GRiffith University
Research Committee
Agenda 2/2014
Tuesday 18 March 2014

GRiffith University
Research Committee

The 2/2014 meeting of Research Committee will be held from 9:30-11:30am on Tuesday 18 March 2014 at Nathan Campus, N54_2.02.

Dr Claudia Arango
Secretary

AGENDA

1.0 APOLOGIES

Apologies received from Professor Susanne Becken and Professor David Shum. Linda O’Brien is to leave the meeting just before 10:30am.

Apologies may be recorded by contacting Gynelle Murray on extension 54106, or by emailing gynelle.murray@griffith.edu.au

2.0 CONFIRMATION OF MINUTES

The minutes of the 1/2014 meeting are attached for confirmation (attachment 2).

3.0 DECLARATION OF INTERESTS

Members are required to identify any conflict of interest, including family or other personal relationship/s as outlined in the University policies on Conflict of Interest and Personal Relationships in the Workplace, which may exist in respect of any of the items on the agenda.

When an interest has been declared, the Chair may resolve that the member:

• leaves the meeting while the item of business is discussed; or
• participates in the discussion but withdraws from the meeting before the vote and/or decision; or
• stays but does not participate in either the debate or vote/decision; or
• stays with full debating and voting/decision rights.

All declarations of interest will be recorded in the minutes, together with any ensuing action.

4.0 CHAIR’S REPORT

4.1 PREPARING FOR ERA 2015 – DISCUSSION PAPER

The Chair will introduce the paper, Preparing for ERA 2015 – discussion paper.

The attached paper (attachment 4) explains the increased scale and complexity of the ERA 2015 submission and the need to adopt a more sophisticated approach (especially for citation analysis disciplines) than for ERA 2012. The paper includes a schedule of activities which outlines the intention to commence submission preparation in April 2014, two months earlier than in the corresponding period for ERA 2012.
This discussion paper also outlines how the University will manage the ERA 2015 submission preparation at the strategic and operational decision-making level. The paper contains a number of attachments setting out detailed proposals for consideration:

- Attachment One: ERA 2015 Reference Group – function and membership;
- Attachment Two: ERA 2015 Academic Advisers;
- Attachment Three: Fields of Research currently meeting the assessment threshold;
- Attachment Four: Submission Preparation Schedule.

For discussion

4.2 SUMMARY OF NHRMC AND ARC GRANTS SUBMISSION PROCESS

**NHMRC**

- Sixty-one applications were submitted, slightly fewer than in 2013 (70). There were some problems with applicants submitting in last year’s format despite extensive guidance, submitting incomplete applications and resubmitting previous applications with no improvements made.
- Office for Research is expecting higher numbers of NHMRC fellowship applications than in previous years.

**ARC**

- Discovery: 103 applications are in progress - submission date 19 March. This is currently fewer applications than last year (115).
- Office for Research is expecting 21 DECRA applications - submission date 2 April. This would be slightly fewer applications than last year (27).

For noting

5.0 DEAN, GGRS REPORT

5.1 BGR ACTION SHEET

The Dean, GGRS will provide a report on the outcomes of the Board of Graduate Research meeting (1/2014). The Action Sheet will be tabled at the meeting.

For noting

5.2 AUTONOMOUS SANCTIONS

The Dean, GGRS will provide a report on the DFAT briefing held in Brisbane on 6 March relating to sanctions issues for Australian universities, in particular the implications of an amendment to the Autonomous Sanctions Regulations 2011 regarding students from Iran.

For noting

ORDERING OF THE AGENDA

SECTION I: MATTERS FOR DEBATE AND DECISION

Nil
SECTION II: MATTERS REQUIRING RATIFICATION OF EXECUTIVE ACTION

6.0 GRIFFITH UNIVERSITY POSTDOCTORAL FELLOWSHIPS SCHEME

The Griffith University Postdoctoral Fellowship Scheme was established to assist the University in achieving its objective of strengthening its research profile and capacity.

The Research Committee in its 6/2013 meeting endorsed changes to the guidelines including 1) awarding two-year fellowships rather than the current three-year fellowships to allow a higher number of fellowships to be awarded; and 2) limiting the scheme to postdoctoral fellowships for applicants who are a maximum of three years post award of their doctorate.

The revised version of the guidelines to be implemented in the 2014 round of applications is attached for noting (attachment 6).

For ratification

SECTION III: MATTERS FOR NOTING AND, WHERE APPROPRIATE, ACCEPTANCE OF RECOMMENDATIONS

7.0 OTHER MATTERS FOR NOTING

a) Grants awarded for 21/01/14 - 28/02/14 (attachment 7a)

b) Applications submitted for 21/01/14 - 28/02/14 (attachment 7b)

c) Consultancies awarded 21/01/14 - 28/02/14 (attachment 7c)

d) AEC minutes meeting 10/2013 AND 11/2013(attachment 7d)

e) HREC minutes 10/2013 (attachment 7e)

f) AEC 2013 Annual Report (attachment 7f)

g) UBC 2013 Annual Report (attachment 7g)

8.0 OTHER BUSINESS

9.0 FUTURE MEETINGS

9.1 The next meeting of Research Committee will be held at 9:30 am on Tuesday 15 April 2014 at Nathan Campus.

9.2 FUTURE MEETING DATES

<table>
<thead>
<tr>
<th>Meeting date</th>
<th>Campus</th>
<th>Venue</th>
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<tbody>
<tr>
<td>15 April</td>
<td>Gold Coast</td>
<td>Chancellery G34 Room 2.02</td>
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<tr>
<td>13 May</td>
<td>Mt Gravatt</td>
<td>Social Sciences M10 Room 5.01</td>
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<tr>
<td>17 June</td>
<td>Gold Coast</td>
<td>Chancellery G34 Room 2.02</td>
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<tr>
<td>Meeting date</td>
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<td>15 July</td>
<td>Nathan</td>
<td>Bray Centre N54 Room 2.02</td>
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<td>5 August</td>
<td>Gold Coast</td>
<td>Chancellery G34 Room 2.02</td>
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<td>16 September</td>
<td>Mt Gravatt</td>
<td>Social Sciences M10 Room 5.01</td>
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<td>14 October</td>
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<tr>
<td>11 November</td>
<td>Nathan</td>
<td>Bray Centre N54 Room 2.02</td>
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## DISTRIBUTION LIST

### Committee Members

<table>
<thead>
<tr>
<th>Name</th>
<th>Appointment Type</th>
<th>Term of Office</th>
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<tbody>
<tr>
<td>Professor Ned Pankhurst</td>
<td>Chair</td>
<td>ex officio</td>
</tr>
<tr>
<td>Professor Sue Berners-Price</td>
<td>Member - Deputy Chair</td>
<td>ex officio</td>
</tr>
<tr>
<td>Professor Gerry Docherty</td>
<td>Member - AEL</td>
<td>ex officio</td>
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<tr>
<td>Professor Greer Johnson</td>
<td>Member - AEL</td>
<td>To 31 Dec 2015</td>
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<tr>
<td>Professor Kate Hutchings</td>
<td>Member - Business</td>
<td>ex officio</td>
</tr>
<tr>
<td>Professor Susanne Becken</td>
<td>Member - Business</td>
<td>To 31 Dec 2015</td>
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<tr>
<td>Professor David Shum</td>
<td>Member - Health</td>
<td>ex officio</td>
</tr>
<tr>
<td>Professor Wendy Moyle</td>
<td>Member - Health</td>
<td>To 31 Dec 2015</td>
</tr>
<tr>
<td>Professor David Lambert</td>
<td>Member - SEET</td>
<td>ex officio</td>
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<tr>
<td>Professor Nam-Trung Nguyen</td>
<td>Member - SEET</td>
<td>To 31 Dec 2015</td>
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<tr>
<td>Ms Linda O’Brien</td>
<td>Member - INS</td>
<td>ex officio</td>
</tr>
<tr>
<td>Professor Jason Sharman</td>
<td>Elected member of the Professoriate</td>
<td>To 31 Dec 2015</td>
</tr>
<tr>
<td>Dr Alison Carey</td>
<td>Early Career Researcher</td>
<td>To 31 Dec 2015</td>
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### Persons with rights of audience and debate

- Dr Vicki Pattemore
  Director, Office for Research
- Ms Daina Garklavs
  Deputy Director Research Services, Office for Research
- Mr Tony Sheil
  Deputy Director Research Policy, Office for Research
- Mr Nicholas Mathiou
  Director, Griffith Enterprise
- Ms Julene Finnigan
  Resource Manager, Corporate Resource Management, Planning and Financial Services
- Dr Claudia Arango
  Policy Officer Research Excellence, Office for Research (Secretary)

### Information copies

### Other copies

- Corporate Archives & Record Management copy (attachments)
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