GRiffith university
Programs Committee
Minutes of Meeting 4/2005 (Part 1)

Part 1 of the 4/2005 Programs Committee was held on Thursday 30 June 2005 at 9.30am in the Bray Centre Building (N54), Room 2.01, Nathan campus.

As there was insufficient time to consider all items on the agenda, Part 2 of this meeting reconvened on Wednesday 13 July 2005 at 9.30am in the Bray Centre Building (N54), Room 2.02, Nathan campus. (See separate Minutes.)

CONTENTS

1.0 Confirmation of Minutes

2.0 Membership

SECTION A: RECOMMENDATIONS AND REPORTS TO ACADEMIC COMMITTEE AND ITS SUB-COMMITTEES

3.0 GBS New Program Submissions
Bachelor of Business (1034 GC, 1287 LO, 1288 NA), Bachelor of Business (Hotel, Tourism, Leisure and Sport) (1290 GC, 1289 NA) (05/0007633)
Bachelor of Commerce (1286 GC, 1285 LO, 1035 NA) (05/0007573)
Bachelor of Arts (Politics, Asian Studies and International Relations) (1292 GC, 1291 NA) (05/0007569)
Bachelor of International Business (1107 GC, 1105 NA) (05/0007571)

4.0 GBS New Program Submission (2005/0000508)
Graduate Certificate in Business (3171)

5.0 EDU New Program Submission (2005/0007629)
Master of Teaching – Secondary (International Students Only) (5434)

6.0 GLS Major Change Submission (05/0007625)
Bachelor of Laws/Bachelor of Arts – Law and Asian Studies (NA) (1118)
Bachelor of Laws/Bachelor of International Business (NA) (1119)
Bachelor of Laws/Bachelor of Arts in Politics and Government (NA) (1120)
Bachelor of Laws/Bachelor of Environmental Science (NA) (1121)
Bachelor of Laws/Bachelor of Business (GC) (1126)
Bachelor of Laws/Bachelor of Arts – Law, Media and Culture (NA) (1127)
Bachelor of Laws/Bachelor of Commerce (NA) (1128)
Bachelor of Laws/Bachelor of Arts – Law and Japanese (GC) (1134)
Bachelor of Laws/Bachelor of International Business (GC) (1135)
Bachelor of Laws/Bachelor of Arts in Psychology (GC) (1136)
Bachelor of Laws – Graduate Entry (NA) (1137)
Bachelor of Laws/Bachelor of Commerce with Honours (NA) (1138)
Bachelor of Laws/Bachelor of Behavioural Science (NA/MG) (1139)
Bachelor of Laws/Bachelor of Environmental Planning (NA) (1140)
BACHELOR OF LAWS – GRADUATE ENTRY (GC) (1141)
BACHELOR OF LAWS/BACHELOR OF ARTS IN CRIMINOLOGY & CRIMINAL JUSTICE (NA/MG) (1234)
BACHELOR OF LAWS/BACHELOR OF INFORMATION TECHNOLOGY (GC) (1235)
BACHELOR OF LAWS/BACHELOR OF INTERNATIONAL RELATIONS (NA) (1275)
BACHELOR OF LAWS/BACHELOR OF ARTS (NA) (1276)
BACHELOR OF LAWS/BACHELOR OF ARTS (GC) (1277)

7.0 QCA MAJOR CHANGE SUBMISSIONS
BACHELOR OF FINE ART (1181) (05/0000527)
BACHELOR OF PHOTOGRAPHY (1186) (05/0000528)
BACHELOR OF CONTEMPORARY AUSTRALIAN INDIGENOUS ART (1187) (05/0000529)
BACHELOR OF DESIGN (1189) (05/0000530)

SECTION B: ACTION UNDER DELEGATED AUTHORITY OR EXECUTIVE ACTION
Nil.

SECTION C: OTHER RECOMMENDATIONS AND REPORTS
(TO PERSONS/COMMITTEES OTHER THAN THE PARENT COMMITTEE(S))
Nil.

SECTION D: MATTERS NOTED, CONSIDERED OR REMAINING UNDER DISCUSSION

8.0 GBS PROGRAM SUBMISSIONS
GRADUATE CERTIFICATE IN BUSINESS ADMINISTRATION (3048, 3048), MASTER OF BUSINESS ADMINISTRATION (5159, 5158), MASTER OF BUSINESS ADMINISTRATION WITH HONOURS (5165, 5164) (2005/0007638)
MASTER OF BUSINESS ADMINISTRATION (PRACTICUM) (5448 NA, 5449 SB) (2005/0007643)
GRADUATE CERTIFICATE IN INTERNATIONAL BUSINESS (3102), MASTER OF INTERNATIONAL BUSINESS (5311), MASTER OF INTERNATIONAL BUSINESS WITH HONOURS (5312) (2005/0007641)
GRADUATE CERTIFICATE IN MANAGEMENT (3172 NA, 3173 GC), MASTER OF MANAGEMENT (5435NA, 5436 GC), MASTER OF MANAGEMENT WITH HONOURS (5437 NA, 5438 GC) (2005/0007636)
GRADUATE CERTIFICATE IN COMMERCE (3174 NA, 3175 GC), MASTER OF COMMERCE (5439 NA, 5440 GC), MASTER OF COMMERCE WITH HONOURS (5441 NA, 5442 GC) (2005/0007642)
GRADUATE CERTIFICATE IN ASIAN AND INTERNATIONAL STUDIES (3176), MASTER OF ARTS (ASIAN AND INTERNATIONAL STUDIES) (5443) (2005/0007645)
GRADUATE CERTIFICATE IN PUBLIC ADMINISTRATION (3083), MASTER OF PUBLIC ADMINISTRATION (5275), MASTER OF PUBLIC ADMINISTRATION WITH HONOURS (5327) (2005/0007644)
GRADUATE CERTIFICATE IN BUSINESS (3177 NA, 3178 CG), MASTER OF BUSINESS (5444 NA, 5445 CG), MASTER OF BUSINESS WITH HONOURS (5446 NA, 5447 CG) (2005/0007637)
9.0 CHAIR’S REPORT

10.0 NEXT MEETING

Committee QuickPlace Web Address

- [https://qplace02.domino.gu.edu.au/sec-university-committees](https://qplace02.domino.gu.edu.au/sec-university-committees). Use the left navigation bar to select the Programs Committee site. (Username is your staff number and password is the same as your Novell login. Call the Secretary on 55372 for advice or if experiencing difficulties.)
GRiffith University

Minutes of Meeting 4/2005 (Part 1)

Part 1 of the 4/2005 Programs Committee was held on Thursday 30 June 2005 at 9.30am in the Bray Centre Building (N54), Room 2.01, Nathan campus.

As there was insufficient time to consider all items on the agenda, Part 2 of this meeting reconvened on Wednesday 13 July 2005 at 9.30am in the Bray Centre Building (N54), Room 2.02, Nathan campus. (See separate Minutes.)

Minutes

Present:

Dr Joseph McDowall (Chair)
Ms Margaret Buckridge
Dr Lyn Holman
Professor Jeff Giddings
Dr Glenn Finger
Professor Lorelle Frazer
Dr Wendy Loughlin
Mr Dave Edwards
Dr Deborah Mooney
Secretary: Ms Sharon Clifford

Present by invitation:

Professor Bill Shepherd for item 3.0
Professor Chew Ng for item 4.0
Dr Debbie Heck for item 5.0
Professor Richard Johnstone for item 6.0
Mr Paul Jolly for item 7.0
Professor Art Shulman for item 8.0

1.0 Confirmation of Minutes

The minutes of the 3/2005 meeting of the Programs Committee, having been circulated, were taken as read and confirmed.

2.0 Membership

The Programs Committee noted that Dr Glenn Finger is attending his last meeting as member representing the Arts and Education Group. Dr Helena Austin is returning from leave and will represent that Group for the remainder of the terms of office. Members expressed their appreciation for the contribution made by Dr Finger, who in turn thanked members for the valuable experience in participating in the work of this Committee.

Section A: Recommendations and Reports to Academic Committee and Its Sub-committees
3.0 GBS NEW PROGRAM SUBMISSIONS

BACHELOR OF BUSINESS (1034 GC, 1287 LO, 1288 NA), BACHELOR OF BUSINESS (HOTEL, TOURISM, LEISURE AND SPORT) (1290 GC, 1289 NA) (05/0007633)
BACHELOR OF COMMERCE (1286 GC, 1285 LO, 1035 NA) (05/0007573)
BACHELOR OF ARTS (POLITICS, ASIAN STUDIES AND INTERNATIONAL RELATIONS) (1292 GC, 1291 NA) (05/0007569)
BACHELOR OF INTERNATIONAL BUSINESS (1107 GC, 1105 NA) (05/0007571)

3.1 The Programs Committee, on the recommendation of the Griffith Business School Board 4/2005 (May), considered the New Program Submissions proposing to establish the following programs for introduction in semester 1 2006:
- Bachelor of Business (1034 GC, 1287 LO, 1288 NA) and Bachelor of Business (Hotel, Tourism, Leisure and Sport) (1290 GC, 1289 NA), submission 05/0007633,
- Bachelor of Commerce (1286 GC, 1285 LO, 1035 NA), submission 05/0007573
- Bachelor of Arts (Politics, Asian Studies and International Relations) (1292 GC, 1291 NA), 05/0007569
- Bachelor of International Business (1107 GC, 1105 NA), as described in the submission 05/0007571

3.2 Professor Bill Shepherd attended the meeting to speak to this item. An additional paper, Revision of the Undergraduate Programs in the Griffith Business School (05/0007639), was tabled at the meeting. This document provides the history and context of the proposed changes, along with diagrammatic information about the proposed majors and minors, and information regarding the staged implementation and monitoring of the changes which will occur over the next few years.

3.3 The Griffith Business School has reduced the 17 current single three-year undergraduate programs to four, for introduction in 2006. Each of these programs comprise 240CP and contain a range of specialised areas of study, which offer scope for a high degree of integration, interdisciplinarity and internationalisation. They are designed to allow students the opportunity to undertake a multidisciplinary or a more specialised approach to their studies.

3.4 The Bachelor of Business and the Bachelor of Business (Hotel, Tourism, Leisure and Sport) focus on both the theory and practice of business, and develop the skills and professional expertise necessary for effective leadership in business, industrial and service activities in the globalised world economy. Year 1 of both programs is structured to introduce students to the very wide range of business disciplines necessary for an understanding of the interdisciplinary nature of business analysis and problem solving.

3.5 In the Bachelor of Business, years two and three contain more advanced level courses and are structured to enable students to choose an academic plan or major area of specialised study in (one of) marketing, management, human resource management, information systems, industrial relations, occupational health and safety, and logistics and supply chain management. Students may also select an additional minor area of specialised study or choose electives drawn from a range of courses on offer in the Griffith Business School, including work-integrated learning courses, or from elsewhere in the University.

3.6 In the Bachelor of Business (Hotel, Tourism, Leisure and Sport), years two and three contain more advanced level courses and it is structured to enable students to choose an academic plan or major area of specialised study in (one of) tourism, hotel management, leisure and sport management. Students may also select an additional minor area of specialised study or choose electives drawn from a range of courses on offer in the Griffith Business School, including work-integrated learning courses, or from elsewhere in the University. (See paragraphs 3.16.1 and 3.16.2 below for comments on this submission.)
3.7 To be eligible for the awards of Bachelor of Business and Bachelor of Business (Hotel, Tourism, Leisure and Sport) (BBus) a student must acquire 240CP as prescribed below:
- Gain 80CP for Year 1 courses;
- Gain 160CP for courses in Years 2 and 3 including:
  - at least one 80CP Major; AND
  - 60CP Minor and 20CP electives; or
  - a second 80CP Major from the list of GBS Majors; or
  - 80CP of electives.
- Complete at least 40CP at Year 3 level; and
- Complete no more than 100CP of courses at Year 1 level.
- Gain no more than 30CP of courses in which the grade of Pass Conceded (PC) has been attained.

3.8 The Bachelor of Commerce focuses on both the theory and practice of commerce and develops the skills and professional expertise necessary for effective leaders in today’s modern government and non-government organisations. Year one is structured to introduce students to the wide range of business disciplines necessary for an understanding of the interdisciplinary nature of commercial analysis and problem solving. Years two and three contain more advanced level courses and are structured to enable students to choose an academic plan or a major area of specialised study in one of accounting, finance, financial planning, banking or economics. Students may also select an additional minor area of specialised study or choose electives drawn from a range of courses on offer in the Griffith Business School, including work-integrated learning courses, or from elsewhere in the University. (See paragraphs 3.16.1 and 3.16.3 below for comments on this submission.)

3.9 To be eligible for the award of Bachelor of Commerce (BCom) a student must acquire 240CP as prescribed below:
- Gain 80CP for Year 1 courses;
- Gain 160CP for courses in Years 2 and 3 including:
  - at least one 80CP Major; AND
  - 60CP Minor and 20CP electives; or
  - a second 80CP Major from the list of GBS Majors; or
  - 80CP of electives.
- Complete at least 40CP at Year 3 level; and
- Complete no more than 100CP of courses at Year 1 level.
- Gain no more than 30CP of courses in which the grade of Pass Conceded (PC) has been attained.

3.10 Students wishing to meet the Accounting Professional Bodies accreditation requirements must acquire 240CP as prescribed below:
- Gain 80CP for Year 1 courses; and
- Gain 160CP for courses in Years 2 and 3 including
  - 100CP Accounting Major, and
  - 60CP Minor; or
  - 60CP electives.
- Complete at least 40CP at Year 3 level; and
- Complete no more than 100CP of courses at Year 1 level; and
- Gain no more than a total of 20CP (10CP of courses in the Accounting Major only) in which the grade of Pass Conceded (PC) has been attained.

3.11 The Bachelor of Arts (Politics, Asian Studies and International Relations) absorbs into its framework three existing (2005) degree programs, the Bachelor of Arts in Politics and Government, the Bachelor of Arts in Asian and International Studies and the Bachelor of International Relations. The number of majors currently on offer in these programs is reduced from nine to three, and includes three embedded and two
new minors. Submissions to withdraw the existing programs will be processed once these new programs have been approved for offer.

3.12 In year one the Bachelor of Arts is structured to introduce students to the wide range of social science disciplines necessary for an understanding of the interdisciplinary nature of socio-political, economic and business analysis and problem solving. In years two and three the program contains more advanced level courses and is structured to enable students to choose an Academic Plan or Major area of specialised study in politics and government, international relations and Asian and international studies. Students may also select an additional Minor area of specialised study or choose electives from a range of courses on offer in the Griffith Business School, including work-integrated learning courses, or from elsewhere in the University. (See paragraphs 3.16.1 and 3.16.4 below for comments on this submission.)

3.13 To be eligible for the award of Bachelor of Arts (Politics, Asian Studies and International Relations) (BA) a student must acquire 240CP as prescribed below:
- Gain 80CP for Year 1 courses;
- Gain 160CP for courses in Years 2 and 3 including:
  - at least one 80CP Major, AND
  - 60CP Minor and 20CP electives; OR
  - a second 80CP Major from the list of GBS Majors; OR
  - 80CP of electives; and
- Complete at least 40CP at Year 3 level; and
- Complete no more than 100CP of courses at Year 1 level.
- Gain no more than 30CP of courses in which the grade of Pass Conceded (PC) has been attained.

3.14 The Bachelor of International Business focuses on the theory and practice of international business operating through a range of technical disciplines and develops the skills and professional expertise necessary for effective leaders in government and non-government organisations in a modern global world economy. Year one is structured to introduce students to both technical disciplines and national and international institutional environments necessary for an understanding of the interdisciplinary nature of business analysis and problem solving in the international domain. Years two and three of the program contain more advanced level courses and are structured to enable students to undertake a major area of specialised study in International Business. Students may also select an additional minor area of specialised study in international political economy, international management and international marketing, or choose of electives drawn from a range of courses offered by the Griffith Business School, including work-integrated learning courses, or from elsewhere in the University. (See paragraphs 3.16.1 and 3.16.5 below for comments on this submission.)

3.15 To be eligible for the award of Bachelor of International Business (BIntBus) a student must acquire 240CP as prescribed below:
- Gain 80CP for Year 1 courses;
- Gain 160CP for courses in Years 2 and 3 including:
  - 80CP International Business Major; AND
  - 60CP Minor and 20CP electives; or
  - a second 80CP Major from the list of GBS Majors; or
  - 80CP of electives.
- Complete at least 40CP at Year 3 level; and
- Complete no more than 100CP of courses at Year 1 level.
- Gain no more than 30CP of courses in which the grade of Pass Conceded (PC) has been attained.

3.16 In considering the submissions the following comments were made:
3.16.1 General comments on all four submissions:
- There is sufficient flexibility between these four undergraduate programs for students to move between them at the end of first year with minimal additional work, especially between the Bachelor of Business and the Bachelor of Commerce.
- The Programs Committee requested that the Griffith Business School consider relabelling the 60CP Minors to something which more appropriately recognises the amount of work students are required to undertake; some majors across the University comprise 60CP.
- Concern was expressed that students can take a major from a non-GBS area and not receive recognition on the testamur, as is proposed for the GBS majors; it is especially of concern where students take a language major which comprises at least 80CP. The Griffith Business School is asked to address this issue, as it is important to differentiate between what does and does not link to the testamur title.
- The Griffith Business School is requested to provide transition advice for continuing students who may want to take advantage of new testamur titles.
- The Griffith Business School is requested to provide advice to students via the Program Catalogue regarding the requirement to participate in a series of workshops in first year, to enhance learning and communication skills development. It is also requested that if students need to attain a certain level before advancing, that this be specified in the degree requirements.
- The Griffith Business School is to indicate the campus of offer in the headings for all Majors and Minors.
- In those programs where students may undertake the Japanese language major the years of offer need to be amended.
- The Griffith Business School is asked to check that degree requirements are appropriate, and that they match the program structure; for example:
  - specify the maximum amount of first year courses that may be undertaken; the default is 120CP for a 240CP program;
  - specify a minimum of 40CP of courses undertaken at third year level;
  - in the program catalogue students are to be alerted that their elective choices may be limited by the need to meet degree requirements, as indicated above.
- The Griffith Business School is asked to address any load shift issues, especially in the Bachelor of Business program where courses have moved from INT to GBS.
- The Griffith Business School is commended on production of the booklet to be provided to students and staff, which contains information on all four undergraduate programs and how they interrelate.

3.16.2 Comments on the Bachelor of Business and Bachelor of Business (Hotel, Tourism, Leisure and Sport) submission:
- This proposal to establish two Bachelor of Business programs is based on the need to cater for the two different types of potential students, one for students who achieve a good OP and who wish to study business, and the other for those students who may not achieve as high an OP and who wish to study in a more applied area.
- It is recommended that the major “Advanced Hospitality Management” be renamed “Hospitality Management”.
- The program structure needs to be amended to include the compulsory course 2007PPP Legal Issues for Managers. This compulsory course is referred to in the submission, but is not included in either the degree requirements or the program structure.
- The Degree Requirements and Program Structure need to include advice to students about the requirement to complete 400 hours of industry
practicum for the Hotel Management major. The Program Catalogue should also include advice to students about the need to purchase a uniform for the practical courses.

- The Griffith Business School is to indicate whether the Food Production Management and Food and Beverage Service Management courses are restricted to students undertaking the Hotel Management major.
- The relationship to the Golf Management and Tennis certificate programs needs to be included in the Program Catalogue entry for the Bachelor of Business (Hotel, Tourism, Leisure and Sport).
- In the Program structure for the Bachelor of Business (Hotel, Tourism, Leisure and Sport) there are year one course titles which include HTL&S in parenthesis; the Programs Committee asks whether these are appropriate course titles or whether they should be more generic.
- A course description for 1220HSL is to be added to Section D of the submission.
- The Programs Committee requests that the Program Catalogue entries be amended as follows:
  - References to incompatible courses need to be removed from the program structure; this type of information is included in the Course Catalogue.
  - References to transition arrangements relating to previous adjustments need to be removed or amended, in order to avoid confusion.
  - Some additional information is required, as already noted in the submission, relating to course codes and course descriptions.

3.16.3 Comments on the Bachelor of Commerce submission:
- The Griffith Business School is asked to indicate whether 3106AFE is available at the Logan campus.

3.16.4 Comments on the Bachelor of Arts (Politics, Asian Studies and International Relations) submission:
- It was noted that this program has a less coherent progression of study than that for the other three undergraduate programs, with only 30CP of common core courses, and no capstone course for the majors.
- The Griffith Business School is asked to indicate in the Program Catalogue whether all first year courses are available at both Nathan and Gold Coast campuses, and also the campus at which the language courses are offered in Options B and C.
- The structure and content of the Thai language major is to be added to the submission.

3.16.5 Comments on the Bachelor of International Business submission:
- The campus of offer for all language studies is to be included in the program catalogue.
- The Thai Language Major stipulates a “minimum of 60CP”, but students may only choose two 40CP courses. This needs to be clarified, along with whether, at 60CP, it is called a ‘major’ or a ‘minor’ (or alternative terminology).

Resolution:

3.17 The Programs Committee, on the recommendation of the Griffith Business School Board 4/2005 (May), resolved to recommend to the Academic Committee the establishment the following programs, as contained in the specified documents, and subject to amendment as outlined in paragraphs 3.16.1 to 3.16.5 above, for establishment in semester 1, 2006:
4.0 GBS NEW PROGRAM SUBMISSION (2005/0000508) GRADUATE CERTIFICATE IN BUSINESS (3171)

4.1 The Programs Committee, on the recommendation of the Griffith Business School Board 4/2005 (May), considered the New Program Submission proposing to establish the Graduate Certificate in Business (3171), as described in the submission 05/0000508, from semester 2, 2005.

4.2 Professor Chew Ng attended the meeting to speak to this item. This program comprises four 10CP courses covering a range of business areas designed for WorkCover Queensland employees. The first of these is an introductory legal course that covers a range of issues that WorkCover Queensland employees need to be aware of in the conduct of their roles. The second and third courses deal with fundamental issues in accounting, the accounting process and accounting information systems that will assist WorkCover employees when examining the accounts of their clients. The final course is a business communications course that will cover a variety of issues including effective communication.

4.3 To be eligible for the award of a Graduate Certificate in Business (GCertBus), a student must acquire 40CP as prescribed below:
- Gain 40CP for core courses; and
- The grade of Pass Conceded (PC) will not be awarded for any courses in this program.

4.4 The program structure is as follows:

<table>
<thead>
<tr>
<th>Year</th>
<th>Sem</th>
<th>Catalog Nbr</th>
<th>Course</th>
<th>CP</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>II</td>
<td>7111AFE</td>
<td>Accounting</td>
<td>10</td>
</tr>
<tr>
<td>2</td>
<td>I</td>
<td>7140AFE</td>
<td>Financial Accounting</td>
<td>10</td>
</tr>
<tr>
<td>2</td>
<td>II</td>
<td>7110MGT</td>
<td>Applied Business Communication</td>
<td>10</td>
</tr>
<tr>
<td>3</td>
<td>I</td>
<td>7300LAW</td>
<td>Introduction to Law and Legal Reasoning</td>
<td>10</td>
</tr>
</tbody>
</table>

4.5 In considering the submission the Programs Committee requested that reference to a "maximum of three meetings" in the first sentence under 2.2 Structure of Teaching and Learning be amended to remove the word ‘maximum’.

Resolution:

4.6 The Programs Committee, on the recommendation of the Griffith Business School Board 4/2005 (May), resolved to recommend to the Academic Committee the establishment of the Graduate Certificate in Business (GCertBus, 3171), as contained in 05/0000508 and subject to amendments as outlined in paragraph 12.5 above, for introduction in semester 2 2005.
5.0 EDU NEW PROGRAM SUBMISSION (2005/0007629)
MASTER OF TEACHING – SECONDARY (INTERNATIONAL STUDENTS ONLY) (5434)

5.1 The Programs Committee, on the recommendation of the Faculty of Education Board 5/2005 (June), considered the New Program Submission proposing to establish the Master of Teaching – Secondary (International Students Only) (5434), as described in the submission 05/0007629, from semester 1, 2006.

5.2 This program comprises 160CP of professional preparation for teaching in secondary schools and includes Informing Discipline and Education Studies, Curriculum Studies in two teaching areas, and Professional Studies and Practice. Graduates will be eligible for registration as teachers with the Board of Teacher Registration (BTR) and will be equipped to teach in two teaching areas in a secondary school setting. Canadian students will also be eligible to apply for teacher certification with the College of Teachers in Ontario.

5.3 The program structure and content mirrors that offered at the MtGravatt campus, with different course codes. The Board of Teacher Registration has already approved it.

5.4 To be eligible for the award of Master of Teaching - Secondary (MTeach), a student must acquire 160CP as prescribed below:
- gain 40CP for Informing Discipline Studies (IDS); and
- gain 40CP for Education Studies (ES); and
- gain 40CP for Curriculum Studies (CS); and
- gain 40CP for Professional Studies and Practice (PSP); and
- gain no more than 20CP for courses in which the grade of Pass Conceded (PC) has been awarded - please note that a course for which the grade of Pass Conceded has been awarded does not satisfy prerequisite requirements

5.5 In considering the submission members made the following comments:
- The Programs Committee noted that the English Language requirements for this, and the identical program offered at the Mt Gravatt campus (5120), are being increased above the standard for postgraduate programs, as the lower standard has proved inadequate for some students. The Board of Teacher Registration also recommends the higher standard.
- Explanations of the types of courses (ie IDS, Informing Discipline Studies; ES, Education Studies; CS, Curriculum Studies and PSP, Professional Studies) are to be provided in the program structure.
- The Faculty is asked to provide a justification for maintaining the fees at below the Commonwealth minimum level for such programs.
- It was noted that content on indigenous inclusivity is incorporated into some courses offered in the program.
- The degree requirements and course description for 7237EPS are to be amended to add that there is a requirement to complete 50 days of block practice in schools.
- Advice is to be included in the program structure that, as a flow-on effect of introducing new courses into the revised Bachelor of Education, existing courses in this program will be replaced as those new courses are introduced.
- The statement on resources needs to be amended to recognise that additional resources are required to offer this program, in terms of physical space, supervision of internships, and library and other facilities.
- In response to a query from the Academic Registrar regarding synergies between this and the Graduate Diploma of Education – Secondary one-year program, Dr Heck undertook to follow up this issue when the structure of the Graduate Diploma has been determined.
Resolution:

5.6 The Programs Committee, on the recommendation of the Faculty of Education Board 5/2005 (June), resolved to recommend to the Academic Committee the establishment of the Master of Teaching – Secondary (International Students Only) (5434), as contained in 05/0007629 and subject to amendment as outlines in paragraph 13.5 above, for introduction in semester 1 2006.

6.0 GLS MAJOR CHANGE SUBMISSION (05/0007625)
BACHELOR OF LAWS/BACHELOR OF ARTS – LAW AND ASIAN STUDIES (NA) (1118)
BACHELOR OF LAWS/BACHELOR OF INTERNATIONAL BUSINESS (NA) (1119)
BACHELOR OF LAWS/BACHELOR OF ARTS IN POLITICS AND GOVERNMENT (NA) (1120)
BACHELOR OF LAWS/BACHELOR OF ENVIRONMENTAL SCIENCE (NA) (1121)
BACHELOR OF LAWS/BACHELOR OF BUSINESS (GC) (1126)
BACHELOR OF LAWS/BACHELOR OF ARTS – LAW, MEDIA AND CULTURE (NA) (1127)
BACHELOR OF LAWS/BACHELOR OF COMMERCE (NA) (1128)
BACHELOR OF LAWS/BACHELOR OF ARTS – LAW AND JAPANESE (GC) (1134)
BACHELOR OF LAWS/BACHELOR OF INTERNATIONAL BUSINESS (GC) (1135)
BACHELOR OF LAWS/BACHELOR OF ARTS IN PSYCHOLOGY (GC) (1136)
BACHELOR OF LAWS – GRADUATE ENTRY (NA) (1137)
BACHELOR OF LAWS/BACHELOR OF COMMERCE WITH HONOURS (NA) (1138)
BACHELOR OF LAWS/BACHELOR OF BEHAVIOURAL SCIENCE (NA/MG) (1139)
BACHELOR OF LAWS/BACHELOR OF ENVIRONMENTAL PLANNING (NA) (1140)
BACHELOR OF LAWS – GRADUATE ENTRY (GC) (1141)
BACHELOR OF LAWS/BACHELOR OF ARTS IN CRIMINOLOGY & CRIMINAL JUSTICE (NA/MG) (1234)
BACHELOR OF LAWS/BACHELOR OF INFORMATION TECHNOLOGY (GC) (1235)
BACHELOR OF LAWS/BACHELOR OF INTERNATIONAL RELATIONS (NA) (1275)
BACHELOR OF LAWS/BACHELOR OF ARTS (NA) (1276)
BACHELOR OF LAWS/BACHELOR OF ARTS (GC) (1277)

6.1 The Programs Committee, on the recommendation of the Griffith Law School Board 3/2005 (June), considered the Major Change Submission proposing changes to the above listed programs, as described in the submission 05/0007625, from semester 1, 2006.

6.2 Professor Richard Johnstone attended the meeting for discussion of this item. He and Dr Jeff Giddings spoke to this proposed major change. In late 2003, Griffith Law School established a Curriculum Review Committee. During 2004 and the first 4 months of 2005, the Committee undertook an extensive review to ensure that the Griffith Law School's programs remain at the forefront of undergraduate curriculum development in law. In proposing this change, the Griffith Law School seeks to strengthen students' experiences within the program and engage them further in the study of law. A set of transition arrangements has been developed to ensure that current students are not disadvantaged by the move to the proposed new structure.

6.3 In summary, the Griffith Law School proposes the following changes to its program structure for introduction in semester 1, 2006:
- The program will include mechanisms designed to incrementally develop the skills and knowledge of students in a range of key areas. This will be done through the introduction of “vertical subjects” (group work, legal ethics, legal theory and interdisciplinarity, generic and legal specific skills, internationalisation and Indigenisation). Each vertical subject will be clearly articulated in prospectuses and program guides, and student achievement in each vertical subject will be reported on the student's academic record;
- Learning related to a range of generic legal skills will be enhanced through the legal skills vertical subject within all core courses in the program. This vertical
subject identifies 4 key skills groups, namely (a) research, reading & writing, (b) analysis & problem solving, (c) effective communication and (d) reflective, client-focused approach.

- The coverage of legal theory and interdisciplinarity will be improved through the introduction of a vertical subject, with emphasis on coverage in the Law and the Modern State, Introduction to Legal Theory, Jurisprudence and Interdisciplinary Research Project courses.
- The manner in which the curriculum responds to student diversity, including Indigenous and international students will be enhanced. Issues of diversity are to be addressed in curriculum design, course design and in teaching practice. This will build on the work of the Law School Equity Committee;
- The further embedding of ‘internationalisation’ in the law curriculum through the introduction of the Internationalisation vertical subject which has as its core a new course, Transnational Law.
- Students will be able to complete their program in a manner that means no core law courses must be completed in the final semester of the program. This will facilitate interested students taking up the opportunity to undertake an international exchange program;
- Group Work and other group activities have been reviewed so that group work is conceived of as a vertical subject. Group work skills will be taught, practised and assessed in at least three stages of the curriculum (oral advocacy, legal drafting of outlines of arguments etc). The offices program will continue but only within three core courses in the program (Contract & Civil Obligations, Evidence and one other course yet to be designated);
- The ordering and structuring of core courses and key areas of knowledge within the curriculum resulting in: some course content be consolidated in specialist courses (greater compliance with the “Priestley 11”); the reduction in the size of Property Law from 40CP to 30CP; the introduction of three (3) new courses in Legal Writing, Legal Research and Transnational Law; some course titles revised to better reflect course content; and no core law courses to be offered in a students final semester so that they are better able to undertake exchange programs; and
- The final year courses Interdisciplinary Research Project and Legal Professional Practice courses become capstone courses within the curriculum, as referred to in the Griffith Academic Plan.

6.4 In considering the submission the following comments were made:
- Programs Committee commended the Griffith Law School on its proposal.
- It is requested that information be added to the Program Catalogue to advise students about the “vertical courses”, including any requirements for parallel assessment of these courses which may affect degree requirements.
- Further, it was requested that the program structure includes information about the opportunity for students to undertake a semester of international exchange.
- Concern was expressed that the proposal changes degree requirements for continuing students, increasing the core and reducing the electives by 10CP. The Griffith Law School is asked to clarify degree requirements and ensure continuing students are not adversely affected by the change.

Resolution:

6.5 The Programs Committee, on the recommendation of the Griffith Law School Board 3/2005 (June), resolved to recommend to the Academic Committee the Major Change Submission proposing changes to the Bachelor of Laws/Bachelor of Arts – Law and Asian Studies (Nathan) (1118), Bachelor of Laws/Bachelor of International Business (Nathan) (1119), Bachelor of Laws/Bachelor of Arts in Politics and Government (Nathan) (1120), Bachelor of Laws/Bachelor of Environmental Science (Nathan) (1121), Bachelor of Laws/Bachelor of Business (Gold Coast) (1126), Bachelor of Laws/Bachelor of Arts – Law, Media and Culture (Nathan) (1127), Bachelor of Laws/Bachelor of Commerce (Nathan) (1128), Bachelor of Laws/Bachelor of Arts –
Law and Japanese (Gold Coast) (1134), Bachelor of Laws/Bachelor of international Business (Gold Coast) (1135), Bachelor of Laws/Bachelor of Arts in Psychology (Gold Coast) (1136), Bachelor of Laws – Graduate Entry (Nathan) (1137), Bachelor of Laws/Bachelor of Commerce with Honours (Nathan) (1138), Bachelor of Laws/Bachelor of Behavioural Science (Nathan/Mt Gravatt) (1139), Bachelor of Laws/Bachelor of Environmental Planning (Nathan) (1140), Bachelor of Laws – Graduate Entry (Gold Coast) (1141), Bachelor of Laws/Bachelor of Arts in Criminology & Criminal Justice (Nathan/Mt Gravatt) (1234), Bachelor of Laws/Bachelor of information Technology (Gold Coast) (1235), Bachelor of Laws/Bachelor of international Relations (Nathan) (1275), Bachelor of Laws/Bachelor of Arts (Nathan) (1276), Bachelor of Laws/Bachelor of Arts (Gold Coast) (1277), as contained in 05/0007625 and subject to amendments as outlines in paragraph 6.4 above, for implementation from semester 1, 2006.

7.0 QCA MAJOR CHANGE SUBMISSION

BACHELOR OF FINE ART (1181) (05/0000527)
BACHELOR OF PHOTOGRAPHY (1186) (05/0000528)
BACHELOR OF CONTEMPORARY AUSTRALIAN INDIGENOUS ART (1187) (05/0000529)
BACHELOR OF DESIGN (1189) (05/0000530)

7.1 The Programs Committee, on the recommendation of the Contemporary Arts, Music and Media Board 2/2005 (May), considered the Major Change Submissions proposing changes to the following programs for implementation in semester 1, 2006:
- Bachelor of Fine Art (1181), as detailed in 05/0000527
- Bachelor of Photography (1186), as detailed in 05/0000528
- Bachelor of Contemporary Australian Indigenous Art (1187), as detailed in 05/0000529
- Bachelor of Design (1189), as detailed in 05/0000530.

7.2 Mr Paul Jolly attended the meeting for discussion of this item. These programs have been redesigned to meet the objectives of the Griffith Academic Plan and the QCA Faculty Review. With the withdrawal of poorly performing majors and the consolidation of a number of similar courses taught across programs, it allows students the flexibility to choose a studio major within the program, and to choose an elective major or specialisation from other schools or faculties. This broadens the students’ experience in the degree and within the University environment.

7.3 In each of the four programs it is proposed to make the following changes:
- To provide each program with six (6) courses, known as Generic Skills. All students enrolled in any undergraduate program at QCA will undertake these six courses. The courses are shared by all undergraduate programs and consist of:
  - 1208QCA Modernism and Post Modernism;
  - 1209QCA Reading the Visual;
  - 1210QCA Creating the Image;
  - 1211QCA Digital Visualisation;
  - 1212QCA Two & Three Dimensional Art & Design Practice;
  - 1213QCA Indigenous Art Issues, Protocols and Practice.

  It is anticipated that the introduction of these courses will allow students to gain a broad range of skills and expertise before embarking onto specialised studies.

7.4 In the Bachelor of Fine Art proposed to make the following changes:
- To withdraw the majors Visual Culture and Digital Art & New Media from the program. Part of the content of the Visual Culture major will be integrated into the studio courses within the revised program structure. The Digital Art & New Media Major that was offered has been withdrawn due to lack of interest from students.
- To rename the 4 remaining majors:
  - Painting to Interdisciplinary Painting
- Sculpture & Intermedia to Interdisciplinary Sculpture
- Drawing & Print Media to Interdisciplinary Print Media
- Gold & Silversmithing to Jewellery & Small Objects

These new titles better reflect the diverse way a student can produce artwork in their chosen major.

- There are also a number of changes to courses as indicated in the submission.

7.5 As a result of the proposed changes, the degree requirements change as follows: To be eligible for the award of the Bachelor of Fine Art (BFA), a student must acquire 240CP as prescribed below:

- gain 80CP for the prescribed first year courses of the program by successfully completing the compulsory visual art theory courses (which contribute to the major in Visual Culture) and the studio foundation studies. It is a general requirement that students must have successfully completed all courses in first year before proceeding to second year, however students who do not meet this requirement, may be allowed to enrol in second year courses while completing components of the first year;
- gain a total of 160CP for all second and third year courses including 40CP for the major in Visual Culture. The remaining 20CP comes from the first year Art Theory courses;
- gain 60cp of Generic Skills
- Gain 60cp in Foundation Studies major
- Gain 60cp in a Studio Major (the majors are: Interdisciplinary Painting, Interdisciplinary Sculpture, Interdisciplinary Print Media, Jewellery & Small Objects)
- Gain 60cp in an Elective major or complete two areas of 30cp of Specialisations (these may be taken from other QCA programs or other Schools or Faculties across the University providing prerequisites are met).
- no more than 30CP of the total 160CP for second and third year can be awarded for courses in which a grade of Pass Conceded (PC) has been attained. The grade of Pass Conceded (PC) for a course which is a prerequisite for a later course is not regarded as sufficient for meeting the prerequisite requirements.

7.6 In the Bachelor of Photography it is proposed to make the following changes:

- To withdraw the majors Visual Culture and Commercial Photography from the program. Part of the content of the Visual Culture major will be integrated into the studio courses within the revised program structure. With the proposed withdrawal of the Bachelor of Photography at Logan campus the Commercial Photography major that was offered at that campus has been withdrawn and integrated into the existing Creative Advertising Photography major.
- To rename the 4 remaining majors:
  - Painting to Interdisciplinary Painting
  - Sculpture & Intermedia to Interdisciplinary Sculpture
  - Drawing & Print Media to Interdisciplinary Print Media
  - Gold & Silversmithing to Jewellery & Small Objects

These new titles better reflect the diverse way a student can produce artwork in their chosen major.

- There are also a number of changes to courses as indicated in the submission.

7.7 As a result of the proposed changes, the degree requirements change as follows: To be eligible for the award of the Bachelor of Photography (BPhoto), a student must acquire 240CP as prescribed below:

- gain 80CP for the prescribed first year courses of the program by successfully completing the compulsory visual art theory courses (which contribute to the major in Visual Culture) and the studio foundation studies. It is a general requirement that students must have successfully completed all courses in first year before proceeding to second year, however students who do not meet this requirement, may be allowed to enrol in second year courses while completing components of the first year;
- gain a total of 160CP for all second and third year courses including 40CP for the major in Visual Culture. The remaining 20CP comes from the first year Art Theory courses;
- gain 60cp of Generic Skills
- Gain 60cp in Foundation Studies major
- Gain 60cp in a Studio Major (the majors are: Photojournalism, Photo Art Practice, Creative Advertising Photography)
- Gain 60cp in an Elective major or complete two areas of 30cp of Specialisations (these may be taken from other QCA programs or other Schools or Faculties across the University providing prerequisites are met).
- no more than 30CP of the total 160CP for second and third year can be awarded for courses in which a grade of Pass Conceded (PC) has been attained. The grade of Pass Conceded (PC) for a course which is a prerequisite for a later course is not regarded as sufficient for meeting the prerequisite requirements.

7.8 In the Bachelor of Contemporary Australian Indigenous Art it is proposed to make the following changes:
- To introduce a new 60 CP elective major and two 30CP specialisations, to the program to broaden the students’ experiences in the degree offering a wider range of options to build on their skills. The 30CP specialisation Community Away-From-Base Project has been designed so that students may study each course from their home base.
- There are also a number of changes to courses as indicated in the submission.

7.9 As a result of the proposed changes, the degree requirements change as follows:
To be eligible for the award of the Bachelor of Contemporary Australian Indigenous Art (BContempAusIndigA), a student must acquire 240CP as prescribed below:
- gain 80CP for the prescribed first year courses of the program by successfully completing the compulsory visual art theory courses (which contribute to the major in Visual Culture) and the studio foundation studies. It is a general requirement that students must have successfully completed all courses in first year before proceeding to second year, however students who do not meet this requirement, may be allowed to enrol in second year courses while completing components of the first year;
- gain a total of 160CP for all second and third year courses;
- gain 60cp of Generic Skills
- Gain 60cp in Foundation Studies major
- Gain 60cp in a Studio Major (the majors is: Contemporary Aust Indigenous Art)
- Gain 60cp in an Elective major or complete two areas of 30cp of Specialisations (these may be taken from other QCA programs or other Schools or Faculties across the University providing prerequisites are met).
- no more than 30CP of the total 160CP for second and third year can be awarded for courses in which a grade of Pass Conceded (PC) has been attained. The grade of Pass Conceded (PC) for a course which is a prerequisite for a later course is not regarded as sufficient for meeting the prerequisite requirements.

7.10 In the Bachelor of Design it is proposed to make the following changes:
- To withdraw the majors Visual Culture & Digital Art & New Media from the program. Part of the content of the Visual Culture major will be integrated into the studio courses within the revised program structure. The Digital Art & New Media major will be able to be taken by students as an Elective major
- There are also a number of changes to courses as indicated in the submission.

7.11 As a result of the proposed changes, the degree requirements change as follows:
To be eligible for the award of the Bachelor of Design (BDes), a student must acquire 240CP as prescribed below:
- gain 40CP in the first semester of the program by successfully completing the compulsory Art Theory course and the Studio Foundation courses; and
- gain a total of 200CP for all courses in the remaining semesters including one of
the four available majors and including 50CP towards the major in Visual Culture
(the remaining 10CP comes from the first semester Art Theory course); and
- gain 60CP of Generic Skills
- Gain 60cp in Foundation Studies major
- Gain 60cp in a Studio Major (the majors are: Communication Design, Interior
Design, Product Design)
- Gain 60cp in an Elective major or complete two areas of 30cp of Specialisations
(these may be taken from other QCA programs or other Schools or Faculties
across the University providing prerequisites are met).
- no more than 30CP of the total 160CP for second and third year can be awarded
for courses in which a grade of Pass Conceded (PC) has been attained. The grade
of Pass Conceded (PC) for a course which is a prerequisite for a later course is not
regarded as sufficient for meeting the prerequisite requirements.

7.12 In considering the submissions the following comments were made:
- It is recommended that consideration be given to changing the name of the set of
six first year courses from “Generic Skills” to “Visual Arts Core Courses” or just
“Core Courses”.
- It is requested that the statements on degree requirements in all four programs use
consistent terminology, and, further, that the same title be used for the set of
courses called “Foundation Studies Major” in the degree requirements, and “Studio
Foundation Courses” in the program structure.
- All four submissions are to be amended to clearly show students the program
structures and requirements.
- The Programs Committee queried whether use of the term ‘interdisciplinary’
painting, sculpture, etc in the Bachelor of Fine Art adds to the title of the major.
- Reference to course prerequisites is to be removed from the program structures as
this information is included in the course catalogue.
- A statement needs to be included in the program structure that students cannot
undertake an elective major or specialisation in the same area as their Studio
Major.
- The Programs Committee requested that the Queensland College of Art ensure
that all the four programs contain a maximum of 120CP of first year courses and a
minimum of 40CP of third year courses, as specified in the Bachelor’s degree
policy.
- Section 1 of the Bachelor of Photography needs to be amended to indicate that this
program is no longer offered at Logan.
- Mr Jolly advised that the Queensland College of Art will consider preparing a
program booklet similar to that developed by the Griffith Business School for its
undergraduate programs.

Resolutions:

7.13 The Programs Committee, on the recommendation of the Contemporary Arts, Music
and Media Board 2/2005 (May), resolved to recommend to the Academic Committee
the Major Change Submission proposing changes to the Bachelor of Fine Art (1181),
as contained in 05/0000527 and amended as outlined in paragraph 7.12 above, for
implementation in semester 1 2006.

7.14 The Programs Committee, on the recommendation of the Contemporary Arts, Music
and Media Board 2/2005 (May), resolved to recommend to the Academic Committee
the Major Change Submission proposing changes to the Bachelor of Photography
(1186), as contained in 05/0000528 and amended as outlined in paragraph 7.12 above,
for implementation in semester 1 2006.

7.15 The Programs Committee, on the recommendation of the Contemporary Arts, Music
and Media Board 2/2005 (May), resolved to recommend to the Academic Committee
the Major Change Submission proposing changes to the Bachelor of Contemporary Australian Indigenous Art (1187) and amended as outlined in paragraph 7.12 above, as contained in 05/0000529, for implementation in semester 1 2006.

7.16 The Programs Committee, on the recommendation of the Contemporary Arts, Music and Media Board 2/2005 (May), resolved to recommend to the Academic Committee the Major Change Submission proposing changes to the Bachelor of Design (1189), as contained in 05/0000530 and amended as outlined in paragraph 7.12 above, for implementation in semester 1 2006.

SECTION B: ACTION UNDER DELEGATED AUTHORITY OR EXECUTIVE ACTION

Nil.

SECTION C: OTHER RECOMMENDATIONS AND REPORTS
(TO PERSONS/COMMITTEES OTHER THAN THE PARENT COMMITTEE(S))

Nil.

SECTION D: MATTERS NOTED, CONSIDERED OR REMAINING UNDER DISCUSSION

8.0 GBS NEW PROGRAM AND MAJOR CHANGE SUBMISSIONS
GRADUATE CERTIFICATE IN BUSINESS ADMINISTRATION (3047, 3048), MASTER OF BUSINESS ADMINISTRATION (5159, 5158), MASTER OF BUSINESS ADMINISTRATION WITH HONOURS (5165, 5164) (2005/0007638)
MASTER OF BUSINESS ADMINISTRATION (PRACTICUM) (5448 NA, 5449 SB) (2005/0007643)
GRADUATE CERTIFICATE IN INTERNATIONAL BUSINESS (3102), MASTER OF INTERNATIONAL BUSINESS (5311), MASTER OF INTERNATIONAL BUSINESS WITH HONOURS (5312) (2005/0007641)
GRADUATE CERTIFICATE IN MANAGEMENT (3172 NA, 3173 GC), MASTER OF MANAGEMENT (5435 NA, 5436 GC), MASTER OF MANAGEMENT WITH HONOURS (5437 NA, 5438 GC) (2005/0007636)
GRADUATE CERTIFICATE IN COMMERCE (3174 NA, 3175 GC), MASTER OF COMMERCE WITH HONOURS (5441 NA, 5442 GC) (2005/0007642)
GRADUATE CERTIFICATE IN ASIAN AND INTERNATIONAL STUDIES (3176), MASTER OF ARTS (ASIAN AND INTERNATIONAL STUDIES) (5443) (2005/0007645)
GRADUATE CERTIFICATE IN PUBLIC ADMINISTRATION (3083), MASTER OF PUBLIC ADMINISTRATION (5275), MASTER OF PUBLIC ADMINISTRATION WITH HONOURS (5327) (2005/0007644)
GRADUATE CERTIFICATE IN BUSINESS (3177 NA, 3178 CG), MASTER OF BUSINESS (5444 NA, 5445 CG), MASTER OF BUSINESS WITH HONOURS (5446 NA, 5447 CG) (2005/0007637)

8.1 The Programs Committee, on the recommendation of the Griffith Business School Board 5/2005 (June), considered the following submissions for introduction in semester 1, 2006:
- New Program Submission proposing to establish the Graduate Certificate in Business Administration (3047, 3048, existing codes), Master of Business Administration (5159, 5158, existing codes), and the Master of Business Administration with Honours (5165, 5164, existing codes) as described in the submission 05/0007638.
- New Program Submission proposing to establish the Master of Business Administration (Practicum) (5448 NA, 5449 GC), as described in the submission 05/0007643.
- New Program Submission proposing to establish the Graduate Certificate in International Business (3102 existing code), the Master of International Business (5311 existing code) and the Master of International Business with Honours (5312 existing code) as described in the submission 05/0007641.
- New Program Submission proposing to establish the Graduate Certificate in Management (3172 NA, 3173 GC, exit points), the Master of Management (5435 NA, 5436 GC) and the Master of Management with Honours (5437 NA, 5438 GC), as described in the submission 05/0007636.
- New Program Submission proposing to establish the Graduate Certificate in Commerce (3174 NA, 3175 GC, exit points), the Master of Commerce (5439 NA, 5440 GC), and the Master of Commerce with Honours (5441 NA, 5442 GC), as described in the submission 05/0007642.
- New Program Submission proposing to establish the Graduate Certificate in Asian and International Studies (3176) and the Master of Arts (Asian and International Studies) (5443), as described in the submission 05/0007645.
- Major Change Submission proposing to establish the Graduate Certificate in Public Administration (3083, exit point), the Master of Public Administration (5275), and the Master of Public Administration with Honours (5327), as described in the submission 05/0007644.
- New Program Submission proposing to establish the Graduate Certificate in Business (3177 NA, 3178 GC, exit points), the Master of Business (5444 NA, 5445 GC), and the Master of Business with Honours (5446 NA, 5447 GC), as described in the submission 05/0007637.

8.2 Professor Art Shulman attended the meeting for discussion of this item. Professors Frazer and Shulman spoke to the submissions and tabled a paper (2005/0007668) outlining the proposed structures of the postgraduate programs offered by the Griffith Business School.

8.3 In line with the GBS Strategic Plan (2005-8) and the aim to achieve accreditation for the GBS with the Association to Advance Collegiate Schools of Business (AACSB International) and European Foundation for Management Development’s Quality Improvement System (EQUIS), the Griffith Business School has reviewed its postgraduate program profile.

8.4 To meet the spirit of the Griffith Business School’s “Getting Smarter” strategy and the Academic Plan the Griffith Business School Postgraduate Studies Committee established five Postgraduate Program Review Working Party Clusters with the aim to design and develop seven distinct suites of programs. The result is that the number of GBS postgraduate program offerings will be significantly reduced to 7 reinvigorated or redesigned program groups, with a range of nested awards, in the following areas:
1. Master of Commerce
2. Master of Management
3. Master of Business
4. Master of Arts (Asian and International Studies)
5. Master of Public Administration
6. Master of Business Administration
7. Master of International Business

8.5 The Programs Committee considered each submission in turn, and made comments specific to each, as well as comments applicable to all the postgraduate submissions. (Please refer to paragraph 8.14 below for the comments applicable to all programs.)
8.6 Graduate Certificate in Business Administration, Master of Business Administration and Master of Business Administration with Honours

8.6.1 As a 16 course (each 10CP) Masters program, students will be required to complete a set of 10 core courses designed to introduce students to threshold concepts central to effective business administration. Students are required to complete 6 specialisation courses designed to advance their individual knowledge and competencies in areas of management relevant to their personal goals. Each specialisation provides additional insight that enables managers to interact in a cross-disciplinary role, while building internal and external relationships and influencing resource allocation within the organisation. A student with prior advanced postgraduate coursework study covering the core courses may apply for up to 8 core courses or equivalent towards the Masters.

8.6.2 Students entering the Honours program will complete 2 Research Methods courses and a Research Thesis (40 credit points). This specialisation increases the competency of managers to utilise and evaluate the appropriateness of research results and to develop a greater understanding of the implications and application of research. Upon completion, the graduate will be able to conduct and publish research in peer reviewed conferences and journals and provides a pathway research higher degree programs.

8.6.3 In considering the submission for the Graduate Certificate in Business Administration, Master of Business Administration and Master of Business Administration with Honours the following comments were made:
- The degree requirements for the Master of Business Administration and the Master of Business Administration with Honours stipulate “including 7098GSM Professional Communication Skills”. As this is a core course along with the other nine courses, it is not necessary to specifically mention this one.
- Under the Master of Business Administration with Honours the reference in 7001GBS and 6091MKT to “or equivalent” is to be removed.

8.7 Graduate Certificate in Business Administration and Master of Business Administration (Practicum)

8.7.1 Through an integrated, but fixed program of fourteen courses and integrated work experience (160 Credit Points), the MBA (Practicum) provides graduates from any discipline, who have little or no work experience, with a multi-disciplinary understanding of business and capacity to manage others within the changing social, political and economic contexts. The structure of the program facilitates students’ exposure to the challenges of management, through simulations, case studies and guided work experience with business.

8.7.2 In considering the submission for the Graduate Certificate in Business Administration and Master of Business Administration (Practicum) the following comments were made:
- The Programs Committee noted that this program will be offered at both the South Bank and Gold Coast campuses from 2006. The submission needs to be amended accordingly, in the intake information provided in Section 3, and in the first sentence under Section 5, Resources.
- As students are required to progress through this program as a cohort, the Programs Committee requests that information be included about flexible arrangements for students who, for instance, fail a course or take leave of absence.
- The Programs Committee noted that the Griffith Business School is intending to build up the domestic student market for this program.
However, concern was expressed that domestic students who do not have work experience and who have just completed an undergraduate degree may be financially constrained.

- Reference on page 5 of the submission to the number of programs being replaced is to be removed as this is misleading.

8.8 Graduate Certificate in International Business, Master of International Business and Master of International Business with Honours

8.8.1 The Master International Business is a 12-course program (each 10CP), comprising 8 core courses and 4 approved electives. The core program is explicitly international in focus and not limited to the immediate Asia-Pacific region. Students who have previously covered this foundation content in advanced undergraduate courses may apply for up to 4 core courses or equivalent (40 Credit Points) of credit reducing the length of the Masters degree to 8 courses.

8.8.2 In considering the submission for the Graduate Certificate in International Business, Master of International Business and Master of International Business with Honours the following comments were made:

- The Programs Committee expressed concern that the statement on page 5 of the submission that “The Masters program has proved to be popular” is not supported by the statistics.
- The submission needs to be amended on pages 10 and 11 to remove reference to exit points for the Master of International Business and the Master of International Business with Honours.
- The submission needs to be amended on page 14 to remove reference to consultation about the elimination of the MBA specialisations.
- Reference on page 4 of the submission to the number of programs being replaced is to be removed as this is misleading.

8.9 Graduate Certificate in Management, Master of Management and Master of Management with Honours

8.9.1 The Master of Management provides postgraduate level study in four areas of professional practice – Employment Relations, Human Resources, Information Systems and Marketing. Each specialisation develops the required theoretical and/or technical skills to study in the professional area through the four foundation courses. The foundation courses provide a basis for undertaking specialist courses in the area. Students who have previously covered this foundation content in advanced undergraduate courses may apply for up to four courses for credit reducing the length of the Masters degree to eight courses. Each specialisation develops a set of skills and knowledge reflective of the area of practice.

8.9.2 In considering the submission for the Graduate Certificate in Management, Master of Management and Master of Management with Honours the following comments were made:

- The submission needs to provide the name of a single Program Director (or one per campus). The staff currently listed can be named Directors for the Specialisation.
- Concern was expressed that marketing to attract students will be hampered by the generic Master of Management title. It was noted that most other institutions offer Information Systems, Human Relations Management and Marketing as separate degrees. Griffith University has been running them as separate degrees with considerable success in attracting good student demand. The Master of Information Systems has
been very successful, and has attracted students without an information technology background.
- Under 2.4 Program Structure, page 13, the submission states that the Employment Relations Specialisation is available at both Nathan and Gold Coast campuses. However there does not seem to be sufficient courses offered at the Gold Coast. The School is asked to clarify the submission.
- Similarly for the Marketing specialisation on pages 13 and 15, is it offered at Nathan or South Bank? The Griffith Business School is asked to check campus offerings for all specialisations and courses.
- On page 13 there is a footnote “OUA Courses proposed for Graduate Certificate in Industrial Relations, proposed for offering via Open Universities Australia. However, it is not clear as to what this reference refers.
- The admission requirements on page 17 indicate that students need to have specific bachelor's degrees in order to be admitted. Is this appropriate, given students are undertaking the program to gain that knowledge?

8.10 Graduate Certificate in Commerce, Master of Commerce, Master of Commerce Advanced and Master of Commerce with Honours

8.10.1 As a professional twelve-course program (each 10CP), students will be required to complete a set of four foundation courses. The foundation courses are designed to introduce students to the fundamental technical and conceptual skills required for effective commerce study. Students entering the Banking and Finance or Economics specialisation will complete four core courses and four elective courses. Students wishing to undertake the Professional Accounting or Financial Planning specialisations are required to undertake eight core courses in order to satisfy accreditation requirements. The specialisation courses enable graduates to meet the academic requirements for membership to the relevant professional bodies while the elective courses (as required) enable graduates to select areas in which they wish to develop further knowledge and skills within the banking and finance or economics disciplines. Students entering the Advanced and Honours program will receive four courses in advanced standing for foundation courses and will be required to complete a further four courses in accounting, economics or finance, and four courses or equivalent from the coursework stream or research/dissertation stream.

8.10.2 In considering the submission for the Graduate Certificate in Commerce, Master of Commerce, Master of Commerce Advanced and Master of Commerce with Honours the following comments were made:
- Concern was expressed about whether the "with Honours" award should be with the Master of Commerce or the Master of Commerce Advanced.
- The Griffith Business School is asked to clarify the requirements for the award of Graduate Certificate as it is not clear whether students must “Gain 40 CP of courses from the Master of Commerce program, including at least 10 CP of Foundation Courses”; or “Gain 40 CP of courses, of which 30 CP must be from the Master of Commerce program, including at least 10 CP of Foundation courses”.
- The Master of Professional Accounting has the largest postgraduate enrolment at Griffith University, as a stand-alone degree. It is recommended that the Griffith Business School consider how to maintain this attraction within this revised Master of Commerce program.
- Reference on page 6 of the submission to the number of programs being replaced is to be removed as this is misleading.
8.11 Graduate Certificate in Asian and International Studies and Master of Arts (Asian and International Studies)

8.11.1 As a professional 12-course program, all students will be required to complete a set of five foundation core courses. The core courses are designed to introduce students to the fundamental technical and conceptual skills required for understanding contemporary international relations.

8.11.2 Two streams follow the five foundation core courses. Students may choose to take one of the two streams. Students wishing to undertake the Coursework stream will complete an extra three core courses plus four elective courses. Students wishing to undertake the Research Stream will complete an extra Research Methodology Course (10CP) and either two of listed elective courses or two Advanced Language courses, plus a Dissertation equivalent to four courses (40CP).

8.11.3 The specialisation courses enable graduates to meet the academic requirements for membership to the relevant professional bodies while the elective courses (as required) enable graduates to select areas in which they wish to develop further knowledge and skills in Asian studies and international relations.

8.11.4 In considering the submission for the Graduate Certificate in Asian and International Studies and Master of Arts (Asian and International Studies) the following comments were made:
- The Programs Committee expressed concern that there is no reference to International Relations in the program title, nor in a specialisation which links to the testamur title, as International Relations has been more popular than Asian Studies.
- The 40CP research strand in this program has been represented as an Honours program in the other postgraduate programs. It is recommended that the Griffith Business School consider establishing an award with Honours in order to have a consistent award structure across the School.
- Reference on page 4 of the submission to the number of programs being replaced is to be removed as this is misleading.

8.12 Graduate Certificate in Public Administration, Master of Public Administration and Master of Public Administration with Honours

8.12.1 The Graduate Certificate in Public Administration will retain a framework of four compulsory courses and the Master of Public Administration will retain a framework of eight courses (each 10CP). The compulsory core courses will increase from two courses to six courses. Students must then select an additional two courses from a choice of four strands in one of four areas: Global Policy, Arts Policy, Social Policy and Research. The existing three specialisations: Electoral Governance, Procurement and Public Administration have been replaced with these four strands.

8.12.2 In considering the submission for the Graduate Certificate in Public Administration, Master of Public Administration and Master of Public Administration with Honours the following comments were made:
- This Major Change Submission does not provide a rationalisation for the change to the structure, nor for retaining as a separate program when many other programs, which have been far stronger in terms of student demand, have been amalgamated into a more generic program. The Programs Committee asks for a justification as to why has this program not been amalgamated into the Master of Business Administration or the Master of Management.
Further, the Programs Committee seeks advice on whether this program shares courses with the Australian and New Zealand School of Government (ANZSOG) program, and whether it has any links with the Cape York Institute?

Reference on page 3 of the submission to the number of programs being replaced is to be removed as this is misleading.

8.13 Graduate Certificate in Business, Master of Business and Master of Business with Honours

8.13.1 The Master of Business program will assist students to contextualise and relate knowledge to the current challenges facing professionals working in tourism, hospitality, sport and event management and similar organisations. Students will undertake a set of four required courses (each 10CP) which will enable graduates from relevant disciplinary backgrounds to further develop core knowledge and skills in: marketing, strategic management, managing people and managing financial resources.

8.13.2 Following the core courses, students will undertake four discipline specific courses in International Tourism and Hospitality, Event Management or Sport Management. Each specialisation enables students to gain the necessary specialist knowledge required for professional careers. Students who wish to proceed to research study, will then undertake an additional four research courses and research dissertation equivalent to 4 courses.

8.13.3 In considering the submission for the Graduate Certificate in Business, Master of Business and Master of Business with Honours the following comments were made:

- The Programs Committee reiterated its concern that current high demand programs which have been amalgamated to form this degree will be less popular under a Master of Business banner. It is recommended that the Griffith Business School look further at what other universities are doing, as indicated on page 5 of the submission.

- The Programs Committee recommends that the proposed Sport Management Specialisation be renamed the Sport and Recreation Management specialisation, to more accurately represent the courses offered.

8.14 Programs Committee made the following general comments about all the postgraduate program submissions from the Griffith Business School:

- It was requested that a covering submission be provided which maps out the program changes.

- It is requested that a program rule be added for all programs greater than 80CP that: “Students who have completed at least 80CP, but not the program requirements for a Masters degree, and who are unable to complete the full program requirements, may, at the discretion of the Dean, be awarded an exit qualification.” Students awarded this exit qualification would not be permitted to return and complete the Masters degree.

- As the proposed granting of credit for undergraduate study is academically sound, but contrary to the Masters degree policy, it is recommended that for those business programs where the intention is to grant precise amounts of credit for undergraduate study, a specific statement be included in the degree requirements section. Action will be taken to modify the Masters degree policy to indicate that credit for undergraduate study is not normally granted, except where the program rules specifically provide for credit to be given on the basis of particular undergraduate study.

www.griffith.edu.au/committees
- The Griffith Business School is asked to consult with elements which have contributed to specialisations and/or courses within the current postgraduate programs and that have been affected by the proposed changes.
- The admission requirements for all programs are to be reviewed with standard wording used, except where the difference is specific and important. In particular, indicate where the undergraduate degree is required to be in a particular area and where any prior degree is acceptable.
- It was noted that some of the postgraduate courses will be offered online, and the Griffith Business School is asked to ensure that international students are able to enrol in full-time, face-to-face on-campus courses, in order not to contravene CRICOS registration requirements.
- The Griffith Business School is asked to standardise the submissions to make them a more cohesive suite of programs.
- In Section A of each submission the Program Title, Abbreviated Program Title, Award Title, Award Abbreviation, and Testamur Title need to be corrected.
- The Programs Committee noted that English Language Requirements for these postgraduate programs will be reviewed in 2007 to ensure they are appropriate for international students.

8.15 All degrees with Honours will be awarded in the following classes:
- First Class Honours (I)
- Second Class - Division A Honours (IIA)
- Second Class - Division B Honours (IIB)
- Third Class Honours (III)

Resolutions:

8.16 On the recommendation of the Academic Registrar that the Programs Committee expedite the approval of these program submissions it was requested that they be resubmitted to a reconvened meeting in the next week or so for further consideration.

9.0 CHAIR’S REPORT

9.1 The Chair advised that there was nothing to report.

10.0 NEXT MEETING

As there was insufficient time to consider all items on this agenda it was agreed to reconvene this meeting within a fortnight to complete the business before the Committee.

The next ordinary meeting of the Programs Committee will be held on 4 August 2005 at 9.30am in M24, 3.11A, Psychology Building, Mt Gravatt campus.

Confirmed:

------------------------------------------------ Date: 4 August 2005
Chairperson (Dr Joseph McDowall) Programs Committee
DISTRIBUTION LIST

Committee Members
Dr Joseph McDowall (Chair)
Ms Margaret Buckridge
Dr Michael Crock
Dr Lyn Holman
Associate Professor Stephen Billett
Professor Jeff Giddings
Professor Stephanie Short
Mr Dave Edwards
Dr Glenn Finger
Professor Lorelle Frazer
Dr Deborah Mooney
Dr Wendy Loughlin
Mr David Shaw

Ms Sharon Clifford (Secretary)

Other Copies
Corporate Archives & Records Management copy (attachments)
Binding copy (attachments)
Spare copy

Information Copies
(without attachments unless stated)
Vice Chancellor
- Professor Ian O'Connor
Deputy Vice Chancellor (Teaching and Learning)
- Professor John Dewar
Deputy Vice Chancellor (Research)
- Professor Lesley Johnson
Pro-Vice Chancellor (Arts and Education)
- Professor Marilyn McMeniman
Pro-Vice Chancellor (Business and Law)
- Professor Christine Smith
Pro-Vice Chancellor (Health)
- Professor Allan Cripps
Pro-Vice Chancellor (Science & Technology)
- Professor Max Standage
Pro-Vice Chancellor (International)
- Mr Chris Madden
Dean, Graduate Studies (with attachments)
- Professor Mark Finnane
Dean, International Quality & Policy (with attachments)
- Professor Pat Weller
Director, Student Admin
- Ms. Cathy McGrath
Student Systems Operations Manager
- Ms Annette McCarthy
Manager, Planning & Statistics
- Mr John Fairbairn
Publications Officer
- Ms Julie Townsend
Student Services, Nathan (with attachments)
- Ms Vicki Tolstoff
Head, Secretariat, (with attachments)
- Ms Karen van Haeringen
Secretary, Academic Committee (with attachments)
- Ms Tasha Clarke
Program Information Officer (with attachments)
- Ms Erika Rak