A meeting of the Griffith Health Group Board will be held at 12.30 pm on Thursday 13 September 2012 in Room 2.02, The Chancellery (G34) Gold Coast campus.

CONTENTS

1.0 APOLOGIES
2.0 WELCOME
3.0 CONFIRMATION OF MINUTES
4.0 ACTIONS ARISING FROM 4/2012 (JULY) GRIFFITH HEALTH GROUP BOARD MEETING
5.0 CONFERENCES FOR THE GOLD COAST
6.0 CHAIR REPORT
7.0 PRO VICE-CHANCELLOR (HEALTH) REPORT
8.0 DEAN (LEARNING & TEACHING) REPORT
9.0 DEAN (RESEARCH) REPORT
10.0 PLANNING AND FINANCIAL SERVICES REPORT
11.0 INFORMATION SERVICES REPORT
12.0 EXTERNAL RELATIONS REPORT
13.0 HUMAN RESOURCE MANAGEMENT REPORT
14.0 DEVELOPMENT AND ALUMNI REPORT
15.0 GRIFFITH INTERNATIONAL REPORT
16.0 HR DIRECTIONS

SECTION I: MATTERS FOR DEBATE AND DECISION

17.0 PROGRESS REPORT ON PROGRAMS TO BE INTRODUCED IN 2013
18.0 2014 PROGRAM PROFILE PLAN – PROCESS AND TIMELINE
19.0 HEALTH GROUP PROGRAM CHANGES

SECTION II: MATTERS REQUIRING RATIFICATION OR EXECUTIVE ACTION

20.0 HSV FULL PROGRAM PROPOSAL (2012/0007659)
3272 GRADUATE CERTIFICATE IN HUMAN SERVICES
21.0 HSV FULL PROGRAM PROPOSAL (2012/0007664)
1394 BACHELOR OF HUMAN SERVICES
22.0 PES MAJOR CHANGE SUBMISSION (2012/0007615)
5567 MASTER OF SPEECH PATHOLOGY – ADMISSION REQUIREMENTS
23.0 NRS MAJOR CHANGE SUBMISSION (2012/0007611)
   5568 MASTER OF HEALTH PRACTICE
   5569 MASTER OF HEALTH PRACTICE WITH HONOURS – WITHDRAWAL OF STRANDS

24.0 HSV MINOR CHANGE SUBMISSION (2012/0007616)
   1282/1372 BACHELOR OF SOCIAL WORK – ALIGNMENT OF COURSE LISTS

25.0 HSV MINOR CHANGE SUBMISSION (2012/0007617)
   5746/5505/5518 MASTER OF SOCIAL WORK – APPROVED ELECTIVE

26.0 DOH MAJOR CHANGE SUBMISSION (2012/0007623)
   1259 BACHELOR OF ORAL HEALTH IN DENTAL SCIENCE – CURRICULUM REVIEW

27.0 DOH MAJOR CHANGE SUBMISSION (2012/0007624)
   1260 BACHELOR OF ORAL HEALTH IN DENTAL TECHNOLOGY – CURRICULUM REVIEW

28.0 DOH MAJOR CHANGE SUBMISSION (2012/0007625)
   1261 BACHELOR OF ORAL HEALTH IN DENTAL TECHNOLOGY (POST-REGISTRATION) – CURRICULUM REVIEW

29.0 PBH MAJOR CHANGE SUBMISSION (2012/0007628)
   1333 BACHELOR OF PUBLIC HEALTH – WITHDRAWAL OF ENVIRONMENTAL HEALTH & SUSTAINABILITY MAJOR

30.0 NRS MAJOR CHANGE SUBMISSION (2012/0007634)
   1354 BACHELOR OF MIDWIFERY – DESIGNATED PROGRAM

31.0 PES MINOR CHANGE SUBMISSION (2012/0007665)
   5561 MASTER OF SPORTS COACHING – CURRICULUM REVISION

32.0 HSV MAJOR CHANGE SUBMISSION (2012/0007669)
   1282/1372 BACHELOR OF SOCIAL WORK (LG, GC)

33.0 PROGRAM CONVENOR, SCHOOL HONOURS ADVISOR AND FIRST YEAR ADVISOR CHANGES

SECTION III: MATTERS FOR NOTING AND WHERE APPROPRIATE, ACCEPTANCE OF RECOMMENDATIONS

34.0 NRS PROGRAM WITHDRAWAL SUBMISSIONS
   3195 GRADUATE CERTIFICATE IN COMMUNITY AND PRIMARY HEALTH CARE (2012/0007612)
   3106 GRADUATE CERTIFICATE IN SEXUAL HEALTH (2012/0007613)
   3196 GRADUATE CERTIFICATE IN GERONTOLOGY (2012/0007614)

35.0 HSV PROGRAM WITHDRAWAL SUBMISSIONS
   3049 GRADUATE CERTIFICATE IN DISABILITY STUDIES (2012/0007660)
   3169 GRADUATE CERTIFICATE IN COMMUNITY AND YOUTH WORK (2012/0007661)
   3248 GRADUATE CERTIFICATE IN SOCIAL GERONTOLOGY (2012/0007662)
   3250 GRADUATE CERTIFICATE IN CHILDHOOD STUDIES (2012/0007663)

36.0 HSV PROGRAM WITHDRAWAL SUBMISSION (2012/0007635)
   1345 BACHELOR OF HUMAN SERVICES / MASTER OF REHABILITATION COUNSELLING

37.0 HSV PROPOSAL TO SUSPEND INTAKE (2012/0007633)
   3217 GRADUATE CERTIFICATE IN COMMUNITY REHABILITATION
   5513 MASTER OF COMMUNITY REHABILITATION

38.0 HEAD OF SCHOOL/HEAD OF ELEMENT REPORTS

39.0 QUEENSLAND COLLEGE OF TEACHERS APPROVAL NOTICE – 1244 BACHELOR OF CHILD & FAMILY STUDIES / BACHELOR OF EDUCATION (PRIMARY)
40.0 REVIEW REPORT – 5269 MASTER OF MUSCULOSKELETAL AND SPORTS PHYSIOTHERAPY SUBMITTED TO AUSTRALIAN PHYSIOTHERAPY ASSOCIATION

41.0 POSITION DESCRIPTION – STUDENT SUCCESS ADVISORS

42.0 OTHER BUSINESS

43.0 BOARD MEETING DATES AND VENUES

<table>
<thead>
<tr>
<th>Significant Committee Events</th>
</tr>
</thead>
<tbody>
<tr>
<td>▪ This meeting of the Griffith Health Board will be held at 12.30 pm on Thursday 13 September 2012 in Room 2.02, The Chancellery (G34) Gold Coast campus.</td>
</tr>
<tr>
<td>▪ The next meeting of the Griffith Health Board will be held at 12.30 pm on Thursday 25 October 2012 in Room 1.05/1.06, The Chancellery (G34) Gold Coast campus.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Committee TeamPlace Web Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>▪ Use the left navigation bar to select the relevant committee site. Username is your staff number and password is the same as your Novell login. Call the Secretary on 56465 for advice or if experiencing difficulties.</td>
</tr>
</tbody>
</table>
GRIFFITH UNIVERSITY

GRIFFITH HEALTH BOARD MEETING

DISTRIBUTION LIST

Faculty Board Members

<table>
<thead>
<tr>
<th>Name</th>
<th>Appointment Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>Professor Tony Perkins</td>
<td>Acting Dean (Academic)</td>
</tr>
<tr>
<td>Professor Allan Cripps</td>
<td>Pro-Vice Chancellor (Health)</td>
</tr>
<tr>
<td>Professor Nick Buys</td>
<td>Dean (Learning &amp; Teaching), Health</td>
</tr>
<tr>
<td>Professor David Shum</td>
<td>Dean (Research), Health</td>
</tr>
<tr>
<td>Professor Ros Sorensen</td>
<td>Head of School, School of Public Health</td>
</tr>
<tr>
<td>Professor Simon Broadley</td>
<td>Head of School, School of Medicine</td>
</tr>
<tr>
<td>Professor Ward Massey</td>
<td>Head of School, School of Dentistry &amp; Oral Health</td>
</tr>
<tr>
<td>Professor Elaine Duffy</td>
<td>Head and Dean, School of Nursing and Midwifery</td>
</tr>
<tr>
<td>Professor Patrick O’Leary</td>
<td>Head of School, School of Human Services and Social Work</td>
</tr>
<tr>
<td>Professor Mark Forwood</td>
<td>Acting Head of School, School of Medical Science</td>
</tr>
<tr>
<td>Professor Andrew Davey</td>
<td>Head of School, School of Pharmacy</td>
</tr>
<tr>
<td>Professor Peter Milburn</td>
<td>Head of School, School of Rehabilitation Sciences</td>
</tr>
<tr>
<td>Professor Paul Martin</td>
<td>Head of School, School of Applied Psychology</td>
</tr>
<tr>
<td>Professor Lyn Griffiths</td>
<td>Director, Griffith Health Institute</td>
</tr>
</tbody>
</table>

Information Copies (without attachments unless stated)
- Deputy Heads of School
- Dean (Learning and Teaching), SEET Group
- School Administrative Officers – Griffith Health Group
- School Secretaries – Griffith Heath Group

Other Copies
- CARMS Binding copy (attachments)
- Spare copy
AGENDA

1.0 APOLOGIES

Apologies may be recorded by contacting Tristan Damen, Secretary x56465 (Mon, Tue, Thu) or x27288 (Wed, Fri), or by emailing t.damen@griffith.edu.au

2.0 WELCOME

Invited speakers include:
- Ms Norma Swain - Research Executive, Business Events, Gold Coast Convention Bureau
- Ms Janine Walker - Director, Human Resource Management, Griffith University

The Board will welcome Ms Andrea Lerche, HR Manager (Health) to their first meeting.

3.0 CONFIRMATION OF MINUTES

The minutes of the 4_2012 meeting have been circulated.

To be taken as read and confirmed

4.0 ACTIONS ARISING FROM GRIFFITH HEALTH GROUP BOARD 4_2012 MEETING

<table>
<thead>
<tr>
<th>Action Item</th>
<th>Responsible Officer/s</th>
<th>Status / Feedback</th>
</tr>
</thead>
<tbody>
<tr>
<td>Heads of School are to present the Health &amp; Safety Operational Plan to their respective School Committees and highlight requirements of staff to complete Health and Safety training.</td>
<td>Heads of School</td>
<td>Ongoing – Items will be distributed to Heads of School for action after 02/2012 meeting of the Griffith Health Group, Health &amp; Safety Committee.</td>
</tr>
<tr>
<td>Investigate process for implementing generic accreditation statement on the Programs and Courses website for all Health Group programs where professional accreditation information is listed.</td>
<td>Secretary</td>
<td>WIP – Executive Officer to provide list of programs to which the statement is to be applied. Schools to confirm program accreditation details and provide documentation to confirm accreditation to Academic Services for filing.</td>
</tr>
<tr>
<td>Prepare separate proposal documents for any changes included in proposals for the 1161/1162/1165 Bachelor of Nursing, as detailed in 2012/0007505, the 1282/1372 Bachelor of Social Work, as detailed in 2012/0007523, and the 1259 Bachelor of Oral Health in Dental Science, as detailed in</td>
<td>Secretary</td>
<td>Completed – See Item 19.0</td>
</tr>
<tr>
<td>Item</td>
<td>Description</td>
<td>Responsible Party</td>
</tr>
<tr>
<td>------</td>
<td>-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
<td>--------------------------------------------</td>
</tr>
<tr>
<td>20</td>
<td>Revise proposals to raise the English language requirements for the 1161/1162/1165 Bachelor of Nursing, 1282/1372 Bachelor of Social Work, and 1259 Bachelor of Oral Health in Dental Science programs.</td>
<td>Dean (Learning &amp; Teaching) HoS – NRS, HSV, DOH</td>
</tr>
<tr>
<td>30</td>
<td>Obtain Position Description for the Student Success Advisor role and distribute to members.</td>
<td>Secretary</td>
</tr>
<tr>
<td>30</td>
<td>Forward advice to the Secretary, Academic Committee regarding establishment of the Medical Laboratory Science Medal.</td>
<td>Secretary</td>
</tr>
</tbody>
</table>

### 5.0 CONFERENCES FOR THE GOLD COAST

The Pro Vice-Chancellor (Health) has invited the Research Executive, Business Events, Gold Coast Convention Bureau to address members of the Health Group Board regarding hosting conferences on the Gold Coast.

### 6.0 CHAIR’S REPORT

The Dean (Academic) will report on items of interest to the Board.

### 7.0 PRO VICE-CHANCELLOR (HEALTH) REPORT

The Pro Vice-Chancellor (Health) will report on items of interest to the Board.

### 8.0 DEAN (LEARNING & TEACHING) REPORT

The Dean (Learning & Teaching) Health has tendered apologies for the meeting.

### 9.0 DEAN (RESEARCH) REPORT

The Dean (Research) Health will report on items of interest to the Board.

### 10.0 PLANNING AND FINANCIAL SERVICES REPORT

The Group Resource Manager will report on items of interest to the Board.

### 11.0 INFORMATION SERVICES REPORT

The Manager, Academic Services, INS will report on items of interest to the Board.

### 12.0 EXTERNAL RELATIONS

The Marketing Manager (Health), External Relations or nominee will report on items of interest to the Board.

### 13.0 HUMAN RESOURCE MANAGEMENT

The Human Resources Manager (Health) will report on items of interest to the Board.

### 14.0 DEVELOPMENT AND ALUMNI

The Development and Alumni Coordinator (Health) will report on items of interest to the Board.

### 15.0 GRIFFITH INTERNATIONAL
The Senior Manager, International Administration will report on items of interest to the Board.

16.0 HR DIRECTIONS

The Director, Human Resource Management will address the Health Group Board to discuss changes to the way in which the Office of Human Resources Management will be providing services to the Health Group and University community at large.

ORDERING OF THE AGENDA

At this point in the agenda, members may propose that any matter on the agenda, not included in Section I, be so included.

SECTION I: MATTERS FOR DEBATE AND DECISION

17.0 PROGRESS REPORT ON PROGRAMS TO BE INTRODUCED IN 2013

17.1 The Chair will address the Health Group Board to advise on the progress of the following program proposals that are to be introduced for Semester 1, 2013:
   • 1394 Bachelor of Human Services
   • 3272 Graduate Certificate in Human Services

17.2 The Head of School, School of Pharmacy will update the Health Group Board regarding the accreditation process for the 1395 Bachelor of Pharmacy program.

17.3 The Head of School, School of Public Health will update the Health Group Board regarding the accreditation process for the 1386 Bachelor of Environmental Health program.

For consideration

18.0 2014 PROGRAM PROFILE PLAN – PROCESS AND TIMELINE

18.1 The Chair will discuss the process and timelines for the 2014 Program Profile Plan.

18.2 Members are reminded that External Relations (ER) will undertake market assessments for any new initiatives (new programs or new academic plans), giving priority to 'big picture' programs. All market assessments to be undertaken by ER require confirmation from the Pro Vice-Chancellor (Health) that the proposed new initiative aligns with Health Group's strategic direction. If a proposal sits across 2 Groups both PVCs need to sign off.

18.3 Members are asked to consider the attached Timelines for Program Planning, Development and Approval – 2013 document.

For consideration

19.0 HEALTH GROUP PROGRAM CHANGES

19.1 The program changes processed for the Health Group since the previous Griffith Health Group Board meeting are detailed in Section II of this agenda.
All program changes have been considered and approved executively by the Dean (Learning and Teaching). Details of the submissions are contained in Section II of this agenda and all submissions are attached for reference. Members are asked to consider the list of program changes for information and to flag any submissions they wish to bring forward to Section I of this agenda for discussion.

For consideration

SECTION II: MATTERS REQUIRING RATIFICATION OR EXECUTIVE ACTION

20.0 HSV NEW PROGRAM PROPOSAL (2012/0007659)  
3272 GRADUATE CERTIFICATE IN HUMAN SERVICES

20.1 Health Group Board is asked to ratify the executive action of the Dean (Learning & Teaching), in approving the attached proposal to establish the Graduate Certificate in Human Services (3272), as detailed in 2012/0007659, for introduction in Semester 1, 2013.

20.2 The proposed program will replace a suite of four Graduate Certificate programs offered by the School of Human Services and Social Work. The new program will result in improved teaching and learning outcomes, cohort experiences and efficiency in the delivery of programs and courses. The new program will comprise 30CP of core courses and one listed elective, which will be selected from four specialist courses in the discipline streams of the former Graduate Certificates: Childhood Studies, Community and Youth Work, Disability Studies and Social Gerontology.

20.3 The proposed program will also offer a pathway to the Master of Human Services. Students who successfully complete the Graduate Certificate will then be able to articulate into the Masters program with 40 credit points of advanced standing.

20.4 To be eligible for the award of Graduate Certificate in Human Services (GCertHumServ), a student must acquire 40 credit points as prescribed below:
   • gain 30CP for core courses
   • gain 10CP for the listed elective course.

A grade of PC will not be awarded for courses in this program, in accordance with University Policy.

20.5 The Graduate Certificate in Human Services will be an AQF Level 8 qualification. Information which maps the learning outcomes against AQF level 8 specifications has been included in the program proposal.

20.6 The University’s standard minimum English language requirements for entry to postgraduate programs will apply.

For ratification

21.0 HSV NEW PROGRAM PROPOSAL (2012/0007664)  
1394 BACHELOR OF HUMAN SERVICES

21.1 Health Group Board is asked to ratify the executive action of the Dean (Learning & Teaching) in approving the attached proposal to establish the Bachelor of Human Services (1394) at the Gold Coast campus, as detailed in 2012/0007664, for implementation in Semester 1, 2013.
21.2 A Gold Coast campus offering of the Bachelor of Human Services would have strong market position in terms of attracting students from the heavily populated Gold Coast region, and the Northern New South Wales area. There is currently no undergraduate Human Services program offered in the Gold Coast region. The closest undergraduate program of a similar nature is at Lismore. The projected student enrolment for 2013 is 20.

21.3 The Gold Coast offering will represent an efficient use of resources by utilising the existing curriculum and course content of the Logan campus offering of the Bachelor of Human Services (1098). Many of the courses in the program are already offered as part of the Gold Coast campus offering of the Bachelor of Social Work program (1372).

21.4 During development of this submission, the School has also taken the opportunity to review the course content and sequencing of the Bachelor of Human Services program structure – the Logan and Gold Coast offerings will now completely align, and the first two years of the program will also align with the Bachelor of Social Work program, which is also offered on both campuses. A separate major change submission for the Bachelor of Social Work programs has also been submitted (2012/0007669 – See Item 30.0).

21.5 The Bachelor of Human Services will be an AQF Level 7 qualification. Information which maps the learning outcomes against AQF level 7 specifications has been included in the program proposal.

21.6 The University’s standard minimum English language requirements for entry to undergraduate programs will apply.

For ratification

22.0 PES MAJOR CHANGE SUBMISSION (2012/0007615) 5567 MASTER OF SPEECH PATHOLOGY

22.1 Health Group Board is asked to ratify the executive action of the Dean (Learning and Teaching) in approving the major change submission proposing a change to the wording of admission requirements wording of admission requirements pertaining to degrees that are the basis for admission into the program.

22.2 Students are not required to have completed study in desired areas of psychology, health science, public health, medical science, human services, education, or linguistics (or a degree with a linguistics major). Such prior study is preferable, however, students admitted to the first cohort of the program had completed study in areas not currently listed in the admission requirements including: Arts, Exercise Science, Business and Nursing. The School has received several enquiries from potential students who are hesitant to apply as they have not completed a degree in one of the specified study areas.

For ratification

23.0 NRS MAJOR CHANGE SUBMISSION (2012/0007611) 5568 MASTER OF HEALTH PRACTICE 5569 MASTER OF HEALTH PRACTICE WITH HONOURS
23.1 Health Group Board is asked to ratify the executive action of the Dean (Learning and Teaching) and Dean (Academic) in approving the major change submission proposing the withdrawal of the following strands from the Master of Health Practice (5568) and Master of Health Practice with Honours (5569) programs due to low enrolments numbers: General, Health Care Research, Community and Primary Health Care, Gerontology and Sexual Health.

23.2 The following exit point qualifications will also be removed as a result of this proposal:
   - Graduate Certificate in Community and Primary Health Care (3195)
   - Graduate Certificate in Sexual Health (3106)
   - Graduate Certificate in Gerontology (3196)

23.3 The School of Nursing and Midwifery will continue to offer the core courses in the withdrawn strands to ensure that all currently enrolled students are able to complete their programs. All students currently enrolled in the withdrawn strands will be contacted by email to advise that the strands will be closed to commencing students and that they will be able to complete their program of study.

For ratification

24.0 HSV MINOR CHANGE SUBMISSION (2012/0007616)
1282/1372 BACHELOR OF SOCIAL WORK – ALIGNMENT OF COURSE LISTS

24.1 Health Group Board is asked to ratify the executive action of the Dean (Learning and Teaching) in approving the minor change submission proposing a change to the course lists of both the Gold Coast campus (1372) and Logan campus (1282) offerings of the Bachelor of Social Work program.

24.2 These proposed changes will align the course offerings across both campuses and were included in an earlier major change submission (detailed in 2012/0007510) that was returned to the Group from Programs Committee.

For ratification

25.0 HSV MINOR CHANGE SUBMISSION (2102/0007617)
5476/5505/5518 MASTER OF SOCIAL WORK – APPROVED ELECTIVE

25.1 Health Group Board is asked to ratify the executive action of the Dean (Learning and Teaching) in approving the minor change submission proposing the addition of an approved elective to the program.

For ratification

26.0 DOH MAJOR CHANGE SUBMISSION (2012/0007623)
1259 BACHELOR OF ORAL HEALTH IN DENTAL SCIENCE – CURRICULUM REVIEW

26.1 Health Group Board is asked to ratify the executive action of the Dean (Learning & Teaching) and Dean (Academic) in approving the major change submission proposing a change to the program as a result of a recent review of the program’s curriculum.
26.2 The changes are aimed at improving students’ sense of purpose and connection with the School of Dentistry and Oral Health by introducing new dentistry-specific courses in Year 1, in addition to increasing the amount of clinical experience students will have upon completing the program.

For ratification

27.0 DOH MAJOR CHANGE SUBMISSION (2012/0007624)
1260 BACHELOR OF ORAL HEALTH IN DENTAL TECHNOLOGY – CURRICULUM REVIEW

27.1 Health Group Board is asked to ratify the executive action of the Dean (Learning & Teaching) and Dean (Academic) in approving the major change submission proposing a change to the program as a result of a recent review of the program’s curriculum.

27.2 The changes are aimed at improving students’ sense of purpose and connection with the School of Dentistry and Oral Health by introducing new dentistry-specific courses in Year 1. It is also hoped that the proposed revisions to the foundation year of the program will make the program more attractive for those interested in a career in Dental Technology as opposed to being viewed as an alternative pathway to Dental Science.

For ratification

28.0 DOH MAJOR CHANGE SUBMISSION (2012/0007625)
1261 BACHELOR OF ORAL HEALTH IN DENTAL TECHNOLOGY (POST-REGISTRATION) – CURRICULUM REVIEW

28.1 Health Group Board is asked to ratify the executive action of the Dean (Learning & Teaching) and Dean (Academic) in approving the major change submission proposing a change to the program as a result of a recent review of the program’s curriculum.

28.2 The changes are aimed at improving students’ sense of purpose and connection with the School of Dentistry and Oral Health by introducing new dentistry-specific courses in Year 1, in addition to offering students the opportunity to complete a listed elective.

For ratification

29.0 PBH MAJOR CHANGE SUBMISSION (2012/0007628)
1333 BACHELOR OF PUBLIC HEALTH – WITHDRAWAL OF ENVIRONMENTAL HEALTH & SUSTAINABILITY MAJOR

29.1 Health Group Board is asked to ratify the executive action of the Dean (Learning & Teaching) and Dean (Academic) in approving the major change submission proposing the withdrawal of the Environmental Health & Sustainability major form the program.

29.2 The withdrawal of the major is in response to the Bachelor of Environmental Health program being approved for implementation in Semester 1, 2013.

For ratification
30.0 **NRS MAJOR CHANGE SUBMISSION (2012/0007633)**

1354 BACHELOR OF MIDWIFERY – DESIGNATED PROGRAM

30.1 Health Group Board is asked to ratify the executive action of the Dean (Learning & Teaching) and Dean (Academic) in approving the major change submission proposing that the Bachelor of Midwifery be added to the list of designated programs as per Student Administration Policy, section 9.2.

30.2 Students would require Head of School approval to take leave of absence or to be readmitted to the program so that the impact on available clinical placements is considered.

For ratification

31.0 **PES MINOR CHANGE SUBMISSION (2012/0007665)**

5561 MASTER OF SPORTS COACHING

31.1 Health Group Board is asked to ratify the executive action of the Dean (Learning & Teaching) in approving the minor change submission proposing the withdrawal of three existing courses and establishment of three new courses in the Master of Sports Coaching program.

31.2 The changes are aimed at improving retention rates amongst graduates of the Graduate Certificate in Sports Coaching program.

For ratification

32.0 **HSV MAJOR CHANGE PROPOSAL (2012/0007669)**

1282/1372 BACHELOR OF SOCIAL WORK (LG, GC)

32.1 Health Group Board is asked to ratify the executive action of the Acting Dean (Learning & Teaching), Health Group (5 September 2012), in approving the attached proposal for changes to the Bachelor of Social Work (1282/1372), as detailed in 2012/0007669, for implementation in Semester 1, 2013

32.2 The School of Human Services and Social Work proposes to change the status of 1028HSV Equity and Diversity and 3023HSV Working in Family Violence from listed elective courses to core courses as the Social Work Programs Reference Group (external advisory board for the Social Work discipline), compromised of current practitioners in the field and members of the Australian Association of Social Workers, strongly supports the inclusion of 3023HSV Working in Family Violence as a core course in the Bachelor of Social Work program.

32.3 The School of Human Services and Social Work also proposes that students who are admitted to the Advanced Standing strand of the program who have not completed 2032HSV First Australians and Social Justice (or equivalent) must complete the course in place of the Listed Field of Practice elective offered in Year 4 of the program.

For ratification

33.0 **PROGRAM CONVENOR, SCHOOL HONOURS ADVISOR AND FIRST YEAR ADVISOR CHANGES**
33.1 The Griffith Health Group Board is asked to ratify the following Program Convenor changes for 2012:

School of Nursing and Midwifery
Gerontology strand convenor  Dr Lorraine Venturato
5424 Master of Advanced Practice
5425 Master of Advanced Practice with Honours
5568 Master of Health Practice
5569 Master of Health Practice with Honours
3196 Graduate Certificate in Gerontology

Acute Care Nursing strand convenor  Associate Professor Ramon Shaban
5424 Master of Advanced Practice
5425 Master of Advanced Practice with Honours
5570 Master of Nursing
5571 Master of Nursing with Honours
3224 GCert in Acute Care Nursing

1161 Bachelor of Nursing (Nathan campus)  Ms Bernadette Watson
1165 Bachelor of Nursing (Logan campus)  Dr Elisabeth Coyne

33.2 The Griffith Health Group Board is asked to ratify the following First Year Advisor changes for 2012:

School of Nursing and Midwifery
1161 Bachelor of Nursing   Mr Edward Blacklock

For ratification

SECTION III: MATTERS FOR NOTING AND WHERE APPROPRIATE, ACCEPTANCE OF RECOMMENDATIONS

34.0 NRS PROGRAM WITHDRAWAL PROPOSALS
3195 GRADUATE CERTIFICATE IN COMMUNITY AND PRIMARY HEALTH CARE (2012/0007612)
3106 GRADUATE CERTIFICATE IN SEXUAL HEALTH (2012/0007613)
3196 GRADUATE CERTIFICATE IN GERONTOLOGY (2012/0007614)

34.1 The Deputy Vice Chancellor (Academic) approved the withdrawal of the Graduate Certificate of Community and Primary Health Care (3195), Graduate Certificate in Sexual Health (3106), and Graduate Certificate in Gerontology (3196) on 13 May 2012, subject to approval of the attached proposal to change Master of Health Practice (5568) and Master of Health Practice with Honours (5569), as detailed in 2012/0007611.

34.2 The School of Nursing and Midwifery will continue to offer the core courses in the withdrawn programs to ensure that all currently enrolled students are able to complete their programs. All students currently enrolled in the withdrawn strands will be contacted by email to advise that the strands will be closed to commencing students and that they will be able to complete their program of study.

For noting

35.0 HSV PROGRAM WITHDRAWAL PROPOSALS
3049 GRADUATE CERTIFICATE IN DISABILITY STUDIES (2012/0007660)
3169 GRADUATE CERTIFICATE IN COMMUNITY AND YOUTH WORK  
(2012/0007661)
3248 GRADUATE CERTIFICATE IN SOCIAL GERONTOLOGY (2012/0007662)
3250 GRADUATE CERTIFICATE IN CHILDHOOD STUDIES (2012/0007663)

35.1 The Deputy Vice Chancellor (Academic) approved the withdrawal of the Graduate Certificate in Disability Studies (3049), Graduate Certificate in Community and Youth Work (3169), Graduate Certificate in Social Gerontology (3248), and Graduate Certificate in Childhood Studies as part of the Health Group’s 2013 Program Profile Plan, subject to approval of the attached proposal to establish the 3272 Graduate Certificate in Human Services, as detailed in 2012/0007659.

35.2 The School of Human Services and Social Work will continue to offer the core courses in the withdrawn programs to ensure that all currently enrolled students are able to complete their programs. All students currently enrolled in the current programs can apply to transfer to the new program.

35.3 Students with existing offers for any of the withdrawn programs will be notified by Student Administration and subsequent offers will be made for the Graduate Certificate in Human Services subject to meeting the new degree’s admission requirements.

For noting

36.0 HSV PROGRAM WITHDRAWAL SUBMISSION (2012/0007635)
1345 BACHELOR OF HUMAN SERVICES / MASTER OF REHABILITATION COUNSELLING

36.1 The Deputy Vice Chancellor (Academic) approved the withdrawal of the Bachelor of Human Services / Master of Rehabilitation Counselling (1345) from Semester 1, 2013 on 16 August 2012.

For noting

37.0 HSV PROPOSAL TO SUSPEND INTAKE (2012/0007633)
3217 GRADUATE CERTIFICATE IN COMMUNITY REHABILITATION
5513 MASTER OF COMMUNITY REHABILITATION

37.1 The Chair of Programs Committee executively approved a proposal on 22 August 2012 (on the executive recommendation of the Dean (Learning and Teaching), Health Group on 14 August 2012) to suspend intake into the Graduate Certificate in Community Rehabilitation (3217) and Master of Community Rehabilitation (5513), as detailed in 2012/0007633, for implementation in Semester 1, 2013.

37.2 The School of Human Services and Social Work proposes to suspend admission to these programs in 2013 and 2014 due to low enrolments, despite extensive promotion in 2010/2011. The School anticipates that the Masters program will be viable in the future. Both programs will be reviewed during the suspension period and program changes implemented to ensure compliance with the revised AQF.

For ratification

38.0 HEAD OF SCHOOL/HEAD OF ELEMENT REPORTS
38.1 Reports received from Heads of School and Heads of Element are attached for noting.

For noting

39.0 QUEENSLAND COLLEGE OF TEACHERS APPROVAL NOTICE – 1244 BACHELOR OF CHILD & FAMILY STUDIES / BACHELOR OF EDUCATION (PRIMARY)

39.1 An Approval Notice for the 1244 Bachelor of Child & Family Studies / Bachelor of Education (Primary) from the Queensland College of Teachers is attached for noting. Extension of Phase Two approval has been given to the program until 31 December 2013.

39.2 The Queensland College of Teachers Annual Statement on Griffith University Approved Programs which includes the 1244 Bachelor of Child & Family Studies / Bachelor of Education (Primary) is attached.

For noting

40.0 REVIEW REPORT – 5269 MASTER OF MUSCULOSKELETAL AND SPORTS PHYSIOTHERAPY SUBMITTED TO THE AUSTRALIAN PHYSIOTHERAPY ASSOCIATION

40.1 The School of Rehabilitation Sciences has submitted the attached review report for the 5269 Master of Musculoskeletal and Sports Physiotherapy program to the Australian Physiotherapy Association.

40.2 The Dean (Academic) has approved for this report and the resulting implementation plan to be accepted in lieu of a 5 year program review (email: July 4, 2012).

For noting

41.0 POSITION DESCRIPTION – STUDENT SUCCESS ADVISORS

41.1 The position description for the Student Success Advisor positions are attached for noting.

For noting

42.0 OTHER BUSINESS

43.0 BOARD MEETING DATES AND VENUES

43.1 The next meeting of the Griffith Health Board will be held on Thursday 25 October 2012 at 12.30 pm in room 1.05/1.06, The Chancellery (G34), Gold Coast campus. A light lunch will be available from 12 noon.

43.2 The confirmed 2012 dates for Griffith Health Group meetings will be held at 12.30pm on the following dates:

<table>
<thead>
<tr>
<th>Meeting Date</th>
<th>Campus</th>
<th>Venue</th>
</tr>
</thead>
<tbody>
<tr>
<td>25 October</td>
<td>Gold Coast</td>
<td>Room 1.05/1.06 The Chancellery (G34)</td>
</tr>
<tr>
<td>Date</td>
<td>Location</td>
<td>Room Details</td>
</tr>
<tr>
<td>-----------</td>
<td>----------------</td>
<td>-------------------------------------------</td>
</tr>
<tr>
<td>22 November</td>
<td>Gold Coast</td>
<td>Room 1.05/1.06 The Chancellery (G34)</td>
</tr>
</tbody>
</table>

For noting