A meeting of the University Research Committee was held from 9:30-11:15 am on Tuesday 23 June 2015 via videoconferencing between the Nathan Campus (N54_2.06) and the Gold Coast Campus (G34_1.04). The Chair left the meeting at 10:28 am to travel interstate. The Dean GGRS chaired the meeting from 10:28 am onwards.

MINUTES

PRESENT:
Professor Ned Pankhurst
Professor Sue Berners-Price
Professor Graham Cuskelly
Professor David Shum
Professor David Lambert
Professor Gerry Docherty
Professor Susanne Becken
Professor Greer Johnson
Professor Wendy Moyle
Professor Nam-Trung Nguyen
Dr Sean Horan
Dr Neda Todorova
Professor Andrea Bishop
Ms Daina Garklavs
Mr Tony Sheil
Mr Nicholas Mathiou
Ms Julene Finnigan
Mr Malcolm Wolski (PVC INS nominee)

APOLOGIES:
Professor Jason Sharman
Ms Linda O'Brien

Secretary:
Dr Claudia Arango

1.0 APOLOGIES AND WELCOME

Apologies were received from Prof Jason Sharman and Ms Linda O'Brien, Mr Malcolm Wolski, Director eResearch Services and Scholarly Application Development attended on behalf of Ms O'Brien.

2.0 DECLARATION OF INTERESTS

No conflicts of interest were declared at the meeting.

3.0 CONFIRMATION OF MINUTES

The minutes of the 3/2015 meeting were confirmed.

4.0 CHAIR’S REPORT
4.1 CANCELLATION OF RESEARCH COMMITTEE MEETING ON 14 JULY 2015

The Chair confirmed that the Research Committee meeting scheduled on 14 July 2015 is cancelled due to the Chair’s unavailability on the day. Any urgent matters will be discussed out of session.

4.2 GOVERNMENT STRATEGY LAUNCH: BOOSTING THE COMMERCIAL RETURNS FROM RESEARCH

The Chair briefed the Committee on the Federal Government's launch of strategic actions to improve the extent of collaboration between research and industry in Australia. The strategy and its impacts on universities will be discussed at the Universities Australia DVCR meeting on 24 July to be attended by Director Office for Research on behalf of the Senior DVC.

4.3 GRIFFITH’S POSITION ON THE NEW ARC RESEARCH INTEGRITY AND RESEARCH MISCONDUCT POLICY

The Deputy Director Research Policy gave an overview of the Research Integrity and Research Misconduct Policy issued last April by the ARC, which explains how the ARC will deal with research integrity allegations referred to it, and how institutions should report outcome of research integrity breaches and misconduct to the ARC.

The University's response to the ARC on how it will implement the new policy alongside the Australian and Griffith Codes for the Responsible Conduct of Research will be circulated to members for information.

4.4 FUNDING RULES FOR THE ARC CENTRES OF EXCELLENCE

The Chair briefed the Committee on the key dates for the round of applications for funding in 2017. Expressions of Interest are due on 22 July 2015 and the announcement of outcomes will be in early July 2016. The Senior DVC has approved Griffith’s involvement in Centres of Excellence proposals that include Griffith researchers as CIs.

SECTION I: MATTERS FOR DEBATE AND DECISION

5.0 DISCUSSION OF THE ACADEMIC GROUP RESEARCH INFRASTRUCTURE PLANS

Deans Research presented an overview of the Academic Groups Research Infrastructure Plans for each academic group following consultation with research centres and institutes directors. The Chair welcomed the effort from each of the groups and noted that the process enabled increased participation from Business and AEL.

The Committee discussed the advantages of implementing a model of centrally managed ‘Core Facilities' based in the groups, research centres and institutes. It was concluded that compelling core facilities would provide momentum to attract additional funding through LIEF as well as providing the right research environment to support research excellence. The Chair proposed the inclusion of a big data management platform (core facility) as part of the EICP planning.

The Chair advised that duplication of expensive equipment should be avoided, and multi-group usage and maintenance encouraged, even if requiring additional intercampus mobility of staff or equipment.

The Committee agreed that the plans will be used to identify priorities for allocating funding through the GURIP 2016 applications. The plans are also working documents allowing groups to reassess their priorities while work proceeds on developing the centralised core facilities model.
Action

The Chair asked the Deans Research to amend the research infrastructure plans:

- Business Group to include the trading room and additive manufacture equipment, which may extend across groups;
- Health Group to include the clinical trials facilities;
- Business and Health Groups to justify duplication of equipment (e.g. Tobii Eye Tracker package listed as new equipment required in both Groups).

A paper on ‘core facilities’ will be prepared by the Deputy Director Research Services for discussion at the August meeting (5/2015).

10:28 am: The Chair left the meeting room; the Dean GGRS chaired the meeting from this point on.

6.0 DEAN GGRS REPORT

6.1 BGR MEETING 03/2015 and 04/2015 ACTION SHEETS

The Dean GGRS summarised the two Action Sheets arising from the Board of Graduate Research meetings 3/2015 and 4/2015.

SECTION I: MATTERS FOR DEBATE AND DECISION (continued with the Dean GGRS as Chair)

7.0 REVIEW OF THE GRIFFITH UNIVERSITY CODE FOR THE RESPONSIBLE CONDUCT OF RESEARCH

The Deputy Director Research Policy briefed the Committee on the main aspects of the revision of the Griffith University Code for the Responsible Conduct of Research. The revision takes into account the experience of the University in implementing the Code since its inception in 2007 and recognises new policies introduced since the last major revision. The revisions relate only to Part A of the Australian Code for the Responsible Conduct of Research which discusses the principles and practices to encourage responsible research conduct.

The Committee suggested a number of changes to the document especially in relation to:
- Section 12.1 Criteria for Authorship
- Section 9 Training Researchers in Responsible Conduct

It was agreed that there was ample time for additional consultation with Committee members and that further amendments could be presented at the August meeting.

Action

A revised version of the document including the changes proposed and further clarification of sections as noted by the Deputy Director Research Policy will be presented at the next Research Committee meeting (5/2015) in August.

8.0 REVISION OF THE ANIMAL ETHICS COMMITTEE CONSTITUTION AND STANDARD OPERATIONAL PROCEDURES

The Research Committee endorsed the revised Animal Ethics Committee Constitution and Standard Operational Procedures incorporating recommendations from the Queensland Government Department of Agriculture and Fisheries (DAF) for approval by the Academic Committee.
SECTION II: MATTERS REQUIRING RATIFICATION OF EXECUTIVE ACTION

Nil

SECTION III: MATTERS FOR NOTING AND, WHERE APPROPRIATE, ACCEPTANCE OF RECOMMENDATIONS

9.0 OTHER MATTERS FOR NOTING

a) Research Committee 2014 Annual Report and 2015 draft work plan
b) Projects awarded for 01/05/15 - 31/05/15
c) Applications submitted for 01/05/15 - 31/05/15
d) Consultancies awarded 01/05/15 - 31/05/15
e) AEC minutes meetings 03/2015 and 04/2015
f) HREC minutes meetings 03/2015 and 04/2015
g) UBC minutes 02/2015

10.0 OTHER BUSINESS

10.1 CONSULTATION QUEENSLAND GOVERNMENT KNOWLEDGE TRANSFER PARTNERSHIP (KTP) PROGRAM

The Dean Research Business commented on the Queensland Government Advance Queensland KTP program. Queensland universities met with representatives of the Department of Science, Information Technology and Innovation and have been invited to comment on program proposal draft designed to address barriers to collaboration between businesses and universities.

The program will subsidise the costs for Small and Medium Enterprises (up to maximum 200 employees) for up to $50,000 per project to enable University graduates (which can include PhD graduates) to be employed to transfer knowledge to business. Universities will be remunerated for the provision of mentoring for graduates. The KTP program will be announced in the forthcoming State Government budget.

11.0 NEXT MEETING

The next meeting will be held at 9:30 am on Tuesday 4 August 2015 at the Gold Coast Campus (G34_2.02).

Confirmed: ...........................................

(Chair)

Date: ..............................................
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Committee Members

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<tr>
<th>Name</th>
<th>Appointment Type</th>
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<td>Professor Ned Pankhurst</td>
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<td>Member - Deputy Chair: ex officio</td>
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<td>Professor David Lambert</td>
<td>Member - Sciences: ex officio</td>
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<td>Member - INS: ex officio</td>
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<td>Member - AEL: To 31 Dec 2015</td>
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<td>Member - Sciences: To 31 Dec 2015</td>
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<td>Professor Jason Sharman</td>
<td>Elected member of the Professoriate: To 31 Dec 2015</td>
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<td>Dr Neda Todorova</td>
<td>Early Career Researcher: To 31 Dec 2016</td>
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<td>Dr Sean Horan</td>
<td>Early Career Researcher: To 31 Dec 2016</td>
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Persons with rights of audience and debate

- Professor Andrea Bishop: Director, Office for Research
- Mr Nicholas Mathiou: Director, Griffith Enterprise
- Ms Daina Garklavs: Deputy Director Research Services, Office for Research
- Mr Tony Sheil: Deputy Director Research Policy, Office for Research
- Ms Julene Finnigan: Resource Manager, Business Partners, Finance
- Dr Claudia Arango: Policy Officer Research Excellence, Office for Research (Secretary)

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