A meeting of the Programs Committee was held on Thursday 1 December 2005 at 9.30am in N54, 2.01, Nathan campus (Bray Centre Building).

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Committee QuickPlace Web Address  
https://qplace02.domino.gu.edu.au/sec-university-committees. Use the left navigation bar to select the Programs Committee site. (Username is your staff number and password is the same as your Novell login. Call the Secretary on 55372 for advice or if experiencing difficulties.)
MINUTES

1.0 CONFIRMATION OF MINUTES

The minutes of the 8/2005 meetings of the Programs Committee, having been circulated, were taken as read and confirmed.

2.0 CHAIR OF PROGRAMS COMMITTEE

2.1 The Chair of Programs Committee provided advice regarding the University’s plans for a change to the arrangements for the Chair of this Committee. From 2006, the Chair of Programs Committee, who is also the Deputy Chair of the Academic Committee, will become a 50% position and will have a broader role in supporting the Deputy Vice Chancellor (Teaching and Learning) in matters of academic policy and quality assurance. The position will be filled through a call for expressions of interest from the University community.

2.2 The Committee expressed, by acclamation, its appreciation to Dr Joseph McDowall for his Chairmanship of Education and Programs Committees for the past four years, and his participation as a member since 1993.

SECTION A: RECOMMENDATIONS AND REPORTS TO ACADEMIC COMMITTEE AND ITS SUB-COMMITTEES
3.0 GFS PROGRAM WITHDRAWAL 2005/0037828
2069 BACHELOR OF DIGITAL MEDIA PRODUCTION WITH HONOURS
2036 BACHELOR OF FILM AND TELEVISION PRODUCTION WITH HONOURS

3.1 The Programs Committee, on the executive recommendation of the Chair of the Contemporary Arts, Music and Media Board (10 November 2005), considered the submission proposing to withdraw the Bachelor of Digital Media Production with Honours (2069) and Bachelor of Film and Television Production with Honours (2036), as detailed in 2005/0037828, from semester 1 2006.

3.2 From semester 1 2005 the 3 year undergraduate offerings of these programs were amalgamated into a single new degree, 1284 Bachelor of Film and Screen Media. It is now proposed to offer the end-on Honours program, the Bachelor of Film and Screen Media with Honours, from semester 1, 2006.

Resolution:

3.3 The Programs Committee, on the executive recommendation of the Chair of the Contemporary Arts, Music and Media Board (10 November 2005), resolved to recommend to the Academic Committee the withdrawal of the Bachelor of Digital Media Production with Honours (2069) and Bachelor of Film and Television Production with Honours (2036), as detailed in 2005/0037828, from semester 1, 2006.

4.0 GBS PROGRAM WITHDRAWAL 2005/0007574
1001 BACHELOR OF COMMERCE IN FINANCIAL PLANNING AND INVESTMENTS

4.1 The Programs Committee, on the executive recommendation of the Chair of the Griffith Business School Board (4 November 2005), considered the submission proposing to withdraw the Bachelor of Commerce in Financial Planning and Investments (1001), as detailed in 2005/0007574, from semester 1 2006.

4.2 The GBS, in recognising the need for greater concentration of focus and effort in the interests of improving the quality of its learning and teaching programs, has reduced the current (2005) seventeen, single, three-year undergraduate programs to four, for introduction in 2006: the Bachelor of Arts (Politics, Asian Studies and International Relations), Bachelor of Commerce, Bachelor of Business [including Bachelor of Business (Hotel, Tourism, Leisure and Sport)] and the Bachelor of International Business, each containing a range of specialised areas of study. The same program structure running through each of the above programs’ re-designed curricula offers scope for a high degree of integration, interdisciplinary and internationalisation among the four programs and is designed to allow students the opportunity to undertake a multidisciplinary or a more specialised approach to their studies. This streamlined undergraduate program profile makes the School's processes, procedures, learning objectives and graduate outcomes more amenable to the demands of accreditation through AACSB and EQUIS.

Resolution:

4.3 The Programs Committee, on the executive recommendation of the Chair of the Griffith Business School Board (4 November 2005), resolved to recommend to the Academic Committee the withdrawal of the Bachelor of Commerce in Financial Planning and Investments (1001), as detailed in 2005/0007574, from semester 1, 2006.
5.0 GBS PROGRAM WITHDRAWAL 2005/0037376
1036 BACHELOR OF BUSINESS/BACHELOR OF ARTS IN JAPANESE
1216 BACHELOR OF HOTEL MANAGEMENT/BACHELOR OF ARTS IN JAPANESE

5.1 The Programs Committee, on the executive recommendation of the Chair of the Griffith Business School Board (4 November 2005), considered the submission proposing to withdraw the Bachelor of Business/Bachelor of Arts in Japanese (1036) and Bachelor of Hotel Management/Bachelor of Arts in Japanese (1216), as detailed in 2005/0037376, from semester 1, 2006.

5.2 The Arts, Education and Law Group undertook a program review of the Bachelor of Arts in Japanese program (1117) and, in accordance with the Academic Plan, it was identified that the program was under-performing in terms of EFTSU intake. The Arts, Education and Law Group and members of Programs Committee approved the 1117 program for withdrawal from semester 1, 2006 (refer 2005/0037761). This submission seeks to formalise the withdrawal of the GBS hosted double degree programs that include the Bachelor of Arts in Japanese program. The Arts, Education and Law Group have advised that students will be able to complete Japanese language studies at the Gold Coast campus.

Resolution:

5.3 The Programs Committee, on the executive recommendation of the Chair of the Griffith Business School Board (4 November 2005), resolved to recommend to the Academic Committee the withdrawal of the Bachelor of Business/Bachelor of Arts in Japanese (1036) and Bachelor of Hotel Management/Bachelor of Arts in Japanese (1216), as detailed in 2005/0037376, from semester 1, 2006.

6.0 GFS NEW PROGRAM SUBMISSION 2005/0037840
2074 BACHELOR OF FILM AND SCREEN MEDIA WITH HONOURS

6.1 The Programs Committee, on the executive recommendation of the Chair of the Contemporary Arts, Music and Media Board (10 November 2005), considered the New Program Submission proposing to establish the Bachelor of Film and Screen Media with Honours (2074), as described in the submission 2005/0037840, for introduction in semester 1, 2006.

6.2 Professor Ian Lang from the Griffith Film School attended the meeting to speak to this submission. This program will provide a fourth year of study for students who have completed the Bachelor of Film and Screen Media. It will offer advanced level study of film and screen media and begin formal training in research through the completion of an independent research and internship project, together with theoretical studies.

6.3 The 80CP program comprises a significant independent studio research and internship project to be completed under formal supervision. This project is complemented by associated methodological theoretical courses and an appropriate elective course to be chosen with the supervisor’s approval from the suite of undergraduate courses.

6.4 To be eligible for the award of the Bachelor of Film and Screen Media with Honours (BFScrMe), a student must acquire an additional 80CP as prescribed below:
- gain 20CP of Art Theory courses;
- successfully complete the 30CP Folio Project, 6101GFS;
- successfully complete the 20CP Professional Internship, 6701GFS;
- successfully complete 10CP Elective.
- The maximum number of credit points that can be awarded for courses with a grade of Pass Conceded (PC) cannot exceed 10CP. (The grade of Pass Conceded (PC)
for a course which is a prerequisite for a later course(s) is not regarded as sufficient for meeting the prerequisite requirements.)

6.5 The standard minimum **English language requirements** for entry to all undergraduate programs are to apply, as follows:
- A minimum score of 550 on TOEFL (Test of English as a Foreign Language); or
- A computerised TOEFL score of 213
- A minimum overall band score of 6.0 on IELTS (International English Language Testing System) with no sub-score of less than 5.5; or
- No score less than 3 in each skill of the ISLPR (International Second Language Proficiency Rating)

6.6 In considering the submission the following comments were made:
- Members expressed concern that the 20 CP course 6701GFS will be assessed on a non-graded-pass basis. This is not standard practice in Honours courses, due to the need for all courses to be used in the calculation of the classification of honours. It is imperative that these students are dealt with in a comparable way to those in other honours programs, to ensure an equitable and fair process when considering applications for scholarships for research higher degree programs. The University’s Honours Policy is highly prescribed for this reason.
- The Academic Registrar referred to deliberations of the Working Party on Structure of Honours and Coursework Degrees (mentioned in minute item 23.2.1 of the 8/2005 Programs Committee minutes). It is anticipated that a recommendation will be made by this Working Party for a minimum 40CP research component in honours programs.
- After considerable debate the Programs Committee requested that the 20CP Professional Internship Project (6701GFS) be linked with the 30CP Folio Project (6101GFS) to comprise a 50CP Research component in this program, with graded passes enabling the standard calculations for classification of Honours stipulated in University policy.
- Further, a statement is to be included in the Program Catalogue to advise students that marks from 6101GFS and 6701GFS will be used to calculate the Dissertation Honours Weighted Average (Dissertation HWA).
- It is further recommended that the Bachelor of Animation with Honours (2035) will have the same structure (refer to item 10.0 of these minutes).
- The Programs Committee requested that a list of electives be provided in the program structure, along with advice that students may select an elective from this list or from other courses which needs to be approved by the Program Convenor.

Resolution:

6.7 The Programs Committee, on the executive recommendation of the Chair of the Contemporary Arts, Music and Media Board (10 November 2005), **resolved to recommend to the Academic Committee the New Program submission to establish the Bachelor of Film and Screen Media with Honours (2035), as contained in 2005/0037840 and subject to amendment as outlined in paragraph 6.8 above, for introduction in semester 1, 2006.**

7.0 **BBS NEW PROGRAM SUBMISSION 2005/38303**
**MASTER OF SCIENCE IN APPLIED CLINICAL GENETICS AND MASTER OF SCIENCE WITH HONOURS IN APPLIED CLINICAL GENETICS**

7.1 The Programs Committee, on the recommendation of the Science Faculty Board (6/2005), considered the New Program Submission for the Master of Science in Applied Clinical Genetics and Master of Science with Honours in Applied Clinical Genetics (MSc), as detailed in 2005/0038303, for introduction in semester 1 2006.
7.2 Ms Madelyn Peterson from the School of Biomolecular and Biomedical Science attended the meeting to speak to this submission. This suite of programs is proposed in response to significant interest in the MSc Genetic Counselling from International students. The MSc Genetic Counselling cannot currently support intake of more than a small number of local students because of the Australian professional association's requirements for practicum placement of 3-4 weeks per student. (HGSA Board of Censors certification guidelines.) The number of locally employed certified genetic counsellors is limited and there is unlikely to be a change in this situation due to lack of QHealth funding for increase in genetic services in the near future. Many countries currently do not offer university level training programs for clinical genetic professionals (other than for medical specialists).

7.3 This program will be identical to the existing MSc Genetic Counselling/MSc Genetic Counselling (Hons) except that the 20CP Practicum course will be replaced by a special topics course(s) (either 1x20CP or 2x10CP) which will comprise an in depth literature review and discussion of an agreed topic / issue examined by thesis (1x10,000 words or 2x5,000 words). MSc Applied Clinical Genetics International students would join local MSc Genetic Counselling students for the majority of the program courses.

7.4 The School of Biomolecular and Biomedical Science (BBS) considered modifying the existing MSc in Genetic Counselling program by creating a stream for domestic students and a stream for International students, with both sets of students graduating with the same award. However consultations with the Chairpersons of the HGSA Board of Censors for Genetic Counselling and ASGC (Australasian Society of Genetic Counsellors) highlighted concerns that, by enabling students to graduate with the MSc in Genetic Counselling award when they had not completed the practicum requirements for certification, the reputation of this degree could be undermined.

7.5 Degree requirements are as follows:

To be eligible for the award of **Master of Science in Applied Clinical Genetics** (MSc) a student must acquire 80 CP as prescribed below:
- Gain 60CP for core courses coded 7xxxBBS, as listed in the submission, and successfully complete the 20CP Special Topic course which is examined by thesis.
- a student shall gain no more than 10CP for courses in which the grade of Pass Conceded (PC) has been obtained;
- a course for which a Pass Conceded (PC) grade has been awarded does not satisfy prerequisite requirements;
- students who fail a course may repeat that course once only for credit;
- supplementary assessment may only be applied for by students within 10CP of graduating; the application will be subject to the approval of the Course and Program Convenors and the Chair of the relevant Faculty Assessment Board;
- No credit will be granted for previous study or professional experience. All students must complete the program in full. The individual courses are closely integrated within the program and even highly qualified students from science and counselling backgrounds can expect to acquire new skills and knowledge.

To be eligible for the award of **Master of Science with Honours in Applied Clinical Genetics** (MSc) a student must acquire 120 CP as prescribed below:
- Gain 60CP for core courses coded 7xxxBBS, as listed below, and successfully complete the 20CP Special Topic course which is examined by thesis
- and have achieved a GPA of at least 5.0 for the above coursework to be eligible for the Honours enrolment
- undertake a further semester of study full-time to complete an approved 40CP Research Project which is examined by thesis
- a student shall gain no more than 10CP for courses in which the grade of Pass Conceded (PC) has been obtained;
- a course for which a Pass Conceded (PC) grade has been awarded does not satisfy prerequisite requirements;
- students who fail a course may repeat that course once only for credit;
- supplementary assessment may only be applied for by students within 10CP of graduating; the application will be subject to the approval of the Course and Program Convenors and the Chair of the relevant Faculty Assessment Board;
- No credit will be granted for previous study or professional experience. All students must complete the program in full. The individual courses are closely integrated within the program and even highly qualified students from science and counselling backgrounds can expect to acquire new skills and knowledge.

7.6 The minimum English Language proficiency requirements for entry to these programs are higher than the standard University requirements for postgraduate programs, as follows:
- A minimum overall band score of 7.0 on IELTS (International English Language Testing System) with no sub-score of less than 6.5; or
- A minimum score of 580 on TOEFL (Test of English as a Foreign Language); or
- A computerized TOEFL score of 237; or
- No score less than 3+ in each skill of the ISLPR (International Second Language Proficiency Rating).

7.7 In considering the submission the following comments were made:
- The Programs Committee noted that the Human Genetics Society of Australasia (HGSA) and the Australian Society of Genetic Counsellors (ASGC) have expressed concern that graduates from this program will not have completed the practicum requirements for certification as genetic counsellors. Members of the Programs Committee expressed concern that the proposed title implies that students will be receiving a clinical education in the field. However, Ms Peterson indicated that the program content for these international students will be technical rather than clinical. She anticipates that international students admitted to this program may already be practicing as counsellors in their own countries, where there are less stringent professional requirements.
- After lengthy debate and consideration of different titles, members agreed that the proposed title seemed the best alternative.
- The Programs Committee requested that the words “… and skills …” be removed from pages 1 and 2 of the submission under Program Aims for each award.
- The Committee further requested that the three paragraphs above the heading ‘English Language Requirements’ in paragraph 4.0 be moved down under that heading.

Resolution:

7.8 The Programs Committee, on the recommendation of the Science Faculty Board (6/2005), resolved to recommend to the Academic Committee the New Program Submission for the Master of Science in Applied Clinical Genetics and Master of Science with Honours in Applied Clinical Genetics (MSc), as detailed in 2005/0038303 and subject to amendment as outlined in paragraph 7.7 above, for introduction in semester 1 2006.

8.0 AVN NEW PROGRAM SUBMISSION 2005/38073
GRADUATE DIPLOMA OF FLIGHT MANAGEMENT

8.1 The Programs Committee, on the recommendation of the Science Faculty Board (6/2005), resolved to consider the New Program Submission for the Graduate Diploma of Flight Management (GDipFlMgt), as detailed in 2005/0038073 (a revised paper distributed to members prior to the meeting), for introduction in semester 1 2006. The submission will be circulated prior to the meeting.
8.2 Associate Professor Paul Bates from the School of Aviation attended the meeting to speak to this submission. This proposal is designed to address issues of student retention, provision of quality of flight training and equity within Griffith's aviation programs. The current suite of undergraduate aviation programs requires students to undertake flight training and theory as 25% of their degree. The students must pay an outside training organisation for this training at costs of approximately $50,000. The financial burden on students is onerous, and many work a number of jobs to raise the required funds. This in turn causes poor academic results and often-poor progression and retention.

8.3 This proposed new program allows the students to use the fee-help scheme to raise the required funds for the flight training and academic requirements of the programs. The University will then pay one or two contracted flight training organisations to conduct the appropriate training to meet the University's rigorous standards, something that is not possible under the current scheme. This should mean the students from diverse socioeconomic backgrounds would be able to progress at the best possible rate through the programs with the least interference from work commitments and should improve retention and due to the rigours of the new program also improve job prospects.

8.4 To be eligible for the award of the Graduate Diploma of Flight Management (GDipFlMgt), a student must acquire 80CP as follows:
- Gain 80CP of the prescribed courses. Students may be concurrently enrolled in the Bachelor of Aviation (1028).

8.5 As well as satisfying the conditions for admission in terms of academic qualifications, applicants are required to demonstrate that they satisfy the following minimum English language proficiency requirements to be eligible for entry to this program.
- A minimum overall band score of 6.5 on IELTS (International English Language Testing System) with no sub-score below 6.5 for listening, 7.0 for speaking, and 5.5 for others; or
- A minimum score of 580 on TOEFL (Test of English as a Foreign Language); or
- A computerized TOEFL score of 237; or
- No score less than 3+ in each skill of the ISLPR (International Second Language Proficiency Rating)

8.6 In considering the submission the following comments were made:
- In response to a query about the interface of this Graduate Diploma with the currently offered Bachelor of Aviation, Associate Professor Paul Bates advised that there are no changes to the Bachelor of Aviation; students will complete the 180CP of courses, and receive the 60CP of credit, comprising 40CP for the Airline Transport Pilot Licence (ATPL) theory exam and 20CP for the Commercial Pilot's Licence (CPL) theory exam. The two theory exams are undertaken through a private provider at a cost of approximately $2-3,000; the content does not overlap with the content of the Graduate Diploma. The study undertaken in the Graduate Diploma will comprise the flight training, which students will be able to complete over three years, rather than spreading it over several years due to financial constraints. This will contribute to improved student retention rates for the Bachelor of Aviation.
- Programs Committee requested that the degree requirements on page 4 of the submission be amended to read as stipulated in paragraph 8.4 above, indicating that students may concurrently enrol in the Bachelor of Aviation whilst undertaking the Graduate Diploma of Flight Management.
- The Program Catalogue is to provide a link between these two programs, indicating concurrent enrolment is an option.
- The Programs Committee requested that the information about fee categories be amended in Section A of the submission, to remove the reference to ‘as above’, and to clarify the fees proposed for international students.
- The Programs Committee noted that Professor Max Standage, Pro-Vice Chancellor, Science and Technology, is negotiating regarding the distribution of income from fees across the different elements of the University.

Resolution:

8.7 The Programs Committee, on the recommendation of the Science Faculty Board (6/2005), recommended to the Academic Committee the New Program Submission for the Graduate Diploma of Flight Management (GDipFIMgt), as detailed in 2005/0038302 and subject to amendment as outlined paragraph 8.6 above, for introduction in semester 1 2006.

9.0 MED MAJOR CHANGE SUBMISSIONS 2005/0038070
1272 BACHELOR OF MEDICINE / BACHELOR OF SURGERY

9.1 The Programs Committee, on the recommendation of the Health Board (Faculty) (9/2005), considered the Major Change Submission for the Bachelor of Medicine/Bachelor of Surgery (MBBS, 1272), as detailed in 2005/0038070, for implementation in semester 1 2006.

9.2 There are four courses that make up the MBBS program at Griffith University, which are currently divided into three themes.

Courses:
- 1001MED Medicine 1
- 2001MED Medicine 2
- 3001MED Medicine 3
- 4001MED Medicine 4

Themes:
- Doctor and Patient (25% yrs 1 & 2, 40% yrs 3 & 4)
- Doctor and Knowledge of Health and Illness (50% yrs 1 & 2, 40% yrs 3 & 4)
- Doctor Profession and Society (25% yrs 1 & 2, 20% yrs 3 & 4)

9.3 It is proposed from 2006 onwards to divide the Doctor, Profession and Society theme into two separate themes.
- Doctor and Health in the Community (15% yrs 1 & 2, 10% yrs 3 & 4)
- Doctor and Law, Ethics and Professional Practice (10% yrs 1 & 2, 10% yrs 3 & 4)

9.4 When the MBBS program began in January 2005, the School of Medicine lacked staff with sufficient expertise to provide overall leadership for the Doctor Profession and Society (DPS) theme. Our Senior Lecturer in Law, Ethics and Professional Practice has developed a world-class component of DPS devoted to the areas of law, ethics and professional practice. The School of Medicine has had to await the appointment of senior staff in the areas of epidemiology, population health and community medicine before revamping the Flinders University component of the medical program known as DPS.

Resolution:

9.5 The Programs Committee, on the recommendation of the Health Board (Faculty) (9/2005), recommended to the Academic Committee the Major Change Submission for the Bachelor of Medicine/Bachelor of Surgery (MBBS, 1272), as detailed in 2005/0038070, for implementation in semester 1 2006.
10.0 GFS MAJOR CHANGE SUBMISSION 2005/0037841
2035 BACHELOR OF ANIMATION WITH HONOURS

10.1 The Programs Committee, on the executive recommendation of the Chair of the Contemporary Arts, Music and Media Board (16 November 2005), considered the Major Change Submission proposing changes to the Bachelor of Animation (2035), as detailed in 2005/0037841, for implementation in semester 1 2006.

10.2 It is proposed to offer a core 20CP professional internship course, delete the 10CP course Introduction to Studio Research and reduce the Folio project course from 40CP to 30CP. The content of the program will then mirror the content of the new Bachelor of Screen and Film Media with Honours. This proposed change has a number of aims that relate to industry imperatives, the University’s Academic Plan and the Queensland College of Art’s Faculty Plan, which are outlined in the submission.

10.3 To be eligible for the award of the Bachelor of Animation with Honours (BAnim), a student must acquire an additional 80CP as prescribed below:
- gain 40CP-20CP of related Art Theory courses;
- successfully complete the 40CP-30CP Folio Project 6101GFS;
- successfully complete the 20CP Professional Internship Project 6701GFS;
- the maximum number of credit points that can be awarded for courses with a grade of Pass Conceded (PC) cannot exceed 10CP (the grade of Pass Conceded (PC) for a course which is a prerequisite for a later course(s) is not regarded as sufficient for meeting the prerequisite requirements);
- the minimum period for gaining credit in the degree is one year and the maximum period is three years, including any periods of authorised or unauthorised leave, termination or exclusion;
- a student's studio work will be determined by their major field of undergraduate study, of which the honours year will constitute a logical extension. The studio practice will contain the Folio Project (40CP-30CP) which is organised around a single major individual project undertaken by each student under the guidance of their studio supervisor and the Professional Internship Project (20CP);
- the 40CP-20CP of related Art Theory courses include Honours Art Theory 2 which consists of the writing of a scholarly research paper of not less than 5000 words in length. It will be based upon the preliminary work in Honours Art Theory 1 and will be completed under the supervision of the student's Art Theory supervisor.

10.4 In considering the submission the following comments were made:
- In line with proposed changes to the Bachelor of Film and Screen Media with Honours (refer item 6.0 above), the Programs Committee requested that in the Bachelor of Animation with Honours the 20CP Professional Internship Project (6701GFS) be linked with the 30CP Folio Project (6101GFS) to comprise a 50CP Research component in this program, with graded passes enabling the standard calculations for classification of Honours stipulated in University policy.
- Further, Programs Committee requested that a statement be included in the Program Catalogue to advise students that marks from 6101GFS and 6701GFS will be used to calculate the Dissertation Honours Weighted Average (Dissertation HWA).
- It was also requested that a list of electives be provided in the program structure, along with advice that students may select an elective from this list or from other courses which needs to be approved by the Program Convenor.

Resolution:

10.5 The Programs Committee, on the executive recommendation of the Chair of the Contemporary Arts, Music and Media Board (16 November 2005), resolved to recommend to the Academic Committee the Major Change Submission proposing changes to the Bachelor of Animation (2035), as detailed in 2005/0037841 and subject
11.0 CSR MAJOR CHANGE SUBMISSION 2005/0037590
5365 MASTER OF SUICIDOLOGY

11.1 The Programs Committee, on the recommendation of the Health Board (Faculty) (9/2005), considered the Major Change Submission proposing changes to the Master of Suicidology (5365), as detailed in 2005/0037590, for implementation in semester 1 2006.

11.2 Under the current delivery mode, the Master of Suicidology does not appropriately meet the needs of prospective students living overseas. In 2004, the Australian Institute for Suicide Research and Prevention (AISRAP) successfully applied for a Flexible Learning Grant to develop the Master of Suicidology in distance mode (on-line). This followed development and implementation of the Graduate Certificate program into online mode (in 2002, also a result of a successful grant). As a result, it is now proposed to offer the Master of Suicidology externally via on-line delivery, making it available to international students.

11.3 It is therefore proposed that the fee for International Postgraduate Students (FPOS) be:
- INT_PG_2D $188.25 per CP ($15,060.00)

11.4 The standard minimum English language requirements for entry to all postgraduate programs are to apply.

11.5 In considering the submission the following comments were made:
- The Programs Committee requested that Section A of the submission be amended under ‘Attendance Mode’ to indicate the program is offered in on-line mode, and remove the references to ‘external’ and ‘off-shore’. It was also requested that information be inserted under the heading ‘Teaching Strategies’ providing information about the participation expectations of students who undertake this program.
- The Programs Committee further requested that the last bullet point in the Admission Requirements be amended to read: “In addition to meeting admission requirements, selection for admission to this degree will be made on a successful interview. Arrangements may be made for interviews to be conducted by distance.”

Resolution:

11.6 The Programs Committee, on the recommendation of the Health Board (Faculty) (9/2005), resolved to recommend to the Academic Committee the Major Change Submission proposing changes to the Master of Suicidology (5365), as detailed in 2005/0037590 and subject to amendment as outlined in paragraph 11.5 above, for implementation in semester 1 2006.

12.0 PSY SPECIAL PURPOSE SUBMISSION 2005/0037377
1013 BACHELOR OF BUSINESS (HUMAN RESOURCE MANAGEMENT)/BACHELOR OF ARTS IN PSYCHOLOGY

12.1 The Programs Committee, on the executive recommendation of the Chair of the Griffith Business School Board (November 2005) and the Chair of the Health Board (Faculty) (22 November 2005), considered the Special Purpose Submission proposing changes to the Bachelor of Business (Human Resource Management)/Bachelor of Arts in Psychology (1013), as detailed in 2005/0037377, for implementation in semester 1 2006.
12.2 In July 2005 the Programs Committee approved changes to the GBS programs, which significantly reduced the number of single undergraduate programs from seventeen to five, each containing a range of specialised study areas, for introduction in 2006. (Refer submission 2005/0007679.) The same program structure running through each of the new programs’ re-designed curricula offers scope for a high degree of integration, interdisciplinarity and internationalisation.

12.3 This submission seeks to make provision for the changes to the GBS component of this program (as approved in 2005/0007679). Changes to degree requirements are as follows:

To be eligible for the award of the Bachelor of Business/Bachelor of Arts in Psychology (BBus/BA), a student must acquire 320CP as prescribed below:

- Gain a maximum of 80CP for prescribed Year 1 courses which include:
  - 40CP for Psychology (APY) courses;
  - 40CP for Griffith Business School courses; and
  - participate in the Learning Development Program in the Recommended Order of Learning Development.

- Gain a total of 240CP for Years 2 to 4 courses which include:
  - gain 150CP for the core Psychology (APY) courses;
  - gain 20CP for the advanced specialist Psychology (APY) elective courses selected from a prescribed list;
  - gain 10CP for 1004INT [Information Systems];
  - gain 10CP for 2004PPP [Government-Business Relations];
  - gain 100CP for thecore THM/MMQ/ACE/LAW/Griffith Business School courses;
  - gain 30CP for Human Resource Management elective courses including selected from a prescribed list;
  - gain no more than 120CP for first level Year 1 courses;
  - gain at least 40CP for third level Year 3 courses;
  - a student shall gain no more than 40CP for courses in which the grade of Pass Conceded (PC) has been attained.

12.4 In considering the submission the following comments were made:

- The Programs Committee requested that the submission be amended, on page 1 in the second sentence of 3.0 Transition Arrangements, to indicate that reference to the testamur that students receive is for the business program, as students also receive a testamur for the Bachelor of Arts in Psychology.

- The wording in the degree requirements relating to participation “… in the Learning Development Program in the Recommended Order of Learning Development” needs to be rephrased as this is rather clumsily expressed.

- The Programs Committee also requested that the Griffith Business School advise how satisfactory completion of this degree requirement will be ascertained.

- The Programs Committee expressed concern that a statement has been added to the Degree Requirements section of the Program Catalogue about the potential for students to be awarded a Certificate of Griffith Graduate Skills upon completion of the Learning Development Program. Concerns are as follows:
  - The courses marked as being included in the Learning Development Program are first year courses. It is questionable about whether students having completed courses at this level warrant the awarding of a Certificate of Griffith Graduate Skills.
  - Are there any attendance requirements additional to those required to complete a standard 10CP first year course?
  - Is assessment of the Learning Development Program on the basis of performance and achievement, and not only participation?
  - The submissions for new or changed single degrees recently approved did not include any reference to the Certificate of Griffith Graduate Skills. It is expected
that structure and content of double degree programs will be consistent with the relevant single degree.

- Programs Committee recommended that the Griffith Business School consider adopting a similar arrangement to that used either in the Griffith Law School or in the School of Information and Communication Technology.
- It was further recommended that if a Certificate of Griffith Graduate Skills is to be awarded within the Bachelor’s degree, then a submission will need to be put forward to this Committee for approval.

Resolution:

12.5 The Programs Committee, on executive recommendation of the Chair of the Griffith Business School Board (November 2005) and the Chair of the Health Board (Faculty) (22 November 2005), resolved to recommend to the Academic Committee the Special Purpose Submission proposing changes to the Bachelor of Business (Human Resource Management)/Bachelor of Arts in Psychology (1013), as detailed in 2005/0037377 and subject to resolution of issues raised in paragraph 12.4 above, for implementation in semester 1 2006.

13.0 PES SPECIAL PURPOSE SUBMISSION 2005/0037378
1172 BACHELOR OF EXERCISE SCIENCE/BACHELOR OF BUSINESS

13.1 The Programs Committee, on the executive recommendation of the Chair of the Griffith Business School Board (November 2005) and the Chair of the Health Board (Faculty) (22 November 2005), considered the Special Purpose Submission proposing changes to the Bachelor of Exercise Science/Bachelor of Business (1172), as detailed in 2005/0037378, for implementation in semester 1 2006.

13.2 In July 2005 the Programs Committee approved changes to the GBS programs, which significantly reduced the number of single undergraduate programs from seventeen to five, each containing a range of specialised study areas, for introduction in 2006. (Refer submission 2005/0007679.) The same program structure running through each of the new programs’ re-designed curricula offers scope for a high degree of integration, interdisciplinarity and internationalisation.

13.3 This submission seeks to make provision for the changes to the GBS component of this program (as approved in 2005/0007679) by amending the program title to clearly articulate the students’ specialised area of study in sport management, and to amend course titles within the current program.

13.4 To be eligible for the award of Bachelor of Exercise Science/Bachelor of Business (Sport Management) (BExSc/BBus), a student must acquire 370CP as prescribed below:
- gain 90CP for prescribed courses in Year 1; and
- gain 100CP for prescribed courses in Year 2; and
  - participate in the Learning Development Program in the Recommended Order of Learning Development.
- gain 90CP for prescribed courses in Year 3; and
- gain 90CP for prescribed courses in Year 4; and
- gain no more than 40CP for courses with a grade of Pass Conceded (PC).

13.5 In considering the submission the following comments were made:
- The Programs Committee raised the same concerns with this proposal as those outlined in paragraph 12.4 above.
- Programs Committee also noted that 1002HSL was marked as a component of the Learning Development Program, but that 1011IRL was not. The Griffith Business School is asked to confirm which courses are to be included.
Resolution:

13.6 The Programs Committee, on the executive recommendation of the Chair of the Griffith Business School Board (November 2005) and the Chair of the Health Board (Faculty) (22 November 2005), resolved to recommend to the Academic Committee the Special Purpose Submissions proposing changes to the Bachelor of Exercise Science/Bachelor of Business (1172), as detailed in 2005/0037378 and subject to resolution of issues raised in paragraph 12.4 and 13.4 above, for implementation in semester 1, 2006.

14.0 HSL SPECIAL PURPOSE SUBMISSION 2005/0037384
1271 BACHELOR OF HOSPITALITY MANAGEMENT

14.1 The Programs Committee, on the recommendation of the Griffith Business School Board (9/2005), considered the Special Purpose Submission proposing changes to the Bachelor of Hospitality Management (1271), as detailed in 2005/0037384, for implementation in 2006.

14.2 In July 2005 the Programs Committee approved changes to the GBS programs, which significantly reduced the number of single undergraduate programs from seventeen to five, each containing a range of specialised study areas, for introduction in 2006. (Refer submission 2005/0007679.) The same program structure running through each of the new programs’ re-designed curricula offers scope for a high degree of integration, interdisciplinarity and internationalisation.

14.3 This submission seeks to make provision for the changes to the GBS component of this program (as approved in 2005/0007679) by amending the program title and award abbreviation to align with approved changes, to clearly articulate the students' specialised area of study in hospitality management (award major), and to amend course titles within the current program. Further, the reorganisation of the existing program structure and curriculum will enhance its pedagogical integrity, operational efficiency and strategic market focus and direction, in line with the changes approved in 2005/0007679. This streamlined undergraduate program profile and management approach makes the School’s processes, procedures, learning objectives and graduate outcomes more amenable to the demands of accreditation through AACSB and EQUIS and offers students a more coherent University study experience.

14.4 To be eligible for the award of Bachelor of Business (Hospitality Management) (BHospMgtBBus), a student must acquire 240CP as prescribed below:
- successfully complete THH60202 - Advanced Diploma of Hospitality Management (incorporating the Diploma of Hospitality Management) offered at South Bank Institute of TAFE (SBiT) for which students will be granted 120CP of credit; and
- gain 120CP for prescribed Griffith University (GU) courses; and
- gain no more than 20CP in which the grade of Pass Conceded (PC) has been attained (a course for which a Pass Conceded (PC) grade has been awarded does not satisfy prerequisite requirements).

Resolution:

14.5 The Programs Committee, on the recommendation of the Griffith Business School Board (9/2005), resolved to recommend to the Academic Committee the Special Purpose Submission proposing changes to the Bachelor of Hospitality Management, including the renaming to Bachelor of Business (Hospitality Management) (1271), as detailed in 2005/0037384, for implementation in semester 1 2006.
15.0 PHM SPECIAL PURPOSE SUBMISSION 2005/0037589
1242 BACHELOR OF PHARMACEUTICAL SCIENCE

15.1 The Programs Committee, on the recommendation of the Griffith Health Board (Faculty) (9/2005), considered the Special Purpose Submission proposing changes to the Bachelor of Pharmaceutical Science (1242), as detailed in 2005/0037589, for implementation in semester 1 2006.

15.2 It is proposed to introduce the same leave of absence and readmission procedures as those in place for the Griffith Medical School and the School of Dentistry and Oral Health.

15.3 It is essential that Pharmacy students retain currency of knowledge and skills, to enable them to progress satisfactorily through the Pharmacy programs and to work within the Accreditation guidelines. An absence longer than one year would impact on these requirements.

15.4 The School of Pharmacy has a limited number of Clinical Placement positions within both Hospital and Community Pharmacy sites, which dictates a need to keep constant control over numbers of students within each cohort. Students taking Leave of Absence and requiring readmission will cause this number to fluctuate and therefore impact on the number of places required for Clinical Placement in any particular year. It is essential that the School be able to oversee these leaves of absence and readmissions to prevent an unmanageable number of students requiring on-site training occurring.

15.5 It is therefore proposed to insert the following into the Program Catalogue:

**Interrupting & Resuming your Studies:**

The following provides specific information on interrupting and resuming your studies in this program:

**Leave of Absence:**

From Semester 1/2006, students will require approval from the Head of School, School of Pharmacy or nominee to take a leave of absence and the maximum period of leave will normally be two semesters.

**Readmission:**

From Semester 1/2006, a student who has discontinued enrolment in a Pharmacy program and who is not on approved leave of absence is required to seek approval for readmission to the program from the Head of School, School of Pharmacy or nominee. Readmission to a Pharmacy program is not guaranteed and will be considered on a case-by-case basis.

15.6 In considering the submission the following comments were made:

- Programs Committee noted that the Head of School has the authority to approve applications for re-admission. It was noted that this may be changed to the Program Convenor at a later date, to comply with University Policy on re-admission.

**Resolution:**

15.7 The Programs Committee, on the recommendation of the Griffith Health Board (Faculty) (9/2005), **resolved to** recommend to the Academic Committee the Special Purpose Submission proposing changes to the Bachelor of Pharmaceutical Science (1242), as detailed in 2005/0037589, for implementation in semester 1 2006.
16.0 GBS SPECIAL PURPOSE SUBMISSION 2005/0037331
3160 GRADUATE CERTIFICATE IN DISPUTE RESOLUTION

16.1 The Programs Committee, on the recommendation of the Griffith Law School Board (3 October 2005), resolved to ratify the Chair’s executive action in recommending to the Academic Committee the Special Purpose Submission proposing changes to the Graduate Certificate in Dispute Resolution (3160), as described in the submission 05/0037331, from semester 1 2006.

16.2 It is proposed to change the status of 7117LAW Principles of Dispute Resolution from an elective to a core course from semester 1, 2006, and to amend the degree requirements accordingly.

16.3 To be eligible for the award of the Graduate Certificate in Dispute Resolution (GCertDisputeResol), a student must acquire 40CP as prescribed below:
- gain 40CP 10CP for 7117LAW Principles of Dispute Resolution;
- gain 30CP for courses from the prescribed list; and
- gain no more than 10CP for courses in which the grade of Pass Conceded (PC) has been attained - please note that Griffith Law School policy does not allow for core law courses to be awarded the grade of Pass Conceded (PC).

Resolution

16.4 The Programs Committee, on the recommendation of the Griffith Law School Board (3 October 2005), is asked ratify the Chair’s executive action in recommending to the Academic Committee the Special Purpose Submission proposing changes to the Graduate Certificate in Dispute Resolution (3160), as described in the submission 05/0037331, from semester 1 2006.

17.0 PSY SPECIAL PURPOSE SUBMISSION 2005/0037588
6010 DOCTOR OF PSYCHOLOGY (CLINICAL)
6011 DOCTOR OF PSYCHOLOGY (CLINICAL)
6012 DOCTOR OF PSYCHOLOGY (ORGANISATIONAL)
6013 DOCTOR OF PSYCHOLOGY (ORGANISATIONAL)
6014 DOCTOR OF PSYCHOLOGY (FORENSIC)

17.1 The Programs Committee resolved to ratify the Chair’s executive action in recommending to the Academic Committee the Special Purpose Submission proposing changes to the Doctor of Psychology (Clinical) (6010), Doctor of Psychology (Clinical) (6011), Doctor of Psychology (Organisational) (6012), Doctor of Psychology (Organisational) (6013), and Doctor of Psychology (Forensic) (6014), as described in the submission 05/0037588, from semester 1, 2006.

17.2 In line with the Professional Doctorate Policy it is proposed that the following statement be included in the Degree Requirements section of the Program Catalogue for these programs:

“All requirements for the award must be completed within an elapsed period of 8 calendar years from the commencement of candidature regardless of any leave granted.”

Resolution

17.3 The Programs Committee is asked ratify the Chair’s executive action in recommending to the Academic Committee the Special Purpose Submission proposing changes to the Doctor of Psychology (Clinical) (6010), Doctor of Psychology (Clinical) (6011), Doctor of Psychology (Organisational) (6012), Doctor of Psychology (Organisational) (6013), and
Doctor of Psychology (Forensic) (6014), as described in the submission 05/0037588, from semester 1 2006.

18.0 AES SPECIAL PURPOSE SUBMISSION 2005/0031053
3159 GRADUATE CERTIFICATE IN PUBLIC HEALTH (CCDC)
4134 GRADUATE DIPLOMA OF PUBLIC HEALTH (CCDC)
5422 MASTER OF SCIENCE IN PUBLIC HEALTH (CCDC)
5349 MASTER OF SCIENCE IN PUBLIC HEALTH (INDONESIA)

18.1 The Programs Committee, on the recommendation of the Griffith Health Board (Faculty) (9/2005) and the Environmental Sciences Board (4/2005), considered the Special Purpose Submission proposing to change the host element for the Graduate Certificate in Public Health (CCDC, 3159) Graduate Diploma of Public Health (CCDC, 4134), Master of Science in Public Health (CCDC, 5422) and Master of Science in Public Health (Indonesia, 5349) from the School of Public Health (PBH) to the Australian School of Environmental Studies (AES), as detailed in 2005/0031053, from semester 1 2006.

18.2 The transfer of the staff (who are attached to the Centre for Environment and Population Health) from PBH to AES and has already occurred.

Resolution:

18.3 The Programs Committee, on the recommendation of the Griffith Health Board (Faculty) (9/2005) and the Environmental Sciences Board (4/2005), resolved to recommend to the Academic Committee the Special Purpose Submission proposing to change the host element for the Graduate Certificate in Public Health (CCDC, 3159) Graduate Diploma of Public Health (CCDC, 4134), Master of Science in Public Health (CCDC, 5422) and Master of Science in Public Health (Indonesia, 5349) from the School of Public Health (PBH) to the Australian School of Environmental Studies (AES), as detailed in 2005/0031053, from semester 1, 2006.

SECTION B: ACTION UNDER DELEGATED AUTHORITY OR EXECUTIVE ACTION

Nil.

SECTION C: OTHER RECOMMENDATIONS AND REPORTS
(TO PERSONS/COMMITTEES OTHER THAN THE PARENT COMMITTEE(S))

Nil.

SECTION D: MATTERS NOTED, CONSIDERED OR REMAINING UNDER DISCUSSION

19.0 MEETING SCHEDULE FOR 2006

19.1 The Programs Committee is asked to note the following meeting dates for 2006; meeting venues will be advised to members in due course. Meetings will be held from 9.30am to 12.00 noon. Coffee, tea and biscuits will be provided.

<table>
<thead>
<tr>
<th>Meeting Date</th>
<th>Campus</th>
</tr>
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<tbody>
<tr>
<td>2 February</td>
<td>Nathan</td>
</tr>
<tr>
<td>2 March</td>
<td>Mt Gravatt</td>
</tr>
<tr>
<td>6 April</td>
<td>Gold Coast</td>
</tr>
<tr>
<td>4 May</td>
<td>Logan</td>
</tr>
<tr>
<td>1 June</td>
<td>South Bank</td>
</tr>
</tbody>
</table>
29 June (July meeting) Nathan
3 August Mt Gravatt
7 September Logan
5 October South Bank
2 November Gold Coast
7 December Nathan

19.2 The University’s meeting-free weeks for 2006 are as follows:
9 – 27 January (3 weeks)
10 – 21 April (2 weeks)
3 – 7 July (1 week)
25 – 29 September (1 week)
18 – 22 December (1 week)

20.0 CHAIR’S REPORT

20.1 The Chair advised there was nothing to report.

21.0 NEXT MEETING

The next meeting of the Programs Committee will be held on 2 February 2006 at 9.30am in N54, 2.01 Bray Centre Building, Nathan campus, if there is sufficient business before the Committee.

Confirmed:

------------------------------------------------------------------------------------- Date: 2 February 2005
Chairperson (Dr Joseph McDowall) Programs Committee
**DISTRIBUTION LIST**

<table>
<thead>
<tr>
<th>Member</th>
<th>Appointment Type</th>
<th>Term of Office</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dr Joseph McDowall</td>
<td>Vice Chairperson of the Academic Committee (two years, up to but not including the ordinary meeting of the Academic Committee in 2006)</td>
<td><em>ex officio</em></td>
</tr>
<tr>
<td>Professor Jeff Giddings</td>
<td>Dean, appointed by Pro-Vice Chancellor (Arts, Education and Law)</td>
<td>Two years, up to but not including the ordinary meeting of the Academic Committee in 2006</td>
</tr>
<tr>
<td>Professor Lorelle Frazer</td>
<td>Dean, appointed by Pro-Vice Chancellor (Business)</td>
<td>Two years, up to but not including the ordinary meeting of the Academic Committee in 2006</td>
</tr>
<tr>
<td>Professor Stephanie Short</td>
<td>Dean, appointed by Pro-Vice Chancellor (Health)</td>
<td>Two years, up to but not including the ordinary meeting of the Academic Committee in 2007</td>
</tr>
<tr>
<td>Mr Dave Edwards</td>
<td>Dean, appointed by Pro-Vice Chancellor (Science &amp; Technology)</td>
<td>Two years, up to but not including the ordinary meeting of the Academic Committee in 2007</td>
</tr>
<tr>
<td>Dr Michael Crock</td>
<td>Director, Flexible Learning and Access Services</td>
<td><em>ex officio</em></td>
</tr>
<tr>
<td>Ms Margaret Buckridge</td>
<td>Director, Griffith Institute for Higher Education (or nominee)</td>
<td><em>ex officio</em></td>
</tr>
<tr>
<td>Dr Helena Austin</td>
<td>Full-time academic staff member nominated by the Pro-Vice Chancellor (Arts, Education and Law)</td>
<td>Two years, up to but not including the ordinary meeting of the Academic Committee in 2007</td>
</tr>
<tr>
<td>Dr Mark Brimble</td>
<td>Full-time academic staff member nominated by the Pro-Vice Chancellor (Business)</td>
<td>Two years, up to but not including the ordinary meeting of the Academic Committee in 2007</td>
</tr>
<tr>
<td>Dr Deborah Mooney</td>
<td>Full-time academic staff member nominated by the Pro-Vice Chancellor (Health)</td>
<td>Two years, up to but not including the ordinary meeting of the Academic Committee in 2006</td>
</tr>
<tr>
<td>Associate Professor</td>
<td>Full-time academic staff member nominated by the Pro-Vice Chancellor (Science &amp; Technology)</td>
<td>Two years, up to but not including the ordinary meeting of the Academic Committee in 2006</td>
</tr>
<tr>
<td>Wendy Loughlin</td>
<td>Academic Registrar – <em>ex officio</em></td>
<td><em>ex officio</em></td>
</tr>
<tr>
<td>Dr Lyn Holman</td>
<td>One student of the University nominated jointly by Griffith University Student Representative Council and Gold Coast Student Guild</td>
<td>One year, up to but not including the ordinary meeting of the Academic Committee in 2006</td>
</tr>
<tr>
<td>Mr David Shaw</td>
<td>One student of the University nominated jointly by Griffith University Student Representative Council and Gold Coast Student Guild</td>
<td>One year, up to but not including the ordinary meeting of the Academic Committee in 2006</td>
</tr>
<tr>
<td>Ms Sharon Clifford</td>
<td>(Secretary)</td>
<td></td>
</tr>
</tbody>
</table>

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(without attachments unless stated)

- Vice Chancellor
- Deputy Vice Chancellor (Teaching and Learning)
- Deputy Vice Chancellor (Research)
- Pro-Vice Chancellor (Arts and Education)
- Pro-Vice Chancellor (Business and Law)
- Pro-Vice Chancellor (Health)
- Pro-Vice Chancellor (Science & Technology)
- Professor Ian O’Connor
- Professor John Dewar
- Professor Lesley Johnson
- Professor Marilyn McMeniman
- Professor Michael Powell
- Professor Allan Cripps
- Pro-Vice Chancellor (International)
- Mr Chris Madden Dean, Graduate Studies (with attachments)
- Professor Joy Cumming Dean, International Quality & Policy (with attachments)
- Professor Pat Weller
- Director, Student Admin
- Ms. Cathy McGrath
- Student Systems Operations Manager
- Ms Annette McCarthy Manager, Planning & Statistics
- Mr John Fairbairn
- Publications Officer
- Ms Julie Townsend
- Student Services, Nathan (with attachments)
- Ms Vicki Tolstoff
- Head, Secretariat (with attachments)
- Ms Karen van Haeringen
- Secretary, Academic Committee (with attachments)
- Ms Tasha Clarke
- Program Information Officer (with attachments)
- Ms Erika Rak