A meeting of the Internationalisation Advisory Committee will be held at 1:30 on Thursday 12 June 2008 in room 2.12, The Chancellery (G34), Gold Coast campus and video-linked into room 2.07, the Bray Centre (N54).

Tanya Stephenson
Secretary

1.0 APOLOGIES
Apologies may be recorded by telephoning the Secretary on 555 27265

2.0 CONFIRMATION OF MINUTES

3.0 CHAIR’S REPORT
The Chair will provide a verbal report to members.

4.0 PVC (I) REPORT
The PVC (I) will provide a verbal report to members, including a report on Compliance.

ORDERING OF THE AGENDA
At this point in the Agenda, members may propose that any matter on the agenda, not included in Section 1, be so included.

SECTION I: MATTERS FOR DEBATE AND DECISION

5.0 Internationalisation of the Curriculum – Program Review Tool

5.1 To enable the university to monitor the content of its curricular relating to internationalisation, a tool has been developed to form part of the annual program monitoring process. At the previous IAC meeting, the Program Review Tool was discussed and feedback was provided by members. It was resolved that the tool was to be re-worked and brought to the next IAC meeting. The tool has been modified to incorporate these changes.

(attachment 1)

5.2 Professor Susan Spence, Pro Vice Chancellor (Learning and Student Outcomes), will speak further to this item.

For Resolution

6.0 TNE audit report and action plan

6.1 An internal review of Transnational Programs was conducted in 2007 that identified the need to incorporate the reporting and analysis of data on the
transnational student experience against those of its onshore programs within the Griffith Planning Cycle. In addition, the need to standardise employment contracts for offshore teaching staff was highlighted. Reconsideration of the University's governance arrangements for internationalisation and the need to establish a compliance program for transnational education legislation was also recommended. (attachment 2)

6.2 Professor Sally Borbasi, Deputy Chair Academic Committee, will introduce this item.

6.3 Mr Chris Madden, PVC(I) will provide an update regarding progress in dealing with the recommendations arising from the review.

7.0 English Language Discussion Paper

7.1 The Internationalisation Advisory Committee considered an earlier version of this paper (attachment 3) at its April meeting. The paper has subsequently been discussed at Academic Committee. The Internationalisation Advisory Committee is asked to bring forward recommendations regarding English Language support and development for consideration by Academic Committee at a future meeting, taking into account discussions at both forums.

7.2 Professor Sally Borbasi, Deputy Chair Academic Committee, will speak further to this item.

For Feedback and Recommendations

8.0 Language of Instruction

8.1 Language of Instruction is an entry pathway for some international students into GU programs. The progression of these students through their degree programs at Griffith is a source of interest as there is a perception they struggle especially in their first semester and that throughout their degree program they do not attain the same ratio of high level GPAs as that of domestic students. Data is produced at Griffith University tracking these student’s, however there is no collective central body that views the data. IAC is regarded as a vehicle for analysis of this data and recommending action if required based on conclusions drawn. Members will be provided with some data at the meeting and invited to discuss (attachment 4 - tabled).

8.2 Professor Sally Borbasi, Deputy Chair Academic Committee, will speak further to this item.

For Discussion

9.0 Internationalisation Implementation Plan

9.1 The Implementation Plan for the new Internationalisation strategy (attachment 5) has been updated by the DVC(A), Professor John Dewar to include feedback provided from the February Internationalisation Advisory Committee meeting.

9.2 The PVC(L&SO), Professor Susan Spence will speak further to this item.

For Discussion

10.0 Other Business
SECTION II: MATTERS REQUIRING RATIFICATION OR EXECUTIVE ACTION

Nil

SECTION III: MATTERS FOR NOTING AND WHERE APPROPRIATE, ACCEPTANCE OF RECOMMENDATIONS

Nil

The next meeting of the Internationalisation Advisory Committee will be held on 7 August 2008 at 2:00. It will be video-conferenced from room 1.18, Business 2 Nathan (N72) and in room 1.04, the Chancellery Gold Coast (G34)
### DISTRIBUTION LIST

#### Committee Members

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<tr>
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<td>Professor Susan Spence, Pro Vice Chancellor (Learning and Student Outcomes), Chair</td>
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<td>Mr Christopher Madden, Pro Vice Chancellor (International)</td>
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<td>Professor Joy Cumming, Dean - Griffith Graduate Research School</td>
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<td>Professor Sally Borbasi, Deputy Chair - Academic Committee</td>
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<td>Mr Tony Shell, Deputy Vice Chancellor (Research) nomiee</td>
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<td>Dr Louise Horstmanshof, Director (GIHE) nominee</td>
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<td>Professor Christopher Auld, Dean (International) GBS</td>
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<td>Professor Lewis Adams, Dean (Academic) Griffith Health</td>
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<td>Professor Yew-Chaye Loo, Director International Professional Liaison, Science, Environment, Engineering and Technology Group</td>
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<td>Assoc Professor Paul Cleveland, Director Queensland College of Art</td>
<td>up to 31 December 2009</td>
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<td>Dr Richard Armour, Academic Registrar</td>
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#### Information Copies (without attachments unless stated)

- Sharon Clifford, Secretary to Academic Committee
- Karen Robertson, Secretary to Executive Group

#### Other Copies

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