AGENDA

1.0 APOLOGIES
1.1 Apologies may be recorded by contacting the Secretary on extension 54393, or by emailing r.marson@griffith.edu.au.

2.0 CONFIRMATION OF MINUTES
2.1 The Minutes of the 4/2011 meeting have been circulated.
To be taken as read and confirmed

3.0 MEMBERSHIP
3.1 The Internationalisation Advisory Committee (IAC) will wish to welcome the following new members to the IAC:
   Ms Sinikiwe Mbanje (undergraduate student representative),
   Ms Kerry Sutcliffe, Director, GELI, and
   Ms Nicole Brigg, Director, International (as a co-opted member).
3.2 The IAC will wish to thank the outgoing members for their contributions to the work of the IAC during 2011:
   Ms Lucinda Chappell, and
   Ilva Sporne (postgraduate student representative).

4.0 CHAIR’S REPORT
4.1 Professor Gillian Bushell, Deputy Chair, Academic Committee and Chair, Internationalisation Advisory Committee will provide a report to the Committee.

5.0 PRO VICE CHANCELLOR’S (INTERNATIONAL) REPORT
5.1 Mr Chris Madden, Pro Vice Chancellor (International) will provide a report to the Committee.

6.0 DIRECTORS AND DEANS (INTERNATIONAL) REPORT
6.1 The Directors and Deans (International) will provide a report to the Committee.
ORDERING OF THE AGENDA

At this point in the agenda, members may propose that any matter on the agenda, not included in Section I, be so included.

SECTION I: MATTERS FOR DEBATE AND DECISION

7.0 ORIENTATION OF NEW MEMBERS

7.1 The Committee welcomes its new members and will discuss briefly the core purpose and functions of the IAC, as indicated in the Constitution (attached) and the structure of the Agenda.

For discussion

8.0 HIGHER DEGREE RESEARCH POLICY

8.1 At its 2/2012 meeting, the Board of Graduate Research recommended that the Higher Degree Research policy be revised to include additional information on the use of English as a medium of instruction, as evidence of English Language proficiency.

8.2 The Board of Graduate Research requests the Internationalisation Advisory Committee to consider the attached, revised policy, and to forward it with appropriate recommendation to the Academic Committee.

For discussion and decision

9.0 REPORT ON ENGLISH LANGUAGE ADMISSION PATHWAYS

9.1 The Director, Griffith English Language Institute and Griffith International Admissions will introduce the report (attached) on the English language admission pathways.

For discussion

10.0 KNIGHT REVIEW IMPLEMENTATION

10.1 The Director, Griffith International, will introduce the Report on the implementation of the Knight Review (attached).

For discussion

11.0 2012 DRAFT WORKPLAN FOR THE INTERNATIONALISATION ADVISORY COMMITTEE

11.1 Members are asked to consider the following draft work Plan for 2012 for the Internationalisation Advisory Committee:

<table>
<thead>
<tr>
<th>Activity/ Project Name:</th>
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<tbody>
<tr>
<td>Continued input into consideration of the impact of Knight Review</td>
</tr>
<tr>
<td>Organisation and material for websites related to Internationalisation</td>
</tr>
<tr>
<td>Continued monitoring of the English Language Pathways</td>
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<tr>
<td>Continued monitoring of DIAC’s publication of tests of English</td>
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<tr>
<td>Continued suggestions for actions to improve the international/global experience of all students</td>
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</tbody>
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For discussion and comment
12.0 INTERNATIONALISATION COMMUNITY OF PRACTICE

12.1 Dr Ray Hibbins will provide a brief presentation on the recent issues discussed at the Internationalisation Community of Practice.

For discussion and comment

13.0 WEBSITE

13.1 Internationalisation information on our website is under review. Members are asked to consider what information should be where, in relation to the target audience.

13.2 Ms Gillian Collom will attend the meeting for this item, and has asked members to consider the following questions and bring their responses to the meeting:

- How will people access the published site?
- What existing pages should carry a link to this site?

For discussion

SECTION II: MATTERS REQUIRING RATIFICATION OR EXECUTIVE ACTION

14.0 IAC ANNUAL REPORT 2011

14.1 In 2011 the University introduced the requirement that university-level committees complete annual reports. The attached Annual Report for the IAC for 2011 was executively approved by the Chair, IAC.

For ratification

SECTION III: MATTERS FOR NOTING AND WHERE APPROPRIATE, ACCEPTANCE OF RECOMMENDATIONS

15.0 A GLOBALLY-MINDED CAMPUS – A RESOURCE FOR ACADEMIC DEPARTMENTS

15.1 The IAC is asked to note the following link to a comprehensive 160-page resource that is recommended as a useful resource for staff within the higher education sector who are working with international students.

http://www.truworld.ca/internationalization/internal/gmc_tru.html

For noting

16.0 INTERNATIONALISATION IMPLEMENTATION STRATEGY

16.1 The IAC is asked to note that the Academic Committee (1/2012 meeting) approved the Internationalisation Strategy and Implementation Plan for immediate implementation.

For noting

17.0 OTHER BUSINESS
18.0 NEXT MEETING

18.1 The next meeting of the Internationalisation Advisory Committee will be held on Thursday, 14 June from 1:00pm – 3:00pm via videoconference in Room 2.06, Bray Centre (N54), Nathan campus and Room 1.04, The Chancellery (G34), Gold Coast campus.

For noting

19.0 MEETING DATES FOR 2012

19.1 Meetings will be held from 1:00pm to 3:00pm on the following dates:

<table>
<thead>
<tr>
<th>Meeting Date</th>
<th>Confirmed Venues</th>
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<tbody>
<tr>
<td>29 March</td>
<td>N54_2.06</td>
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<td>G34_1.04</td>
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<td>14 June</td>
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<td>23 August</td>
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<td>G34_1.04</td>
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<tr>
<td>29 November *</td>
<td>N54_2.06</td>
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<td></td>
<td>G34_1.04</td>
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</tbody>
</table>

* will only proceed if business warrants.

For noting
DISTRIBUTION LIST

CHAIRPERSON OF THE COMMITTEE
Professor Gillian Bushell

DEPUTY CHAIR, ACADEMIC COMMITTEE
(ex officio)

PRO VICE CHANCELLOR (INTERNATIONAL), OR NOMINEE
Mr Chris Madden

DEAN, GRIFFITH GRADUATE RESEARCH SCHOOL
Professor Parlo Singh
(ex officio)

DEPUTY VICE CHANCELLOR (RESEARCH) OR NOMINEE
Mr Tony Shiel (nominee)

DIRECTOR, GIHE OR NOMINEE FROM AMONGST THE ACADEMIC STAFF OF THE GIHE
Professor Michelle Barker (nominee)

A DEAN OR DIRECTOR FROM EACH ACADEMIC GROUP WITH RESPONSIBILITY FOR INTERNATIONALISATION
Professor Claire Wyatt-Smith (Arts, Education and Law)
Professor Chris Auld (Griffith Business School)
Professor Debra Henly (Griffith Health)
Professor Yew-Chaye Loo (Science, Environment, Engineering and Technology)

ACADEMIC REGISTRAR OR NOMINEE
Ms Margaret Price, Senior Admissions Manager, AA (nominee)

DIRECTOR, STUDENT SERVICES OR NOMINEE
Ms Joanna Peters

DIRECTOR, GRIFFITH ENGLISH LANGUAGE INSTITUTE OR NOMINEE
Ms Kerry Sutcliffe

ONE UNDERGRADUATE INTERNATIONAL STUDENT, APPOINTED BY THE DEPUTY CHAIR, ACADEMIC COMMITTEE
Ms Sinikiwe Mbanje One year up to 31 December 2012

ONE POSTGRADUATE INTERNATIONAL STUDENT, APPOINTED BY THE DEAN, GRIFFITH GRADUATE RESEARCH SCHOOL
Vacant One year up to 31 December 2012

COOPTED MEMBERS – ANY MEMBER OF THE UNIVERSITY COMMUNITY OR AN EXTERNAL EXPERT WHERE PARTICULAR EXPERTISE OR INSIGHTS ARE REQUIRED
Ms Nicole Brigg, Director, International

Secretary: Ms Rosemary Marson (ext 54393)

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