AGENDA

1.0 WELCOME AND APOLOGIES

Welcome to Professor Andrea Bishop, new Director Office for Research.
Dr Brit Winnen, Project Officer Strengthened Export Controls will participate as a visitor.

Apologies may be recorded by contacting Gynelle Murray on extension 54106 or by emailing Gynelle.Murray@griffith.edu.au.

2.0 DECLARATION OF INTERESTS

Members are required to identify any conflict of interest, including family or other personal relationship/s as outlined in the University policies on Conflict of Interest and Personal Relationships in the Workplace, which may exist in respect of any of the items on the agenda.

When an interest has been declared, the Chair may resolve that the member:

- leaves the meeting while the item of business is discussed; or
- participates in the discussion but withdraws from the meeting before the vote and/or decision; or
- stays but does not participate in either the debate or vote/decision; or
- stays with full debating and voting/decision rights.

All declarations of interest will be recorded in the minutes, together with any ensuing action.

3.0 CONFIRMATION OF MINUTES

The minutes of the 2/2015 meeting are attached for confirmation (attachment 3).

4.0 CHAIR’S REPORT

4.1 UPDATE ON COMMONWEALTH FUNDING AND STATE FUNDING SCHEMES

The Chair will update the Committee on the status of the State funding schemes (i.e. Accelerate Partnerships) and comment on possible impact of the 2015/16 federal budget to be released this evening by the Treasurer.

4.2 UNIVERSITY RESEARCH BRIEFINGS

The Chair will brief the Committee on the University research briefings presented on each campus during the first week of May 2015.

4.3 UPDATE ON STRENGTHENED EXPORT CONTROLS AUDIT AND RISK ASSESSMENT

The Deputy Director Research Policy will update the Committee on the implementation of an internal compliance program that will assist Griffith to meet its legislative obligations regarding the Defence Trade Controls Act 2012 (DTCA). Based on an initial desktop audit of Griffith's entire research portfolio an “At Risk Element List” (for both, autonomous sanctions and export control legislation), and a compliance framework chart have been compiled (attachment 4).
Additional information material such as FAQ, Case Studies, guidelines and a simplified DSGL index are also included in attachment 4. These documents will be uploaded to the new “Export Control” webpage in the near future. Personal consultations and risk assessments with researchers “at risk” and elements with “risk to be determined” are ongoing and well in advance of the commencement of the offence provisions (April 2016).

5.0 DEAN, GGRS REPORT

5.1 BGR MEETING 04/2015 CANCELLED

There is no BGR Action Sheet to report.

5.2 BRIEFING ON THE APRIL MEETING OF THE COUNCIL OF DEANS AND DIRECTORS OF GRADUATE RESEARCH (DDOGs)

The Dean GGRS will brief the Committee on the items discussed at the April 2015 meeting of the DDOGs including the approval for incorporation. DDOGs is now formally the Australian Council of Graduate Research Inc. (ACGR).

ORDERING OF THE AGENDA

SECTION I: MATTERS FOR DEBATE AND DECISION

6.0 REVIEW OF THE INSTITUTE FOR INTEGRATED AND INTELLIGENT SYSTEMS

One of the outcomes of the evaluations of the 2014 annual reports of research centres and institutes (item 4.1 meeting 1/2015) was that the Institute for Integrated and Intelligent Systems (IIIS), the Griffith Centre for Cultural Research (GCCR), the Socio-Legal Research Centre (SLRC) and the Urban Research Program (URP) would undergo major review in 2015. The IIIS review is the first out of the four research centres major reviews to be considered by the Research Committee for approval.

The Dean Research Sciences will introduce the document ‘Review of the Institute for Integrated and Intelligent Systems’ (attachment 6). The Research Committee is invited to endorse the recommendations of the review of the IIIS.

7.0 RESEARCH CENTRE/INSTITUTE EOI PROCESSES FOR THE 2017 FUNDING ROUNDS

The University’s Expression of Interest (EoI) process aims to improve the quality of ARC and NHMRC applications and the University expects that all research centres and institutes will have internal and external peer review and mentoring processes to support applicants. The Research Committee (1/2015) approved a dual EoI process for the 2017 funding rounds. As described in the attached “Expression of Interest process for 2017 Funding Rounds” (attachment 7), Pathway 1 enables centres and institutes with approved peer review and mentoring processes to conduct their own EoI process while Pathway 2 (central process coordinated by OR) must be used by applicants affiliated to centres or institutes that do not have approved peer review and mentoring processes.

The centres and institutes wishing to have a Pathway 1 EoI process have submitted documentation outlining their peer review and mentoring processes. A summary of the centres/institutes requests to conduct an EoI process and the EoI processes submitted under each Academic Group are included in attachment 7.

8.0 AMENDMENT OF THE GUIDELINES FOR 2016 GURIP APPLICATIONS

Following a recommendation of the Research Infrastructure Working Party presented to the Committee at the meeting 7/2014, the 2016 GURIP guidelines were amended to accept proposals up to $400,000 amongst other amendments.
The Deputy Director Research Services will present the rationale for proposed changes to the 2016 GURIP guidelines to the Committee for approval (attachment 8).

SECTION II: MATTERS REQUIRING RATIFICATION OF EXECUTIVE ACTION

Nil

SECTION III: MATTERS FOR NOTING AND, WHERE APPROPRIATE, ACCEPTANCE OF RECOMMENDATIONS

9.0 MATTERS FOR NOTING

a) Projects awarded for 01/04/15 - 30/04/15 (attachment 9a)
b) Applications submitted for 01/04/15 - 30/04/15 (attachment 9b)
c) Consultancies awarded 01/04/15 - 30/04/15 (attachment 9c)
d) AEC minutes meetings 02/2015 (attachment 9d)
e) HREC minutes meetings 02/2015 (attachment 9e)

10.0 OTHER BUSINESS

11.0 FUTURE MEETINGS

11.1 NEXT MEETING

The next meeting is on 23 June 2015 via videoconferencing between Nathan (N54_2.06) and Gold Campus (G34_1.04).

11.2 MEETINGS IN 2015

<table>
<thead>
<tr>
<th>Meeting date</th>
<th>Campus</th>
<th>Venue</th>
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<tbody>
<tr>
<td>#23 June</td>
<td>Gold Coast</td>
<td>Chancellery G34 Room 1.04</td>
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<td></td>
<td>Chancellery N54 Room 2.06</td>
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<tr>
<td>14 July</td>
<td>Nathan</td>
<td>Bray Centre N54 Room 2.02</td>
</tr>
<tr>
<td>4 August</td>
<td>Gold Coast</td>
<td>Chancellery G34 Room 2.02</td>
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<tr>
<td>15 September</td>
<td>Mt Gravatt</td>
<td>Social Sciences M10 Room 5.02</td>
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<td>13 October</td>
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<td>Chancellery G34 Room 2.02</td>
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<td>10 November</td>
<td>Nathan</td>
<td>Bray Centre N54 Room 2.02</td>
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# via videoconferencing
## DISTRIBUTION LIST

### Committee Members

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<thead>
<tr>
<th>Name</th>
<th>Appointment Type</th>
<th>Term of Office</th>
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<tbody>
<tr>
<td>Professor Ned Pankhurst</td>
<td>Chair</td>
<td>ex officio</td>
</tr>
<tr>
<td>Professor Sue Berners-Price</td>
<td>Member - Deputy Chair</td>
<td>ex officio</td>
</tr>
<tr>
<td>Professor Gerry Docherty</td>
<td>Member - AEL</td>
<td>ex officio</td>
</tr>
<tr>
<td>Professor Greer Johnson</td>
<td>Member - AEL</td>
<td>To 31 Dec 2015</td>
</tr>
<tr>
<td>Professor Graham Cuskeley</td>
<td>Member - Business</td>
<td>ex officio</td>
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<tr>
<td>Professor Susanne Becken</td>
<td>Member - Business</td>
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<tr>
<td>Professor David Shum</td>
<td>Member - Health</td>
<td>ex officio</td>
</tr>
<tr>
<td>Professor Wendy Moyle</td>
<td>Member - Health</td>
<td>To 31 Dec 2015</td>
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<tr>
<td>Professor David Lambert</td>
<td>Member - SEET</td>
<td>ex officio</td>
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<tr>
<td>Professor Nam-Trung Nguyen</td>
<td>Member - SEET</td>
<td>To 31 Dec 2015</td>
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<tr>
<td>Ms Linda O’Brien</td>
<td>Member - INS</td>
<td>ex officio</td>
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<tr>
<td>Professor Jason Sharman</td>
<td>Elected member of the Professoriate</td>
<td>To 31 Dec 2015</td>
</tr>
<tr>
<td>Dr Neda Todorova</td>
<td>Early Career Researcher</td>
<td>To 31 Dec 2016</td>
</tr>
<tr>
<td>Dr Sean Horan</td>
<td>Early Career Researcher</td>
<td>To 31 Dec 2016</td>
</tr>
</tbody>
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### Persons with rights of audience and debate

- Professor Andrea Bishop: Director, Office for Research
- Ms Daina Garklavs: Deputy Director Research Services, Office for Research
- Mr Tony Sheil: Deputy Director Research Policy, Office for Research
- Mr Nicholas Mathiou: Director, Griffith Enterprise
- Ms Julene Finnigan: Resource Manager, Corporate Resource Management, Planning and Financial Services
- Dr Claudia Arango: Policy Officer Research Excellence, Office for Research (Secretary)

### Information copies

- Corporate Archives & Record Management copy (attachments)
- Binding copy (attachments)
- Working copy (attachments)
- Spare copy (attachments)
- OR Managers (attachments)
- PVC Sciences Office (attachments)
- Research Centres and Institutes Directors (attachments)