AGENDA

1.0 APOLOGIES

Apologies may be recorded by contacting the Secretary on extension 29140 or by emailing l.connolly@griffith.edu.au.

2.0 CONFIRMATION OF MINUTES

The minutes of the 2/2015 meeting, having been circulated, are to be taken as read and confirmed.

For confirmation

3.0 DECLARATION OF INTERESTS

3.1 Members are required to identify any conflict of interest, including family or other personal relationship/s as outlined in the University policies on Conflict of Interest and Personal Relationships in the Workplace, which may exist in respect of any of the items on the agenda.

3.2 When an interest has been declared, the Chair may resolve that the member:

- Leaves the meeting while the item of business is discussed; or
- Participates in the discussion, but withdraw from the meeting before the vote and/or decision is taken; or
- Stays, but does not participate in either the debate or vote/decision; or
- Stays with full debating and voting/decision rights.

3.3 All declarations of interest will be recorded in the minutes, together with any ensuing action.

4.0 MEMBERSHIP

4.1 The IAC will wish to thank outgoing Manager HDR Student Centre, Ms Alyson McGrath, for her contribution to the work of IAC during 2015 as the Academic Registrar nominee.

4.2 As outlined in the terms of office in the Internationalisation Advisory Committee constitution, members shall be appointed for a term of office of two years. The Internationalisation Advisory Committee seeks approval from members whose terms expire in December 2015, to renew for a second term.

- Associate Professor Peter Woods (Griffith Business School)
Internationalisation Advisory Committee Agenda 3/2015
29 October 2015
N54_2.06 / G34_1.04 Videoconference

- Professor Sushila Chang (Griffith Sciences)
- Ms Joanna Peters (Student Services)
- Ms Kerry Sutcliffe (Director GELI)

4.2 Academic Services are preparing to seek expressions of interest from students for the two student positions on the IAC, with expressions of interest due by the 1 December for the committee positions. The IAC wish to thank the following outgoing student committee members for their contribution to the committee in 2015:
- Mr Bryan Tsui (undergraduate international student representative)
- Ms Katrine Sonnenschein (postgraduate international student representative)

For discussion and endorsement

5.0 CHAIR’S REPORT

The Pro Vice Chancellor (International) will provide a report to the Committee.

6.0 REPORTS FROM MEMBERS ON INTERNATIONALISATION MATTERS

The Deputy Director, Office for Research; Dean, GGRS; and Groups Deans will provide a brief report to the Committee on matters of interest concerning internationalisation within their areas.

ORDERING OF THE AGENDA

At this point in the agenda, members may propose that any matter on the agenda, not included in Section I, be so included.

SECTION I: MATTERS FOR DEBATE AND DECISION

7.0 MEMORANDUM OF UNDERSTANDING ARCHIVAL

7.1 A key strategic initiative for Griffith International in 2015, was to undertake a review of all formal partnerships, including articulation pathways, student exchange and research collaborations to ensure they are effectively managed and appropriate in light of broader University goals.

7.2 The University has agreements with many overseas institutions for collaborations in research and other areas, and the review process is currently underway, with agreements that have remained largely inactive scheduled to be archived.

7.2 The Memorandum of Understanding agreements scheduled to be archived are attached for members’ endorsement.

For discussion and endorsement

8.0 EXCHANGE AGREEMENT REVIEW

8.1 A key strategic initiative for Griffith International in 2015, was to work with the Internationalisation Advisory Committee and other key stakeholders to rationalise the number of exchange partnerships to ensure a higher level of interaction with a smaller number of institutions.
8.2 The University currently has exchange agreements with more than 200 institutions across 48 countries. A review of these agreements is currently underway, which will enable the University to consolidate and strengthen key partnerships.

8.3 The Chair will provide an update on the current status of the exchange agreement review.

_For discussion_

9.0 INTERNATIONAL STUDENT BAROMETER

9.1 The 2015 International Student Barometer survey was undertaken in April 2015. With feedback from over two million students worldwide via ISB surveys, ISB is the leading benchmarking tool used to track and compare satisfaction levels of international students, enabling evaluation of the international student experience.

9.2 The results from the International Student Barometer (ISB) survey were presented to Griffith staff by Mr Kevin Brett in September 2015. In total 161,304 international students responded from 205 institutions in 20 countries, answering core questions covering arrival, learning, living, support, recommendation, application and choice of university.

9.3 Griffith rated well in this year’s survey, with a 17% response rate and 1,200 students responding, with notable results being the propensity of students who ‘would actively encourage people to apply’ to Griffith, up 3% on 2014 results to 38% satisfaction, and overall satisfaction of students higher for Griffith than the Australian average at 33% satisfaction.

9.4 The presentation and results are attached for noting and further discussion.

_For noting and discussion_

10.0 2016 INTERNATIONAL RECRUITMENT ACTIVITIES

10.1 The Deputy Director, International will provide a briefing to members on 2016 international recruitment initiatives.

_For discussion_

11.0 ENGLISH LANGUAGE ADVISORY COMMITTEE

11.1 The Chair will provide a verbal update on matters discussed at the recent meeting of the English Language Advisory Committee.

_For discussion_

**SECTION II: MATTERS REQUIRING RATIFICATION OF EXECUTIVE ACTION**

Nil.
SECTION III: MATTERS FOR NOTING AND WHERE APPROPRIATE, ACCEPTANCE OF RECOMMENDATION

11.0 MOVEON4 PROJECT

11.1 Griffith International has undertaken a review of the current databases available to manage institutional relationships, to explore enhanced management of this area and to enable institutional agreements and outbound student exchange program data to be more widely accessed by staff across the University.

11.2 MoveOn is an application that handles the administration and processing of University internationalisation and outbound student exchange programs. Griffith University currently uses a locally hosted version of MoveOn 3 for outbound student exchange program data that is not integrated with other Griffith systems. There are also separate MS Access databases that track institutional agreements and delegation visits. It is intended to convert the data and functionality contained within these databases to MoveOn 4. MoveOn4 was purchased, and implementation is currently underway to migrate all institutional agreements and outbound student exchange data to the new database.

11.3 The Pro Vice Chancellor (International) will provide an update on the status of the MoveOn4 Project.

For noting

12.0 2015 INTERNATIONALISATION AWARDS

12.1 The 2015 Internationalisation Awards ceremony will be held on the 17 November at the Centre for Interfaith and Cultural Dialogue, Nathan campus. Nominations opened on the 23 October, 2015, and will close on the 6 November, 2015. The Griffith Internationalisation Awards seek to reward and recognise academic leadership in advancing the internationalisation agenda at Griffith.

For noting

13.0 NEXT MEETING

13.1 The next meeting of the Internationalisation Advisory Committee will be held on Thursday 21 April, 2016 from 1:00pm – 3:00pm via videoconference in Room 2.06, Bray Centre (N54), Nathan campus and Room 1.04, The Chancellery (G34), Gold Coast campus.

14.0 MEETING DATES FOR 2016

Meetings will be held from 1:00pm to 3:00pm on the following dates:

<table>
<thead>
<tr>
<th>Meeting Date</th>
<th>Campus</th>
<th>Venues</th>
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<tbody>
<tr>
<td>21 April</td>
<td>Nathan / Gold Coast</td>
<td>N54_2.06 / G34_1.04</td>
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<tr>
<td>9 June</td>
<td>Nathan / Gold Coast</td>
<td>N54_2.06 / G34_1.04</td>
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<td>11 August</td>
<td>Nathan / Gold Coast</td>
<td>N54_2.06 / G34_1.04</td>
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<td>27 October</td>
<td>Nathan / Gold Coast</td>
<td>N54_2.06 / G34_1.04</td>
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DISTRIBUTION LIST

CHAIRPERSON OF THE COMMITTEE  
ex officio  
Professor Sarah Todd, Pro Vice Chancellor (International)

DEPUTY CHAIR, ACADEMIC COMMITTEE  
ex officio  
Professor Wendy Loughlin

DEAN, GRAFFITH GRADUATE RESEARCH SCHOOL  
ex officio  
Professor Sue Berners-Price

SENIOR DEPUTY VICE CHANCELLOR OR NOMINEE  
Mr Tony Sheil, Deputy Director, Office for Research (nominee)  Up to 31 December 2016

A DEAN OR DIRECTOR FROM EACH ACADEMIC GROUP WITH RESPONSIBILITY FOR INTERNATIONALISATION  
Associate Professor Peter Woods (Griffith Business School)  Up to 31 December 2015  
Professor Sushila Chang (Griffith Sciences)  Up to 31 December 2015  
Professor Gerry Docherty (Arts, Education and Law)  Up to 31 December 2016  
Professor Tony Perkins (Griffith Health)  Up to 31 December 2016

ACADEMIC REGISTRAR OR NOMINEE  
Ms Alyson McGrath, Manager, HDR Student Centre  (Student Administration) (nominee)  Up to 31 December 2015

DIRECTOR, STUDENT SERVICES OR NOMINEE  
Ms Joanna Peters  Up to 31 December 2015

DIRECTOR, GRAFFITH ENGLISH LANGUAGE INSTITUTE (GELI) OR NOMINEE  
Ms Kerry Sutcliffe  Up to 31 December 2015

ONE UNDERGRADUATE INTERNATIONAL STUDENT, APPOINTED BY THE DEPUTY CHAIR, ACADEMIC COMMITTEE  
Mr Bryan Tsui  One year up to 31 December 2015

ONE POSTGRADUATE INTERNATIONAL STUDENT, APPOINTED BY THE DEAN, GRAFFITH GRADUATE RESEARCH SCHOOL  
Ms Katrine Sonnenschein  One year up to 31 December 2015

CO-OPTED MEMBERS – ANY MEMBER OF THE UNIVERSITY COMMUNITY OR AN EXTERNAL EXPERT WHERE PARTICULAR EXPERTISE OR INSIGHTS ARE REQUIRED

Professor Michelle Barker, Professor - International Business and Asian Studies, GBS  
Ms Gayle Murray, Manager, International Relations, Griffith International

Secretary: Mrs Lisa Connolly (ext 29140)

Other Copies (with attachments)  
Spare