GRIFFITH UNIVERSITY
INTERNATIONALISATION ADVISORY COMMITTEE

The 1/2010 meeting of the Internationalisation Advisory Committee will be held on Thursday 25th February 2010, from 1:30pm – 3:30pm via videoconference in Room 1.04, The Chancellery (G34), Gold Coast campus and Room 2.06, Bray Centre (N54), Nathan campus.

Kate Rees
Secretary

AGENDA

1.0 APOLOGIES

1.1 Apologies may be recorded by contacting the Secretary on extension 56408, or by emailing K.Rees@griffith.edu.au.

2.0 CONFIRMATION OF MINUTES

2.1 The action sheet of the 4/2009 meeting has been circulated.

To be taken as read and confirmed

3.0 MATTERS ARISING FROM THE 4/2009 MEETING

3.1 Members requested an update on the International Double Degree discussion paper. The Committee is advised that this item is scheduled for inclusion at the 2/2010 meeting.

4.0 COMMITTEE MEMBERSHIP

4.1 The Committee will wish to thank Professor Sally Borbasi and Professor Kerri-Lee Krause for their contributions to the work of the Committee.

4.2 The Committee will wish to welcome Professor Gillian Bushell as Chair, Internationalisation Advisory Committee.

5.0 CHAIR’S REPORT

5.1 Professor Gillian Bushell, Deputy Chair, Academic Committee and Chair, Internationalisation Advisory Committee will provide a report at the meeting.

6.0 PRO VICE CHANCELLOR’S (INTERNATIONAL) REPORT

6.1 Mr Chris Madden, Pro Vice Chancellor (International) will provide a report at the meeting.
ORDERING OF THE AGENDA

At this point in the agenda, members may propose that any matter on the agenda, not included in Section I, be so included.

SECTION I: MATTERS FOR DEBATE AND DECISION

7.0 GRIFFITH ENGLISH LANGUAGE ENHANCEMENT STRATEGY

7.1 The Griffith English Language Enhancement Strategy (GELES) has been developed to increase English language skills among international students and to maximise their chances of succeeding in their academic studies by:

- providing English support in their first semester of study
- providing immersion experiences that encourage integration between domestic, “native” English language speakers and international students
- ensuring students understand their responsibilities in continuing to develop their English language competency throughout their degree and
- demonstrating that our international students graduate with strong English language competency.

7.2 The GELES comprises 5 elements:

- Griffith UniPrep (optional): An intensive 3-week program delivered prior to each semester by GELI, provides the language skills essential for successful tertiary studies in English.
- English language enhancement course (compulsory): 10CP English course taken in first semester by international students whose language is < IELTS 7 (some exclusions apply), delivered jointly by LAL & GELI.
- EnglishHELP (optional): Free discipline-specific English language support for all degree program students, group workshops and individual consultations through GELI.
- Student Linx (optional): Promotes social and intellectual interaction, encouraging the establishment and building of useful ties across languages, cultures and countries.
- IELTS4grads (optional): Students completing a full degree at Griffith University can sit an IELTS test at 50% of normal test fee, an additional survey will provide useful benchmarking data.

7.3 Professor Sally Borbasi, English Language Working Party and Coordinator of GELES research projects, will attend the meeting to give an update on the GELES.

8.0 ENGLISH LANGUAGE ENHANCEMENT STRATEGY – POSTGRADUATE COURSEWORK PROGRAMS

8.1 Internationalisation Advisory Committee is asked to consider the development of an English language enhancement strategy for postgraduate coursework programs.

8.2 Professor Gillian Bushell, Chair, International Advisory Committee will introduce this item.

For discussion

9.0 INTERNATIONAL STUDENT EXPERIENCE

9.1 Professor Gillian Bushell, Chair, International Advisory Committee will speak to this item.

For discussion
10.0 INTERNATIONAL STUDENT NUMBERS UPDATE

10.1 Mr Chris Madden, Pro Vice Chancellor (International) will provide an update on international student numbers.

For discussion

11.0 ACADEMIC ENTRY STANDARDS FOR INTERNATIONAL STUDENTS

11.1 The Deputy Vice Chancellor (Academic) has requested International Advisory Committee undertake a project examining academic entry standards and outcomes at Griffith University, by country and pathway of admission, for undergraduate and postgraduate coursework programs. The aim of the project is to identify areas of admission that are at risk, and how can entry standards be improved in these areas.

11.2 The international undergraduate admissions schedule (Attachment 11.1) is attached for information. The schedule sets out the minimum grades required from international qualifications. Admission requirements for postgraduate coursework programs are specific to each program, and are specified on the program catalogue.

11.3 Mr Chris Madden, Pro Vice Chancellor (International) will speak to this item.

For discussion

12.0 INTERNATIONALISATION STRATEGY AND IMPLEMENTATION PLAN

12.1 The Internationalisation Strategy, approved at the 6/2007 Academic Committee, implements the University’s commitment to internationalisation by identifying the core objectives to be pursued in the context of the University’s mission and Strategic Plans. The objectives state the intent of the University in terms of its staff and student profile, curriculum and partnerships with other universities in Australia and overseas. The supporting Goals and Performance Indicators explicate those objectives by providing clear statements of what the University regards as the standards against which its activities should be judged.

12.2 Internationalisation Advisory Committee is responsible for monitoring the implementation of the Internationalisation Strategy. Attached is the Internationalisation Strategy: Implementation Plan and Progress Report (Attachment 12.1), as discussed at the 2/2009 IAC meeting.

12.3 Members are asked to prepare a report on their respective areas for discussion at the next meeting.

13.0 STUDENT MEMBERSHIP OF THE COMMITTEE

13.1 Advice is sought from members regarding the appointment of students to the Internationalisation Advisory Committee. The Internationalisation Advisory Committee constitution outlines the student membership requirements as:

- one undergraduate international student appointed by the Deputy Chair, Academic Committee;
- one postgraduate international student appointed by the Dean, Griffith Graduate Research School.

These positions are currently vacant.

For discussion
SECTION II: MATTERS REQUIRING RATIFICATION OR EXECUTIVE ACTION

NIL

SECTION III: MATTERS FOR NOTING AND WHERE APPROPRIATE, ACCEPTANCE OF RECOMMENDATIONS

14.0 RESEARCH BENCHMARKING PROJECT

14.1 At the 4/2009 meeting, members were advised that Griffith had commenced a research benchmarking project comparing Griffith with 12 overseas universities. Members are asked to note that a report has been drafted and is being considered by the Deputy Vice Chancellor (Research).

For noting

15.0 TRANSNATIONAL EDUCATION

15.1 In 2009 Programs Committee undertook an audit of two transnational programs:
   - Bachelor of Business offered at the Chinese University of Hong Kong
   - Master of Drama Education (and Masters Hons) offered at the Hong Kong Arts Centre.

15.2 Key stakeholders have met to consider the draft audit report and discuss a number of issues arising from the report. An update will be provided at a future meeting.

For noting

16.0 OTHER BUSINESS

17.0 2010 MEETING DATES

17.1 Below are the confirmed dates and venues for 2010 meetings:

| 2010 International Advisory Committee |
| Thursday, 1:30pm – 3:30pm |

<table>
<thead>
<tr>
<th>Meeting Dates</th>
<th>Campus</th>
<th>Venue</th>
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<tbody>
<tr>
<td>25 February</td>
<td>Videoconference</td>
<td>Room 2.06, Bray Centre (N54) and Room 1.04, The Chancellery (G34)</td>
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<tr>
<td>29 April</td>
<td>Videoconference</td>
<td>Room 2.06, Bray Centre (N54) and Room 1.04, The Chancellery (G34)</td>
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<tr>
<td>10 June</td>
<td>Videoconference</td>
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<td>5 August</td>
<td>Videoconference</td>
<td>Room 2.06, Bray Centre (N54) and Room 1.04, The Chancellery (G34)</td>
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<tr>
<td>7 October</td>
<td>Videoconference</td>
<td>Room 2.06, Bray Centre (N54) and Room 1.04, The Chancellery (G34)</td>
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<tr>
<td>11 November*</td>
<td>Videoconference</td>
<td>Room -1.18, Business 2 (N72) and Room 1.04,</td>
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18.0 NEXT MEETING

18.1 The next meeting of the Internationalisation Advisory Committee will be held on Thursday, 29 April 2010, from 1:30pm till 3:30pm via videoconference in Room 2.06, Bray Centre (N54), Nathan campus and Room 1.04, The Chancellery (G34), Gold Coast campus.

For noting

DISTRIBUTION LIST

Committee Members

<table>
<thead>
<tr>
<th>Name</th>
<th>Term of Office</th>
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<tbody>
<tr>
<td>Professor Gillian Bushell, Deputy Chair, Academic Committee, Chair</td>
<td>Ex Officio</td>
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<tr>
<td>Mr Christopher Madden, Pro Vice Chancellor (International)</td>
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<td>Professor Parlo Singh, Dean, Griffith Graduate Research School</td>
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<tr>
<td>Mr Tony Sheil, Deputy Vice Chancellor (Research) nominee</td>
<td>Ex Officio</td>
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<tr>
<td>Professor Michelle Barker, Dean (Student Outcomes) and Director, Griffith</td>
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<tr>
<td>Institute for Higher Education (GIHE) nominee</td>
<td>Ex Officio</td>
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<tr>
<td>Professor Christopher Auld, Dean (International), GBS</td>
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<tr>
<td>Professor Debra Henty, Dean (Academic), Griffith Health</td>
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<tr>
<td>Professor Yew-Chaye Loo, Director International Professional Liaison,</td>
<td>Ex Officio</td>
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<tr>
<td>Science, Environment, Engineering and Technology Group</td>
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<tr>
<td>Professor Paul Cleveland, Director, Queensland College of Art</td>
<td>up to 31 December 2011</td>
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<tr>
<td>Ms Joanna Peters, Director Student Services</td>
<td>Co-opt</td>
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<tr>
<td>Ms Kathy Grgic, Academic Registrar</td>
<td>Co-opt</td>
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<td>Vacant – Undergraduate Student Representative</td>
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<td>Vacant – Postgraduate Student Representative</td>
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