A meeting of the Programs Committee was held on Thursday 1 June 2006 at 9.30am in S02, 7.18, South Bank campus (Webb Centre).

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Committee QuickPlace Web Address

- [https://qplace01.domino.gu.edu.au/sec-university-committees](https://qplace01.domino.gu.edu.au/sec-university-committees). Use the left navigation bar to select the Programs Committee site. (Username is your staff number and password is the same as your Novell login. Call the Secretary on 55372 for advice or if experiencing difficulties.)
A meeting of the Programs Committee was held on Thursday 1 June 2006 at 9.30am in S02, 7.18, South Bank campus (Webb Centre).

MINUTES

PRESENT:
Dr Joseph McDowall (Chair)
Dr Mark Brimble
Ms Margaret Buckridge
Associate Professor Nick Buys
Mr Dave Edwards
Professor Jeff Giddings
Dr Lyn Holman
Associate Professor Wendy Loughlin
Dr Deborah Mooney

APOLOGIES:
Dr Helena Austin
Dr Michael Crock
Professor Lorelle Frazer
Mr Brenton Hill

Secretary: Ms Sharon Clifford

Present by Invitation:
Mr Peter Davey for item 6.0

1.0 CONFIRMATION OF MINUTES

The minutes of the 2/2006 meeting of the Programs Committee, having been circulated, were taken as read and confirmed.

SECTION A: RECOMMENDATIONS AND REPORTS TO ACADEMIC COMMITTEE AND ITS SUB-COMMITTEES

2.0 GBS PROGRAM WITHDRAWAL 2006/0007285
5379, 5380 MASTER OF MANAGEMENT (RESEARCH)

2.1 The Programs Committee, on the executive recommendation of the Chair of the Griffith Business School Board (5 May 2006), considered the submission proposing to withdraw the Master of Management (Research) (5379, 5380), as detailed in 2006/0007285, from semester 1 2007.

2.2 The former Faculty of Commerce and Management introduced the Master of Management (Research) in Semester 1, 2003, in response to two emerging trends. First, the increasing demand from within the business community for management practitioners qualified to undertake sound, professional research. Secondly, to provide an alternative to the RHD Qualifying Program where students can develop research skills at a level equivalent to the undergraduate honours students while achieving an award of the University. However, enrolment numbers have been much lower than originally projected. In 2005, the Griffith Business School considered the performance of a number of postgraduate programs. In light of this review and the GBS’ strategic direction, with the goals of improving program quality and avoiding the proliferation of programs, and to achieve consistency with the Academic Plan and the “Getting Smarter” initiative, this program will be withdrawn.
Resolution:

2.3 The Programs Committee, on the executive recommendation of the Chair of the Griffith Business School Board (5 May 2006), resolved to recommend to the Academic Committee the withdrawal of the Master of Management (Research) (5379, 5380), as detailed in 2006/0007285, from semester 1 2007.

3.0 GBS PROGRAM WITHDRAWAL 2006/0007284

3066 GRADUATE CERTIFICATE IN LEISURE MANAGEMENT
5203 MASTER OF LEISURE MANAGEMENT
5205 MASTER OF LEISURE MANAGEMENT WITH HONOURS

3.1 The Programs Committee, on the executive recommendation of the Chair of the Griffith Business School Board (2 May 2006), considered the submission proposing to withdraw the Graduate Certificate in Leisure Management (3066), Master of Leisure Management (5203) and Master of Leisure Management with Honours (5205), as detailed in 2006/0007284, from semester 1 2006.

3.2 The simultaneous introduction of the University’s Academic Plan in early 2004 and the need to develop new policies and procedures associated with pursuit of accreditation with AACSB and EQUIS provided the context and rationale for a review of the Griffith Business School’s postgraduate program profile. As a result of this review, the proposed Master of Business and Master of Business with Honours programs will replace all postgraduate niche degrees currently serviced by the Department of Tourism, Leisure, Hotel and Sport Management – including the Master of Leisure Management program suite.

Resolution:

3.3 The Programs Committee, on the executive recommendation of the Chair of the Griffith Business School Board (2 May 2006), resolved to recommend to the Academic Committee the withdrawal of the Graduate Certificate in Leisure Management (3066), Master of Leisure Management (5203) and Master of Leisure Management with Honours (5205), as detailed in 2006/0007284, from semester 1 2006.

4.0 HSV PROGRAM WITHDRAWAL 2006/0003028

5172 MASTER OF HUMAN SERVICES BY RESEARCH WITH HONOURS

4.1 The Programs Committee, on the recommendation of the Griffith Health Board (Faculty) (4/2006, 24 May 2006), considered the submission proposing to withdraw the Master of Human Services by Research with Honours (5172), as detailed in 2006/0003028, from semester 2 2006.

4.2 The Programs Committee noted that the School of Human Services and the Office of Graduate Studies had recommend withdrawal of this program. It was approved in 1999 as a research higher degree (research masters) but there have been no enrolments in the program since introduction.

Resolution:

4.3 The Programs Committee, on the recommendation of the Griffith Health Board (Faculty) (4/2006, 24 May 2006), resolved to recommend to the Academic Committee the withdrawal of the Master of Human Services by Research with Honours (5172), as detailed in 2006/0003028, from semester 2 2006.
5.0 NRS PROGRAM WITHDRAWAL 2006/0003050
5430 MASTER OF NURSING (CORNERSTONE)
5431 MASTER OF NURSING WITH HONOURS (CORNERSTONE)

5.1 The Programs Committee, on the executive recommendation of the Dean, Learning and Teaching, Griffith Health (24 May 2006), considered the submission proposing to withdraw the Master of Nursing – Cornerstone (5430) and the Master of Nursing (Honours) - Cornerstone (5431), as detailed in 2006/0003050, from semester 2 2006.

5.2 The Programs Committee noted that no students have been admitted to these programs.

Resolution:

5.3 The Programs Committee, on the executive recommendation of the Dean, Learning and Teaching, Griffith Health (24 May 2006), resolved to recommend to the Academic Committee the withdrawal of the Master of Nursing – Cornerstone (5430) and the Master of Nursing (Honours) - Cornerstone (5431), as detailed in 2006/0003050, from semester 2 2006.

6.0 AES NEW PROGRAM SUBMISSION 2006/0002535
3183 GRADUATE CERTIFICATE IN HEALTH MANAGEMENT
5451 MASTER OF HEALTH MANAGEMENT

6.1 The Programs Committee, on the recommendation of the Faculty of Environmental Science Board 2/2006 (11 May 2006), considered the New Program Submission proposing to establish the Graduate Certificate in Health Management (3183) and Master of Health Management (5451), as detailed in 2006/0002535, for introduction in semester 2, 2007.

6.2 Mr Peter Davey from the Australian School of Environmental Studies attended the meeting to speak to this item. He advised that a partnership has been established between Griffith University, the Ministry of Health (MOH), Indonesia and the University of Indonesia, to further international opportunities between Indonesia and Australia by developing a sustainable program which meets the academic and professional needs of middle and senior managers of the MOH across Indonesia.

6.3 The Master of Health Management is designed for senior staff in the MOH who have completed the Master of Public Health (University of Indonesia). Through completion of the Master of Public Health (UI), students will have an understanding of population health and health promotion. The subsequent completion of the Master of Health Management at Griffith University will provide students with skills and knowledge in modern management theory and practice.

6.4 To be eligible for the award of Graduate Certificate in Health Management (GCertHMgt), a student must acquire 40CP as described below:
- Gain 40CP for core courses.

6.5 To be eligible for the award of Master of Health Management (MHMgt), a student must acquire 80CP as described below:
- Gain 40CP for core courses;
- Gain 40CP for the dissertation courses
Or
- Gain 40CP for core courses;
- Gain 20CP for electives as approved by the Program Convenor;
- Gain 20CP for the Masters Project
A student shall gain no more than 10CP of the total 80CP in courses in which the grade of Pass Conceded (PC) has been attained.

6.6 In considering the submission the following comments were made:
- In response to queries about the requirement for students who don't achieve an IELTS of 6.5 to complete 5 hours per week of English language, Mr Davey advised that processes, including staff resources, have been set in place to ensure that students will be given every opportunity to reach the desired level before they complete the program.
- The Programs Committee requested that the Program Convenor closely monitors the current cohort of students to benchmark the standards of English attained in order to make any adjustments for future cohorts.
- The Programs Committee queried the limitation on the number of students being able to undertake the EVP and MGT electives in Option 2. It was suggested that these were estimates only. Subsequent to the meeting the Secretary ascertained that this is the case for the MGT elective. However, there is a limit for students wishing to undertake the EVP course due to limited places available in laboratories. Programs Committee noted that it is expected the majority of students will select Option 1, the dissertation option.
- Mr Davey advised that the Master of Science in Public Health (5349) is to be retained as the World Bank is actively seeking students to undertake this program.
- This program is available only for those students who have completed the Master of Science in Public Health at the University of Indonesia.
- Arrangements have been established with staff in the Griffith Business School to provide course materials which will contain local and international case studies, as indicated on page 9 of the submission.
- The Programs Committee requests that the Program Convenor liaise with staff in the Health Group to arrange for potential supervision of students who wish to undertake a dissertation in a health area.
- The Programs Committee commended the Program Convenor for the quality of this submission.

Resolution:

6.7 The Programs Committee, on the recommendation of the Faculty of Environmental Science Board 2/2006 (11 May 2006), resolved to recommend to the Academic Committee the Major Change Submission proposing to establish the Graduate Certificate in Health Management (3183) and Master of Health Management (5451), as detailed in 2006/0002535, for introduction in semester 2, 2007.

7.0 GLS NEW PROGRAM SUBMISSION 2006/0003520
3193 GRADUATE CERTIFICATE IN AUSTRALIAN MIGRATION LAW

7.1 The Programs Committee, on the recommendation of the Griffith Law School Board (9 May 2006), resolved to ratify the Chair’s executive action in recommending to the Academic Committee the attached New Program Submission proposing to establish the Graduate Certificate in Australian Migration Law and Practice (3193), as described in 2006/0003520, from semester 2, 2006.

7.2 Due to the Migration Agents Registration Authority (MARA) introducing the Graduate Certificate in Australian Migration Law and Practice from July 2006, the law will require people who want to become a migration agent, who do not hold a current legal practicing certificate, to have completed this postgraduate program. The program has been developed for the migration advice profession, in conjunction with Australian National University, Griffith University, Murdoch University, and Victoria University. The Graduate
Certificate is open to both lawyers and those without a legal background and is intended for those seeking to apply for registration as an Australian migration agent.

7.3 To be eligible for the award of a Graduate Certificate in Australian Migration Law and Practice (GCertAusMigrationLaw&Prac), a student must acquire 40CP as prescribed below:
- Gain 40CP for core courses; and
- The grade of Pass Conceded (PC) will not be awarded for any courses in this program.

Resolution

7.4 The Programs Committee, on the recommendation of the Griffith Law School Board (9 May 2006), resolved to ratify the Chair’s executive action in recommending to the Academic Committee the New Program Submission proposing to establish the Graduate Certificate in Australian Migration Law and Practice (3193), as described in 2006/0003520, from semester 2, 2006.

8.0 EDN SUBMISSION FOR MAJOR CHANGE 2006/0003517
5129 MASTER OF EDUCATION

8.1 The Programs Committee, on the recommendation of the Faculty of Education Board (15 May 2006) and the Contemporary Arts, Music and Media Board (16 May 2006), considered the Major Change Submission proposing changes to the Master of Education (5129), as detailed in 2006/0003517, for implementation in summer semester 2006.

8.2 The Queensland Conservatorium proposes to introduce a new 40CP Music Education Specialisation into the Master of Education, which will also provide, as an exit point, a Graduate Certificate in Music Education. Students will be required to enrol in the Master of Education initially, but may exit after successful completion of the 40CP Music Education specialisation. The submission contains the information to establish the Graduate Certificate on the student system. A list of electives for this specialisation will be tabled at the meeting.

8.3 The music education specialisation/Graduate Certificate will provide a unique opportunity for teachers to engage in an award program for professional development. The major purpose of the proposal is to provide existing teachers with a specialisation in music, and for teachers to upgrade existing qualifications and skills. This includes the training of Education Queensland primary teachers seeking a music education qualification to enable them to take up a music specialisation position.

8.4 Admission requirements are to be amended as follows:
- Applicants for admission to the Master of Education are required to hold a bachelors degree from a recognised tertiary institution or equivalent qualification, or equivalent Music Education specialisation.
- in addition to meeting admission requirements for the Master of Education, selection for admission to this specialisation will be made on a successful interview. Arrangements may be made for interviews to be conducted by distance.

8.5 In considering the submission the following comments were made:
- The Programs Committee noted the tabled paper which lists the electives available in the Music Education Specialisation and Graduate Certificate program.
- The Programs Committee requested clarification regarding exit points for the Master of Education, and further requested they be listed on the Program Catalogue if appropriate.
Resolution:

8.6 The Programs Committee, on the recommendation of the Faculty of Education Board (15 May 2006) and the Contemporary Arts, Music and Media Board (16 May 2006), resolved to recommend to the Academic Committee the Major Change Submission proposing changes to the Master of Education (5129), as detailed in 2006/0003517 and amended to include the listed elective courses, for implementation in summer semester 2006.

9.0 LAL MAJOR CHANGE SUBMISSION 2006/0002036

1116 BACHELOR OF ARTS IN LANGUAGES AND APPLIED LINGUISTICS

9.1 The Programs Committee, on the executive recommendation of the Acting Dean, Faculty of Arts (11 May 2006), considered the Major Change Submission proposing changes to the Bachelor of Arts in Languages and Applied Linguistics (1116), as detailed in 2006/0002036, for implementation in semester 1 2007.

9.2 The School of Languages and Applied Linguistics proposes, in the face of falling enrolments, to withdraw the Thai major and associated courses from 2007. Students currently in the program and undertaking this major will be able to complete all requirements.

9.3 Programs Committee noted other programs affected by the withdrawal of this major are:

- 1016/1021/1022 Bachelor of Arts
- 1291/1292 Bachelor of Arts (Politics, Asian Studies and International Relations)
- 1144 Bachelor of Arts in Asian and International Studies
- 1230/1293 Bachelor of Arts/Bachelor of Business
- 1229/1294 Bachelor of Arts/Bachelor of Commerce
- 1108 BIB/BA Asian and Int Studies
- 1276/1277 B Law/B Arts
- 1147 BA (Asian and Int Studies)/B Communication
- 1106/1301 B IB/B Commerce
- 1295/1296 B IB/B Business
- 1105/1107 B IB
- 1119/1135 B Laws/B IB

Resolution:

9.4 The Programs Committee, on the executive recommendation of the Acting Dean, Faculty of Arts (11 May 2006), resolved to recommend to the Academic Committee the Major Change Submission proposing changes to the Bachelor of Arts in Languages and Applied Linguistics (1116), as detailed in 2006/0002036, for implementation in semester 1 2007.

10.0 HSV SPECIAL PURPOSE SUBMISSION 2006/0003038

1282 BACHELOR OF SOCIAL WORK

10.1 The Programs Committee, on the recommendation of the Griffith Health Board (Faculty) 4/2006 (24 May 2006), considered the Special Purpose Submission proposing changes to the Bachelor of Social Work (1282), as detailed in 2006/0003038, for implementation in semester 1 2007.

10.2 It is proposed that the Bachelor of Social Work be made available to international students. It is expected that the degree will be attractive to an international market, as Australian social work degrees are well regarded internationally. The Bachelor of Social
Work was introduced in 2006 and has already attracted enquiries from a small number of international students. The School of Human Services seeks to extend the options available. The International Office believes there is an available market for the Griffith University social work degree amongst Canadian students graduating from the college system who wish to obtain an internationally recognised professional qualification.

10.3 The English language requirements are in line with the standard requirements for undergraduate programs.

10.4 In considering the submission the Programs Committee requested clarification from the School of Human Services regarding the wording for the credit awarded “in accordance with the requirements of the Australian Association of Social Workers”.

Resolution:

10.5 The Programs Committee, on the recommendation of the Griffith Health Board (Faculty) 4/2006 (24 May 2006), resolved to recommend to the Academic Committee the Special Purpose Submission proposing changes to the Bachelor of Social Work (1282), as detailed in 2006/0003038 and subject to amendment as outlined in paragraph 10.4 above, for implementation in semester 1 2007.

11.0 HSV SPECIAL PURPOSE SUBMISSION 2006/0003044
1098 BACHELOR OF HUMAN SERVICES

11.1 The Programs Committee, on the executive recommendation of the Dean (Learning and Teaching), Griffith Health (9 May 2006), considered the Special Purpose Submission proposing changes to the Bachelor of Human Services (1098), as detailed in 2006/0003044, for implementation in semester 2 2006.

11.2 All majors in the Bachelor of Human Services, other than the Generic major, have either 20 or 10 credit points of unspecified electives. Students in the Generic major are currently required to complete 70 CP of specified electives. It is proposed to change this requirement to 50 CP of specified second or third year electives and 20 CP of unspecified electives. This change increases the educational breadth of the program, brings it into line with other majors and with the Academic Plan.

11.3 In considering the submission the Programs Committee requested advice from the School of Human Services regarding compliance with the Academic Plan and whether it is possible to provide 30CP of free choice electives, rather than the 20CP currently available.

Resolution:

11.4 The Programs Committee, on the executive recommendation of the Dean (Learning and Teaching), Griffith Health (9 May 2006), resolved to recommend to the Academic Committee the Special Purpose Submission proposing changes to the Bachelor of Human Services (1098), as detailed in 2006/0003044 and subject to amendment as outlined in paragraph 11.3 above, for implementation in semester 2 2006.

12.0 HSV SPECIAL PURPOSE SUBMISSION 2006/0003047
3050 GRADUATE CERTIFICATE IN CASE MANAGEMENT

12.1 The Programs Committee, on the recommendation of the Griffith Health Board (Faculty) 4/2006 (24 May 2006), considered the Special Purpose Submission proposing a change
of program title for the Graduate Certificate in Case Management (3050), as detailed in 2006/0003047, for implementation in semester 1 2007.

12.2 The School of Human Services is proposing to change the program title of the Graduate Certificate in Case Management to the Graduate Certificate in Rehabilitation Case Management. The current title suggests a much broader focus on case management, which is not reflected in the content of the courses. The courses in this program are specific to the occupational rehabilitation industry and therefore focus on case management in this context.

12.3 In considering the submission the Programs Committee requested that additional information be provided in the Program Catalogue under the heading "Delivery and Attendance Mode", in line with a project recently undertaken by staff in the Student Administration.

Resolution:

12.4 The Programs Committee, on the recommendation of the Griffith Health Board (Faculty) 4/2006 (24 May 2006), resolved to recommend to the Academic Committee the Special Purpose Submission proposing a change of program title for the Graduate Certificate in Case Management to Graduate Certificate in Rehabilitation Case Management (3050), as detailed in 2006/0003047, for implementation in semester 1 2007.

13.0 DOH SPECIAL PURPOSE SUBMISSION 2006/0003518
5402 MASTER OF DENTAL TECHNOLOGY IN PROSTHETICS

13.1 The Programs Committee, on the recommendation of the Griffith Health Board (Faculty) 4/2006 (24 May 2006), considered the Special Purpose Submission proposing changes to the Master of Dental Technology in Prosthetics (5402), as detailed in 2006/0003518, for implementation in semester 1 2007.

13.2 The School of Dentistry and Oral Health proposes to admit international students into this postgraduate program and to change admission requirements for Australian students and a part-time program structure.

13.3 The School of Dentistry and Oral Health and the International Student Centre have been receiving a number of queries from international students wishing to undertake the Master of Dental Technology in Prosthetics. Recent changes to the regulations within the Dental Technicians and Dental Prosthetists Registration Act 2004 have made it possible to allow international students to undertake study and clinical work legally in Queensland.

13.4 The English Language Requirements for admission to this program are proposed to be the same as the approved requirements for the School of Dentistry undergraduate programs, that is:
- A minimum score of 580 on TOEFL (Test of English as a Foreign Language); or
- A computerized TOEFL score of 237
- A minimum overall band score of 7 on IELTS (International English Language Testing System) with no sub-score of less than 6.5; or
- No score less than 3+ in each skill of the ISLPR (International Second Language Proficiency Rating)

English test results must be no more than two years old

13.5 Under current Admission requirements a prospective student must have at least two-years post-registration laboratory experience. This does not allow graduates of the School of Dentistry and Oral Health Bachelor of Oral Health in Dental Technology to
articulate straight into the Master of Dental Technology in Prosthetics. To improve enrolment numbers the School seeks to have approved the changes outlined in the submission.

13.6 In considering the submission the following comments were made:
- The admission requirements need to be clarified to ensure that the Program Catalogue provides clear advice to students about alternative qualifications or experience.
- The Programs Committee requested clarification regarding the requirement for students without a degree in dental technology needing to undertake "a suitable paper in research methodology". It was suggested that this might be amended to indicate that students must undertake a research methodologies course.
- The Programs Committee seeks feedback from the School of Dentistry and Oral Health regarding this requirement, indicating that it would expect students to already have knowledge of research methodologies.

Resolution:

13.7 The Programs Committee, on the recommendation of the Griffith Health Board (Faculty) 4/2006 (24 May 2006), resolved to recommend to the Academic Committee the Special Purpose Submission proposing changes to the Master of Dental Technology in Prosthetics (5402), as detailed in 2006/0003518 subject to amendment as outlined in paragraph 13.6 above, for implementation in semester 1 2007.

14.0 EVP SPECIAL PURPOSE SUBMISSION 2006/0002530
1086/1279 BACHELOR OF ENVIRONMENTAL PLANNING

14.1 The Programs Committee, on the recommendation of the Faculty of Environmental Sciences Board 2/2006 (11 May 2006), considered the Special Purpose Submission proposing changes to the Bachelor of Environmental Planning (1086/1279), as detailed in 2006/0002530, for implementation in semester 2 2006.

14.2 The Gold Coast offering of the Bachelor of Environmental Planning program (1279) was approved at the 6/2005 meeting of Programs Committee. At that time the inconsistency between the program structure and the degree requirements was not noted and this submission is being put forward in order to align the degree requirements with the approved program structure for each program.

14.3 The revised degree requirements for the Gold Coast offering (1279) of this program are as follows:

To be eligible for the award of Bachelor of Environmental Planning (BEnvPlan), a student must acquire 320CP as prescribed below:
- complete 230CP-240CP of courses prescribed in the Professional Planning Core as listed in Table [A];
- students (other than mid-year entry students) must complete 70CP of first year courses prior to undertaking any second, third or fourth year Environmental Planning courses unless approval is granted by the Head of School;
- complete 40CP of Pass Stream courses listed in Table [B];
- complete 50CP-40CP of specialisation elective courses to be selected either from the list in Table [C] or, from other areas of the University, subject to availability unless approval for an alternative selection is given by the Head of School;
- complete a maximum of 30CP of courses at first year level from Table [C];
- notwithstanding the amount of credit which may be given towards a bachelors degree, students undertaking a four year degree are required to complete a
minimum of 110CP of second, third and fourth year courses which are part of the
degree requirements and which have not been credited towards another degree;
- gain no more than 40CP (of the total 320CP) for courses in which the grade of
Pass Conceded (PC) has been attained.

14.4 The revised degree requirements for the Nathan offering (1086) of this program are as
follows:

To be eligible for the award of Bachelor of Environmental Planning (BEnvPlan), a
student must acquire 320CP as prescribed below:
- complete 230CP of courses prescribed in the Professional Planning Core as listed
in Table [A];
- students (other than mid-year entry students) must complete 70CP of first year
courses prior to undertaking any second, third or fourth year Environmental
Planning courses unless approval is granted by the Head of School;
- complete 40CP of Pass Stream courses listed in Table [B];
- complete 50CP of specialisation elective courses to be selected either from the list
in Table [C]—unless approval for an alternative selection is given by the Head of
School; or, courses from other areas of the University, subject to availability.
- complete a maximum of 30CP of courses at first year level from Table [C];
- notwithstanding the amount of credit which may be given towards a bachelors
degree, students undertaking a four year degree are required to complete a
minimum of 110CP of second, third and fourth year courses which are part of the
degree requirements and which have not been credited towards another degree;
- gain no more than 40CP (of the total 320CP) for courses in which the grade of
Pass Conceded (PC) has been attained.

14.5 The Faculty of Environmental Sciences Board has accepted that this change needs to
be made so that current degree requirements are consistent with the current program
structure. However the Board has issued a request to the host School to find an
alternative solution for implementation from 2007 to ensure that degree requirements for
the two campus offerings of the program are the same.

14.6 In considering the submission the Programs Committee requested that the Program
Structure be amended to remove reference to ‘specialisation’ courses, and to replace
with ‘elective’ courses.

Resolution:

14.7 The Programs Committee, on the recommendation of the Faculty of Environmental
Sciences Board 2/2006 (11 May 2006), resolved to recommend to the Academic
Committee the Special Purpose Submission proposing changes to the Special Purpose
Submission proposing changes to the Bachelor of Environmental Planning (1086/1279),
as detailed in 2006/0002530 subject to amendment as outlined in paragraph 14.6 above,
for implementation in semester 2 2006.

SECTION II: MATTERS REQUIRING RATIFICATION OR EXECUTIVE ACTION

Nil

SECTION B: ACTION UNDER DELEGATED AUTHORITY OR EXECUTIVE ACTION

Nil.
SECTION C: OTHER RECOMMENDATIONS AND REPORTS  
(TO PERSONS/COMMITTEES OTHER THAN THE PARENT COMMITTEE(S))

Nil.

SECTION D: MATTERS NOTED, CONSIDERED OR REMAINING UNDER DISCUSSION

15.0 LAL PROGRAM WITHDRAWAL 2006/0002037  
9190 CONTINUING EDUCATION CERTIFICATE IN ELEMENTARY TOURISM JAPANESE

15.1 The Programs Committee noted the withdrawal of the Continuing Education Certificate in Elementary Tourism Japanese (9190), as detailed in 2006/0002037, from semester 1 2007, as continuing low enrolments no longer make this program sustainable.

16.0 CHAIR’S REPORT

16.1 The Chair advised that all items referred to the Academic Committee had been approved.

17.0 NEXT MEETING

The next meeting of the Programs Committee will be held on 29 June 2006 at 9.30am in N54, 2.01, Bray Centre, Nathan campus.

Confirmed:

------------------------------------------------ Date: 29 June 2005

Chairperson (Dr Joseph McDowall) Programs Committee
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<td>Academic Registrar</td>
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<td>Professor Jeff Giddings</td>
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<td>Two years, up to 31 December 2006</td>
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<td>Mr Dave Edwards</td>
<td>Dean, appointed by Pro-Vice Chancellor (Science and Technology)</td>
<td>Two years, up to 31 December 2007</td>
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<tr>
<td>Dr Helena Austin</td>
<td>Full-time academic staff member nominated by the Pro-Vice Chancellor (Arts, Education and Law)</td>
<td>Two years, up to 31 December 2006</td>
</tr>
<tr>
<td>Dr Mark Brimble</td>
<td>Full-time academic staff member nominated by the Pro-Vice Chancellor (Business)</td>
<td>Two years, up to 31 December 2006</td>
</tr>
<tr>
<td>Dr Deborah Mooney</td>
<td>Full-time academic staff member nominated by the Pro-Vice Chancellor (Health)</td>
<td>Two years, up to 31 December 2007</td>
</tr>
<tr>
<td>Associate Professor Wendy Loughlin</td>
<td>Full-time academic staff member nominated by the Pro-Vice Chancellor (Science and Technology)</td>
<td>Two years, up to 31 December 2007</td>
</tr>
<tr>
<td>Mr Brenton Hill</td>
<td>One student of the University nominated jointly by Griffith University Student Representative Council and Gold Coast Student Guild</td>
<td>One year, up to 31 December 2006</td>
</tr>
<tr>
<td>Ms Sharon Clifford (Secretary)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Other Copies
- CARMS copy (attachments)
- Binding copy (attachments)
- Spare copy

### Information Copies
- Pro-Vice Chancellor (International):
  - Mr Chris Madden
  - Dean, Graduate Studies (with attachments):
    - Professor Joy Cumming
    - Director, Student Admin
  - Ms. Cathy McGrath
  - Student Systems Operations Manager
  - Ms Annette McCarthy
- Manager, Planning & Statistics:
  - Mr John Fairbairn
  - Publications Officer:
    - Ms Julie Townsend
  - Student Services, Nathan (with attachments):
    - Ms Vicki Tolstoff
    - Head, Secretariat, (with attachments):
      - Ms Karen van Haeringen
      - Secretary, Academic Committee (with attachments):
        - Ms Sonya Betros
        - Program Information Officer (with attachments):
          - Ms Erika Rak