GRiffith University
Research Committee
Agenda 4/2015
Tuesday 23 June 2015

The 4/2015 meeting of the Research Committee will be held from 9:30-11:30am on Tuesday 23 June via videoconferencing between Nathan (N54_2.06) and Gold Coast (G34_1.04).

Dr Claudia Arango
Secretary

AGENDA

1.0 APOLOGIES

Apologies received from Prof Jason Sharman. The Chair will leave the meeting at 10:30 am. The Dean GGRS will chair the meeting onwards.

Apologies may be recorded by contacting Gynelle Murray on extension 54106 or by emailing Gynelle.Murray@griffith.edu.au.

2.0 DECLARATION OF INTERESTS

Members are required to identify any conflict of interest, including family or other personal relationship/s as outlined in the University policies on Conflict of Interest and Personal Relationships in the Workplace, which may exist in respect of any of the items on the agenda. When an interest has been declared, the Chair may resolve that the member:

- leaves the meeting while the item of business is discussed; or
- participates in the discussion but withdraws from the meeting before the vote and/or decision; or
- stays but does not participate in either the debate or vote/decision; or
- stays with full debating and voting/decision rights.

All declarations of interest will be recorded in the minutes, together with any ensuing action.

3.0 CONFIRMATION OF MINUTES

The minutes of the 3/2015 meeting are attached for confirmation (attachment 3).

4.0 CHAIR’S REPORT

4.1 CANCELLATION OF RESEARCH COMMITTEE MEETING 5/2015

Due to the Chair’s unavailability and the Dean GGRS absence on the day, it is proposed the next Research Committee meeting (5/2015, Tuesday 14 July) to be cancelled. Any urgent matters will be discussed out of session.

4.2 GOVERNMENT STRATEGY LAUNCH: BOOSTING THE COMMERCIAL RETURNS FROM RESEARCH

The Chair will brief the Committee on the Federal Government’s launch of strategic actions to improve the extent of collaboration between research and industry in Australia (attachment 4a).

4.3 GRIFFITH’S POSITION ON THE NEW ARC RESEARCH INTEGRITY AND RESEARCH MISCONDUCT POLICY

The ARC Research Integrity and Research Misconduct Policy (attachment 4b) issued last April, explains how the ARC will deal with research integrity allegations referred to it, and how
institutions should report information regarding research integrity breaches and misconduct to the ARC.

The Deputy Director Research Policy will update the Committee on the University’s response to ARC on how it will implement the new policy alongside the Australian and Griffith Codes for the Responsible Conduct of Research (draft letter to the ARC to be distributed later).

4.4 FUNDING RULES FOR THE ARC CENTRES OF EXCELLENCE

The ARC has released funding rules and Expression of Interest instructions for ARC Centres of Excellence applicants for funding commencing in 2017.

The Deputy Director Research Services will brief on key points for Griffith to consider in this round of ARC Centre of Excellence applications (attachment 4c).

5.0 DEAN, GGRS REPORT

5.1 BGR MEETING 03/2015 and 04/2015 ACTION SHEETS

The Dean GGRS will present the Action Sheets arising from the Board of Graduate Research meetings 3/2015 on 13 May 2015 and 4/2015 on 10 June 2015 (attachment 5).

ORDERING OF THE AGENDA

SECTION I: MATTERS FOR DEBATE AND DECISION

6.0 DISCUSSION OF THE ACADEMIC GROUP RESEARCH INFRASTRUCTURE PLANS

The Research Committee (6/2014 meeting) approved the recommendations contained within the Research Infrastructure Working Party Report.

Recommendation 2 is: “The Office for Research will develop a process document outlining the requirements for Academic Groups to prepare Group Research Infrastructure Plans. These plans will be reviewed by Research Committee and will form the basis of a University Research Infrastructure Plan. The Academic Group Research Infrastructure Plans will be used to inform the prioritisation of infrastructure resource allocation at University level, and will act as a basis for increased within- and cross-Group collaboration on the acquisition and deployment of expensive equipment.”

In February (meeting 1/2015), the Committee approved the template for the plans. The Academic Group Research Infrastructure Plans formatted following the approved template are attached for the Committee’s approval (attachment 6).

7.0 REVIEW OF THE GRIFFITH UNIVERSITY CODE FOR THE RESPONSIBLE CONDUCT OF RESEARCH

In 2014, as per the University’s standard policy review cycle, the Office for Research conducted an administrative review of the Griffith University Code for the Responsible Conduct of Research. That review identified the need for further consultation and revisions to take account of recent changes to University policy (e.g. open access and research involving the use of animals). These revisions relate only to Part A of the Australian Code for the Responsible Conduct of Research.

The draft revision to the Griffith University Code is attached (attachment 7) for the Committee’s approval. This proposed version:

- Reflects experience with regard to the review of disputes between collaborating researchers (e.g. authorship);
- Provides more practical advice to researchers;
- Enhances the guidance provided to HDR candidates and supervisors, as well as speaking to the supervision of other research trainees;
- Articulates the research integrity principles for scientific work with animals; and
- Discusses the retention, reuse and sharing of data.

Currently the NHMRC, ARC and Universities Australia are conducting a review of the Australian Code for the Responsible Conduct of Research. Following the release of the updated Australian Code it may be necessary to conduct a review of the Part B provisions of the Griffith Code (the provision relating to breaches of the Code and research misconduct).

8.0 REVISION OF THE ANIMAL ETHICS COMMITTEE CONSTITUTION AND STANDARD OPERATIONAL PROCEDURES

The revised Animal Ethics Committee Constitution and Standard Operational Procedures incorporating recommendations from the Queensland Government Department of Agriculture and Fisheries (DAF) are attached for the Committee's endorsement (attachments 8a and 8b).

SECTION II: MATTERS REQUIRING RATIFICATION OF EXECUTIVE ACTION

Nil

SECTION III: MATTERS FOR NOTING AND, WHERE APPROPRIATE, ACCEPTANCE OF RECOMMENDATIONS

9.0 MATTERS FOR NOTING

a) Research Committee 2014 Annual Report and 2015 draft work plan (attachment 9a)
b) Projects awarded for 01/05/15 - 31/05/15 (attachment 9b)
c) Applications submitted for 01/05/15 - 31/05/15 (attachment 9c)
d) Consultancies awarded 01/05/15 - 31/05/15 (attachment 9d)
e) AEC minutes meetings 03/2015 and 04/2015 (attachment 9e)
f) HREC minutes meetings 03/2015 and 04/2015 (attachment 9f)
g) UBC minutes 02/2015 (attachment 9g)

10.0 OTHER BUSINESS

11.0 FUTURE MEETINGS

11.1 NEXT MEETING

Due to cancellation of the 14 July 2015 meeting, the next meeting will be on Tuesday 4 August 2015 at the Gold Coast Campus (G34_2.02).

11.2 MEETINGS IN 2015

<table>
<thead>
<tr>
<th>Meeting date</th>
<th>Campus</th>
<th>Venue</th>
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</thead>
<tbody>
<tr>
<td>14 July (cancelled)</td>
<td>Nathan</td>
<td>Bray Centre N54 Room 2.02</td>
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<tr>
<td>4 August</td>
<td>Gold Coast</td>
<td>Chancellery G34 Room 2.02</td>
</tr>
<tr>
<td>Meeting date</td>
<td>Campus</td>
<td>Venue</td>
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<tr>
<td>15 September</td>
<td>Mt Gravatt</td>
<td>Social Sciences M10 Room 5.02</td>
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<tr>
<td>13 October</td>
<td>Gold Coast</td>
<td>Chancellery G34 Room 2.02</td>
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<tr>
<td>10 November</td>
<td>Nathan</td>
<td>Bray Centre N54 Room 2.02</td>
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DISTRIBUTION LIST

Committee Members

<table>
<thead>
<tr>
<th>Name</th>
<th>Appointment Type</th>
<th>Term of Office</th>
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<tbody>
<tr>
<td>Professor Ned Pankhurst</td>
<td>Chair</td>
<td>ex officio</td>
</tr>
<tr>
<td>Professor Sue Berners-Price</td>
<td>Member - Deputy Chair</td>
<td>ex officio</td>
</tr>
<tr>
<td>Professor Gerry Docherty</td>
<td>Member - AEL</td>
<td>ex officio</td>
</tr>
<tr>
<td>Professor Greer Johnson</td>
<td>Member - AEL</td>
<td>To 31 Dec 2015</td>
</tr>
<tr>
<td>Professor Graham Cuskelley</td>
<td>Member - Business</td>
<td>ex officio</td>
</tr>
<tr>
<td>Professor Susanne Becken</td>
<td>Member - Business</td>
<td>To 31 Dec 2015</td>
</tr>
<tr>
<td>Professor David Shum</td>
<td>Member - Health</td>
<td>ex officio</td>
</tr>
<tr>
<td>Professor Wendy Moyle</td>
<td>Member - Health</td>
<td>To 31 Dec 2015</td>
</tr>
<tr>
<td>Professor David Lambert</td>
<td>Member – Sciences</td>
<td>ex officio</td>
</tr>
<tr>
<td>Professor Nam-Trung Nguyen</td>
<td>Member – Sciences</td>
<td>To 31 Dec 2015</td>
</tr>
<tr>
<td>Ms Linda O’Brien</td>
<td>Member - INS</td>
<td>ex officio</td>
</tr>
<tr>
<td>Professor Jason Sharman</td>
<td>Elected member of the Professoriate</td>
<td>To 31 Dec 2015</td>
</tr>
<tr>
<td>Dr Neda Todorova</td>
<td>Early Career Researcher</td>
<td>To 31 Dec 2016</td>
</tr>
<tr>
<td>Dr Sean Horan</td>
<td>Early Career Researcher</td>
<td>To 31 Dec 2016</td>
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Persons with rights of audience and debate

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
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<tbody>
<tr>
<td>Professor Andrea Bishop</td>
<td>Director, Office for Research</td>
</tr>
<tr>
<td>Ms Daina Garklavs</td>
<td>Deputy Director Research Services, Office for Research</td>
</tr>
<tr>
<td>Mr Tony Sheil</td>
<td>Deputy Director Research Policy, Office for Research</td>
</tr>
<tr>
<td>Mr Nicholas Mathiou</td>
<td>Director, Griffith Enterprise</td>
</tr>
<tr>
<td>Ms Julene Finnigan</td>
<td>Resource Manager, Corporate Resource Management, Planning and Financial Services</td>
</tr>
<tr>
<td>Dr Claudia Arango</td>
<td>Policy Officer Research Excellence, Office for Research (Secretary)</td>
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PVC Sciences Office (attachments)
Research Centres and Institutes Directors (attachments)