GRIFiTH UNIVERSITY

PROGRAMS COMMITTEE (4/2010)

A meeting of the Programs Committee was held on Thursday 15 July 2010 at 9:30am via videoconference in Room 2.06, Bray Centre (N54) Nathan campus; Room 2.27, Information Services Building (L03) Logan campus and Room 1.04, The Chancellery (G34), Gold Coast Campus.

Present: Apologies: Present by Invitation:
Professor Gillian Bushell (Chair) Dr Roger Moni Item 7:
Ms Kathy Grgic Prof Nikos Mattheos, DOH
Dr Kevin Ashford-Rowe Item 8:
Professor Nick Buys Dr Ovidiu Noran, ICT
Associate Professor Glenn Finger
Dr Robyn Hollander
Associate Professor Wendy Loughlin
Dr Steve Drew
Dr Raymond Hibbins
Dr Don Lebler
Associate Professor Ray Tedman
Ms Jacinta Colley

Secretary: Ms Sharon Clifford

University Committees Team Place Web Address
https://qplace01.domino.griffith.edu.au/sec-university-committees
Use the left-hand navigation bar to locate the Programs Committee site. Username is your staff number and password is the same as your Active Directory login (call the Secretary on 55372 for advice or if experiencing difficulties).

ACTION SHEET

Agenda Item 2: CONFIRMATION OF MINUTES
The Minutes of 3/2010 meeting held on 22 June were confirmed.

SECTION A: RECOMMENDATIONS AND REPORTS TO ACADEMIC COMMITTEE AND ITS SUB-COMMITTEES

Agenda Item 6: EBL/EPS NEW PROGRAM (2010/0007542)
5556, 5559 Master of Early Childhood Education (MG, GC)

A proposal from the Faculty Education to establish an 80CP Master of Early Childhood Education at the Gold Coast and Mt Gravatt campuses, for introduction in Semester 1 2011.

Programs Committee commented and noted as follows:
- The Graduate Certificate in Early Childhood Education provides an articulation pathway into this Masters degree; a Bachelor of Education is required for admission to both the Grad Cert and the Masters. Since the BEd is a 4-year qualification this 80CP Masters complies with proposed changes to the Australian Qualifications Framework.
- In response to a query regarding anticipated enrolments Assoc Prof Glenn Finger advised student numbers in the Graduate Certificate were strong and the Faculty of Education expected them to be strong in the Masters degree as well.
- Assoc Prof Finger undertook to ascertain why this Masters degree is not available to international students.

Resolved to: Recommend the submission to Academic
Subsequent to the meeting the Chair was advised the Master of Early Childhood Education and the Graduate Certificate in Early Childhood Education are offered online and are designed to meet the demands for postgraduate qualifications in the Early Childhood Education sector in the domestic market. They have not been designed to meet the demands of Early Childhood Education in international markets.

**Agenda Item 7: DOH NEW PROGRAM (2010/0011016)**

5557 Master of Clinical Dentistry in Implant Dentistry

A proposal from the School of Dentistry and Oral Health to establish the 80CP Master of Clinical Dentistry in Implant Dentistry, *for introduction in Semester 1 2011*.

Programs Committee noted and commented:
- A 5-year dentistry qualification is required for admission to this Masters degree and it therefore complies with proposed changes to the *Australian Qualifications Framework*.

Resolved to:
- Recommend the submission to Academic Committee for approval for an accreditation period of 5 years to 2015.

**Agenda Item 8: ICT NEW PROGRAM (2010/0010037)**

3259 Graduate Certificate in Enterprise Architecture

A proposal from the School of Information and Communication Technology to introduce a 40CP Graduate Certificate in Enterprise Architecture, *for introduction in Semester 1 2011*.

Programs Committee commented and noted:
- This Graduate Certificate provides an articulation pathway to the Master of Enterprise Architecture.
- Two courses are currently offered online and there are plans to offer the complete program online in the future.
- In response to a query about whether the School will admit students without a Bachelors degree Dr Ovidiu Noran advised these would be considered on a case-by-case basis. The Academic Registrar advised the School will need to document its criteria for decisions concerning admissions in order that the School can defend its decisions on appeal, if necessary.
- The Committee requested staff in the School of Information and Communication Technology to ensure staff in the Departments of Employment Relations and Human Resources and International Business and Asian Studies are aware there may be additional enrolments in their courses as a result of the introduction of this Graduate Certificate.

Resolved to:
- Recommend the submission to Academic Committee for approval, subject to amendments as specified, for an accreditation period of 5 years to 2015.
- Amended submission 2010/0011298.

**Agenda Item 9: EBL MAJOR CHANGE (2010/0007520)**

1069 Bachelor of Arts in Applied Theatre

A proposal from the School of Education and Professional Studies (Brisbane, Logan) to make changes to the Bachelor of Arts in Applied Theatre, *for implementation in Semester 1 2011*.

Programs Committee commented and noted:
- Dr Don Lebler advised there are some changes to the QCM courses offered in this program.

Resolved to:
- Recommend the amended submission to Academic Committee for approval.
- Amended submission 2010/0011299.

**Agenda Item 10: GBS MAJOR CHANGE (2010/0010541)**

5162, 5163 Master of Business Administration (Advanced)

5348 International Master of Business Administration (Advanced)

A proposal from the Griffith Business School to incorporate an honours pathway for these programs, *for implementation in Semester 2 2010*.

Resolved to:
- Recommend the submission to Academic Committee for approval.
### Agenda Item 11: ENV MAJOR CHANGE (2010/0010038)

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<table>
<thead>
<tr>
<th>Program Code</th>
<th>Program Name</th>
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</thead>
<tbody>
<tr>
<td>3212</td>
<td>Graduate Certificate in Environment</td>
</tr>
<tr>
<td>5477</td>
<td>Master of Environment</td>
</tr>
<tr>
<td>5478</td>
<td>Master of Environment with Honours</td>
</tr>
<tr>
<td>5532</td>
<td>Master of Environment Advanced</td>
</tr>
<tr>
<td>5533</td>
<td>Master of Environment Advanced with Honours</td>
</tr>
</tbody>
</table>

A proposal from the School of Environment to introduce a new award specialisation in Climate Change Adaptation, *for implementation in Semester 1 2011*.

Programs Committee commented and noted:
- Dr Ray Hibbins suggested the Program Convenor collaborate with Professor Malcolm McIntosh, Direct of the Asia Pacific Centre for Sustainable Enterprise.
- Professor Nick Buys advised there is a Climate Change major offered in the Master of Public Health at South Bank, and there may be collaboration opportunities here also.

**Resolved to:**
Recommend the submission to Academic Committee for approval.

### Agenda Item 12: BPS SPECIAL PURPOSE

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<table>
<thead>
<tr>
<th>Program Code</th>
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<tbody>
<tr>
<td>1264</td>
<td>Bachelor of Forensic Science (2010/0010039)</td>
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<tr>
<td>1368</td>
<td>Bachelor of Forensic Science/Bachelor of Criminology and Criminal Justice (2010/0010040)</td>
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</tbody>
</table>

A proposal from the School of Biomolecular and Physical Sciences requires that new students from 2011 maintain a GPA of 5.0 to stay in the programs, *for implementation in Semester 1 2011*.

Programs Committee commented and noted:
- In response to a query about students who don’t maintain the required GPA and also don’t wish to transfer to the Bachelor of Science, Associate Professor Wendy Loughlin advised they would not be able to continue in their program. It was requested this be made clear on the Program Catalogue, and to include advice on alternatives available. Further, it was requested that communication strategies be developed to ensure international students are aware of this requirement at the commencement of their studies.

**Resolved to:**
Recommend the amended submission to Academic Committee for approval. Amended submission 2010/0011292.

### Agenda Item 13: EBL NEW PROGRAM (2010/0007535)

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<table>
<thead>
<tr>
<th>Program Code</th>
<th>Program Name</th>
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<tbody>
<tr>
<td>4156</td>
<td>Graduate Diploma of Early Childhood Education (DET QLD)</td>
</tr>
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</table>

A proposal from the School of Education and Professional Studies (Brisbane, Logan) to establish a new offering of this program for the Department of Education and Training in the Queensland Government, *for introduction in Semester 2 2010*.

**Resolved to:**
Recommend the submission to Academic Committee for approval, for an accreditation period of 5 years to 2015.

### Agenda Item 14: PHM MAJOR CHANGE (2010/0011017) AND PROGRAM WITHDRAWAL (2010/0011018)

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<table>
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<tr>
<th>Program Code</th>
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<tbody>
<tr>
<td>1352</td>
<td>Bachelor of Clinical Pharmacy</td>
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</table>

A proposal from the School of Pharmacy to:
- change the title of the Bachelor of Clinical Pharmacy to Bachelor of Pharmacy, *for implementation in Semester 2 2010*
- withdraw the Bachelor of Clinical Pharmacy from offer, *effective semester 1 2011*.

Subsequent to the meeting the Major Change Submission (2010/0011017) was withdrawn and will not proceed; students eligible to graduate will receive a testamur with the original program title. As a result amendments were also made to the transition arrangements in the Withdrawal submission.

**Resolved to:**
Recommend the withdrawal submission, as amended, to Academic Committee for approval. Amended 2010/0011293
Agenda Item 15: PHM WITHDRAWAL (2010/0011019)
4146 Graduate Diploma of Pharmaceutical Science
A proposal from the School of Pharmacy to withdraw the Graduate Diploma of Pharmaceutical Science, for implementation from semester 1 2011.

Resolved to: Recommend the submission to Academic Committee for approval.

Agenda Item 16: PHM WITHDRAWAL (2010/0011020)
5549 Master of Clinical Pharmacy
A proposal from the School of Pharmacy to withdraw the Master of Clinical Pharmacy, for implementation from semester 1 2011.

Resolved to: Recommend the submission to Academic Committee for approval.

SECTION B: ACTION UNDER DELEGATED AUTHORITY
Action
Nil

SECTION C: OTHER RECOMMENDATIONS AND REPORTS
(to persons/committees other than the parent committee/s)
Action
Nil

SECTION D: MATTERS NOTED, CONSIDERED OR REMAINING UNDER DISCUSSION
Action

Agenda Item 5: UNIVERSITY DOUBLE DEGREES
Documents before the Committee;
- Bachelors Degree Policy (2010/0011290)
- Policy for the Award of Masters Degrees other than the Master of Philosophy (2010/0011291)

The Chair advised that further modifications are proposed for these policies, considered at the last meeting, to incorporate requirements whereby a minimum of percentage of the contents of each single degree is to be incorporated into the double degree. In light of changes to the Australian Qualifications Framework (refer Agenda item 3 below) the Deputy Vice Chancellor (Academic) has asked that 66% of each single degree is required in the double degree, in addition to the requirements of each single degree being effectively satisfied within the structure of the double degree.

The Chair further advised there will be no final resolution to these changes at this time, pending the outcome of the AQF consultation process.

Members of Programs Committee noted and commented as follows:
- The tabled policies would require further amendment to increase the percentage of each single degree from 50% to 66%.
- In order for the University to be competitive in the international market there needs to be flexibility rather than strict constraints in developing double degree programs, especially in arrangements with off-shore partners.
- In response to a query regarding the implications of the proposed requirements for the University's existing double degrees, the Chair advised that, based on an assessment by the Double Degrees Working Party, all existing double degrees comply with the proposed requirements.
- The Chair advised that the AQF proposal (that the duration of Masters degrees be 2 years where the Bachelors degree is 3 years duration, and 1 year where the Bachelors degree is 4 years duration) impacts on the minimum duration for double Masters degrees, and will need to be considered when the University makes decisions about duration and requirements for double masters degrees.

Noted.
- It was noted clarity is required about how much of a Griffith Masters degree students must complete towards an international double degree where Griffith and another international institution each offer a Masters degree; the duration of the Griffith degree would be a factor in the calculation.
- The Chair further advised there are significant and wide-ranging implications for the University regarding outcomes of the AQF consultations and the issues around double degrees cannot be resolved until the AQF has confirmed their position.

**Agenda Item 3: CHAIR’S REPORT**

**Australian Qualification Framework (AQF) Consultation papers:**
The Chair reported that the AQF Council has released a consultation paper which compiles its various draft policies to “Strengthen the AQF”, and an annex on the full draft qualification specifications. The AQF Council wishes to receive comments on the following papers by 4 August 2010:
- **Strengthening the AQF: A Framework for Australia’s Qualifications – Consultation Paper July 2010,** and
- **Strengthening the AQF: A Framework for Australia’s Qualifications – Draft AQF Qualification Type Specifications.**

The Chair further advised:
- Ms Karen van Haeringen, Head of Secretariat, will draft the University’s response to these papers.
- Workshop sessions for interested staff will be held at both the Gold Coast and Nathan campuses next week.
- It is expected that *Universitas Australia* and the *Innovative Research Universities* (IRU) will each be preparing responses to these papers.
- Members can access these papers at the following URL: [http://www.aqf.edu.au/Projects/tabid/186/Default.aspx](http://www.aqf.edu.au/Projects/tabid/186/Default.aspx)

**Agenda Item 4: MEMBERSHIP**
The Chair, on behalf of the Committee, expressed appreciation for Professor Lorelle Frazer’s contribution in her capacity as Dean (Learning and Teaching) for the Griffith Business School, and noted Professor Frazer is on leave in semester 2 2010.

Dr Robyn Hollander joins the membership of Programs Committee as the Acting Dean (Learning and Teaching) in the Griffith Business School. The Committee welcomed Dr Hollander to her first meeting.

**Agenda Item 17: OTHER BUSINESS**
Dr Kevin Ashford-Rowe agreed to provide a presentation at a future meeting on the 2007 Griffith Grant for Learning and Teaching entitled: *The determination and communication of an e-portfolios capability or capabilities at Griffith University.*

**Agenda Item 18: NEXT MEETING**
The next meeting of the Programs Committee is scheduled to be held via video-conference on **Thursday 5 August 2010** at 9.30am in:
- Room 2.06, Bray Centre (N54), Nathan
- Room 2.27, Information Services Building (L03), Logan
- Room 1.04, The Chancellery (G34), Gold Coast.

**Agenda Item 19: FUTURE ITEMS**
- Australian Qualifications Framework (awaiting outcomes of AQF consultations).
**DISTRIBUTION LIST**

<table>
<thead>
<tr>
<th>Member</th>
<th>Appointment Type</th>
<th>Term of office</th>
</tr>
</thead>
<tbody>
<tr>
<td>Professor Gillian Bushell (Chair)</td>
<td>Vice Chairperson of the Academic Committee</td>
<td>ex officio</td>
</tr>
<tr>
<td>Ms Kathy Grigic</td>
<td>Academic Registrar</td>
<td>ex officio</td>
</tr>
<tr>
<td>Dr Kevin Ashford-Rowe</td>
<td>Director, Learning and Teaching, Information Services</td>
<td>ex officio</td>
</tr>
<tr>
<td>Dr Roger Moni</td>
<td>Director, Griffith institute for Higher Education and Dean (Student Outcomes) (nominee)</td>
<td>ex officio</td>
</tr>
<tr>
<td>Dr Robyn Hollander</td>
<td>Acting Dean (Learning and Teaching), Griffith Business School</td>
<td>ex officio</td>
</tr>
<tr>
<td>Professor Nick Buys</td>
<td>Dean (Learning and Teaching), Griffith Health</td>
<td>ex officio</td>
</tr>
<tr>
<td>Associate Professor Wendy Loughlin</td>
<td>Dean (Learning and Teaching), Science, Environment, Engineering &amp; Technology Group</td>
<td>ex officio</td>
</tr>
<tr>
<td>Associate Professor Glenn Finger</td>
<td>Dean, appointed by Pro-Vice Chancellor (Arts, Education and Law)</td>
<td>Two years, to 31 December 2010</td>
</tr>
<tr>
<td>Dr Don Lebler</td>
<td>Full-time academic staff member nominated by the Pro-Vice Chancellor (Arts, Education and Law)</td>
<td>Two years, to 31 December 2010</td>
</tr>
<tr>
<td>Dr Ray Hibbins</td>
<td>Full-time academic staff member nominated by the Pro-Vice Chancellor (Business)</td>
<td>Two years, to 31 December 2010</td>
</tr>
<tr>
<td>Associate Professor Ray Tedman</td>
<td>Full-time academic staff member nominated by the Pro-Vice Chancellor (Health)</td>
<td>Two years, to 31 December 2011</td>
</tr>
<tr>
<td>Dr Steve Drew</td>
<td>Full-time academic staff member nominated by the Pro-Vice Chancellor (Science and Technology)</td>
<td>Two years, to 31 December 2011</td>
</tr>
<tr>
<td>Ms Jacinta Colley</td>
<td>One student of the University</td>
<td>One year, to 31 December 2010</td>
</tr>
<tr>
<td>Ms Sharon Clifford</td>
<td>Secretary</td>
<td></td>
</tr>
</tbody>
</table>

**Other Copies**

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- Deputy Vice Chancellor (Academic) – Professor Sue Spence
- Deputy Vice Chancellor (Research) – Professor Ned Pankhurst
- Pro-Vice Chancellor (Arts, Education and Law) – Professor Paul Mazeroille
- Pro-Vice Chancellor (Business) – Professor Michael Powell
- Pro-Vice Chancellor (Health) – Professor Allan Cripps
- Pro-Vice Chancellor (Science, Environment, Engineering & Technology) – Professor Sue Berners-Price
- Pro-Vice Chancellor (international) – Mr Chris Madden
- Director, GIHE and Dean (Student Outcomes) – Professor Kerri-Lee Krause

**Information Copies (continued)**

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- Director, Student Admin – Ms Cathy McGrath
- Director, External Relations – Ms Hilarie Dunn
- Student Operations Manager – Mr Pascal Boucher
- Manager, Planning & Statistics – Mr John Fairbairn
- Publications Manager – Mr Patrick Hanson
- Student Services, Nathan – Ms Vicki Tolstoff (with attachments)
- Head, Secretariat – Ms Karen van Haeringen (with attachments)
- Secretary, Academic Committee – Ms Lea-Anne Stafford (with attachments)
- Coordinator, Student Web Services – Ms Elisa Colebrook
- Program Info & Web Publishing Officers – Ms Anne-Marie Fitzpatrick, Mr Simon Ong