AGENDA

1.0 APOLOGIES

Apologies can be recorded by telephoning Donna Kalaentzis on extension 57879 or by emailing D.Kalaentzis@griffith.edu.au.

2.0 CHAIR’S REPORT

2.1 The Chair will report to the Committee on items of importance since its last meeting.

3.0 CONFIRMATION OF MINUTES

3.1 The minutes of the 7/2015 (Sept) meeting have been circulated.

To be taken as read and confirmed.

4.0 DECLARATION OF INTERESTS

4.1 Members are required to identify any conflict of interest, including family or other personal relationship/s as outlined in the University policies on Conflict of Interest and Personal Relationships in the Workplace, which may exist in respect of any of the items on the agenda. When an interest has been declared, the Chair may resolve that the member:
- leaves the meeting while the item of business is discussed; or
- participates in the discussion but withdraws from the meeting before the vote and/or decision; or
- stays but does not participate in either the debate or vote/decision; or
- stays with full debating and voting/decision rights.

4.2 All declarations of interest will be recorded in the minutes, together with any ensuing action.

ORDERING OF THE AGENDA

At this point in the agenda, members may propose that any matter on the agenda not included in Section I be so included.
SECTION I: MATTERS FOR DEBATE AND DECISION

5.0 EDN MAJOR CHANGE PROPOSAL 2015/6001141
5668 MASTER OF EDUCATIONAL STUDIES

5.1 Programs Committee, on the recommendation of the Arts, Education and Law Group Board (24 September 2015), is asked to consider the attached proposal for major changes to the Master of Educational Studies (5668), as described in 2015/6001141, for implementation from Semester 1, 2016.

5.2 The Master of Educational Studies provides advanced professionally-oriented studies for practising teachers, administrators, non-governmental education providers and vocational, adult and continuing education professionals.

5.3 The School of Education and Professional Studies proposes the following changes:
- Courses in the Special Needs and Intervention Education, Autism, and TESOL majors have been changed to better reflect the focus of the majors for this program.
- Introduction of a substantial research component through a combination of a 40CP dissertation and research-related coursework, which provides a PhD pathway.

5.4 There are no changes to the Program Learning Outcomes or Admission Requirements.

5.5 To be eligible for the award of Master of Educational Studies (MEdSt), a student must acquire 160 credit points as prescribed below:

Standard pathway:
- Gain 80 credit points of courses in Year 1 comprising:
  o 20 credit points for prescribed courses
  o 40 credit points for an award major
  o 20 credit points for listed postgraduate Education elective courses.
- Gain 80 credit points of courses in Year 2 comprising:
  o 50 credit points for prescribed courses
  o 30 credit points for listed postgraduate Education elective courses.

Research pathway:
- Gain 80 credit points of courses in Year 1 comprising:
  o 20 credit points for prescribed courses
  o 40 credit points for an award major
  o 20 credit points for listed postgraduate Education elective courses.
- Gain 80 credit points of courses in Year 2 comprising:
  o 40 credit points for dissertation courses
  o 40 credit points for Dissertation courses

Recommendation

5.7 Programs Committee, on the recommendation of the Arts, Education and Law Group Board (24 September 2015), is asked to approve the proposal for major changes to the Master of Educational Studies (5668), as described in 2015/6001141, for implementation from Semester 1, 2016.

For approval

6.0 LAW MAJOR CHANGE PROPOSAL 2015/6001140
3193 GRADUATE CERTIFICATE IN AUSTRALIAN MIGRATION LAW AND PRACTICE

6.1 Programs Committee, on the recommendation of the Arts, Education and Law Group Board (24 September 2015), is asked to consider the attached proposal for major changes to the Graduate Certificate in Australian Migration Law and Practice (3193), as described in 2015/6001140, for implementation from Semester 1, 2016.
6.2 The Griffith Law School proposed the following changes to the entry requirements for this program, which have been prompted by applications from several students who have a GPA lower than the current minimum specified 4.0 on a scale of 7.0. These students have subsequently illustrated through their work experience that they are suitable for the program.

6.3 To be eligible for admission to the Graduate Certificate in Australian Migration Law and Practice (3193), a student must fulfill the following criteria:

Hold a Bachelor degree in any discipline from a recognised university (or another tertiary education institution of similar standing) with a minimum GPA of 4.0 (on a 7 point scale). Where the applicant holds a Bachelor degree but does not have a minimum GPA of 4.0, in selected circumstances, applicants may apply to waive the GPA requirement on the basis of five years’ work experience in a related field. In these circumstances, the applicant must supply evidence of relevant professional registration or vocational experience in a related field. Such applicants, who will normally have worked in middle management positions for a minimum of five years, will be required to provide references from their employers attesting to their ability to complete the program. In these cases, the Program Director will make the final decision and must be satisfied as to the applicant’s ability to complete such a course of study.

Recommendation

6.4 Programs Committee, on the executive recommendation of the Dean (Learning and Teaching), Arts, Education and Law Group (18 September 2015), is asked to approve the proposal for major changes to the Graduate Certificate in Australian Migration Law and Practice (3193), as described in 2015/6001140, for implementation from Semester 1, 2016.

For approval

7.0 GBS MAJOR CHANGE PROPOSAL 2015/6002098
5592 MASTER OF FINANCE
4166 GRADUATE DIPLOMA OF FINANCE

7.1 Programs Committee, on the executive recommendation of the Dean (Learning and Teaching) Griffith Business School (24 September 2015), is asked to consider the attached proposal for major changes to the Master of Finance (5592) Graduate Diploma of Finance (4166), as described in 2015/6002098, for implementation from Semester 1, 2016.

7.2 The Griffith Business School is proposing the following changes:

- Admission requirements for Graduate Diploma: students who have a minimum of six years equivalent full-time relevant work experience will now be considered for admission to the program;
- Advanced Standing for the Masters: Students who have completed the Level 1 examination of the Chartered Financial Analyst program (CFA) will receive 40CP advanced standing for the foundation courses. Students who have passed level 1 and 2 examinations of the CFA program will receive 60CP advanced standing for the foundation courses. Students may also be eligible for up to 20CP credit towards the core or elective courses offered as part of the Masters.
- Withdrawal of 7160AFE Taxation for Finance to be replaced with 7106AFE Income Tax Law.

7.3 To be eligible for admission to the Graduate Diploma of Finance, a student must:

- hold any Bachelor degree from a recognised University (or another tertiary education institution of equivalent standing) with a minimum GPA of 4.0 (using a 7.0 scale), OR
- hold a Graduate Certificate or higher qualification from a recognised University (or another tertiary education institution of equivalent standing) with a minimum GPA of 4.0 (using a 7.0 scale), OR
- have a minimum of six years equivalent full-time relevant work experience in financial services and evidence of formal or informal training in financial services.

Recommendation

7.4 Programs Committee, on the executive recommendation of the Dean (Learning and Teaching) Griffith Business School (24 September 2015), is asked to approve the proposal for major changes to the Master of Finance (5592) and Graduate Diploma of Finance (4166), as described in 2015/6002098, for implementation from Semester 1, 2016.

For approval

8.0 GBS MAJOR CHANGE PROPOSAL 2015/6002097
5591/5579 MASTER OF FINANCE AND INVESTMENTS

8.1 Programs Committee, on the executive recommendation of the Dean (Learning and Teaching) Griffith Business School (24 September 2015), is asked to consider the attached proposal for major changes to the Master of Finance and Investment (5591/5579), as described in 2015/6002097, for implementation from Semester 1, 2016.

8.2 The Griffith Business School is proposing the following changes:
- Add an admission point for students who have completed a bachelor degree (GPA 4.0) plus the Chartered Financial Analysts (CFA)'s Program Level 1 examination.
- Add financial planning as a relevant discipline to the existing admission criteria.

8.3 To be eligible for admission to the Graduate Diploma of Finance, a student must:
- hold a Bachelor degree in finance or closely related discipline (such as banking or financial planning) from a recognised University (or another tertiary education institution of equivalent standing) with a minimum GPA of 5.0 (using a 7.0 scale), OR
- hold a Graduate Diploma of Finance or closely related discipline (with substantial finance component) from a recognised University (or another tertiary education institution of equivalent standing) with a minimum GPA of 5.0 (using a 7.0 scale), OR
- hold any Bachelor degree from a recognised University (or another tertiary education institution of equivalent standing) with a minimum GPA of 4.0 AND successfully pass the Level I examination for the Chartered Financial Analyst Program administered by the CFA Institute.
- students with a Graduate Certificate in Finance may be considered for admission on a case-by-case basis if they have a minimum of two years equivalent full-time professional work experience in a finance field at a management or supervisory level (the applicant should provide detailed description of the nature of the experience and the quantum of such experience as part of their application).

Recommendation

8.4 Programs Committee, on the executive recommendation of the Dean (Learning and Teaching) Griffith Business School (24 September 2015), is asked to approve the proposal for major changes to the Master of Finance and Investment (5591/5579), as described in 2015/6002097, for implementation from Semester 1, 2016.

For approval

9.0 ICT MAJOR CHANGE PROPOSAL 2015/6004124
1046 BACHELOR OF MULTIMEDIA (GOLD COAST)
1110 BACHELOR OF MULTIMEDIA (NATHAN)
1461/1462 BACHELOR OF INFORMATION TECHNOLOGY/BACHELOR OF MULTIMEDIA
1236/1339 BACHELOR OF INFORMATION TECHNOLOGY/BACHELOR OF MULTIMEDIA

9.1 Programs Committee, on the executive recommendation of the Dean (Learning and Teaching) Griffith Sciences (2 October 2015), is asked to consider the attached proposal for major changes to the Bachelor of Multimedia (1046/1110) and the Bachelor of Information
Technology/Bachelor of Multimedia (1461/1462) and (1236/1339), as described in 2015/6004124, for implementation from Semester 1, 2016.

9.2 The proposed changes are in response to the recent changes to the Bachelor of Information Technology and creation of the new Bachelor of Computer Science. Additional changes to the Bachelor of Multimedia address issues of student retention and enrolment in the program. A number of contextual factors have also been considered in making the proposed changes:

9.3 The School of Information and Communication Technology proposes the following changes:

- Some of the core courses have been re-named and changes have been made to the conceptual focus;
- In order to simplify the structure of the majors, the number of majors available has been reduced and two very similar majors (Visual communication design and Visual Media Design) have been merged into one.

9.4 As a result of these changes there will be consequential changes to the Bachelor of Information Technology/Bachelor of Multimedia (1461/1462 and (1236/1339).

Recommendation

9.5 Programs Committee, on the executive recommendation of the Dean (Learning and Teaching) Griffith Sciences (2 October 2015), is asked to approve the proposal for major changes to the Bachelor of Multimedia (1046/1110), as described in 2015/6004124, for implementation from Semester 1, 2016.

For approval

SECTION II: MATTERS REQUIRING RATIFICATION OF EXECUTIVE ACTION

10.0 ENG MAJOR CHANGE PROPOSAL 2015/6004111
1536/1537 BACHELOR OF ENGINEERING WITH HONOURS

10.1 The Chair of Programs Committee, on the executive recommendation of the Dean (Learning and Teaching) Griffith Sciences (10 September 2015), has executively approved the proposal for major changes to the Bachelor of Engineering with Honours (1536/1537), as described in 2015/6004111, for introduction in Semester 1, 2016.

10.2 During 2014, the Griffith School of Engineering reviewed its program offerings to comply with the Australian Qualifications Framework (AQF). As part of this review and after considerable consultation, the School decided to withdraw the Bachelor of Engineering programs offered on each campus and to offer specifically named discipline awards, as listed below.

10.3 In 2015, as a result of the introduction of the Griffith Model, the School was asked to remove the multiple listings in QTAC for 2016 admission. In response the School of Engineering has prepared the attached proposal which outlines a single entry point Bachelor of Engineering with Honours (1536, 1537) for each campus with an 80 credit point first year structure, for domestic students only.

10.4 The new 2016 programs will not be available to international students as there is insufficient time to obtain CRICOS registrations and many international students will have received offers into the programs listed below.

10.5 Students admitted in 2016 to the new Bachelor of Engineering with Honours will have the option to transfer on admission, or at the end of semester 1 or semester 2, to one of the following specifically named awards. Students must acquire a total of 320 credit points as specified for each award:

**Gold Coast:**
- Bachelor of Engineering with Honours in Civil Engineering (1411)
- Bachelor of Engineering with Honours in Mechanical Engineering (1412)
- Bachelor of Engineering with Honours in Electronic and Biomedical Engineering (1424)
- Bachelor of Engineering with Honours in Electrical and Electronic Engineering (1425)
- Bachelor of Engineering with Honours in Mechatronic Engineering (1426)

Nathan:
- Bachelor of Engineering with Honours in Electronic and Computer Engineering (1422)
- Bachelor of Engineering with Honours in Electronic and Energy Engineering (1423)
- Bachelor of Engineering with Honours in Microelectronic Engineering (1427)
- Bachelor of Engineering with Honours in Environmental Engineering (1428)
- Bachelor of Engineering with Honours in Software Engineering (1478)

Recommendation

10.6 Programs Committee is asked to ratify the executive action of the Chair of Programs Committee to approve the proposal for major changes to the Bachelor of Engineering with Honours (1536/1537), as described in 2015/6004111, for implementation from Semester 1, 2016.

For ratification

SECTION III: MATTERS FOR NOTING AND WHERE APPROPRIATE, ACCEPTANCE OF RECOMMENDATIONS

11.0 PROGRAM LEARNING OUTCOMES

11.1 Programs Committee is asked to consider the following attached Program Learning Outcomes, for publication on the Programs and Courses website:

- Graduate Certificate of Marketing (3068/3069/3331)
- Graduate Certificate in Policy Analysis (3210)
- Master of Marketing Advanced (5678/5679)
- Master of Public Administration (5580)
- Master of Civil Engineering Advanced (5692)
- Master of Engineering Project Management (5693)

Recommendation

11.2 Programs Committee is asked to approve the Program Learning Outcomes for the above-listed programs for publication on the Programs and Courses website.

For approval

12.0 OTHER BUSINESS

13.0 NEXT MEETING

The next meeting of Programs Committee is scheduled for Thursday, 12 November 2015.
### DISTRIBUTION LIST

#### Committee Members

<table>
<thead>
<tr>
<th>Name</th>
<th>Appointment Type</th>
<th>Term of Office</th>
</tr>
</thead>
<tbody>
<tr>
<td>Professor Wendy Loughlin <em>(Chair)</em></td>
<td>Deputy Chairperson of Academic Committee ex officio</td>
<td></td>
</tr>
<tr>
<td>Ms Kathy Grgic</td>
<td>Academic Registrar ex officio</td>
<td></td>
</tr>
<tr>
<td>Professor Nanette Bahr</td>
<td>Dean, Learning and Teaching (Arts, Education and Law) ex officio</td>
<td></td>
</tr>
<tr>
<td>Professor Ross Guest</td>
<td>Dean, Learning and Teaching (Griffith Business School) ex officio</td>
<td></td>
</tr>
<tr>
<td>Professor Nick Buys</td>
<td>Dean, Learning and Teaching (Griffith Health) ex officio</td>
<td></td>
</tr>
<tr>
<td>Professor Richard John</td>
<td>Dean, Learning and Teaching (Griffith Sciences) ex officio</td>
<td></td>
</tr>
<tr>
<td>Dr Judith Williams</td>
<td>Nominee for Dean, Learning Futures or nominee Two years (up to 31 December 2015)</td>
<td></td>
</tr>
<tr>
<td>Ms Louise Howard</td>
<td>Nominee for Pro Vice Chancellor, Information Services Two years (up to 31 December 2016)</td>
<td></td>
</tr>
<tr>
<td>Associate Professor Halim Rane</td>
<td>Full-time academic staff member appointed by Pro Vice Chancellor (Arts, Education and Law) Two years (up to 31 December 2016)</td>
<td></td>
</tr>
<tr>
<td>Dr Anita Love</td>
<td>Full-time academic staff member appointed by Pro Vice Chancellor (Business) Two years (up to 31 December 2016)</td>
<td></td>
</tr>
<tr>
<td>Professor Gary Rogers</td>
<td>Full-time academic staff member appointed by Pro Vice Chancellor (Health) Two years (up to 31 December 2015)</td>
<td></td>
</tr>
<tr>
<td>Dr Rene Hexel</td>
<td>Full-time academic staff member appointed by Pro Vice Chancellor (Griffith Sciences) Two years (up to 31 December 2015)</td>
<td></td>
</tr>
<tr>
<td>Ms Sharon Clifford</td>
<td>Secretary</td>
<td></td>
</tr>
</tbody>
</table>

#### Information Copies (without attachments unless stated)

- Vice Chancellor – Professor Ian O’Connor
- Senior Deputy Vice Chancellor – Professor Ned Pankhurst
- Academic Provost – Professor Adam Shoemaker
- Deputy Vice Chancellor (Engagement) – Professor Martin Betts
- Pro Vice Chancellor (Arts, Education and Law) – Professor Paul Mazerolle
- Pro Vice Chancellor (Business) – Professor Michael Powell
- Pro Vice Chancellor (Health) – Professor Allan Cripps
- Pro Vice Chancellor (Sciences) – Professor Debra Henly
- Pro Vice Chancellor (International) – Professor Sarah Todd
- Dean, Learning Futures – Professor Alfred Lizzio
- Dean, Graduate Research School – Professor Sue Berners-Price
- Director, Student Admin – Ms Cathy McGrath
- Student Systems Operations Manager – Mr Pascal Boucher
- Manager, Business Intelligence – Ms Anh Nguyen
- Technical Manager Griffith Sciences Technical Services (Nathan) – Mr George Klich
- Technical Manager Griffith Sciences Technical Services (Gold Coast) – Mr Stephen Boyd
- Student Services, Nathan (with attachments) – Ms Vicki Tolstoff
- Deputy Academic Registrar (with attachments) – Ms Karen van Haeringen
- Secretary, Academic Committee (with attachments) – Ms Tasha Langham

#### Other Copies

- Spare copy (with attachments)