1.0 APOLOGIES

Apologies may be recorded by telephoning the Secretary on 555 27265

2.0 CHAIR’S REPORT

The Chair will provide a verbal report to members, including an AUQA update.

3.0 PVC (I) REPORT

The PVC (I) will provide a verbal report to members, including a report on Compliance.

ORDERING OF THE AGENDA

At this point in the Agenda, members may propose that any matter on the agenda, not included in Section 1, be so included.

SECTION I: MATTERS FOR DEBATE AND DECISION

4.0 Internationalisation Implementation Plan

4.1 The draft Implementation Plan for the new Internationalisation strategy (attachment 1) has been developed by DVC(A), Professor John Dewar as a template for reporting progress on implementation to the Internationalisation Advisory Committee.

4.2 The PVC(L&SO), Professor Susan Spence will speak further to this item.

For Consideration and Feedback

5.0 Internationalisation of the Curriculum

5.1 As reflected in the Griffith Internationalisation Strategy (attachment 2), the University is committed to internationalisation of the Universities curriculum and offering its programs transnationally in strategically targeted areas. The actions and accountability are as follows:

- Audit of curriculum for international content and themes (by end 2008) – PVC (L&SO)
- Embedding international content in program and course planning – Deans (L&T), Chair, Programs Committee
Promotion of international study and placements – PVC(I), group PVCs

5.2 As reflected in 4.3 of the Academic Plan 3, the University will monitor the levels of international content in its programs and will continue to support and, where possible, expand the existing opportunities for students to study abroad.

5.3 Dr. Louise Horstmanshof, Lecturer GIHE, will speak further to this item.

For Consideration and Feedback

6.0 English Language Entry Standards and Formal Testing

6.1 In response to the recent AUQA submission, issues have emerged regarding student outcomes and English language entry standards for International students.

6.2 The Professor Sally Borbasi will speak further to this item.

For Discussion

7.0 International on-shore students completing studies in Chinese University of Hong Kong (CUHK) off-shore program

7.1 Griffith University signed an agreement with the School of Continuing and Professional Studies, CUHK on 12/8/06 for “cooperation in the delivery of the Bachelor of Business (Hotel Management) degree program in Hong Kong”. The purpose of this agreement was to accommodate low income Hong Kong resident students who can’t afford to travel to Australia, to take part in a Griffith program at CUHK (attachment 3).

7.2 Professor Sally Borbasi will speak further to this item.

Recommendation

Members will be asked to discuss the following three core problems recognised with this agreement:

- Should international students who are residents of Hong Kong be permitted to travel to CUHK to complete up to 30CP courses (in line with current credit policy)? If yes, under what circumstances this should be allowed – i.e. a policy should be developed, clearly stating the criteria for eligibility to standardise the practise.

- Should fees be charged at Griffith rate as per current program fees, or the reduced CUHK rate?

- If the opportunity to study at CHUK at reduced fees is available to Hong Kong residents, why not other international and/or domestic students?

For Consideration

8.0 Staff development aspects

8.1 Issues were raised at the Senior Management Development Program of Staff Development in the area of cross-cultural communication and competency for both Academic, Administrative and Professional staff.

8.2 The PVC (I), Mr Christopher Madden and Dr Louise Horstmanshof, Lecturer GIHE will speak further to this item.
For Discussion

9.0 Integration of International students into Griffith University

9.1 As discussed in the Senior Management Development Program, the importance of integration of International students into the Griffith community and the implications of VSU. In particular, the use of the GI Mate buddy system for integration between international and domestic students.

9.2 The PVC (I), Mr Christopher Madden will speak further to this item.

Recommendation

The Internationalisation Advisory Committee will be asked to discuss how best to implement a buddy system for international students with domestic students.

For Consideration

10.0 Cultural Diversity Community of Practice

10.1 Issues have been raised regarding the ongoing funding and support for the cultural diversity community of practice (COP). There may be advantages in considering an increase in the scope of this COP to include internationalisation issues. Discussion will include scope of activities, funding issues and consultation with participants.

10.2 Dr. Louise Horstmanshof, Lecturer GIHE, will speak further to this item.

For Discussion

SECTION II: MATTERS REQUIRING RATIFICATION OR EXECUTIVE ACTION

Nil

SECTION III: MATTERS FOR NOTING AND WHERE APPROPRIATE, ACCEPTANCE OF RECOMMENDATIONS

11.0 Internationalisation of Research Strategy

11.1 The attached Internationalisation of Research Strategy (Attachment 4) is for noting.
### DISTRIBUTION LIST

#### Committee Members

<table>
<thead>
<tr>
<th>Name</th>
<th>Term of Office</th>
</tr>
</thead>
<tbody>
<tr>
<td>Professor Susan Spence, Pro Vice Chancellor (Learning and Student</td>
<td>Ex Officio</td>
</tr>
<tr>
<td>Outcomes), Chair</td>
<td></td>
</tr>
<tr>
<td>Mr Christopher Madden, Pro Vice Chancellor (International)</td>
<td>Ex Officio</td>
</tr>
<tr>
<td>Professor Joy Cumming, Dean - Griffith Graduate Research School</td>
<td>Ex Officio</td>
</tr>
<tr>
<td>Professor Sally Borbasi, Deputy Chair - Academic Committee</td>
<td>Ex Officio</td>
</tr>
<tr>
<td>Mr Tony Shell, Deputy Vice Chancellor (Research) nominee</td>
<td>Ex Officio</td>
</tr>
<tr>
<td>Ms Louise Horstmanshof, Director (GIHE) nominee</td>
<td>Ex Officio</td>
</tr>
<tr>
<td>Professor Christopher Auld, Director ICP, Business</td>
<td>Ex Officio</td>
</tr>
<tr>
<td>Professor Nicholas Buys, Dean (Learning and Teaching) Griffith Health</td>
<td>Ex Officio</td>
</tr>
<tr>
<td>Professor Yew-Chaye Loo, Director International Professional Liaison,</td>
<td>Ex Officio</td>
</tr>
<tr>
<td>Science, Environment, Engineering and Technology Group</td>
<td></td>
</tr>
<tr>
<td>Assoc Professor Paul Cleveland, Director Queensland College of Art</td>
<td>up to 31 December 2009</td>
</tr>
<tr>
<td>Vacant – Undergraduate Student Representative</td>
<td></td>
</tr>
<tr>
<td>Vacant – Postgraduate Student Representative</td>
<td></td>
</tr>
</tbody>
</table>

**Information Copies (without attachments unless stated)**

- Sharon Clifford, Secretary to Academic Committee
- Karen Robertson, Secretary to Executive Group

**Other Copies**

- Corporate Archives & Record Management copy (attachments)
- Binding copy (attachments)
- Working copy (attachments)
- Spare copy (attachments)