A meeting of the Programs Committee was held on Thursday 1 September 2005 at 9.30am in the Hub Link Building (L07), Room 4.08, Logan campus.

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Nil.

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Committee QuickPlace Web Address

- [https://qplace02.domino.gu.edu.au/sec-university-committees](https://qplace02.domino.gu.edu.au/sec-university-committees). Use the left navigation bar to select the Programs Committee site. (Username is your staff number and password is the same as your Novell login. Call the Secretary on 55372 for advice or if experiencing difficulties.)
A meeting of the Programs Committee was held on Thursday 1 September 2005 at 9.30am in the Hub Link Building (L07), Room 4.08, Logan campus.

MINUTES

PRESENT:
Dr Joseph McDowall (Chair)
Ms Margaret Buckridge
Dr Lyn Holman
Dr Helena Austin
Professor Lorelle Frazer
Dr Wendy Loughlin
Mr Dave Edwards
Dr Deborah Mooney
Professor Stephanie Short
Secretary: Ms Sharon Clifford

APOLOGIES:
Professor Jeff Giddings
Dr Michael Crock
Mr David Shaw

Present by invitation:
Dr Neil Sipe for item 6.0
Professor Peter Roennfeldt and Mr Gregg Howard for item 7.0 (by teleconference)
Professor David Peetz for item 8.0
Dr Jayne Clapton and Ms Kym MacFarlane for item 9.0

1.0 CONFIRMATION OF MINUTES

The minutes of the 5/2005 meetings of the Programs Committee, having been circulated, were taken as read and confirmed.

2.0 MEMBERSHIP

2.1 The Programs Committee noted the advice from Professor Marilyn McMenimen, Pro-Vice Chancellor (Arts, Education and Law), that Professor Jeff Giddings will replace Associate Professor Stephen Billett as the Dean representing the Arts, Education and Law Group on this Committee. This has occurred as a result of the reorganisation of the Arts, Education and Law Group. Dr Helena Austin will continue to represent the Arts, Education and Law Group as the academic staff member nominated by the Pro-Vice Chancellor.

2.2 The Programs Committee also noted that Professor Michael Powell, Pro-Vice Chancellor (Business), had advised that he is yet to finalise his nomination for Dean representing the Business Group. Professor Lorelle Frazer currently is representing this Group as the academic staff member nominated by the Pro-Vice Chancellor.

2.3 The Programs Committee expressed its appreciation to Associate Professor Stephen Billett for his valuable contribution to this Committee.
SECTION A: RECOMMENDATIONS AND REPORTS TO ACADEMIC COMMITTEE AND ITS SUB-COMMITTEES

3.0 CTL PROGRAM WITHDRAWAL (05/0037782)
1067 BACHELOR OF EDUCATION – ADVANCED PROFESSIONAL DEVELOPMENT

3.1 The Programs Committee, on the executive recommendation of the Dean of the Faculty of Education (12 August 2005), considered the submission (05/0037782) proposing to withdraw the Bachelor of Education – Advanced Professional Development (1067), from semester 1 2006.

3.2 The Programs Committee noted that in the Arts and Education Group’s Academic Plan: Undergraduate Program Review this program had been identified for withdrawal as the level of interest for the program is not strong and continued low enrolments do not justify its continuation.

Resolution:

3.3 The Programs Committee, on the executive recommendation of the Dean of the Faculty of Education (12 August 2005), resolved to recommend to the Academic Committee the withdrawal of the Bachelor of Education – Advanced Professional Development (1067, BEd), as contained in 05/0037782, from semester 1, 2006.

4.0 CLS PROGRAM WITHDRAWAL (05/0037764)
1248 BACHELOR OF EDUCATION – SECONDARY (HEALTH AND PHYSICAL EDUCATION)
1053 BACHELOR OF EDUCATION – SECONDARY (DRAMA)

4.1 The Programs Committee, on the executive recommendation of the Acting Dean of the Faculty of Education (29 July 2005), considered the submission (05/0037764) proposing to withdraw the Bachelor of Education – Secondary (Health and Physical Education) (1246, BEd) and the Bachelor of Education – Secondary (Drama) (1053, BEd), from semester 1 2006.

4.2 The Programs Committee noted that in the Arts and Education Group’s Academic Plan: Undergraduate Program Review, it had been recommended that, since these were separate programs representing teaching areas within the Bachelor of Education – Secondary, these two programs be amalgamated with the one Bachelor of Education – Secondary. The Major Change Submission to amalgamate the programs with the Bachelor of Education – Secondary was approved by the Programs Committee at its 5/2005 (August) meeting.

Resolution:

4.3 The Programs Committee, on the executive recommendation of the Acting Dean Faculty of Education (29 July 2005), resolved to recommend to the Academic Committee the withdrawal of the Bachelor of Education – Secondary (Health and Physical Education) (1246, BEd) and the Bachelor of Education – Secondary (Drama) (1053, BEd), as contained in 05/0037764, from semester 1, 2006.

5.0 GBS PROGRAM WITHDRAWAL (05/0038028)
4121 GRADUATE DIPLOMA IN INTERNATIONAL BUSINESS

5.1 The Programs Committee considered the revised submission (2005/0038028) proposing to withdraw the Graduate Diploma in International Business (4121), for implementation in semester 1, 2006.
5.2 The Programs Committee noted that it had considered, at its 5/2005 (August) meeting, a submission (2005/0037262) proposing to withdraw the Graduate Certificate in International Business (3102), Graduate Diploma in International Business (4121) and Master of International Business (5311). The Griffith Business School has since revised this submission advising that it was not intended that the two programs 3102 and 5311 be withdrawn, and had been included in the submission in error.

Resolution:

5.3 The Programs Committee resolved to recommend to the Academic Committee the withdrawal of the Graduate Diploma in International Business (4121, GDipIntBus), as contained in 05/00378028 and replacing 05/0037262, from semester 1, 2006.

6.0 EVP NEW PROGRAM SUBMISSION (2005/0031001)

1279 BACHELOR OF ENVIRONMENTAL PLANNING/BACHELOR OF ENVIRONMENTAL PLANNING WITH HONOURS

6.1 The Programs Committee, on the executive recommendation of the Acting Dean of the Faculty of Environmental Sciences (19 August 2005), considered the New Program Submission proposing to establish the Bachelor of Environmental Planning and Bachelor of Environmental Planning with Honours (1279), as described in the submission 05/0031001, for introduction in semester 1, 2006.

6.2 Dr Neil Sipe from the School of Environmental Planning attended the meeting for discussion of this item. The Bachelor of Environmental Planning comprises 320CP with an embedded honours stream, and will provide its graduates with entry to the professional world of urban and regional planning. It is equivalent in content to the program by the same name offered at the Nathan campus. It covers core skills in the planning field and includes specialist knowledge and skills in the environmental fields.

6.3 To be eligible for the award of the Bachelor of Environmental Planning (BEnvPlan), a student must acquire 320CP as prescribed below:
   - complete 230CP of courses prescribed in the Professional Planning Core as listed in Table [A];
   - students (other than mid-year entry students) must complete 70CP of first year courses prior to undertaking any second, third or fourth year Environmental Planning courses unless approval is granted by the Head of School;
   - complete 40CP of Pass Stream courses listed in Table [B];
   - complete 50CP of specialisation courses to be selected from the list in Table [C] - unless approval for an alternative selection is given by the Head of School;
   - complete a maximum of 30CP of courses at first year level from Table [C];
   - notwithstanding the amount of credit which may be given towards a bachelors degree, students undertaking a four year degree are required to complete a minimum of 110CP of second, third and fourth year courses which are part of the degree requirements and which have not been credited towards another degree;
   - gain no more than 40CP of the total 320CP in which the grade of Pass Conceded (PC) has been attained.

6.4 To be eligible for the award of the Bachelor of Environmental Planning with Honours (BEnvPlan), students must acquire 320CP as prescribed below:
   - refer to the requirements above; and
   - complete the 40CP of Honours Stream courses (including a 30CP Honours Research Project) in Table [B] in lieu of Pass Stream courses

6.5 The minimum English language requirements for admission of international students are according to the standard requirements for all undergraduate programs for 2006, that is:
   - A minimum score of 550 on TOEFL (Test of English as a Foreign Language) ; or
- A computerised TOEFL score of 213
- A minimum overall band score of 6.0 on IELTS (International English Language Testing System) with no sub-score of less than 5.5; or
- No score less than 3 in each skill of the ISLPR (International Second Language Proficiency Rating).

6.6 In considering the submission the following comments were made:
- The School of Environmental Planning is liaising with staff from the Office of Technical Services regarding technical services and resources required for this program.
- The program structure does not provide for students to select electives from outside the professional area, thereby raising concerns that students do not have a broad scope of study. Dr Sipe advised that he would raise the issue of elective choices with the Accreditation Panel at its visit next month.
- Programs Committee recommended that the degree requirements be amended to remove the requirement that students complete at least 70CP of first year courses before proceeding to second year, especially when students admitted at mid-year are not required to comply. Dr Sipe advised that this requirement is not strictly administered, but the expectation is that students will meet this requirement.
- It was further recommended that consideration be given to the title of the course 4118EVP Policy Planning to decide whether it would be more appropriately titled as Planning Policy.

Resolution:

6.7 The Programs Committee, on the executive recommendation of the Acting Dean of the Faculty of Environmental Sciences (19 August 2005), resolved to recommend to the Academic Committee the establishment of the Bachelor of Environmental Planning and Bachelor of Environmental Planning with Honours (1279, BEnvPlan), as contained in 05/0031001, for introduction in semester 1, 2006.

7.0 QCGU NEW PROGRAM SUBMISSION (05/0037777)
2051 BACHELOR OF MUSIC WITH HONOURS

7.1 The Programs Committee, on the executive recommendation of the Chair of the Contemporary Arts, Music and Media Board (August 2005), considered the New Program Submission proposing to establish the Bachelor of Music with Honours (2051), as described in the submission 05/0037777, for introduction in semester 1, 2006.

7.2 Professor Peter Roennfeldt and Mr Gregg Howard from the Queensland Conservatorium Griffith University participated via teleconference for discussion of this item. The Bachelor of Music with Honours comprises 80CP and is intended for students who have completed a three year Bachelor of Music program or equivalent from another institution, or who have completed the three year Bachelor of Music from QCGU and now wish to complete the Honours year. It will provide the opportunity for students to develop their specialist interests through a program of research and research training, and follows the same plan as the embedded fourth year of the Bachelor of Music with Honours. On the basis of a successful audition, students will be admitted to one of the specialisations - Performance, Advanced Performance, Composition, or Performance and Pedagogy, within the Classical or Contemporary/Jazz strands.

7.3 The existing Bachelor of Music (1268) is a four-year program in which the fourth year can be taken as either a pass or honours year. Students may apply for admission to honours and complete a differentiated fourth year of the program. Students completing the fourth year receive either a Bachelor of Music or Bachelor of Music with Honours in one of four specialisations: Performance, Advanced Performance, Composition, Pedagogy and Performance. The program also allows for an exit point at the end of
third year. Students taking this exit point are awarded the degree of Bachelor of Music without a named specialisation.

7.4 The four-year model serves a number of purposes. It allows for students who wish to proceed to a Graduate Entry Education degree to do so after the award of a three-year qualification and also allows for completion of a four-year program at either pass or honours level. This structure has proven to be serviceable and competitive. Bachelor of Music programs at other Queensland and Australian institutions exist in both three and four-year models, with and without honours programs. The structure of the Bachelor of Music program at QCGU provides for all these possibilities.

7.5 Difficulties arise, however, when QCGU students exit with a three-year degree and then subsequently apply to complete the honours program, or when students from other institutions seek to transfer to the QCGU to undertake a fourth year. In these cases the Credit Transfer rules require such students to complete 110CP, since they cannot be awarded more than 210CP credit towards a four-year program.

7.6 The proposed new one-year program does not require the creation of any new courses; it is entirely consistent with the existing Honours strand in the fourth year of the Bachelor of Music and with the admission standards for entry to it.

7.7 To be eligible for award of the Bachelor of Music with Honours (BMus), a student must successfully complete 80CP of courses as specified for their Strand and Major in the Program Structure.

7.8 In considering the submission the following comments were made:
- The Testamur title will reflect the specific strand undertaken by the student.
- In order to comply with the policy on standard classifications for Griffith add-on honours programs it is requested that third class honours be made available in this program.

Resolution:

7.9 The Programs Committee, on the executive recommendation of the Chair of the Contemporary Arts, Music and Media Board (August 2005), resolved to recommend to the Academic Committee the establishment of the Bachelor of Music with Honours (2051, BMus), as contained in 05/0037777, subject to amendment as outlined in paragraph 7.8 above, for introduction in semester 1, 2006.

8.0 GBS NEW PROGRAM SUBMISSION (05/0037316)

3180 GRADUATE CERTIFICATE IN INDUSTRIAL RELATIONS

8.1 The Programs Committee, on the recommendation of the Griffith Business School Board 7/2005 (August), considered the New Program Submission proposing to establish the Graduate Certificate in Industrial Relations (3180), as detailed in 05/0037316, for introduction from semester 1 2006.

8.2 Professor David Peetz from the Griffith Business School attended the meeting for discussion of this item. The Graduate Certificate in Industrial Relations will provide postgraduate level study in four fundamental areas – Employment and Workplace Relations, Negotiation and Dispute Resolution and Regulation of the Employment Relationship. The program integrates current industrial relations theory and practices within the broad area of people management. Students have the opportunity to reflect on many organisations and government employment relations strategies, as well as learning more broadly about the diversity of strategies available to all organisations. Students will deepen their understanding of key policy formulation and implementation matters pertaining to the employment relationship in dynamic contexts.
8.3 To be eligible for the award of Graduate Certificate in Industrial Relations (GCertIRel) a student must:
- acquire 40CP of prescribed courses; and
- the grade of Pass Conceded (PC) will not be awarded for courses in this program.

8.4 The minimum English language requirements for entry to the Graduate Certificate in Industrial Relations is as follows:
- A minimum score of 575 on TOEFL (Test of English as a Foreign Language); or
- A computerised TOEFL score of 237;
- A minimum overall band score of 6.5 on IELTS (International English Language Testing System) with no sub-score of less than 6.0; or
- No score less than 3+ in each skill of the ISLPR (International Second Language Proficiency Rating).

English test results must be no more than two years old.

8.5 In considering the submission the following comments were made:
- The Programs Committee queried whether this program will be offered to international students who may wish to enrol off-shore, noting that it is not available to international students in Australia as it is not offered full-time with face-to-face teaching. Professor Peetz undertook to follow this up with staff from Griffith International and Open Universities Australia.
- Depending upon the outcome reference to English Language Requirements will need to be amended in the submission.
- The course description for 7302IRL needs a minor amendment to reflect the micro perspective.

Resolution:

8.6 The Programs Committee, on the recommendation of the Griffith Business School Board 7/2005 (August), resolved to recommend to the Academic Committee the establishment of the Graduate Certificate in Industrial Relations (3180), as detailed in 05/0037316 and subject to amendment as outlined in paragraph 8.5 above, for introduction in semester 1 2006.

9.0 HSV NEW ACADEMIC PLAN SUBMISSION (05/0037528)
1095 BACHELOR OF HUMAN SERVICES IN CHILD AND FAMILY STUDIES

9.1 The Programs Committee, on the recommendation of the Griffith Health Board (Faculty) 6/2005 (August), considered the New Academic Plan Submission for the Bachelor of Human Services in Child and Family Studies (1095), as detailed in 05/0037528, for introduction from semester 1 2006.

9.2 Dr Jayne Clapton and Ms Kym MacFarlane from the School of Human Services attended the meeting for discussion of this item. The School of Human Services proposes to introduce the Child Protection and Family Support major. The increasing number of child protection notifications in Queensland, and recent State and national foci on child protection, has highlighted the critical need for well-prepared graduates to work effectively in the complex domain of child protection and family support. The Queensland Department of Child Safety has awarded the School of Human Services $50,000 to develop a specialised area of study in child protection.

9.3 The proposed major will prepare professionals for a range of positions in organisations responding to family violence. It provides the knowledge and skill base for professional human service work with children and families covering early intervention, prevention, family support and statutory intervention. It aims to develop high-quality child protection and family support practitioners with specialised knowledge and skills in: engaging with children and families; risk and harm assessment; working with Indigenous communities;
multi-systemic working; and societal and structural issues impacting on families. Graduates will be equipped to facilitate highly sensitive and effective responses to vulnerable children and families.

9.4 This major study, Child Protection and Family Support, will complement and build on the growing Bachelor of Human Services in Child & Family Studies program and will comprise 60CP of specific courses to be undertaken in Years 2 and 3 of the program. Students will complete a 20CP Practicum in their final semester of study. This will involve 4 days placement each week in professional settings and workshops. The major study will comprise 60CP as follows:

- Year 2, Sem II 3022HSV Youth Work Practice 10CP
- Year 2, Sem III 3023HSV Abuse in Families 10CP
- Year 3, Sem I 2032HSV Australian Indigenous Practice 10CP
- Year 3, Sem II 4002HSV Critical Reflective Practice 10CP
- Year 3, Sem II 3026HSV Practicum – CPFS 20CP

9.5 To be eligible for the award of the Bachelor of Human Services in Child and Family Studies (BHuServ), a student must acquire 240CP as prescribed below:
- gain 80CP for first year courses; and
- gain 160CP for second and third year courses, which may include the 60CP Child Protection and Family Support major; and
- successfully complete a senior first aid certificate; and
- satisfactorily complete all professional experience, field studies or other mandatory components; and
- satisfactorily complete at least 40CP of courses at third year level; and
- gain no more than 30CP of the total 240CP for courses with a grade of Pass Conceded (PC).

9.6 In considering the submission the following comments were made:
- This major will be offered to second year students in 2006, and is the first step in a long-term plan to develop this program.
- It is noted that there is only one elective choice in the generic program, and no elective choice for students undertaking this major. The Programs Committee recommends that the School of Human Services consider providing some elective choices in order to broaden the student’s experience.

Resolution:

9.7 The Programs Committee, on the recommendation of the Griffith Health Board (Faculty) 6/2005 (August), resolved to recommend to the Academic Committee the establishment of the New Academic Plan for the Bachelor of Human Services in Child and Family Studies (1095), as detailed in 05/0037528, for implementation in semester 1 2006.

10.0 ATS MAJOR CHANGE SUBMISSION (05/0037798)

1021, 1022, 1018 BACHELOR OF ARTS
1088, 1090, 1017 BACHELOR OF COMMUNICATION

10.1 The Programs Committee, on the executive recommendation of the Dean of the Faculty of Arts (22 August 2005), considered the Major Change Submission proposing changes to the Bachelor of Arts (1021, 1022, 1016) and the Bachelor of Communication (1088, 1090, 1017), as described in the submission 05/0037798, for introduction in semester 1, 2006.

10.2 An amendment to the list of Electives in the Program Structure was tabled at the meeting, which proposes adding an elective 2011ART Rock Art in the 21st Century (05/0037809). It is proposed that this course be included in a revised submission.
10.3 The Indigenous Studies major was first introduced into the Bachelor of Arts program in 1997. It was then revised in 2001. Since that time it has not evolved in line with the Faculty and University's commitment to developing teaching and learning designed to enrich understanding of the experiences and aspirations of indigenous Australian peoples. Since 2003, there has not been an indigenous staff member within the School of Arts, Media and Culture with expertise to teach in the area. In early 2005 a strategic appointment was made of an early career indigenous researcher with extensive teaching experience.

10.4 The revised Indigenous Studies major comprises 60CP and is concerned with the experiences and aspirations of Indigenous peoples throughout the world and the history of colonisation and race relations. This study area explores the shaping of attitudes and behaviours within Australian and other societies from colonisation, as well as key contemporary issues. The major is designed to enable students to explore key assumptions and practices informing western perceptions of indigenous peoples, and to equip them with the research skills to understand and critically appraise indigenous critiques of western intellectual and political traditions.

10.5 In considering the submission the following comments were made:
   - It was suggested that the indigenous staff member be consulted regarding the two course titles, *Rock Art in the 21st Century* and *Reconstructing the Aboriginal Australian*, to ensure they are appropriate.
   - The Programs Committee commended the Faculty of Arts on reinitiating this Indigenous Studies major, and suggested that it may be provided in a broader format to other programs in the University.

Resolution:

10.6 The Programs Committee, on the executive recommendation of the Dean of the Faculty of Arts (22 August 2005), resolved to recommend to the Academic Committee the major change submission for the Bachelor of Arts (1021, 1022, 1016) and the Bachelor of Communication (1088, 1090, 1017), as contained in 05/0037798, subject to amendment as outlined in paragraphs 10.2 and 10.5 above, for introduction in semester 1, 2006.

11.0 QCGU SPECIAL PURPOSE SUBMISSION (05/0037807)
   1268 BACHELOR OF MUSIC
   2049 BACHELOR OF MUSIC TECHNOLOGY WITH HONOURS
   2062 BACHELOR OF POPULAR MUSIC WITH HONOURS
   2070 BACHELOR OF MUSIC STUDIES WITH HONOURS

11.1 The Programs Committee, on the executive recommendation of the Chair of the Contemporary Arts, Music and Media Board (24 August 2005), considered the Special Purpose Submission proposing changes to the Bachelor of Music (1268), Bachelor of Music Technology with Honours (2049), Bachelor of Popular Music with Honours (2062), and Bachelor of Music Studies with Honours (2070), as detailed in 05/0037807, for introduction from semester 1 2006.

11.2 At the QCGU a variety of Honours Programs are available, each of which has its own eligibility requirements. Some programs conform to the University policy on Honours, in terms of the calculation of the Grade Point Average (GPA) across the best 120CP from Years 2 and 3, while others have relied on a GPA applying to Year 3 only. Confusion has arisen for staff administering these various programs, as well as potential candidates, since the wording of the eligibility rules is not explicit in all cases. The changes listed in the submission are designed to remove any possible confusion about the way in which the GPA is calculated, as well as other criteria, for the purpose of admission to Honours programs.
Resolution:

11.3 The Programs Committee, on the executive recommendation of the Chair of the Contemporary Arts, Music and Media Board (24 August 2005), resolved to recommend to the Academic Committee the Major Change Submission proposing changes to the Bachelor of Music (1268), Bachelor of Music Technology with Honours (2049), Bachelor of Popular Music with Honours (2062), and Bachelor of Music Studies with Honours (2070), as contained in 05/0037807, for implementation in semester 1 2006.

12.0 ART SPECIAL PURPOSE SUBMISSION (05/0037791)
1015 BACHELOR OF CREATIVE ARTS

12.1 The Programs Committee, on the recommendation of the Faculty of Arts Board 5/2005 (August), considered the Special Purpose Submissions proposing changes to the Bachelor of Creative Arts (1015), as detailed in 05/0037791, for introduction from semester 1 2006.

12.2 The School of Arts is moving to an on-line application process. A system is currently in place whereby any information applicants require (about the interview/audition process) plus a questionnaire are posted out to prospective students from Student Administration; in turn the applications are returned to Student Administration, then forwarded to the School. This is a labour-intensive exercise which delays the processing times. With an on-line application process applicants will be able to download the application forms.

12.3 Mr Ron Elms, Admissions Manager, has been consulted in the development of this submission, and has agreed that it is an appropriate way to process these applications.

12.4 In considering the submission the following comments were made:
- The Programs Committee requested that information under the heading About this Program be reworded in order to clarify the options available to students.

Resolution:

12.5 The Programs Committee, on the recommendation of the Faculty of Arts Board 5/2005 (August), resolved to recommend to the Academic Committee the Special Purpose Submission proposing changes to the Bachelor of Creative Arts (1015), as detailed in 05/0037791, subject to amendment as outlined in paragraph 12.4 above, for implementation in semester 1 2006.

13.0 HSV SPECIAL PURPOSE SUBMISSION (05/0037513)
3169 GRADUATE CERTIFICATE IN COMMUNITY AND YOUTH WORK

13.1 The Programs Committee, on the recommendation of the Griffith Health Board (Faculty) 6/2005 (August), considered the Special Purpose Submission proposing a mid-year admission to the Graduate Certificate in Community and Youth Work (3169), as detailed in 05/0037513, for introduction from semester 2 2005.

13.2 The School of Human Services is proposing a mid year entry into the Graduate Certificate in Community & Youth Work as a result of prospective student demand and subsequent uptake into the program. The mid year structure will not cause any resource implications. Students will complete core courses before commencing elective study.

13.3 In considering the submission the following comments were made:
- The Programs Committee requested that the submission be amended to clarify the difference between the two pathways, with respect to when students undertake core courses.
Resolution:

13.4 The Programs Committee, on the recommendation of the Griffith Health Board (Faculty) 6/2005 (August), resolved to recommend to the Academic Committee the Special Purpose Submission proposing a mid-year admission to the Graduate Certificate in Community and Youth Work (3169), as contained in 05/0037513, subject to amendment as outlined in paragraph 13.3 above, for implementation in semester 2 2005.

14.0 GBS MAJOR CHANGE SUBMISSION (05/0037314)
9316 POSTGRADUATE QUALIFYING PROGRAM, GRIFFITH BUSINESS SCHOOL

14.1 The Programs Committee, on the recommendation of the Griffith Business School Board (7/2005, August), considered the Special Purpose Submission proposing changes to the Postgraduate Qualifying Program, Griffith Business School (9316), as described in the submission 05/0037314, for implementation in semester 1, 2006.

14.2 In 2005 the Griffith Business School introduced the Griffith University Postgraduate Qualifying Program (PQP) Griffith Business School (GBS) Agreement as a non-award program designed as a bridging program for potential Griffith University Master's program students whose academic qualifications and/or English proficiency levels are marginally below the entry requirements for coursework Master's programs at Griffith University. The emphasis in this program is on developing skills necessary for success at the postgraduate level.

14.3 The Griffith Business School has recently undertaken an extensive review of its offerings. In recognising the need for greater concentration of focus and effort, in the interests of improving the quality of its learning and teaching programs, it has reduced the number of postgraduate programs and introduced admissions criteria consistency for the new programs for introduction in 2006. This review has impacted upon the previous PQP Agreement, and a list of proposed changes, in brief, are as follows:
- The GPA required for entry into the specified Masters program is to be set at 4.75 (using a 7 point scale);
- Changes have been made to better accommodate the transfer of discipline areas within the Master of Business suite of programs as students entering this suite of programs require their original degree to be in the HSL related discipline;
- This PQP program now includes a choice of three streams, as outlined in the submission, which better reflects the rationale behind the revised postgraduate program profile. Stream C is a new stream and addresses the needs of students who require a bridging program to satisfy both academic and English requirements. This stream will take 2 semesters to complete;
- Credit arrangements – the former agreement did not accommodate credit transfer arrangements. Credit will not normally be awarded in the Masters degree for courses completed in the PQP unless specified in Schedule A;
- Student evaluation/monitoring/feedback will now be co-ordinated through the Associate Dean, Postgraduate Studies for consideration at the relevant Griffith Business School Sub-Committee; and
- The results of assessment in the QIBT courses ‘Academic Communication for Postgraduate Students’, ‘Intercultural Issues for Postgraduate Students’ and ‘Critical Investigative Analysis’ will be moderated each semester by an appropriately qualified GBS staff member nominated by the GBS PQP Convenor. The moderator’s report is to be forwarded to the Associate Dean, Postgraduate Studies for consideration at the relevant Griffith Business School Sub-Committee.

14.4 In considering the submission the following comments were made:
- The Programs Committee expressed concern about whether it is appropriate that the QIBT teach the course Critical Investigative Analysis (Introduction to Research Methods), which would normally be taught at tertiary level. Professor Lorelle Frazer
assured the Committee that the Griffith Business School would be monitoring the content to ensure that students have adequate training in this area; the Griffith Business School will approve the Course Outline, and a member of Griffith University staff will undertake the course assessment.

Resolution:

14.5 The Programs Committee, on the recommendation of the Griffith Business School Board (7/2005, August), resolved to recommend to the Academic Committee the proposed changes to the Postgraduate Qualifying Program, Griffith Business School (9316), as described in the submission 05/0037314, for implementation in semester 1, 2006.

SECTION B: ACTION UNDER DELEGATED AUTHORITY OR EXECUTIVE ACTION

Nil.

SECTION C: OTHER RECOMMENDATIONS AND REPORTS
(TO PERSONS/COMMITTEES OTHER THAN THE PARENT COMMITTEE(S))

Nil.

SECTION D: MATTERS NOTED, CONSIDERED OR REMAINING UNDER DISCUSSION

15.0 GFS MAJOR CHANGE SUBMISSION (05/0038032)
1284 BACHELOR OF FILM AND SCREEN MEDIA

15.1 The Programs Committee, on the recommendation of the Contemporary Arts, Music and Media Board 3/2005 (July), considered the Major Change Submission proposing changes to the Bachelor of Film and Screen Media (1284), as detailed in 05/0038032, for introduction from semester 1 2006.

15.2 The Bachelor of Film & Screen Media has been redesigned to meet the requirements of the Griffith Academic Plan, and the QCA Faculty Review objectives. The proposed change provides students with the flexibility to choose a studio major from within the program, and to choose an elective major or specialisation from other schools or faculties. This broadens students’ experiences in the degree, and within the University environment, and is in line with recent changes to other QCA undergraduate programs.

15.3 It is proposed to make the following changes:
- It is proposed to provide six (6) courses, known as Visual Arts Core. All students enrolled in any undergraduate program at QCA (except B Animation) will undertake these six courses. The courses are shared by all undergraduate programs and consist of:
  - 1208QCA Modernism and Post Modernism;
  - 1002AMC Film, Media & Culture
  - 1210QCA Creating the Image;
  - 1211QCA Digital Visualisation;
  - 1212QCA Two & Three Dimensional Art & Design Practice;
  - 1213QCA Indigenous Art, Protocols and Practice.
- There are also a number of changes to courses as indicated in the submission.

15.4 As a result of the proposed changes, the degree requirements change as follows:
To be eligible for the award of the Bachelor of Film & Screen Media, a student must acquire 240CP as prescribed below:
- gain 80CP for the prescribed first-year courses of the program by successfully completing the compulsory visual art theory courses (which contribute to the major in Visual Culture) and the studio foundation studies. It is a general requirement that students must have successfully completed all courses in first year before proceeding to second year, however students who do not meet this requirement, may be allowed to enrol in second year courses while completing components of the first year;
- gain a total of 160CP for all second and third year courses including 40CP for the major in Visual Culture. The remaining 20CP comes from the first year Art Theory courses;
- Gain 60cp of Visual Arts Core.
- Gain 60cp in Studio Foundation Studies (SF)
- Gain 60cp in a Studio Major (the major is: Film & Screen Production)
- Gain 60cp in an Elective major or complete two areas of 30cp of Specialisations (this can be taken from other QCA programs, or other Schools or Faculties across the University providing pre-requisites are met).
- Gain no more than 120CP of courses at first year level
- Gain a minimum of 30CP of courses at third year level
- no more than 30CP of the total 160CP for second and third year can be awarded for courses in which a grade of Pass Conceded (PC) has been attained. The grade of Pass Conceded (PC) for a course which is a prerequisite for a later course is not regarded as sufficient for meeting the prerequisite requirements.

15.5 In considering the submission the following comments were made:
- Concern was expressed about whether the School of Arts, Media and Culture had been consulted in the process of revising this program, in light of the significant reduction in AMC offerings. Professor Ian Lang, Head of the Griffith Film School is asked to consult Professor Paul Turnbull, Head, School of Arts, Media and Culture, about the proposed changes.
- The current program is prestigious, has a high profile, and is in high demand. It was formed by negotiation as a coherent degree out of two previously cohesive degrees. Concern was expressed that the proposed changes undermine its status by not maintaining the breadth of its relevant content. The Programs Committee seeks feedback from Professor Lang on this matter.
- The Programs Committee requests that the statement on page 2 of the submission, “It is anticipated that the introduction of these courses will allow students to gain a broad range of skills and expertise before embarking onto specialised studies”, be removed as it is not appropriate to this program.

Resolution:

15.6 The Programs Committee resolved to request feedback, on issues raised in paragraph 15.5 above, to the proposed changes to the Bachelor of Film and Screen Media (1284), as contained in 05/0038032, for advice back to the Chair of the Committee, who may executively approve a revised submission, or refer back to the Programs Committee for further consideration.

16.0 CHAIR’S REPORT
16.1 The Chair advised there was nothing to report.

17.0 NEXT MEETING
The next meeting of the Programs Committee will be held on 6 October 2005 at 9.30am in S02, 7.16, Board Room, Webb Centre, South Bank campus.
Confirmed:

Date: 6 October 2005

Chairperson (Dr Joseph McDowall) Programs Committee

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