GRiffith University

Internationalisation Advisory Committee

The 4/2012 meeting of the Internationalisation Advisory Committee (IAC) will be held on Thursday, 29th November 2012, from 1:00pm – 3:00pm via videoconference in Room 2.06, Bray Centre (N54), Nathan campus and Room 1.04, The Chancellery (G34), Gold Coast campus.

Rosemary Marson
Secretary

AGENDA

1.0 APOLOGIES

Apologies may be recorded by contacting the Secretary on extension 54393, or by emailing r.marson@griffith.edu.au.

2.0 CONFIRMATION OF MINUTES

The Minutes of the 3/2012 meeting have been circulated.

To be taken as read and confirmed

3.0 CHAIR’S REPORT

Professor Chris Auld will provide a report to the Committee.

4.0 PRO VICE CHANCELLOR’S (INTERNATIONAL) REPORT

Mr Chris Madden, Pro Vice Chancellor (International) will provide a report to the Committee.

5.0 DIRECTORS’ AND DEANS’ (INTERNATIONAL) REPORTS

The Directors and Deans (International) will provide a report to the Committee.

ORDERING OF THE AGENDA

At this point in the agenda, members may propose that any matter on the agenda, not included in Section I, be so included.

SECTION I: MATTERS FOR DEBATE AND DECISION

6.0 INTERNATIONALISATION ADVISORY COMMITTEE – 2013 WORKPLAN

6.1 The Griffith Council (7 March 2011 meeting) approved a revised Academic Committee constitution and membership and adopted a series of recommendations arising from the 2010 Review of Academic Committee and its sub-committees. Key among these recommendations are the following:

- **Recommendation 2**: that Academic Committee and its major sub-committees explicitly align their work with the University’s Strategic Plan and supporting documents (i.e. IAC and the Internationalisation Strategy and Implementation Plan 2011-2013);

- **Recommendation 3**: that Academic Committee and its sub-committees more effectively discharge their assigned roles in quality assurance by paying more attention
to the Review-Improve parts of the quality cycle – including the requirement that Each sub-committee develops a work plan and also reports to Academic Committee annually on its achievements against the work plan.

6.2 Working within the framework provided by these recommendations, members of the IAC are asked to consider the following suggestions for items that may be included in the 2013 IAC Work Plan.

Members are also asked to bring to the 4/2012 meeting their suggestions for items to be considered for inclusion in the 2013 Work Plan.

6.3 Possible items for the IAC 2013 Work Plan

6.3.1 Internationalisation Strategic and Implementation Plans 2011-2013. These Plans are structured around the key areas of Research, an Internationalised Curriculum, International Onshore Students and their Student Experience, Transnational (Offshore) Teaching and Scholarship. The Internationalisation Advisory Committee is responsible for monitoring the progress of the implementation plan and reporting annual to Executive Group and Academic committee on the progress against the actions in this strategy and against performance indicators.

6.3.2 The discussion of TEQSA and English Language Standards for Higher Education have featured on the IAC’s agenda throughout 2012. Similarly, in 2013 the IAC will continue to play a role in advising the University on ways to approach and respond to questions TEQSA wants institutions to answer, including:

Does English competence improve or decline after higher education studies? How do providers know the answer to this question?

6.3.3 Trans-national Education opportunities potentially play an important part in students’ experiences at Griffith. The possibility of establishing a community of practice to share best practice and experiences of academic Groups in relation to this area is proposed.

6.3.4 Outbound student mobility Current research indicates that there are early signs of renewed focus by Australia on outbound mobility and indications are that this area is likely to be a theme in the Asia Taskforce as well. The Manager, Study Abroad & Exchange, International marketing, International Office will prepare a report on the current state of such opportunities.

6.3.5 Research – looking at Griffith’s international research linkages and collaborative arrangements, including funding, with overseas universities.

6.3.6 Development and Alumni The University has a significant international alumni base and the IAC may wish to consider ways to build links to leverage off our international alumni and examine this potential in terms of WIL opportunities for our current students and recruitment for future students.

6.3.7 Memoranda of Understanding (MOU) Each year the University invests in developing Memoranda of Understanding that arise from staff contacts and collaborations with overseas institutions. The proposal is to develop guidelines to examine requests from academic staff returning from overseas travel who wish to develop an MOU, as well as provide a framework for the rationalisation of existing MOUs.

6.3.8 Collection of and Reporting of data The Internationalisation Implementation Plan 2011-2013 requires the IAC to report annually to Executive Group and Academic
Committee on progress against the actions listed in the Strategic Plan. The IAC needs to consider an agreed set of data requirements to assist the IAC in this task.

6.3.9 The inclusion of criteria for Internationalisation as part of the Staircase data to assist the IAC in its planning and evaluations.

6.4 A copy of the Internationalisation Strategic and Implementation Plans are attached.

6.5 The IAC is asked to discuss and comment on the suggestions brought to the Committee and to prioritise them for inclusion in the 2013 IAC Work Plan.

For discussion

7.0 WEBSITE – INTERNATIONAL SECTION

7.1 During 2011 and 2012, the IAC provided input into the review and re-development of the internationalisation information on Griffith’s website. The recently launched new Griffith University website includes the following areas for international students listed under:

Explore Griffith>Support>International:

- International Degree Students
- Study Abroad
- Student Exchange
- English language Programs
- AusAID Scholars
- Scholarship, financial aid and sponsorship
- International Relations
- International Business Development Unit

7.2 At the 2/2012 meeting, the IAC was asked to consider ways in which the website can be more strongly focussed on, and reflect, the various aspects of the University’s Internationalisation Strategy. The following headings from the Strategy may be a useful starting point for the Committee’s discussion:

- Internationalisation of the curriculum
  - GIHE resources
  - Studying languages other than English; the Diploma of Languages, the Languages Hub
  - Encouraging international exchanges and study experiences
  - Schools tracked in the course profile project and the implications of this for our international cohort
- Internationalisation of research
  - Exchanges
  - Partnerships and collaborations

For discussion and comment
8.0 2012 ANNUAL REPORT FOR INTERNATIONALISATION ADVISORY COMMITTEE

8.1 In 2011 the University introduced the requirement that university-level committees complete annual reports. The draft IAC Annual Report for 2012 is attached for members’ consideration and comment.

For approval and recommendation to Academic Committee

SECTION II: MATTERS REQUIRING RATIFICATION OR EXECUTIVE ACTION

NIL

SECTION III: MATTERS FOR NOTING AND WHERE APPROPRIATE, ACCEPTANCE OF RECOMMENDATIONS

9.0 OFFSHORE PROGRAM AUDIT REPORT 2012
1251 BACHELOR OF NURSING – POST-REGISTRATION (SINGAPORE)

9.1 At its 8/2012 meeting the Programs Committee considered the attached Audit Report prepared for the Bachelor of Nursing – Post-Registration, which is offered in Singapore by the School of Nursing and Midwifery. The Programs Committee agreed to endorse the recommendations and forward the Audit Report to the Internationalisation Advisory Committee for noting.

9.2 The program review was undertaken in September 2012 in accordance with the University’s Program Planning, Development, Approval and Review Processes, section 10.3, Transnational Program Audits. This document states:

“The purpose of the audit is to check and verify that programs are operating in the form approved by the University and that the partner is operating in accordance with the host country’s accreditation framework. It is expected as an outcome that Programs Committee may identify for improvement areas of teaching practice and delivery for improvement.”

9.3 The Review Report contains the following recommendations:

1. The School should not lose sight of the advantage that mid-year entry is offering in this competitive market.
2. The approaching retirement of the Academic Coordinator will create a challenge for the School. It is important that her replacement have similar academic credentials, and, equally important, cultural knowledge and sensitivity.
3. Where timetabling, and travel time of the Griffith lecturers, permits, the School could investigate options for extending the length of the intensives for commencing students, or alternatively, offering additional assistance to those commencing students who are struggling in the early stages of their studies with managing work and study commitments.
4. The School should ensure that Singapore law is covered in the Law and Ethics module, and clearly identify the differences between Singapore law and Australian law.
5. Tutors should inform the students that an intended outcome of their studies is the attainment of the Griffith Graduate Attributes.

For noting

10.0 OTHER BUSINESS
11.0 **NEXT MEETING**

11.1 The next meeting of the Internationalisation Advisory Committee will be held on **Thursday, 21 February** from 1:00pm – 3:00pm via videoconference in Room 2.06, Bray Centre (N54), Nathan campus and Room 1.04, The Chancellery (G34), Gold Coast campus.

*For noting*

12.0 **MEETING DATES FOR 2013**

12.1 Meetings will be held from 1:00pm to 3:00pm on the following dates:

<table>
<thead>
<tr>
<th>Meeting Date</th>
<th>Campus</th>
<th>Venues</th>
</tr>
</thead>
<tbody>
<tr>
<td>21 February</td>
<td>Nathan / Gold Coast</td>
<td>N54_2.06 / G34_1.04</td>
</tr>
<tr>
<td>13 June</td>
<td>Nathan / Gold Coast</td>
<td>N54_2.06 / G34_1.04</td>
</tr>
<tr>
<td>29 August</td>
<td>Nathan / Gold Coast</td>
<td>N54_2.06 / G34_1.04</td>
</tr>
<tr>
<td>17 October</td>
<td>Nathan / Gold Coast</td>
<td>N54_2.06 / G34_1.04</td>
</tr>
<tr>
<td>28 November *</td>
<td>Nathan / Gold Coast</td>
<td>N54_2.06 / G34_1.04</td>
</tr>
</tbody>
</table>

*This meeting will only proceed if business warrants.

*For noting*
DISTRIBUTION LIST

CHAIRPERSON OF THE COMMITTEE
Professor Chris Auld

PRO VICE CHANCELLOR (INTERNATIONAL), OR NOMINEE
Mr Chris Madden

DEAN, GRIFFITH GRADUATE RESEARCH SCHOOL ex officio
Professor Sue Berners-Price

DEPUTY VICE CHANCELLOR (RESEARCH) OR NOMINEE
Mr Tony Shiel (nominee)

DIRECTOR, GIHE NOMINEE FROM AMONGST THE ACADEMIC STAFF OF THE GIHE
Professor Michelle Barker (nominee)

A DEAN OR DIRECTOR FROM EACH ACADEMIC GROUP WITH RESPONSIBILITY FOR INTERNATIONALISATION
Professor Claire Wyatt-Smith (Arts, Education and Law)
Professor Chris Auld (Griffith Business School)
Professor Tony Perkins (Griffith Health)
Professor Yew-Chaye Loo (Science, Environment, Engineering and Technology)

ACADEMIC REGISTRAR OR NOMINEE
Ms Margaret Price, Senior Admissions Manager, AA (nominee)

DIRECTOR, STUDENT SERVICES OR NOMINEE
Ms Joanna Peters

DIRECTOR, GRIFFITH ENGLISH LANGUAGE INSTITUTE (GELI) OR NOMINEE
Ms Kerry Sutcliffe

ONE UNDERGRADUATE INTERNATIONAL STUDENT, APPOINTED BY THE DEPUTY CHAIR, ACADEMIC COMMITTEE
Ms Sinikiwe Mbanje One year up to 31 December 2012

ONE POSTGRADUATE INTERNATIONAL STUDENT, APPOINTED BY THE DEAN, GRIFFITH GRADUATE RESEARCH SCHOOL
Mr Juan Sebastian Diaz Gasca One year up to 31 December 2012

COOPTED MEMBERS – ANY MEMBER OF THE UNIVERSITY COMMUNITY OR AN EXTERNAL EXPERT WHERE PARTICULAR EXPERTISE OR INSIGHTS ARE REQUIRED
Ms Nicole Brigg, Director, International
Professor Gillian Bushell, Deputy Chair, Academic Committee

Secretary: Ms Rosemary Marson (ext 54393)

Other Copies (with attachments)
Binding (CARMS)
Working
Spare