GRIFFITH UNIVERSITY
INTERNATIONALISATION ADVISORY COMMITTEE

The 3/2010 meeting of the Internationalisation Advisory Committee will be held on Thursday 10th June 2010, from 1:30pm – 3:30pm via videoconference in Room 2.06, Bray Centre (N54) and Room 1.04, The Chancellery (G34).

AGENDA

1.0 APOLOGIES

   1.1 Apologies may be recorded by contacting the Secretary on extension 56408, or by emailing K.Rees@griffith.edu.au.

   1.2 An apology has been received from Professor Yew-Chaye Loo.

2.0 CONFIRMATION OF action sheet

   2.1 The action sheet of the 2/2010 meeting has been circulated.

   To be taken as read and confirmed

3.0 MATTERS ARISING FROM THE 2/2010 MEETING

<table>
<thead>
<tr>
<th>Action Item</th>
<th>Responsible Officer</th>
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<tbody>
<tr>
<td>Internationalisation of the Curriculum Audit</td>
<td>Professor Michelle Barker, GIHE</td>
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<td>The Course Profile System will be used to capture data regarding internationalisation of the curriculum. It was agreed that Professor Michelle Barker, GIHE consult with the EAGLE project team to revise the wording for the existing text on the Course Profile template to meet the requirements of Academic Committee.</td>
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<td>- The revised wording is provided in Attachment 3.1.</td>
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<td>It was recommended that training be provided to Program Convenors to help them complete the internationalisation section of the course profile system. It was suggested that advice be provided to Deans (Learning &amp; Teaching), Deans/Directors Internationalisation and Program Convenors regarding professional development activities available through GIHE. It was also recommended that Group Learning and Teaching Committees were an appropriate venue to discuss this.</td>
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4.0 CHAIR’S REPORT

   4.1 Professor Gillian Bushell, Deputy Chair, Academic Committee and Chair, Internationalisation Advisory Committee will provide a report at the meeting.

5.0 PRO VICE CHANCELLOR’S (INTERNATIONAL) REPORT

   5.1 Mr Chris Madden, Pro Vice Chancellor (International) will provide a report at the meeting.
ORDERING OF THE AGENDA
At this point in the agenda, members may propose that any matter on the agenda, not included in Section I, be so included.

SECTION I: MATTERS FOR DEBATE AND DECISION

6.0 CHANGES TO SCHEDULE A: ENGLISH LANGUAGE QUALIFICATIONS ACCEPTED BY GRIFFITH UNIVERSITY FOR UNDERGRADUATE AND POSTGRADUATE ADMISSION

6.1 Internationalisation Advisory Committee is asked to consider changes to Schedule A: English Language Qualifications Accepted By Griffith University For Undergraduate And Postgraduate Admission, outlined below. Mr Chris Madden, Pro Vice Chancellor (International) and Ms Lucinda Chappell, Senior Manager, International Administration will speak to this item.

6.2 Schedule A outlines the English language requirements and/or qualifications accepted by Griffith University as meeting English language entry requirements to undergraduate and postgraduate programs (see Attachment 6.1). In the 2009 review of the English language of instruction requirements, Schedule A was updated to include additional qualifications. In assessing applications for exemption from enrolment in the English Language Enhancement course in Semester 1 2010, additional scenarios have arisen regarding students with suitable qualifications which fall outside the admission policies.

6.3 It is proposed that the following six qualifications are added to Schedule A:

a) Canada (Quebec) – undergraduate and postgraduate admission - minimum grade of B in all three criteria (Comprehension and Insight; Organization of Response; Expression) of the Ministerial Examination of College English exam.
   - Griffith has a number of partnership arrangements with Colleges in Quebec, Canada. Canadian students (excluding Quebec) can meet our English language proficiency requirements through successful completion of at least one year of study in Canada. Students from Quebec are able to complete a Ministerial Examination of College English exam, which is a requirement to graduate with the qualification, Diplome d’Etudes Collegiales (DEC).

b) Singapore – undergraduate and postgraduate admission – successful completion of a Diploma or Advanced Diploma from a Singapore Polytechnic.
   - As most Singaporean students study GCE O and A levels, Singapore as an individual country with suitable qualifications, was not included in Schedule A. However, there are Singaporean students completing their qualifications in English unable to meet our English proficiency requirements due to alternative study.

c) Solomon Islands – undergraduate admission – pass grade in English in the Pacific Senior Secondary Certificate (PSSC)

d) Tonga – undergraduate admission – pass grade in English in Tonga National Form 7 Examination or Pacific Senior Secondary Certificate (PSSC)

e) Vanuatu - undergraduate admission – pass grade in English in the Pacific Senior Secondary Certificate (PSSC)

f) Samoa - undergraduate admission – pass grade in English in the Pacific Senior Secondary Certificate (PSSC)
   - English is the official language, or medium of instruction at secondary level in a number of Pacific Islands, such as the Solomon Islands, Tonga, Vanuatu and Samoa. These countries are not currently included in Schedule A.
6.4 Advice from the Senior Admissions Manager regarding these additions is included in Attachment 6.2. Concerns have been raised in relation to the inclusion of the four Pacific Island countries.

Recommendation:

6.5 Internationalisation Advisory Committee is asked to recommend to the Academic Registrar changes to Schedule A: English Language Qualifications Accepted By Griffith University For Undergraduate And Postgraduate Admission, as detailed in 6.3 above.

For discussion

7.0 KEY ISSUES FOR INTERNATIONAL ADVISORY COMMITTEE IN 2010

7.1 At the 2/2010 meeting the Committee agreed to focus on three priorities in 2010:
   a) International student safety and wellbeing
   b) Transnational education operations
   c) RHD Internationalisation Strategy.

7.2 Members were asked to seek feedback from their element regarding strategies to implement these priorities, and are now asked to report back to the Committee.

For discussion

8.0 UNIVERSITIES AUSTRALIA - GOOD PRACTICE GUIDELINES FOR ENHANCING STUDENT SAFETY

8.1 Internationalisation Advisory Committee is asked to provide feedback on Attachment 8.1 ‘Progress Against Universities Australia 10 Point Action For Student Safety: September 2009’. Mr Chris Madden, Pro Vice Chancellor (International) and Ms Lucinda Chappell, Senior Manager, International Administration will speak to this item.

8.2 In June 2009 Universities Australia presented a position paper ‘Enhancing the Student Experience & Student Safety’ which outlined five basic principles to guide good practice in maintaining student safety. On the advice of the Deputy and Pro Vice Chancellors from all Universities Australia members a ten-point Action Plan for student safety was adopted which emphasised strong law enforcement and associated and necessary actions. Universities were asked to provide a response to the Action Plan.

8.3 Griffith International has drafted an initial Griffith compliance report and has held meetings with relevant stakeholders to go through each item in the Action Plan. The draft Action Plan is attached for feedback. Also attached is the Good Practice Guidelines for Enhancing Student Safety (Attachment 8.2).

For discussion

9.0 WELFARE OF INTERNATIONAL STUDENTS

9.1 The Senate Standing Education, Employment and Workplace Relations References Committee conducted an inquiry into the welfare of international students. An extract from the report is available in Attachment 9.1. The full report (150 pages) can be obtained at http://www.aph.gov.au/senate/committee/eet_ctte/international_students/report/report.pdf Mr Chris Madden, Pro Vice Chancellor (International) and Ms Lucinda Chappell, Senior Manager, International Administration will speak to this item.

9.2 The inquiry examined the following areas:
   a) The international education sector and immigration policy
   b) Support services and the well-being of international students
c) Legislation and regulatory framework for providers
   d) Education and migration agents.
   16 recommendations for change were made across these areas.

9.3 Griffith International has conducted an audit to assess Griffith’s compliance with the recommendations. Attachment 9.2 outlines the results of the audit.

For discussion

10.0 STUDENT LINX PRESENTATION

10.1 Mr Andrew Monaghan, Student Linx Coordinator will attend the meeting at 3:00pm to provide a presentation on the Student Linx program.

For discussion

11.0 TRANSNATIONAL EDUCATION

11.1 The Chair will provide an update on the 2009 Offshore Program Audit for the Bachelor of Business offered at the Chinese University of Hong Kong, and Master of Drama Education (including Honours), offered at the Hong Kong Art School.

For discussion

12.0 REVIEW OF ACADEMIC COMMITTEE

12.1 As part of the review of Academic Committee, Internationalisation Advisory Committee has been asked to undertake a self-review of its activities. Attached are:
   • Terms of Reference for the review
   • A draft template for consideration and comment.
   The closing date for the written submission is Thursday, 24 June, 2010.

12.2 Members are asked to consider the following questions:
   a) What is the Sub-Committee trying to achieve? What are the desired outcomes?
   b) How does the Sub-Committee pursue the desired outcomes?
   c) What evidence is there that the Sub-Committee is achieving its desired outcomes?
   d) What could be improved?

12.3 The Chair and Secretary of the International Advisory Committee have been invited as representatives to meet with Emeritus Professor Andrew Lister during the week commencing 19 July. Members are also invited to make individual submissions based on their own experience or knowledge.

For discussion

SECTION II: MATTERS REQUIRING RATIFICATION OR EXECUTIVE ACTION

NIL

SECTION III: MATTERS FOR NOTING AND WHERE APPROPRIATE, ACCEPTANCE OF RECOMMENDATIONS

13.0 SKILLED OCCUPATION LIST

13.1 The Minister for Immigration and Citizenship has announced the release of the new Skilled Occupation List (SOL). The SOL lists 181 occupations. The previous list included more than 400.
For noting

14.0 ITEMS FOR FUTURE MEETINGS

14.1 Analysis of language of instruction pathways and student performance.

14.2 The International Students Strategy for Australia, to be released by the Council of Australian Government.

For noting

15.0 OTHER BUSINESS

16.0 NEXT MEETING

16.1 The next meeting of the Internationalisation Advisory Committee will be held on Thursday, 5 August 2010, from 1:30pm till 3:30pm via videoconference in Room 2.06, Bray Centre (N54), Nathan campus and Room 1.04, The Chancellery (G34), Gold Coast campus.
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**Committee Members**

<table>
<thead>
<tr>
<th>Name</th>
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<tr>
<td>Professor Gillian Bushell, Deputy Chair, Academic Committee, Chair</td>
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<td>Mr Christopher Madden, Pro Vice Chancellor (International)</td>
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<tr>
<td>Professor Parlo Singh, Dean, Griffith Graduate Research School</td>
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<td>Mr Tony Sheil, Deputy Vice Chancellor (Research) _nominee</td>
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<td>Professor Michelle Barker, Dean (Student Outcomes) and Director, Griffith Institute for Higher Education (GIHE) _nominee</td>
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<td>Professor Christopher Auld, Dean (International), GBS</td>
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<td>Professor Debra Henly, Dean (Academic), Griffith Health</td>
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<td>Professor Yew-Chaye Loo, Director International Professional Liaison, Science, Environment, Engineering and Technology Group</td>
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<td>Professor Paul Cleveland, Director, Queensland College of Art</td>
<td>up to 31 December 2011</td>
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<td>Ms Joanna Peters, Director Student Services</td>
<td>Co-opt</td>
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<td>Ms Kathy Grgic, Academic Registrar</td>
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<td>Vacant – Undergraduate Student Representative</td>
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