The 5/2010 meeting of the Internationalisation Advisory Committee will be held on Friday 29th October 2010, from 1:30pm – 3:30pm via videoconference in Room 2.06, Bray Centre (N54) and Room 1.04, The Chancellery (G34).

Marianne Mengel
Secretary

AGENDA

1.0 APOLOGIES

1.1 Apologies may be recorded by contacting the Secretary on extension 56408, or by emailing m.mengel@griffith.edu.au.

1.2 Apologies have been received from Professor Parlo Singh, Mr Chris Madden and Ms Tara Razi.

2.0 CONFIRMATION OF ACTION SHEET

2.1 The action sheet for the 4/2010 meeting has been circulated.

To be taken as read and confirmed

3.0 MATTERS ARISING FROM THE 4/2010 MEETING

Nil

4.0 CHAIR’S REPORT

4.1 Professor Gillian Bushell, Deputy Chair, Academic Committee and Chair, Internationalisation Advisory Committee will provide a report at the meeting.

5.0 PRO VICE CHANCELLOR’S (INTERNATIONAL) REPORT

5.1 Mr Chris Madden, Pro Vice Chancellor (International) is unable to attend the meeting. Ms Lucinda Chappell, Senior Manager, International Administration will provide a report.

ORDERING OF THE AGENDA

At this point in the agenda, members may propose that any matter on the agenda, not included in Section I, be so included.

SECTION I: MATTERS FOR DEBATE AND DECISION

6.0 ACADEMIC COMMITTEE REVIEW

6.1 Earlier this year, the Deputy Vice Chancellor (Academic) commissioned a review of Academic Committee, chaired by Emeritus Professor Andrew Lister, to assess its effectiveness and that of its sub-committees in contributing towards assuring the quality of the University’s educational activities and attaining its strategic academic goals.

6.2 Attached for consideration are the following documents:
6.3 The Academic Committee Review Report Griffith University contains the following recommendations relating to this Committee:

**Recommendations 2**
That Academic Committee and its major subcommittees explicitly align their work with the University’s Strategic Plan and supporting documents.

**Recommendations 3**
That Academic Committee and its subcommittees more effectively discharge their assigned roles in quality assurance by paying more attention to the Review-Improve parts of the quality cycle.

These recommendations have received the endorsement of the University’s Executive Group.

6.4 To facilitate discussion by sub-committees, attached is the proposed Review of Academic Committee Implementation Plan 2011-2012. This plan includes the actions that would need to be implemented should the recommendations, and proposed amendments, be approved by Council.

6.5 Academic Committee seeks the assistance and advice of the IAC regarding the recommendations of the review report and a proposed implementation plan. Feedback is needed in time for discussion of the report on 9 December and for recommendation to the March 2011 meeting of University Council. If Council approves the recommendations at its March 2011 meeting, the planned implementation timeframe is 1 July 2011.

6.6 Specifically, IAC members are invited to:

- Offer their general comments on the Review Report and its recommendations, and on proposed implementation plan as it relates to IAC; and
- If accepted by Council, advise how the recommendations affecting IAC might be enacted via its committee constitution.

**INTERNATIONALISATION OF THE CURRICULUM**

7.1 In 2008/2009 an audit of the level of internationalisation of the curriculum was conducted using a pre-designed curriculum review tool. The Internationalisation of the Curriculum audit tool was designed to identify the degree to which the curriculum of a program includes international content and themes and where changes for improvement are recommended.

7.2 A preliminary report on the program review of internationalising the curriculum provided an interpretation of the audit data. This report was forwarded to Group Boards for feedback and consideration of approaches to internationalising the curriculum most appropriate to their disciplines, with a view to providing advice to Academic Committee.

7.3 The Preliminary Report on the Program Review of Internationalisation of the Curriculum and Group responses were considered by the 1/2010 Academic Committee. Academic Committee noted the report, the responses and the action proposed by the Academic
Groups, and endorsed the ongoing collection of data about internationalisation of the curriculum via the course profile system.

- The Course Profile System will be used to capture high-level data over time about the delivery of internationalised learning experiences through the course curriculum. Course convenors will be able to map Griffith Graduate Attributes to specific learning objectives in a course. The Course Profile System will be fully implemented in Semester 2, 2010.

7.4 The Deputy Vice Chancellor (Academic) forwarded the preliminary report, the responses and the action proposed by Academic Groups to the Internationalisation Advisory Committee for discussion and for the development of an implementation plan to further internationalise the curriculum. Members will recall at the 2/2010 (April) meeting that a decision was made that the Course Profile data would be used to consider the development of the implementation plan.

7.5 Attached is the curriculum initiatives data collated from the Semester 2, 2010 Course Profile System relating to internationalisation of the curriculum. Professor Gillian Bushell, Chair, Internationalisation Advisory Committee will speak to this item.

For discussion

8.0 REPORT ON ENGLISH LANGUAGE ADMISSION PATHWAYS

8.1 Ms Lucinda Chappell, Senior Manager, International Admissions will provide a report on English language admission and prior institution of study for international students commencing in Semester 2 2010.

For discussion

SECTION II: MATTERS REQUIRING RATIFICATION OR EXECUTIVE ACTION

NIL

SECTION III: MATTERS FOR NOTING AND WHERE APPROPRIATE, ACCEPTANCE OF RECOMMENDATIONS

9.0 CELEBRATING EXCELLENCE IN TEACHING WEEK EVENT

9.1 Internationalisation Advisory Committee is asked to note the below Celebrating Excellence in Teaching Week event.

   When: Tuesday, 2 November 2010
   Time: 8:45am – 12:30pm
   Where: The Ship Inn Function Room, South Bank Campus

9.2 This seminar identifies effective strategies and techniques for developing students’ competence in culturally diverse and international environments. The symposium is designed to address very relevant issues and will provide insightful perspectives from staff and students.

   Keynote speaker: Associate Professor Betty Leask
   Position: ALTC National Fellow
   Dean (Teaching and Learning) in the Division of Business, University of South Australia
   Topic: Internationalisation of the Curriculum and Intercultural Engagement – A variety of perspectives and possibilities.
9.3 Key topics will include an overview of good practice examples from across the University including application of internationalisation principles to local work contexts, and ways of bringing forth the ‘global citizen’ in staff, students and graduates alike. The symposium is designed to encourage active participation and good practice examples will be presented at a series of display booths where you can select those that are of most interest to you.

9.4 The symposium will be followed at 1pm with a presentation seminar on The Griffith English Language Enhancement Strategy: Developing English language proficiency in international students at Griffith University. This presentation will offer an overview of the Griffith English Language Enhancement Strategy (GELES) and the components – UniPrep, English HELP, Student Linx and IELTS4Grads – which have been devised and implemented in alignment with the DEEWR Good Practice Principles for International Students in Australian Universities.

9.5 To Register, email: gihe-register@griffith.edu.au

For noting

10.0 ITEMS FOR FUTURE MEETINGS

10.1 Analysis of language of instruction pathways and student performance.

10.2 The International Students Strategy for Australia, to be released by the Council of Australian Government.

10.3 Report in 2011 regarding the intake of Pacific Island students resulting from the changes to Schedule A.

For noting

11.0 OTHER BUSINESS

12.0 NEXT MEETING

12.1 The next meeting of the Internationalisation Advisory Committee will be held on Thursday, 11 November from 1:30pm – 3:30pm via videoconference in Room -1.18, Business 2 Building (N72), Nathan and Room 1.04, The Chancellery (G34).

For noting
## DISTRIBUTION LIST

### Committee Members

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<tr>
<th>Name</th>
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<td>Professor Gillian Bushell, Deputy Chair, Academic Committee, Chair</td>
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<td>Mr Christopher Madden, Pro Vice Chancellor (International)</td>
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<td>Professor Parlo Singh, Dean, Griffith Graduate Research School</td>
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<td>Mr Tony Sheil, Deputy Vice Chancellor (Research)_nominee</td>
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<td>Professor Michelle Barker, Dean (Student Outcomes) and Director, Griffith Institute for Higher Education (GIHE)_nominee</td>
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<td>Professor Christopher Auld, Dean (International), GBS</td>
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<td>Professor Debra Henty, Dean (Academic), Griffith Health</td>
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<td>Professor Yew-Chaye Loo, Director International Professional Liaison, Science, Environment, Engineering and Technology Group</td>
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<td>Professor Paul Cleveland, Director, Queensland College of Art</td>
<td>up to 31 December 2011</td>
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<td>Ms Joanna Peters, Director Student Services</td>
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<td>Ms Kathy Grgic, Academic Registrar</td>
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<td>Ms Nicole Brigg, Director, GELI</td>
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<tr>
<td>Ms Tara Razi – Undergraduate Student Representative</td>
<td>up to 31 December 2010</td>
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<tr>
<td>Ms Ilva Sporne – Postgraduate Student Representative</td>
<td>up to 31 December 2010</td>
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