A meeting of the Programs Committee was held on Thursday, 9 July 2015 at 9.30am via videoconference in the Bray Centre (N54) Nathan campus, Room 2.06 and the Chancellery (G34), Gold Coast campus, Room 1.04.

Present:
- Prof Wendy Loughlin (Chair)
- Prof Nick Buys
- Dr Rene Hexel
- Prof Ross Guest
- Dr Judith Williams
- Dr David Neumann
- Dr Debi Howarth
- Dr Steve Drew (Acting Dean L&T, Griffith Sciences)
- Ms Karen van Haeringen (Acting Academic Registrar)
- Ms Rosemary Marson (Acting Secretary)

Apologies:
- Ms Kathy Grgic
- Prof Richard John
- Assoc Prof Halim Rane
- Dr Anita Love
- Ms Louise Howard
- Dr Duncan McConnell (Item 5.0)

Present by Invitation:
- Dr Wayne Pullan (Item 3.0)
- Dr Ruben Gonzales (Item 4.0)

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**MINUTES**

1.0 **CONFIRMATION OF MINUTES**

The minutes of the 5/2015 (May) meeting were taken as read and confirmed.

2.0 **DECLARATION OF INTERESTS**

No members identified any conflict of interest, as outlined in the University policy, *Conflict of Interest and Personal Relationships in the Workplace*, which exists in respect of any of the items on the Agenda.

### SECTION A: RECOMMENDATIONS AND REPORTS TO ACADEMIC COMMITTEE AND ITS SUB-COMMITTEES

3.0 **SCG MAJOR CHANGE PROPOSAL (2015/6004078)**

1109/1042 BACHELOR OF INFORMATION TECHNOLOGY

3.1 Programs Committee, on executive recommendation of the Acting Dean (Learning and Teaching) Griffith Sciences (6 July 2015), considered the proposal for major changes to the Bachelor of Information Technology (1109/1042), as described in 2015/6004078, for introduction in Semester 1, 2016.

3.2 Dr Wayne Pullan attended the meeting to speak to this item. The current Bachelor of Information Technology has multiple, diverse and competing aims including producing graduates skilled in both Information Technology and Computer Science. Attempting to satisfy these competing aims where the student cohort has a wide range of abilities is
one of the factors that has resulted in the program having low student retention and graduate employability outcomes. After extensive consultation and discussion the decision was made that the School of Information and Computing Technology provide two distinct programs, each catering for different ability levels in the student cohort with learning outcomes targeting different professional outcomes. In order to implement this decision the School proposes:

- an extensive revision of the BInfTech so that it addresses the knowledge and skills needed by generic IT graduates but also allows specialisations in Information Systems and/or Network and Security. As such, the revised BInfTech is suitable for students seeking a more generalist IT degree which will allow them to pursue a vocational career in IT.
- to implement a new program, the Bachelor of Computer Science (BCompSc) that addresses the knowledge/skills required for computer science graduates and also allows specialisations in Applications Programming and/or Data Sciences and Artificial Intelligence. The BCompSc is targeted at students who wish to pursue a specialist career in IT as a software developer or move into IT related research areas. (Refer item 4.0 below.)

3.3 To be eligible for the award of Bachelor of Information Technology, a student must acquire 240 credit points as follows:
- gain 120 credit points for prescribed courses
- gain 60 credit points for one major or gain 60 credit points from courses listed in any major
- gain 10 credit points for a Listed elective
- gain 50 credit points for Free Choice electives
- gain no more than 100 credit points for courses at first year level
- gain at least 60 credit points for courses at third year level.

3.4 In considering this proposal Programs Committee commented and noted as follows:
- The program design for the revised Bachelor of Information Technology has involved extensive industry consultations and has been informed by the Griffith Model and its program architecture principles.
- There are no changes to admission requirements for this program.
- The Bachelor of Information Technology and the Bachelor of Computing Science contain the same courses in a foundation year, thus providing the option for students to transfer to the other degree in second year. Members noted that students who have commenced in the Bachelor of Information Technology who seek to transfer to the Bachelor of Computing Science in second year will need to be suitably prepared to undertake the programming component of the computing science degree, as Maths B is a prior assumed course for admission to the Bachelor of Computing Science. Advice to this effect needs to be included in a revised proposal.
- Section 12.2, Degree Requirements, makes reference to Listed electives but these are not included in the Program Structure, and need to be added to the revised proposal.
- Section 12.3.1, Transition arrangements, indicates that students admitted prior to semester 2 2015 will be able to complete the award, however the program structures for prior cohorts are not marked up and provided in the proposal. The proposal needs to be revised to show course lists and requirements for students admitted in prior years.
- Members also agreed that, given the extensive revisions to the BInfTech, it is appropriate to establish new program codes for students commencing the BInfTech from semester 1 2016.
- The Acting Academic Registrar expressed concern about the proposal to assign different course codes to courses that have minor title changes and may have the same content as existing courses. The School is asked to refer to Section 7.0 of the Course Catalogue, Coding and Other Course Attributes Policy, Allocating a Different Course Catalogue Number, before it assigns new course codes.
- It was also noted there are some inconsistencies with references to course titles in the different sections of the proposal which need to be corrected.
Resolution

3.5 Programs Committee resolved to recommend to Academic Committee the proposal for major changes to the Bachelor of Information Technology (1109/1042 and new program codes), subject to amendments as outlined above (revised document 2015/6009087), for implementation in Semester 1, 2016.

4.0 SCG NEW PROGRAM PROPOSAL (2015/6004079)
1534/1535 BACHELOR OF COMPUTER SCIENCE

4.1 Programs Committee, on executive recommendation of the Acting Dean (Learning and Teaching), Griffith Sciences (6 July 2015), considered the new program proposal for the Bachelor of Computing Science (1534/1535), as described in 2015/6004079, for introduction at the Gold Coast and Nathan campuses in Semester 1, 2016.

4.2 Dr Ruben Gonzales attended the meeting to speak to this item. The most recent IT industry employment projections from the Department of Employment shows that Software and Applications Programming is the largest occupational area in the ICT professional sector by a factor of 2:1 over the next largest area. Software and Applications Programming currently constitutes 40% of all jobs in the professional ICT sector, and is predicted to increase by over 14% in the next three years.

4.3 To be eligible for the award of Bachelor of Computing Science, a student must acquire 240 credit points as follows:
- gain 120 credit points for prescribed courses
- gain 60 credit points for one major or gain 60 credit points from courses listed in any major
- gain 20 credit points for a Listed elective
- gain 40 credit points for Free Choice electives
- gain no more than 100 credit points for courses at first year level
- gain at least 60 credit points for courses at third year level.

4.4 In considering this proposal Programs Committee commented and noted as follows:
- The Bachelor of Information Technology is currently offered at the Nathan, Logan and Gold Coast campuses and has an annual intake of 340 students. Projected enrolment for the Bachelor of Computing Science in 2016 is 50 and expected to increase in the future, as community awareness of the program increases and prospective students factor in the option of doing Computer Science at Griffith to qualify for careers in Software and Applications Programming early enough in their thinking.
- The Bachelor of Information Technology and the new Bachelor of Computing Science, to be offered at the Gold Coast and Nathan campuses, contain the same courses in a foundation year. Students who successfully complete first year of the Bachelor of Information Technology therefore have the option of transferring to the Bachelor of Computing Science. It was noted that Maths B is a prior assumed course for admission to the Bachelor of Computing Science, and therefore the School is requested to include such advice in a revised proposal for students seeking to transfer from the Bachelor of Information Technology. Members noted that bridging programs are available for students who need to upgrade their mathematical skills within the Maths B context, although these bridging programs will not provide students with formal accreditation.
- It was further noted the proposal contains advice that students who wish to transfer to the Bachelor of Computing Science in second year will need to have achieved a GPA of 6.0, and consideration will also be given to students who have a GPA of 5.0 with assessment of their particular course grades and suitability for the Bachelor of Computing Science. Programs Committee commented it is redundant to apply the higher GPA when applicants with a GPA of 5.0 will be considered, and therefore the proposal is to be amended accordingly.
- It is recommended the School liaises with Admissions staff about applying a minimum GPA for Griffith students to transfer when students who have completed
the equivalent of first year at another university will not have this GPA restriction when applying for admission through QTAC or UAC.

- Section 2.1 Description of program content includes reference to completing 20CP of listed electives, and 40CP of free choice electives. The School is asked to include the listed electives in the revised proposal.

- The Degree Requirements need to be amended to show requirements for domestic students and those international students not requirement to complete the ELE courses, and degree requirements for those international students required to complete this course, by reducing the free-choice electives by 10CP.

Resolution

4.5 Programs Committee resolved to recommend to Academic Committee the proposal to introduce the Bachelor of Computing Science (1534/1535), subject to amendments as outlined above (revised document 2015/6009088), for implementation in Semester 1, 2016.

5.0 HTH NEW PROGRAM PROPOSAL (2015/6003076)

1533 BACHELOR OF PARAMEDICINE

5.1 Programs Committee, on recommendation of the Health Group Board (3_2015 meeting), considered the proposal for the new program, the Bachelor of Paramedicine (1533) (2015/6003076), for introduction at the Gold Coast campus in Semester 1, 2016.

5.2 Dr Duncan McConnell attended the meeting to speak to this item. The Bachelor of Paramedicine is a professional undergraduate program which requires students to complete 240 credit points in accelerated mode over two and half years. It is only available to domestic students.

5.3 To be eligible for the award of Bachelor of Paramedicine a student must acquire 240 credit points as follows:
- gain 230 credit points for the prescribed core courses.
- gain 10 credit points for a listed elective or free-choice elective course.
- complete all medical and work related fitness tests (at their own expense) by the end of the first semester in Year 1.
- complete a recognised first aid certificate with CPR (at their own expense) by the end of the first semester in Year 1:

5.4 In considering this proposal Programs Committee commented and noted as follows:
- Advice that the program is only available to domestic students needs to be included in a revised program proposal, and to be forward-facing to prospective students on the Degree and Career Finder website.
- There are inconsistencies in the proposal about the need for students to have a first aid certificate, in sections 10.2.3 and 12.2. The School is asked to clarify these requirements in a revised proposal.
- Section 10.3.1 is to be amended to indicate that, although the program is offered on a full-time basis and students will be expected to attend 15-20 hours of scheduled classes per week, during the work placement component of the program students may be expected to work up to 38 hours per week, as mentioned in section 10.3.4, Work Integrated Learning.

Resolution

5.5 Programs Committee resolved to recommend to Academic Committee the proposal to introduce the Bachelor of Paramedicine (1533), subject to amendments as outlined above (revised document 2015/6009089), for introduction in Semester 1, 2016.
6.0  HTH MAJOR CHANGE PROPOSAL (2015/6003087)  
2116 BACHELOR OF MEDICAL LABORATORY SCIENCE WITH HONOURS

6.1 Programs Committee, on executive recommendation of the Dean (Learning and Teaching), Griffith Health (16 June 2015), considered the proposal for changes to the Bachelor of Medical Laboratory Science with Honours (2116), as described in 2015/6003087, for implementation in Semester 1, 2016.

6.2 The School of Medical Science proposes a minor amendment to the admission criteria for the Bachelor of Medical Laboratory Science with Honours (2116) to include in the GPA calculation the coursework courses completed in fourth year of the bachelor degree, excluding the clinical placement courses.

6.3 The following change to the admission requirements criteria apply:
- successful completion of the Griffith Bachelor of Medical Laboratory Science or an equivalent qualification from another university.
- a GPA of at least 5.0 over the second, third year and fourth year courses of the Bachelor degree, excluding the Clinical Placement courses (a candidate whose level of achievement falls below this level may apply in writing for special consideration).

Resolution

6.4 Programs Committee, on executive recommendation of the Dean (Learning and Teaching), Griffith Health (16 June 2015), resolved to recommend to Academic Committee the proposal for changes to the Bachelor of Medical Laboratory Science with Honours (2116), as described in 2015/6003087, for implementation in Semester 1, 2016.

7.0  HTH MAJOR CHANGE PROPOSAL (2015/6003089)  
1354 BACHELOR OF MIDWIFERY

7.1 Programs Committee, on executive recommendation of the Dean (Learning and Teaching), Griffith Health (25 June 2015), considered the proposal for changes to the Bachelor of Midwifery (1354), as described in 2015/6003089, for implementation in Semester 1, 2016.

7.2 The School of Nursing and Midwifery proposes to change the published part-time progression in the Bachelor of Midwifery (1354) from 6 years to 4 years, including offering the first year on a two year part-time basis and subsequent years on a full-time basis, the aim being to facilitate students’ transition to first year of university.

7.3 The proposal also includes two minor changes. Firstly, students will now be required to seek approval to take Leave of Absence from the program. Secondly, information regarding the location of professional placements has been clarified to ensure that this information is clearly expressed to students.

7.4 In considering this proposal Programs Committee commented and noted as follows:
- There are no changes to the admission or degree requirements.
- The Committee noted the proposal to change the part-time structure to be offered over four years instead of six, with years 1 and 2 available part-time and years 3 and 4 available only full-time. The program remains available full-time over 3 years.
- It was agreed to ascertain whether the School of Nursing and Midwifery wants to retain the option for students to undertake the program part-time over the first two years or to offer in full-time mode only.
- The School is requested to check what is published on the QTAC entry for this program, and update accordingly.
Resolution

7.5 Programs Committee, on executive recommendation of the Dean (Learning and Teaching), Griffith Health (25 June 2015), resolved to recommend to Academic Committee the proposal for changes to the Bachelor of Midwifery (1354), subject to amendments as outlined above (revised document 2015/6009092), for implementation in Semester 1, 2016.

8.0 GBS MAJOR CHANGE PROPOSAL (2015/6004351) 1383 BACHELOR OF BUSINESS (OUA)

8.1 Programs Committee, on the executive recommendation of the Dean (Learning and Teaching) Griffith Business School (23 June 2015), considered the proposal for a major change to the Bachelor of Business (OUA), as described in 2015/6004351.

8.2 The Griffith Business School proposes to introduce to introduce a new 80 credit point award major to the Bachelor of Business (OUA). The award major, International Hotel Management, combines international hotel management with sustainability principles, giving students a comprehensive understanding of the hotel sector.

8.3 In considering this proposal Programs Committee commented and/or noted as follows:
- The proposed major in International Hotel Management requires students to undertake 2 courses offered by Swinburne University, one of which is a prerequisite to a core course in the major. The Griffith Business School is to consult Swinburne around the inclusion of one or both Swinburne courses. If this is not agreeable to Swinburne the School needs to consider introducing a new core course in place of TOU20008 Contemporary Issues in Tourism.
- Programs Committee noted that students undertaking the new major will complete HSL109 Introduction to Hotel Management in place of the existing first year course ICT108 Business Informatics and requested confirmation from the Griffith Business School that the School of Information and Computing Technology had been consulted, since this may result in a load-shift.

Resolution

8.4 Programs Committee, on the executive recommendation of the Dean (Learning and Teaching) Griffith Business School (23 June 2015), resolved to recommend to Academic Committee the proposal for a major change to the Bachelor of Business (OUA) (1383), subject to amendments as outlined above (revised document 2015/6009091), for implementation from semester 1, 2016 (Study Period 1, 2016).


9.1 Programs Committee, on the executive recommendation of the Dean (Learning and Teaching), Griffith Business School (23 June 2015), considered the proposal for changes to the Bachelor of Commerce (1035/1286/1337) Bachelor of Business/Bachelor of Commerce (1442, 1443), Bachelor of Arts/Bachelor of Commerce (1294, 1229) and Bachelor of Commerce/Bachelor of International Business (1479, 1480), as described in 2015/6002058, for implementation in Semester 2, 2015.

9.2 In 2012 the University adopted use of the Pearson Test of English (Academic) to satisfy English language requirements. At the time this test was not accepted by the national accounting accreditation bodies and the Bachelor of Commerce and related double
degrees were listed on Schedule B: Programs for which the Pearson Test of English (Academic) does not satisfy English Language Requirements.

9.3 The test is now accepted by the accreditation bodies, and Schedule B is to be updated as follows:

*Standard English language requirements (ELR) will apply to the Bachelor of Commerce and related double degrees. A minimum score of 61 in Pearson Test of English Academic (PTE Academic) with a minimum of 54 in all Communication Skills. This is equivalent to admission with an IELTS of 6.5.*

Resolution

9.4 Programs Committee, on the executive recommendation of the Dean (Learning and Teaching) Griffith Business School (23 June 2015), resolved to recommend to Academic Committee the proposal for changes to the Bachelor of Commerce (1035/1286/1337), Bachelor of Business/Bachelor of Commerce (1442, 1443), Bachelor of Arts/Bachelor of Commerce (1294, 1229) and Bachelor of Commerce/Bachelor of International Business (1479, 1480), as described in 2015/6002058, for implementation in Semester 2, 2015.

10.0 **AEL MAJOR CHANGE PROPOSAL (2015/6001085)**

1483/1484 BACHELOR OF LAWS
1454/1455 BACHELOR OF LAWS (THIS PROGRAM)
1474/1475 BACHELOR OF LAWS/BACHELOR OF INTERNATIONAL BUSINESS
1472/1473 BACHELOR OF LAWS/BACHELOR OF GOVERNMENT AND INTERNATIONAL RELATIONS
1487/1488 BACHELOR OF LAWS/BACHELOR OF SCIENCE IN ENVIRONMENT
1464/1465 BACHELOR OF LAWS/BACHELOR OF BUSINESS
1468/1469 BACHELOR OF LAWS/BACHELOR OF COMMERCE
1470/1471 BACHELOR OF LAWS/BACHELOR OF PSYCHOLOGICAL SCIENCE
1466/1402 BACHELOR OF LAWS/BACHELOR OF CRIMINOLOGY AND CRIMINAL JUSTICE
1485/1486 BACHELOR OF LAWS/BACHELOR OF ARTS
1530 BACHELOR OF PHARMACOLOGY AND TOXICOLOGY/BACHELOR OF LAWS
1505/1506 BACHELOR OF LAWS WITH HONOURS/BACHELOR OF COMMERCE
1525/1500 BACHELOR OF LAWS WITH HONOURS
1518/1511 BACHELOR OF LAWS WITH HONOURS/BACHELOR OF ARTS
1508/1507 BACHELOR OF LAWS WITH HONOURS/BACHELOR OF BUSINESS
1519/1520 BACHELOR OF LAWS WITH HONOURS/BACHELOR OF PSYCHOLOGICAL SCIENCE
1504/1503 BACHELOR OF LAWS WITH HONOURS/BACHELOR OF CRIMINOLOGY AND CRIMINAL JUSTICE
1521/1522 BACHELOR OF LAWS WITH HONOURS/BACHELOR OF GOVERNMENT AND INTERNATIONAL RELATIONS
1510/1509 BACHELOR OF LAWS WITH HONOURS/BACHELOR OF INTERNATIONAL BUSINESS
1527 BACHELOR OF LAWS WITH HONOURS/1226 BACHELOR OF INTERNATIONAL BUSINESS

10.1 Programs Committee, on the recommendation of the Dean (Learning and Teaching) Arts, Education and Law Group (23 June 2015) considered the proposal for changes to the above listed programs from the Griffith Law School and described in 2015/6001085, for implementation in Semester 1, 2015.

10.2 The Griffith Law School proposes to reinstate 5210LAW Civil Procedure as a core course in above-mentioned law programs. Reinstating this course to core status will ensure all students will have completed all courses to be eligible for admission to legal practice. The change will require an adjustment to degree requirements, to increase the core courses and reduce the elective choices by 10CP. This change is made retrospectively.
as these are all new programs first offered in 2015 and no students will be disadvantaged.

10.3 There are no changes to Admission or English Language requirements for these programs and the Program Learning Outcomes have not changed.

Resolution

10.4 Programs Committee, on the recommendation of the Dean (Learning and Teaching) Arts, Education and Law Group (23 June 2015), resolved to recommend to Academic Committee the proposal for changes to the above-listed programs, as described in 2015/6001085, for implementation from Semester 1, 2015.

11.0 SCG MAJOR CHANGE PROPOSAL (2015/6004075)
1031 BACHELOR OF BIOMEDICAL SCIENCE

11.1 Programs Committee, on executive recommendation of the Dean (Learning and Teaching), Griffith Sciences (26 June 2015), considered the proposal for changes to the Bachelor of Biomedical Science (1031), as described in 2015/6004075, for implementation in Semester 2, 2015.

11.2 The major change proposal aims to address and correct inaccuracies that have occurred in the degree requirements for the program as a result of a number of prior change submissions. In summary, the credit points listed for core and elective courses in the degree requirements do not match those currently listed in the approved program structure.

11.3 To be eligible for the award of Bachelor of Biomedical Science (BBiomedSc), a student must acquire 240 credit points as prescribed below:
- gain 210 credit points for core courses in accordance with the program structure
- gain 30 credit points for elective courses

Resolution

11.4 Programs Committee resolved to recommend to Academic Committee the major change proposal for the Bachelor of Biomedical Science (1031), as described in 2015/6004075, for implementation in Semester 2, 2015.

12.0 GBS PROGRAM WITHDRAWAL PROPOSAL (2015/6002059)
5577 MASTER OF SUPPLY NETWORK MANAGEMENT
3229 GRADUATE CERTIFICATE IN SUPPLY NETWORK MANAGEMENT
5636 MASTER OF INFORMATION SYSTEMS/MASTER OF SUPPLY NETWORK MANAGEMENT
5638 MASTER OF MARKETING/MASTER OF SUPPLY NETWORK MANAGEMENT

12.1 The Chair, Programs Committee, on the executive recommendation of the Dean (Learning and Teaching), Griffith Business School (24 June 2015) has executively approved a proposal to withdraw the Master of Supply Network Management (5577), Graduate Certificate in Supply Network Management (3229), Master of Information Systems/Master of Supply Network Management (5636), and Master of Marketing/Master of Supply Network Management (5638), as described in 2015/6002059.

12.2 The Griffith Business School wishes to withdraw the above-mentioned programs to reflect a change in program title for the Supply Network management programs, in which “Network” will be replaced with “Chain”. Program proposals for the new awards have been approved by Programs Committee.
Resolution

12.3 Programs Committee is asked to ratify the executive action of the Chair of Programs Committee to recommend to Academic Committee the proposal for the withdrawal of Master of Supply Network Management (5577), Graduate Certificate in Supply Network Management (3229), Master of Information systems/Master of Supply Network Management (5636), and Master of Marketing/Master of Supply Network Management (5638), as described in 2015/6002059, with a last admit term of Semester 1, 2016.

13.0 GBS PROGRAM WITHDRAWAL PROPOSAL (2015/6002055)
5582 MASTER OF PROFESSIONAL ACCOUNTING

13.1 The Chair of Programs Committee, on the executive recommendation of the Dean (Learning and Teaching) Griffith Business School (23 June 2015), has executively approved a proposal to withdraw the Master of Professional Accounting (5582, 180CP), as contained in 2015/6002055, with a last admit term of Semester 2, 2015.

13.2 The Master of Professional Accounting (5582) will be withdrawn from Semester 1, 2016 and will be replaced with a 160CP program of the same title (5683). The existing Master of Professional Accounting is 2.5 years’ duration, which is one semester (20CP) longer than the University's competitors' programs.

13.3 Students who have received an offer for 5582 from 2016 will be contacted and advised to transfer to the new program. There are 127 students enrolled in the Master of Professional Accounting. These continuing students will be advised of the introduction of the new program and be given the option to transfer to the shorter program.

Resolution

13.4 Programs Committee is asked to ratify the executive action of the Chair of Programs Committee to recommend to Academic Committee the proposal to withdraw the Master of Professional Accounting (5582), as contained in 2015/6002055, with a last admit term of Semester 2, 2015.

14.0 GBS PROGRAM WITHDRAWAL PROPOSAL (2015/6002053)
3312 GRADUATE CERTIFICATE IN BUSINESS

14.1 The Chair of Programs Committee, on the executive recommendation of the Dean (Learning and Teaching) Griffith Business School (19 June 2015), has executively approved a proposal to withdraw the Graduate Certificate in Business (3312), as contained in 2015/6002053, with a last admit term of Summer Semester: January – February, 2015.

14.2 The Graduate Certificate in Business (3312) was delivered intensively over the summer semester only. It did not attract sufficient students to make the offering viable. The Griffith Business School offers a second Graduate Certificate in Business (3306), which is delivered in standard mode. In response to the withdrawal of 3312, a semester 1 intake has been added to this program’s profile.

Resolution

14.3 Programs Committee resolved to ratify the executive action of the Chair of Programs Committee to recommend to Academic Committee the proposal to withdraw the Graduate Certificate in Business (3312), as contained in 2015/6002053, with a last admit term of Summer Semester: January – February, 2015.
15.0 GBS PROGRAM WITHDRAWAL PROPOSAL (2015/6002054)  
4181/4184 GRADUATE DIPLOMA OF FINANCIAL ACCOUNTING  
5674 MASTER OF FINANCIAL PLANNING

15.1 The Chair of Programs Committee, on the executive recommendation of the Dean (Learning and Teaching) Griffith Business School (1 July 2015), has executively approved a proposal to withdraw the Graduate Diploma of Financial Planning (4181/4184)/Master of Financial Planning (5674), as contained in 2015/6002054, with a last admit term of Semester 2, 2015.

15.2 The Master of Financial Planning (5674, 160CP) will be replaced by a shorter 120 credit point Master of Financial Planning. The Graduate Diploma of Financial Planning (4181/4184, 100CP) will be replaced by an 80 credit point exit point program.

15.3 There are no applications for the Graduate Diploma programs. The Master of Financial Planning is only open to domestic students through a contractual arrangement with an industry body. One student has matriculated into the Master of Financial Planning for summer semester; this student will be given the option to complete the shorter program.

Resolution

15.4 Programs Committee resolved to ratify the executive action of the Chair of Programs Committee to recommend to Academic Committee the proposal to withdraw the Graduate Diploma of Financial Planning (4181/4184)/Master of Financial Planning (5674), as contained in 2015/6002054, with a last admit term of Semester 2, 2015.

16.0 HTH MAJOR CHANGE PROPOSAL (2015/6003078)  
2095 BACHELOR OF MIDWIFERY WITH HONOURS

16.1 The Chair of Programs Committee, on the executive recommendation of the Dean (Learning and Teaching) Griffith Health (11 June 2015), has executively approved a major change proposal for the Bachelor of Midwifery with Honours (2095), as contained in 2015/6003078, with implementation from Semester 2, 2015.

16.2 The major change proposal seeks to align the English Language Requirements of the Bachelor of Midwifery with Honours program (2095) with the Bachelor of Midwifery (1354), which has a higher English Language requirement.

16.3 Griffith Health proposes that the following English Language Requirements for the Bachelor of Midwifery with Honours (2095):
- A minimum overall band score of 7.0 on IELTS (Academic) with no sub-score of less than 6.5
- OR no score less than 4 in each skill of the ISLPR (conducted by ISLPR Language Services only)

Resolution

16.4 Programs Committee resolved to ratify the executive action of the Chair of Programs Committee to recommend to Academic Committee the proposal for a major change proposal to the Bachelor of Midwifery with Honours (2095), as contained in 2015/6003078, with implementation from Semester 2, 2015.

17.0 HTH MAJOR CHANGE PROPOSAL (2015/6003082)  
1416/1417 BACHELOR OF SOCIAL WORK WITH HONOURS

17.1 The Chair of Programs Committee, on the executive recommendation of the Dean (Learning and Teaching) Griffith Health (4 May 2015), has executively approved a major change proposal for the Bachelor of Social Work with Honours (1416/1417), as contained in 2015/6003082, with implementation from Semester 2, 2015.
17.2 The School of Human Services and Social Work proposes to amend the entry requirements for the Bachelor of Social Work with Honours Program, to be effective from Semester 2, 2015, by increasing the entry requirement GPA from 5.0 to 5.5.

Resolution

17.3 Programs Committee resolved to ratify the executive action of the Chair of Programs Committee to recommend to Academic Committee the proposal for a major change proposal to the Bachelor of Social Work with Honours (1416/1417), as contained in 2015/6003082, with implementation from Semester 2, 2015.

18.0 SCG PROGRAM WITHDRAWAL PROPOSAL (2015/6004065)
1369 BACHELOR OF SCIENCE WITH HONOURS

18.1 The Chair of Programs Committee, on the recommendation of the Griffith Sciences Group Board (15 May 2015), has approved a proposal to withdraw the Bachelor of Science with Honours (1369, 320CP), as contained in 2015/6004065, with a last admit term of Summer Semester, 2014 - 2015.

18.2 The Bachelor of Science with Honours (1369) is to be withdrawn due to low numbers of student entering this program. Currently there are 6 students in total across all three years of the program. There is also the confusion of having two programs with the same title. The other Bachelor of Science with Honours is a one year traditional add-on Honours program of 80CP. Students wishing to complete a Bachelor of Science with Honours can still do so, by first enrolling in the Bachelor of Science program and then completing the 80CP Bachelor of Science with Honours program.

Resolution

18.3 Programs Committee resolved to ratify the executive action of the Chair of Programs Committee to recommend to Academic Committee the proposal to withdraw the Bachelor of Science (1369), as contained in 2015/6004065, with a last admit term of Summer semester 2014-2015.

19.0 SCG PROGRAM WITHDRAWAL PROPOSAL (2015/6004066)
1392 BACHELOR OF BIOMEDICAL SCIENCE WITH HONOURS

19.1 The Chair of Programs Committee, on the recommendation of the Griffith Sciences Group Board (15 May 2015), has approved a proposal to withdraw the Bachelor of Biomedical Science with Honours (1392), as contained in 2015/6004066, with a last admit term of Semester, 1 2015.

19.2 The Bachelor of Biomedical Science with Honours (1392) is to be withdrawn due to low numbers of students entering this program. Currently there are 8 students in total across all three years of the program. There is also the confusion of having two programs with the same title. The other Bachelor of Science with Honours is a one year traditional add-on Honours program of 80CP. Students wishing to complete a Bachelor of Biomedical Science with Honours can still do so, by first enrolling in the Bachelor of Science program and then completing the 80CP Bachelor of Biomedical Science with Honours program.

Resolution

19.3 Programs Committee resolved to ratify the executive action of the Chair of Programs Committee to recommend to Academic Committee the proposal to withdraw the Bachelor of Biomedical Science with Honours (1392), as contained in 2015/6004066, with a last admit term of Semester 1, 2015.
20.0 **AEL MAJOR CHANGE PROPOSAL (2015/6001082)**

**1463 BACHELOR OF DIGITAL MEDIA**

20.1 The Chair of Programs Committee, on the executive recommendation of the Dean (Learning and Teaching), Arts, Education and Law Group (26 June 2015), has executively approved a proposal for changes to the Bachelor of Digital Media, as described in 2015/6001082, for implementation from Semester 2, 2015.

20.2 The Bachelor of Digital Media is available to students who have already completed a higher diploma from the Chinese University of Hong Kong School of Continuing and Professional Studies or a similar institution.

20.3 It is proposed that the following amendments be made to the Admission Requirements for the Bachelor of Digital Media:

To be admitted to the Bachelor of Digital Media (offered in Hong Kong), a student will require:
- a Higher Diploma in Commercial Design from the Chinese University of Hong Kong for which a maximum of 160 credit points of advanced standing will be granted.
- OR a Higher Diploma or Associate Degree of at least two years in a design related area from another recognised comparable institution for which 120-160 credit points of advanced standing will be granted and submit a portfolio of work completed in the last two years.

Resolution

20.4 Programs Committee resolved to ratify the executive action of the Chair of Programs Committee to recommend to Academic Committee the proposal for changes to the Bachelor of Digital Media (1463), as described in 2015/6001082, to the Academic Committee for implementation from Semester 2, 2015.

**SECTION B: ACTION UNDER DELEGATED AUTHORITY**

21.0 **PROGRAM LEARNING OUTCOMES**

21.1 Programs Committee considered the following Program Learning Outcomes, for publication on the Programs and Courses website:
- Bachelor of Human Services (1531)
- Bachelor of Arts with Honours (2005/2007)
- Graduate Certificate in Music Studies (3091)
- Graduate Certificate in Education (3294)
- Graduate Certificate in Journalism (3304/3305)
- Graduate Certificate in Law Research Studies (3316)
- Graduate Certificate in Arts Research Studies (3318)
- Graduate Certificate in Criminological Research Studies (3319)
- Graduate Certificate in Interactive Media (3323)
- Graduate Certificate in Sexual and Violent Offender Treatment (3325)
- Graduate Certificate in Visual Arts Research Studies (3326)
- Graduate Certificate in Early Childhood Education and Care (3327)
- Graduate Diploma of Arts Research Studies (4178)
- Graduate Diploma of Criminological Research Studies (4179)
- Graduate Diploma of Law Research Studies (4177)
- Master of International Relations (5631)
- Master of Communication (OUA) (5504)
- Master of Screen Production (5572)
- Master of Training and Development (5652)
- Master of Educational Studies (5668)
- Doctor of Education (6022)

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Resolution

21.2 Programs Committee resolved to approve the Program Learning Outcomes for the above-listed programs for publication on the Programs and Courses website.

SECTION C: OTHER RECOMMENDATIONS AND REPORTS
(to persons/committees other than the parent committee/s)

NIL

SECTION D: MATTERS NOTED, CONSIDERED OR REMAINING UNDER DISCUSSION

22.0 CHAIR’S REPORT

22.1 The Chair alerted members to the Program Planning and Accreditation Timelines, approved on 2 July 2015, which highlight the critical dates for program planning, including implementation for programs in 2016 and 2017. The Chair asked members to note that for programs commencing in 2016, submissions need to be through Programs Committee by the September meeting and for programs due to commence in 2017, proposals need to be considered at the October, November, or December meetings of Programs Committee.

23.0 NEXT MEETING

23.1 The next meeting of Programs Committee is scheduled to be held on Thursday, 6 August, 2015 at 9.30am via videoconference at the following venues:
- Room 2.06, Bray Centre (N54), Nathan campus
- Room 1.04, The Chancellery (G34), Gold Coast campus
- Room 2.27, Information Services (L03) Logan campus.
DISTRIBUTION LIST

Committee Members

<table>
<thead>
<tr>
<th>Name</th>
<th>Appointment Type</th>
<th>Term of Office</th>
</tr>
</thead>
<tbody>
<tr>
<td>Professor Wendy Loughlin (Chair)</td>
<td>Deputy Chairperson of Academic Committee</td>
<td>ex officio</td>
</tr>
<tr>
<td>Ms Kathy Grgic</td>
<td>Academic Registrar</td>
<td>ex officio</td>
</tr>
<tr>
<td>Professor Nan Bahr</td>
<td>Dean, Learning and Teaching (Arts, Education and Law)</td>
<td>ex officio</td>
</tr>
<tr>
<td>Professor Ross Guest</td>
<td>Dean, Learning and Teaching (Griffith Business School)</td>
<td>ex officio</td>
</tr>
<tr>
<td>Professor Nick Buys</td>
<td>Dean, Learning and Teaching (Griffith Health)</td>
<td>ex officio</td>
</tr>
<tr>
<td>Professor Richard John</td>
<td>Dean, Learning and Teaching (Griffith Sciences)</td>
<td>ex officio</td>
</tr>
<tr>
<td>Dr Judith Williams</td>
<td>Nominee for Dean, Learning Futures or Nominee</td>
<td>Two years (up to 31 December 2015)</td>
</tr>
<tr>
<td>Ms Louise Howard</td>
<td>Nominee for Pro Vice Chancellor, Information Services</td>
<td>Two years (up to 31 December 2016)</td>
</tr>
<tr>
<td>Associate Professor Halim Rane</td>
<td>Full-time academic staff member appointed by Pro Vice Chancellor (Arts, Education and Law)</td>
<td>Two years (up to 31 December 2016)</td>
</tr>
<tr>
<td>Dr Anita Love</td>
<td>Full-time academic staff member appointed by Pro Vice Chancellor (Business)</td>
<td>Two years (up to 31 December 2016)</td>
</tr>
<tr>
<td>Associate Professor David Neumann</td>
<td>Full-time academic staff member appointed by Pro Vice Chancellor (Health)</td>
<td>From 6 March 2015 up to 7 August 2015</td>
</tr>
<tr>
<td>Dr Rene Hexel</td>
<td>Full-time academic staff member appointed by Pro Vice Chancellor (Griffith Sciences)</td>
<td>Two years (up to 31 December 2015)</td>
</tr>
<tr>
<td>Ms Sharon Clifford</td>
<td>Secretary</td>
<td></td>
</tr>
</tbody>
</table>

Other Copies
- Binding (CARMS) (attachments)
- Spare copy (attachments)

Information Copies (without attachments unless stated)
- Vice Chancellor – Professor Ian O’Connor
- Senior Deputy Vice Chancellor – Professor Ned Pankhurst
- Academic Provost – Professor Adam Shoemaker
- Deputy Vice Chancellor (Engagement) – Professor Martin Betts
- Pro Vice Chancellor (Arts, Education and Law) – Professor Paul Mazerolle
- Pro Vice Chancellor (Business) – Professor Michael Powell
- Pro Vice Chancellor (Health) – Professor Allan Cripps
- Pro Vice Chancellor (Sciences) – Professor Debra Henly
- Pro Vice Chancellor (International) – Professor Sarah Todd
- Dean, Learning Futures – Professor Alfred Lizzio
- Dean, Graduate Research School – Professor Sue Berners-Price
- Director, Student Admin – Ms Cathy McGrath
- Senior Manager, Enrolment and Fees – Mr Pascal Boucher
- Manager, Business Intelligence – Ms Anh Nguyen
- Technical Manager Griffith Sciences Technical Services (Nathan) – Mr George Klich
- Technical Manager Griffith Sciences Technical Services (Gold Coast) – Mr Stephen Boyd
- Student Services, Nathan (with attachments) – Ms Vicki Tolstoff
- Deputy Academic Registrar (with attachments) – Ms Karen van Haeringen
- Secretary, Academic Committee (with attachments) – Ms Tasha Langham