GRIFFITH UNIVERSITY
PROGRAMS COMMITTEE

NOTICE OF MEETING

A meeting of the Programs Committee will be held on Thursday 2 September 2010 at 9.30am via videoconference in Room 2.06, Bray Centre (N54) Nathan campus; Room 2.27, Information Services Building (L03) Logan campus and Room 1.04, The Chancellery (G34) Gold Coast campus.

Sharon Clifford
Secretary

University Committees Team Place Web Address
https://qplace01.domino.griffith.edu.au/sec-university-committees
Use the left-hand navigation bar to locate the Programs Committee site. Username is your staff number and password is the same as your Active Directory login (call the Secretary on 55372 for advice or if experiencing difficulties).

AGENDA

1.0 APOLOGIES

Apologies can be recorded by telephoning Donna Kalaentzis on extension 57879 or by emailing D.Kalaentzis@griffith.edu.au.

2.0 CONFIRMATION OF MINUTES

The minutes of the 5/2010 meeting have been circulated.

To be taken as read and confirmed

3.0 CHAIR’S REPORT

The Chair will report to the Committee on items of importance since its last meeting.

ORDERING OF THE AGENDA

At this point in the agenda, members may propose that any matter on the agenda not included in Section I be so included.

SECTION I: MATTERS FOR DEBATE AND DECISION

4.0 UNIVERSITY DOUBLE DEGREES

4.1 At its 4/2010 (July) meeting Programs Committee considered revisions to the Bachelors Degree Policy and the Policy for the Award of Masters Degrees other than the Master of Philosophy.

4.2 Attached are the following revised documents:
   - Bachelors Degree Policy (2010/0011300)
   - Policy for the Award of Masters Degrees other than the Master of Philosophy (2010/0011302)

4.3 The Chair will speak to this item. Professor Sue Spence, Deputy Vice Chancellor (Academic) will attend the meeting at 11.00 am for discussion.
Recommendation

4.4 Programs Committee is asked to recommend to Academic Committee for approval the proposed revisions to Bachelors Degree Policy and the Policy for the Award of Masters Degrees other than the Master of Philosophy, as outlined in 2010/0011300 and 2010/0011302 respectively.

For approval

5.0 GBS NEW PROGRAM PROPOSAL (2010/0010546)
1373, 1374 BACHELOR OF BUSINESS / BACHELOR OF JOURNALISM (NA, GC)

5.1 Programs Committee, on the recommendation of the Griffith Business School Board (4/2010, August) and the Arts, Education and Law Group Board (4/2010, August), is asked to consider the attached proposal to establish the Bachelor of Business/Bachelor of Journalism (1373 NA, 1374 GC), as detailed in 2010/0010546, for introduction in Semester 1 2011.

5.2 The Griffith Business School (GBS) is proposing to introduce a small number of double degree programs (four) in areas of growth and demand. This is in response to the 2010 QTAC results and was a specific point of discussion at the GBS Program Planning meeting. This 4-year 320CP Bachelor of Business/Bachelor of Journalism allows students to combine studies in journalism with business training, ensuring the development of a deep understanding of the application of print and digital media in business, industry, and service organisations. Students in the double degree will be provided the opportunity to undertake advanced journalism courses in conjunction with a business major.

5.3 To be eligible for the award of Bachelor of Business/Bachelor of Journalism (BBus/BJour), a student must acquire 320CP as prescribed below:

For students not required to complete the English Language Enhancement course
- gain 100CP for the prescribed first year level courses which includes:
  o 60CP for Business courses and
  o 40CP for Humanities-approved courses comprising:
    ▪ 30CP for first year core courses
    ▪ 10CP for a first year level elective (prerequisite requirement for the Journalism specialisation in this program)
- gain 220CP for second, third and fourth year courses which includes:
  o 10CP for 2007PPP [Legal Issues for Managers]
  o 80CP for a Business award major
  o 10CP for 3019MKT Franchising and Small Business
  o 120CP for Journalism courses
    ▪ 40CP for second year core courses
    ▪ 40CP for third year Journalism specific elective course (including a major project or internship)
    ▪ 40CP for a specialisation within the degree
- Gain no more than 120CP for first year level courses
- Gain a minimum of 60CP for third year level courses
- Gain no more than 40CP for courses in which a grade of Pass Conceded has been attained (a course for which a Pass Conceded has been awarded does not satisfy prerequisite requirements).

For students required to complete the English Language Enhancement course
- gain 100CP for the prescribed first year courses which includes:
  o 60CP for Business courses
  o 40CP for Humanities-approved courses comprising:
    ▪ 30CP for first year core courses
    ▪ 10CP for a first year level elective (prerequisite requirement for the Journalism specialisation in this program)
- gain 10CP for English Language Enhancement course [5901LAL]
- gain 210CP for second, third and fourth year courses which includes:
  o 10CP for 2007PPP [Legal Issues for Managers]
  o 80CP for a Business award major
  o 120CP for Journalism courses
    ▪ 40CP for second year core courses
    ▪ 40CP for third year level Journalism specific elective course (including a major project or internship)
    ▪ 40CP for a specialisation within the degree
- Gain no more than 120CP for first year level courses
- Gain a minimum of 60CP for third year level courses
- Gain no more than 40CP for courses in which a grade of Pass Conceded has been attained (a course for which a Pass Conceded has been awarded does not satisfy prerequisite requirements)

5.4 The University’s standard minimum English language requirements for entry to undergraduate programs will apply.

Recommendation

5.5 Programs Committee, on the recommendation of the Griffith Business School Board (4/2010, August) and the Arts, Education and Law Group Board (4/2010, August), is asked to recommend to Academic Committee:
- the proposal to establish the Bachelor of Business/Bachelor of Journalism (1373 NA, 1374 GC) (BBus/BJour), as detailed in 2010/0010546, for introduction in Semester 1 2011;
- the program be approved for an accreditation period of five years to 2016 and a five-year program review to be completed and forwarded to Programs Committee before the end of 2016.

For approval

6.0 GBS NEW PROGRAM PROPOSAL (2010/0010547)
1378, 1379 BACHELOR OF BUSINESS / BACHELOR OF COMMUNICATION (NA, GC)

6.1 Programs Committee, on the recommendation of the Griffith Business School Board (4/2010, August) and the Arts, Education and Law Group Board (4/2010, August), is asked to consider the attached proposal to establish the Bachelor of Business/Bachelor of Communication (1378 NA, 1379 GC), as detailed in 2010/0010547, for introduction in Semester 1 2011.

6.2 The Griffith Business School (GBS) is proposing to introduce a small number of double degree programs (four) in areas of growth and demand. This is in response to the 2010 QTAC results and was a specific point of discussion at the GBS Program Planning meeting. This 4-year 320CP Bachelor of Business/Bachelor of Communication provides students with a thorough grounding in business management as well as critical insights into the world of contemporary communications. Through the business studies students will develop an appreciation of the complex interrelationships involved in business, industry, and service organisations.

6.3 To be eligible for the award of Bachelor of Business/Bachelor of Communication (BBus/BComn), a student must acquire 320CP as prescribed below:

For students not required to complete the English Language Enhancement course
- gain 100CP for the prescribed first year level courses which includes:
  o 60CP for Business courses and
  o 40CP for Humanities-approved courses comprising:
    ▪ 20CP for first year level core courses
    ▪ a further 20CP for first year level approved courses (prerequisite requirement for the chosen majors)
- gain 220CP for second, third and fourth year courses which includes:
10CP for 2007PPP [Legal Issues for Managers]
80CP for a Business award major
10CP for 3019MKT Franchising and Small Business
120CP for Humanities-approved courses (two approved 60CP majors)
  - Students must complete at least one major chosen from the core majors and
    the second major may be chosen from the core or elective majors
- Gain no more than 120CP for first year level courses
- Gain a minimum of 60CP for third year level courses
- Gain no more than 40CP for courses in which a grade of Pass Conceded has been
  attained (a course for which a Pass Conceded has been awarded does not satisfy
  prerequisite requirements).

For students required to complete the English Language Enhancement course
- gain 100CP for the prescribed first year level courses which includes:
  - 60CP for Business courses and
  - 40CP for Humanities-approved courses comprising:
    - 20CP for first year level core courses
    - a further 20CP for first year level approved courses (prerequisite requirement
      for the chosen majors)
- gain 10CP for English Language Enhancement course [5901LAL]
- gain 210CP for second, third and fourth year courses which includes:
  - 10CP for 2007PPP [Legal Issues for Managers]
  - 80CP for a Business award major
  - 120CP for Humanities-approved courses (two approved 60CP majors)
    - Students must complete at least one major chosen from the core majors and
      the second major may be chosen from the core or elective majors
- Gain no more than 120CP for first year level courses
- Gain a minimum of 60CP for third year level courses
- Gain no more than 40CP for courses in which a grade of Pass Conceded has been
  attained (a course for which a Pass Conceded has been awarded does not satisfy
  prerequisite requirements).

6.4 The University’s standard minimum English language requirements for entry to
undergraduate programs will apply.

Recommendation

6.5 Programs Committee, on the recommendation of the Griffith Business School Board
(4/2010, August) and the Arts, Education and Law Group Board (4/2010, August), is asked
to recommend to Academic Committee:
- the proposal to establish the Bachelor of Business/Bachelor of Communication (1378
  NA, 1379 GC) (BBus/BComm), as detailed in 2010/0010547, for introduction in
  Semester 1 2011;
- the program be approved for an accreditation period of five years to 2016 and a five-
  year program review to be completed and forwarded to Programs Committee before
  the end of 2016.

For approval

7.0 ENV NEW PROGRAM PROPOSAL (2010/0010048)
3258 GRADUATE CERTIFICATE IN SCIENCE (SCIENCE EDUCATION)
5554 MASTER OF SCIENCE (SCIENCE EDUCATION)

7.1 Programs Committee, on the recommendation of the Science, Environment, Engineering
and Technology Group Board (Flying Minute, 13 August 2010), is asked to consider the
attached proposal to establish the Graduate Certificate in Science (Science Education) and
the Master of Science (Science Education), as detailed in 2010/0010048, for introduction in
Semester 1, 2011.
7.2 The Griffith School of Environment proposes to introduce this program suite to cater for the impending introduction of the Australian Curriculum for Science and requirement for Queensland teachers to undertake a compulsory minimum of 30 hours professional learning from 2011. The program will target two specific groups of teachers:
- secondary science teachers seeking professional learning in contemporary curricular and pedagogical knowledge, in particular the many teachers teaching science outside of their teaching qualifications; and
- the non-specialist primary teachers seeking greater confidence with their curricular knowledge and classroom practice with school science.

7.3 To be eligible for the award of Graduate Certificate in Science (Science Education) (GCertSc), a student must acquire 40 credit points (CP) as prescribed below:
- Complete 10 CP of core courses
- Complete 30 CP of electives

7.4 To be eligible for the award of Master of Science (Science Education) (MSc), a student must acquire 80 credit points (CP) as prescribed below:
- Complete 30 CP of core courses
- Complete 50 CP of electives

7.5 These programs are not available to international students.

Recommendation

7.6 Programs Committee, on the recommendation of the recommendation of the Science, Environment, Engineering and Technology Group Board (Flying Minute, 13 August 2010), is asked to recommend to Academic Committee:
- the proposal to establish the Graduate Certificate in Science (Science Education) (GCertSc, 3258) and the Master of Science (Science Education) (MSc, 5554), as detailed in 2010/0010048, for introduction in Semester 1, 2011.
- the program be approved for an accreditation period of five years to 2016 and a five-year program review to be completed and forwarded to Programs Committee before the end of 2016.

For approval

8.0 LAL NEW PROGRAM PROPOSAL (2010/0007559)
8025 DIPLOMA OF LANGUAGES (NA & GC)

8.1 Programs Committee, on the recommendation of the Arts, Education and Law Group Board (4/2010, August), is asked to consider the attached proposal to establish the Diploma of Languages, as detailed in 2010/0007559, for introduction in Semester 1, 2011.

8.2 This 80CP Diploma of Languages is primarily intended to provide a pathway to a qualification in languages for Griffith students whose degree program does not include a language major or allow enough electives to insert one. Such students will be able to enrol in the Diploma of Languages concurrently with their degree program. The Diploma will also appeal to people who are not enrolled in any degree program at Griffith but wish to complete a tertiary qualification in language study.

8.3 To be eligible for the award of Diploma of Languages (DipLang), a student must:
- complete an 80CP language stream in one language (of which a student is not a native speaker)
- gain at least 20CP for third-year level language courses
- complete any courses specified as being mandatory in the language stream
- gain no more than 10CP for courses in which the grade of Pass Conceded has been attained (a course for which a Pass Conceded grade has been awarded does not normally satisfy prerequisite requirements).
8.4 The University’s standard minimum English language requirements for entry to undergraduate programs will apply.

**Recommendation**

8.5 Programs Committee, on the recommendation of the recommendation of the Arts, Education and Law Group Board (4/2010, August), is asked to recommend to Academic Committee:
- the proposal to establish the Diploma of Languages (DipLang, 8025), as detailed in 2010/0007559, for introduction in Semester 1, 2011.
- the program be approved for an accreditation period of five years to 2016 and a five-year program review to be completed and forwarded to Programs Committee before the end of 2016.

**For approval**

9.0 HUM MAJOR CHANGE SUBMISSION (2010/0007554)

1016, 1021, 1022 BACHELOR OF ARTS

9.1 At its last meeting (5/2010, August) Programs Committee considered the attached submission proposing changes to the Bachelor of Arts (1016, 1021, 1022), as detailed in 2010/0007554, for implementation in Semester 1, 2011.

9.2 In considering the submission Programs Committee noted the School of Humanities proposes the following changes:
- nomenclature “Field of Study” to be renamed Majors
- change of name from Contemporary Society and Culture major to Sociology major
- introduce two major options in the 2nd and 3rd years of the program; at the end of first year students may opt to:
  - undertake 1 major whereby the existing Social Enterprise 2nd and 3rd year courses will remain core
  - undertake 2 majors whereby the 2nd and 3rd year Social Enterprise courses will not be core but may be taken as electives
- first year courses Effective Writing and Introduction to Social Enterprise to remain core to all students
- Reduction of 1st year requirements for each major to a minimum 10CP from the listed 1st year recommended foundation courses.

9.3 Programs Committee also noted the current requirements for the Bachelor of Arts has created some structural problems for students wanting to take two majors; in particular those wishing to progress to the Graduate Diploma in Education – Secondary. The two major options provide more opportunities to meet the required two teaching areas in their undergraduate degrees.

9.4 In considering the proposal members raised concerns about the proposed name change of the Contemporary Society and Culture major and at Programs Committee’s request a speaker from the School of Humanities will attend this meeting to speak to the proposal.

**Recommendation**

9.5 Programs Committee, on the recommendation of the Education and Law Group Board (4/2010 August), is asked to recommend to Academic Committee the proposed changes to the Bachelor of Arts (1016, 1021, 1022), as detailed in 2010/0007554, for implementation in Semester 1, 2011.

**For approval**
10.0 GBS MAJOR CHANGE SUBMISSIONS (2010/0010545)

1289, 1290 BACHELOR OF BUSINESS (HOTEL, TOURISM, EVENT, REAL ESTATE AND PROPERTY, SPORT)

1307, 1308 GRIFFITH BUSINESS SCHOOL DOUBLE DEGREE PROGRAM

10.1 Programs Committee, on the recommendation of the Griffith Business School Board (4/2010 August), is asked to consider the attached submission proposing changes to the Bachelor of Business (Hotel, Tourism, Event, Real Estate And Property, Sport) (1289, 1290) and the Griffith Business School Double Degree Program (1307, 1308), as detailed in 2010/0010545, for implementation in Semester 1, 2011.

10.2 In 2010 the Department of Tourism, Leisure, Hotel and Sport Management, in consultation with Professor Michael Powell, PVC (Business), conducted an internal review of the Real Estate and Property Development (REPD) award major. The review process incorporated surveys and feedback from students across all stages of completion of the major, including the first cohort of graduands due to complete their degree mid-2010. The outcome of the review includes various course level changes to the core structure of the major as described on page 2 of the submission.

10.3 Approval for the student load shift, resulting from the withdrawal of 3304ENV/3017ENV Environmental Assessment and 3004ENG Project Management Principles, has been granted by the Pro Vice Chancellor (Science, Environment, Engineering and Technology).

Recommendation

10.4 Programs Committee, on the recommendation of the Griffith Business School Board (4/2010 August), is asked to recommend to Academic Committee the proposed changes to the Bachelor of Business (Hotel, Tourism, Event, Real Estate And Property, Sport) and the Griffith Business School Double Degree Program, as detailed in 2010/0010545, for implementation in Semester 1, 2011.

For approval

11.0 GBS MAJOR CHANGE SUBMISSION (2010/0010519)

1034 BACHELOR OF BUSINESS

11.1 Programs Committee, on the recommendation of the Griffith Business School Board (4/2010 August), is asked to consider the attached submission proposing changes to the Bachelor of Business (1034), as detailed in 2010/0010519, for implementation in Semester 1, 2011.

11.2 The Griffith Business School proposed to extend the offering of the Logistics and Supply Chain Management award major and minor to the Gold Coast campus.

Recommendation

11.3 Programs Committee, on the recommendation of the Griffith Business School Board (4/2010 August), is asked to recommend to Academic Committee the proposed changes to the Bachelor of Business (1034), as detailed in 2010/0010519, for implementation in Semester 1, 2011.

For approval

SECTION II: MATTERS REQUIRING RATIFICATION OF EXECUTIVE ACTION

12.0 PHM SPECIAL PURPOSE SUBMISSION (2010/0011021)

1242 BACHELOR OF PHARMACEUTICAL SCIENCE

12.1 The Chair of Programs Committee took executive action to recommend to Academic Committee (July 2010) a submission proposing to changes to the Bachelor of Pharmacy (1242), as detailed in 2010/0011021, for implementation in Semester 1, 2011.
12.2 The Australian Pharmacy Council (APC) has recently provided feedback to the School of Pharmacy re: the accreditation status of a number of Pharmacy programs. As a result the University has withdrawn the following programs, effective semester 1, 2011:

- Master of Clinical Pharmacy (Doc no 2010/0011293)
- Bachelor of Clinical Pharmacy (Doc no 2010/0011020)
- Graduate Diploma of Pharmaceutical Science (Doc no. 2010/0011297).

12.3 The School of Pharmacy proposes changes to the Bachelor of Pharmaceutical Science to provided pathways for existing and prospective students from the above programs, as outlines in the submission.

Recommendation

12.4 Programs Committee is now asked to ratify the Chair’s executive action in recommending to Academic Committee for approval the proposed changes to the Bachelor of Pharmacy (1242), as detailed in 2010/0011021, for implementation in Semester 1, 2011.

For approval

SECTION III: MATTERS FOR NOTING AND WHERE APPROPRIATE, ACCEPTANCE OF RECOMMENDATIONS

13.0 GBS WITHDRAWAL SUBMISSIONS (2010/0010543)

1346 BACHELOR OF ASIAN BUSINESS WITH HONOURS

13.1 The Griffith Business School has obtained approval from the Deputy Vice Chancellor (Academic) (on 9 August 2010) to withdraw the Bachelor of Asian Business with Honours (1346).

13.2 The attached submission (2010/0010543) outlines transition arrangements for the 7 students currently enrolled:

- Two are in their second year and currently undertaking their in-country year. They will complete their remaining coursework in 2011 and the Program Director will assist them with their Honours internship placement at the end of 2011.
- The remaining 5 students are in the second semester of first year. They will continue to have access to their required language and non-language coursework for the duration of their enrolment as the courses will not be withdrawn. The Program Director will continue to work with Griffith International to secure in-country placement and greater financial support for these students in both their second year and potentially for their Honours internships.
- Any student who either chooses to discontinue their enrolment in the BAsBus for financial or other reasons or who does not achieve the academic performance level required for in-country placement, i.e. a GPA of 5.0 at the end of Semester 1, Year 1 and Semester 1, Year 2, will be offered the option of an internal transfer to the Bachelor of International Business, as long as standard admissions requirements have been met.

Recommendation

13.3 Programs Committee is asked recommend to Academic Committee the transition arrangements for enrolled students in the Bachelor of Asian Business With Honours (1346), as detailed in 2010/0010543.

For approval

14.0 OTHER BUSINESS

15.0 NEXT MEETING
The next meeting of the Programs Committee is scheduled to be held on **Friday 22 October 2010** at 9.30am in Room 2.01 Bray Centre (N54) Nathan campus.

16.0 **FUTURE ITEMS**

16.1 Report from Programs Committee Working Party:
**DISTRIBUTION LIST**

**Committee Members**

<table>
<thead>
<tr>
<th>Name</th>
<th>Appointment Type</th>
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<tr>
<td>Professor Gillian Bushell</td>
<td>Deputy Chairperson of the Academic Committee</td>
<td>ex officio</td>
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<td>(Chair)</td>
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<td>Ms. Kathy Grgic</td>
<td>Academic Registrar</td>
<td>ex officio</td>
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<td>Dr Kevin Ashford-Rowe</td>
<td>Director, Learning and Teaching, Information Services</td>
<td>ex officio</td>
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<tr>
<td>Dr Roger Moni</td>
<td>Nominee for Director, Griffith Institute for Higher Education</td>
<td>ex officio</td>
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<tr>
<td>Dr Robin Hollander</td>
<td>Acting Dean (Learning and Teaching), Griffith Business School</td>
<td>ex officio</td>
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<tr>
<td>Professor Nick Buys</td>
<td>Dean (Learning and Teaching), Griffith Health</td>
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<tr>
<td>Associate Professor Wendy</td>
<td>Dean, (Learning and Teaching), Science, Environment, Engineering and Technology</td>
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<td>Associate Professor Glenn</td>
<td>Dean, appointed by Pro-Vice Chancellor (Arts, Education and Law)</td>
<td>Two years, up to 31 December 2010</td>
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<td>Dr Ray Hibbins</td>
<td>Full-time academic staff member nominated by the Pro-Vice Chancellor (Business)</td>
<td>Two years, up to 31 December 2010</td>
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<td>Dr Don Lebler</td>
<td>Full-time academic staff member nominated by the Pro-Vice Chancellor (Arts,</td>
<td>Two years, up to 31 December 2010</td>
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<td>Associate Professor Ray</td>
<td>Full-time academic staff member nominated by the Pro-Vice Chancellor (Health)</td>
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<td>Dr Steve Drew</td>
<td>Full-time academic staff member nominated by the Pro-Vice Chancellor (Science,</td>
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<td>Environment, Engineering and Technology)</td>
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<td>Ms Jacinta Colley</td>
<td>One student of the University</td>
<td>One year, up to 31 December 2010</td>
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<tr>
<td>Ms Sharon Clifford</td>
<td>Secretary</td>
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**Information Copies** (without attachments unless stated)
Vice Chancellor – Professor Ian O’Connor
Deputy Vice Chancellor (Academic) – Professor Sue Spence
Deputy Vice Chancellor and Provost – Professor Marilyn McMeniman AM
Deputy Vice Chancellor (Research) – Professor Ned Pankhurst
Pro Vice Chancellor (Arts, Education and Law) – Professor Paul Mazerolle
Pro Vice Chancellor (Business) – Professor Michael Powell
Pro Vice Chancellor (Health) – Professor Allan Cripps
Pro Vice Chancellor (SEET) – Professor Sue Berners-Price
Pro Vice Chancellor (International) – Mr Chris Madden
Dean, Student Outcomes and Director (GIHE) – Professor Kerri-Lee Krause
Dean, Graduate Research School – Professor Parlo Singh
Director, Student Admin – Ms Cathy McGrath
Acting Student Systems Operations Manager – Mr Pascal Boucher
Technical Manager SEET Technical Services (Nathan) – Mr George Klich
Technical Manager SEET Technical Services (Gold Coast) – Mr Stephen Boyd
Student Services, Nathan (with attachments) – Ms Vicki Tolstof,
Head, Secretariat (with attachments) – Ms Karen van Haeringen
Secretary, Academic Committee (with attachments) – Ms Lea-Anne Stafford
Co-ordinator, Student Web Services – Ms Elisa Colebrook
Program Information & Web Publishing Officer – Ms Anne-Maree Fitzpatrick

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