GRIFFITH UNIVERSITY
PROGRAMS COMMITTEE
MINUTES OF MEETING 7/2005

A meeting of the Programs Committee was held on Thursday 6 October 2005 at 9.30am in the QCA Board Room (S02), 7.16, South Bank campus.

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Committee QuickPlace Web Address

- https://qplace02.domino.gu.edu.au/sec-university-committees Use the left navigation bar to select the Programs Committee site. (Username is your staff number and password is the same as your Novell login. Call the Secretary on 55372 for advice or if experiencing difficulties.)
A meeting of the Programs Committee was held on Thursday 4 October 2005 at 9.30am in the in the QCA Board Room (S02), 7.16, South Bank campus.

MINUTES

PRESENT:
Dr Joseph McDowall (Chair)
Ms Margaret Buckridge
Dr Helena Austin
Dr Wendy Loughlin
Mr Dave Edwards
Dr Deborah Mooney
Professor Jeff Giddings
Secretary: Ms Sharon Clifford

APOLOGIES:
Dr Lyn Holman
Professor Lorelle Frazer
Professor Stephanie Short
Dr Michael Crock
Mr David Shaw

Present by invitation:
Professor Lyn Griffiths, by teleconference, for item 8.0

1.0 CONFIRMATION OF MINUTES

The minutes of the 6/2005 meetings of the Programs Committee, having been circulated, were taken as read and confirmed.

SECTION A: RECOMMENDATIONS AND REPORTS TO ACADEMIC COMMITTEE AND ITS SUB-COMMITTEES

2.0 GBS PROGRAM WITHDRAWAL (05/0037319)
5385 MASTER OF INFORMATION SYSTEMS ADVANCED

2.1 The Programs Committee, on the executive recommendation of the Dean of the Griffith Business School (20 September 2005), considered the submission (05/0037319) proposing to withdraw the Master of Information Systems Advanced (5385), from semester 1 2006.

2.2 During 2005 the Griffith Business School established working parties to review its strategy in relation to its postgraduate profile. The collective recommendation of the Working Party Clusters was the withdrawal of the existing postgraduate programs, and the introduction of seven suites of programs to provide a distinct area of specialisation. The new program suites that resulted combined the advantages of the existing programs with the changing needs of Griffith University. These programs provide a consistent approach to postgraduate study within the Griffith Business School and address the requirements for professional accreditation. The Master of Management (Information Systems) (5435/5436) addresses the needs of the target market. It is therefore proposed that the Master of Information System Advanced (5385) be withdrawn.

2.3 The Programs Committee members noted the transition arrangements for continuing students specified in this submission.

Resolution:

2.4 The Programs Committee, on the executive recommendation of the Dean of the Griffith Business School (20 September 2005), resolved to recommend to the Academic Committee the withdrawal of the Master of Information Systems Advanced (5385), as contained in 05/0037319, from semester 1, 2006.
3.0 GBS PROGRAM WITHDRAWAL (05/0037320)

5386 MASTER OF STRATEGIC INFORMATION SYSTEMS
5387 MASTER OF STRATEGIC INFORMATION SYSTEMS WITH HONOURS

3.1 The Programs Committee, on the executive recommendation of the Dean of the Griffith Business School (20 September 2005), considered the submission (05/0037320) proposing to withdraw the Master of Strategic Information Systems (5386) and Master of Strategic Information Systems with Honours (5387), from semester 1 2006.

3.2 During 2005 the Griffith Business School established working parties to review its strategy in relation to its postgraduate profile. The potential of this niche program was acknowledged, however in its current form it is not considered viable. As a result, this program will be withdrawn from offer as of Semester I, 2006. Future opportunities for the continuance of this program in other forms eg. a specialisation within the Master of Management – Innovation & Change, have been noted, and will be further explored by the Department of Management.

3.3 The Programs Committee members noted the transition arrangements for continuing students specified in this submission.

Resolution:

3.4 The Programs Committee, on the executive recommendation of the Dean of the Griffith Business School (20 September 2005), resolved to recommend to the Academic Committee the withdrawal of the Master of Strategic Information Systems (5386) and Master of Strategic Information Systems with Honours (5387), as contained in 05/0037320, from semester 1, 2006.

4.0 ATS PROGRAM WITHDRAWAL (05/0037824)

1101 BACHELOR OF ARTS/BACHELOR OF THEOLOGY

4.1 The Programs Committee, on the executive recommendation of the Dean of the Faculty of Arts (12 September 2005), considered the submission (05/0037824) proposing to withdraw the Bachelor of Arts/Bachelor of Theology (1101), from semester 1 2006.

4.2 This program was first offered in 1994. The combined degree aimed to provide students with knowledge of Australian culture and society relevant to theology students, and awareness of the synergies between work in humanities and theology. The enrolment in this program has been small with 2 students enrolled in 2005. In line with the Academic Plan initiatives to reduce the number of undergraduate programs with low intakes, the program should be withdrawn.

Resolution:

4.3 The Programs Committee, on the executive recommendation of the Dean of the Faculty of Arts (12 September 2005), resolved to recommend to the Academic Committee the withdrawal of the Bachelor of Arts/Bachelor of Theology (1101), as contained in 05/0037824, from semester 1, 2006.

5.0 ATS PROGRAM WITHDRAWAL (05/0037822)

5390 MASTER OF MINISTRY
5302 MASTER OF THEOLOGY

5.1 The Programs Committee, on the executive recommendation of the Dean of the Faculty of Arts (12 September 2005), considered the submission (05/0037822) proposing to withdraw the Master of Ministry (5390) and the Master of Theology (5302), from semester 1 2006.
5.2 The Master of Ministry was first offered in 2003 by the School of Theology, Griffith University and the Brisbane College of Theology at their various campuses. The program offered students interested in postgraduate theological study the opportunity to complete the degree in the University environment. Unfortunately, there have been no enrolments in this program to date and in line with the Academic Plan initiatives to reduce the number of postgraduate programs with low intakes, the program should be withdrawn.

5.3 The Master of Theology was the first offered by the School of Theology, Griffith University and the Brisbane College of Theology in 1999. The program offered students interested in postgraduate theological study the opportunity to complete the degree in the University environment. There are currently 3 enrolments in this program and in line with the Academic Plan initiatives to reduce the number of postgraduate programs with low intakes, should be withdrawn.

Resolution:

5.4 The Programs Committee, on the executive recommendation of the Dean of the Faculty of Arts (12 September 2005), resolved to recommend to the Academic Committee the withdrawal of the Master of Ministry (5390) and the Master of Theology (5302), as contained in 05/0037822, from semester 1, 2006.

6.0 HSV PROGRAM WITHDRAWAL (05/0037552)

6.1 The Programs Committee, on the executive recommendation of the Dean, Teaching and Learning (Health) (21 September 2005), considered the submission (05/0037552) proposing to withdraw the Bachelor of Human Services/Bachelor of Theology (1227), from semester 1 2006.

6.2 The Bachelor of Human Services/Bachelor of Theology was first introduced in 2001. It was primarily intended for persons studying theology who were being trained for (Christian) youth ministry work. There were no commencing students in 2004 and 2005. The intended market, small at the outset, is now even smaller with few youth worker trainees in the church, and therefore the grounds for its original existence no longer apply.

Resolution:

6.3 The Programs Committee, on the executive recommendation of the Dean, Teaching and Learning (Health) (21 September 2005), resolved to recommend to the Academic Committee the withdrawal of the Bachelor of Human Services/Bachelor of Theology (1227), as contained in 05/0037552, from semester 1, 2006.

7.0 QCA PROGRAM WITHDRAWAL (05/0037819)

7.1 The Programs Committee, on the executive recommendation of the Chair of the Contemporary Arts, Music and Media Board (22 September 2005), considered the submission (05/0037819) proposing to withdraw the Graduate Diploma of Visual Arts (4105), from semester 1 2006.

7.2 The Graduate Diploma is being withdrawn and replaced by the Graduate Certificate in Visual Arts as a means of offering a more directed pathway towards higher degree research study as well as offering more clearly defined exit points within the Master of Arts in Visual Arts Programs. Refer to item 13.0 of these Minutes for information on the Graduate Certificate in Visual Arts.
Resolution:

7.3 The Programs Committee, on the executive recommendation of the Chair of the Contemporary Arts, Music and Media Board (22 September 2005), resolved to recommend to the Academic Committee the withdrawal of the Graduate Diploma of Visual Arts (4105), as contained in 05/0037819, from semester 1, 2006.

8.0 MSC NEW PROGRAM SUBMISSION (2005/0037542)
5433 MASTER OF SCIENCE IN MEDICAL RESEARCH

8.1 The Programs Committee, on the recommendation of the Griffith Health Board (Faculty) (7/2005), considered the New Program Submission proposing to establish the Master of Science in Medical Research (5433), as described in the submission 05/0037542, for introduction in semester 1, 2006.

8.2 Professor Lyn Griffiths participated by teleconference for discussion of this item. The Master of Science in Medical Research comprises 80CP with 30CP of course work and a 50CP research thesis component. The course work will provide critical evaluation of research and presentation; develop the students' knowledge and understanding of statistical analyses techniques as applied to scientific research, and develop an awareness of research proposal design and background. Research Design will involve the development of a research proposal including aims, methodology and a literature review. The final research component of the course will be a 50CP Research Thesis which will involve applied research on a specific project, a seminar and thesis describing the research in detail.

8.3 To be eligible for the award of the Master of Science in Medical Research (MSc), a student must acquire 80CP as prescribed below:
- gain 30CP for the prescribed coursework; and
- gain 50CP for the dissertation/thesis component; and
- the grade of Pass Conceded will not be allowed in this program

8.4 The minimum English language requirements for admission of international students are according to the standard requirements for postgraduate programs for 2006, that is:
- A minimum score of 575 on TOEFL (Test of English as a Foreign Language); or
- A computerised TOEFL score of 237;
- A minimum overall band score of 6.5 on IELTS (International English Language Testing System) with no sub-score of less than 6.0; or
- No score less than 3+ in each skill of the ISLPR (International Second Language Proficiency Rating).

8.5 In considering the submission the following comments were made:
- In response to a query the Programs Committee noted there are precedents for establishing 80CP Masters Programs.
- The structure of this program is similar to that of honours programs.
- The Programs Committee requested that the submission be amended to incorporate a statement in paragraph 2.2 that the thesis component of this program will be assessed in the same way as Honours theses, with an equivalent honours classification to enable students who are assessed as reaching the equivalent of a first or IIA classification of honours to be eligible for admission to research higher degrees, and eligible for scholarships.

Resolution:

8.6 The Programs Committee, on the recommendation of the Griffith Health Board (Faculty) (7/2005), resolved to recommend to the Academic Committee the establishment of the Master of Science in Medical Research (5433, MSc), as contained in 05/0037542 and subject to amendment as outlined in paragraph 8.5 above, for introduction in semester 1, 2006.
9.0 **EDU NEW PROGRAM SUBMISSION (05/0038042)**

4137, 4138 GRADUATE DIPLOMA OF EDUCATION – SECONDARY (PRE-SERVICE)

9.1 The Programs Committee, on the recommendation of the Education Faculty Board (8/2005), resolved to ratify the Chair’s executive action in recommending to the Academic Committee the establishment of the Graduate Diploma of Education – Secondary (Pre-Service) (4137, 4138), as described in the attached submission 05/0038042, from semester 1, 2006.

9.2 This program comprises 80CP and is designed for University graduates with non-education awards wishing to become secondary school teachers. The program comprises two semesters of professional preparation for teaching in secondary schools and includes Informing Discipline Studies, Curriculum Studies in two teaching areas, and Professional Studies and Practice.

9.3 To be eligible for the award of the Graduate Diploma of Education (Secondary) students must acquire 80CP as prescribed below:
- gain 20CP for Informing Discipline Studies (IDS); and
- gain either 40CP for Curriculum Studies (CS); or
- if directed in the offer, gain 30 CP for Curriculum Studies plus 10CP for an Education Study course (ES); and
- gain 20CP for Professional Experience and Practice (PEP); and
- gain no more than 20CP for courses in which the grade of Pass Conceded (PC) has been awarded (a course for which the grade of Pass Conceded (PC) has been awarded does not satisfy pre-requisite requirements).

9.4 English Language Requirements, applying to international applicants and other applicants whose previous study was undertaken in a language other than English are as follows:
- A minimum score of 580 on TOEFL (Test of English as a Foreign Language); or
- A computerised TOEFL score of 237
- A minimum overall band score of 7.0 IELTS (International English Language Testing System) with no sub-score of less than 6.5; or
- No score less than 3+ in each skill of the ISLPR (International Second Language Proficiency Rating)

**Resolution**

9.5 The Programs Committee, on the recommendation of the Education Faculty Board (8/2005), resolved to ratify the Chair’s executive action in recommending to the Academic Committee the establishment of the Graduate Diploma of Education – Secondary (Pre-Service) (4137, 4138, GDipEd), as described in 05/0038042, from semester 1 2006.

10.0 **QCGU NEW ACADEMIC PLAN SUBMISSION (05/0038024)**

1268 BACHELOR OF MUSIC/ BACHELOR OF MUSIC WITH HONOURS

10.1 The Programs Committee, on the recommendation of the Contemporary Arts, Music and Media Board (3/2005), considered the New Academic Plan Submission proposing to a Brass Band Instrument Performance major in the Bachelor of Music/Bachelor of Music with Honours (1268), as described in the submission 05/0038024, for introduction in semester 1, 2006.

10.2 This proposed new major comprises 115CP. The addition of Brass Band instruments to the existing major study offerings provides a tertiary pathway for students who have trained in the brass band discipline. This is particularly relevant for students who wish to pursue the education preparation strand including brass band instruments.
10.3 This is a major step forward for the University in its advocacy of community music-making by providing professional standard training at tertiary level in an area which hitherto has not been pursued. With the introduction of this major QCGU is the first Australian institution to have done so, and thus this development has the potential to create a niche which will further enhance its reputation as the premier conservatorium in the country.

10.4 The Programs Committee may wish to note the advice of the Program Convenor that a major in the Advanced Performance strand has not been included at this stage, as the structure needs to be carefully examined.

10.5 In considering the submission the following comments were made:
- Some sections of the Program Catalogue to do with Transition Arrangements are being removed as they that are out of date.
- The Programs Committee requests clarification about what is the unique character of this new Brass Band Instrument Performance major, since students will be enrolling in the same course codes as those offered in the Orchestral Instrument Performance Major. Further, have course descriptions been amended to reflect that students from both these majors will take the courses?

Resolution:
10.6 The Programs Committee, on the recommendation of the Contemporary Arts, Music and Media Board (3/2005), resolved to recommend to the Academic Committee the establishment of the Brass Band Instrument Performance major in the Bachelor of Music/Bachelor of Music with Honours (1268), as contained in 05/0038024 and subject to amendment as outlined in paragraph 10.5 above, for introduction in semester 1, 2006.

11.0 EAS NEW ACADEMIC PLAN SUBMISSION (05/0038049)
1018 BACHELOR OF SCIENCE

11.1 The Programs Committee, on the recommendation of the Faculty of Environmental Sciences Board 3/2005 (September), considered the New Academic Plan Submission proposing to establish a Bioanalytical Chemistry major into the Bachelor of Science (1018), as detailed in 05/0038049, for introduction from semester 1 2006.

11.2 The Bioanalytical Chemistry Major comprises 90CP and is an employment-oriented program of study providing a background in fundamental chemical principles with specialised training in investigative techniques used for the detection and identification of chemicals in biological systems, including the aquatic and terrestrial environment and in whole organisms. It is a new major in the BSc (Gold Coast) and designed to meet employment demand and the needs of potential science students who currently travel outside the Gold Coast region to undertake a BSc in the chemical sciences.

11.3 In considering the submission the following comments were made:
- The offering of this major at the Gold Coast is the first step in providing physical sciences at that campus.

Resolution:
11.4 The Programs Committee, on the recommendation of the Faculty of Environmental Sciences Board 3/2005 (September), resolved to recommend to the Academic Committee establishment of the Bioanalytical Chemistry major into the Bachelor of Science (1018), as detailed in 05/0038049, for introduction in semester 1 2006.
12.0 **EAS MAJOR CHANGE SUBMISSION (05/0031017)**

**1018 BACHELOR OF SCIENCE**

12.1 The Programs Committee, on the recommendation of the Faculty of Environmental Sciences Board 3/2005 (September), considered the Major Change Submission proposing changes to the Bachelor of Science (1018), as described in the submission 05/0031017, for introduction in semester 1, 2006.

12.2 It is proposed to revise the current Biology major to offer two specialisations (Wildlife Health and Wildlife Biology) and well as a general unspecialised major. This provides a new area of study on the Gold Coast campus, where, at present, a deep study of biology, with physiological, cellular, whole organism and population biology is presently not available in one program. It should not conflict with existing offerings of either the Schools of EAS or MSC. It extends the range of science offerings available on the Gold Coast, and should retain more students in the School for transition to Honours. At present, the great majority of graduates who progress to Honours from this major do so in the School of Medical Science.

12.3 The degree requirements for students completing the Biology major will therefore change as follows:
- gain 80CP for prescribed first year courses (for students who commenced prior to 2003);
- gain a maximum of 90CP for 1st year level courses (for students commencing in 2000);
- gain 30CP-110CP as specified for second and third year courses; and
- gain 30CP-50CP in elective courses;
- OR
- gain 160CP in 1 of 2 prescribed Specialisation Areas (Wildlife Health or Wildlife Biology)
  - including 145CP of core courses and
  - 15CP of electives;
- gain no more than 30CP for courses in which the grade of Pass Conceded (PC) has been attained.

Resolution:

12.4 The Programs Committee, on the executive recommendation of the Faculty of Environmental Sciences Board 3/2005 (September), resolved to recommend to the Academic Committee the major change submission for the Bachelor of Science (1018), as contained in 05/0031017, for introduction in semester 1, 2006.

13.0 **QCA MAJOR CHANGE SUBMISSION (05/0038048)**

**3181 GRADUATE CERTIFICATE IN VISUAL ARTS (NEW PROGRAM)**

**5283 MASTER OF ARTS IN VISUAL ARTS**

**5417 MASTER OF ARTS IN VISUAL ARTS WITH HONOURS**

13.1 The Programs Committee, on the executive recommendation of the Chair of the Contemporary Arts, Music and Media Board (September 2005), considered the Major Change Submission for the Master of Arts in Visual Arts (5283) and Master of Arts in Visual Arts with Honours (5417), and incorporating a new Graduate Certificate in Visual Arts (3181), as detailed in 05/0038048, for introduction from semester 1 2006.

13.2 The Master of Arts in Visual Arts is being changed to simplify the three points at which students can exit, namely the Graduate Certificate in Visual Arts (40 CP), the Master of Arts in Visual Arts (80 CP), and the Master of Arts in Visual Arts with Honours (120 CP). These changes offer a more directed pathway towards higher degree research study, and are made after consultation with students and staff, as a means of offering a more concise directed pathway towards higher degree research study.
13.3 To be eligible for the award of Graduate Certificate in Visual Arts (GCertVA), a student must acquire 40CP as prescribed below:
- gain 10CP for 7040QCA Visual Analysis & Critical Reflection;
- gain 30CP for the prescribed study courses;
- the maximum number of CP that can be awarded for courses with a grade of Pass Conceded (PC) cannot exceed 10CP - the grade of Pass Conceded (PC) for a course that is a prerequisite for a later course is not regarded as sufficient for meeting the prerequisite requirement;
- no credit will be given for prior undergraduate study.

13.4 To be eligible for the award of Master of Arts in Visual Arts (MA), must acquire 80CP as prescribed below:
- gain 10CP for 7020QCA;
- gain 20CP for projects [7057QCA and 7058QCA];
- gain 30CP for the prescribed study courses;
- gain 10CP for 7040QCA
- gain 10CP for 7041QCA
- the maximum number of CP that can be awarded for courses with a grade of Pass Conceded (PC) cannot exceed 10CP - the grade of Pass Conceded (PC) for a course that is a prerequisite for a later course is not regarded as sufficient for meeting the prerequisite requirement;
- no credit will be given for prior undergraduate study.

13.5 To be eligible for the award of Master of Arts in Visual Arts with Honours (MA), a student must acquire 120CP as prescribed below:
- gain 10CP for 7020QCA;
- gain 20CP for projects [7057QCA and 7058QCA];
- gain 30CP for the prescribed study courses;
- gain 10CP for 700QCA
- gain 10CP for 7041QCA
- gain 40CP for the Dissertation;
- the maximum number of CP that can be awarded for courses with a grade of Pass Conceded (PC) cannot exceed 10CP - the grade of Pass Conceded for a course that is a prerequisite for a later course is not regarded as sufficient for meeting the prerequisite requirement;
- no credit will be given for prior undergraduate study.

13.6 In considering the submission the following comments were made:
- The Programs Committee requested that the Queensland College of Art provide further explanation about the need to make the proposed changes, as the rationale in the submission is not clear, other than stating “… a more directed pathway for higher research degree study …”, which was already an option in this suite of programs.
- It is requested that admission requirements be included in the submission, for each level of the program, as these will need to be updated in the Program Catalogue. Further, concern was expressed about whether all students will have the expertise to commence studies at the Masters level initially.
- The Programs Committee seeks clarification regarding the reference on page 8 of the submission, to Special Studies Courses, with students being able to “… construct a program of study comprising two introductory courses”. Further there are no references in the degree requirements or the program structure to Special Studies Courses, and it is suggested this be clarified.
- The Committee seeks clarification of the relationship between 7041QCA Contextual Studies and Project Presentation and these other introductory courses, which students may ‘construct’.
- The Committee queried whether this program would be available for mid-year admission.
13.7 Withdrawal of the Graduate Diploma of Visual Arts has been approved at this meeting (refer to item 7.0 of these Minutes).

Resolution:

13.8 The Programs Committee, on the executive recommendation of the Chair of the Contemporary Arts, Music and Media Board (September 2005), resolved to recommend to the Academic Committee the Major Change Submission for the Master of Arts in Visual Arts (5283) and Master of Arts in Visual Arts with Honours (5417), and a new Graduate Certificate in Visual Arts (3181 GCertVA), as detailed in 05/0038048, and subject to amendment as outlined in paragraph 13.6 above for implementation in semester 1 2006.

14.0 HSV MAJOR CHANGE SUBMISSION (05/0037550)
5169 MASTER OF HUMAN SERVICES
5171 MASTER OF HUMAN SERVICES WITH HONOURS

14.1 The Programs Committee, on the executive recommendation of the Dean, Learning and Teaching (Health), (22 September 2005), considered the Major Change Submission proposing changes to the Master of Human Services (5169) and Master of Human Services with Honours (5171), as detailed in 05/0037550, for introduction from semester 1 2006.

14.2 The proposed change introduces a generic program structure, and a new strand in Childhood Studies to the existing three discrete strands: Disability Studies; Rehabilitation Counselling; and Orientation and Mobility.

14.3 It is further proposed that
- the Orientation and Mobility strand will not be offered in 2006;
- many of the Masters courses, particularly in the Disability Studies strand will be offered in alternate years, rather than annually;
- students undertaking the Human Services Practicum course will not be permitted to undertake the practicum in their current place of employment.

14.4 To be eligible for the Master of Human Services (MHuServ), undertaking a strand in Disability Studies, Rehabilitation Counselling, or Orientation and Mobility, a student must acquire 80CP as prescribed below:
- complete 80CP of core courses;
- gain no more than 10CP for courses with a grade of Pass Conceded (PC).

14.5 To be eligible for the Master of Human Services (MHuServ), undertaking a strand in Childhood Studies, a student must acquire 80CP as prescribed below:
- complete 50CP of core course;
- complete 20CP of specified Human Services electives;
- complete 10CP unspecified elective course offered at Griffith University at postgraduate level;
- gain no more than 10CP for courses with a grade of Pass Conceded (PC).

14.6 To be eligible for the Master of Human Services (MHuServ), undertaking the generic program, a student must acquire 80CP as prescribed below:
- gain 30CP of core courses;
- complete 40CP of specified Human Services electives;
- complete 10CP unspecified elective course offered at Griffith University at postgraduate level;
- gain no more than 10CP for courses with a grade of Pass Conceded (PC).

14.7 To be eligible for the Master of Human Services with Honours (MHuServ), a student must acquire 120CP as prescribed below:
- complete 80CP from one of the four strands or the Generic program offered;
- successfully complete the 40CP dissertation;
- gain no more than 10CP for courses with a grade of Pass Conceded (PC).

14.8 In considering the submission the Programs Committee requested that the Secretary seek clarification regarding the awarding of Pass Conceded grades for both undergraduate and postgraduate courses.

Resolution:

14.9 The Programs Committee, on the executive recommendation of the Dean, Learning and Teaching (Health), (22 September 2005), resolved to recommend to the Academic Committee the Major Change Submission proposing changes to the Master of Human Services (5169) and Master of Human Services with Honours (5171), as contained in 05/0037550, for implementation in semester 1 2006.

15.0 **GBS MAJOR CHANGE SUBMISSION (05/0037317)**

3083 GRADUATE CERTIFICATE IN PUBLIC ADMINISTRATION
5275 MASTER OF PUBLIC ADMINISTRATION
5327 MASTER OF PUBLIC ADMINISTRATION WITH HONOURS

15.1 The Programs Committee, on the executive recommendation of the Dean of the Griffith Business School (September 2005), resolved to ratify the Chair’s executive action in recommending to the Academic Committee the Major Change Submission for the Graduate Certificate in Public Administration (3083), Master of Public Administration (5275), and Master of Public Administration with Honours (5327), as described in the attached submission 05/0037317, from semester 1, 2006.

15.2 In this submission the Griffith Business School proposes changes to credit transfer as stipulated on page 6. Members may wish to note that the Programs Committee approved a Major Change Submission (05/0038010) at its 4/2005 (June) meeting, and changes shown in this revised submission (05/0037317) show the recommended additional changes, as follows:

Credit Transfer:

Students who have completed a bachelor’s degree from a recognised university or other tertiary education institution of equivalent standing, with advanced postgraduate studies in public administration a relevant area, may be granted up to 20CP of credit for courses in the Master of Public Administration. This is standard University policy.

Students who have completed a Graduate Certificate in Public Sector Leadership through Open Universities Australia are eligible for 40CP in advanced standing towards the Master of Public Administration. Please refer to Appendix 1, which provides the Public Sector Leadership program structure.

Resolution

15.3 The Programs Committee, on the executive recommendation of the Dean of the Griffith Business School (September 2005), resolved to ratify the Chair’s executive action in recommending to the Academic Committee the Major Change Submission for the Graduate Certificate in Public Administration (3083), Master of Public Administration (5275), and Master of Public Administration with Honours (5327), as described in 05/0037317, from semester 1 2006.
16.0 GBS SPECIAL PURPOSE SUBMISSION (05/0037322)
3174, 3175 GRADUATE CERTIFICATE IN COMMERCE
5439, 5440 MASTER OF COMMERCE
5441, 5442 MASTER OF COMMERCE WITH HONOURS (ADVANCED)

16.1 The Programs Committee, on the executive recommendation of the Acting Dean of the Griffith Business School (20 September 2005), considered the Special Purpose Submission proposing changes to the Graduate Certificate in Commerce (3174, 3175), Master of Commerce (5439, 5440), and Master of Commerce with Honours (5441, 5442), as detailed in 05/0037322, for introduction from semester 1 2006.

16.2 In this submission the Griffith Business School proposes to make changes to the credit transfer rules, graduate outcomes, admission rules and course amendments as a result of recommendations and consultations within the Department of Accounting, Finance and Economics to the recently approved new program submission (2005/0038034) approved at the 4/2005 (June) meeting of Programs Committee.

16.3 In considering the submission the following comments were made:
- The Programs Committee expressed concern that it is proposed to state in the Program Catalogue that all students admitted to the Master of Commerce (Advanced) will be admitted with 40CP credit, without any explanation. The Committee recommends this be re-examined and reference be made to these students not needing to complete the foundation courses due to specific prior studies having been undertaken.

Resolution:

16.4 The Programs Committee, on the executive recommendation of the Acting Dean of the Griffith Business School (20 September 2005), resolved to recommend to the Academic Committee the Special Purpose Submission proposing changes to the Graduate Certificate in Commerce (3174, 3175), Master of Commerce (5439, 5440), and Master of Commerce with Honours (5441, 5442), as contained in 05/0037322 and subject to amendment as outlined in paragraph 16.3 above, for implementation in semester 1 2006.

17.0 GBS SPECIAL PURPOSE SUBMISSION (05/0037323)
3102 GRADUATE CERTIFICATE IN INTERNATIONAL BUSINESS
5311 MASTER OF INTERNATIONAL BUSINESS
5312 MASTER OF INTERNATIONAL BUSINESS WITH HONOURS

17.1 The Programs Committee, on the executive recommendation of the ActingDean of the Griffith Business School (20 September 2005), considered the Special Purpose Submission proposing changes to the Graduate Certificate in International Business (3102), Master of International Business (5311), and Master of International Business with Honours (5312), as detailed in 05/0037323, for introduction from semester 1 2006.

17.2 In this submission the Griffith Business School proposes to make changes to the degree requirements and course amendments as a result of further consideration of Task Force recommendations and consultation within the Griffith Business School, including the Department of International Business and Graduate School of Management, which affect the recently approved new program submission (2005/0038006) approved at the 4/2005 (June) meeting of Programs Committee.

Resolution:

17.3 The Programs Committee, on the executive recommendation of the Acting Dean of the Griffith Business School (20 September 2005), resolved to recommend to the Academic Committee the Special Purpose Submission proposing changes to the Graduate Certificate in International Business (3102), Master of International Business (5311), and
Master of International Business with Honours (5312), as detailed in 05/0037323, for implementation in semester 1 2006.

18.0 GBS SPECIAL PURPOSE SUBMISSION (05/0037326)
5448, 5449 MASTER OF BUSINESS ADMINISTRATION (PRACTICUM)

18.1 The Programs Committee, on the executive recommendation of the Acting Dean of the Griffith Business School (20 September 2005), considered the Special Purpose Submission proposing changes to the Master of International Business (5311), and Master of Business (Practicum) (5448, 5449), as detailed in 05/0037326, for introduction from semester 1 2006.

18.2 In this submission the Griffith Business School proposes changes to degree requirements, admission rules, credit transfer and course amendments as a result of further consideration of Task Force recommendations and consultations within the Graduate School of Management to the recently approved new program submission (2005/0038004) approved at the 4/2005 (June) meeting of Programs Committee.

Resolution:

18.3 The Programs Committee, on the executive recommendation of the Acting Dean of the Griffith Business School (20 September 2005), resolved to recommend to the Academic Committee the Special Purpose Submission proposing changes to the Master of International Business (5311), and Master of Business (Practicum) (5448, 5449), as contained in 05/0037326, for implementation in semester 1 2006.

19.0 GBS SPECIAL PURPOSE SUBMISSION (05/0037327)
3047, 3048 GRADUATE CERTIFICATE IN BUSINESS ADMINISTRATION
5158, 5159 MASTER OF BUSINESS ADMINISTRATION
5164, 5165 MASTER OF BUSINESS ADMINISTRATION WITH HONOURS

19.1 The Programs Committee, on the executive recommendation of the Acting Dean of the Griffith Business School (20 September 2005), considered the Special Purpose Submission proposing changes to the Graduate Certificate in Business (3047, 3048), Master of Business Administration (5158, 5159), and Master of Business Administration with Honours (5164, 5165), as detailed in 05/0037327, for introduction from semester 1 2006.

19.2 In this submission the Griffith Business School proposes changes to degree requirements, admission rules, credit transfer and course amendments as a result of further consideration of Task Force recommendations and consultations within the Graduate School of Management to the recently approved new program submission (2005/0038004) approved at the 4/2005 (June) meeting of Programs Committee.

Resolution:

19.3 The Programs Committee, on the executive recommendation of the Acting Dean of the Griffith Business School (20 September 2005), resolved to recommend to the Academic Committee the proposed changes to the Graduate Certificate in Business (3047, 3048), Master of Business Administration (5158, 5159), and Master of Business Administration with Honours (5164, 5165), as described in the submission 05/0037327, for implementation in semester 1, 2006.
20.0 GBS SPECIAL PURPOSE SUBMISSION (05/0037326)
3138 GRADUATE CERTIFICATE IN MANAGEMENT – INNOVATION AND CHANGE
5375 MASTER OF MANAGEMENT – INNOVATION AND CHANGE
5377 MASTER OF MANAGEMENT WITH HONOURS – INNOVATION AND CHANGE

20.1 The Programs Committee, on the executive recommendation of the Acting Dean of the Griffith Business School (20 September 2005), considered the Special Purpose Submission proposing to suspend admissions to the Graduate Certificate in Management – Innovation and Change (3138), Master of Management – Innovation and Change (5375), and Master of Management with Honours – Innovation and Change (5377), as detailed in 05/0037321, for 2006.

20.2 It is proposed to suspend enrolments for the program for 2006. During this time it is expected that the Department of Management will initiate an in-house review of the program aimed at developing a coherent structure that will attract greater numbers of students, within the target niche. This also provides the opportunity to address identified weaknesses and expand the potential of the program through utilising the skills and knowledge of experts within this field.

Resolution:

20.3 The Programs Committee, on the executive recommendation of the Acting Dean of the Griffith Business School (20 September 2005), resolved to recommend to the Academic Committee the Special Purpose Submission proposing changes to suspend admissions to the Graduate Certificate in Management – Innovation and Change (3138), Master of Management – Innovation and Change (5375), and Master of Management with Honours – Innovation and Change (5377), as contained in 05/0037321, for 2006.

21.0 QCA SPECIAL PURPOSE SUBMISSION (05/0037808)
5052 MASTER OF VISUAL ARTS

21.1 The Programs Committee, on the executive recommendation of the Chair of the Contemporary Arts, Music and Media Board (29 August 2005), considered the Special Purpose Submission proposing changes to the admission requirements for the Master of Visual Arts (5052), as detailed in 05/0037808, for introduction from semester 1 2006.

21.2 The Master of Visual Arts program contains no coursework; students undertake an individual research project from the outset. It is therefore necessary that students have completed some research training before they enter this program.

21.3 The Programs Committee expressed concern that students with substantial experience could be admitted to this program, but still without adequate research training. It was recognised that students admitted under this category will need to demonstrate a significant level of enquiry and reflectiveness. It was therefore recommended that for those students admitted under the last clause, they still be required to submit a portfolio and written submission.

21.4 In light of discussions as outlined in paragraph 21.3 above, the Programs Committee recommends revised Admission Requirements as follows:
- Students will be admitted on the basis of a portfolio of work and a written submission outlining the theme or issue that the studio research will address.
and
- Completion of a 4-year undergraduate degree or 3 years plus Honours in an appropriate visual art or design discipline (with a proven research component equal to a minimum of 40CP)
or
- Practitioners with substantial experience and a corresponding exhibition record will also be considered. Their written submission should include discussion of the research nature of the visual work they have produced.
Resolution:

21.5 The Programs Committee, on the executive recommendation of the Chair of the Contemporary Arts, Music and Media Board (29 August 2005), resolved to recommend to the Academic Committee the Special Purpose Submission proposing changes to the admission requirements for the Master of Visual Arts (5052), as contained in 05/0037808 and subject to amendment as outlined in paragraph 21.4 above, for implementation in semester 1 2006.

22.0 PES SPECIAL PURPOSE SUBMISSION (05/0037533)
1173 BACHELOR OF EXERCISE SCIENCE/BACHELOR OF EDUCATION

22.1 The Programs Committee, on the recommendation of the Griffith Health Board (Faculty) (7/2005) and the Faculty of Education Board (24 August 2005), considered the Special Purpose Submission proposing zero enrolments in the Bachelor of Exercise Science/Bachelor of Education (1173), as detailed in 05/0037533, for semesters 1 and 2 2006.

22.2 Staff in the School of Physiotherapy and Exercise Science and the School of Education and Professional Studies have discussed the viability of continuing this program in light of the introduction in 2006 of a new one year Graduate Diploma of Education Secondary for students who have completed a three year degree. It is proposed that the Schools discuss the future of this program during 2006.

22.3 In considering the submission the following comments were made:
- The Programs Committee queried whether the Education Faculty had identified areas of likely demand for admission to the Graduate Diploma of Education Secondary. It was agreed that the Secretary would write to the Dean of the Faculty of Education seeking identification of likely high demand areas, with a view to communicating that information to other areas of the University.

Resolution:

22.4 The Programs Committee, on the recommendation of the Griffith Health Board (Faculty) (7/2005) and the Faculty of Education Board (24 August 2005), resolved to recommend to the Academic Committee the Special Purpose Submission proposing zero enrolments in the Bachelor of Exercise Science/Bachelor of Education (1173), as contained in 05/0037533, for implementation in semester 1 2006.

23.0 DOH SPECIAL PURPOSE SUBMISSION (05/0037535)
1259 BACHELOR OF ORAL HEALTH IN DENTAL SCIENCE
1260 BACHELOR OF ORAL HEALTH IN DENTAL TECHNOLOGY
1262 BACHELOR OF ORAL HEALTH IN ORAL HEALTH THERAPY

23.1 The Programs Committee, on the recommendation of the Griffith Health Board (Faculty) (7/2005), considered the Special Purpose Submission proposing to admit international students to the Bachelor of Oral Health in Dental Science (1259), Bachelor of Oral Health in Dental Technology (1260), Bachelor of Oral Health in Oral Health Therapy (1262), as detailed in 05/0037535, from semester 1 2006.

23.2 The proposed fees per CP for each category of course within the programs are as follows:
- General Health & Science courses INT_UG_3A $202.25
- Shared Oral Health or non-dentistry oral health courses INT_UG_6B $312.50
- Dentistry-specific courses INT_UG_6D $625.00

23.3 English Language Entry Requirements will be same as the approved for the School of Medicine, as follows:
- A minimum score of 580 on TOEFL (Test of English as a Foreign Language); or
- A computerized TOEFL score of 237
- A minimum overall band score of 7 on IELTS (International English Language Testing System) with no sub-score of less than 6.5; or
- No score less than 3+ in each skill of the ISLPR (International Second Language Proficiency Rating)
- English test results must be no more than two years old

Resolution:

23.4 The Programs Committee, on the recommendation of the Griffith Health Board (Faculty) (7/2005), resolved to recommend to the Academic Committee the Special Purpose Submission proposing to admit international students to the Bachelor of Oral Health in Dental Science (1259), Bachelor of Oral Health in Dental Technology (1260), Bachelor of Oral Health in Oral Health Therapy (1262), as contained in 05/0037535, for implementation in semester 1 2006.

24.0 NRS SPECIAL PURPOSE SUBMISSION (05/0037536) 1161, 1162, 1165 BACHELOR OF NURSING

24.1 The Programs Committee, on the recommendation of the Griffith Health Board (Faculty) (7/2005), considered the Special Purpose Submission proposing changes to withdraw the Re-Entry/Registration Strand, offered in the Bachelor of Nursing (1161, 1162, 1165), as detailed in 05/0037536, for 2006.

24.2 It is proposed that this academic plan not be offered in 2006 while the School redevelops the program structure. The International Office has advised that a small number of offers have been made to the Nathan offering of this program and should any students accept the offer the School will manage the academic pathway on a case-by-case basis.

Resolution:

24.3 The Programs Committee, on the recommendation of the Griffith Health Board (Faculty) (7/2005), resolved to recommend to the Academic Committee the Special Purpose Submission proposing to withdraw the Re-Entry/Registration Strand, offered in the Bachelor of Nursing (1161, 1162, 1165), as contained in 05/0037536, for 2006.

25.0 EVP SPECIAL PURPOSE SUBMISSION (05/0031010) 4048 GRADUATE DIPLOMA OF ENVIRONMENTAL PLANNING

25.1 The Programs Committee, on the recommendation of the Environmental Sciences Faculty Board (2/2005), considered the Special Purpose Submission proposing changes to the Graduate Diploma of Environmental Planning (4048), as detailed in 05/0031010, for implementation in semester 1, 2005.2006.

25.2 In June 2005 the School of Environmental Planning put forward a Major Change Submission outlining changes to the Master of Environmental Planning, as contained in 2005/0038259. That submission was approved at the 4/2005 Programs Committee meeting held on 13 July 2005. Unfortunately that submission omitted the flow-on effects to the Graduate Diploma of Environmental Planning, which are indicated in this submission before the Programs Committee.

Resolution:

25.3 The Programs Committee, on the recommendation of the Environmental Sciences Faculty Board (2/2005), resolved to recommend to the Academic Committee the Special Purpose Submission proposing changes to the Graduate Diploma of Environmental Planning (4048), as contained in 05/0031010, for implementation in semester 1 2006.
26.0  **BBS SPECIAL PURPOSE SUBMISSION (05/0031028)**

**3127 GRADUATE CERTIFICATE IN FORENSIC OSTEOLOGY**

**5353 MASTER OF FORENSIC OSTEOLOGY**

26.1  The Programs Committee, on the executive recommendation of the Dean of the Faculty of Science (13 September 2005), considered the Special Purpose Submission proposing not to offer the Graduate Certificate in Forensic Osteology (3127) and the Master of Forensic Osteology (5353), as detailed in 05/0031028, for 2006.

26.2  The presentation of these programs has been, and continues to be, dependant on the availability of experienced experts in forensic osteology. These experts have participated as sessional staff of the school rather than as full-time academic staff. The strength of this teaching arrangement has been to enable students to learn from, and interact with, experts from this highly specialist forensic discipline who have had considerable direct casework experience. Two key sessional staff in forensic osteology are unable to meaningfully participate in teaching these forensic osteology programs in 2006 because of other professional commitments. Without their participation, or the involvement of alternative suitably qualified and experienced forensic osteologists, the quality of the program would suffer and the student learning experience would be diminished.

Resolution:

26.3  The Programs Committee, on the executive recommendation of the Dean of the Faculty of Science (13 September 2005), resolved to recommend to the Academic Committee the Special Purpose Submission proposing not to offer the Graduate Certificate in Forensic Osteology (3127) and the Master of Forensic Osteology (5353), as contained in 05/0031028, for 2006.

SECTION B: ACTION UNDER DELEGATED AUTHORITY OR EXECUTIVE ACTION

Nil.

SECTION C: OTHER RECOMMENDATIONS AND REPORTS

(TO PERSONS/COMMITTEES OTHER THAN THE PARENT COMMITTEE(S))

Nil.

SECTION D: MATTERS NOTED, CONSIDERED OR REMAINING UNDER DISCUSSION

27.0  **CHAIR’S REPORT**

27.1  The Chair advised that the Submission for the Bachelor of Visual Media had been finalised, approved and forwarded to the Academic Committee for approval.

28.0  **NEXT MEETING**

The next meeting of the Programs Committee will be held on 3 November 2005 at 9.30am in G01, 2.12 Business 1 Building, Gold Coast campus.

Confirmed:

------------------------------------------------ Date:  6 October 2005
Chairperson (Dr Joseph McDowall) Programs Committee

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<tr>
<th>Member</th>
<th>Appointment Type</th>
<th>Term of Office</th>
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<tbody>
<tr>
<td>Dr Joseph McDowall (Chair)</td>
<td>Vice Chairperson of the Academic Committee (two years, up to but not including the ordinary meeting of the Academic Committee in 2006)</td>
<td>ex officio</td>
</tr>
<tr>
<td>Professor Jeff Giddings</td>
<td>Dean, appointed by Pro-Vice Chancellor (Arts, Education and Law)</td>
<td>Two years, up to but not including the ordinary meeting of the Academic Committee in 2006</td>
</tr>
<tr>
<td>Professor Lorelle Frazer</td>
<td>Dean, appointed by Pro-Vice Chancellor (Business)</td>
<td>Two years, up to but not including the ordinary meeting of the Academic Committee in 2006</td>
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<tr>
<td>Professor Stephanie Short</td>
<td>Dean, appointed by Pro-Vice Chancellor (Health)</td>
<td>Two years, up to but not including the ordinary meeting of the Academic Committee in 2007</td>
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<tr>
<td>Mr Dave Edwards</td>
<td>Dean, appointed by Pro-Vice Chancellor (Science &amp; Technology)</td>
<td>Two years, up to but not including the ordinary meeting of the Academic Committee in 2007</td>
</tr>
<tr>
<td>Dr Michael Crock</td>
<td>Director, Flexible Learning and Access Services</td>
<td>ex officio</td>
</tr>
<tr>
<td>Ms Margaret Buckridge</td>
<td>Director, Griffith Institute for Higher Education (or nominee)</td>
<td>ex officio</td>
</tr>
<tr>
<td>Dr Helena Austin</td>
<td>Full-time academic staff member nominated by the Pro-Vice Chancellor (Arts, Education and Law)</td>
<td>Two years, up to but not including the ordinary meeting of the Academic Committee in 2007</td>
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<tr>
<td>Vacant</td>
<td>Full-time academic staff member nominated by the Pro-Vice Chancellor (Business)</td>
<td>Two years, up to but not including the ordinary meeting of the Academic Committee in 2007</td>
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<td>Dr Deborah Mooney</td>
<td>Full-time academic staff member nominated by the Pro-Vice Chancellor (Health)</td>
<td>Two years, up to but not including the ordinary meeting of the Academic Committee in 2006</td>
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<tr>
<td>Dr Wendy Loughlin</td>
<td>Full-time academic staff member nominated by the Pro-Vice Chancellor (Science &amp; Technology)</td>
<td>Two years, up to but not including the ordinary meeting of the Academic Committee in 2006</td>
</tr>
<tr>
<td>Dr Lyn Holman</td>
<td>Academic Registrar – ex officio</td>
<td>ex officio</td>
</tr>
<tr>
<td>Mr David Shaw</td>
<td>One student of the University nominated jointly by Griffith University Student Representative Council and Gold Coast Student Guild</td>
<td>One year, up to but not including the ordinary meeting of the Academic Committee in 2006</td>
</tr>
<tr>
<td>Ms Sharon Clifford</td>
<td>(Secretary)</td>
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<td>- Professor Lesley Johnson</td>
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<td>- Professor Marilyn McMeniman</td>
<td>- Mr Chris Madden Dean, Graduate Studies (with attachments)</td>
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<tr>
<td>Pro-Vice Chancellor (Business and Law)</td>
<td>- Professor Joy Cumming Dean, International Quality &amp; Policy (with attachments)</td>
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<td>- Professor Michael Powell</td>
<td>- Professor Pat Weller Director, Student Admin</td>
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<td>Pro-Vice Chancellor (Health)</td>
<td>- Ms Cathy McGrath Student Systems Operations Manager</td>
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<td>- Professor Allan Cripps</td>
<td>- Ms Annette McCarthy Manager, Planning &amp; Statistics</td>
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<td>Pro-Vice Chancellor (Science &amp; Technology)</td>
<td>- Mr John Fairbairn Publications Officer</td>
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<tr>
<td>- Professor Max Standage</td>
<td>- Ms Julie Townsend Student Services, Nathan (with attachments)</td>
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<td></td>
<td>- Ms Vicki Tolstoff Head, Secretariat, (with attachments)</td>
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<td>- Ms Karen van Haeringen Secretary, Academic Committee (with attachments)</td>
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<td></td>
<td>- Ms Tasha Clarke Program Information Officer (with attachments)</td>
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<td></td>
<td>- Ms Erika Rak</td>
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