A meeting of the Griffith Health Group Board will be held at 12.30 pm on Thursday 25 October 2012 in Room 1.05/1.06, The Chancellery (G34) Gold Coast campus.

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31.0 BOARD MEETING DATES AND VENUES

Significant Committee Events

- This meeting of the Griffith Health Board will be held at 12.30 pm on Thursday 25 October 2012 in Room 1.05/1.06, The Chancellery (G34) Gold Coast campus.
- The next meeting of the Griffith Health Board will be held at 12.30 pm on Thursday 22 November 2012 in Room 1.05/1.06, The Chancellery (G34) Gold Coast campus.

Committee TeamPlace Web Address

- Use the left navigation bar to select the relevant committee site. Username is your staff number and password is the same as your Novell login. Call the Secretary on 56465 for advice or if experiencing difficulties.
DISTRIBUTION LIST

Faculty Board Members
Name | Appointment Type
--- | ---
Professor Tony Perkins | Acting Dean (Academic) 
Professor Allan Cripps | Pro-Vice Chancellor (Health) 
Professor Nick Buys | Dean (Learning & Teaching), Health 
Professor David Shum | Dean (Research), Health 
Professor Ros Sorensen | Head of School, School of Public Health 
Professor Simon Broadley | Head of School, School of Medicine 
Professor Ward Massey | Head of School, School of Dentistry & Oral Health 
Professor Elaine Duffy | Head and Dean, School of Nursing and Midwifery 
Professor Patrick O’Leary | Head of School, School of Human Services and Social Work 
Professor Mark Forwood | Acting Head of School, School of Medical Science 
Professor Andrew Davey | Head of School, School of Pharmacy 
Professor Peter Milburn | Head of School, School of Physiotherapy & Exercise Science 
Professor Paul Martin | Head of School, School of Applied Psychology 
Professor Lyn Griffths | Director, Griffith Health Institute 
--- | ---
Information Copies (without attachments unless stated)
Deputy Heads of School 
Dean (Learning and Teaching), SEET Group 
School Administrative Officers – Griffith Health Group 
School Secretaries – Griffith Heath Group 

Other Copies
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AGENDA

1.0 APOLOGIES

Apologies may be recorded by contacting Tristan Damen, Secretary x56465 (Mon, Tue, Thu) or x27288 (Wed, Fri), or by emailing t.damen@griffith.edu.au

2.0 CONFIRMATION OF MINUTES

The minutes of the 5_2012 (September) meeting have been circulated.

To be taken as read and confirmed

3.0 ACTIONS ARISING FROM GRIFFITH HEALTH GROUP BOARD 5_2012 MEETING

<table>
<thead>
<tr>
<th>Action Item</th>
<th>Responsible Officer/s</th>
<th>Status / Feedback</th>
</tr>
</thead>
<tbody>
<tr>
<td>Heads of School are to present the Health &amp; Safety Operational Plan to their respective School Committees and highlight requirements of staff to complete Health and Safety training.</td>
<td>Heads of School</td>
<td>Ongoing – Items will be distributed to Heads of School for action after 02/2012 meeting of the Griffith Health Group, Health &amp; Safety Committee.</td>
</tr>
<tr>
<td>Investigate process for implementing generic accreditation statement on the Programs and Courses website for all Health Group programs where professional accreditation information is listed.</td>
<td>Secretary</td>
<td>WIP - Executive Officer to provide list of programs to which the statement is to be applied. Schools to confirm program accreditation details and provide documentation that confirms accreditation to Academic Services for filing.</td>
</tr>
<tr>
<td>Revise proposals to raise the English language requirements for the 1161/1162/1165 Bachelor of Nursing, 1282/1372 Bachelor of Social Work, and 1259 Bachelor of Oral Health in Dental Science programs.</td>
<td>Dean (Learning &amp; Teaching), HoS – NRS, HSV, DOH</td>
<td>WIP</td>
</tr>
</tbody>
</table>

4.0 CHAIR’S REPORT

The Dean (Academic) will report on items of interest to the Board.
5.0 PRO VICE-CHANCELLOR (HEALTH) REPORT

The Pro Vice-Chancellor (Health) will report on items of interest to the Board.

6.0 DEAN (LEARNING & TEACHING) REPORT

The Dean (Learning & Teaching) Health will report on items of interest to the Board.

7.0 DEAN (RESEARCH) REPORT

The Dean (Research) Health will report on items of interest to the Board.

8.0 PLANNING AND FINANCIAL SERVICES REPORT

The Group Resource Manager will report on items of interest to the Board.

9.0 INFORMATION SERVICES REPORT

The Manager, Academic Services, INS will report on items of interest to the Board.

10.0 EXTERNAL RELATIONS REPORT

The Marketing Manager (Health), External Relations or nominee will report on items of interest to the Board.

11.0 HUMAN RESOURCE MANAGEMENT REPORT

The Human Resources Manager (Health) will report on items of interest to the Board.

12.0 DEVELOPMENT AND ALUMNI REPORT

The Development and Alumni Coordinator (Health) will report on items of interest to the Board.

13.0 GRIFFITH INTERNATIONAL REPORT

The Deputy Director, International will report on items of interest to the Board.

ORDERING OF THE AGENDA

At this point in the agenda, members may propose that any matter on the agenda, not included in Section I, be so included.

SECTION I: MATTERS FOR DEBATE AND DECISION

14.0 PES INITIAL PROGRAM PROPOSAL (2012/0007699)
BACHELOR OF OCCUPATIONAL THERAPY

14.1 The Griffith Health Group Board, on the executive recommendation of the Dean (Learning & Teaching), is asked to consider the attached initial program proposal to establish the Bachelor of Occupational Therapy at the Gold Coast campus, as detailed in 2012/0007699, effective Semester 1, 2014.

14.2 The proposed program will 4 years in duration (320CP), and graduates will be eligible to apply for registration with the Occupational Therapy Board of Australia as an occupational therapist, subject to the program being
accredited by the Occupational Therapy Council and Occupational Therapy Australia.

14.3 The program will include a minimum of 1000 hours of placements for each student, primarily in Years 3 and 4. Placements are an accreditation requirement as they provide a key opportunity to integrate theory and practice. The program will make use of existing courses, including aspects of the Griffith Health Foundation Year.

**Recommendation**

14.4 Health Group Board, on the executive recommendation of the Dean (Learning & Teaching), is asked to recommend the inclusion of the initial program proposal to establish the Bachelor of Occupational Therapy at the Gold Coast campus, as detailed in 2012/007699, in Semester 1, 2014 in the 2014 Health Group Program Profile.

**For approval**

15.0 **PBH 5 YEAR PROGRAM REVIEW (2012/0007691)**

1333 **BACHELOR OF PUBLIC HEALTH**

15.1 The Griffith Health Group Board, on the executive recommendation of the Dean (Learning & Teaching), is asked to consider the attached 5 Year Program Review Report for the Bachelor of Public Health (1333), as detailed in 2012/0007691, as well as the Implementation Plan, as detailed in 2012/0007692.

15.2 Five (5) Year Program Reviews are conducted for the purpose of continuous improvement, benchmarking, curriculum renewal and re-accreditation. Summary recommendations from the report include:

- The Bachelor of Public Health be re-accredited for another 5 years and continue to be offered.
- A new program structure that includes a revised foundation year, electives, and two new award majors to be introduced in 2014.
- Two new award majors to be introduced from 2014: Public Health Nutrition and Health Promotion.
- The Nutrition and Health Promotion major to be discontinued from 2014.

**Recommendation**

15.3 The Griffith Health Group Board, on the executive recommendation of the Dean (Learning & Teaching), is asked to recommend to Programs Committee, the 5 Year Program Review Implementation Plan for the Bachelor of Public Health (1333), as detailed in 2012/0007692, for implementation in Semester 1, 2014.

**For approval**

16.0 **5 YEAR PROGRAM REVIEWS – PRELIMINARY REPORTS**

1093 **BACHELOR OF HEALTH SCIENCE (2012/0007697)**

1094 **BACHELOR OF BIOMEDICAL SCIENCE (2012/007698)**

16.1 The Griffith Health Group Board, on the executive recommendation of the Dean (Learning & Teaching), is asked to consider the attached Preliminary 5 Year Program Review Reports for the Bachelor of Health Science (1093) and
16.2 Five (5) Year Program Reviews are conducted for the purpose of continuous improvement, benchmarking, curriculum renewal, and re-accreditation. The Acting Head of School, School of Medical Science has asked for the Health Group Board to consider the preliminary reports and provide feedback for inclusion in the final 5 Year Program Review Reports to be submitted later this year.

For consideration

17.0 REVIEW OF SCHOOL ASSESSMENT BOARD

17.1 The attached Report on the Implementation of the School Assessment Board Brief summarizes a large sample of Assessment Board Minutes from Semester 1, 2012 and highlights the benefits of the new approach to managing Assessment Board processes and the issues that have arisen since implementation.

17.2 The University Assessment Committee recommended that the Brief for School Assessment Boards used in semester 1, 2012 be used again for semester 2, 2012.

17.3 The Dean (Learning & Teaching) will speak to this item.

For discussion

18.0 PROGRAM LOAD IN DOUBLE DEGREES

18.1 The Deputy Vice-Chancellor (Academic) has asked each Group to review its double degree offerings and make revisions where necessary so that all programs allow for students to enrol in a standard full-time load (40CP per semester).

18.2 Members are asked to consider the attached list of Health Group double degree offerings and offer feedback on how best to accommodate this request.

18.3 The Dean (Learning & Teaching) will speak to this item.

For consideration

19.0 HEALTH GROUP PROGRAM CHANGES

19.1 The program changes processed for the Health Group since the previous Griffith Health Group Board meeting are detailed in Section II of this agenda. All program changes have been considered and approved executively by the Dean (Learning and Teaching). Details of the submissions are contained in Section II of this agenda and all submissions are attached for reference. Members are asked to consider the list of program changes for information and to flag any submissions they wish to bring forward to Section I of this agenda for discussion.

For consideration
SECTION II: MATTERS REQUIRING RATIFICATION OR EXECUTIVE ACTION

20.0 MED FULL PROGRAM PROPOSAL (2012/0007688) 
5099 DOCTOR OF MEDICINE

20.1 The Griffith Health Group Board is asked to ratify the executive action of the Dean (Academic) in approving the full program proposal to establish the Doctor of Medicine (5099), as detailed in 2012/0007688, for implementation in Semester 1, 2014.

20.2 The document is a revised version of the submission for a major change to the Bachelor of Medicine/ Bachelor of Surgery program (1272) that was approved at the 05/12 (September) meeting of Health Group Board.

For ratification

21.0 PES MAJOR CHANGE SUBMISSION (2012/0007686) 
4157 GRADUATE DIPLOMA OF EXERCISE SCIENCE – 7605PES

21.1 The Griffith Health Group Board is asked to ratify the executive action of the Dean (Learning and Teaching) in approving the minor change submission proposing the establishment of 7605PES Professional Practice in Exercise Science II to replace 7116PBH Health Promotion, Planning and Evaluation.

21.2 The load shift detailed in the proposal was approved by the Pro Vice-Chancellor (Health) on September 25, 2012.

For ratification

22.0 DOH MINOR CHANGE SUBMISSION (2012/0007677) 
5557 MASTER OF CLINICAL DENTISTRY IN IMPLANT DENTISTRY – 2013 INTAKE

22.1 The Griffith Health Group Board is asked to ratify the executive action of the Acting Dean (Learning and Teaching) in approving the minor change submission proposing a 2013 intake for the Master of Clinical Dentistry in Implant Dentistry (5557).

22.2 The suspension of the program was approved at the 3/2012 (June) meeting of Health Group Board, however, the School of Dentistry and Oral Health has confirmed that an intake can be supported following the recruitment of an additional staff member.

For ratification

23.0 PSY MINOR CHANGE SUBMISSION (2102/0007673) 
5280 MASTER OF ORGANISATIONAL PSYCHOLOGY
6013 DOCTOR OF PSYCHOLOGY (ORGANISATIONAL)
6007 DOCTOR OF PHILOSOPHY IN ORGANISATIONAL PSYCHOLOGY

23.1 The Griffith Health Group Board is asked to ratify the executive action of the Acting Dean (Learning and Teaching) in approving the minor change submission proposing the suspension of Semester 2 intakes into each program as well as the replacement of three existing courses with the following new courses:
- 7418PSY Professional Skills
- 7419PSY Strategic Organisational Psychology
- 7417PSY Leadership and Performance Development

For ratification

24.0 HSV MINOR CHANGE PROPOSAL (2012/0007689)
5475 MASTER OF MENTAL HEALTH PRACTICE – NEW ELECTIVES

24.1 The Griffith Health Group Board is asked to ratify the executive action of the Dean (Learning & Teaching) in approving the proposal to introduce two listed electives to the program and make 7048HSV Mental Health Praxis (previously: Mental Health Placement) a core course.

For ratification

25.0 HSV CHANGE PROPOSAL (2012/0007690)
5518 MASTER OF SOCIAL WORK (OUA) – FULL-TIME LOAD

25.1 The Griffith Health Group Board is asked to ratify the executive action of the Dean (Learning & Teaching) and the Chair, Programs Committee (5 October 2012) in approving the proposal to restructure the Master of Social Work program so that full-time enrolment is possible for students commencing in the Semester 2 intake.

25.2 For it to be possible for students to enrol in a full-time load at the commencement of the July intake, 7047HSV First Australians and Social Justice (Advanced) will now need to be offered in both Semester 1 and Semester 2.

For ratification

26.0 NRS PROPOSAL TO SUSPEND INTAKE (2012/0007671)
1163/1164 BACHELOR OF NURSING (POST-REGISTRATION) (NA, GC)

26.1 The Griffith Health Group Board is asked to ratify the executive action of the Acting Dean (Learning & Teaching) and Chair, Programs Committee (12 September 2012), in approving the proposal to suspend intake into the Bachelor of Nursing (Post-Registration) (1163, 1164) offered at both Gold Coast and Nathan programs for 2013.

For ratification

27.0 PROGRAM CONVENOR, SCHOOL HONOURS ADVISOR AND FIRST YEAR ADVISOR CHANGES

27.1 The Griffith Health Group Board is asked to ratify the following Program Convenor changes for 2012:

School of Human Services and Social Work
3169 Graduate Certificate in Community and Your Work Dr Caroline Lenette

For ratification
28.0 COURSE TITLE CHANGES

28.1 The Griffith Health Group Board is asked to ratify the following course title changes for 2012:

School of Rehabilitation Sciences
1002PES Biophysics (previous title: Biophysics and Quantitative Biology)

For ratification

SECTION III: MATTERS FOR NOTING AND WHERE APPROPRIATE, ACCEPTANCE OF RECOMMENDATIONS

29.0 HEALTH GROUP HEALTH AND SAFETY COMMITTEE MINUTES

29.1 The minutes of the 3/2012 (September) meeting of the Health Group Health and Safety Committee are attached for noting.

For noting

30.0 OTHER BUSINESS

31.0 BOARD MEETING DATES AND VENUES

31.1 The next meeting of the Griffith Health Board will be held on Thursday 22 November 2012 at 12.30 pm in room 1.05/1.06, The Chancellery (G34), Gold Coast campus. A light lunch will be available from 12 noon.

31.2 The confirmed 2012 dates for Griffith Health Group meetings will be held at 12.30pm on the following dates:

<table>
<thead>
<tr>
<th>Meeting Date</th>
<th>Campus</th>
<th>Venue</th>
</tr>
</thead>
<tbody>
<tr>
<td>22 November</td>
<td>Gold Coast</td>
<td>Room 1.05/1.06 The Chancellery (G34)</td>
</tr>
</tbody>
</table>

For noting