GRIFFITH UNIVERSITY

INTERNATIONALISATION ADVISORY COMMITTEE

A meeting of the Internationalisation Advisory Committee will be held at 1:30 on Thursday 24 April 2008 in room 2.12, The Chancellery (G34), Gold Coast campus and video-linked into room 2.07, the Bray Centre (N54).

Tanya Stephenson
Secretary

1.0 APOLOGIES

Apologies may be recorded by telephoning the Secretary on 555 27265

2.0 MEMBERSHIP

The Internationalisation Advisory Committee would like to welcome the following new members:

Dr Richard Armour, Academic Registrar
Ms Joanna Peters, Director Student services
Professor Michelle Barker Director Research Higher Degree Programs

3.0 CHAIR’S REPORT

The Chair will provide a verbal report to members, including an AUQA update.

4.0 PVC (I) REPORT

The PVC (I) will provide a verbal report to members, including a report on Compliance.

ORDERING OF THE AGENDA

At this point in the Agenda, members may propose that any matter on the agenda, not included in Section 1, be so included.

SECTION I: MATTERS FOR DEBATE AND DECISION

5.0 KPI’s for monitoring and evaluating progress in implementation of the Internationalisation Strategy

5.1 The Director, Quality Planning and Statistics will present a document for discussion with the Internationalisation Committee to provide feedback to the DVC(Academic) (attachment 1 will be tabled at the meeting)

5.2 Ms Wendy Marchment Director, Quality Planning and Statistics will speak further on this item.

For Discussion and Feedback
6.0 Support to International students with disabilities

6.1 An overview will be provided about the University’s obligation to provide support to International students with disabilities. This overview will also provide information about the profile of students requiring support and the costs associated with providing the necessary support services. In addition, it will identify a range of related strategic and operational issues for consideration. (Attachment 2)

6.2 Ms Judy Hartley, Manager Student Equity Services, will speak further on this item

For Consideration and Feedback

7.0 Internationalisation of the Curriculum

7.1 As reflected in the Griffith Internationalisation Strategy (attachment 3), the University is committed to internationalisation of the University’s curriculum and offering its programs transnationally in strategically targeted areas. The actions and accountability are as follows:

- Audit of curriculum for international content and themes (by end 2008) – PVC (L&SO)
- Embedding international content in program and course planning – Deans (L&T), Chair, Programs Committee
- Promotion of international study and placements – PVC(I), group PVCs

7.2 Section 4.3 of Academic Plan 3, also specifies that the university will monitor the levels of international content in its programs and will continue to support and, where possible, expand the existing opportunities for students to study abroad.

7.3 To enable the university to monitor the content of its curricular relating to internationalisation, a tool has been developed to form part of the annual program monitoring process.

7.4 Dr. Louise Horstmanshof, Lecturer GIHE, will speak further to this item.

For Consideration and Feedback

8.0 TNE audit report and action plan

8.1 An internal review of Transnational Programs was conducted in 2007 that identified the need to incorporate the reporting and analysis of data on the transnational student experience against those of its onshore programs within the Griffith Planning Cycle. In addition, the need to standardise employment contracts for offshore teaching staff was highlighted. Reconsideration of the University’s governance arrangements for internationalisation and the need to establish a compliance program for transnational education legislation was also recommended. (attachment 4)

8.2 Professor Sally Borbasi, Deputy Chair Academic Committee, will introduce this item.

8.3 Mr Chris Madden, PVC(I) will provide an update regarding progress in dealing with the recommendations arising from the review.
9.0 English Language Entry Standards and Formal Testing

9.1 Members are asked to provide feedback on the report (attachment 5) provided by Deputy Chair, Academic Committee. The report highlights issues regarding student outcomes and English language entry standards for International students.

9.2 Professor Sally Borbasi, Deputy Chair Academic Committee, will speak further to this item.

For Discussion

10.0 Staff development aspects

10.1 Issues were raised at the Senior Management Development Program of Staff Development in the area of cross-cultural communication and competency for both Academic, Administrative and Professional staff.

10.2 Professor Michelle Barker, Director Research Higher Degree Programs and Dr Louise Horstmanshof, Lecturer GIHE will speak further to this item.

For Discussion

11.0 Cultural Diversity Community of Practice

11.1 Issues have been raised regarding the ongoing funding and support for the cultural diversity community of practice (COP). There may be advantages in considering an increase in the scope of this COP to include internationalisation issues. Discussion will include scope of activities, funding issues and consultation with participants.

11.2 Dr. Louise Horstmanshof, Lecturer GIHE, will speak further to this item.

For Discussion

SECTION II: MATTERS REQUIRING RATIFICATION OR EXECUTIVE ACTION

Nil

SECTION III: MATTERS FOR NOTING AND WHERE APPROPRIATE, ACCEPTANCE OF RECOMMENDATIONS

12.0 Internationalisation Implementation Plan

12.1 The Implementation Plan for the new Internationalisation strategy (attachment 6) has been updated by DVC(A), Professor John Dewar containing feedback provided from the February Internationalisation Advisory Committee meeting.

For Noting and discussion at the next meeting

The next meeting of the Internationalisation Advisory Committee will be held on 12 June 2008 at 1:30 with the room to be advised.
### DISTRIBUTION LIST

#### Committee Members

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<tr>
<th>Name</th>
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<td>Professor Susan Spence, Pro Vice Chancellor (Learning and Student Outcomes), Chair</td>
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<td>Mr Christopher Madden, Pro Vice Chancellor (International)</td>
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<td>Professor Joy Cumming, Dean - Griffith Graduate Research School</td>
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<td>Professor Sally Borbasi, Deputy Chair - Academic Committee</td>
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<td>Mr Tony Shell, Deputy Vice Chancellor (Research), nominee</td>
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<td>Dr Louise Horstmanshof, Director (GIHE), nominee</td>
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<td>Professor Christopher Auld, Dean (International), GBS</td>
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<td>Professor Lewis Adams, Dean (Academic), Griffith Health</td>
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<td>Professor Yew-Chaye Loo, Director International Professional Liaison, Science, Environment, Engineering and Technology Group</td>
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<td>Assoc Professor Paul Cleveland, Director Queensland College of Art</td>
<td>up to 31 December 2009</td>
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<td>Dr Richard Armour, Academic Registrar</td>
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#### Information Copies (without attachments unless stated)

- Sharon Clifford, Secretary to Academic Committee
- Karen Robertson, Secretary to Executive Group

#### Other Copies

- Corporate Archives & Record Management copy (attachments)
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