AGENDA

1.0 WELCOME AND APOLOGIES

Apologies were received from Prof David Shum, Prof Susanne Becken and Prof Jason Sharman. Welcome to Dr Alison Rice, Chair of the Griffith Experts Project User Group invited to present the ‘Griffith Experts’ demonstration.

Apologies may be recorded by contacting Gynelle Murray on extension 54106 or by emailing gynelle.murray@griffith.edu.au

2.0 DECLARATION OF INTERESTS

Members are required to identify any conflict of interest, including family or other personal relationship/s as outlined in the University policies on Conflict of Interest and Personal Relationships in the Workplace, which may exist in respect of any of the items on the agenda. When an interest has been declared, the Chair may resolve that the member:

• leaves the meeting while the item of business is discussed; or
• participates in the discussion but withdraws from the meeting before the vote and/or decision; or
• stays but does not participate in either the debate or vote/decision; or
• stays with full debating and voting/decision rights.

All declarations of interest will be recorded in the minutes, together with any ensuing action.

3.0 CONFIRMATION OF MINUTES

The minutes of the 5/2015 meeting are attached for confirmation (attachment 3).

4.0 CHAIR’S REPORT

4.1 UPDATE ON CURRENT CONSULTATION PAPERS

• WATT REVIEW OF RESEARCH POLICY AND FUNDING ARRANGEMENTS FOR HIGHER EDUCATION

In July 2015, the federal government announced a review of university research funding and policy as part of its plan to boost the commercial return from research. Dr Ian Watt, former Secretary of the Department of Prime Minister and Cabinet will undertake this review. The review will report to the Minister by November 2015.

A draft of Griffith’s response to the consultation process is in progress and will be circulated to members soon.

• ACOLA RESEARCH TRAINING SYSTEM REVIEW

The Australian Council of Learned Academies (ACOLA) engaged higher education and research institutions, peak bodies, industry, and government agencies to identify opportunities to improve Australia’s research training system and deliver evidence-based
findings to inform government policy. Submissions closed on 31 August 2015. Griffith’s submission to ACOLA is attached (attachment 4).

4.2 UPDATE ON RESEARCH CENTRES REVIEWS

The Chair will brief the Committee on discussions regarding the Institute for Integrated and Intelligent Systems (IIIS), the Griffith Centre for Cultural Research (GCCR), the Urban Research Program (URP) and the Socio-Legal Research Centre (SLRC). A major review of each of these four centres was an outcome of the 2014 annual review process.

5.0 DEAN, GGRS REPORT

5.1 UPDATE ON THE BGR MEETING 6/2015

The Dean GGRS will brief the Committee on actions from the BGR meeting on 26 August 2015 (attachment 5a). The July BGR Action Sheet (5/2015) is also attached.

5.2 SUMMARY OF UPDATES TO THE HDR ACADEMIC MISCONDUCT POLICY

The Dean GGRS will brief the Committee on changes to the Academic Misconduct Policy – Higher Degree Research Students to be submitted to the next Academic Committee for approval. A summary of the changes is attached (attachment 5b).

ORDERING OF THE AGENDA

SECTION I: MATTERS FOR DEBATE AND DECISION

6.0 REVIEW OF THE NEW RESEARCHERS GRANTS SCHEME (NRG)

The Office for Research prepared a review of the NRG to determine the success of the scheme in assisting early career researchers to apply for and obtain external grants. The review includes recommendations for discussion by the Committee (attachment 6). The Senior DVC approved the 2016 round of the scheme last August.

For discussion

7.0 REVIEW OF THE GRIFFITH UNIVERSITY CODE FOR THE RESPONSIBLE CONDUCT OF RESEARCH

Based on comments and changes proposed by the Research Committee to an earlier version of the document during the June meeting (4/2015), a revised version is presented by the Deputy Director Research Policy for the Committee’s approval (attachment 7).

For approval

8.0 DRAFT ‘STRATEGIC PUBLISHING GUIDELINES FOR AUTHORS: FROM PLANNING TO IMPACT’

The draft ‘Strategic Publishing Guidelines for Authors: From Planning to Impact’ was developed by the Library and Learning Services staff INS, building upon input from an early workshop with a number of research leaders. The document aims to serve as a guide for staff and students preparing to publish scholarly outputs.

The Committee is invited to discuss and provide feedback on the working document attached (attachment 8).

For discussion
9.0 DRAFT NHMRC POLICY ON MISCONDUCT RELATED TO NHMRC FUNDING

The NHMRC invited administering institutions to provide feedback on potential issues relating to the implementation of the Draft Policy to take effect from 1 October 2015; Griffith has responded positively endorsing its implementation. The NHMRC Draft Policy document is attached (attachment 9).

For discussion

10.0 ANIMAL USE TRAINING AND COMPETENCY ASSESSMENT

The AEC provides the attached proposal (attachment 10) as advice to the Research Committee on their assessment of requirements for Education, Training and Competency Assessment for Animal Use at the University. The AEC seeks a recommendation on how to progress the development of:

- education and training programs for investigators
- competency assessment and certification of investigators and
- procedures to capture and manage associated records.

For discussion

SECTION II: MATTERS REQUIRING RATIFICATION OF EXECUTIVE ACTION

Nil

SECTION III: MATTERS FOR NOTING AND, WHERE APPROPRIATE, ACCEPTANCE OF RECOMMENDATIONS

11.0 DEMONSTRATION OF THE ‘GRIFFITH EXPERTS’ PROJECT

The PVC INS and the Chair of the Griffith Experts Project User Group will present a demonstration of the new ‘Griffith Experts’ webpage scheduled to be released to academic staff on 28 September 2015.

12.0 UPDATE ON THE RIMS PUBLICATIONS MODULE

The Director Office for Research will briefly update the Committee on the progress and changes to the Publications module in the RIMS project.

13.0 EICP RESEARCH PORTFOLIO UPDATE

An executive summary of the EICP Research Portfolio status Report for July 2015 (attachment 13a) and the full report prepared for the Supporting Research Portfolio Board (attachment 13b) are attached for members’ information.

14.0 OTHER MATTERS FOR NOTING

- Projects awarded for 01/07/2015 – 31/08/2015 (attachment 14a)
- Applications submitted 01/07/2015 – 30/08/2015 (attachment 14b)
- Consultancies awarded 01/07/2015 – 30/08/2015 (attachment 14c)
- AEC minutes meeting 06/2015 (attachment 14d)
- UBC minutes 02/2015 (attachment 14e)

15.0 OTHER BUSINESS
16.0 FUTURE MEETINGS

16.1 NEXT MEETING

The next meeting will be on Tuesday 13 October 2015 at the Gold Coast Campus (G34_2.02).

16.2 MEETINGS IN 2015

<table>
<thead>
<tr>
<th>Meeting date</th>
<th>Campus</th>
<th>Venue</th>
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<tbody>
<tr>
<td>13 October</td>
<td>Gold Coast</td>
<td>Chancellery G34 Room 2.02</td>
</tr>
<tr>
<td>10 November</td>
<td>Nathan</td>
<td>Bray Centre N54 Room 2.02</td>
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Committee Members

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<thead>
<tr>
<th>Name</th>
<th>Appointment Type</th>
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<tbody>
<tr>
<td>Professor Ned Pankhurst</td>
<td>Chair</td>
<td>ex officio</td>
</tr>
<tr>
<td>Professor Sue Berners-Price</td>
<td>Member - Deputy Chair</td>
<td>ex officio</td>
</tr>
<tr>
<td>Professor Gerry Docherty</td>
<td>Member - AEL</td>
<td>ex officio</td>
</tr>
<tr>
<td>Professor Greer Johnson</td>
<td>Member - AEL</td>
<td>To 31 Dec 2015</td>
</tr>
<tr>
<td>Professor Graham Cuskelly</td>
<td>Member - Business</td>
<td>ex officio</td>
</tr>
<tr>
<td>Professor Susanne Becken</td>
<td>Member - Business</td>
<td>To 31 Dec 2015</td>
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<tr>
<td>Professor David Shum</td>
<td>Member - Health</td>
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<tr>
<td>Professor Wendy Moyle</td>
<td>Member - Health</td>
<td>To 31 Dec 2015</td>
</tr>
<tr>
<td>Professor David Lambert</td>
<td>Member – Sciences</td>
<td>ex officio</td>
</tr>
<tr>
<td>Professor Nam-Trung Nguyen</td>
<td>Member – Sciences</td>
<td>To 31 Dec 2015</td>
</tr>
<tr>
<td>Ms Linda O’Brien</td>
<td>Member - INS</td>
<td>ex officio</td>
</tr>
<tr>
<td>Professor Jason Sharman</td>
<td>Elected member of the Professoriate</td>
<td>To 31 Dec 2015</td>
</tr>
<tr>
<td>Dr Neda Todorova</td>
<td>Early Career Researcher</td>
<td>To 31 Dec 2016</td>
</tr>
<tr>
<td>Dr Sean Horan</td>
<td>Early Career Researcher</td>
<td>To 31 Dec 2016</td>
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Persons with rights of audience and debate

<table>
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<tr>
<th>Name</th>
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</tr>
</thead>
<tbody>
<tr>
<td>Professor Andrea Bishop</td>
<td>Director, Office for Research</td>
</tr>
<tr>
<td>Ms Daina Garklavs</td>
<td>Deputy Director Research Services, Office for Research</td>
</tr>
<tr>
<td>Mr Tony Sheil</td>
<td>Deputy Director Research Policy, Office for Research</td>
</tr>
<tr>
<td>Mr Nicholas Mathiou</td>
<td>Director, Griffith Enterprise</td>
</tr>
<tr>
<td>Ms Julene Finnigan</td>
<td>Resource Manager, Corporate Resource Management, Planning and Financial Services</td>
</tr>
<tr>
<td>Dr Claudia Arango</td>
<td>Policy Officer Research Excellence, Office for Research (Secretary)</td>
</tr>
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OR Managers, PVC Sciences Office, Research Centres and Institutes Directors (attachments)