A meeting of the Programs Committee was held on Thursday 3 November 2005 at 9.30am in room 2.12, Business 1 Building (G01), Gold Coast campus.

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Committee QuickPlace Web Address
- https://qplace02.domino.gu.edu.au/sec-university-committees. Use the left navigation bar to select the Programs Committee site. (Username is your staff number and password is the same as your Novell login. Call the Secretary on 55372 for advice or if experiencing difficulties.)
MINUTES OF MEETING 8/2005

A meeting of the Programs Committee was held on Thursday 3 November 2005 at 9.30am in room 2.12, Business 1 Building (G01), Gold Coast campus.

MINUTES

PRESENT:
Dr Joseph McDowall (Chair)
Dr Lyn Holman
Dr Helena Austin
Dr Wendy Loughlin
Mr Dave Edwards
Dr Deborah Mooney
Professor Jeff Giddings
Professor Stephanie Short
Dr Mark Brimble

APOLOGIES:
Ms Margaret Buckridge
Professor Lorelle Frazer
Dr Michael Crock
Mr David Shaw

Observer: Mr Kevin Ashford-Rowe (INS)
Secretary: Ms Sharon Clifford

Present by invitation:
Associate Professor Stephen Stockwell, for item 6.0

1.0 CONFIRMATION OF MINUTES

The minutes of the 7/2005 meetings of the Programs Committee, having been circulated, were taken as read and confirmed.

2.0 MEMBERSHIP

The Chair welcomed Dr Mark Brimble to his first meeting, as the academic staff nominated by the Pro-Vice Chancellor (Business) to represent that Group.

SECTION A: RECOMMENDATIONS AND REPORTS TO ACADEMIC COMMITTEE AND ITS SUB-COMMITTEES

3.0 MSC PROGRAM WITHDRAWAL 2005/0037561
2060 BACHELOR OF HUMAN NUTRITION WITH HONOURS

3.1 The Programs Committee, on the recommendation of the Griffith Health Board (Faculty) (19 October 2005), considered the submission proposing to withdraw the Bachelor of Human Nutrition with Honours (2060), as detailed in 2005/0037561, from semester 1 2006.

3.2 This program was intended as an Honours program for graduates from the Bachelor of Human Nutrition approved for commencement in 2002. The Bachelor of Human Nutrition has not had an intake since its inception and the program has been closed.

Resolution:

3.3 The Programs Committee, on the recommendation of the Griffith Health Board (Faculty) (19 October 2005), resolved to recommend to the Academic Committee the withdrawal
of the Bachelor of Human Nutrition with Honours (2060), as contained in 2005/0037561, from semester 1, 2006.

4.0 AMC PROGRAM WITHDRAWAL 2005/0037824
3157 GRADUATE CERTIFICATE IN LITERARY CLASSICS

4.1 The Programs Committee, on the recommendation of the Faculty of Arts Board (21 October 2005), considered the submission proposing to withdraw the Graduate Certificate in Literary Classics (3157), as detailed in 2005/0037824, from semester 1 2006.

4.2 The School of Arts, Media and Culture introduced this program in semester 1, 2004. The program was a modest initiative responding to what appeared to be a growing demand in the general community for opportunities to study the classics of world literature. Two new courses were introduced and offered with another two existing honours seminars. After four semesters the program has not enrolled well, with only one student enrolled and due to graduate at the end of 2005. In line with the Academic Plan initiatives to reduce the number of postgraduate programs with low intakes, the program should be withdrawn.

4.3 The Programs Committee members noted the transition arrangements for continuing students specified in this submission.

Resolution:

4.4 The Programs Committee, on the recommendation of the Faculty of Arts Board (21 October 2005), resolved to recommend to the Academic Committee the withdrawal of the Graduate Certificate in Literary Classics (3157), as contained in 2005/0037824, from semester 1, 2006.

5.0 ATS MAJOR CHANGE SUBMISSION
1016, 1021, 1022 BACHELOR OF ARTS (2005/0038057)
1017, 1088, 1090 BACHELOR OF COMMUNICATION (2005/0038057)

5.1 The Programs Committee, on the recommendation of the Faculty of Arts Board (21 October 2005), considered the Major Change Submission proposing changes to the Bachelor of Arts (1016, 1021, 1022) and the Bachelor of Communication (1017, 1033, 1090), as described in the submission 2005/0038057, for implementation in semester 1, 2006.

5.2 The School of Arts, Media and Culture has begun a review of course offerings as required by the Academic Plan. To free up staff time for more research, the School finds the continuation of the following majors unsustainable and hence wishes to withdraw them:

<table>
<thead>
<tr>
<th>Bachelor of Arts:</th>
<th>Media and Culture, Cultural History, History and Philosophy of Science, Philosophy and Ethics and Theology.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bachelor of Communication:</td>
<td>Media and Culture.</td>
</tr>
</tbody>
</table>

5.3 In considering the submission the following comments were made:
- Concern was expressed that the transition arrangements for withdrawing these majors does not specifically provide any advice that will be given to students. The Programs Committee was concerned that students already undertaking one of these majors may be significantly disadvantaged. It was therefore requested that the majors be available for continuing students, and that the Program Catalogue indicate these majors will not be available for students admitted from 2006.
- The Programs Committee requests that page 6 of the submission be amended to indicate from which programs the Media and Culture major and the Cultural History major are being withdrawn, in order to avoid any confusion.
- It is further requested that the first year courses offered at each of the Gold Coast, Logan and Nathan campuses be provided.
- The majors listed on pages 10, 11 and 12 of the submission need to be updated to reflect the withdrawn majors.

Resolution:

5.4 The Programs Committee, on the recommendation of the Faculty of Arts Board (21 October 2005), resolved to recommend to the Academic Committee the major change submission for the Bachelor of Arts (1016, 1021, 1022) and the Bachelor of Communication (1017, 1033, 1090), as contained in 2005/0038057 and amended as outlined in paragraph 5.3 above, for implementation in semester 1, 2006.

6.0 ART/ATS MAJOR CHANGE SUBMISSIONS
1016 BACHELOR OF ARTS 2005/0037800
1017 BACHELOR OF COMMUNICATION 2005/0037802
1015 BACHELOR OF CREATIVE ARTS 2005/0037801
1254 BACHELOR OF JOURNALISM 2005/0037803

6.1 The Programs Committee, on the recommendation of the Faculty of Arts Board (21 October 2005), considered the Major Change Submissions for the Bachelor of Arts (1016), the Bachelor of Communication (1017), the Bachelor of Creative Arts (1015) and the Bachelor of Journalism (1254), as detailed in 2005/0037800, 2005/0037802, 2005/0037801 and 2005/0037803 respectively, for implementation in semester 1 2006.

6.2 Associate Professor Stephen Stockwell attended the meeting for discussion of this item. Over the last twelve months the School of Arts has discussed the impact of the Academic Plan on its operations. The Academic Plan calls on Groups to cut the number of programs and courses they offer. The School has already withdrawn the Bachelor of Applied Theatre from offer on the Gold Coast campus. While attention is focussed on what to cut, it is important to note that the plan also requires new initiatives: to ensure that strategies are in place to engage students within the programs and courses on offer; to further Griffith’s interdisciplinary approach; and to promote research involvement among students and staff. The plan also provides for opportunities to develop and promote “flagship” areas. This is an excellent opportunity for the School of Arts to focus on its core business, being Communication and Creativity. In particular, the proposed plan highlights the School’s teaching and research interests in finding digital solutions to creating and engaging communities in a professional context.

6.3 It is proposed in the Bachelor of Arts (Gold Coast) to:
- Rename the major CyberStudies to Digital Writing,
- update 11 courses with content changes and change of title for 10 of them;
- rename 8 courses;
- add 12 new courses;
- withdraw 33 courses;
- re-code 3 courses;
- Provide option to do double major (120CP) in Communication and Media Studies, Theatre and Writing.

6.4 It is proposed in the Bachelor of Communication (Gold Coast) to:
- Rename the major CyberStudies to Digital Writing
- update 11 courses with content changes and change of title for 10 of them;
- rename 8 courses;
- add 12 new courses;
6.5 It is proposed in the Bachelor of Creative Arts (Gold Coast) to:
- Rename the major CyberStudies to Digital Writing,
- update 9 courses with content changes and change the title for 7 of them;
- rename 8 courses;
- add 10 new courses;
- withdraw 22 courses;
- recode 3 courses;
- Provide the option to do double major (120CP) in Theatre and Writing.

6.6 It is proposed in the Bachelor of Journalism (Gold Coast) to:
- Rename the major CyberStudies to Digital Writing
- update 11 courses with content changes and change the title for 10 of them;
- rename 8 courses;
- add 12 new courses;
- withdraw 27 courses;
- Recode 3 courses to higher levels to better reflect content.

6.7 In considering the submission the following comments were made:
- There appears to be no difference between the lists of majors offered in the Bachelor of Arts and the Bachelor of Communication. Associate Professor Stockwell advised that different and a broader array of majors from other schools are offered in the Bachelor of Arts at the Gold Coast, Logan and Nathan campuses.
- Concern was expressed that 2025AMC Introducing Ethics has been withdrawn from both the Public Relations and Journalism majors in the Bachelor of Arts and the Bachelor of Communication but Associate Professor Stockwell pointed out that Introducing Ethics no longer has a component on media ethics and that ethical discussion was contained explicitly in Newswriting and Ethics and that the discussion of ethical judgment occurs in all journalism and public relations subjects.
- The Programs Committee requested that changes recently approved for the Marketing major offered by the Griffith Business School, increasing it to 80CP, be included in this program structure. Associate Professor Stockwell undertook to raise this matter with Arts Faculty Board because it has an impact on programs that are the responsibility of other schools.
- Concern was expressed about transition arrangements and the opportunity for students to complete majors they have already commenced. The Programs Committee recommended a slow rollout of changes to enable students to consider their alternatives. Associate Professor Stockwell explained that an extensive program of consultation with affected students was already underway.
- Concern was also expressed about cross-campus consistency. Recognising that different majors are offered at different campuses, the Programs Committee requested advice on what students are required to do if they wish to undertake a major at another than their home campus when they may not have taken the first year introductory course required for that particular major.
- The Programs Committee requested that program structures be provided for each campus offering of the Bachelor of Arts and the Bachelor of Communication.
- With changes to existing course content as a result of the rationalisation, the Programs Committee expressed concern about the potential incompatibility of courses and requested that a list of equivalents be provided.
- Programs Committee noted that the School of Arts has written to students advising them of the changes, and are holding information sessions, which 30 students have already attended.
- The Programs Committee requested that the School of Arts gives further consideration to the title of 3518ART Campaign and Crisis Management, as the
course description refers to content about strategic thinking and public relations campaigns.

- The Programs Committee also requested that the School of Arts gives further consideration to the title of the major, changing from Cyber Studies to Digital Writing, as this title may not adequately reflect the content which includes the application of Photoshop.

- The Programs Committee expressed its disappointment with the lack of demonstrated Faculty coherence in the submissions and agreed to write to the Dean. For instance, a major has been withdrawn from one program but it is still listed in another. The Programs Committee requested that a coherent academic rationale be provided to substantiate these changes, as the submissions before the Committee did not provide this information, other than to refer to staff changes and the implementation of the Academic Plan.

Resolution:

6.8 The Programs Committee, on the recommendation of the Faculty of Arts Board (21 October 2005), resolved to recommend to the Academic Committee the Major Change Submissions for the Bachelor of Arts (1016), the Bachelor of Communication (1017), the Bachelor of Creative Arts (1015) and the Bachelor of Journalism (1254), as detailed in 2005/0037800, 2005/0037802, 2005/0037801 and 2005/0037803 respectively and amended as outlined in paragraph 6.7 above, for implementation in semester 1 2006.

7.0 ART MAJOR CHANGE SUBMISSION 2005/0037804
5074 MASTER OF ARTS

7.1 The Programs Committee, on the recommendation of the Faculty of Arts Board (21 October 2005), considered the Major Change Submission proposing changes to the Master of Arts (5074), as detailed in 2005/0037804, for implementation in semester 1 2006.

7.2 The School of Arts has undertaken a major overhaul of its undergraduate courses and that has required that some co-taught (undergraduate/postgraduate) courses be removed and a number of co-taught courses added to the electives provided to these degrees. The School has also created a greater flexibility in its offerings by making all post-graduate courses available in all its post-graduate degrees.

7.3 It is proposed to:
- update 4 courses with content changes and change the title for 3 of them;
- rename 3 courses;
- add 14 new courses as electives (12 of which currently exist in other programs);
- withdraw 5 courses;
- withdraw the option of students choosing to undertake a 30CP or a 40CP thesis (40CP only will be offered).

7.4 In considering the submission the following comments were made:
- The School of Arts plans to undertake a comprehensive review of its Masters programs with a view to having a small suite of stand alone Masters courses as core to its Masters programs.
- The Programs Committee recommended that degree requirements be amended to combine the second and third alternatives in the submission to have only two, as follows:
  To be eligible for the award of the Master of Arts (MA), a student must acquire 80CP as prescribed below:
  - complete the following thesis course grouping (40CP of research project/dissertation):
    o 7005ART_P1 / 7005ART_P2 / 7005ART_P3 / 7005ART_P4; and
- complete a 10CP research methods course from the prescribed list; and
- complete 30CP of courses from the electives list.

OR

- complete 20CP for 7012ART [Advanced Project]; and
- complete 60CP of courses from the electives list, which may include 10CP from
  the list of Research Methods courses.

Resolution:

7.5 The Programs Committee, on the recommendation of the Faculty of Arts Board (21
October 2005), resolved to recommend to the Academic Committee the Major Change
Submission proposing changes to the Master of Arts (5074), as contained in
2005/0037804 and subject to amendment as outlined in paragraph 7.4 above, for
implementation in semester 1 2006.

8.0 ART MAJOR CHANGE SUBMISSION 2005/0037805
3007 GRADUATE CERTIFICATE IN JOURNALISM AND MASS COMMUNICATION
4013 GRADUATE DIPLOMA IN JOURNALISM AND MASS COMMUNICATION
5075 MASTER OF ARTS IN JOURNALISM AND MASS COMMUNICATION
5076 MASTER OF ARTS WITH HONOURS IN JOURNALISM AND MASS COMMUNICATION

8.1 The Programs Committee, on the recommendation of the Faculty of Arts Board (21
October 2005), considered the Major Change Submission proposing changes to the
Graduate Certificate in Journalism and Mass Communication (3007), Graduate Diploma
in Journalism and Mass Communication (4013), Master of Arts in Journalism and Mass
Communication (5075) and Master of Arts with Honours in Journalism and Mass
Communication (5076), as detailed in 2005/0037805, for introduction from semester 1
2006.

8.2 The School of Arts has undertaken a major overhaul of its undergraduate courses which
has resulted in some co-taught (undergraduate/postgraduate) courses being removed
and a number of co-taught courses added to the electives provided to these degrees.
The opportunity has been taken to highlight the School's commitment to communication
and creative arts in a community context. It is envisaged that this degree will be further
developed dependent on future staff and resource allocations.

8.3 It is proposed to:
- Update 4 courses with content changes and change the title for 3 of them;
- Rename 3 courses;
- Add 14 new courses as electives (12 of which currently exist in other programs);
- Withdraw 8 courses.

Resolution:

8.4 The Programs Committee, on the recommendation of the Faculty of Arts Board (21
October 2005), considered the Major Change Submission proposing changes to the
Graduate Certificate in Journalism and Mass Communication (3007), Graduate Diploma
in Journalism and Mass Communication (4013), Master of Arts in Journalism and Mass
Communication (5075) and Master of Arts with Honours in Journalism and Mass
Communication (5076), as detailed in 2005/0037805, for implementation in semester 1
2006.
9.0 ART MAJOR CHANGE SUBMISSION 2005/0037806
3144 GRADUATE CERTIFICATE IN ARTS MEDIA AND CULTURE
5395 MASTER OF ARTS AND MEDIA
5396 MASTER OF ARTS AND MEDIA WITH HONOURS

9.1 The Programs Committee, on the recommendation of the Faculty of Arts Board (21 October 2005), considered the Major Change Submission proposing changes to the Graduate Certificate in Arts Media and Culture (3144), Master of Arts and Media (5395) and Master of Arts and Media with Honours (5396), as detailed in 2005/0037806, for implementation in semester 1 2006.

9.2 The School of Arts has undertaken a major overhaul of its undergraduate courses and that has required that some co-taught (undergraduate/postgraduate) courses be removed and a number of co-taught courses added to the electives provided to these degrees. The opportunity has been taken to highlight the School's commitment to communication and creative arts in a community context. It is envisaged that this degree will be further developed dependent on future staff and resource allocations.

9.3 It is proposed to:
- Update 4 courses with content changes and change the title for 3 of them;
- Rename 3 courses;
- Add 7 new courses as electives (5 of which currently exist in other programs);
- Withdraw 11 courses.

Resolution:

9.4 The Programs Committee, on the recommendation of the Faculty of Arts Board (21 October 2005), resolved to recommend to the Academic Committee the Major Change Submission proposing changes to the Graduate Certificate in Arts Media and Culture (3144), Master of Arts and Media (5395) and Master of Arts and Media with Honours (5396), as contained in 2005/0037806, for implementation in semester 1 2006.

10.0 PSY MAJOR CHANGE SUBMISSIONS
5070 MASTER OF CLINICAL PSYCHOLOGY 2005/0037555
6003 DOCTOR OF PHILOSOPHY IN CLINICAL PSYCHOLOGY 2005/0037555
6010 DOCTOR OF PSYCHOLOGY (CLINICAL) 2005/0037556

10.1 The Programs Committee, on the recommendation of the Griffith Health Board (Faculty) (8/2005, October), considered the Major Change Submissions proposing changes to the Master of Clinical Psychology (5070), Doctor of Philosophy in Clinical Psychology (6003) and Doctor of Psychology (Clinical) (6010), as detailed in 2005/0037555 and 2005/0037556, for implementation in semester 1 2006.

10.2 The Programs Committee may wish to note that the submission for changes to the Doctor of Philosophy in Clinical Psychology (6003) has also been forwarded to the Manager, Research Higher Degrees, for consideration at the next meeting of the Research and Postgraduate Studies Committee.

10.3 The proposed changes bring the structure of the program into line with University guidelines and bring its content into line with the recommendations of the accrediting body, the Australian Psychological Society.

10.4 It is proposed that for the Master of Clinical Psychology and the Doctor of Philosophy in Clinical Psychology:
- New courses be introduced to conform to a standard 10CP or 20CP load; first year practicum courses will remain at 5CP.
- Rules in the Master of Clinical Psychology program for the granting of leave of absence, duration for completion of the program, and readmission criteria have been strengthened to ensure the integrated program of study can be successfully completed.
- Practicum courses are to be noted as designated courses for the purposes of exclusion in the Master of Clinical Psychology and the Doctor of Philosophy in Clinical Psychology programs.

10.5 It is proposed that for the Doctor of Psychology (Clinical):
- All courses have been re-coded and in most cases re-named; credit point value of courses will conform to a standard 10CP or 20CP load.
- Coursework and research components of the degree requirements have been amended but the overall degree requirements remain unchanged.
- Rules for the granting of leave of absence, duration for completion of the program, readmission criteria have been strengthened to ensure the integrated program of study can be successfully completed.

10.6 In considering the submission the following comments were made:
- The Programs Committee requested that a statement be inserted into page 6 of the submission 2005/0037555 stating that students affected by these changes will be dealt with on a case-by-case basis, to ensure they are not disadvantaged.
- The Programs Committee noted that the Health Group would be undertaking reviews of its other Psychology programs.
- The Programs Committee suggested that the School of Psychology consider establishing a maximum completion time for the Professional Doctorate non-RHD programs.

Resolution:

10.7 The Programs Committee, on the recommendation of the Griffith Health Board (Faculty) (8/2005, October), resolved to recommend to the Academic Committee the Major Change Submissions proposing changes to the Master of Clinical Psychology (5070), Doctor of Philosophy in Clinical Psychology (6003) and Doctor of Psychology (Clinical) (6010), as described in the submissions 2005/0037556 (for 5070 and 6003) and 2005/0037555 (for 6010) and amended as outlined in paragraph 10.6 above, for implementation in semester 1, 2006.

11.0 PBH MAJOR CHANGE SUBMISSION 2005/0037557
2031 BACHELOR OF SCIENCE WITH HONOURS IN ENVIRONMENTAL HEALTH

11.1 The Programs Committee, on the recommendation of the Griffith Health Board (Faculty) (8/2005, October), considered the Major Change Submission proposing changes to the Bachelor of Science with Honours in Environmental Health (2031), as detailed in 2005/0037557, for implementation in 2006.

11.2 The School of Public Health is proposing a number of changes to the structure of the Bachelor of Science with Honours in Environmental Health. The proposed changes in the program will expand student’s present options by allowing graduating students from a range of public health-related undergraduate programs across the university, to undertake more specialised and advanced study, and research within the public health field.

11.3 The proposed changes are –
- Change the name of the program to Bachelor of Public Health with Honours;
- The degree requirements of 30CP of core courses and 50CP Dissertation remain unchanged. The existing 30CP consists of 20CP specified and 10CP unspecified. This will be amended to 30CP of specified courses.
- 7161AES Research Design & Planning to be withdrawn and replaced with 7303PBH Health Research Methodology.
- Elective to be withdrawn and replaced with 6100PBH. Approved Topic in Public Health This is an existing course that has not been offered for a number of years, it’s course content will be revised.

11.4 In considering the submission the following comments were made:
- The Programs Committee expressed concern that there is no named bachelor’s degree in public health, and therefore students graduating from this honours program will receive two awards. It was recognised that this may occur where students undertake their undergraduate degree at another university.
- The Programs Committee recommended that, in light of the Academic Registrar’s advice regarding the deliberations of the Working Party on Structure of Honours and Coursework Degrees (refer item 23.2 of these minutes) and the fact that there is no bachelor’s degree in public health, the title of this program be a Bachelor of Science with Honours in Public Health.
- It was noted that the Health Group would be reviewing its Honours programs with a view to consolidating them in 2006 for the 2007 intakes.
- The Programs Committee further noted that, with the Approved Topic course, the research component of this program could be 60CP. The Academic Registrar advised that early discussions at the Working Party on Structure of Honours and Coursework Degrees indicated that in future there might be no minimum dissertation component for an honours program.

Resolution:

11.5 The Programs Committee, on the recommendation of the Griffith Health Board (Faculty) (8/2005, October), resolved to recommend to the Academic Committee the Major Change Submission proposing changes to the Bachelor of Science with Honours in Environmental Health (2031) amended as outlined in paragraph 11.4 above, as contained in 2005/0037557, for 2006.

12.0 PBH MAJOR CHANGE SUBMISSION 2005/0037560
5263 MASTER OF PUBLIC HEALTH

12.1 The Programs Committee, on the recommendation of the Griffith Health Board (Faculty) (8/2005, October), considered the Major Change Submission proposing changes to the Master of Public Health (5263), as detailed in 2005/0037560, for implementation in semester 1 2006.

12.2 The School of Public Health proposes a number of changes in this program as part of a gradual repositioning of public health programs in the market, resulting from the discontinuation of the tripartite agreements with UQ and QUT to share and enable cross-enrolment of core courses in the MPH, and with the renegotiation of the Queensland Centre for Public Health agreement for 2006-2010. Proposed changes are as follows:
- A dismantling of the current 4 stream major options to produce a generic MPH;
- Increasing the MPH requirement for core courses from 40CP to 50CP, with the addition of 7111PBH: Environment and Population Health as a core course.
- Replacing courses from UQ (Introduction to Epidemiology, dummy code 7003PBH) and QUT (Health Care Delivery Systems, dummy code 7001PBH) with GU courses, 7312PBH Epidemiology: An Introduction, and use of existing course 7322PBH: Change Management in Dynamic Healthcare Systems).
- Adding new courses to fill gaps in the curriculum associated with changes in the Queensland Centre for Public Health regarding sharing core courses, and to support cross-institutional enrolments associated with existing PHERP innovations (eg. 7411PBH: Capacity Building for Public Health Action).
- Other elective additions include: 7041PBH Public Health Nutrition and 7307PBH Health Economics.
- Electives, from the School of Nursing and Midwifery, to be deleted as elective options: 7021NRS Research Evidence & Clinical Practice, 8014NRS End of Life Studies, 8017NRS Working with Families in Illness & Health.
- Increasing flexibility of delivery of courses to better capture off campus student markets.

12.3 In considering the submission the following comments were made:
- Programs Committee requested clarification of the income source for this program, to ascertain whether it will maintain the Commonwealth supported funding, as has been the case for the tripartite agreement between Griffith, The University of Queensland and Queensland University of Technology.
- As a result of the withdrawal of the majors from this program, the references to ‘majors’ in the program structure on page 2 of the submission need to be removed.
- Programs Committee requested that the electives list be combined into one list, and that the semester of offer of each course is included.
- The School of Public Health is to advise whether there is a mid-year admission for this program.
- In Section A of the submission mode of offer is listed as ‘on campus, off campus’. The Programs Committee requested that information be provided on which courses are available in flexible mode, whilst keeping in mind that international students will need to be able to attend a full-time load with face-to-face teaching in order to comply with their visa requirements.

Resolution:

12.4 The Programs Committee, on the recommendation of the Griffith Health Board (Faculty) (8/2005, October), resolved to recommend to the Academic Committee the Major Change Submission proposing changes to the Master of Public Health (5263), as contained in 2005/00375608 and amended as outlined in paragraph 12.3 above, for implementation in semester 1 2006.

13.0 DOH MAJOR CHANGE SUBMISSIONS
1259 BACHELOR OF ORAL HEALTH IN DENTAL SCIENCE 2005/0037568
1260 BACHELOR OF ORAL HEALTH IN DENTAL TECHNOLOGY 2005/0037569
1262 BACHELOR OF ORAL HEALTH IN ORAL HEALTH THERAPY 2005/0037570

13.1 The Programs Committee, on the executive recommendation of the Dean, Teaching and Learning, Griffith Health (26 October 2005), considered the Major Change Submissions proposing changes to the Bachelor of Oral Health in Dental Science (1259), Bachelor of Oral Health in Dental Technology (1260), Bachelor of Oral Health in Oral Health Therapy (1262), as detailed in 2005/0037568, 2005/0037569 and 2005/0037570, for implementation in semester 1 2006.

13.2 As a result of developments within the School of Dentistry and Oral Health and its ongoing process of accreditation with the Australian Dental Council, along with changes in the School of Medical Science, the School of Dentistry and Oral Health seeks to make the proposed changes to its courses and program structures, as detailed in the submissions. They have been implemented following the appointment of a permanent Dean and Head of School in March 2005 and the offering, in August 2005, of six ongoing appointments for key senior, clinical positions within the School. The new staff appointments are being made to provide the expertise for curriculum development in the third year of the Oral Health programs and in the two years of the Graduate Diploma in Dentistry.
13.3 The proposal to withdraw and introduce courses reflects the School's commitment to the ongoing accreditation process and to provide students with a quality program. New courses have been introduced to streamline courses within the program and provide students with a more solid clinical, practical and academic foundation. Name changes to courses reflect a re-branding of the existing course.

13.4 In considering the submission the following comments were made:
- The Programs Committee noted that the program had received professional accreditation at every step in the process so far, and therefore all graduates would receive professional accreditation once they have satisfied all relevant requirements.
- The Programs Committee requested clarification of the wording in relation to timetabling of courses, specifically the meaning of 'from' in “… some DOH courses from Semester 2, year 1 …”, which appears in Rationale for Degree Requirement Changes, paragraph c.

Resolution:

13.5 The Programs Committee, on the executive recommendation of the Dean, Teaching and Learning, Griffith Health (26 October 2005), resolved to recommend to the Academic Committee the Major Change Submissions proposing changes to the Bachelor of Oral Health in Dental Science (1259), Bachelor of Oral Health in Dental Technology (1260), Bachelor of Oral Health in Oral Health Therapy (1262), as contained in 2005/0037568, 2005/0037569 and 2005/0037570 and amended as outlined in paragraph 13.4 above, for implementation in semester 1 2006.

14.0 DOH MAJOR CHANGE SUBMISSION 2005/0037571
5402 MASTER OF DENTAL TECHNOLOGY IN PROSTHETICS

14.1 The Programs Committee, on the executive recommendation of the Dean, Teaching and Learning, Griffith Health (26 October 2005), considered the Major Change Submissions proposing changes to the Master of Dental Technology in Prosthetics, as detailed in 2005/0037571, for implementation in semester 1 2006.

14.2 The proposed changes, as detailed in the submission, have come about as a result of developments within the School of Dentistry and Oral Health (DOH) and its ongoing dedication to the process of course and program enhancement.

14.3 In considering the submission the following comments were made:
- The Programs Committee requested that the information about conducting interviews by telephone be amended as follows:
  In addition to meeting admission requirements, selection for admission to this degree will be made on a successful interview. Interviews may be conducted by phone. Arrangements may be made for interviews to be conducted by distance.
- The Programs Committee further requested that the School of Dental and Oral Health provides an assurance that interviews will be conducted to ensure that the outcomes are accountable and the School is able to defend its decisions.

Resolution:

14.4 The Programs Committee, on the executive recommendation of the Dean, Teaching and Learning, Griffith Health (26 October 2005), resolved to recommend to the Academic Committee the Major Change Submission proposing changes to the Master of Dental Technology in Prosthetics, as contained in 2005/0037571 and amended as outlined in paragraph 14.3 above, for implementation in semester 1 2006.
15.0 **DOH SPECIAL PURPOSE SUBMISSION 2005/0037563**

**1261 BACHELOR OF ORAL HEALTH IN DENTAL TECHNOLOGY (POST-REGISTRATION)**

15.1 The Programs Committee, on the executive recommendation of the Dean, Teaching and Learning, Griffith Health (26 October 2005), considered the Special Purpose Submission proposing changes to the Bachelor of Oral Health in Dental Technology (Post-Registration) (1261), as detailed in 2005/0037563, for implementation in 2006.

15.2 It is proposed to amend the degree requirements for this program. According to the program structure, there are 60CP for prescribed courses and 20CP for specified electives. The Program Convenor has confirmed this is correct, and therefore the degree requirements should read:

- gain **60CP-60CP** for the prescribed courses; and
- gain **20CP-20CP** from the specified electives; and
- the grade of Pass Conceded (PC) will not be allowed for any DOH courses within this program (a student who fails a DOH course will be required to repeat that course in order to progress through the program); and
- gain no more than **10CP** for non-DOH courses in which a grade of Pass Conceded (PC) has been attained.

**Resolution:**

15.3 The Programs Committee, on the executive recommendation of the Dean, Teaching and Learning, Griffith Health (26 October 2005), **resolved to recommend to the Academic Committee** the Special Purpose Submission proposing changes to the Bachelor of Oral Health in Dental Technology (Post-Registration) (1261), as contained in 2005/0037563, for implementation in semester 1 2006.

16.0 **PES SPECIAL PURPOSE SUBMISSION 2005/0037563**

**1173 BACHELOR OF EXERCISE SCIENCE/BACHELOR OF EDUCATION**

16.1 The Programs Committee, on the recommendation of the Dean of the Faculty of Education (25 October 2005) and the Griffith Health Board (Faculty) (19 October 2005), considered the Special Purpose Submission proposing changes to the Bachelor of Exercise Science/Bachelor of Education (1173), as detailed in 2005/0037834, for implementation in semester 1, 2006.

16.2 The proposed change is to remove the requirement that students must have a level 2 coaching certificate and a level 1 gymnastics coaching certificate in order to graduate. This would mean that the level two coaching certificate would no longer be required and students would be required to obtain an additional team coaching level 1 certificate in place of the level 1 coaching certificate in gymnastics.

**Resolution:**

16.3 The Programs Committee, on the recommendation of the Dean of the Faculty of Education (25 October 2005) and the Griffith Health Board (Faculty) (19 October 2005), **resolved to recommend to the Academic Committee** the Special Purpose Submission proposing changes to the Bachelor of Exercise Science/Bachelor of Education (1173), as contained in 2005/0037834, for implementation in semester 1 2006.

17.0 **NRS SPECIAL PURPOSE SUBMISSION 2005/0037562**

**5424 MASTER OF ADVANCED PRACTICE (CRITICAL CARE NURSING STRAND)**

17.1 The Programs Committee, on the recommendation of the Griffith Health Board (Faculty) (19 October 2005), considered the Special Purpose Submission proposing to relax the
admission requirements into the Master of Advanced Practice (Critical Care Nursing Strand) (5424), as detailed in 2005/0037562, for implementation in semester 1 2006.

17.2 It is noted that the current criteria states –
Applicants must hold current registration or temporary registration as a nurse in Australia and be employed as a registered nurse in a critical care unit for a minimum of two days per week. PLEASE BE AWARE THAT GRIFFITH UNIVERSITY DOES NOT ARRANGE REGISTRATION OR EMPLOYMENT and that this must be done independently. Please contact Dr Patricia Johnson for further information.

17.3 A number of conditional offers have been made to international students into the Master of Advanced Practice, Critical Care Nursing strand and four students are currently on campus undertaking an ELICOS program with the intention of commencing in the Critical Care Nursing strand in 2006. These students are of the opinion that the School was responsible for arranging registration and placement. Discussions with the International Office have shown that the admission requirements in the offer letter are not clearly stated at the beginning of the letter and could be misleading.

17.4 Applications have been reviewed and seven of the applicants are experienced critical care nurses in their country of origin. Unit Managers of three critical care units in the Gold Coast area have indicated their willingness to accommodate experienced international registered nurses on a supernumerary basis, on the proviso that the University provides some level of support for such students, for example, reimbursement for staff to be taken off line for orientation and student clinical assessment. It is proposed that these students would be placed in clinical settings the same way as undergraduate student nurses and would be covered by university insurance.

17.5 The School of Nursing & Midwifery is proposing the admission rules for international students into the Critical Care Nursing strand be relaxed to allow registered, experienced critical care nurses in their own country to commence in the program. It is further proposed that this be treated as a pilot project and reviewed in semester 2 2006.

17.6 In considering the submission the following comments were made:
- The Programs Committee noted advice from the Health Group Board (Faculty) that it will be necessary to set a date by which this trial is to be evaluated early in semester 2 2006, in order for procedures to be put in place to admit international students in 2007, if the trial is successful.
- The Programs committee agreed to recommend to the Dean, Faculty of Health, that staff in the Griffith International office be advised to check with the Program Convenor before making offers of admission to international students.

Resolution

17.7 The Programs Committee, on the recommendation of the Griffith Health Board (Faculty) (19 October 2005), resolved to recommend to the Academic Committee the Special Purpose Submission proposing to relax the admission requirements into the Master of Advanced Practice (Critical Care Nursing Strand) (5424), as contained in 2005/0037562 and amended as outlined in paragraph 17.6 above, for trialling in semester 1 2006.

18.0 NRS SPECIAL PURPOSE SUBMISSION 2005/0037558
5424 MASTER OF ADVANCED PRACTICE

18.1 The Programs Committee, on the recommendation of the Griffith Health Board (Faculty) (19 October 2005), considered the Special Purpose Submission proposing to establish an articulation arrangement for graduates of the Master of Forensic Mental Health who wish to proceed to the Master of Advanced Practice (Mental Health Nursing) (5424), as detailed in 2005/0037558, for implementation in semester 1 2006.
18.2 The Master of Forensic Mental Health is a collaborative venture between the Schools of Criminology and Criminal Justice and Nursing and Midwifery and The Park Centre for Mental Health (Queensland Health) and the first cohort of students will graduate at the end of 2005.

18.3 The School of Nursing & Midwifery is proposing that graduates from the Master of Forensic Mental Health who are registered nurses be granted 40CP of specified credit towards the Master of Advanced Practice, Mental Health Nursing strand. The completion of the Master of Advanced Practice (Mental Health Nursing) would enable graduates to seek mental health endorsement with the Queensland Nursing Council.

18.4 It is proposed that 40CP of specified credit would be granted for:
- 8923NRS Practical Mental Health Nursing Skills 1
- 8021NRS Health Leadership and Management
- 8922NRS Counselling
- Unspecified Elective.

18.5 Students would be required to complete the following -
- Year 1 Semester 1 8921NRS Directions in Mental Health Then & Now
- Year 1 Semester 1 7018NRS Qualitative Research
- Year 1 Semester 2 8924NRS Practical Mental Health Nursing Skills 2
- Year 1 Semester 2 7019NRS Quantitative Research

18.6 To be eligible for this articulation applicants must hold a Bachelor of Nursing degree or equivalent from a recognised tertiary institution and hold current registration or temporary registration as a nurse with the Queensland Nursing Council and have successfully completed the Master of Forensic Mental Health program.

18.7 It is proposed that the articulation be introduced from 2006 to cater for the first cohort of graduates from the Master of Forensic Mental Health.

Resolution

18.8 The Programs Committee, on the recommendation of the Griffith Health Board (Faculty) (19 October 2005), resolved to recommend to the Academic Committee the Special Purpose Submission proposing to establish an articulation arrangement for graduates of the Master of Forensic Mental Health who wish to proceed to the Master of Advanced Practice (Mental Health Nursing) (5424), as contained in 2005/0037558, for implementation in semester 1 2006.

19.0 GBS SPECIAL PURPOSE SUBMISSION 2005/0037385
3172, 3173 GRADUATE CERTIFICATE IN MANAGEMENT
5435, 5436 MASTER OF MANAGEMENT
5437, 5438 MASTER OF MANAGEMENT WITH HONOURS

19.1 The Programs Committee, on the executive recommendation of the Dean of the Griffith Business School (20 September 2005), considered the Special Purpose Submission proposing changes to the Graduate Certificate in Management (3172, 3173), Master of Management (5435, 5436) and Master of Management with Honours (5437, 5438), as detailed in 2005/0037385, for implementation in semester 1 2006.

19.2 The Griffith Business Schools requests approval to amend the credit transfer statement included on the Program Overview Page of the website as follows:
Students who have completed a bachelor’s degree from a recognised university (or another tertiary education institution of equivalent standing) with advanced studies in a relevant area (i.e. employment relations, human resources, information...
systems or marketing) may be granted up to 40CP of credit for courses in the Master of Management program.

19.3 In considering the submission the following comments were made:
- Concern was expressed that by removing specific reference to the relevant study areas in the credit statement, marketing for this program will be adversely affected. Members felt that it was important to include all relevant marketing information in order to attract students. This information also describes the intention to admit students by waiving the requirement to complete the four enabling courses in the Graduate Certificate.
- Programs Committee recommended that rather than being so prescriptive or not providing any information at all, the words ‘such as’ or ‘including’ is inserted.

Resolution

19.4 The Programs Committee, on the executive recommendation of the Dean of the Griffith Business School (20 September 2005), resolved to recommend to the Academic Committee the Special Purpose Submission proposing to the Graduate Certificate in Management (3172, 3173), Master of Management (5435, 5436) and Master of Management with Honours (5437, 5438), as contained in 2005/0037385 and amended as outlined in paragraph 19.3 above, for implementation in semester 1 2006.

20.0 GBS SPECIAL PURPOSE SUBMISSION 2005/0037382
1289, 1290 BACHELOR OF BUSINESS (HOTEL, TOURISM, LEISURE AND SPORT)
1034, 1287, 1288 BACHELOR OF BUSINESS

20.1 The Programs Committee, on the executive recommendation of the Dean of the Griffith Business School (6 October 2005), considered the Special Purpose Submission proposing changes to the Bachelor of Business (Hotel, Tourism, Leisure and Sport) (1289, 1290) and the Bachelor of Business (1034, 1287, 1288), as detailed in 2005/0037382, for 2006.

20.2 As described in the New Program Submission for revised Griffith Business School (GBS) programs (2005/0007679), the degree requirements did not accurately reflect the program structure. This submission aims to correct the information previously provided and to clearly define requirements for students commencing in the new program offerings for the Bachelor of Business in Semester 1 2006.

20.3 The New Program Submission for revised GBS programs (2005/0007679) stated that “a business law course, 2007PPP Legal Issues for Managers, sits outside the Majors and Minors but must be taken by all Bachelor of Business students at some point in the program”. This submission proposes a minor change to the programs’ structures to correct the requirement for successful completion of the course 2007PPP Legal Issues for Managers (10CP).

Resolution

20.4 The Programs Committee, on the executive recommendation of the Dean of the Griffith Business School (6 October 2005), resolved to recommend to the Academic Committee the Special Purpose Submission proposing changes to the Bachelor of Business (Hotel, Tourism, Leisure and Sport) (1289, 1290) and the Bachelor of Business (1034, 1287, 1288), as contained in 2005/0037382, for implementation in semester 1 2006.
21.0 AES SPECIAL PURPOSE SUBMISSION 2005/0031049  
5309 MASTER OF ENVIRONMENTAL EDUCATION - CCE

21.1 The Programs Committee, on the executive recommendation of the Dean of the Faculty of Environmental Science (10 October 2005), considered the Special Purpose Submission proposing no intake into the Master of Environmental Education - CCE (5309), as detailed in 05/0031049, for 2006.

21.2 At the 2/2005 meeting of the Griffith University/Christchurch College of Education Liaison Committee, it was decided there would be no intake into the Master of Environmental Education – Christchurch College of Education program in 2006, as a result of the pending merger of the College with the University of Canterbury. The final outcome of the program will be decided once the merger has been completed (anticipated 2007). The program may be withdrawn at that time.

Resolution

21.3 The Programs Committee, on the executive recommendation of the Dean of the Faculty of Environmental Science (10 October 2005), resolved to recommend to the Academic Committee the Special Purpose Submission proposing no intake into the Master of Environmental Education - CCE (5309), as contained in 2005/0031049, for 2006.

22.0 KEL SPECIAL PURPOSE SUBMISSION 2005/0037827

3058 GRADUATE CERTIFICATE IN PROFESSIONAL ETHICS AND GOVERNANCE
5195 MASTER OF ARTS IN PROFESSIONAL ETHICS AND GOVERNANCE
5196 MASTER OF ARTS WITH HONOURS IN PROFESSIONAL ETHICS AND GOVERNANCE

22.1 The Programs Committee, on the recommendation of the Faculty of Arts Board (21 October 2005), considered the Special Purpose Submission proposing no intake into the Graduate Certificate in Professional Ethics and Governance (3058), Master of Arts in Professional Ethics and Governance (5195), and Master of Arts with Honours in Professional Ethics and Governance (5196), as detailed in 2005/0037827, for semesters 1 and 2 in 2006.

22.2 The current programs have had a low number of enrolments for the last few years although two of the courses have proven popular for cross registration. The originally planned sources of students have not generated as many students as originally envisaged. The Centre proposes to suspend the offering of these programs in 2006, in order to reassess the situation and to consider the way in which the Centre can best contribute to the teaching of ethics in the University at post-graduate level.

22.3 In considering the submission the following comments were made:
- The Programs Committee recommended that the ethics course/s still offered be added to the elective market site if they are not already listed.

Resolution:

22.4 The Programs Committee, on the recommendation of the Faculty of Arts Board (21 October 2005), resolved to recommend to the Academic Committee the Special Purpose Submission proposing no intake into the Graduate Certificate in Professional Ethics and Governance (3058), Master of Arts in Professional Ethics and Governance (5195), and Master of Arts with Honours in Professional Ethics and Governance (5196), as contained in 2005/0037827, for semesters 1 and 2 in 2006.

SECTION B: ACTION UNDER DELEGATED AUTHORITY OR EXECUTIVE ACTION

Nil.
SECTION C: OTHER RECOMMENDATIONS AND REPORTS
(TO PERSONS/COMMITTEES OTHER THAN THE PARENT COMMITTEE(S))

Nil.

SECTION D: MATTERS NOTED, CONSIDERED OR REMAINING UNDER DISCUSSION

23.0  CHAIR'S REPORT

23.1  Academic Committee items:
     23.1.1  Submissions forwarded to the Academic Committee had been approved without debate.

23.2  Working Party on Structure of Honours and Coursework Degrees:
     23.2.1  This Working Party has been established as a flow-on from the outcomes and recommendations of the Honours Task Force. The Working Party will be deliberating on and proposing changes to the suite of related policies such as Structure and Requirements of Degrees Awarded by the University, Bachelor's Degree Policy, Honours Programs – Requirements and Administration.
     23.2.2  Draft documents will be forwarded to the Programs Committee for consideration early next year. The Learning and Teaching Committee will consider the final draft documents and forward to the Academic Committee for approval.
     23.2.3  If members wish to make contributions to this process please contact the Academic Registrar on ext 57334.

24.0  NEXT MEETING

The next meeting of the Programs Committee will be held on 1 December 2005 at 9.30am in N54, 2.01 Bray Centre, Nathan campus.

Confirmed:

------------------------------------------------ Date: 1 December 2005
Chairperson (Dr Joseph McDowall) Programs Committee
# DISTRIBUTION LIST

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<td>ex officio</td>
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<td>Mr Dave Edwards</td>
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<td>Director, Griffith Institute for Higher Education (or nominee)</td>
<td>ex officio</td>
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<tr>
<td>Dr Helena Austin</td>
<td>Full-time academic staff member nominated by the Pro-Vice Chancellor (Arts, Education and Law)</td>
<td>Two years, up to but not including the ordinary meeting of the Academic Committee in 2007</td>
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<tr>
<td>Dr Mark Brimble</td>
<td>Full-time academic staff member nominated by the Pro-Vice Chancellor (Business)</td>
<td>Two years, up to but not including the ordinary meeting of the Academic Committee in 2007</td>
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<tr>
<td>Dr Deborah Mooney</td>
<td>Full-time academic staff member nominated by the Pro-Vice Chancellor (Health)</td>
<td>Two years, up to but not including the ordinary meeting of the Academic Committee in 2006</td>
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<tr>
<td>Dr Wendy Loughlin</td>
<td>Full-time academic staff member nominated by the Pro-Vice Chancellor (Science &amp; Technology)</td>
<td>Two years, up to but not including the ordinary meeting of the Academic Committee in 2006</td>
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<tr>
<td>Dr Lyn Holman</td>
<td>Academic Registrar – ex officio</td>
<td>ex officio</td>
</tr>
<tr>
<td>Mr David Shaw</td>
<td>One student of the University nominated jointly by Griffith University Student Representative Council and Gold Coast Student Guild</td>
<td>One year, up to but not including the ordinary meeting of the Academic Committee in 2006</td>
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<tr>
<td>Ms Sharon Clifford</td>
<td>(Secretary)</td>
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  - Professor John Dewar
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- Deputy Vice Chancellor (Research)
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- Professor Marilyn McMeniman
- Pro-Vice Chancellor (Business and Law)
- Professor Michael Powell
- Pro-Vice Chancellor (Health)
- Professor Allan Cripps
- Pro-Vice Chancellor (Science & Technology)
- Professor Max Standage

- Pro-Vice Chancellor (International)
  - Mr Chris Madden Dean, Graduate Studies (with attachments)
  - Professor Joy Cumming Dean, International Quality & Policy (with attachments)
  - Professor Pat Weller Director, Student Admin
  - Ms. Cathy McGrath Student Systems Operations Manager
  - Ms Annette McCarthy Manager, Planning & Statistics
  - Mr John Fairbairn Publications Officer
  - Ms Julie Townsend Student Services, Nathan (with attachments)
  - Ms Vicki Tolstoff Head, Secretariat, (with attachments)
  - Ms Karen van Haeringen Secretary, Academic Committee (with attachments)
  - Ms Tasha Clarke Program Information Officer (with attachments)
  - Ms Erika Rak