AGENDA

1.0 WELCOME AND APOLOGIES

Welcome to Professor Wendy Moyle as Committee member nominated by PVC (Health) and to Professor Kate Hutchings, Acting Dean (Research) (GBS).

Apologies received from Mr Tony Sheil who will be represented by the Acting Deputy Director Research Policy.

Apologies may be recorded by contacting Gynelle Murray on extension 54106, or by emailing gynelle.murray@griffith.edu.au

2.0 CONFIRMATION OF MINUTES

The minutes of the 5/2013 meeting are attached for confirmation.

3.0 CHAIR’S REPORT

3.1 RESEARCH ACTIVE DEFINITION

The University’s Executive Group has considered the feedback arising out of consultation with the University community and agreed on revisions to take account of views with regard to the implementation, timing and some specific components of the new standards. Importantly, it is agreed that assessments of any additional discipline-specific research quality standards should occur within the context of the ASRP round. Appropriate adjustments to performance expectations for staff on non-standard work profiles will be made through the ASRP process.

It has been agreed that the new Research Active Standards will be introduced in 2014 for use in all University reporting from Council key performance indicators through to academic element Staircase reports. At the individual level, the new standards will inform the ASRP planning process from 2014 but will not have performance management implications until 2015.

The Chair will discuss the implementation process for the Research Active Standards.

3.2 RESEARCH PLAN 2013-2017

The University Council endorsed the Research Plan 2013-2017 at its meeting held on Monday 5 August 2013. The Chair will report on feedback received from Council about the Plan.
3.3 **ARC AUSTRALIAN LAUREATE FELLOWSHIP 2013**

An ARC Australian Laureate Fellowship has been awarded to Professor Mark Finnane. Professor Finnane’s project will investigate the successes, failures and limits of the criminal trial in Australia from the colonial era to the post-war decades. The Chair will lead discussion on strategic options that might be considered by Griffith in applying to future Laureate rounds.

3.4 **ARC LINKAGE NoI PROCESS UPDATE**

The Chair noted at the 5/2013 meeting that further refinement of Griffith’s approach to the development of ARC Linkage applications is needed to ensure that proposals address all the selection criteria to a high standard.

With the aim of improving Griffith’s performance in the ARC Linkage scheme, a Notification of Intent (NoI) process has been introduced, incorporating Dean Research and/or Research Centre Director supported initiatives for review and quality enhancement. The first round of Nols was requested in August 2013, for applications to be submitted to ARC in November 2013.

An update of the Linkage scheme timelines including NoI submission is in attachment 3a.

3.5 **EXPRESSIONS OF INTEREST AND NOTIFICATIONS OF INTENT – 2015 ARC FUTURE FELLOWSHIPS, DISCOVERY, DECRA AND NHMRC PROJECT APPLICATIONS**

The Chair will provide an update on the Expression of Interest and Notification of Intent process. A summary of the number of EoIs and Nols received and the outcome of the process to date is attached (attachment 3b).

For noting

4.0 **DEAN, GGRS REPORT**

4.1 **BGR ACTION SHEET**

The Dean, GGRS will provide a report on the outcomes of the Board of Graduate Research meetings (5/2013, 6/2013) summarised in Action Sheets (attachment 4).

The Dean, GGRS will discuss issues arising from the August BGR Action Sheet around the numbers of HDR student publications currently recorded.

4.2 **HDR SKILLS DEVELOPMENT FRAMEWORK AND SUPERVISOR PROFESSIONAL LEARNING FRAMEWORK**

The GGRS Planning Workshop held in September 2012 identified the need to develop a coordinated approach to HDR student training and workshops to ensure that students develop appropriate skills. It also identified the need to develop a coordinated approach to HDR supervisor training. A position was created for a Graduate Education Officer and Dr Eliza Matthews was appointed in late April 2013. The Dean will report on progress in the development of the ‘HDR Student Skills Development Framework’, and the ‘HDR Supervisor Professional Learning Framework’, both of which are planned for implementation in 2014. A paper will be tabled at the meeting.

For noting
ORDERING OF THE AGENDA

At this point in the agenda, members may propose that any matter on the agenda, not included in Section I, be so included.

SECTION I: MATTERS FOR DEBATE AND DECISION

5.0 PROPOSAL FOR ESTABLISHMENT OF THE ENVIRONMENTAL FUTURES RESEARCH INSTITUTE

The Chair and the Dean, Research (SEET) will present a proposal from the Director, Environmental Futures Centre (EFC) for the Centre to make the transition to Institute status in 2014.

The Environmental Futures Centre was created in 2009 and has experienced significant growth in membership, publications, income and HDR outcomes. As a result of the Centre’s current size, research performance and international profile, the Director, EFC, proposes that a change from Centre to Institute be considered.

The Environmental Futures Institute Strategic Plan 2013-2017, the first strategic plan of the proposed Environmental Futures Research Institute (EFRI), is attached (attachment 5). The draft includes KPIs for the Institute from 2012 (actual) to 2017 (proposed) (see Appendix 12 in attachment 5).

Recommendation
That Research Committee recommend to Academic Committee the change of title and status of the Environmental Futures Centre to the Environmental Futures Research Institute with effect from 31 December 2013.

6.0 RESEARCH PORTFOLIO OF PROJECTS PROPOSED FOR INCLUSION IN THE EICP BUDGET 2013

The University funds major IT projects under an Electronic Infrastructure Capital Plan (EICP) which operates on a rolling three year cycle with a detailed plan for the coming year approved annually. Projects are grouped into four overarching portfolios:

- Research
- Learning and Teaching
- Supporting University Business
- Underlying Infrastructure.

Discussions are currently underway for the development of the 2014–2016 EICP. The Research Portfolio proposed projects have been organised into four programs currently titled:

- Promoting Griffith’s Research Profile
- Supporting Academic Endeavour
- Supporting Efficient Research Administration
- Supporting Research Students

The list of projects and estimated costs appear in attachment 6. The estimated 2014 cost of all Research projects currently under consideration is approximately $2,731,500. Even with projects at all priority levels included, the Research portfolio is the smallest of the four portfolio...
bids, followed by Learning and Teaching at approximately $4.3 million. The total value of all projects currently under consideration for 2014 is approximately $41 million.

The portfolio bid and the priority of individual projects have yet to be finalised, but it is anticipated that a draft complete EICP would be presented to Executive Group for consideration in late September. Research Committee is invited to provide feedback on the current draft.

For discussion

7.0 ARC LINKAGE INFRASTRUCTURE EQUIPMENT AND FACILITIES (LIEF) EoI PROCESS

The Committee agreed at the 4/2013 meeting to implement an expression of interest process that would enable early consideration of LIEF applications, well before the external closing date. It was also agreed that Griffith would develop a simple process for State-wide coordination of LIEF bids for discussion with other Queensland universities.

The Deputy Director Research Services OR will present a proposal (attachment 7) aimed at improving Griffith's performance in the ARC LIEF scheme. Under the proposed new arrangements, an EoI process will include preliminary evaluation by Deans Research with input from a nominee of the PVC INS before submission to a Deputy Vice Chancellor (Research) Review Panel. Full applications will also be subsequently reviewed by this Panel.

For discussion

8.0 REVIEW OF GUIC SCHEME

The Griffith University Industry Collaborative Scheme (GUICS) is an internal research funding scheme which was first introduced in 2003 with the aim of increasing the number of high quality applications made to the ARC Linkage Projects and NHMRC Development Grants schemes. GUICS provides seed funding to enable early project development, production of pilot data and industry partnership development.

All internal research funding schemes are reviewed at regular intervals. GUICS is due for review this year. The attached paper (attachment 8) presents some preliminary analysis of trends in GUICS outcomes based on relatively limited data, and suggests it would be valuable to continue the scheme with a further review to be undertaken in two years.

For discussion

9.0 2013 GRIFFITH UNIVERSITY POSTDOCTORAL AND RESEARCH FELLOWSHIP SCHEME

Forty-four applications (35 postdoctoral and 9 research fellowships) were received for the Griffith University Postdoctoral and Research Fellowship Scheme in the 2013 round. No applications were received from the Business Group in the current round and no applications were submitted under the Indigenous Researcher Fellowship category. Eight fellowships were awarded across SEET, AEL and Health Groups. Details of outcomes are in attachment 9.

The panel suggested a number of changes to the scheme for consideration prior to the 2014 round including:

- Awarding two-year fellowships rather than the current three-year fellowships to allow a higher number of fellowships to be awarded;

- Limiting the scheme to postdoctoral fellowships and to applicants who are a maximum of three years post award of their doctorate.
Research Committee is invited to discuss the suggestions made by the Panel. Subject to members views, OR will prepare revised guidelines for the next round of the scheme.

For noting and discussion

10.0 AMENDMENT TO THE CONSTITUTION

Following the acceptance of a recommendation by the Chair at the 4/2013 meeting of Research Committee the Constitution has been amended to include Director, Griffith Enterprise as a person with rights of audience and debate. Some other minor amendments have been included to bring terminology up to date. A draft revised Constitution is attached (attachment 10).

Recommendation
That Research Committee endorse the revised Constitution and recommend its adoption to Academic Committee.

SECTION II: MATTERS REQUIRING RATIFICATION OF EXECUTIVE ACTION

Nil

SECTION III: MATTERS FOR NOTING AND, WHERE APPROPRIATE, ACCEPTANCE OF RECOMMENDATIONS

11.0 MATTERS FOR NOTING

11.1 Details of the grants awarded, applications submitted and consultancies awarded are attached for noting:

   a) Grants awarded for 01/07/13 – 31/08/13 (Attachment 11a)
   b) Applications submitted for 01/07/13 – 31/08/13 (Attachment 11b)
   c) Consultancies awarded 01/07/13 – 31/08/13 (Attachment 11c)

11.2 Details of outcomes of the following internal funding schemes are attached for noting:

   a) Griffith University Research Infrastructure Program (GURIP) (Attachment 11d)
   b) James Cook University/Griﬀith University Collaborative scheme (11e)

11.3 The minutes of the following Committees are attached for noting:

   a) Animal Ethics Committee Minutes June 2013 meeting (attachment 11f)
   b) Human Ethics Committee Minutes June 2013 meeting (attachment 11g)
   c) University Biosafety Committee Minutes May 2013 (attachment 11h)

12.0 OTHER BUSINESS

13.0 FUTURE MEETINGS
13.1 The next meeting of Research Committee will be held at 9:30-11:30am on **Tuesday 15 October 2013** at **Gold Coast** Campus, G34_2.02.

13.2 2013 FUTURE MEETING DATES

<table>
<thead>
<tr>
<th>Meeting date</th>
<th>Time</th>
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<td>12 November</td>
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<tr>
<td>10 December</td>
<td>09:30am – 11:30am</td>
<td>Gold Coast, G34_2.02</td>
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DISTRIBUTION LIST

Committee Members

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<thead>
<tr>
<th>Name</th>
<th>Appointment Type</th>
<th>Term of Office</th>
</tr>
</thead>
<tbody>
<tr>
<td>Professor Ned Pankhurst</td>
<td>Chair</td>
<td>ex officio</td>
</tr>
<tr>
<td>Professor Sue Berners-Price</td>
<td>Member - Deputy Chair</td>
<td>ex officio</td>
</tr>
<tr>
<td>Professor Gerry Docherty</td>
<td>Member - AEL</td>
<td>ex officio</td>
</tr>
<tr>
<td>Professor Brad Sherman</td>
<td>Member - AEL</td>
<td>To 31 Dec 2013</td>
</tr>
<tr>
<td>Professor Kate Hutchings</td>
<td>Member - Business</td>
<td>ex officio</td>
</tr>
<tr>
<td>Professor Andrew O'Neil</td>
<td>Member - Business</td>
<td>To 31 Dec 2013</td>
</tr>
<tr>
<td>Professor David Shum</td>
<td>Member - Health</td>
<td>ex officio</td>
</tr>
<tr>
<td>Professor Wendy Moyle</td>
<td>Member - Health</td>
<td>To 31 Dec 2013</td>
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<tr>
<td>Professor David Lambert</td>
<td>Member - SEET</td>
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</tr>
<tr>
<td>Associate Professor Rodney Stewart</td>
<td>Member - SEET</td>
<td>To 31 Dec 2013</td>
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<tr>
<td>Ms Linda O’Brien</td>
<td>Member - INS</td>
<td>ex officio</td>
</tr>
<tr>
<td>Professor Yi-Chong Xu</td>
<td>Elected member of the Professoriate</td>
<td>To 31 Dec 2013</td>
</tr>
<tr>
<td>Dr Katherine Main</td>
<td>Early Career Researcher</td>
<td>To 31 Dec 2013</td>
</tr>
</tbody>
</table>

Persons with rights of audience and debate

- Dr Vicki Pattemore: Director, Office for Research
- Ms Daina Garklavs: Deputy Director Research Services, Office for Research
- Mr Tony Sheil (Stewart Whiteside will attend): Deputy Director Research Policy, Office for Research
- Mr Nicholas Mathiou: Director, Griffith Enterprise
- Associate Professor Duncan Nulty: Griffith Institute for Higher Education nominee
- Ms Julene Finnigan: Resource Manager, Corporate Resource Management, Planning and Financial Services

Information copies

Other copies

- Corporate Archives & Record Management copy (attachments)
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