication screening test (see tracked changes below). The Head of School Pharmacy advised it was appropriate to remove this requirement as the School will provide all international pharmacy students comprising the M Clinical Pharmacy with the Pharmacy Communications course plus additional Australian pharmacy "communications/culture" support in the Summer Semester. This support will continue throughout the year obviating the need to screen students to identify those needing assistance.

43.2 All nine members who responded to the flying minute approved the proposal. The revised full program proposal (20090002590) is attached. The revised proposal was subsequently considered at the 8 October meeting of Programs Committee.

Degree Requirements

To be eligible for the award of Master of Clinical Pharmacy, a student must acquire 220CP as prescribed below:

- satisfactorily complete 220CP in accordance with the program structure (the grade of Pass Conceded will not be awarded in this program).
- undertake a 25-minute English communication screening test administered through the School of Pharmacy in the second week of semester one, normally in the first year of study.
• Undertake up to 270 hours of work integrated learning. Students must hold a Pharmacy Guild of Australia S2/S3 Training Certificate in order to undertake their placement. Students who do not already hold a Pharmacy Guild of Australia S2/S3 Training Certificate must undertake the required training prior to commencement of Semester 1 of the program either:
  o independently, at their own cost or
  o undertake the training provided by the School of Pharmacy free of charge during the two weeks prior to Orientation Week in Semester 1 of the program.

Designated courses for the purposes of exclusion

The courses listed below are designated for the purposes of the University Policy on Academic Standing, Progress and Exclusion. A student who fails a designated course will be subject to review by the relevant Assessment Board and may be excluded from the program:

• 7004PHM Clinical Placements
• 7008PHM Advanced Practical Experience

For noting

44.0 GBS INITIAL PROGRAM PROPOSAL (20090004067)
G CERT PHARMACY MANAGEMENT

44.1 The Griffith Business School (GBS) proposes to introduce the Graduate Certificate in Pharmacy Management at South Bank campus from Semester 1 2010. The program will be introduced under the Group's executive education portfolio. This program is aimed at providing existing and future pharmacy managers with business leadership and management skills. Admission to the program will be based on current registration with the Pharmacists Board of Queensland, and it is expected that students will be working in the community. Four new courses will be developed in the areas of management, human resources, marketing and finance, drawing on the existing knowledge and experience within the GBS, adapted to suit a pharmacy cohort. Courses will be developed in consultation with industry representatives and the School of Pharmacy, and will be delivered intensively over a five day block period. The program will be offered part-time ie. two courses per semester and therefore will not be available to international students.

For noting

45.0 QNC ACCREDITATION

• 1354 B MIDWIFERY
• COURSE ACCREDITATION DRUG THERAPY PROTOCOL – SEXUAL AND REPRODUCTIVE HEALTH PROGRAM

45.1 The Board will wish to congratulate the School of Nursing and Midwifery upon unconditional accreditation of the following programs by the Queensland Nursing Council:

• Bachelor of Midwifery - unconditional accreditation until 11 September 2014
• Drug Therapy Protocol - Sexual and Reproductive Health Program - unconditional accreditation until 11 September 2014

45.2 The formal letters confirming unconditional accreditation are attached for reference and have been posted to the Health Group Repository
For noting

46.0 AUSTRALIAN UNIVERSITIES QUALITY AGENCY (AUQA) CYCLE 2 AUDIT IMPLEMENTATION PLAN – 12 MONTH PROGRESS REPORT

46.1 In 2008, the Australian Universities Quality Agency (AUQA) conducted a Cycle 2 audit of Griffith University. The AUQA panel focussed particularly on two themes: Supporting Student Success and International Activities in the Cycle 2 report. It also commented on progress since the Cycle 1 Report completed in 2003.

46.2 The Report of the Audit of Griffith University was released in September 2008, Academic Committee members at the October 2008 meeting commented on the positive nature of the report which contains many commendations recognising our achievements and hard work over recent years. It contains 11 ‘Commendations’, 11 ‘Affirmations’ and 8 ‘Recommendations’. The full report is available at the following website: http://www.auqa.edu.au/qualityaudit/reports/auditreport_griffith_2008.pdf

46.3 Institutions are required to provide a progress report to AUQA 12 months after the review report is published. The implementation of the University’s response to the AUQA audit is led by the Deputy Vice Chancellor (Academic), and progress is overseen by Academic Committee and Council. Griffith’s progress report will be submitted to AUQA on 30 September.

46.4 Members are asked to note the AUQA 12 month progress report (attached). The report will be available for noting at the next meeting of Academic Committee.

For noting

47.0 2009 ALTC GRANTS

47.1 The Board will wish to congratulate the following staff who were successful in the 2009 round of Australian Learning and Teaching Council Grants.

Associate Professor Nikos Mattheos  
Professor Saso Ivanovski  
Professor Florian Mack  
School of Dentistry and Oral Health

“Building university leadership capacity in the teaching of implant dentistry to dental students and local professional communities”  
$219,000

Dr Chris Matthews, Coordinator, Indigenous Research Network  
Professor Keithia Wilson, School of Psychology and  
Members of the Aboriginal and Torres Strait Islander Curriculum Development and Implementation Working Party and Reference Group

“Facilitating a whole-of-university approach to Aboriginal and Torres Strait Islander curriculum development: leadership frameworks for cultural partnership”  
$220,000

For noting
48.0 HOS / HOE REPORTS

The Board is asked to note the October Heads of School and Head of Element reports.

49.0 OTHER BUSINESS

50.0 NEXT MEETING

50.1 The next meeting of the Griffith Health Board will be held on Wednesday 2 December 2009 at 12.30 pm in Room 1.05/1.06 the Chancellery (G34), Gold Coast.