A meeting of the Programs Committee was held on Thursday, 3 May 2012 at 9.30am via videoconference in Room 2.06, Bray Centre (N54) Nathan campus; Room 2.27, Information Services Building (L03) Logan campus and Room 1.04, The Chancellery (G34), Gold Coast Campus.

Present: Apologies: Present by Invitation:
Prof Gillian Bushell (Chair) Dr Campbell Fraser (Item 6.0)
Ms Kathy Grgic
Dr Steve Drew
Prof Glenn Finger
Prof Lorelle Frazer
Prof Nick Buys
Assoc Prof Wendy Loughlin
Assoc Prof Don Lebler
Assoc Prof Mark Brimble
Assoc Prof Ray Tedman
Dr Rene Hexel
Dr Kevin Ashford-Rowe

Jill Misson (Secretary)

University Committees Team Place Web Address

https://qplace01.domino.griffith.edu.au/sec-university-committees
Use the left-hand navigation bar to locate the Programs Committee site. Username is your staff number and password is the same as your Active Directory login (call the Secretary on 55372 for advice or if experiencing difficulties).

ACTION SHEET

Agenda Item 2: CONFIRMATION OF MINUTES

The minutes of the 1/2012 meeting held on 29 March 2012 were confirmed.

SECTION A: RECOMMENDATIONS AND REPORTS TO ACADEMIC COMMITTEE AND ITS SUB-COMMITTEES

Agenda Item 4.0: GBS NEW PROGRAM PROPOSAL (2012/0012014)

3229 GRADUATE CERTIFICATE IN SUPPLY NETWORK MANAGEMENT
4159 GRADUATE DIPLOMA OF SUPPLY NETWORK MANAGEMENT (EXIT POINT ONLY)
5577 MASTER OF SUPPLY NETWORK MANAGEMENT

A proposal for the Griffith Business School to introduce the Master of Supply Network Management (5577), Graduate Diploma of Supply Network Management (4159) and Graduate Certificate in Supply Network Management (3229), as detailed in 2012/0012014, for implementation in semester 1 2013.

Professor Lorelle Frazer spoke to this item.

Programs Committee commented and/or noted:
- The admission requirements are the same as those for the MBA as some of the courses are from the MBA program and students will be utilising the same classes.

Resolved to:
Recommend the submission to Academic Committee for approval for an accreditation period of 5 years up to 2017.
- There are only two new courses to be introduced in these programs. All other courses are existing in other postgraduate program structures.
- The programs meet the current AQF requirements with the volume of learning at level 8 for the Graduate Certificate/Graduate Diploma and level 9 for the Masters.
- The Chair suggested that the practice based learning component should be embedded in at least two courses at the Masters level. This component also needs to be assessed.

Agenda Item 5.0: GBS NEW PROGRAM PROPOSAL (2012/0012007)
4160 GRADUATE DIPLOMA OF RESEARCH STUDIES (BUSINESS)
3275 GRADUATE CERTIFICATE IN RESEARCH STUDIES (BUSINESS) (EXIT POINT ONLY)

A proposal for the Griffith Business School to introduce the Graduate Diploma of Research Studies (Business) (4160) and Graduate Certificate in Research Studies (Business) (Exit Point only) (3275) as detailed in 2012/0012007, for implementation in semester 2 2012.

Professor Lorelle Frazer spoke to this item.

Programs Committee commented and/or noted:
- The programs meet the current AQF requirements.
- Program can be packaged with an offer to PhD entry if GPA requirement is met.
- Honours courses coded at a ‘6’ are acceptable to be used at this program level.
- A concern was raised that if a student does not meet the GPA requirement to gain entry into a HDR program they are still granted a Graduate Diploma and this may lead to a misconception that it undervalues the quality of the program. The concern was noted however it was felt that the benefits of the program far outweigh any issues raised.

Resolved to:
Recommend the submission to Academic Committee for approval for an accreditation period of 5 years up to 2017.

Agenda Item 6.0: GBS MAJOR CHANGE PROPOSAL (2012/0012012)
1314 BACHELOR OF BUSINESS (HONG KONG)

A proposal from the Griffith Business School to amend the Bachelor of Business (Hong Kong) (1314) to align it with the on-shore offering and to also introduce the major Event Management, as detailed in 2012/0012012, for implementation in semester 2, 2012.

Dr Campbell Fraser attended the meeting to speak to this item.

Programs Committee commented and/or noted:
- As with other majors offered in Hong Kong, a minimum of 40 enrolments will be required before the Event Management major can be offered.
- Learning outcomes of the program will be the same as those in the on-shore program.

Resolved to:
Recommend the submission to Academic Committee for approval.

Agenda Item 7.0: EDN MAJOR CHANGE PROPOSAL (2012/0008252)
1051 BACHELOR OF EDUCATION - SECONDARY

A proposal from the School of Education and Professional Studies to add the ‘Biology’ teaching area to the current array of teaching areas and to extend the ‘Mathematics’ teaching area beyond the current restriction, as detailed in 2012/0008252, for implementation in semester 1 2013.

Professor Glenn Finger spoke to this item.

Programs Committee commented and/or noted:
- The current offering of the Bachelor of Education Secondary was restructured for
offer in 2011. It is now an accelerated duration of 3.5 years rather than the previous 4 years and in 2012 achieved its highest ever enrolment levels.
- The introduction of Biology is a direct result of students requesting this as an additional teaching area.
- The Mathematics teaching area will be extended beyond the present restriction of Maths/Chemistry and Maths/Physics to provide a second teaching area with Computer Education, Design and Technology and Health and Physical Education.
- It was suggested that consideration be given to further extending the offering of Mathematics as a second teaching area.
- Amendment to title and credit points of 1104BPS required from Plant Diversity 20CP to Chemistry 1B 10CP.

Subsequent to the meeting the Dean (L & T) AEL advised that the School of EPS only wants to extend the offering of Mathematics to the three additional areas as noted in the submission.

<table>
<thead>
<tr>
<th>Agenda Item 8.0: HSV MAJOR CHANGE PROPOSAL (2012/0007502)</th>
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<tbody>
<tr>
<td>5476 MASTER OF SOCIAL WORK (LOGAN)</td>
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<td>5505 MASTER OF SOCIAL WORK (GOLD COAST)</td>
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<td>5518 MASTER OF SOCIAL WORK (OFF-CAMPUS)</td>
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A proposal from the School of Human Services and Social Work to increase the English language admission requirements for Master of Social Work (5476/5505/5518), in line with the requirements mandated for registration with the Australian Association of Social Workers (AASW).

Programs Committee commented and/or noted:
- All international students enrolled in the program will be advised in writing of the proposed changes.
- The AASW will only recognise IELTS testing and the requirement of 7.0 with no sub score less than 7.0 will apply to all existing and commencing students.
- The School to consider subsidising the cost of IELTS testing for those current students currently not at a 7.0 level required for registration.

Resolved to: Recommend the submission to Academic Committee for approval.

<table>
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<tr>
<th>Agenda Item 12.0: NRS MAJOR CHANGE PROPOSAL (2012/0007506)</th>
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<td>1161 BACHELOR OF NURSING</td>
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A proposal from the School of Nursing and Midwifery to introduce a Mental Health strand in the Nathan campus offering of the Bachelor of Nursing (1161), as detailed in 2011/0003848, for implementation in semester 2 2013.

Programs Committee commented and/or noted:
- The program changes now meet the current AQF requirements.
- The proposed criteria for selection into the Mental Health strand based on academic performance is not explicit and should be further developed.
- The minimum requirements should be much more than a 100 word submission on the role of a mental health nurse as it relates to the core ANMC competency of professional practice.
- Submission to go back to the School for further development on the criteria for selection into the Mental Health strand.

Resolved to: Recommend the submission to Academic Committee for approval, subject to amendments as requested and executive approval from the Chair of Programs Committee. Revised submission 2012/0011947

SECTION B: ACTION UNDER DELEGATED AUTHORITY

Nil

SECTION C: OTHER RECOMMENDATIONS AND REPORTS
(to persons/committees other than the parent committee/s)

Action
Nil

SECTION D: MATTERS NOTED, CONSIDERED OR REMAINING UNDER DISCUSSION

Agenda Item 3.0: CHAIR’S REPORT

The Chair reported as follows:

Australian Qualifications Framework (AQF):
- There is no update on AQF however there is a meeting with the AQF on 1 June 2012. Members will receive an update after this meeting.
- The Chair reminded members of the deadlines in relation to new program and major change submissions.

The Chair invited the Academic Registrar to speak to the following items:

Removal of pre-requisites from programs:
- The University is considering the removal of pre-requisites as a condition of entry into a program and adopting an assumed knowledge framework from 2014.
- Assumed knowledge is considered to be a more streamlined approach and is simpler to administer and market.
- However while it reduces barriers to entry it could also potentially increase attrition.

Deans (L&T) were asked to discuss the pre-requisite versus assumed knowledge approaches with their Groups in preparation for a possible change from 2014.

Certificate offerings:
- The current offering of Certificate programs is under review.
- The number of Certificates on offer is excessive and potentially has a tendency to confuse the market.
- For recruitment purposes it may be beneficial to rationalise the number of offerings and market them more aggressively.
- Some thought to whether completing two or four courses before offering entry into a program.
- Discussion is ongoing with no clarity as yet on preferred entry.

Agenda Item 9.0: OTHER BUSINESS

Nil

Agenda Item 10.0: NEXT MEETING

The next meeting of the Programs Committee is scheduled to be held on Thursday, 7 June 2012 at 9.30am via videoconference at the following locations:
- Room -1.18, Glyn Davis Building (N72), Nathan campus
- Room 2.27, Information Services (L03), Logan campus
- Room 1.04, The Chancellery (G34), Gold Coast campus

Agenda Item 11.0: FUTURE ITEMS

Nil

Minutes Confirmed: ________________________ Date: 7 June 2012

Professor Gillian Bushell (Chair)
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<tbody>
<tr>
<td>Professor Gillian Bushell (Chair)</td>
<td>Vice Chairperson of the Academic Committee</td>
<td>ex officio</td>
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<tr>
<td>Ms Kathy Grgic</td>
<td>Academic Registrar</td>
<td>ex officio</td>
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<tr>
<td>Dr Kevin Ashford-Rowe</td>
<td>Director, Learning and Teaching, INS</td>
<td>ex officio</td>
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<tr>
<td>Dr Steve Drew</td>
<td>Director, GIHE or Nominee</td>
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<tr>
<td>Professor Glenn Finger</td>
<td>Dean (Learning and Teaching), Arts, Education and Law</td>
<td>ex officio</td>
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<td>Full-time academic staff member nominated by the Pro-Vice Chancellor (Arts, Education and Law)</td>
<td>Two years, to 31 December 2012</td>
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<td>Two years, to 31 December 2012</td>
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<tr>
<td>Assoc Professor Ray Tedman</td>
<td>Full-time academic staff member nominated by the Pro-Vice Chancellor (Health)</td>
<td>Two years, to 31 December 2013</td>
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<tr>
<td>Dr Rene Hexel</td>
<td>Full-time academic staff member nominated by the Pro-Vice Chancellor (Science and Technology)</td>
<td>Two years, to 31 December 2013</td>
</tr>
<tr>
<td>Ms Jill Misson</td>
<td>Secretary</td>
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- Spare copy (attachments)

### Information Copies (without attachments unless stated)
- Vice Chancellor – Professor Ian O’Connor
- Deputy Vice Chancellor (Academic) – Professor Sue Spence
- Deputy Vice Chancellor (Research) – Professor Ned Pankhurst
- Pro-Vice Chancellor (Arts, Education and Law) – Professor Paul Mazerolle
- Pro-Vice Chancellor (Business) – Professor Michael Powell
- Pro-Vice Chancellor (Health) – Professor Allan Cripps
- Pro-Vice Chancellor (Science, Environment, Engineering & Technology) – Professor Sue Berners-Price
- Pro-Vice Chancellor (international) – Mr Chris Madden
- Director, GIHE – Professor Alfred Lizzio
- Dean, Griffith Graduate Research School – Professor Parlo Singh
- Director, Student Admin – Ms Cathy McGrath
- Director, External Relations – Ms Meredith Jackson
- Student Operations Manager – Mr Pascal Boucher
- Manager, Planning & Statistics – Mr John Fairbairn
- Publications Manager – Mr Patrick Hanson
- Student Services, Nathan – Ms Vicki Tolstoff (with attachments)
- Head, Secretariat – Ms Karen van Haeringen (with attachments)
- Secretary, Academic Committee – Ms Tasha Langham (with attachments)
- Coordinator, Student Web Services – Ms Elisa Colebrook
- Program Information & Web Publishing Officers:
  - Ms Anne-Maree Fitzpatrick, Ms Cassandra Van Wyk, Ms Louise Ascough

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