GRIFFITH UNIVERSITY

LEARNING AND TEACHING COMMITTEE

A meeting of the Learning and Teaching Committee was held on Monday, 11th July 2006 in N54_2.02, Bray Centre, Nathan campus.

ACTION SHEET

PRESENT:
Professor John Dewar (Chair)
Associate Professor Nicholas Buys
Professor Neil Dempster
Professor Art Shulman (for Professor Lorelle Frazer)
Professor Jane Hughes (for Professor Lex Brown)
Professor Paul Turnbull
Dr Heather Alexander
Mr Dave Edwards
Professor Michelle Barker
Associate Professor Jay Younger
Dr Michael Crock
Professor Joy Cumming

APOLOGIES:
Professor Lorelle Frazer
Professor Royce Sadler
Professor Lex Brown
Dr Alf Lizzio
Dr Joo-Gim Heaney
Mr John Swinton
Dr Joseph McDowall

Secretary: Christine Grimmer
Karen van Haeringen

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<tr>
<th>Name of Item</th>
<th>Brief Description</th>
<th>Action</th>
<th>Attachment</th>
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<tr>
<td>3.0 Chair’s Report</td>
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<td>3.1 GRIFFITH GRANTS FOR LEARNING AND TEACHING</td>
<td>A “Griffith Grants for Learning and Teaching” scheme for 2006 was established in November 2005, primarily to support innovative approaches to learning and teaching consistent with the Griffith Academic Plan 2 and also to identify candidates for the Carrick Institute’s proposed Grants scheme. Following the round, recommendations were made by University staff about revising the timing of the scheme. As a result, the scheme is under review.</td>
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<td>Griffith Grants for Learning and Teaching (2005/0035269)</td>
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<td>3.2 CARRICK INSTITUTE GRANTS</td>
<td>Griffith was successful in winning grants in the 2006 Carrick Institute Grants Scheme as follows: Leadership Grants Leading for effective partnering in clinical contexts – Professor Debra Creedy, (Project Leader), $172,000.00 Priority Grants Development of the Clinical Assessment of Physiotherapy Skills (CAPS): A standardised and valid approach to assessment of clinical competence in physiotherapy Dr Megan Dalton, $130,000</td>
<td>The Chair will comment on the outcome and processes for developing University applications for Carrick Institute Grants.</td>
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<td>3.3 CARRICK INSTITUTE CITATIONS AND AWARDS</td>
<td>Griffith submitted 10 applications for the new Carrick Institute scheme of Citations for Outstanding Contributions to Student Learning. Six Griffith nominees were successful. It was noted that Five Griffith applications for teaching excellence awards and four Griffith applications for program excellence awards will be forwarded to the Carrick Institute on July 14</td>
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<td>3.4 ACADEMIC INTEGRITY ADVISORY GROUP</td>
<td>The Academic Integrity Advisory Group, convened and Chaired by the Deputy Vice Chancellor(Academic), met and commenced work on the drafting of a policy framework and recommendations for presentation to the August meeting of the Learning and Teaching Committee</td>
<td>Item to be addressed at the August meeting of Learning and Teaching Committee</td>
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<td>4.0 REPORTS FROM LEARNING</td>
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<td>AND TEACHING SUB-COMMITTEES</td>
<td>4.1 STUDENT ORIENTATION AND ENGAGEMENT COMMITTEE</td>
<td>4.2 EDUCATIONAL EXCELLENCE COMMITTEE</td>
<td>4.3 LEARNING ENVIRONMENT COMMITTEE</td>
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<td>1. The Student orientation and Engagement Committee was preparing to launch the mid orientation program</td>
<td>The Committee will table a Student Life Cycle Framework at the September meeting of the Learning and Teaching Committee</td>
<td>The Educational Excellence Committee prepared revised Griffith Awards for Excellence in Teaching Guidelines A response was drafted and forwarded to the Dean of Graduate Studies regarding strategies for improving participation of RHD Supervisors in the Griffith Awards for Excellence Scheme</td>
<td>The Learning Environment Committee has developed an E-Learning Strategy for Griffith. This was discussed in detail in Item 6.</td>
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<td>2. The Committee will table a Student Life Cycle Framework at the September meeting of the Learning and Teaching Committee</td>
<td>Secretary to forward revised guidelines to Academic Committee for approval at its July meeting</td>
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<td>During late 2005, external consultants (Phillips KPA) visited the University to undertake a review of Phase 2 priority target areas, which included the Program Approvals review. A number of specific improvements in the Program Approvals process were identified and recommended for implementation in the final report, ‘Program approvals’ Review Process. Final Report (2005/0038783) The Learning and Teaching Committee, on the recommendation of</td>
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| 6.0 E-LEARNING STRATEGY | At its 2/2006 meeting the Learning Environment Committee adopted the Terms of Reference for an e-Learning Strategy. The Chair of the Learning Environment Committee developed, in response to those Terms of Reference, a draft Griffith e-Learning Strategy (2006/0002263).

Subsequently, the Secretary developed an implementation plan: Attachment A Griffith University E-learning Strategy – Towards Implementation.

The Learning and Teaching Committee noted that the implementation plan appeared to be focused on description of current processes and recommended a more future oriented plan. | The Secretary of the Learning Environment Committee will revise the implementation plan for the consideration of the August meeting of Learning and Teaching Committee. |


| 8.0 GRIFFITH AWARDS FOR EXCELLENCE IN TEACHING – REVISED GUIDELINES | At it’s 2/2005 meeting the Educational Excellence Committee resolved to revise the Griffith Awards for Excellence in Teaching. Secretary to forward the revised Guidelines to Academic Committee for approval at its meeting. |

### Guidelines (2005/0025007)

To provide closer alignment with new guidelines for national teaching awards released by the Carrick Institute.

The Learning and Teaching Committee approved the revised Griffith Awards for Excellence in Teaching Guidelines (2006/0002793).

### 9.0 Carrick Grants and Griffith Learning and Teaching Grants

A “Griffith Grants for Learning and Teaching” scheme for 2006 was established in November 2005, primarily to support innovative approaches to learning and teaching consistent with the Griffith Academic Plan 2 and also to identify candidates for the Carrick Institute’s proposed Grants scheme.

Feedback on the Griffith Grants Scheme indicates that the timing of the 2005 clashed with deadlines for ARC Grants. Further there is some doubt about the capacity of the scheme to identify potential candidates for Carrick Grants in a timely manner.

The Learning and Teaching Committee was asked to:
- review the timelines and structure of the Griffith Grants for Learning and Teaching scheme
- to consider additional strategies for identifying projects for Carrick

#### Item to be carried over to August meeting of Learning and Teaching Committee

- Griffith Grants for Learning and Teaching 20005/0035269
- Griffith Grants for Learning and Teaching – Successful Applications 2006/0007034
- CAAUT Guidelines, March 24, 2006
Grants and to review the priorities of the scheme in relation to alignment with University’s strategic objectives.

### 10.0 LEARNING AND TEACHING LEADERSHIP MATRIX

Recommendations from a number of strategic initiatives and reviews at Griffith have identified a need to focus leadership in Learning and Teaching:
- Strategies and targets outlined in Academic Plan 2
- Clearer delineation of roles and responsibilities for Deans and Deputy Directors of Learning and Teaching have been developed.
- Focussing the allocation of GIHE’s ‘discretionary’ time to projects that are of strategic and operational importance to the University.
- The development of communities of practice

The Deputy Vice Chancellor (Academic) tabled the proposal, *Learning and Teaching Leadership Matrix (2006/0007033)* proposing that the Deans and Deputy Directors (Learning and Teaching) be assigned formal leadership responsibility in key strategic areas in collaboration with GIHE.

The Deputy Vice Chancellor academic will explore the issue of leadership further with Deans and Deputy Directors of Learning and Teaching.

**Confirmed:** ……………………………………………………

(Chair)

**Date:** ………………………………………………………

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