GRiffith Health Board (Faculty) Agenda 8/2006

Wednesday 20 September 2006

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Significant Committee Events

- This meeting of the Griffith Health Board (Faculty) will be held at 2.30 pm on Wednesday 20 September 2006 in the Graham Jones Boardroom, G18_3.02, Gold Coast campus.
- The next meeting of the Griffith Health Board (Faculty) will be held at 2.30 pm on Wednesday 18 October 2006 in the Graham Jones Boardroom, G18_3.02, Gold Coast campus

Deadlines

- Agenda items due with Secretary, Programs Committee for October meeting by 22 September 2006.
- Agenda items due with Secretary, Programs Committee for November meeting by 19 October 2006.

Committee QuickPlace Web Address

- [https://qplace02.domino.gu.edu.au/QuickPlace/sec-university-committees/Main.nsf/h_Toc/dc93ed94a6ce679b4a256d040002e3f0/?OpenDocument](https://qplace02.domino.gu.edu.au/QuickPlace/sec-university-committees/Main.nsf/h_Toc/dc93ed94a6ce679b4a256d040002e3f0/?OpenDocument)
- Use the left navigation bar to select the relevant committee site. Username is your staff number and password is the same as your Novell login. Call the Secretary on 28557 for advice or if experiencing difficulties.
# Griffith Health Board (Faculty) Meeting

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<td><strong>Dean (Academic)</strong></td>
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<tr>
<td>Professor Debra Creedy</td>
<td><strong>ex officio</strong> (Chair)</td>
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<td>Professor Allan Cripps</td>
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<td>Associate Professor Nicholas Buys</td>
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<td>Associate Professor Elizabeth Patterson</td>
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<td><strong>Name</strong></td>
<td><strong>Dean (Learning &amp; Teaching), Health</strong></td>
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<td>Professor Newell Johnson</td>
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<td><strong>Name</strong></td>
<td><strong>Head and Dean, Griffith Medical School</strong></td>
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<td>Dr Helen Massa</td>
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<td><strong>Name</strong></td>
<td><strong>Head and Dean, School of Nursing and Midwifery</strong></td>
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<td>Professor Lyn Griffiths</td>
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<td>Dr Jayne Clapton</td>
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<td><strong>Name</strong></td>
<td><strong>Head and Dean, School of Anatomy</strong></td>
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<td>Professor Nerida Smith</td>
<td><strong>ex officio</strong></td>
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<td><strong>Name</strong></td>
<td><strong>Head and Dean, School of Human Services</strong></td>
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<td>Dr Lewis Adams</td>
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<td><strong>Head and Dean, School of Pharmacy</strong></td>
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<td>Professor Peter Creed</td>
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<td><strong>Name</strong></td>
<td><strong>Head and Dean, School of Psychology</strong></td>
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<td>Professor Wendy Chaboyer</td>
<td><strong>ex officio</strong></td>
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<tr>
<td><strong>Name</strong></td>
<td><strong>Director, Research Centre for Clinical Practice Innovation</strong></td>
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### Information Copies
- Deputy Heads of School
- Director, Teaching and Learning, Griffith Science & Technology
- School Administrative Officers – Griffith Health Group
- School Secretaries – Griffith Heath Group

### Other Copies
- Corporate Archives & Records Management copy (attachments)
- Binding copy (attachments)
- Spare copy
GRiffith UNIVERSITY
GRiffith Health Board (Faculty) MeEting

A meeting of the Griffith Health Board will be held at 2.30 pm on Wednesday 20 September 2006 in the Graham Jones Boardroom, G18_3.02, Gold Coast campus.

Michele Britton
Secretary

Agenda

1.0 Apologies and Welcome
Apologies may be recorded by contacting Michele Britton, Secretary, x56465, or by emailing m.britton@griffith.edu.au

The acting Chair will welcome two new members.
   o Professor Donald Stewart has recently been appointed to the position of acting Head of School, Public Health.
   o Professor Wendy Chaboyer has recently been appointed as the representative of the Research Centre Directors directly associated with the Group.

2.0 Confirmation of Minutes
The minutes of the 7/2006 meeting have been circulated. To be taken as read and confirmed.

3.0 Chair’s Report
The acting Dean (Academic) to report on items of interest to the Board.

4.0 Dean, Learning & Teaching (Health) Group Report
The Dean, (Learning & Teaching), Health to report on Faculty Board items.

5.0 Griffith Health Research Committee Report
The Chair, Health Group Research Committee to report on Faculty Board items.

6.0 Griffith Health Internationalisation Committee Report
The Chair, Griffith Health Internationalisation Committee will deliver a quarterly report. The next quarterly report will be delivered at the October meeting of the Griffith Health Board (Faculty).

7.0 Information Services Report
Senior Librarian to report on items of interest to the Board.

Ordering of the Agenda

At this point in the agenda, members may propose that any matter on the agenda, not included in Section I, be so included.
SECTION I: MATTERS FOR DEBATE AND DECISION

8.0 REVISED CREDIT TRANSFER POLICY

8.1 The Credit Transfer Policy has been reviewed and the draft of the revised policy is referred to the Griffith Health Board (Faculty) for consideration and discussion. As part of the policy review, changes are proposed to the format and layout. Definitions have been reworded to ensure consistency with current national definitions. Areas which are new inclusions have been highlighted in yellow. Changes to Section 6.0 Credit Limits were circulated earlier in 2006 as part of Bachelors, Honours and Masters degrees policy changes approved by Learning and Teaching Committee. Areas which are new inclusions have been highlighted in yellow and are summarised as follows:

Section 3.0 Definitions - Block Credit

In response to agreement obtained in 2005 as a result of the Canadian Project that Griffith should include such an option in its policy.

Section 5.4 Transfer of Grades with award of credit

Students occasionally request that grades from prior studies be carried over with credit transfer and included in their Griffith GPA.

Section 5.6 Credit on the Basis of Secondary School Level Studies

Included, for academic discussion, mainly with regard to studies which may be judged as substantially comparable with undergraduate study.

Section 9.0 Multiple Awards from a single program of study

Requires approval through the University's program approval process.

Section 10.0 Time Limit on Credit

A clause has been included to allow a shorter time limit than the normal 10 years where required.

8.2 Feedback in relation to the proposed changes will be referred to the October meeting of Academic Committee, together with the draft revised policy.

For discussion

9.0 CONTINUATION OF MAJORS: DISABILITY AND WORK AND HEALTH FOLLOWING DIESTABLISHMENT OF 1177 B BEHAVIOURAL SCIENCE

9.1 The Griffith Health Board (Faculty) will recall that, due to time constraints, this item was not reached at the last Faculty Board meeting, and was deferred to the current meeting for discussion.

9.2 The 4/2006 meeting of Programs Committee approved a major change submission proposing a restructure of the School of Psychology’s undergraduate programs, effective Semester 1, 2007. As part of the approved changes, 1177 Bachelor of Behavioural Science program will be disestablished, and replaced by 1312 Bachelor of Psychological Science. The Disability and Work and Health majors currently offered in the Bachelor of Behavioural Science will continue to be offered to facilitate continuing students' progress through their majors. Programs Committee expressed concern that the Disability, and Work and Health majors will no longer be available to commencing
students and have requested that the Health Group consider offering these majors in other Health programs, if possible.

For discussion

10.0 PSY PROPOSED CONTINUING EDUCATION CERTIFICATES – MT GRAVATT
CONTINUING EDUCATION CERTIFICATE IN PSYCHOLOGY (GENERAL)
CONTINUING EDUCATION CERTIFICATE IN PSYCHOLOGY (VOCATIONAL)

10.1 The Griffith Health Board (Faculty) on the recommendation of the School of Psychology is asked to approve the proposal to introduce two new Continuing Education Certificates in Psychology (General) and Psychology (Vocational) at the Mt Gravatt campus, effective Semester 1, 2007.

10.2 The proposed Certificates are identical in terms of admission requirements, content and structure to the Continuing Education Certificates offered at the Gold Coast; 9014 Continuing Certificate in Education (Psychology) and 9015 Continuing Certificate in Education (Vocational). The courses offered in the certificates are core courses currently offered in the undergraduate Psychology programs at the Gold Coast and Mt Gravatt campuses. Introduction of the two new Certificates will achieve consistency between the two campuses with regard to Continuing Education Certificate offerings.

Recommendation

10.3 The Griffith Health Board (Faculty) is asked to approve the introduction of two new Continuing Education Certificates in Psychology (General) and Psychology (Vocational) at the Mt Gravatt campus, effective Semester 1, 2007.

For consideration

11.0 PROPOSED CHANGE TO ADMISSION REQUIREMENTS FOR NRS POSTGRADUATE PROGRAMS

11.1 The Griffith Health Board (Faculty) on the recommendation of the School of Nursing and Midwifery is asked to consider a Recognition of Professional Experience policy to enable entry into the School’s postgraduate programs for applicants who do not hold an undergraduate qualification. It is proposed that registered nurses who demonstrate Griffith Graduate Attributes, based on assessment of their application, curriculum vitae and referee reports, will be granted admission to the Master of Advanced Practice or Master of Midwifery programs. The policy and process document relating to the Recognition of Professional Experience policy is attached (06/0003093) for consideration of members.

11.2 The current admission requirements for the Masters programs are:

Master of Advanced Practice

All applicants seeking to undertake a Master of Advanced Practice must hold a bachelors degree (or equivalent from a recognised higher education institution) and a Grade Point Average (GPA) of 5 and above.

Master of Midwifery

Applicants should hold a degree in Nursing or a related discipline, or equivalent, from a recognised institution, and be eligible for or currently registered as a nurse in Queensland.
11.3 The relevant policy is the Admission Policy for Coursework Postgraduate Programs.’ Pursuant to this policy, the Faculty Board specifies the admission requirements for postgraduate programs. Members are referred in particular to Section 2.0 Entry Criteria and Section 5.0 Admission Procedures of the attached policy.

Section 2.0 states:

‘The entry criteria for admission to a postgraduate program shall normally be a bachelors degree from an Australian higher education institution of a qualification recognised as equivalent by the National Office of Overseas Skills Recognition (NOOSR)......The entry criteria for a specific postgraduate program may specify.....whether other qualifications are acceptable in lieu of a degree....’

Section 5.0 states:

“....An applicant for admission, who does not hold formal qualifications, may be considered for admission on the basis of documented professional experience, portfolio of professional work or other evidence, which indicates that the applicant has the capacity to undertake and benefit from the program.

Recommendation

11.4 The Griffith Health Board (Faculty) on the recommendation of the School of Nursing and Midwifery is asked to approve the Recognition of Professional Experience policy and process (06/0003093) for the School’s postgraduate programs.

For consideration

12.0 NRS MAJOR CHANGE SUBMISSION (06/0003094)

5424 M ADVANCED PRACTICE
5425 M ADVANCED PRACTICE WITH HONOURS

12.1 The Griffith Health Board (Faculty) on the recommendation of the School of Nursing and Midwifery is asked to recommend to Programs Committee the major change submission recommending the following changes to the Master of Advanced Practice and Master of Advanced Practice with Honours programs, effective Semester 1, 2007:

- Introduction of Graduate Certificate exit points from each of the speciality strands within the Master of Advanced Practice and Master of Advanced Practice (Honours). The Graduate Certificate in Infection Control and the Graduate Certificate in Sexual Health may be completed on either a full-time or part-time basis. The remaining Graduate Certificates will be offered on a part-time only basis.
- Subsuming of existing Graduate Certificates into the Master of Advanced Practice / Master of Advanced Practice with Honours where content of the program remains the same (Critical Care Nursing, Emergency Nursing, Infection Control and Sexual Health).
- Withdrawal of Graduate Certificate programs and allocation of new program codes for exit points within the Master of Advanced Practice and Master of Advanced Practice with Honours, where content is different: Community and Primary Health, Gerontology, Palliative Care and Mental Health Nursing. Separate submissions to withdraw the Graduate Certificate programs have been prepared.
- Restructuring of program strands and structures within the Master of Advanced Practice and Master of Advanced Practice (Honours) and changes to degree requirements to accommodate the introduction of Graduate Certificate exit points and to increase its desirability in the market place.
12.2 The School of Nursing and Midwifery have provided the following rationale for the proposed changes:

A consultation and evaluation process took place during 2006 within the School of Nursing and Midwifery, aimed at developing strategies to address the issue of under-enrolled programs and identifying ways of growing postgraduate courses and programs. It was identified that Graduate Certificate nested exit points will have appeal to the many nurses who do not have degrees and are reluctant to complete lengthy Bachelor of Nursing (Post-Registration) programs, as well as those nurses with degrees who seek specialty practice qualifications without undertaking research in lengthy postgraduate programs.

12.3 The School has developed a Recognition of Prior Experience policy and process to allow entry into Masters programs for registered nurses who have professional experience but do not currently hold a bachelor’s degree qualification. Implementing these flexible changes to the Master of Advanced Practice program entry requirements allows for equal competition with other universities enabling the School to competitively attract a wider pool of prospective postgraduate coursework students.

12.4 The suggested restructuring and streamlining of the suite of Master of Advanced Practice programs reinforces and demonstrates, at the School level, the University's commitment to growing postgraduate offerings that facilitate the diversification of the postgraduate student population, increase the proportion of domestic postgraduate coursework students, as well as competitively and flexibly meeting market place and professional needs and standards.

Recommendation

12.5 The Griffith Health Board (Faculty) on the recommendation of the School of Nursing and Midwifery is asked to recommend to Programs Committee the major change submission recommending the changes to the Master of Advanced Practice and Master of Advanced Practice with Honours programs, as described in major change submission (06/0003094), effective Semester 1, 2007.

For consideration

13.0 NRS PROGRAM WITHDRAWALS
3080 G CERTIFICATE IN COMMUNITY HEALTH PRACTICE (06/0003097)
3079 G CERTIFICATE IN GERONTOLOGY (06/0003096)
3075 G CERTIFICATE IN PALLIATIVE CARE (06/0003098)
3132 G CERTIFICATE IN PRACTICE NURSING (06/0003099)

13.1 The Griffith Health Board (Faculty) on the recommendation of the School of Nursing and Midwifery is asked to recommend to Programs Committee program withdrawal submissions for the above Graduate Certificate programs, effective Semester 1, 2007.

13.2 The School of Nursing and Midwifery is currently developing a Master of Advanced Practice (MAP) with nested Graduate Certificate Exit Points for speciality strands, to replace where relevant Graduate Certificate Programs (as detailed in major change submission 06/0003094).

13.3 In keeping with Griffith’s Strategic Plan, it is proposed to withdraw all NRS Graduate Certificate entry point programs from enrolment from semester 1 2007 and include them, in addition to a new Graduate Certificate in Mental Health Nursing, as part of the MAP as ‘exit points’ for students wishing to utilise that option. As there is no Practice
Nursing specialty strand in the MAP, a replacement Graduate Certificate exit point for Practice Nursing will not be offered. The remaining Graduate Certificate entry point programs will either be simply subsumed into the MAP where the content remains unchanged, or where content is different between entry point programs and exit point programs, new program codes will be assigned. This is the situation for Community and Primary Health, Gerontology, and Palliative Care.

13.4 It is not anticipated that these changes will adversely affect currently enrolled NRS Graduate Certificate students. The School will continue to offer Graduate Certificate-level courses until semester 2 2007, or until such time as currently enrolled Graduate Certificate students have completed their programs of study. It is expected that 2006 mid-year intake Graduate Certificate students will complete their program of study at the close of semester 1 2007. Affected courses will then be withdrawn on an individual as-needs basis, as some courses are utilised as undergraduate elective courses in the combined Bachelors of Nursing.

Recommendation

13.5 The Griffith Health Board (Faculty) on the recommendation of the School of Nursing and Midwifery is asked to recommend to Programs Committee the program withdrawal submissions recommending withdrawal of Graduate Certificates in Community Health Practice, Gerontology, Palliative Care and Practice Nursing, effective Semester 1, 2007.

For consideration

14.0 BBS/MSC SPECIAL PURPOSE SUBMISSION (06/0002582_06/0002572 revised)
1031 B BIOMEDICAL SCIENCE (NATHAN)
1094 B BIOMEDICAL SCIENCE (GOLD COAST)

14.1 The Griffith Health Board (Faculty) on the recommendation of the Schools of Medical Science and Biomolecular and Biomedical Science is asked to consider a special purpose submission (06/0002582_06/0002572 revised) proposing the removal of the degree requirement for a First Aid Certificate for eligibility to graduate from the Bachelor of Biomedical Science program at Nathan and Gold Coast campuses, effective Semester 1, 2007.

14.2 The rationale for removal of the requirement for a First Aid Certificate is as follows:

a) There is no academic requirement for a First aid certificate for this program, as clinical placements do not form part of the program content.

b) The process of checking student files and contacting students who have not met the requirement is resource intensive and creates delays for graduations.

c) First Aid Certificate courses are no longer offered on campus.

Recommendation

14.3 The Griffith Health Board (Faculty) on the recommendation of the Schools of Medical Science and Biomolecular and Biomedical Science is asked to recommend to Programs Committee the special purpose submission (06/0002582_06/0002572 revised) recommending removal of the degree requirement for a First Aid Certificate for the Bachelor of Biomedical Science programs, effective Semester 1, 2007. The Faculty of Science Board has previously approved this submission.

SECTION II: MATTERS REQUIRING RATIFICATION OR EXECUTIVE ACTION
15.0 PBH MINOR CHANGE SUBMISSION (06/0003091)  
1283 B HEALTH PROMOTION

15.1 The Griffith Health Board (Faculty) is asked to ratify the executive action of the Dean (Learning & Teaching) in approving the minor change submission (06/0003091) proposing changes to the Bachelor of Health Promotion, effective Semester 1, 2007: The approval is on the understanding that all Interpersonal, Counselling and Group Facilitation courses offered by the Health Group will be subject to review and rationalisation in the near future.

15.2 The changes and rationale for the changes are as follows:

- The merging of two 10cp courses (1979PBH Interpersonal Skills for Health Professionals and 2204PBH Group Dynamics and Facilitation Skills) into one 10cp course will facilitate more efficient use of Public Health academic teaching resources.
- Introduction of 2211PBH Psychology for Population Health will allow the important, but currently neglected area of health psychology, to be provided to Bachelor of Health Promotion students. Courses undertaken later in the program in community engagement and health promotion; and healthy and sustainable communities rest on a solid foundation in health psychology.
- Withdrawal of 2208PBH Project Management and replacement with 3123PBH will rationalize the offering of Project Management courses in the School of Public Health.

Recommendation:

15.3 The Griffith Health Board is asked to ratify the executive action of the Dean (Learning & Teaching) in approving the minor change submission (06/0003091) proposing changes to the Bachelor of Health Promotion, effective Semester 1, 2007, for reference to the Programs Accreditation Officer.

16.0 PSY SPECIAL PURPOSE SUBMISSION (06/0003088)  
1012 B PSYCHOLOGICAL SCIENCE (GOLD COAST)  
1312 B PSYCHOLOGICAL SCIENCE (MT GRAVATT)  
1177 B BEHAVIOURAL SCIENCE  
1115 B PSYCHOLOGICAL SCIENCE / B ARTS IN CRIMINOLOGY & CRIMINAL JUSTICE  
1013 B BUSINESS (HUMAN RESOURCE MANAGEMENT) / B PSYCHOLOGICAL SCIENCE  
1039 B BUSINESS / B PSYCHOLOGICAL SCIENCE  
1225 B EXERCISE SCIENCE / B PSYCHOLOGICAL SCIENCE  
1136 B LAWS / B PSYCHOLOGICAL SCIENCE  
1139 B LAWS / B PSYCHOLOGICAL SCIENCE  
1014 B PSYCHOLOGY (GOLD COAST)  
1178 B PSYCHOLOGY (MT GRAVATT)

16.1 The Griffith Health Board (Faculty) is asked to ratify the executive action of the Dean (Learning & Teaching) in approving the special purpose submission (06/0003088) proposing the following changes to elective courses within the psychology undergraduate programs, effective Semester 1, 2007:

- In the Mt Gravatt based programs (1177, 1178, 1039, 1139, 1115) 2004PSY Organisational Psychology change to 2004PSY Occupational Psychology and will be offered in semester 1.
- In the Gold Coast based Programs (1012, 1013, 1014, 1225, 1136) 3008APY/2004PSY Organisational Psychology be changed to 2021PSY Psychology in Organisations and will be offered in semester 2.
16.2 The rationale for the proposed changes is that the elective Organisational Psychology courses offered at the Mt Gravatt and Gold Coast campuses have a different focus (micro level focus at Mt Gravatt campus and macro level focus at Gold Coast campus). Accordingly, it has been agreed to differentiate the courses, including changing the course codes and titles to better reflect the course content. Both courses provide a foundation for the 4th year advanced course. The two options provide more choice for students and is no more resource intensive. The offering of two different elective courses in organisational psychology does not contradict the cross-campus consistency guidelines and draws on the different strengths of staff.

Recommendation:

16.3 The Griffith Health Board is asked to ratify the executive action of the Dean (Learning & Teaching) in approving the special purpose submission (06/0003088) proposing changes to Organisational Psychology elective courses within the psychology undergraduate programs, effective Semester 1, 2007, for reference to the Programs Accreditation Officer.

17.0 NRS - CHANGES TO SCHOOL ASSESSMENT POLICY

17.1 The Griffith Health Board (Faculty) is asked to ratify the executive action of the Dean (Learning & Teaching), Health in approving the following changes to the School of Nursing and Midwifery’s Assessment Policy:

1) Change of web location of policy documents;
2) Change in designated courses for students commencing in 2006. The designated courses listed in the revised assessment policy are consistent with the University approved list of designated courses (currently appearing on the program catalogue information for the Bachelor of Nursing programs);
3) Inclusion of edition number for required referencing style;
4) Amendments to clinical section as per the 4/2006 School of Nursing and Midwifery Committee meeting. (Previously executively approved, and subsequently ratified at the 6/2006 meeting of Faculty Board).

Recommendation

17.2 The Griffith Health Board (Faculty) is asked to ratify the executive action of the Dean (Learning & Teaching), Health in approving the changes to the School of Nursing and Midwifery’s Assessment Policy.

For ratification

18.0 NRS – CHANGES TO PREREQUISITE REQUIREMENTS – B NURSING PROGRAM

18.1 The Griffith Health Board (Faculty) is asked to ratify the executive action of the Dean (Learning & Teaching), Health in approving the following changes to the prerequisite/co-requisite requirements within the B Nursing program, effective Semester 1, 2007:

- 1974NRS Anatomy and Physiology 1 be reinstated as a prerequisite for 1975NRS Anatomy and Physiology 2;
- 1975NRS Anatomy and Physiology 2 be reinstated as a prerequisite for 2973NRS Pathophysiology and Pharmacology 1;
- 2973NRS Pathophysiology and Pharmacology 1 be reinstated as a prerequisite for 2974NRS Pathophysiology and Pharmacology 2.

18.2 Reinstating the above prerequisite requirements will overcome problematic possibilities including poor academic progression in circumstances where students are currently
able to undertake more advanced courses without demonstrating an adequate comprehension of prior course content. The complete rationale provided by the School (06/0003100), together with schedule detailing the changes (06/0003101) are attached for the consideration of the Board.

For ratification

19.0 NRS – POSTGRADUATE CREDIT POLICY FOR EXTERNAL COURSES (06/0003102)

19.1 The Griffith Health Board (Faculty) is asked to ratify the executive action of the Dean (Learning & Teaching), Health in approving the Postgraduate Credit Policy for External Courses, for implementation in Semester 1 2007 (06/0003102). The policy is consistent with the University’s Credit Transfer policn and was approved by the 6/2006 meeting of the School of Nursing and Midwifery. The policy was developed to address two areas:

- External agencies seeking recognition of their courses and workshops in terms of credit towards or into a SONM award course and/or program;
- Applicants seeking credit towards the Master of Advanced Practice (or other School of Nursing and Midwifery programs and courses) for courses they may have undertaken.

For ratification

20.0 PES CHANGES TO PROGRAM CONVENORS

20.1 The Griffith Health Board (Faculty) on the recommendation of the School of Physiotherapy and Exercise Science is asked to ratify the executive action of the Dean (Learning and Teaching) in approving the following changes to program convenors, with immediate effect:

1171 Bachelor of Exercise Science - Mr Justin Kavanagh to replace Dr Lewis Adams.

1172 Bachelor of Exercise Science / Bachelor of Business - Dr Greg Reddan will be acting program convenor for the duration of Dr Clare Minahan’s absence. This arrangement will be reviewed on Dr Minahan’s return.

RHD portfolio - Dr Lewis Adams in the absence of both Associate Professor Gillian Renshaw and Dr Clare Minahan.

For ratification

21.0 COURSE OUTLINES

21.1 The Griffith Health Board (Faculty) is asked to ratify the executive action of the Dean, Learning and Teaching, of course outlines as listed, to be offered by the School of Dentistry and Oral Health in Semester 2, 2006. The course outlines have been published and may be viewed at http://www.griffith.edu.au/ua/aa/pccat/courseoutlines.html

2015DOH_Y2 Community Research Placement 1
3016DOH_Y2 Clinical Dental Practice 2
3018DOH_Y2 Comprehensive Oral Health Care 2

For ratification
SECTION III: MATTERS FOR NOTING AND WHERE APPROPRIATE, ACCEPTANCE OF RECOMMENDATIONS

22.0 GRIFFITH HEALTH BOARD (FACULTY) MEMBERSHIP

22.1 University Council, at its August meeting, approved the revised Health Group Board Constitution. The revised membership approved by Council includes 'a representative of the Research Centre Directors directly associated with the Group.'

22.2 The Group Pro Vice Chancellor (Health) and the Dean (Academic), Health have confirmed, with immediate effect, the nomination by the Griffith Health Research Committee of Professor Wendy Chaboyer, Director, Research Centre for Clinical Practice Innovation as the Faculty Board representative of the Research Centre Directors directly associated with the Group.

For noting

23.0 AMENDMENTS TO SCHOOL OF NURSING AND MIDWIFERY POSTGRADUATE PROGRAMS SUB-COMMITTEE CONSTITUTION

23.1 The Griffith Health Board (Faculty) is asked to note the amended School of Nursing and Midwifery Postgraduate Programs Sub-Committee Constitution, approved by the Group Pro Vice Chancellor (Health) and Dean, Academic on the recommendation of the School of Nursing and Midwifery. The amendments are summarised as follows:

- The postgraduate student representative will be a co-opted position awarded on a six-month (one semester) basis;
- The timing of Postgraduate Programs Sub-Committee meetings will be no less than four meetings per year, to be scheduled in a timely fashion prior to School of Nursing and Midwifery Committee meetings;
- The Constitution specifies that the Committee advises on postgraduate teaching, program developments and courses.
- Membership includes all postgraduate program convenors and Master of Advanced Practice speciality stream convenors.

For noting

24.0 2007 GRIFFITH GRANTS FOR LEARNING & TEACHING SCHEME

24.1 The 2007 Griffith Grants for Learning & Teaching Scheme has up to $680,000 available for the following grant categories:

- Strategic Program Grants (Four grants available up to $100,000 each)
- Signature Grants (Four grants available up to $50,000 each)
- I Grants (Eight grants up to $10,000 each).

24.2 The Griffith Grants for Learning and Teaching Guidelines detail the purpose of each grant type, the selection criteria, the application and reporting processes:

24.3 A grant writing workshop is scheduled for Tuesday 26 September with Dr Elizabeth McDonald from the Carrick Institute, for the purpose of preparing grants for the Griffith Learning & Teaching Grants Scheme and Carrick’s Leadership, Priority, Competitive and Discipline-based schemes.
Contact Ms Trish MacElroy at t.MacElroy@griffith.edu.au to register for the workshop.

24.4 The process for considering applications received from Health Group staff is as follows:

1. Applications due to be submitted to Ms Jan-Marie Alis, Executive Support Officer, Dean (Learning & Teaching) by close of business on **Friday 10 November 2006** to j.alis@griffith.edu.au;
2. The applications will be ranked by the Group Learning & Teaching Committee;
3. The Griffith Health Board (Faculty) will consider the rankings for recommendation to the Griffith University Learning & Teaching Committee.

25.0 FACULTY LEARNING AND TEACHING CITATIONS

25.1 Academic staff are reminded that the due date for applications is 5.00 pm on **Friday 22 September 2006** to be electronically submitted to Michele Britton, Group Academic Services Officer, and Secretary to Griffith Health Board (Faculty). Applications are to comprise a two-page (A4) statement of claim, addressing one or more of the selection criteria. In addition, applicants are asked to provide a 100-word citation (maximum), for Faculty Board’s consideration.

25.2 An application for a Faculty Learning and Teaching Citation may be made by individual teachers or by teaching teams. The number of citations to be awarded by the Griffith Health Board (Faculty), based on EFSTU, is four. Each citation is valued at $2,000.00, and is to be utilized for professional development as university teachers. Citation recipients will be announced by the Deputy Vice Chancellor (Academic) on Friday 27 October 2006.

25.3 Please refer to the policy, Faculty Learning and Teaching Citations, or contact Michele Britton, x56465 or email m.britton@griffith.edu.au for further information on the process.

26.0 REPORT OF THE LOGAN TASKFORCE

26.1 The Report of the Logan Taskforce is now available at:

http://www.griffith.edu.au/vc/content_home.html

26.2 The Report proposes a distinctive identity for the Logan campus and recommends that academic Groups develop their program profile at the campus in ways that reflect that identity. It also makes a number of recommendations relating to campus outreach and partnership arrangements, marketing and student recruitment, postgraduate programs, internationalisation, research, resources, staffing and infrastructure.

26.3 The Provost of the Logan campus will draw up an implementation plan for the Report's recommendations, monitor implementation and provide regular progress reports to the Executive Group.

For noting

27.0 POLICY UPDATES

27.1 The Board is advised of the following policy updates:

Griffith Awards for Excellence in Teaching Guidelines

This document describes the annual nomination, application and selection processes for the Excellence in Teaching awards and the Innovation across the Institution awards.
Administration and Reporting of University Shareholdings

The policy outlines requirements for the administration and reporting of University shareholdings.


Academic Professional Development Plan


Academic Report on Progress


Academic Staff Review Policy and Procedures

This document sets out the procedures for assessing the performance of academic staff during their period of probation.


Promotion of Academic Staff Policy and Procedures

This procedure is to inform applicants for promotion and relevant Promotions Committees of the procedures and criteria applicable to the promotion process.


Schedule H Fees and Charges Policy – Census Dates

This schedule provides details on charges liability dates and refund eligibility dates.

URL: http://domdoc03.domino.gu.edu.au/policylibrary.nsf/76BE8738BAE04D5F4A256AEC007E2B25/5FD54B5B359957F74A256BD00808080F8?OpenDocument

For noting

28.0 OTHER BUSINESS

29.0 NEXT MEETING

The next meeting of the Griffith Health Board (Faculty) will be held on Wednesday 18 October 2006 at 2.30 pm in Room G18_3.02, Graham Jones Boardroom, Gold Coast campus.