AGENDA

1.0 WELCOME AND APOLOGIES

Apologies have been received from Professor Jason Sharman, Professor David Shum, Professor Graham Cuskelly and Dr Vicki Pattemore. Apologies may be recorded by contacting Gynelle Murray on extension 54106, or by emailing gynelle.murray@griffith.edu.au.

2.0 DECLARATION OF INTERESTS

Members are required to identify any conflict of interest, including family or other personal relationship/s as outlined in the University policies on Conflict of Interest and Personal Relationships in the Workplace, which may exist in respect of any of the items on the agenda. When an interest has been declared, the Chair may resolve that the member:

- leaves the meeting while the item of business is discussed; or
- participates in the discussion but withdraws from the meeting before the vote and/or decision; or
- stays but does not participate in either the debate or vote/decision; or
- stays with full debating and voting/decision rights.

All declarations of interest will be recorded in the minutes, together with any ensuing action.

3.0 CONFIRMATION OF MINUTES

The minutes of the 6/2014 meeting are attached for confirmation (attachment 3).

4.0 CHAIR’S REPORT

4.1 PRELIMINARY DATA ON SUBMISSIONS OF NOI 2015 ARC LINKAGE FUNDING ROUND

The ARC Linkage Projects NOIs were due in the Office for Research on 15 August. 56 NOIs were received but 2 were subsequently withdrawn. Of the 54 NOIs proceeding, the numbers per Academic Group are:

<table>
<thead>
<tr>
<th>Arts, Education &amp; Law</th>
<th>Business</th>
<th>Health</th>
<th>Sciences</th>
</tr>
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<tbody>
<tr>
<td>10</td>
<td>2</td>
<td>10</td>
<td>32</td>
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</tbody>
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All NOIs have been sent to the relevant Dean Research and, where applicable, to the Research Centre Director or Head of School for endorsement prior to the internal deadline.

The ARC released the funding rules for the 2015 round but no closing date for submissions has been advised yet. Assuming the timeline will be similar to last year; applications will be due in mid-November with an internal deadline in Mid-October.
It is expected that the Academic Groups will provide support and peer review services to all applicants prior to the internal deadline.

Major changes to the guidelines compared to the previous two rounds include:

- The removal of the requirement to nominate a Partner Investigator for every Partner Organisation.
- An increase to the length of project which can now be from 2 to 5 years, previously it was a maximum of 3 years.
- Workshops, focus groups and conference costs may now be supported.
- Clauses regarding the authorship and intellectual content of the Proposal have been added.

The Office for Research has once again organised the review services of Emeritus Professor Bob Breakspere who is scheduled for 16th and 17th October. It is expected that applications will go through the Research Centre or Academic Group peer review process and to be at a mature stage prior to the applicants meeting with Prof Breakspere.

4.2 NHMRC PROJECT GRANTS – ANALYSIS OF NOT FOR FURTHER CONSIDERATION APPLICATIONS

In previous years, the NHMRC applied the ‘Not For Further Consideration’ (NFFC) process to remove the bottom 30% of applications, but the NHMRC decided to expand this to remove the least competitive 50% of applications, anticipating that less than 20% of applications will be funded in 2014 (for funding commencing 2015).

Based on the data released by NHMRC in July 2014, Griffith had 55.7% of applications deemed NFFC. A three-year analysis of NFFC applications at the individual level (attachment 4a) is presented for discussion. (With Ned now)

4.3 UPDATE ON THE EOI PROCESS FOR DECRA, DISCOVERY AND NHMRC GRANT APPLICATIONS

More than 300 Expressions of Interest for submitting 2015 ARC Discovery, DECRA and NHMRC Projects were received by Office for Research in July 2014. The EoIs were forwarded to the Academic Group Deans Research to provide recommendations to the SDVC. The SDVC convened a meeting with the Deans Research to make a final decision for each EOI. A report on the outcome of this process is attached. (attachment 4b).

4.4 ERA 2015 UPDATE – NOMINATIONS FOR RESEARCH EVALUATION COMMITTEE CHAIRS AND MEMBERS

Evaluations in ERA are undertaken by the Research Evaluation Committees (RECs) which are comprised of experienced, internationally-recognised experts informed by a suite of discipline-specific indicators. There are eight RECs, each consisting of a Chair and 15-20 REC Members.

The ARC called for nominations from institutions in July 2014, with each institution able to nominate up to ten individuals to any of the eight RECs and up to a maximum of fifty per institution with at least 10% of nominees from each institution based overseas. REC Chairs and Members will be selected by the ARC from the pool of nominations and from other sources as appropriate.

The ERA 2015 Research Evaluation Committee (REC) nominations were due with ARC on 22 August. Griffith submitted 18 nominees including two nominations for REC Chair.

4.5 NOMINATIONS FOR ARC COLLEGE OF EXPERTS

The University submitted 22 nominations to the ARC College of Experts earlier this year. The ARC has advised that three nominees were successful. The successful nominees are Professors Adrian Miller, Geoff Pryde and Nam-Trung Nguyen.
4.6 AUTONOMOUS SANCTIONS UPDATE

At the meeting 6/2014 the Dean GGRS presented a summary of sanctions issues for universities and briefed Research Committee on an external review of Griffith’s process commissioned by GGRS and an implementation plan approved by Executive Group.

The Chair will present an update on the consultation with the Academic Group Deans Research on the development of the Autonomous Sanctions implementation plan.

5.0 DEAN, GGRS REPORT

5.1 BGR MEETING 5/2014 and 6/2014 ACTION SHEETS

The Dean, GGRS will provide a report on the outcomes of the Board of Graduate Research (BGR) meeting on 20 August (6/2014). The BGR Action sheets from the 5/2014 (verbally presented by the Dean GGRS at the RC meeting 6/2014) and 6/2014 meetings are included (attachment 5a).

ORDERING OF THE AGENDA

SECTION I: MATTERS FOR DEBATE AND DECISION

6.0 RESEARCH INFRASTRUCTURE WORKING PARTY REPORT

The Research Infrastructure Working Party was established in November 2013 as an ad hoc working party of the Research Committee with the aim of developing a University Research Infrastructure Plan.

The Dean Research AEL, Chair of the Working Party, will present a report (attachment 6) which includes a number of recommendations to the Research Committee on how research infrastructure should be managed, planned and coordinated within the University.

For approval

SECTION II: MATTERS REQUIRING RATIFICATION OF EXECUTIVE ACTION

Nil

SECTION III: MATTERS FOR NOTING AND, WHERE APPROPRIATE, ACCEPTANCE OF RECOMMENDATIONS

7.0 NEW RESEARCH STORAGE SYSTEM

The new Research Storage Service (http://research-storage.griffith.edu.au) was launched on 1 August. Researchers can use the service to store digital data and related documentation generated in research projects. The system supports collaboration and ‘anywhere, anytime’ access to files, but data is stored securely on Griffith-hosted systems, not off-shore. The service helps researchers fulfill the requirements of the Australian Code for Responsible Conduct of Research and Griffith's Best Practice Guidelines for Researchers: Managing Research Data and Primary Materials.

8.0 GRIFFITH UNIVERSITY CODE FOR THE RESPONSIBLE CONDUCT OF RESEARCH: EDITORIAL UPDATE

The document attached is an editorial review (with tracked changes) of the Griffith Code. This review has been prompted by a request from the Office of the Vice President Corporate
Services. This is not a substantive review but an update in terms of policy, role, title and other references (attachment 8).

9.0 OTHER MATTERS FOR NOTING

a) Grants awarded for 01/08/14 - 31/08/14 (attachment 9a)
b) Applications submitted for 01/08/14 - 31/08/14 (attachment 9b)
c) Consultancies awarded 01/08/14 - 31/08/14 (attachment 9c)
d) AEC minutes meeting 6/2014 (attachment 9d)
e) UBC minutes 02/2014 (attachment 9e)
f) HREC flying minutes 05/2014 (attachment 9f)

10.0 OTHER BUSINESS

11.0 NEXT MEETING

The next meeting of Research Committee will be held at 9:30 am on Tuesday 14 October at Gold Coast Campus G34 Room 2.02.

12.0 FUTURE MEETING DATES

<table>
<thead>
<tr>
<th>Meeting date</th>
<th>Campus</th>
<th>Venue</th>
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<tbody>
<tr>
<td>11 November</td>
<td>Nathan</td>
<td>Bray Centre N54 Room 2.02</td>
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DISTRIBUTION LIST

Committee Members

<table>
<thead>
<tr>
<th>Name</th>
<th>Appointment Type</th>
<th>Term of Office</th>
</tr>
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<tbody>
<tr>
<td>Professor Ned Pankhurst</td>
<td>Chair</td>
<td>ex officio</td>
</tr>
<tr>
<td>Professor Sue Berners-Price</td>
<td>Member - Deputy Chair</td>
<td>ex officio</td>
</tr>
<tr>
<td>Professor Gerry Docherty</td>
<td>Member - AEL</td>
<td>ex officio</td>
</tr>
<tr>
<td>Professor Greer Johnson</td>
<td>Member - AEL</td>
<td>To 31 Dec 2015</td>
</tr>
<tr>
<td>Professor Graham Cuskeely</td>
<td>Member - Business</td>
<td>ex officio</td>
</tr>
<tr>
<td>Professor Susanne Becken</td>
<td>Member - Business</td>
<td>To 31 Dec 2015</td>
</tr>
<tr>
<td>Professor David Shum</td>
<td>Member - Health</td>
<td>ex officio</td>
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<tr>
<td>Professor Marie Cooke (for Professor Wendy Moyle)</td>
<td>Member - Health</td>
<td>To 31 Dec 2015</td>
</tr>
<tr>
<td>Professor David Lambert</td>
<td>Member - SEET</td>
<td>ex officio</td>
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<tr>
<td>Professor Nam-Trung Nguyen</td>
<td>Member - SEET</td>
<td>To 31 Dec 2015</td>
</tr>
<tr>
<td>Ms Linda O’Brien</td>
<td>Member - INS</td>
<td>ex officio</td>
</tr>
<tr>
<td>Professor Jason Sharman</td>
<td>Elected member of the Professoriate</td>
<td>To 31 Dec 2015</td>
</tr>
<tr>
<td>Dr Alison Carey</td>
<td>Early Career Researcher</td>
<td>To 31 Dec 2015</td>
</tr>
</tbody>
</table>

Persons with rights of audience and debate

- Dr Vicki Pattemore: Director, Office for Research
- Ms Daina Garklavs: Deputy Director Research Services, Office for Research
- Mr Tony Sheil: Deputy Director Research Policy, Office for Research
- Mr Nicholas Mathiou: Director, Griffith Enterprise
- Ms Julene Finnigan: Resource Manager, Corporate Resource Management, Planning and Financial Services
- Dr Claudia Arango: Policy Officer Research Excellence, Office for Research (Secretary)

Information copies

- Corporate Archives & Record Management copy (attachments)
- Binding copy (attachments)
- Working copy (attachments)
- Spare copy (attachments)
- OR Managers (attachments)
- Research Centres and Institutes Directors (attachments)