GRIFFITH UNIVERSITY
INTERNATIONALISATION ADVISORY COMMITTEE

The 2/2011 meeting of the Internationalisation Advisory Committee will be held on Thursday, 9th June 2011, from 1.30pm – 3:30pm via videoconference in Room -1.18, Glyn Davis Building (N72) and Room 1.04, The Chancellery (G34).

Rosemary Marson
Secretary

AGENDA

1.0 APOLOGIES

Apologies may be recorded by contacting the Secretary on extension 54393, or by emailing r.marson@griffith.edu.au.

2.0 CONFIRMATION OF MINUTES

The Minutes of the 1/2011 meeting has been circulated.

To be taken as read and confirmed

3.0 CHAIR'S REPORT

Professor Gillian Bushell, Deputy Chair, Academic Committee and Chair, Internationalisation Advisory Committee will provide a report to the Committee.

4.0 PRO VICE CHANCELLOR (INTERNATIONAL) REPORT

Mr Chris Madden, Pro Vice Chancellor (International) will provide a report to the Committee.

5.0 DIRECTORS AND DEANS (INTERNATIONAL) REPORT

The Directors and Deans (International) will provide a report to the Committee.

ORDERING OF THE AGENDA

At this point in the agenda, members may propose that any matter on the agenda, not included in Section I, be so included.

SECTION I: MATTERS FOR DEBATE AND DECISION

6.0 UNDER 18 INTERNATIONAL STUDENTS

6.1 The Committee considered this policy for Under 18 International Students in Australia at its 1/2011 meeting. Ms Lucinda Chappell (Senior Manager, International Administration) introduced this item.

6.2 The policy has been drafted in the context of the National Code and DIAC student visa regulations, which require any international student visa holders under the age of 18 to have appropriate accommodation, welfare, and support mechanisms in place. If students are coming with applicable family members to reside in Australia, this support is provided by the family. However, there are students who do not come with family and the University must
provide this support if accepting these students to study with us. This policy sets a framework for provision of these services by the University.

6.3 At its 1/2011 meeting the Committee noted a number of concerns around the provisions identified under section 2.0 of the policy, which outlines the various points of Welfare Provision to be provided by the University for such students. The revised policy is attached, as marked up and clean copies (doc 2011/0004005), for members’ consideration.

Ms Lucinda Chappell will introduce this item.

For discussion

7.0 INTERNATIONAL STUDENT EXTENSION OF STUDY POLICY AND PROCEDURE

7.1 The International Student Extension of Study (COE) Policy and Procedure was considered by the IAC at its March 2011 meeting. This policy sets a framework for extensions of study beyond the normal full-time duration for international student visa holders in accordance with ESOS legislation. Members noted that this policy is due for review in 2011.

7.2 The IAC was advised that the proposed revisions to the policy, have been prompted by the following factors: a number of students unsuccessful with their applications for a Confirmation of Enrolment (COE) to extend their study have successfully appealed; a number of these successful appeals related to students not enrolling correctly, adding another major, courses only being offered in alternate semesters on a campus; and difficulties undertaking a full-time load due to pregnancy.

7.3 Members may recall that concerns were raised about the following point, listed under 3.0 Grounds for Provision of Extension/NewCOE.

Where program structure requirements, incorrect student enrolment, or the addition of a new/changed program plan prevent students from completing within the standard full-time degree duration.

Under the University’s current academic planning policies, all propose changes to majors, minors, streams, program structures can only be approved by Group Boards and Programs Committee, if all parties are assured that no current student will be disadvantaged by such changes. Therefore the current wording of the inclusion of the second dot point listed under 2.3 needs to be revised to reflect University policy.

7.4 Attached for members’ consideration is a revised policy (doc 2011/0004004).

Ms Lucinda Chappell will introduce this item.

For discussion

8.0 GRIFFITH INTERNATIONAL STUDENT EXPERIENCES: A QUANTITATIVE SNAPSHOT OF ISB 2010 FINDINGS

8.1 The DVC(A) has sent a copy of the ISB 2010 report to the PVCs. The DVC(A) noted that a key issue was the degree to which the University could demonstrate that it actually responded to the student feedback, and then told the students what had been done, and requested PVCs to have a look at the data and work out ways in which their area could respond to improve in the areas of weakness. The DVC(A) noted that quite a few of the items relate to central services, not just academic elements.
8.2 The DVC(A) decided that reporting on initiatives would be better managed through the IAC. Members are therefore requested to discuss this with their colleagues, then provide a report to the next meeting of this Committee. The consolidated report will then go to Academic Committee.

For discussion

9.0 OFF-SHORE INDUCTION

9.1 Dr Ray Hibbins, who will be attending IAC in place of Professor Michelle Barker while she is on ASP leave, has been asked to provide a verbal report on Off-shore induction.

For discussion

10.0 WEBSITE

10.1 Internationalisation information on our website is under review. At the last meeting, members were asked to consider what information should be where, in relation to the target audience.

For discussion

SECTION II: MATTERS REQUIRING RATIFICATION OR EXECUTIVE ACTION

NIL

SECTION III: MATTERS FOR NOTING AND WHERE APPROPRIATE, ACCEPTANCE OF RECOMMENDATIONS

11.0 REVIEW OF INTERNATIONAL STUDENTS’ VISA PROGRAM

11.1 The Federal government commissioned a review of the Student Visa Program and the discussion paper was considered by the IAC at its 1/2010 meeting.

11.2 Griffith International has already been involved in IRUA discussions with Michael Knight and Lucinda Chappell is a critical reader for the Universities Australia Knight Review Advisory Group, so the University has input into these and other forums. Griffith will be including a submission. Public submissions addressing the terms of reference were due on 15 April 2010.

11.3 Members of the University were asked to provide input to the Griffith submission by forwarding their responses to Ms Aleicia Kersey, Manager, International Compliance by Friday 1 April.

For noting

12.0 GRIFFITH UNIVERSITY’S INTERNATIONAL AGREEMENTS

12.1 The DVC(A) has asked the Internationalisation Advisory Committee to consider the status of the University’s Register of International Agreements. This will be an item for future discussion.

For noting

13.0 OTHER BUSINESS
14.0 **NEXT MEETING**

The next meeting of the Internationalisation Advisory Committee will be held on Thursday, 11 August, 1:30pm – 3:30pm via videoconference in Room 2.06, Bray Centre (N54), Nathan and Room 1.04, The Chancellery (G34), Gold Coast.

*For noting*
DISTRIBUTION LIST

CHAIRPERSON OF THE COMMITTEE
DEPUTY CHAIR, ACADEMIC COMMITTEE
 Professor Gillian Bushell  
ex officio

PRO VICE CHANCELLOR (INTERNATIONAL), OR NOMINEE
Mr Chris Madden

DEAN, GRIFTH GRADUATE RESEARCH SCHOOL
Professor Parlo Singh  
ex officio

DEPUTY VICE CHANCELLOR (RESEARCH) OR NOMINEE
Mr Tony Shiel (nominee)

DEAN (STUDENT OUTCOMES) AND DIRECTOR, GIHE OR NOMINEE FROM AMONGST THE ACADEMIC STAFF OF THE GIHE
Professor Michelle Barker (nominee)

A DEAN OR DIRECTOR FROM EACH ACADEMIC GROUP WITH RESPONSIBILITY FOR INTERNATIONALISATION
Professor Claire Wyatt-Smith (Arts, Education and Law) – up to 31 December 2011
Professor Chris Auld (Griffith Business School)
Professor Debra Henly (Griffith Health)
Professor Yew-Chaye Loo (Science, Environment, Engineering and Technology)

ACADEMIC REGISTRAR OR NOMINEE
Ms Kathy Grgic

DIRECTOR, STUDENT SERVICES OR NOMINEE
Ms Joanna Peters

DIRECTOR, GRIFTH ENGLISH LANGUAGE INSTITUTE OR NOMINEE
Ms Nicole Brigg

ONE UNDERGRADUATE INTERNATIONAL STUDENT, APPOINTED BY THE DEPUTY CHAIR, ACADEMIC COMMITTEE
Vacant One year up to 31 December 2011

ONE POSTGRADUATE INTERNATIONAL STUDENT, APPOINTED BY THE DEAN, GRIFTH GRADUATE RESEARCH SCHOOL
Ms Ilva Sporne One year up to 31 December 2011

COOPTED MEMBERS – ANY MEMBER OF THE UNIVERSITY COMMUNITY OR AN EXTERNAL EXPERT WHERE PARTICULAR EXPERTISE OR INSIGHTS ARE REQUIRED
Nil

Secretary: Ms Rosemary Marson (ext 54393)

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