## Agenda

**Date:** 10 August 2010  
**Time:** 9:30 to 11:30 am  
**Venue:** Nathan – Bray Centre N54 Room 2.01

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# Agenda Item Cover Sheet

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<th>Agenda Item No. &amp; Title:</th>
<th>1.0 Apologies</th>
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<tbody>
<tr>
<td>Paper Attached:</td>
<td>No</td>
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## For noting

### Apologies:

Apologies may be recorded by telephoning Ms Gynelle Murray on 3735 4106 or by email (gynelle.murray@griffith.edu.au).

Apologies have been received from:

- Professor Lesley Chenoweth
- Professor Howard Wiseman
- Professor Lyn Griffiths
- Associate Professor Michael Blumenstein
**Agenda Item Cover Sheet**

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<tr>
<td>Paper Attached:</td>
<td>Yes</td>
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For confirmation

**Issues for Discussion:**
The Minutes of the Research and Postgraduate Studies Committee meeting of 3/2010 are included in the agenda papers.

**Recommendation:**
That the minutes be taken as read and confirmed.
For noting

Issues for Discussion:

1. Welcome to new member
   Mr Malcolm Wolski has taken over from Ms Lyn Bosanquet, who has resigned from the University.

2. ARC and NHMRC awards and update
   a) 2011 ARC Centres of Excellence outcomes
   The ARC has announced the results of the 2011 ARC Centres of Excellence round. Griffith University submitted one application as lead, which was not successful. Griffith is a partner in a new Centre submitted by the University of NSW for the Centre for Quantum Computation and Communication Technology which was awarded $24.5 million. Griffith’s leader in this centre is Professor Howard Wiseman.

   The ARC held an expression of interest process, and received 111 EOI, of which 32 were selected to proceed to full proposal. One selected proposal did not submit a full application. Thirteen centres have been selected for funding, which is a success rate of full proposals of 41.9%

   b) ARC Linkage Projects Round 2 2010
   Attached are outcomes of the round. It is interesting to note that although our success rate was excellent at 61.5%, Griffith’s average funding awarded to each project ($204,115) is a third lower ($306,209) than the national average.

   c) Rejoinders for DP, LP and rebuttals for NHMRC Projects
   118 2011 ARC DP applicants
   Internal closing date: 29th June, 2010. Those who did not submit a rejoinder by the internal closing date requested an extension.
   116 applicants submitted their rejoinders by the 5th July (ARC deadline).
   Two applicants chose not to submit a rejoinder.

   12 2011 Round 1 ARC LP applicants
   Internal closing date: 14th July, 2010. Three people requested extensions.
   12 applicants submitted their rejoinders by the 20th July (ARC deadline)

   71 NHMRC Project Grant applications
   As in previous years rebuttals are subject to a rolling deadline. Assessor's comments are being released from late-June to mid-August and applicants have 7 working days from receipt to respond.
As of Monday 2nd August, 79% (56) of applicants have received assessor's comments for perusal. Of these applicants, 73% (41) have submitted their rebuttal (58% of all Griffith applicants). One application has been withdrawn due to ill-health.

d) Australian Laureate Fellows.

A total of 98 proposals were submitted to the ARC, and 15 proposals were approved for funding. The overall success rate for the Australian Laureate Fellowships scheme for funding commencing in 2010 was 15.5%. The great majority of new Fellows are resident Australians, with 6.7% being returning Australians, and 6.7% foreign nationals. 13 Fellowships are to be held at Go8 universities, whilst 1 will be held at JCU, 1 and Swinburne and one at Macquarie University. ANU (4), UNSW (3) and U Melb (2) were the most successful universities. Griffith submitted one application, which was not successful.

Over half of the applicants received a PhD more than 21 years ago, with a further 20% receiving their PhD 0 to 15 years ago, and 26.7% between 16 and 20 years since PhD. 67% of applicants were aged between 40 and 60 years. 46% of the total fellows were under the age of 50. Just over a quarter of successful applicants were female.

3. Update on modified Intellectual Property Policy

A modified Intellectual Property Policy has now been approved by Executive Group and the University will undertake a consultation phase before the new policy is finally approved.

4. Update on SRE, ERA and HERDC

A report is attached.

5. Membership of NHMRC reference group

Membership of the reference group has now been decided. Members are:
Professor Ned Pankhurst
Professor Michael Good
Professor Lyn Griffiths
Associate Professor Nigel Morrison
Professor Michael Jennings
Dr Christine Wells

6. Griffith’s 2010 CRC bids

The attached report provides a summary of the bids in which Griffith University was involved.
**RESEARCH COMMITTEE**

**Agenda Item Cover Sheet**

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<th>4.0  Dean’s Report</th>
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<td>Paper Attached:</td>
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**For noting**

**Issues for Discussion:**

1. Action Plan emanating from BGR meeting 4.2010
2. Revised HDR Policy
3. Revised Professional; Doctorate Policy
4. Implementation of Changes to HDR Policy
Following the ARC Discovery and NHMRC Project rounds this year, the Office for Research reported to the Deputy Vice Chancellor (Research) on some of the lessons learnt from the rounds in light of new tighter deadlines for the submission of applications to OR. The Deputy Vice Chancellor (Research) wrote to Groups PVCs, Research Deans and Research Centre Directors advising:

- that the analysis of recent Discovery rounds showed that a critical success factor is previous recent Discovery success and to a lesser extent previous other ARC funding such as Linkage. It was therefore important that ARC grant holders partner with our next generation of researchers on Discovery grants to help develop their track records.

- That he had decided that in future only those Discovery applications that involve CIs with a recent ARC Discovery or Linkage grant or those suffering from a significant negative event will be considered for any extension to the internal submission date.

- The Office for Research will continue to offer the generalist review services of Professor Bob Breakspear but discipline specific expert peer review must also be organised through the Group or Centre.

The Deputy Vice Chancellor (Research) requested that each Group and Centre provide a short summary of their peer review process and the time line to be adopted for the 2012 Discovery round and implemented in the second half of this year. A summary of these responses is attached for the Committee’s consideration.

The Research Committee is asked to consider the attached summary of review processes for external grants.
Meeting: 4/2010  
10 August 2010

RESEARCH COMMITTEE

Agenda Item Cover Sheet

Agenda Item No. & Title: 6.0 Inclusion of Creative Works in Research Key Performance Indicators

Paper Attached: Yes

For approval

Issues for Discussion:
The Excellence in Research for Australia (ERA) initiative, trialled in 2009 and implemented in 2010, was the first official Australian government recognition of creative works as being legitimate and significant outputs of research programs. For creative works to be eligible for inclusion in the University’s ERA submission, they must have met the definition of research, and thus have had an identifiable research component rather than purely professional practice.

The attached paper presents recommendations regarding which categories of Creative Works should be counted towards research active status, and how Creative Works should be included in Staircase Reports.

Recommendation:
The Research Committee is asked to consider the attached position paper and approve the following recommendations:

- that research statements be mandatory for Q1, R1, S1, and T1 creative works so that their research components are easily identified;
- that Q1, R1, S1 and T1 creative works each count as one point towards Research Active status;
- that traditional publication points per FTE not be combined with creative works per FTE in the Staircase indicators;
- that creative works per FTE be included as an additional research Operational Excellence indicator in Staircase reports;
- that only staff who produce research-based creative outputs should have their FTE included in the creative works indicators denominator on the Staircase.
Issues for Discussion:

Background
The Griffith University International Workshop Awards (GUIWA) and the Griffith University International Travel Fellowship (GUITF) schemes were first offered in 2008. The University Short Term Visiting Fellowships Scheme (GUSTVF) encompasses two older schemes: up to four (4) Sir Allan Sewell Visiting Fellowship awards and up to one (1) Jackson Memorial Visiting Fellowship. The guidelines and forms for 2011 are attached.

As we generally receive a small number of applications for the GUSTVF, GUITF and GUIWA these 3 schemes will be run concurrently this year. This means that 1 panel will be convened to assess the applications for all 3 schemes. It is expected that we will receive an approx total of 40 applications for these schemes. Panel members will be nominated by their respective group PVCs and the proposed membership will be tabled at the next Research Committee Meeting.

Changes to the Guidelines and Application Forms - GUSTVF, GUITF and GUIWA
Changes to last year’s guidelines and application forms are minimal and include:

- Updating the documents to indicate 2011 funding
- Updating closing date to Monday, 25 October 2010
- Replace RFCD codes with FoR
- Replace Faculty with Group
- Update web links within the documents
- Improved header and footer within the documents

Recommendation:
The Research Committee is asked to approve:
- The 2011 guidelines and application form for the Griffith University International Workshop Awards;
- The 2011 guidelines and application form for the Griffith University International Travel Fellowship; and
- The 2011 guidelines and form for the Griffith University Short Term Visiting Fellowships as attached to this Agenda item.
### Agenda Item Cover Sheet

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<th>Agenda Item No. &amp; Title:</th>
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<td>Paper Attached:</td>
<td>Yes</td>
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**For approval**

**Issues for Discussion:**

The guidelines and form for the 2011 Griffith University Research Infrastructure Program are attached for the Committee’s approval. Changes are marked in track changes and are:

1. Clarification that grants of less than $50,000 are not usually awarded (item 7 of the guidelines). This change has been included because an applicant in the previous round applied for less than $50,000, and argued that this was not explicit in the guidelines.
2. Guidelines and form have been amended to explain that NHMRC Equipment Grants will be awarded through the GURIP process.

**Recommendation:**

The Research Committee is asked to approve the guidelines and form for the 2011 Griffith University Research Infrastructure Program.
For ratification

Issues for Discussion:

On the recommendation of the Chair of the Griffith University Human Research Ethics Committee (GUHREC), the Chair of Research Committee has executively approved:

1. the creation of a new category of membership of GUHREC,
2. two new members to serve in this position: Mr Alan Dowd and Mr Christian Frost.
3. the appointment of two laymen and one medical person to serve on the GUHREC: Mr Greg Chapman, Mr Bob Harriman and Mr Warren Millist

1. New Category of Membership

The new membership category is:

(A) layperson (male or female), not associated with the University and who is not closely involved in medical, scientific or legal work;

This new category is in addition to the existing layperson (female) and layperson (male) positions on the GUHREC.

The rationale for the creation of the new position is:

i. it is often difficult to have a lay person present for GUHREC meetings, which then means that the meeting is not quorate under the requirements of the National Statement on Ethical Conduct in Human Research (2007);

ii. the creation of an additional lay person increases the degree of community involvement in the ethical review process;

iii. this 'shares the workload' on our community members with regards to expedited ethical review; and

iv. this allows the University to engage with more of the individuals who expressed an interest in response to the recent call for nominations to the layperson (male) position.
2. Appointment of two new members to the new position on GUHREC

The Chair of the GUHREC proposed the appointment of Mr Alan Dowd and Mr Christian Frost, both for a two year term. The Chair of Research Committee has executively approved these appointments, each for a two year term.

3. Appointment of two laymen and one medical person to serve on the GUHREC

The Chair of the GUHREC proposed the appointment of two laymen and one medical person to serve on the Griffith University Human Research Ethics Committee (GUHREC), each for a two year term. The Chair of the Research Committee has executively approved these appointments.

In terms of appointments to these two positions, the constitution states:

The members in 2(1)(b) to 2(1)(h) will be appointed by the Research and Postgraduate Studies Committee, upon the recommendation of the Deputy Vice-Chancellor (Research).

The two existing appointees to the layman position have made it known that they are ready to step down from the GUHREC and it has been increasingly obvious that they are struggling to find time to undertake the responsibilities of the role.

An excellent response was received to the DVCR’s recent broadcast to the University requesting assistance in identifying two nominees for the role, and Mr Greg Chapman and Mr Bob Harriman have been executively approved. A copy of the expressions of interest received from Mr Chapman and Mr Harriman are attached.

The existing appointee to the medical position advised in 2009 that he wished to stand down from the Committee in 2010.

During the consideration of the expressions of interest for the layman position, an excellent potential nominee for the medical position was identified. Appointment of Mr Warren Millist, a retired anaesthetist with more than 45 years of experience, has been executively. A copy of the expression of interest received from Mr Millist is attached.

Recommendation:

The Research Committee is asked to ratify the Chair’s executive approval of:
1. the creation of a new category of membership of GUHREC,
2. two new members to serve in this position: Mr Alan Dowd and Mr Christian Frost.
3. the appointment of two laymen and one medical person to serve on the GUHREC: Mr Greg Chapman, Mr Bob Harriman and Mr Warren Millist.
## Agenda Item Cover Sheet

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<th>Agenda Item No. &amp; Title</th>
<th>10.0 Postponement of 4th year review for the Socio-Legal Research Centre</th>
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<td>Paper Attached</td>
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For ratification

### Issues for Discussion:

The Socio-Legal Research Centre is due to undergo a 4th year review this year. The Centre has had a succession of acting Directors since Professor Richard Johnstone stepped down from the role early this year. A new Director will be appointed later this year.

Centre members have expressed concern about undertaking a 4th year review before the arrival of the new Director, as there will not be time to undertake the strategic planning required of the 4th year review - the reports are due on 3 September.

The PVC AEL and the DVCR have agreed that the best course of action would be to seek approval from Academic Committee for SLRC to defer 4th year review until next year and require an annual report this year, and an update report to the PVC (AEL) and the DVCR from the new Director in February 2011.

### Recommendation:

The Research Committee is asked to ratify the Chair’s decision to recommend to Academic Committee that the 4th year review of the Socio-Legal Research Centre be postponed until 2011.
## Agenda Item Cover Sheet

**Agenda Item No. & Title:** 11.0 Outcomes from the 2010 Griffith University Postdoctoral and Research Fellowships Scheme

| Paper Attached: | Yes |

### For noting

**Issues for Discussion:**

The outcomes from the 2010 Griffith University Postdoctoral and Research Fellowships Scheme are attached. These outcomes have been executively approved by the Chair.

### Recommendation:

1. That the Committee note the Chair’s executive approval of the appointment of the following eight (8) 2010/2011 Griffith University Postdoctoral and Research Fellows, currently under offer.

2. That the Committee approve the list of nine (9) reserve applications.
For noting

**Issues for Discussion:**

Attached is the next in the series of information sheets for our researchers on research integrity issues. This one provides advice on how to respond to challenges about the distributed results of research.

The *Australian Code for the Responsible Conduct of Research* (2007) requires institutions to promote awareness of the Australian Code and to resource the responsible and reflective practice of its researchers. Office for Research has been working on information resources as part of the implementation of the *Griffith University Code for the Responsible Conduct of Research* (which is the University's implementation of the Australian Code).

The Research Integrity Information Sheet Series is a sequence of short and clear documents that provide an introduction to the matters covered by the Australian and Griffith codes.

Information Sheet Number 4 relates to challenges arising from the disseminated results of research. This sheet does not anticipate the creation of any new administrative processes, but hopefully will prevent many challenges becoming a formal complaint.

The attached information sheet was produced by the Senior Manager, Research Ethics and Integrity. Initial feedback was sought from the Dean Griffith Graduate Research School and the Corporate Archives and Records Management Services. The draft was then sent to all deans (research) and the University's network of research ethics advisors - who were asked to seek input from researchers in their areas.

The document has been included on the University's research integrity web site.

This document is a resource which our researchers will find helpful and can serve as a positive demonstration of how the University is responding to our responsibilities under the Australian Code.

Committee members are asked to promote the availability of this new resource.
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<tr>
<td>The Research Committee is asked to note the Research Integrity Information Sheet Series – No. 4 Storage of research data/materials and responding to challenges about research results.</td>
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## Agenda Item Cover Sheet

**Agenda Item No. & Title:** 13.0 Reports from the Office for Research

**Paper Attached:** Yes

### For noting

### Issues for Discussion:

- Research Applications for 08/05/2010 – 31/07/2010
- Grants Awarded for 08/05/2010 – 31/07/2010
- Consultancies Awarded for 08/05/2010 – 31/07/2010
- Animal Ethics Committee Minutes meeting 4/10
- Human Research Ethics Minutes meeting 5/10

### Recommendation:
For noting

Please note the changes that have been made to the location of the June and September meetings.

2010 Meeting Schedule listed below

Meeting Day: Tuesdays 9:30am - 11:30am

* meetings will proceed only if business warrants
** chaired by Professor Parlo Singh

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<tr>
<td>10 August</td>
<td>Nathan</td>
<td>Bray Centre N54 Room 2.01</td>
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<td>7 September*</td>
<td>Video Conference: Nathan and Gold Coast</td>
<td>N72 Room _1.18 G34 Room 2.12</td>
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<td>12 October**</td>
<td>Mt Gravatt</td>
<td>Social Sciences M10 Room 5.01</td>
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<tr>
<td>9 November</td>
<td>Nathan</td>
<td>Bray Centre N54 Room 2.01</td>
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<td>7 December**</td>
<td>Gold Coast</td>
<td>Chancellery G34 Room 2.02</td>
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Distribution List

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Deputy Vice-Chancellor (Research), Professor Ned Pankhurst (Chairperson)
Professor Parlo Singh, Dean Graduate Research School (Deputy Chairperson)

Other Members
Professor Andy Bennett, Faculty of Arts
Associate Professor Michael Blumenstein, SEET
Mr Malcolm Wolski, INS
Professor Lesley Chenoweth, Elected member of the Professoriate
Professor Graham Cuskelley, Griffith Business School
Professor Lyn Griffiths, Griffith Health
Professor Andrew O’Neil, Griffith Business School
Professor David Shum, Griffith Health
Professor Howard Wiseman, SEET
Professor Claire Wyatt-Smith, Faculty of Education
Ms Mary Meadowcroft (Secretary)

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