GRiffith University
Programs Committee 2/2012

A meeting of the Programs Committee was held on Thursday, 7 June 2012 at 9.30am via videoconference in Room -1.18, Glyn Davis Building (N72) Nathan campus; Room 2.28, Information Services Building (L03) Logan campus and Room 1.04, The Chancellery (G34), Gold Coast Campus.

Present:
Prof Gillian Bushell (Chair)
Dr Kevin Ashford-Rowe
Dr Steve Drew
Prof Glenn Finger
Assoc Prof Wendy Loughlin
Assoc Prof Ray Tedman
Dr Rene Hexel
Assoc Prof Mark Brimble

Apologies:
Ms Kathy Grgic
Prof Lorelle Frazer
Prof Nick Buys
Assoc Prof Don Lebler
Prof Gordon Holden

Present by Invitation:
Prof Andrew Davey for items 4 and 5
Assoc Prof Ramon Shaban for item 6
Prof Darryl Hawker for item 7

University Committees Team Place Web Address
https://qplace01.domino.griffith.edu.au/sec-university-committees
Use the left-hand navigation bar to locate the Programs Committee site. Username is your staff number and password is the same as your Active Directory login (call the Secretary on 55372 for advice or if experiencing difficulties).

ACTION SHEET

Agenda Item 2: CONFIRMATION OF MINUTES

The minutes of the 3/2012 meeting held on 7 June were confirmed.

SECTION A: RECOMMENDATIONS AND REPORTS TO ACADEMIC COMMITTEE AND ITS SUB-COMMITTEES

Agenda Item 4.0: PHM NEW PROGRAM PROPOSAL (2012/0007555)
1387 BACHELOR OF PHARMACEUTICAL SCIENCE / BACHELOR OF BUSINESS

A proposal from the School of Pharmacy to offer the new Bachelor of Pharmaceutical Science/Bachelor of Business (1387), as detailed in 2012/0007555, for introduction in Semester 1 2013.

Professor Andrew Davey attended the meeting to speak to this item. Programs Committee commented and/or noted:
- This double degree comprises the components of two single 3 year degrees, however because of pharmacy accreditation requirements it comprises 400CP over 5 years. Consideration was given to providing an accelerated program structure however students would be disadvantaged by being required to take an overload. The program complies with the requirements of a double degree as specified in the Bachelors Degree Policy.
- Students have the opportunity to proceed to the Master of Pharmacy after completing this double degree. The School is asked to monitor the success of any students undertaking this pathway, given they will complete the pharmaceutical science component of the degree in the first 3 years.
- Professor Davey advised the pharmaceutical science component does not contain any designated courses for the purposes of exclusion in line with the single degree.

Resolved to:
Recommend the submission to Academic Committee for approval.
**Agenda Item 5.0: PHM NEW PROGRAM PROPOSAL (2012/0007578)**
1395 BACHELOR OF PHARMACY

A proposal from the School of Pharmacy to offer the new Bachelor of Pharmacy (1395), as detailed in 2012/0007578, for introduction in Semester 1 2013.

Professor Andrew Davey attended the meeting to speak to this item. Programs Committee commented and/or noted:
- This program provides a pathway for registration as a pharmacist in 4 years compared with the BPharmSc/MPharm pathway completed over 4.5 years.
- In response to a query regarding resources required to introduce this new program Professor Davey advised 2 new staff appointments will be made.
- The Australian Pharmacy Council (APC) will be considering this program for professional accreditation at its July meeting. The Committee agreed the program cannot proceed to Academic Committee for approval until confirmation the APC has accredited it. If accreditation is delayed until later in the year the University will need to determine whether introduction will be delayed until 2014.
- The requirement for graduates to complete a 48-week internship to be eligible for registration as a pharmacist will be clearly communicated to students. Students have the opportunity to build relationships with potential employees during their studies.

Resolved to:
Recommend the submission to Academic Committee for approval, conditional upon confirmation of professional accreditation by the APC.

**Agenda Item 6.0: HLS NEW PROGRAM PROPOSAL (2012/0007584)**
4161 GRADUATE DIPLOMA OF HEALTH RESEARCH
3276 GRADUATE CERTIFICATE IN HEALTH RESEARCH

A proposal from Griffith Health to offer a new Graduate Diploma of Health Research (4161) and the Graduate Certificate in Health Research (3276), as detailed in 2012/0007584, for introduction in Semester 1, 2013.

Associate Professor Ramon Shaban attended the meeting to speak to this item. Programs Committee commented and/or noted:
- The Graduate Diploma has been developed to replace the HDR qualifying program as well as the 80CP Health Care Research Strand in the Master of Health Practice (5568) offered by the School of Nursing and Midwifery. It is compliant with AQF requirements for a Level 8 qualification.
- In response to a query regarding the title of this program, compared with the title of the Business Group equivalent program of a Graduate Diploma of Research Studies (Business) Associate Professor Shaban advised the proposed title emphasises the opportunity to prepare for active research careers in health.
- The Committee noted the Health Group is undertaking a review of its research courses and requested a revised program proposal be provided to Programs Committee which contains finalised course descriptions after the review is completed, to provide assurance about the coherence of the program.
- The submission is to be revised to indicate on page 2 that the Graduate Certificate will not provide a direct entry to the Higher Degree Research program.

Resolved to:
Recommend the submission to Academic Committee for approval subject to amendments as required. Revised submission 2012/0002786.

**Agenda Item 7.0: ENV NEW PROGRAM PROPOSAL (2012/0011525)**
1390 BACHELOR OF ENVIRONMENTAL MANAGEMENT/BACHELOR OF BUSINESS

A proposal from the Griffith School of Environment to offer a new Bachelor of Environmental Management / Bachelor of Business (1390), as detailed in 2012/0011525, for introduction in Semester 1 2013.

Professor Darryl Hawker attended the meeting to speak to this item. Programs Committee commented and/or noted:
- This 5-year double degree comprises components of a 3-year and a 4-year single

Resolved to:
Recommend the submission to Academic
degree. It is compliant with the requirements of a double degree as specified in the Bachelors Degree Policy.
- In response to a query regarding the degree requirement enabling completion of 160CP at first year level it was agreed to reduce this to 150CP.
- The Committee asked that the Griffith School of Environment and the Griffith Business School monitor timetabling to ensure students have options to undertake combinations of courses as required.

<table>
<thead>
<tr>
<th>Agenda Item 8.0: ENV NEW PROGRAM PROPOSAL (2012/0011526) 5558 MASTER OF ARCHITECTURE</th>
</tr>
</thead>
<tbody>
<tr>
<td>A proposal from the Griffith School of Environment to offer a new Master of Architecture as detailed in 2012/001526, for introduction in Semester 1 2013.</td>
</tr>
<tr>
<td>Professor Gordon Holden attended the meeting to speak to this item. Programs Committee commented and/or noted:</td>
</tr>
<tr>
<td>- The first cohort of students will graduate with the Bachelor of Environmental Design at the end of 2012 and will be seeking admission to the Master of Architecture.</td>
</tr>
<tr>
<td>- The architecture program underwent successful Preliminary Assessment by the Australian Institute of Architects (AIA) and the Architects Accreditation Council of Australia (ACAA)/Board of Architects of Queensland in 2011. This confers accreditation until late 2014, immediately before the first graduates emerge, at which time a further accreditation review will be undertaken.</td>
</tr>
<tr>
<td>- The program complies with the requirements of an AQF level 9 qualification in terms of duration and research content.</td>
</tr>
<tr>
<td>Resolved to: Recommend the submission to Academic Committee for approval.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Agenda Item 9.0: HSV MAJOR CHANGE PROPOSAL (2012/0007585) 1372 BACHELOR OF SOCIAL WORK</th>
</tr>
</thead>
<tbody>
<tr>
<td>A proposal from Griffith Health to introduce an Advanced Standing strand to the Bachelor of Social Work (1372), as detailed in 2012/0007585, for implementation in Semester 1 2013.</td>
</tr>
<tr>
<td>Programs Committee commented and/or noted:</td>
</tr>
<tr>
<td>- Both the Gold Coast and Logan programs contain 0CP courses. The Committee asked that the requirement to complete 3004HSV and 4004HSV Field Placement Preparation 1 and 2 respectively (0CP) be incorporated into other courses in the program, recommending 3012HSV and 4012HSV respectively. A solution will need to be found for alternatives to 1000HSV Common Time (0CP).</td>
</tr>
<tr>
<td>Resolved to: Recommend the submission to Academic Committee for approval.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Agenda Item 10.0: PHM MAJOR CHANGE PROPOSAL (2012/0007544) 5423 MASTER OF PHARMACY WITH HONOURS</th>
</tr>
</thead>
<tbody>
<tr>
<td>A proposal from the School of Pharmacy to change the semester of intake for the Master of Pharmacy with Honours (5423), as detailed in 2012/0007544, for implementation in Semester 2, 2013</td>
</tr>
<tr>
<td>Programs Committee commented and/or noted:</td>
</tr>
<tr>
<td>- Although a change of program title will be required to become AQF compliant the proposal to admit in semester 2 advantages current students, enabling them to proceed from the MPharm Honours immediately after completing the MPharm.</td>
</tr>
<tr>
<td>Resolved to: Recommend the submission to Academic Committee for approval.</td>
</tr>
</tbody>
</table>
### Agenda Item 11.0: GBS MAJOR CHANGE PROPOSAL (2011/0003595)

- 3244 GRADUATE CERTIFICATE IN SUSTAINABLE ENTERPRISE
- 3202 GRADUATE CERTIFICATE IN LEADERSHIP & MANAGEMENT (UNITING HEALTH CARE)
- 3202 GRADUATE CERTIFICATE IN RISK MANAGEMENT
- 3229 GRADUATE CERTIFICATE IN LOGISTICS & SUPPLY CHAIN MANAGEMENT

A proposal from the Griffith Business School to amended the admission requirements for the Graduate Certificate in Sustainable Enterprise (3244), Graduate Certificate in Leadership and Management (Uniting Health Care) (3245), Graduate Certificate in Risk Management (3202), and Graduate Certificate in Logistics and Supply Chain Management (3229), as detailed in 2011/0003595, for implementation in Semester 1 2013.

**Resolved to:** Recommend the submission to Academic Committee for approval.

### Agenda Item 12.0:

**MSC/BPS MAJOR CHANGE PROPOSAL (2012/0007598 & 2012/0011528)**

- 1280 BACHELOR OF MEDICAL SCIENCE
- 1306 BACHELOR OF MEDICAL SCIENCE

Proposals from the School of Medical Science and School of Biomolecular and Physical Sciences to:
- remove the Language of Instruction pathway for the Bachelor of Medical Science (1280 and 1306), as detailed in 2012/0007598, for implementation in Semester 1 2013;
- implement changes to Bachelor of Medical Science (1306), as detailed in 2012/0011528, to more closely align the Nathan program with the Gold Coast offering. These changes were considered and approved at the 3/2012 meeting for implementation in semester 1 2013; they were intended for implementation in semester 1 2012.

**Resolved to:** Recommend the submission to Academic Committee for approval.

### Agenda Item 13:

**ENV MAJOR CHANGE PROPOSAL (2012/0011520)**

- 1004 BACHELOR OF SCIENCE ENVIRONMENT
- 1008 BACHELOR OF ARTS (ENVIRONMENT)
- 1009 BACHELOR OF ENVIRONMENTAL MANAGEMENT
- 1086 BACHELOR OF URBAN AND ENVIRONMENTAL PLANNING
- 1087 BACHELOR OF URBAN & ENVIRONMENTAL PLANNING/BACHELOR OF SCIENCE (ENV)
- 1121 BACHELOR OF LAWS / BACHELOR OF SCIENCE (ENVIRONMENT)
- 3216 GRADUATE CERTIFICATE IN URBAN AND ENVIRONMENTAL PLANNING
- 5576 MASTER OF URBAN AND ENVIRONMENTAL

A proposal from the Griffith School of Environment for changes to the above listed programs so that they are consistent with the equivalent Gold Coast campus programs, as detailed in 2012/0011520; for implementation from Semester 2 2012.

**Resolved to:** Recommend the submission to Academic Committee for approval.

### Agenda Item 14.0:

**QCA PROGRAM WITHDRAWAL PROPOSAL (2012/0008347)**

- 1189 BACHELOR OF DESIGN

A proposal from the Queensland College of Art proposes to withdraw the Bachelor of Design (1189), as detailed in 2012/0008347, with a last admit term of semester 1 2012.

Programs Committee noted the submission indicates a last admit term of semester 1 2013; this is to be amended to **semester 1 2012**.

**Resolved to:** Recommend the submission, as revised, to Academic Committee for approval. Revised submission 2012/0002785.
### Agenda Item 15.0: NRS PROGRAM WITHDRAWAL PROPOSALS

**1326 BACHELOR OF NURSING (OFF-SHORE) (ABU DHABI, AL AIN) (2012/0007582)**

**1327 BACHELOR OF NURSING (POST-REG OFF-SHORE, ABU DHABI, AL AIN) (2012/0007583)**

A proposal from the School of Nursing and Midwifery to withdraw the Bachelor of Nursing (Off-shore) (Abu Dhabi, Al Ain) (1326) and Bachelor of Nursing (Post-Registration) (Off-shore) (Abu Dhabi, Al Ain) (1327), as detailed in 2012/0007582 and 2012/0007583, with a last admit term of semester 2 2011 (UAE semester 1 2011-2012).

Resolved to: Recommend the submission to Academic Committee for approval.

### Agenda Item 16.0: HUM PROGRAM WITHDRAWAL PROPOSAL (2012/0008339)

**1024 BACHELOR OF LIBERAL STUDIES**

**8016 DIPLOMA OF LIBERAL STUDIES**

**8017 CERTIFICATE OF LIBERAL STUDIES**

A proposal from the School of Humanities to withdraw the Bachelor of Liberal Studies (1024), Diploma of Liberal Studies (8016), and Certificate of Liberal Studies (8017), as detailed in 2012/0008339, with a last admit term of OUA Study Period 4 2013.

Resolved to: Recommend the submission to Academic Committee for approval.

### Supplementary Agenda Item 20: ADMISSIONS POLICY FOR UNDERGRADUATE PROGRAMS (2012/0007794)

A revised Admissions Policy for Undergraduate Programs was considered by Programs Committee.

In considering the proposed revised changes Programs Committee commented and/or noted:
- Concern was expressed about the wording in section 3.3.1 Admission to a Commonwealth Supported (quota) place (CSP) that “… an applicant shall have (i) met citizenship requirements”. It’s not clear that students with Permanent Residency (PR) status will meet this requirement and the Committee agreed to seek clarification and to make sure correct terminology is used so that it is clear PR students are eligible for CSP.
- The Committee asked for confirmation that the Griffith Connect program, which provides the opportunity for early offers, is not adversely affected by the Guaranteed OP Admission Scheme as specified in section 3.5.6,

Subject to clarification of these issues Programs Committee endorsed the changes.

Resolved to: Recommend the submission to Academic Committee for approval, subject to clarification of issues raised.

### SECTION B: ACTION UNDER DELEGATED AUTHORITY

**Action**

**Nil**

### SECTION C: OTHER RECOMMENDATIONS AND REPORTS (to persons/committees other than the parent committee/s)

**Action**

**Nil**

### SECTION D: MATTERS NOTED, CONSIDERED OR REMAINING UNDER DISCUSSION

**Action**
**Agenda Item 3.0: CHAIR’S REPORT**

The Chair reported as follows:

**Australian Qualifications Framework (AQF):**
- The AQF Council has prepared a document on *Graduate and Vocational Graduate Certificates and Diplomas in the Australian Qualifications Framework* which was distributed in June this year. The AQF Council proposes to:
  - remove the Graduate Certificate and Vocational Graduate Certificate, currently located at AQF level 8, and replace them with a Graduate Diploma at AQF level 7, and
  - remove the Graduate Diploma and Vocational Graduate Diploma, currently located at AQF level 8, and replace them with an Advanced Graduate Diploma at AQF level 8.
- The AQF Council seeks responses from stakeholders by 27 July.
- Members expressed significant concern about the proposal, and the implications for the Higher Education sector, if these proposed changes are adopted.

**Agenda Item 24.0: OTHER BUSINESS – MAPPING PROGRAM LEARNING OUTCOMES AGAINST AQF SPECIFICATIONS**

The Committee acknowledged the work done by academic staff who have prepared proposals to establish new programs and provided the information on mapping learning outcomes to the new AQF Specification.

It was noted the quality of content provided is variable and Dr Steve Drew and Mr Kevin Ashford-Rowe were asked to prepare a discussion paper for consideration at the next meeting to articulate in clear and precise ways the theoretical framework around this mapping. This information will then be provided to Program Convenors and Project Directors involved in developing new programs, along with some exemplars to assist them with this mapping.

**Agenda Item 25: NEXT MEETING**

The next meeting of the Programs Committee is scheduled to be held on **Thursday, 9 August 2012** at 9.30am via videoconference at the following locations:
- Room 2.06, Bray Centre (N54), Nathan campus
- Room 2.28, Information Services (L03), Logan campus
- Room 1.04, The Chancellery (G34), Gold Coast campus

**Agenda Item 11.0: FUTURE ITEMS**

- Follow-up on action from the 2009 Transnational Program Audits for the Bachelor of Business and Bachelor of Design offered in Hong Kong.
- Programs Committee Annual Report for 2011
- Admissions Policies for Coursework Postgraduate Programs

Minutes Confirmed: Date: 9 August 2012

Professor Gillian Bushell (Chair)
### DISTRIBUTION LIST

<table>
<thead>
<tr>
<th>Member</th>
<th>Appointment Type</th>
<th>Term of office</th>
</tr>
</thead>
<tbody>
<tr>
<td>Professor Gillian Bushell (Chair)</td>
<td>Vice Chairperson of the Academic Committee</td>
<td>ex officio</td>
</tr>
<tr>
<td>Ms Kathy Grgic</td>
<td>Academic Registrar</td>
<td>ex officio</td>
</tr>
<tr>
<td>Dr Kevin Ashford-Rowe</td>
<td>Director, Learning and Teaching, INS</td>
<td>ex officio</td>
</tr>
<tr>
<td>Dr Steve Drew</td>
<td>Director, GIHE or Nominee</td>
<td></td>
</tr>
<tr>
<td>Professor Glenn Finger</td>
<td>Dean (Learning and Teaching), Arts, Education and Law</td>
<td>ex officio</td>
</tr>
<tr>
<td>Professor Lorelle Frazer</td>
<td>Dean (Learning and Teaching), Griffith Business School</td>
<td>ex officio</td>
</tr>
<tr>
<td>Professor Nick Buys</td>
<td>Dean (Learning and Teaching), Griffith Health</td>
<td>ex officio</td>
</tr>
<tr>
<td>Assoc Professor Wendy Loughlin</td>
<td>Dean (Learning and Teaching), Science, Environment, Engineering &amp; Technology Group</td>
<td>ex officio</td>
</tr>
<tr>
<td>Assoc Professor Don Lebler</td>
<td>Full-time academic staff member nominated by the Pro-Vice Chancellor (Arts, Education and Law)</td>
<td>Two years, to 31 December 2012</td>
</tr>
<tr>
<td>Assoc Professor Mark Brimble</td>
<td>Full-time academic staff member nominated by the Pro-Vice Chancellor (Business)</td>
<td>Two years, to 31 December 2012</td>
</tr>
<tr>
<td>Assoc Professor Ray Tedman</td>
<td>Full-time academic staff member nominated by the Pro-Vice Chancellor (Health)</td>
<td>Two years, to 31 December 2013</td>
</tr>
<tr>
<td>Dr Rene Hexel</td>
<td>Full-time academic staff member nominated by the Pro-Vice Chancellor (Science and Technology)</td>
<td>Two years, to 31 December 2013</td>
</tr>
<tr>
<td>Sharon Clifford</td>
<td>Secretary</td>
<td></td>
</tr>
</tbody>
</table>

### Other Copies
- Binding (CARMS) (attachments)
- Spare copy (attachments)

### Information Copies (without attachments unless stated)
- Chancellor – Professor Ian O’Connor
- Deputy Vice Chancellor (Academic) – Professor Sue Spence
- Deputy Vice Chancellor (Research) – Professor Ned Pankhurst
- Pro-Vice Chancellor (Arts, Education and Law) – Professor Paul Mazerolle
- Pro-Vice Chancellor (Business) – Professor Michael Powell
- Pro-Vice Chancellor (Health) – Professor Allan Cripps
- Pro-Vice Chancellor (Science, Environment, Engineering & Technology) – Professor Debra Henly
- Pro-Vice Chancellor (international) – Mr Chris Madden
- Director, GIHE – Professor Alfred Lizzio
- Dean, Griffith Graduate Research School – Professor Sue Berners-Price
- Director, Student Admin – Ms Cathy McGrath
- Director, External Relations – Ms Meredith Jackson
- Student Operations Manager – Mr Pascal Boucher
- Manager, Business Intelligence – Mr Clinton McGregor
- Publications Manager – Mr Patrick Hanson
- Student Services, Nathan – Ms Vicki Tolstof (with attachments)
- Head, Secretariat – Ms Karen van Haeringen (with attachments)
- Secretary, Academic Committee – Ms Tasha Langham (with attachments)